

EDO Principal Correspondence Control

FROM: DUE: 12/30/10 EDO CONTROL: G20100709
DOC DT: 11/28/10
FINAL REPLY:

Jacob J. Lew, OMB

TO:

Agency Heads

FOR SIGNATURE OF : ** GRN ** CRC NO: 10-0509

Wiggins, NSIR

DESC:

ROUTING:

Safeguarding Classified Information Against
Improper Disclosure - WikiLeaks/Mishandling of
Classified Information (EDATS: OEDO-2010-0967)

Borchardt
Weber
Virgilio
Ash
Muessle
OGC/GC
Greene, ADM
Howard, CSO
Burns, OGC
Merzke, OEDO

DATE: 11/30/10

ASSIGNED TO: CONTACT:
NSIR Wiggins

SPECIAL INSTRUCTIONS OR REMARKS:

Please prepare response for the signature of
James T. Wiggins, NSIR.

EDATS

Electronic Document and Action Tracking System

EDATS Number: OEDO-2010-0967

Source: OEDO

General Information

Assigned To: NSIR

OEDO Due Date: 12/30/2010 11:00 PM

Other Assignees:

SECY Due Date: NONE

Subject: Safeguarding Classified Information Against Improper Disclosure - WikiLeaks/Mishandling of Classified Information

Description:

CC Routing: ADM; CSO; OGC

ADAMS Accession Numbers - Incoming: NONE

Response/Package: NONE

Other Information

Cross Reference Number: G20100709, M-11-06, EO 13526, LTR-10-0509

Staff Initiated: NO

Related Task:

Recurring Item: NO

File Routing: EDATS

Agency Lesson Learned: NO

OEDO Monthly Report Item: NO

Process Information

Action Type: Letter

Priority: Medium

Signature Level: NSIR

Sensitivity: None

Urgency: NO

Approval Level: No Approval Required

OEDO Concurrence: NO

OCM Concurrence: NO

OCA Concurrence: NO

Special Instructions: Please prepare response for the signature of James T. Wiggins, NSIR.

Document Information

Originator Name: Jacob J. Lew

Date of Incoming: 11/28/2010

Originating Organization: OMB

Document Received by OEDO Date: 11/29/2010

Addressee: Agency Heads

Date Response Requested by Originator: NONE

Incoming Task Received: Memo

OFFICE OF THE SECRETARY
CORRESPONDENCE CONTROL TICKET

Date Printed: Nov 30, 2010 15:53

PAPER NUMBER: LTR-10-0509 **LOGGING DATE:** 11/30/2010
ACTION OFFICE: EDO
AUTHOR: Jacob Lew
AFFILIATION: OMB
ADDRESSEE: Agency Heads
SUBJECT: WikiLeaks - Mishandling of Classified Information
ACTION: Appropriate
DISTRIBUTION: RF
LETTER DATE: 11/28/2010
ACKNOWLEDGED: No
SPECIAL HANDLING:
NOTES:
FILE LOCATION: ADAMS
DATE DUE: **DATE SIGNED:**



THE DIRECTOR

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

November 28, 2010

M-11-06

MEMORANDUM FOR THE HEADS OF EXECUTIVE DEPARTMENTS AND AGENCIES

FROM: Jacob J. Lew
Director

A handwritten signature in black ink, appearing to read "Jacob J. Lew", written over the printed name.

SUBJECT: WikiLeaks - Mishandling of Classified Information

Our national defense requires that sensitive information be maintained in confidence to protect our citizens, our democratic institutions, and our homeland. Protecting information critical to our nation's security is the responsibility of each individual who is granted access to classified information. Any unauthorized disclosure of classified information is a violation of our law and compromises our national security.

The recent irresponsible disclosure by WikiLeaks has resulted in significant damage to our national security. Any failure by agencies to safeguard classified information pursuant to relevant laws, including but not limited to Executive Order 13526, *Classified National Security Information* (December 29, 2009), is unacceptable and will not be tolerated.

Please note the following immediate instructions:

- Each department or agency that handles classified information shall establish a security assessment team consisting of counterintelligence, security, and information assurance experts to review the agency's implementation of procedures for safeguarding classified information against improper disclosures. Such review should include (without limitation) evaluation of the agency's configuration of classified government systems to ensure that users do not have broader access than is necessary to do their jobs effectively, as well as implementation of restrictions on usage of, and removable media capabilities from, classified government computer networks.
- The Office of Management and Budget, the Information Security Oversight Office, and the Office of the Director of National Intelligence will stand up processes to evaluate, and to assist agencies in their review of, security practices with respect to the protection of classified information.