

June 15, 2011

MEMORANDUM TO: Douglas Huyck, Branch Chief
Security Program Support Branch
Division of Security Policy
Office of Nuclear Security and Incident Response

FROM: Phyllis Jenifer, Security Specialist **/RA/**
Security Program Support Branch
Division of Security Policy
Office of Nuclear Security and Incident Response

SUBJECT: PUBLIC MEETING/WEBCAST TO DISCUSS ELECTRONIC
REPORTING OF TITLE 10 OF THE *CODE OF FEDERAL
REGULATIONS* PART 26 FITNESS FOR PERFORMANCE DATA

DATE AND TIME: June 29, 2011
1:00 p.m. – 3:00 p.m.

LOCATION: U.S. Nuclear Regulatory Commission (NRC)
Executive Boulevard Building
EBB-1 B15
6003 Executive Boulevard
Rockville, MD 20852

WEBCAST: Interested members of the public can participate in this meeting via a toll-free webcast. To obtain a registration invitation, please submit your name, organization, and email address to: <http://www.nrc.gov/reactors/operating/ops-experience/fitness-for-duty-programs/contact-us.html>. After this submission, you will receive an invitation to the webcast from “Go to Meeting” so you may gain access. If you have questions, please call the NRC meeting contact listed on the NRC website or call the toll-free number, 1-800-368-5642, and ask the operator for a connection to the meeting contact listed below. After registering you will receive an email containing information about joining the Webcast.

PURPOSE: To solicit industry feedback on electronic reporting of Title 10 *Code of Federal Regulations* Part 26.717 performance reports. We will also inform industry of planned improvements to the forms and provide reporting guidance.

CONTACT: Phyllis Jenifer, NRC/NSIR
301-415-8162

D. Huyck

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CATEGORY 2*: This is a Category 2 Meeting. The public is invited to participate in the meeting through the webcast portal by providing comments and asking questions at designated points during the meeting.

PARTICIPANTS:	<u>NRC</u>	<u>Stakeholders</u>
	P. Harris	Dave Kline, Nuclear Energy Institute
	P. Jenifer	Power Reactor Licensees
		Contractor/Vendors

The NRC provides reasonable accommodation to individuals with disabilities where appropriate. If you need reasonable accommodation to participate in a meeting or need a meeting notice or a transcript or other information from a meeting in another format (e.g., Braille, large print), please notify the NRC's meeting contact. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

*NRC meetings are open for interested members of the public to attend pursuant to the "Enhanced Public Participation in the NRC meetings; Policy Statement," dated May 28, 2002. Visit the NRC Web site at www.nrc.gov for information regarding visitors and security.

Enclosure:
Agenda

D. Huyck

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NAME	PJenifer	PHarris	DHuyck
DATE	6/14/11	6/14/11	6/15/11

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AGENDA

WEBCAST TO DISCUSS TITLE 10 OF THE CODE OF FEDERAL REGULATION PART 26 FITNESS FOR DUTY ELECTRONIC REPORTING FORMS

Wednesday, June 29, 2011
1:00 p.m. - 3:00 p.m.

1:00 p.m. – 1:10 p.m.	Introductions
1:10 p.m. – 2:00 p.m.	Discussion and industry feedback on electronic reporting of 10 CFR Part 26.717 performance reports
2:00 p.m. – 2:15 p.m.	Public comments
2:00 p.m. – 2:45 p.m.	Discuss planned improvements to the forms with the industry and provide reporting guidance
2:45 p.m. – 3:00 p.m.	Public comments and final questions
3:00 p.m.	Adjourn

***Webcast System Requirements**

PC-based attendees - Windows®7, Vista, XP or 2003 Server
Macintosh®-based attendees – Mac OS®X 10.4.11 (Tiger®) or newer

Enclosure