

1. DATE OF ISSUE	2. AGREEMENT NUMBER <b>CFO-08-004</b>	3. MOD NO.
4. AGENCY LOCATOR NO. <b>31000001</b>	5. B & R NUMBER <b>87N-15-5H1363</b>	
7. JOB CODE <b>N7152</b>	8. APPROPRIATION SYMBOL <b>31X0200</b>	
9. BOC <b>253A</b>	10. DOCUMENT IDENTIFICATION NUMBER <b>TRQ CFO 08356</b>	
11. NAME AND ADDRESS OF SERVICING AGENCY <b>U.S. Department of Interior National Business Center 7301 W. Mansfield Ave Mail Stop D2705 Atten: Agreements Denver, CO 80235-2230</b>		

**AWARD OF INTERAGENCY AGREEMENT**

6. ISSUED BY  
**U.S. Nuclear Regulatory Commission  
T 9 E 2 Division of Financial Services  
Washington DC 20555**

PROJECT MANAGER  
**Mary Matheson**

12. JOB CODE TITLE  
**DOI/NBC Accounts Payable Services**

13. AGREEMENT PERFORMANCE PERIOD  
BEGIN: **05/01/2008** END: **11/30/2008**

14. OBLIGATION AVAILABILITY PROVIDED BY

A. THIS ACTION	\$	49,000
B. TOTAL PLACED PRIOR TO THIS ACTION WITH THE PERFORMING ORGANIZATION UNDER THIS JOB CODE FOR THIS FISCAL YEAR	\$	581,000
C. TOTAL ORDERS TO DATE FOR THIS JOB CODE FOR THIS FISCAL YEAR	\$	630,000
D. TOTAL ORDERS TO DATE FOR THIS AGREEMENT	\$	630,000

15. ATTACHMENTS  
THE FOLLOWING ATTACHMENTS ARE MADE A PART OF THIS AGREEMENT

- STATEMENT OF WORK
- ADDITIONAL TERMS AND CONDITIONS
- OTHER (Specify) NBC Form IA

16. SECURITY

- WORK ON THIS AGREEMENT INVOLVES CLASSIFIED INFORMATION
- WORK ON THIS AGREEMENT INVOLVES SENSITIVE UNCLASSIFIED INFORMATION
- WORK ON THIS AGREEMENT IS UNCLASSIFIED AND NOT SENSITIVE

17. FEE BILLABLE UNDER 10 CFR PART 170  YES  NO

18. REMARKS  
**Amended to increase funding for May- Nov 2008, based on increase of actual document processing vs. original estimates.**  
*Ed/DP 7/2/08*

19. AUTHORITY TO ENTER INTO INTERAGENCY AGREEMENT (Check only one)

- ENERGY REORGANIZATION ACT OF 1974, AS AMENDED
- THE ECONOMY ACT OF 1932
- THE CLINGER-COHEN ACT OF 1996
- OTHER (Specify)

20. ADVANCE PAYMENT  IS NOT AUTHORIZED  IS AUTHORIZED (Requires approval by Director, DFS/OCFO)

21. ESTIMATED COST FOR FULL PERFORMANCE OF THIS AGREEMENT

FY 2008	FY	FY	FY	FY	TOTAL
\$ 630,000	\$	\$	\$	\$	\$ 630,000

22. CERTIFICATION OF FUNDS  
This certifies that funds in the amount cited in Block 14.A. are available in the current fiscal year allowance for work authorized by this agreement.

FUNDS CERTIFICATION OFFICIAL (Typed Name)  
**Virginia Bolding**

SIGNATURE: *Virginia Bolding* DATE: **7/2/2008**

23. SIGNATURES

NRC ISSUING AUTHORITY (Typed Name and Title)  
**J.E. Dyer, CFO**

SIGNATURE: *J.E. Dyer* DATE: **7/9/08**

SERVICING AGENCY OFFICIAL/DESIGNEE (Typed Name and Title)

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**National Business Center  
Inter/Intra Agency Agreement**

1. Agreement Number: <b>8-6620-FFS-NRC-30</b>	2. Action Type: <b>Modification Mod: A</b>
3. Period of Performance: Start Date: <b>05/01/2008</b> End Date: <b>11/30/2008</b> 4. FY: <b>2008</b>	
<b>5. Customer Information</b>	<b>6. NBC Information</b>
5a. Customer: <b>NUCLEAR REGULATORY COMMISSION 11545 Rockville Pike ROCKVILLE, MD 20852-2747</b>	6a. Directorate/Division: <b>FINANCIAL MANAGEMENT - BUSINESS MANAGEMENT OFFICE, D2705 National Business Center 7301 W. Mansfield Avenue Mail Stop D2705, Attn: Agreements Denver, CO 80235-2230</b>
5b. Customer Reference Number:	6b. Product Line: <b>See Statement of Work</b>
5c. Project Coordinator: <b>Mary Matheson Phone: 301-415-8748 Fax: 301-415-5387 Email: MMM1@nrc.gov</b>	6c. Project Coordinator: <b>Michael J. Conkey Phone: 303-969-5587 Email: michael_j_conkey@nbc.gov</b>
5d. Customer Agency Location Code: <b>31-00-0001</b>	6d. NBC Agency Location Code: <b>14-01-0001</b>
5e. Customer Appropriation Code: <b>31X0200</b>	6e. NBC Appropriation Code: <b>14x4523</b>
5f. Customer Account Number:	6f. Agreement Type: <b>Fixed Price</b>
5g. Customer Obligating Doc Number: <b>CFO 08392</b>	6g. NBC DUNS Number: <b>131978129</b>
5h. Customer DUNS Number: <b>040535809</b>	

7. Description

Tasks:	Original Amount	Modification Amount	Total
A. Accounting Ops. Financial Trans Processing. TDY Travel	\$224,000.00	\$6,000.00	\$230,000.00
B. Accounting Ops. Financial Trans Processing. PCS Travel	\$56,000.00	\$2,400.00	\$58,400.00
C. Accounting Ops. Financial Trans Processing. Vendor Invoice Payment	\$245,000.00	\$10,200.00	\$255,200.00
D. Accounting Ops. Financial Trans Processing. Vendor Invoice Payment	\$56,000.00	\$2,400.00	\$58,400.00
<b>Total Price</b>	<b>\$581,000.00</b>	<b>\$21,000.00</b>	<b>\$602,000.00</b>

8. Purpose of Agreement

*This modification is due to increased workcounts for July-September. The NBC will provide to the NRC accounting operations services, specifically travel, intra-governmental and vendor payment support. See the NRC Statement of Work dated April 2008, for specific functions, tasks and responsibilities. "Refer to the Service Level Agreement attached for information regarding period of performance, performance metrics, NBC and Customer responsibilities, and contractual issues related to the specific services provided under the agreement."*

**National Business Center  
Inter/Intra Agency Agreement**

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3. Period of Performance: Start Date: <b>05/01/2008</b> End Date: <b>11/30/2008</b> 4. FY: <b>2008</b>			
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5a. Customer: <b>NUCLEAR REGULATORY COMMISSION 11545 Rockville Pike ROCKVILLE, MD 20852-2747</b>		6a. Directorate/Division: <b>FINANCIAL MANAGEMENT - BUSINESS MANAGEMENT OFFICE, D2705 National Business Center 7301 W. Mansfield Avenue Mail Stop D2705, Attn: Agreements Denver, CO 80235-2230</b>	
5b. Customer Reference Number:		6b. Product Line: <b>See Statement of Work</b>	
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**7. Description**

<b>Tasks:</b>	<b>Original Amount</b>	<b>Modification Amount</b>	<b>Total</b>
A. Accounting Ops. Financial Trans Processing. TDY Travel	\$224,000.00	\$14,000.00	\$238,000.00
B. Accounting Ops. Financial Trans Processing. PCS Travel	\$56,000.00	\$5,600.00	\$61,600.00
C. Accounting Ops. Financial Trans Processing. Vendor Invoice Payment	\$245,000.00	-\$23,800.00	\$268,800.00
D. Accounting Ops. Financial Trans Processing. Vendor Invoice Payment	\$56,000.00	\$5,600.00	\$61,600.00
<b>Total Price</b>	<b>\$581,000.00</b>	<b>\$49,000.00</b>	<b>\$630,000.00</b>

**8. Purpose of Agreement**

*This modification is due to increased workcounts for July-September. The NBC will provide to the NRC accounting operations services, specifically travel, intra-governmental and vendor payment support. See the NRC Statement of Work dated April 2008, for specific functions, tasks and responsibilities. Refer to the Service Level Agreement attached for information regarding period of performance, performance metrics, NBC and Customer responsibilities, and contractual issues related to the specific services provided under the agreement.*

Agreement Number: 8-6620-FFS-NRC-30

9. Authority: (Please check all that apply. If other is checked, please add a description.)

- Economy Act, 31 USC 1535
- Working Capital Fund 43 USC 1467, 1468
- Other

10. Termination Provisions: (Please check the appropriate block)

This agreement may be terminated before the end performance date by 180 days written notice from either party, followed by mutual agreement between the parties. The customer will be billed for all costs incurred at the time of the termination.

11. Billing Provisions: (Please check the appropriate blocks and fill in IPAC contact information)

The customer will be billed **Quarterly**.

Bill Format: **IPAC**

NBC IPAC Contact Person

Name: **Gail Cunnington**  
Telephone Number: **303-969-7190**

12. Other Terms and Conditions/Miscellaneous:

13. Approvals

13a. Customer Approval		13b. NBC Approval	
Signature: <i>J. E. Dyer</i>	Date: <i>7/9/08</i>	Signature: _____	Date: <i>8-18-08</i>
Name: J. E. Dyer		Name: Connie M Sanborn	<i>Connie M Sanborn</i>
Title: Chief Financial Officer		Title: Chief, Accounting Operations Division	
Signature: _____	Date: _____	Signature: _____	Date: _____
Name: _____		Name: _____	
Title: _____		Title: _____	
13c. For NBC Internal Use Only			
		Signature: _____	Date: _____
		Name: Andrew J Street	
		Title: Budget Analyst	

# Statement of Work

8-6620-FFS-NRC-30

Service A - Accounting Ops. Financial Trans Processing. TDY Travel

- Accounting Ops. Financial Trans Processing. TDY Travel

Activity	Hours/Units	Amount
<b>PROCESS TEMPORARY DUTY TRAVEL VOUCHERS</b>	Fixed	\$238,000.00
<ul style="list-style-type: none"><li>• Record and maintain transactions for temporary duty (domestic and foreign) travel payment processing in client agencies financial system, with proper internal controls and segregation of duties. Audit and certify travel payments in accordance with client policy and federal travel regulations. Certify client agency travel payments with Treasury. Respond to and resolve traveler questions concerning payments. Perform periodic reviews of financial transactions to ensure correctness.</li></ul>		
<b>Service A - Total</b>		\$238,000.00

# Statement of Work

8-6620-FFS-NRC-30

## Service B - Accounting Ops. Financial Trans Processing. PCS Travel

- Accounting Ops. Financial Trans Processing. PCS Travel

Activity	Hours/Units	Amount
<b>PROCESS PERMANENT CHANGE OF STATION TRAVEL VOUCHERS</b>	Fixed	\$61,600.00
<ul style="list-style-type: none"><li>• Record and maintain transactions for permanent change of station travel payment processing in client agencies financial system, with proper internal controls and segregation of duties. Serve as relocation coordinators, calculate relocation income tax allowance and prepare and send W-2s to travelers. Audit and certify travel payments in accordance with client policy and federal travel regulations. Certify client agency travel payments to Treasury. Respond to and resolve traveler questions concerning payments. Perform periodic reviews of financial transactions to ensure correctness.</li></ul>		
<b>Service B - Total</b>		\$61,600.00

# Statement of Work

8-6620-FFS-NRC-30

## Service C - Accounting Ops. Financial Trans Processing, Vendor Invoice Payment

- Accounting Ops. Financial Trans Processing, Vendor Invoice Payment

Activity	Hours/Units	Amount
<b>PROCESS VENDOR PAYMENTS/DISBURSEMENTS</b>		
<ul style="list-style-type: none"><li>• Record all necessary transactions for vendor/federal disbursement processing in client agencies financial system, with proper internal controls and segregation of duties. Audit and certify vendor payments in accordance with client policy and federal payment regulations. Certify client agency vendor payments with Treasury. Respond to and resolve vendor questions concerning payments. Perform periodic reviews of financial transactions to ensure correctness. Maintain all financial transactions and supporting documentation in accordance with NARA standards.</li></ul>		
<b>Service C - Total</b>		<b>\$268,800.00</b>

# Statement of Work

8-6620-FFS-NRC-30

## Service D - Accounting Ops. Financial Trans Processing. Vendor Invoice Payment

- Accounting Ops. Financial Trans Processing. Intra-governmental Payments (IPAC)

Activity	Hours/Units	Amount
<b>PROCESS VENDOR PAYMENTS/DISBURSEMENTS</b>	Fixed	\$61,600.00
<ul style="list-style-type: none"><li>• Record all necessary transactions for vendor/federal disbursement processing in client agencies financial system, with proper internal controls and segregation of duties. Audit and certify vendor payments in accordance with client policy and federal payment regulations. Certify client agency vendor payments with Treasury. Respond to and resolve vendor questions concerning payments. Perform periodic reviews of financial transactions to ensure correctness. Maintain all financial transactions and supporting documentation in accordance with NARA standards.</li></ul>		
<b>Service D - Total</b>		<b>\$61,600.00</b>

Agreement Number: **8-6620-FFS-NRC-30**

**9. Authority:** (Please check all that apply. If other is checked, please add a description.)

Economy Act, 31 USC 1535

Working Capital Fund 43 USC 1467, 1468

Other

**10. Termination Provisions:** (Please check the appropriate block)

This agreement may be terminated before the end performance date by **180** days written notice from either party, followed by mutual agreement between the parties. The customer will be billed for all costs incurred at the time of the termination.

**11. Billing Provisions:** (Please check the appropriate blocks and fill in IPAC contact information)

The customer will be billed **Quarterly**.

Bill Format: **IPAC**

NBC IPAC Contact Person

Name: **Gail Cunnington**  
Telephone Number: **303-969-7190**

**12. Other Terms and Conditions/Miscellaneous:**

**13. Approvals**

13a. Customer Approval	13b. NBC Approval
Signature: _____ Date: _____	Signature: _____ Date: _____
Name: J. E. Dyer	Name: Connie M Sanborn
Title: Chief Financial Officer	Title: Chief, Accounting Operations Division
Signature: _____ Date: _____	Signature: _____ Date: _____
Name: _____	Name: _____
Title: _____	Title: _____

**13c. For NBC Internal Use Only**

Signature: _____ Date: _____
Name: Andrew J Street
Title: Budget Analyst

# Statement of Work

8-6620-FFS-NRC-30

Service A - Accounting Ops. Financial Trans Processing. TDY Travel

- Accounting Ops. Financial Trans Processing. TDY Travel

Activity	Hours/Units	Amount
<b>PROCESS TEMPORARY DUTY TRAVEL VOUCHERS</b>	Fixed	\$230,000.00
<ul style="list-style-type: none"><li>• Record and maintain transactions for temporary duty (domestic and foreign) travel payment processing in client agencies financial system, with proper internal controls and segregation of duties. Audit and certify travel payments in accordance with client policy and federal travel regulations. Certify client agency travel payments with Treasury. Respond to and resolve traveler questions concerning payments. Perform periodic reviews of financial transactions to ensure correctness.</li></ul>		
<b>Service A - Total</b>		\$230,000.00

# Statement of Work

8-6620-FFS-NRC-30

## Service B - Accounting Ops. Financial Trans Processing. PCS Travel

- Accounting Ops. Financial Trans Processing. PCS Travel

Activity	Hours/Units	Amount
<b>PROCESS PERMANENT CHANGE OF STATION TRAVEL VOUCHERS</b>	Fixed	\$58,400.00
<ul style="list-style-type: none"><li>• Record and maintain transactions for permanent change of station travel payment processing in client agencies financial system, with proper internal controls and segregation of duties. Serve as relocation coordinators, calculate relocation income tax allowance and prepare and send W-2s to travelers. Audit and certify travel payments in accordance with client policy and federal travel regulations. Certify client agency travel payments to Treasury. Respond to and resolve traveler questions concerning payments. Perform periodic reviews of financial transactions to ensure correctness.</li></ul>		
<b>Service B - Total</b>		\$58,400.00

# Statement of Work

8-6620-FFS-NRC-30

## Service C - Accounting Ops. Financial Trans Processing. Vendor Invoice Payment

- Accounting Ops. Financial Trans Processing. Vendor Invoice Payment

Activity	Hours/Units	Amount
<b>PROCESS VENDOR PAYMENTS/DISBURSEMENTS</b>	Fixed	\$255,200.00
<ul style="list-style-type: none"><li>• Record all necessary transactions for vendor/federal disbursement processing in client agencies financial system, with proper internal controls and segregation of duties. Audit and certify vendor payments in accordance with client policy and federal payment regulations. Certify client agency vendor payments with Treasury. Respond to and resolve vendor questions concerning payments. Perform periodic reviews of financial transactions to ensure correctness. Maintain all financial transactions and supporting documentation in accordance with NARA standards.</li></ul>		
<b>Service C - Total</b>		\$255,200.00

# Statement of Work

8-6620-FFS-NRC-30

## Service D - Accounting Ops. Financial Trans Processing. Vendor Invoice Payment

- Accounting Ops. Financial Trans Processing. Intra-governmental Payments (IPAC)

Activity	Hours/Units	Amount
<b>PROCESS VENDOR PAYMENTS/DISBURSEMENTS</b>	Fixed	\$58,400.00
<ul style="list-style-type: none"><li>• Record all necessary transactions for vendor/federal disbursement processing in client agencies financial system, with proper internal controls and segregation of duties. Audit and certify vendor payments in accordance with client policy and federal payment regulations. Certify client agency vendor payments with Treasury. Respond to and resolve vendor questions concerning payments. Perform periodic reviews of financial transactions to ensure correctness. Maintain all financial transactions and supporting documentation in accordance with NARA standards.</li></ul>		
<b>Service D - Total</b>		<b>\$58,400.00</b>