

April 19, 2011

ALL AGREEMENT STATES, MICHIGAN

**ACCEPTANCE TO THE TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE (H-308) (FSME-11-033)**

**Purpose:** To provide the list of students selected for the NRC Transportation Radioactive Materials Course (H-308).

**Background:** NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the Agreement States selected to attend the June 13-17, 2011 Transportation of Radioactive Materials Course (H-308). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be paid lodging and per diem by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160 immediately and then submit their travel information needed for NRC to issue their travel authorization. Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502.

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\*This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE: (301) 415-2348

INTERNET: [BGU@NRC.GOV](mailto:BGU@NRC.GOV)  
FAX: (301) 415-3502

***/RA/***

Terrence Reis, Acting Director  
Division of Materials Safety  
and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:  
As stated

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<b>OFC</b>	FSME/DMSSA	FSME/DMSSA
<b>NAME</b>	BGUsilton	TReis
<b>DATE</b>	04/19/11	04/19/11

**OFFICIAL RECORD COPY**

TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE (H-308)  
 SACRAMENTO, CA  
 JUNE 13-17, 2011

STATE	PARTICIPANT(S)
<b>CALIFORNIA</b> Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 95899-7414	Jeffrey Day Regina Jones Prem Gambhir Debora Vail Jennifer Cho Robert Custodio
<b>KANSAS</b> Dept. of Health & Environment Bureau of Environmental Health 1000 SW Jackson, Suite 330 Topeka, KS 66612-1365	Judee Walden
<b>LOUISIANA</b> Emergency & Radiological Services Div. P.O. Box 4312 Baton rouge, LA 70821-4312	Yulonda Shelby
<b>NEVADA</b> State Health Division 4150 Technology Way, Suite 300 Carson City, NV	Sneha Ravikumar
<b>NORTH DAKOTA</b> Dept. of Health 918 E. Divide Avenue Bismarck, ND 58501-1947	Lewis Vigen
<b>RHODE ISLAND</b> Div. of Environmental & Health Services Regulations 3 Capitol Hill Providence, RI 02908	Charma Waring
<b>WISCONSIN</b> Dept. of Health Services P.O. Box 2659 Madison, WI 53701-2659	Royston Ngwayah

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure (1) have been accepted for participation in the training course (H-308) Transportation of Radioactive Materials Course. This course is scheduled to be presented June 13-17,, 2011 located at 1500 Capitol Avenue, Building 172 Training Room A on the first floor. A Radiological Health Branch representative will be stationed at the security desk on the first day of the course to assist each student through security. For State specific course or location information please contact Gonzalo Perez via e-mail [gonzalo.perez@cdph.ca.gov](mailto:gonzalo.perez@cdph.ca.gov) or 916-440-7893.

**COURSE:** This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, June 17, 2011, when the class is scheduled to end at 3:00 p.m. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160 for airline reservations. Please complete the Travel Application Form which is located at <http://nrc-stp.ornl.gov/training.html>. You can also go to the same website to receive a copy of the travel instructions and voucher for reimbursement. Please return the travel form, and if you have any questions regarding the form contact Brenda Usilton at [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) on 301-415-2348 or fax it to 301-415-3502. A course outline is below. Students should bring an engineering or scientific calculator with them. Normal office/business attire is appropriate for students attending NRC courses. Cellular phones and similar devices with audible capability should be disabled while classes are in session.

**LODGING AND TRAVEL:** You should plan to arrive on Sunday, June 12, 2011 and depart on Friday, June 17, 2011. Participants must make their own lodging and travel arrangements. Individuals should request a Federal government rate at the hotels. The per diem for Sacramento, California is \$101 for lodging, \$61 for meals and incidentals not to exceed \$162. Tax is a separate line item on your voucher. California has identified a list of hotels within walking distance of the training center. You should be able to use a tax exempt form and not have to pay State taxes on the room. Please go to our website <http://nrc-stp.ornl.gov/training.html> and download a tax exempt form for the State of California. You will also need to go to the same website to receive a copy of the travel instructions and voucher for reimbursement. Attendees must make their own lodging reservations and make sure they get the Federal per diem. Below are list of hotels to choose from:

### **Holiday Inn Express Downtown**

[http://www.hiexpress.com/hotels/us/en/sacramento/sacca/hoteldetail?destination=SACRAMENTO%2CCA%2CUnited+States&sicreative=6766081394&sicontent=0&sitrackingid=12698885&cm\\_mmc=Google-PS-HolidayInnExpress- -G+B-AmericasWest- -CA-Sacramento- -holiday+inn+express+sacramento&siclid=1962](http://www.hiexpress.com/hotels/us/en/sacramento/sacca/hoteldetail?destination=SACRAMENTO%2CCA%2CUnited+States&sicreative=6766081394&sicontent=0&sitrackingid=12698885&cm_mmc=Google-PS-HolidayInnExpress- -G+B-AmericasWest- -CA-Sacramento- -holiday+inn+express+sacramento&siclid=1962)

### **Clarion Inn Downtown Sacramento**

<http://www.clarionhotel.com/hotel-sacramento-california-CA108?sid=xn9jqM.9T7DrqxMC.2>

Marriot Residence Inn

[www.residenceinn.com/sacdt](http://www.residenceinn.com/sacdt)

Course Outline:

1. Introduction to Hazardous Materials Transportation Regulations
2. Radioactive Materials Packaging
3. Hazardous Materials Communications
4. Unusual Shipments
5. Emergency Response
6. Regulatory Actions and Historical Documents
7. Classroom Exercises
8. Miscellaneous