

## AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

BPA NO.

1. CONTRACT ID CODE

PAGE

OF

2. AMENDMENT/MODIFICATION NO.

3. EFFECTIVE DATE

4. REQUISITION/PURCHASE REQ. NO.

5. PROJECT NO. (if applicable)

MOD1

See Block 16(c)

6. ISSUED BY

CODE 3100

7. ADMINISTERED BY (if other than item 6)

CODE 3100

U.S. Nuclear Regulatory Commission  
Div. of Contracts  
Attn: Sharon M. Lim  
Mail Stop: TWB-01-B10M  
Washington, DC 20555

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Div. of Contracts  
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Washington, DC 20555

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

(X) 9A. AMENDMENT OF SOLICITATION NO.

SONTIVA, LLC  
SONTIVA EXECUTIVE CONSULTING

9B. DATED (SEE ITEM 11)

7600 LEESBURG PIKE STE 440E

10A. MODIFICATION OF CONTRACT/ORDER NO.  
INRC-09-10-325

FALLS CHURCH VA 220432004

10B. DATED (SEE ITEM 13)

CODE 167032239

FACILITY CODE

X 09-22-2010

## 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

B&R: 07N155R1351, Job Code: N7480, BOC: 252A,  
Appropriation No: 31X0200, Obligate: \$0.00  
NAICS: 541618

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.)  
SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: 52.212.4 Contract Terms and Conditions--Commercial Items  
(JUNE 2010) Alternate 1 (OCT 2008)

X D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The following changes are hereby incorporated into Contract No. NRC-09-10-325:

(SEE ATTACHED CONTINUATION PAGE)

Period of Performance: 9/22/10 - 9/21/11 (Unchanged)

Contract Obligation: \$180,000.00 (Unchanged)

Contract Ceiling: \$103,553.25 (Changed)

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

Brion W. Loftus, Vice President

18A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Sharon M. Lim  
Contracting Officer

15B. CONTRACTOR/OFFICER

15C. DATE SIGNED

18B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

11/18/10

BY Sharon M. Lim  
(Signature of Contracting Officer)

11/18/10

NSN 7540-01-152-8070  
PREVIOUS EDITION NOT USABLESTANDARD FORM 30 (REV. 10-83)  
Prescribed by GSA - FAR (48 CFR) 53.243

TEMPLATE - ADM001

SUNSI REVIEW COMPLETE

NOV 29 2010

ADM001

The following changes are hereby incorporated into Contract No. NRC-09-10-325:

1. In accordance with contract clause C.1 – 52.212-4(c) the current Schedule of Supplies/Services and Price/Costs (Attachment One to the contract) is hereby deleted and replaced with the revised version contained in Attachment One to this document.
2. As a result of Item (1) above the contract ceiling for the Base Year and Options Years One and Two is hereby revised as follows:

| <u>Contract Year</u> | <u>Ceiling at Award</u> | <u>Revised Ceiling (M001)</u> | <u>Difference</u> |
|----------------------|-------------------------|-------------------------------|-------------------|
| Base Year            | \$103,563.54            | \$103,553.25                  | (\$10.29)         |
| Option Year One      | \$103,563.54            | \$103,553.25                  | (\$10.29)         |
| Option Year Two      | \$103,563.54            | \$103,553.25                  | (\$10.29)         |
| <b>TOTALS</b>        | <b>\$310,690.62</b>     | <b>\$310,659.75</b>           | <b>(\$30.87)</b>  |

3. As a result of Item (2) above, the overall contract is hereby reduced by \$30.87 from \$310,690.62 to \$310,659.75.
4. All other terms and conditions of Contract No. NRC-09-10-325 hereby remain unchanged and in full force and effect.

**SCHEDULE OF SUPPLIES/SERVICES AND PRICE/COSTS**

Base Year: September 22, 2010 through September 21, 2011

| <u>CLIN</u>     | <u>DESCRIPTION</u>                    | <u>UNIT</u> | <u>UNIT PRICE</u> | <u>AMOUNT</u> | <u>TOTAL</u> |
|-----------------|---------------------------------------|-------------|-------------------|---------------|--------------|
| 001 - Task 1    |                                       |             |                   |               |              |
| 1.1             | Project Manager /<br>Technical Writer | Hrs.        | [REDACTED]        | [REDACTED]    | [REDACTED]   |
| 1.2             | Consultant / Subject<br>Matter Expert | Hrs.        | [REDACTED]        | [REDACTED]    | [REDACTED]   |
| 002 - Task 2    |                                       |             |                   |               |              |
| 2.1             | Program Manager /<br>Technical Writer | Hrs.        | [REDACTED]        | [REDACTED]    | [REDACTED]   |
| 2.2             | Consultant / Subject<br>Matter Expert | Hrs.        | [REDACTED]        | [REDACTED]    | [REDACTED]   |
| BASE YEAR TOTAL |                                       |             |                   |               | \$103,553.25 |

**SCHEDULE OF SUPPLIES/SERVICES AND PRICE/COSTS**

Option Year One: September 22, 2011 through September 21, 2012

| <u>CLIN</u>           | <u>DESCRIPTION</u>                    | <u>UNIT</u> | <u>UNIT PRICE</u> | <u>AMOUNT</u> | <u>TOTAL</u> |
|-----------------------|---------------------------------------|-------------|-------------------|---------------|--------------|
| 001 - Task 1          |                                       |             |                   |               |              |
| 1.3                   | Project Manager /<br>Technical Writer | Hrs.        | \$125.00          | 125           | \$15,625.00  |
| 1.4                   | Consultant / Subject<br>Matter Expert | Hrs.        | \$175.00          | 175           | \$30,625.00  |
| 002 - Task 2          |                                       |             |                   |               |              |
| 2.3                   | Program Manager /<br>Technical Writer | Hrs.        | \$135.00          | 135           | \$18,225.00  |
| 2.4                   | Consultant / Subject<br>Matter Expert | Hrs.        | \$175.00          | 175           | \$30,625.00  |
| OPTION YEAR ONE TOTAL |                                       |             |                   |               | \$103,553.25 |

**SCHEDULE OF SUPPLIES/SERVICES AND PRICE/COSTS**

Option Year Two: September 22, 2012 through September 21, 2013

| <u>CLIN</u>                        | <u>DESCRIPTION</u>                    | <u>UNIT</u> | <u>UNIT PRICE</u> | <u>AMOUNT</u> | <u>TOTAL</u>               |
|------------------------------------|---------------------------------------|-------------|-------------------|---------------|----------------------------|
| 001 - Task 1                       |                                       |             |                   |               |                            |
| 1.5                                | Project Manager /<br>Technical Writer | Hrs.        | 1,247.00          | 225           | 280,575.00                 |
| 1.6                                | Consultant / Subject<br>Matter Expert | Hrs.        | 1,787.74          | 51            | 90,174.74                  |
| 002 - Task 2                       |                                       |             |                   |               |                            |
| 2.5                                | Program Manager /<br>Technical Writer | Hrs.        | 1,247.00          | 475           | 592,325.00                 |
| 2.6                                | Consultant / Subject<br>Matter Expert | Hrs.        | 1,787.74          | 51            | 90,174.74                  |
| OPTION YEAR TWO TOTAL              |                                       |             |                   |               | \$103,553.25               |
| <b><u>TOTAL CONTRACT VALUE</u></b> |                                       |             |                   |               | <b><u>\$310,659.75</u></b> |