

Erickson, Randy

From: Aubrey Godwin [agodwin@azrra.gov]
Sent: Thursday, January 06, 2011 8:50 AM
To: Erickson, Randy
Attachments: Improvementplan2010C.doc

Performance Improvement Plan and Progress Report

January 7, 2011

Arizona Radiation Regulatory Agency

| Recommendations | Task | Milestones | Assigned to | Anticipated Completion Date | Status | Actual Completion Date |
|--|--|--|---|-------------------------------|--|---|
| 1. State review and update Agency staffing and Budget Plan. | A. Ensure adequate resources are available to the Agency to protect the public health, safety and security. | 1. Develop and submit Agency Budget for FY2012 and 2013. 2. Support and defend in Legislative Budget Committees | Agency Business Manager and Director Agency Business Manager and Director. | 9/1/2010 5/15/2011 | Completed In development. Proposal submitted to Governor Budget Office, 8/31/2010.. | 8/31/2010 Dates set after General Election in November 2010. |
| 2. The State should have a manager accompany each inspector, at least annually, to ensure quality and consistency in the inspection program. | A. Management accompanies each inspector on at least one inspection per half year. | 1. Report of each accompaniment placed in respective inspector training file. | RAM Program Manager and Director. | 11/30/2010 | Three of four completed, 1 scheduled by 1/10/2011 | |
| 3. The State implement the pre-licensing checklist and guidance for all licensing actions to provide assurance that radioactive material will be used as specified on the license. | A. Develop and update as necessary a pre-licensing checklist compatible with the NRC guidance for assuring the radioactive material will be utilized in accordance with license. | 1. The pre-licensing checklist was developed and implemented by 4/1/2008. | Kern | 4/1/2008 Updated 8/22/2008 | In use. Corrected interpretation of new "person," 4/1/2010 | 4/1/2010 |

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| 4. The review team recommended that the State review their radioactive materials licenses regarding financial assurance. | A. Review selected licenses with a potential for financial concerns. | 1. 50% by 10/15/2010 | Kern | 12/31/2010 | Complete | 1/3/2011 |