



**US Army Corps  
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**WRAMC Forest Glen Annex HSA  
Project Kickoff Meeting  
Teleconference  
23 July 2008**

○ Attendees	○ Affiliation/Project Role
Tim Peck	U.S. Army Corps of Engineers – Baltimore; Project Manager
Susan Hack	Joint Munitions Command; Project Planning
Joe Hart	Joint Munitions Command; Project Execution
David Burton	WRAMC – Washington DC; Project Owner, Technical Advisory
Col. Mark Melanson	WRAMC – Washington DC; Project Owner; Technical Advisory
Judy Woodson	Joint Munitions Command; Project Execution
Anne Delp	WRAMC – Washington DC; BEC
Eric Barbour	U.S. Army Corps of Engineers – Baltimore; Tech Lead - HP
Hans Honerlah	U.S. Army Corps of Engineers – Baltimore; Technical Support
Mike Barsa	Cabrera Services; Contractor, Lead Researcher
Kim Nelson	Cabrera Services; Contractor, Program Manager
Paul Valentinelli	Cabrera Services; Contractor, Project Manager

The meeting (teleconference) was called to order at 1000 by Tim Peck.

The meeting began with a short discussion of status of separate scope of work to be awarded for the complete characterization through D&D of the DORF facility (including permit removal). This will be a competitive award, cost plus task order award under Baltimore MARS contract. Scope will be very similar to one issued for APRF a few years ago (starts with characterization and ends with D Plan) and will be awarded before year end. Ms. Delp asked about NEPA documentation element – contractor will be asked to prepare alternatives analysis, but Army – WRAMC will prepare and sign documentation to avoid potential conflict.

The DORF is currently used as operational low level waste storage facility. The waste is to be removed and shipped this fall to an alternate storage location. So source term will be gone before characterization efforts begin.

Colonel Melanson stated that because of permits involved, Army Reactor Office wants review/oversight involvement on the project (same as with other army reactor projects (SM-1, APRF, completed by Cabrera).

Ms. Delp pointed out that the BRAC timeline for transfer of affected areas is 1 October 2008 (property transfers to Ft Detrick). However, all licenses and reactor permits will stay with WRAMC – Detrick will not be party to any of the rad licenses/permits, nor will they be party to NEPA documentation for decommissioning.

There was discussion about whether the two labs in Rockville are included in the scope of the HSA (and the walkdown slated for 31 July); one of the labs will continue to operate after transfer. Agreement that both labs will be inspected and conditions documented, but it will be noted that one is still in use and will be characterized at a later date.



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WRAMC personnel stated their comments would be completed by COB July 24, 2008 and Eric Barbour stated his comments would be completed by July 30, 2008. All comments on the draft HSA work plan are due by August 1, 2008. Mr. Peck will distribute an excel spreadsheet to all parties today to be used to document comments.

The Final HSA work plan will be submitted on August 4, 2008. The final document will be distributed electronically by Cabrera Services.

Cabrera personnel will meet Mr. Burton for a facility walk down on July 31, 2008 at 0900 at Building 41. Cabrera will also review records on Friday August 1, 2008.

A status meeting (presentation of findings and recommendations for scoping) with all interested parties is tentatively scheduled for Tuesday, August 26, 2008 at 0900 at the WRAMC HP facility.

Baltimore District will prepare an RFP for Scoping/characterization to be on the street for bid first week in September.

### **Action Items**

- Mr. Peck to distribute excel spreadsheet for the documentation of comments on the Draft Work Plan today (7/23 – completed).
- Cabrera to conduct a facility walk down on July 31, 2008 at 0900.
- Cabrera to conduct a record search beginning on Friday August 1, 2008.
- Cabrera to contact LTC Vaughn to arrange for access to two boxes of DORF related files located at Belvoir (EPG) – week of 28 July.
- Draft Work Plan comments from reviewers NLT Friday August 1, 2008
- Final Work Plan distributed electronically by Cabrera NLT August 4, 2008
- Cabrera (Nelson) to forward courtesy copy of draft work plan to Mike Styvaert of JMC; also inform him of 26 August meeting and confirm his level of involvement moving forward.
- SAVE THE DATE – all interested parties; 26 August set as date for project debrief/recommendations for scoping; meeting to be held at WRAMC.