

2 AMENDMENT/MODIFICATION NO M002 3 EFFECTIVE DATE (see block 16C) 4 REQUISITION/PURCHASE REQ. NO FSM-11-079 5 PROJECT NO (if applicable)

6 ISSUED BY CODE 3100 7 ADMINISTERED BY (if other than Item 6) CODE 3100
 U.S. Nuclear Regulatory Commission
 Div. of Contracts
 Attn: Donna Berkowitz
 Mail Stop: TWB-01-B10M
 Washington, DC 20555

8. NAME AND ADDRESS OF CONTRACTOR (No. street, county, State and ZIP Code)
 B.L. SEAMON CORPORATION
 9001 EDMONSTON RD STE 200
 GREENBELT MD 207704074
 CODE _____ FACILITY CODE _____

(X) 9A AMENDMENT OF SOLICITATION NO.
 9B DATED (SEE ITEM 11)
 10A MODIFICATION OF CONTRACT/ORDER NO. NRC-41-10-020 NRCT004
 10B DATED (SEE ITEM 13) X 04-07-2011

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12 ACCOUNTING AND APPROPRIATION DATA (if required)
 UNS: 781844808 NAICS: 561920 FAIMIS:112565 B&R: 2011-55-34-7-183 JC: F1215 BOC: 252A APPN: 31X0200 Obligate: \$11,317.00

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
 B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(d).
 X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF Mutual Agreement of the Parties
 D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14 DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 The purpose of this modification is: 1) to modify the meeting dates and locations, 2) to provide incremental funding, and 3) to increase the contract ceiling. The workshops shall be held on June 21 and 22, 2011 in New York, NY, and on August 11 and 12 2011 in Houston, TX

The period of performance is from April 8, 2011 through September 30, 2011 (UNCHANGED)
 The total estimated cost of this task order is increased by \$11,317.00, from \$109,174.93 to \$120,491.68 (CHANGED)
 The total amount currently funded is increased by \$11,317.00, from \$109,174.93 to \$120,491.68 (CHANGED)

Contractor POC for technical arrangements: Karmen Lewis, email: KLewis@SeamonCorporation.com, phone: 301-577-0244 x 3800 and for budget: Michael Nemeth, email: MNemeth@SeamonCorporation.com, phone 301-577-6856
 NRC Project Officer & POC: Sandra Nesmith, email: sandra.nesmith@nrc.gov, phone: 301-415-6437

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

| | |
|--|--|
| 15A. NAME AND TITLE OF SIGNER (Type or print) STEVE MENDELSON CFS | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Donna Berkowitz Contracting Officer |
| 15B. CONTRACTOR/OFFEROR <i>Steve Mendelson</i> (Signature of person authorized to sign) | 15C. DATE SIGNED 5/25/2011 |
| 15B. CONTRACTOR/OFFEROR <i>Donna Berkowitz</i> (Signature of person authorized to sign) | 15C. DATE SIGNED 5/25/2011 |
| 16B. UNITED STATES OF AMERICA BY <i>Donna Berkowitz</i> (Signature of Contracting Officer) | 16C. DATE SIGNED 5/25/2011 |

TEMPLATE - ADM002 SUNSI REVIEW COMPLETE MAY 26 2011 ADM002

Effective with the date of this modification, Articles A.3 and A.9 are revised as follows:

A.3 CONSIDERATION AND OBLIGATION –TASK ORDERS (AUG 1989)

- (a) The total estimated amount of this contract (ceiling) for the products/services ordered, delivered, and accepted under this contract is \$120,491.68.00. The Contracting Officer may unilaterally increase this amount as necessary for orders to be placed with the contractor during the contract period provided such orders are within any maximum ordering limitation prescribed under this contract.
- (b) The Contracting Officer will obligate funds of each task order issued.
- (c) A total estimated cost in addition to any fee will be negotiated for each task order and will be incorporated as a ceiling in the resultant task order. The Contractor shall comply with the provisions of 52.232-20 Limitation of Cost for fully funded task orders and 52.232.22 Limitation of Funds for incrementally funded task orders.

A.9 STATEMENT OF WORK

I. BACKGROUND:

The Nuclear Regulatory Commission (NRC), Office of Federal and State Materials and Environmental Management Programs (FSME), will host two workshops to gather stakeholder comments and feedback concerning potential changes to the NRC's medical regulations as outlined in Title 10 of the Code of Federal Regulations, Part 35 (10 CFR Part 35).

Each workshop will be open to the public, with advanced registration required. The workshops will follow a facilitated roundtable format. The US NRC will supply the facilitator for this workshop series. There will be no registration fee for attendance. The estimated number of participants for each event is approximately 120-150 individuals. The official name of the workshop is "United States Nuclear Regulatory Commission Medical Rulemaking Workshops."

The workshops will tentatively take place on June 21 and 22, 2011 in New York, New York and August 11 and 12, 2011 in Houston, Texas. Each workshop will last 2 days. Participant arrival is anticipated on the day prior to each meeting and departure will be at approximately 12 noon the day after each workshop has ended. Attendees will be responsible for guaranteeing their own hotel reservations.

III. SCOPE OF WORK

The contractor personnel shall work in conjunction with the FSME Planning Team to ensure successful roundtable workshops and learning experiences are provided for all attendees. The preferred scheduled workshop days are on June 21 and 22, 2011 and August 11 and 12, 2011. Alternative dates, only if necessary, are June 23, 2011 and August 10, 2011.

TASK 1: WORKSHOP FACILITY RESEARCH SUPPORT AND SELECTION

The contractor shall conduct workshop facility research, selection and procurement. The locations and arrangements of the proposed meeting facilities shall be reviewed and approved by the FSME Planning Team prior to final selection. The FSME Planning Team will select the best venue for the meeting after reviewing the options.

- Each meeting facility shall meet the following standards:

- a. General Standards
 - i. A suitable room block for 2 nights for out of town registered participants;
 - ii. Venues must be within 1 mile of public transportation to allow for ease of transportation by participants; additionally,
 - iii. The New York City meeting must be in the general vicinity of Sloan Kettering Medical Center (Facility may be affiliated with Sloan Kettering Medical Center, if possible) ; and
 - iv. Facility must be able to hold all meeting functions.

- b. Hotel Meeting Space Requirements
 - i. One Plenary room to hold up to 150 attendees;
 - ii. The rooms must be available from 7:30 am-5:00 pm on each day of the meetings;
 - iii. Required audiovisual (AV) services include the following equipment:
 - 1. Flip charts and markers for the plenary room and each break-out room;
 - 2. At least 5 wireless microphones;
 - 3. At least 5 lapel microphones;
 - 4. Audio-mixers;
 - 5. Screens;
 - 6. Applicable Cords;
 - 7. LCD projector; and
 - 8. Laser pointers.

The equipment must be available starting on the first day of the workshop with set up on the day prior to each workshop.

- iv. NRC Staff office near registration area; held on a 24-hour basis starting on the day before the first day of the workshop.

- v. Registration area; held on a 24 hour basis starting the evening prior to workshop.

- c. Sleeping Rooms
 - i. Room block is tentative and may be adjusted, once the arrival and departure pattern from past meetings can be compared. For planning purposes please estimate:
 - (New York, New York)
 - Day Prior to workshop: 10 persons
 - Day 1 of workshop: 10 persons
 - Day 2 of workshop: 10 persons (if necessary)

 - (Houston, Texas)
 - Day Prior to workshop: 10 persons
 - Day 1 of workshop: 10 persons
 - Day 2 of workshop: 10 persons (if necessary)

 - ii. Attendees are responsible for their own rooms and incidentals and should be within the U.S. Government Per Diem.

- Deliverable: Each conference facility selected meets all of the general, hotel function space, and sleeping room requirements and standards. The public meeting notice will be published at least 4-6 weeks prior to workshops; therefore, Task 1 shall be completed at least 8 weeks before the preferred or alternate meeting dates.

VIII. MEETINGS AND TRAVEL

Two 1-4 hour meetings at NRC Headquarters for 2 contractor staff to finalize the project plan.

Travel to selected venue in New York, New York and Houston, Texas: approximate number of trips = 2-4.

X. TECHNICAL DIRECTION

Stuart Easson is the designated NRC TPM for this procurement. Sandra Nesmith is the designated NRC PO. Technical instructions may be provided to TPM during the duration of this requested task. Technical instructions shall not constitute new assignments of work or changes of such a nature as to justify an adjustment in cost or period of performance. Directions, if any, for changes in scope of work, cost, or period of performance will be issued by the NRC Contracting Officer.