UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

SECRETARY

December 8, 2010

Tom Houghton
Director of Safety Focused Regulation
Nuclear Energy Institute
1776 I Street NW, Suite 400
Washington, D.C. 20006-3708

Dear Mr. Houghton:

The U.S. Nuclear Regulatory Commission (NRC) is pleased that you will participate in a public Commission meeting on the Safety Culture Policy Statement, January 24, 2011, at 1:00 p.m. The meeting will be held in the Commissioners' Conference Room on the first floor of the NRC's Headquarters building at One White Flint North, Rockville, Maryland. The Commission is interested in hearing the reactor industry perspective on the proposed final Safety Culture Policy Statement. I am enclosing a copy of the draft meeting agenda for your information (enclosure 1). My staff will keep you informed of any updates to the agenda.

To assist the Commission in preparing for the meeting, please e-mail any written material, including slides/viewgraphs, to Ms. Rochelle Bavol and Ms. Sandy Joosten (**rochelle.bavol@nrc.gov** and **sandy.joosten@nrc.gov**) in the Office of the Secretary, by January 14, 2011, so that it can be distributed to the Commission for review in advance of the meeting. Enclosed are guidelines for slides, if you choose to use them (enclosure 2). PowerPoint is the preferred format, but other electronic presentation formats may be used. This Commission meeting will be webcast live at the Web address: **www.nrc.gov.** If you intend to use slides, they will also be posted on the NRC website prior to the meeting. If you have any questions, please contact Ms. Bavol at 301-415-1651.

Your presentation at the Commission meeting should be based on the assumption that Commissioners are familiar with the content of your written material. Please plan your oral presentation for 10 minutes, discussing the important points on which you wish to focus the Commission's attention.

The NRC Headquarters building is located opposite the White Flint Metro Station on Rockville Pike and Marinelli Drive, Rockville, Maryland. The White Flint Metro Station is on the Red Line of the Washington area subway system. Reserved visitor parking for Commission guests is available. If you wish to use reserved parking, please notify Ms. Bavol in advance. If reserved parking has been arranged, please check-in with the security staff at the entrance to the NRC campus on Marinelli Drive when you arrive. A Security Guard will call for an escort. Please

note that visitors will be screened through metal detectors, will have their packages x-rayed, and will be required to present a picture identification card prior to signing in at the registration desk.

Sincerely,

Annette L. Vietti-Cook
Secretary of the Commission

Enclosures:
1. Draft Agenda
2. Briefing Visuals Guidance

Draft: 12/8/10

SCHEDULING NOTE

Title: **BRIEFING ON SAFETY CULTURE POLICY STATEMENT (Public Meeting)**

Purpose: To provide the Commission an opportunity to hear the diverse views of stakeholders and the staff's assessment of those views that contributed to the development of the draft final safety culture policy statement; to hear the staff's analysis and development of the draft final policy statement; and to facilitate Commission voting on the draft final policy statement.

Scheduled: **January 24, 2011**
1:00pm

Duration: Approx. 3 hours

Location: Commissioners' Conference Room, 1st fl OWFN

	Presentation
External Stakeholders	**40 mins.***
Tom Houghton, Director, Safety Focused Regulation, Nuclear Energy Institute *(Reactors)*	10 mins.*
Robert Link, Manager, Environmental, Health, Safety, & Licensing, AREVA *(Fuel Cycle Facilities)*	10 mins.*
Billie Garde, Attorney and Partner at Clifford & Garde, LLP	10 mins.*
Ed Maher, President, Health Physics Society	10 mins.*

Topic:
- Comments on Proposed Final Safety Culture Policy Statement

Commission Q & A	**25 mins.**
Medical, Industrial, and Agreement State Representatives	**30 mins.***
Medical Users Representative **TBD**, American Association of Physicists in Medicine (AAPM)	10 mins.*
Industrial Users Representative **George Marshall**, Director, American Portable Nuclear Gauge Association (APNGA)	10 mins.*

Lee Cox, Director, Organization of Agreement States (North Carolina) 10 mins.*

Topic:
- Comments on Proposed Final Safety Culture Policy Statement

Commission Q&A **25 mins.**

Break **5 mins.***

NRC Staff **40 mins.***

Bill Borchardt, Executive Director for Operations
Mike Weber, Deputy Executive Director for Materials, Waste, Research, State, Tribal, and Compliance Programs
Dave Solorio, Chief, Concerns Resolution Branch, Office of Enforcement
Diane Sieracki, Senior Safety Culture Program Manager, Office of Enforcement
James Firth, Project Manager, Rulemaking Branch B, FSME
Bruce Thomadsen, Vice-Chairman, Advisory Committee on the Medical Uses of Isotopes

Topic:
- Proposed Final Safety Culture Policy Statement (Ms. Sieracki) (expected January 18, 2011)
  - Additional outreach activities since February 2010 workshop
  - Discussion of public comments and their resolution from November 2009 and September 2010 Federal Register Notices
  - Discussion of SRM direction from SECY-09-0075, *Safety Culture Policy Statement*
  - Proposed Final Safety Culture Policy Statement definition/traits
    - Overview of topics with differing views
  - Implementation/Next steps
- Safety Culture Outreach in the Materials Area (Mr. Firth)
- ACMUI's Comments on Proposed Final Safety Culture Policy Statement (Dr. Thomadsen)

Commission Q & A **25 mins.**

*For presentation only and does not include time for Commission Q & A's

Documents:
Staff background material due to SECY: January 10, 2011.
Slides due to SECY: January 14, 2011.
Proposed Final Safety Culture Policy Statement expected January 18, 2011.

Enclosure 2

PRESENTATION TITLE
Arial Black 40
on white background

Date of Briefing

Your name, title, office

Arial Black 32

Slide Title – Arial Black 36

- Text (Arial Black 32) on white.
- Top and Side margins 1 inch min.
- Bottom margin 2 inch min.
- Number pages
- Explain acronyms or include a separate slide with list