



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

SECRETARY

December 8, 2010

Billie Garde  
Clifford & Garde, LLP  
1707 L Street N.W., Suite 500  
Washington, DC 20036

Dear Ms. Garde:

The U.S. Nuclear Regulatory Commission (NRC) is pleased that you will participate in a public Commission meeting on the Safety Culture Policy Statement, January 24, 2011, at 1:00 p.m. The meeting will be held in the Commissioners' Conference Room on the first floor of the NRC's Headquarters building at One White Flint North, Rockville, Maryland. The Commission is interested in hearing your views on the proposed final Safety Culture Policy Statement. I am enclosing a copy of the draft meeting agenda for your information (enclosure 1). My staff will keep you informed of any updates to the agenda.

To assist the Commission in preparing for the meeting, please e-mail any written material, including slides/viewgraphs, to Ms. Rochelle Baval and Ms. Sandy Joosten ([rochelle.baval@nrc.gov](mailto:rochelle.baval@nrc.gov) and [sandy.joosten@nrc.gov](mailto:sandy.joosten@nrc.gov)) in the Office of the Secretary, by January 14, 2011, so that it can be distributed to the Commission for review in advance of the meeting. Enclosed are guidelines for slides, if you choose to use them (enclosure 2). PowerPoint is the preferred format, but other electronic presentation formats may be used. This Commission meeting will be webcast live at the Web address: [www.nrc.gov](http://www.nrc.gov). If you intend to use slides, they will also be posted on the NRC website prior to the meeting. If you have any questions, please contact Ms. Baval at 301-415-1651.

Your presentation at the Commission meeting should be based on the assumption that Commissioners are familiar with the content of your written material. Please plan your oral presentation for 10 minutes, discussing the important points on which you wish to focus the Commission's attention.

The NRC Headquarters building is located opposite the White Flint Metro Station on Rockville Pike and Marinelli Drive, Rockville, Maryland. The White Flint Metro Station is on the Red Line of the Washington area subway system. Reserved visitor parking for Commission guests is available. If you wish to use reserved parking, please notify Ms. Baval in advance. If reserved parking has been arranged, please check-in with the security staff at the entrance to the NRC campus on Marinelli Drive when you arrive. A Security Guard will call for an escort. Please

note that visitors will be screened through metal detectors, will have their packages x-rayed, and will be required to present a picture identification card prior to signing in at the registration desk.

Sincerely,

A handwritten signature in black ink, appearing to read "Annette Vietti-Cook". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Annette L. Vietti-Cook  
Secretary of the Commission

Enclosures:

1. Draft Agenda
2. Briefing Visuals Guidance

Draft: 12/8/10

**SCHEDULING NOTE**

**Title:** **BRIEFING ON SAFETY CULTURE POLICY STATEMENT  
(Public Meeting)**

**Purpose:** To provide the Commission an opportunity to hear the diverse views of stakeholders and the staff's assessment of those views that contributed to the development of the draft final safety culture policy statement; to hear the staff's analysis and development of the draft final policy statement; and to facilitate Commission voting on the draft final policy statement.

**Scheduled:** **January 24, 2011  
1:00pm**

**Duration:** Approx. 3 hours

**Location:** Commissioners' Conference Room, 1<sup>st</sup> fl OWFN

<b><u>External Stakeholders</u></b>	<b>Presentation 40 mins.*</b>
<b>Tom Houghton</b> , Director, Safety Focused Regulation, Nuclear Energy Institute ( <i>Reactors</i> )	10 mins.*
<b>Robert Link</b> , Manager, Environmental, Health, Safety, & Licensing, AREVA ( <i>Fuel Cycle Facilities</i> )	10 mins.*
<b>Billie Garde</b> , Attorney and Partner at Clifford & Garde, LLP	10 mins.*
<b>Ed Maher</b> , President, Health Physics Society	10 mins.*
<u>Topic:</u>	
• Comments on Proposed Final Safety Culture Policy Statement	
<b>Commission Q &amp; A</b>	<b>25 mins.</b>
<b><u>Medical, Industrial, and Agreement State Representatives</u></b>	<b>30 mins.*</b>
<b><i>Medical Users Representative</i></b>	10 mins.*
TBD, American Association of Physicists in Medicine (AAPM)	
<b><i>Industrial Users Representative</i></b>	10 mins.*
<b>George Marshall</b> , Director, American Portable Nuclear Gauge Association (APNGA)	

**Lee Cox**, Director, Organization of Agreement States (North Carolina) 10 mins.\*

Topic:

- Comments on Proposed Final Safety Culture Policy Statement

**Commission Q&A** 25 mins.

**Break** 5 mins.\*

**NRC Staff** 40 mins.\*

**Bill Borchardt**, Executive Director for Operations

**Mike Weber**, Deputy Executive Director for Materials, Waste, Research, State, Tribal, and Compliance Programs

**Dave Solorio**, Chief, Concerns Resolution Branch, Office of Enforcement

**Diane Sieracki**, Senior Safety Culture Program Manager, Office of Enforcement

**James Firth**, Project Manager, Rulemaking Branch B, FSME

**Bruce Thomadsen**, Vice-Chairman, Advisory Committee on the Medical Uses of Isotopes

Topic:

- Proposed Final Safety Culture Policy Statement (Ms. Sieracki) (expected January 18, 2011)
  - Additional outreach activities since February 2010 workshop
  - Discussion of public comments and their resolution from November 2009 and September 2010 Federal Register Notices
  - Discussion of SRM direction from SECY-09-0075, *Safety Culture Policy Statement*
  - Proposed Final Safety Culture Policy Statement definition/traits
    - Overview of topics with differing views
  - Implementation/Next steps
- Safety Culture Outreach in the Materials Area (Mr. Firth)
- ACMUI's Comments on Proposed Final Safety Culture Policy Statement (Dr. Thomadsen)

**Commission Q & A** 25 mins.

\*For presentation only and does not include time for Commission Q & A's

Documents:

Staff background material due to SECY: January 10, 2011.

Slides due to SECY: January 14, 2011.

Proposed Final Safety Culture Policy Statement expected January 18, 2011.

**PRESENTATION TITLE**

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**on white background**

**Date of Briefing**

**Your name, title, office**

**Arial Black 32**

## **Slide Title – Arial Black 36**

- **Text (Arial Black 32) on white.**
- **Top and Side margins 1 inch min.**
- **Bottom margin 2 inch min.**
- **Number pages**
- **Explain acronyms or include a separate slide with list**