




UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

December 3, 2010

MEMORANDUM TO: Robert J. Pascarelli, Chief  
Plant Licensing Branch III-1  
Division of Operating Reactor Licensing  
Office of Nuclear Reactor Regulation

FROM: Thomas J. Wengert, Senior Project Manager  
Plant Licensing Branch III-1  
Division of Operating Reactor Licensing  
Office of Nuclear Reactor Regulation 

SUBJECT: FORTHCOMING MEETING WITH INDUSTRY-DESIGNATED  
LICENSEE REPRESENTATIVES TO DISCUSS CYBER  
SECURITY PLAN RECORDS RETENTION REQUIREMENTS

DATE & TIME: Thursday, December 16, 2010  
1:30 p.m. – 3:30 p.m. ET

LOCATION: U.S. Nuclear Regulatory Commission  
One White Flint North  
11555 Rockville Pike, Room O-16B4  
Rockville, Maryland 20852

PURPOSE: To provide additional guidance to licensees on the issue of  
records retention relative to 10 CFR 73.54.

CATEGORY 2:\* This is a Category 2 meeting. The public is invited to participate in  
this meeting by discussing regulatory issues with the Nuclear  
Regulatory Commission (NRC) at designated points identified on  
the agenda.

MEETING CONTACTS: Thomas Wengert, NRR  
301-415-4037  
[Thomas.Wengert@nrc.gov](mailto:Thomas.Wengert@nrc.gov)

Balwant Singal, NRR  
301-415-3016  
[Balwant.Singal@nrc.gov](mailto:Balwant.Singal@nrc.gov)

Interested members of the public can participate in this meeting via a toll-free audio teleconference. Please call one of the meeting contacts below before December 14, 2010, 1:00 pm (Eastern Time) to obtain the telephone number and the pass code.

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\* Commission's Policy Statement on "Enhancing Public Participation in NRC Meetings" (67 FR 36920), May 28, 2002.

**PARTICIPANTS:**

Participants from the NRC include members of the Office of Nuclear Security and Incident Response (NSIR) and Nuclear Reactor Regulation (NRR).

<b>NRC</b>	<b>DESIGNATED LICENSEE REPRESENTATIVES</b>
C. Erlanger, NSIR	M. Gibson, Progress Energy
P. Pedersen, NSIR	M. Glancey, Constellation Energy
E. Lee, NSIR	J. Roe, NEI
M. Coflin, NSIR	W. Gross, NEI
S. Opara, NSIR	
G. Simonds, NSIR	
T. Wengert, NRR	
et al.	

The NRC provides reasonable accommodation to individuals with disabilities where appropriate. If you need a reasonable accommodation to participate in a meeting, or need a meeting notice or a transcript or other information from a meeting in another format (e.g., Braille, large print), please notify the NRC's meeting contact. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

To receive a summary of this meeting and begin receiving other plant-specific e-mail distributions, you must subscribe to the Operating Reactor Correspondence electronic distribution for this plant via <http://www.nrc.gov/public-involve/listserver/plants-by-region.html>. Once subscribed, if you wish to discontinue receiving electronic distribution, you may unsubscribe at any time by visiting the same web address above.

Enclosure:  
Agenda

cc w/encl: Participants

PROPOSED AGENDA

FORTHCOMING MEETING WITH INDUSTRY-DESIGNATED REPRESENTATIVES TO

DISCUSS CYBER SECURITY PLAN RECORDS RETENTION REQUIREMENTS

Meeting on Thursday, December 16, 2010

1:30 p.m. – 3:30 p.m. ET

- 1:30 – 1:40 pm Introductions (NRC)
- 1:40 – 2:10 pm Regulatory Basis for Records Retention (NRC)
- 2:10 – 2:30 pm Regulatory Guide 5.71 (NRC)
- 2:30 – 3:00 pm Industry Response (Designated Representatives)
- 3:00 – 3:30 pm Opportunity for Public Comment
- 3:30 pm Adjourn

Enclosure

**PARTICIPANTS:** Participants from the NRC include members of the Office of Nuclear Security and Incident Response (NSIR) and Nuclear Reactor Regulation (NRR).

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\*via email

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NAME	TWengert	BTully	CErlanger*	RPascarelli	TWengert
DATE	12/03/2010	12/03/2010	12/03/2010	12/03/2010	12/03/2010

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