

April 27, 2011

MEMORANDUM TO: Brian J. McDermott, Director  
Division of Preparedness and Response  
Office of Nuclear Security and Incident Response

FROM: F. Jeffery Laughlin, Emergency Preparedness Specialist */RA/*  
Regulatory Improvements Team  
Division of Preparedness and Response  
Office of Nuclear Security and Incident Response

SUBJECT: MEETING BETWEEN THE NUCLEAR REGULATORY COMMISSION  
AND THE NUCLEAR ENERGY INSTITUTE TO DISCUSS THE  
SCOPING OF THE ON-SHIFT STAFFING ANALYSIS WITH REGARD  
TO NEI 10-05, REVISION 0, "ASSESSMENT OF ON-SHIFT  
EMERGENCY RESPONSE ORGANIZATION STAFFING AND  
CAPABILITIES."

DATE & TIME: Wednesday, May 25, 2011  
9:00 a.m. – 12:00 p.m. EDT

LOCATION: Room T10A01  
Two White Flint North  
11545 Rockville Pike  
Rockville, MD 20852

PURPOSE: This is a follow-up meeting between the NRC and Nuclear Energy  
Institute (NEI)/industry representatives to discuss the scoping of the on-  
shift staffing analysis with regard to NEI 10-05, Revision 0.

NEI 10-05, Revision 0, is publicly available in the Agencywide  
Documents Access and Management System (ADAMS) under  
Accession No.: ML102730613.

CATEGORY 2: This is a Category 2 Meeting. The public is invited to participate in this  
meeting by discussing regulatory issues with the NRC at designated  
points identified on the agenda.

CONTACTS: Carolyn Kahler, NSIR/DPR  
301-415-0705  
Email to: [EmergencyPreparedness.Resource@nrc.gov](mailto:EmergencyPreparedness.Resource@nrc.gov)

PARTICIPANTS: Participants will include members of the NRC's Office of Nuclear  
Security and Incident Response/Division of Preparedness and  
Response. Industry representatives will include S. Perkins-Grew (NEI),  
M. Hug (NEI), and members of the NEI Shift Staffing Task Force.

The NRC provides reasonable accommodation to individuals with disabilities where appropriate. If you need a reasonable accommodation to participate in this meeting, or need this meeting notice or the transcript or other information from the meeting in another format (e.g. Braille, large print), please notify the NRC's meeting contact (Carolyn Kahler) by May 20, 2011. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Teleconferencing: Interested members of the public unable to attend the meeting in-person may participate by telephone via a toll-free teleconference. For details, please call the NRC meeting contact listed (Carolyn Kahler) or the toll-free number, 1-800-368-5642, and ask the operator to be connected to the meeting contact. Those interested in participating in this meeting by teleconference should call or email the meeting contact as soon as possible, but no later than May 20, 2011.

Enclosure: Agenda

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Enclosure: Agenda

DISTRIBUTION:

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OFFICE	NSIR/DPR	NSIR/DPR:BC	NSIR/DPR:DD
NAME	JLaughlin*	RKahler	MThaggard
DATE	04/26/11	04/26/11	04/27/11

**OFFICIAL RECORD COPY**

## AGENDA

### Public Meeting to Discuss the Scope of On-Shift Staffing Analysis

Wednesday, May 25, 2011, 9:00 a.m. – 12:00 p.m. EDT

Category 2 Public Meeting: The public is invited to participate in this meeting by discussing regulatory issues with the NRC at designated points identified on the agenda.

10 minutes	Welcome/Introduction/Logistics	NRC
60 minutes	Discussion on scope of on-shift staffing analysis	NRC
20 minutes	Break	
60 minutes	NEI/Industry questions and comments on scope of the on-shift staffing analysis	NRC/NEI/ Industry
20 minutes	Opportunity for public comment	Public
10 minutes	Closing Remarks	NRC