



○ Attendees	○ Affiliation/Project Role
Tim Peck	U.S. Army Corps of Engineers – Baltimore; Project Manager
Chris Hallam	U.S. Army Corps of Engineers – Baltimore; HTRW
Joe Hart (via phone)	U.S. Army Joint Munitions Command; Project Execution
Michael Borisky	U.S. Army Research Laboratory
Col. Mark Melanson	WRAMC – Washington DC; Project Owner; Technical Advisory
Claudia Hallam	U.S. Army Corps of Engineers – Baltimore
Anne Delp	WRAMC – Washington DC; BEC
Eric Barbour	U.S. Army Corps of Engineers – Baltimore; Tech Lead - HP
Mike Barsa	Cabrera Services; Contractor, Lead Researcher
Paul Valentinelli	Cabrera Services; Contractor, Project Manager

The meeting was called to order at 0900 by Mr. Peck.

The meeting began with Mr. Peck offering the purpose of the meeting:

1. Discuss the results of the “Draft WRAMC Forest Glen HSA”
2. Discuss preliminary strategy regarding radiological surveys of Buildings/areas designated as “impacted” based on results of the draft HSA, and plans to award the task order for the surveys.

Mr. Barsa/Mr. Valentinelli provided an overview of the HSA results. The results indicated eight buildings/areas that were classified as “impacted.” Of these, four buildings will require no further action at this time. These include:

- Buildings 504 and 509 which have been demolished and new building (503) was built in footprints,
- Building 503, where radioactive material is still used (and still will be used under new Navy permit, after BRAC), and
- Taft Court, where radioactive material is still used (and still will be used under new Navy permit, after BRAC).

Mr. Barbour provided preliminary verbal comments. These included:

- Incorporation of AMC, 2004 Guidance regarding commodities into HSA,
- Make sure all information sources outlined in SOW have been reviewed and documented in HSA, and
- Specifically, calling out of DORF information in Executive Summary of HSA.

Mr. Peck asked Mr. Hallam if the current incarnation of the HSA will meet his needs. He (Mr. Hallam) stated that everything from HSA regarding DORF will be used for the decommissioning of DORF.



Col. Melanson stated that Bill Macon is the new head of the Army Reactor Office. Col. Melanson will try to set up a meeting with Mr. Macon near the end of September. Cabrera's presence has been requested for this meeting.

It was agreed that the HSA does not need to be finalized this month. The HSA will be finalized in the October/November timeframe.

The task order award for the radiological surveys of the Forest Glen Annex will occur in September 2008. RFP will occur in early September with contract award by the end of the month. The DORF area as delineated by a surrounding fence will be excluded from this task order.

Mr. Peck asked Cabrera to provide survey recommendations in tabular format to him by September 2, 2008. From this he will develop a task order that includes elements for:

- Survey Work Plan
- Scoping Surveys of buildings
- Surveys of land areas (if necessary)
- Characterization Report
- Final Status Survey Report (if appropriate on survey results)

It was suggested the next meeting be held in first week of November (no date was specified) to discuss the current plans for the radiological surveys including the DORF and act as a kick-off for this project work.

The meeting was adjourned at 1000, at which point Mr. Valentinelli and Mr. Barsa escorted Mr. Peck, Mr. Barbour, Mr. Hallam, and Ms. Hallam to WRAMC Forest Glen Annex to perform a drive-by tour of buildings investigated during the initial site visit.

Action Items

- Cabrera to provide survey recommendations in tabular format to Mr. Peck by COB September 2, 2008.
- USACE, Baltimore District to provide comments on Draft HSA in tabular format (Comments will include input from WRAMC as well as ARO)
- Cabrera to follow up with additional information sources, specifically ARL/JMC