March 4, 2011

MEMORANDUM TO: Brian J. McDermott, Director
Division of Preparedness and Response
Office of Nuclear Security and Incident Response

FROM: Jeff Laughlin, Emergency Preparedness Specialist ***/RA/***
Regulatory Improvements Team
Division of Preparedness and Response
Office of Nuclear Security and Incident Response

SUBJECT: MEETING BETWEEN THE NUCLEAR REGULATORY COMMISSION AND THE NUCLEAR ENERGY INSTITUTE TO DISCUSS THE SCOPING OF THE ON-SHIFT STAFFING ANALYSIS WITH REGARD TO NEI 10-05, REVISION 0, "ASSESSMENT OF ON-SHIFT EMERGENCY RESPONSE ORGANIZATION STAFFING AND CAPABILITIES."

DATE & TIME: Tuesday, March 29, 2011
1:00 – 4:00 p.m. EDT

LOCATION: Room O4B06
One White Flint North
11555 Rockville Pike
Rockville, MD 20852

PURPOSE: This is a meeting between NRC and the Nuclear Energy Institute (NEI)/industry representatives to discuss the scoping of the on-shift staffing analysis with regard to NEI 10-05, Revision 0.

NEI 10-05, Revision 0, is publicly available in the Agencywide Documents Access and Management System (ADAMS) under Accession No.: ML102730613.

CATEGORY 2: This is a Category 2 Meeting.[1] The public is invited to participate in this meeting by discussing regulatory issues with the NRC at designated points identified on the agenda.

CONTACTS: Carolyn Kahler, NSIR/DPR
301-415-0705
Email to: EmergencyPreparedness.Resource@nrc.gov

PARTICIPANTS: Participants will include members of the NRC's Office of Nuclear Security and Incident Response/Division of Preparedness and Response. Industry representatives will include S. Perkins-Grew (NEI), M. Hug (NEI), and members of the NEI Shift Staffing Task Force.

The NRC provides reasonable accommodation to individuals with disabilities where appropriate. If you need a reasonable accommodation to participate in this meeting, or need this meeting notice or the transcript or other information from the meeting in another format (e.g. Braille, large print), please notify the NRC's meeting contact (Carolyn Kahler) by March 25, 2011. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Teleconferencing: Interested members of the public unable to attend the meeting in-person may participate by telephone via a toll-free teleconference. For details, please call the NRC meeting contact listed (Carolyn Kahler) or the toll-free number, 1-800-368-5642, and ask the operator to be connected to the meeting contact. Those interested in participating in this meeting by teleconference should call or email the meeting contact as soon as possible, but no later than March 25, 2011.

Enclosure: Agenda

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Enclosure: Agenda

DISTRIBUTION:

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OFFICE	NSIR/DPR	NSIR/DPR:BC	NSIR/DPR:DD
NAME	JLaughlin	RKahler	CMiller
DATE	3/3/2011	3/3/2011	3/3/2011

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AGENDA

Public Meeting to Discuss the Scope of On-Shift Staffing Analysis

Tuesday, March 29, 2011, 1:00 p.m. – 4:00 p.m. EDT

Category 2 Public Meeting: The public is invited to participate in this meeting by discussing regulatory issues with the NRC at designated points identified on the agenda.

10 minutes	Welcome/Introduction/Logistics	NRC
60 minutes	Discussion on scope of on-shift staffing analysis	NRC
20 minutes	Break	
60 minutes	NEI/Industry questions and comments on scope of the on-shift staffing analysis	NRC/NEI/ Industry
20 minutes	Opportunity for public comment	Public
10 minutes	Closing Remarks	NRC