

11-03-2010

DATE

This is to acknowledge the receipt of your letter/application dated 9-30-2010, and to inform you that the initial processing, which includes an administrative review, has been performed.

☒ There were no administrative omissions. Your application will be assigned to a technical reviewer. Please note that the technical review may identify other omissions or require additional information.

☐ Please provide to this office within 30 days of your receipt of this card:

The action you requested is normally processed within 90 days.

☐ A copy of your action has been forwarded to our License Fee & Accounts Receivable Branch, who will contact you separately if there is a fee issue involved.

Your action has been assigned Mail Control Number 573755.
When calling to inquire about this action, please refer to this mail control number.
You may call me at (817) 860-8103.

Sincerely,

Colleen Murnahan

Licensing Assistant

ExxonMobil
Refining & Supply Company
700 ExxonMobil Road
P.O. Box 1163
Billings, Montana 59103-1163
406 657 5380 Telephone
406 657 5374 Facsimile

September 30, 2010

ExxonMobil
Refining & Supply

Ms. Colleen Murnahan
Nuclear Materials Licensing Branch
U.S. Nuclear Regulatory Commission, Region IV
612 East Lamar Blvd.
Suite 400
Arlington, TX 76011

RECEIVED
OCT 04 2010
DNMS

SENT VIA CERTIFIED MAIL – RETURN RECEIPT REQUESTED

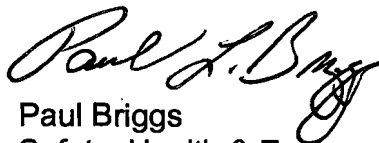
Amendment Request for Materials License Number 25-03375-01

Dear Ms. Murnahan;

ExxonMobil Billings Refinery (ExxonMobil) is submitting this letter as a request to amend Materials License No. 25-03375-01. A new Radiation Safety Officer, Mr. David Keller, is replacing the existing Radiation Safety Officer, Stanley J. Clapham. The desired effective date for this change is November 1, 2010

Mr. Keller has received training that meets the NRC standard for qualification to be listed on an NRC License. Supporting documentation is enclosed. If you have any questions or need additional information regarding this request, please contact Mr. Keller at (406) 657-5430.

Sincerely,



Paul Briggs
Safety, Health & Environmental Department Manager

Enclosure

cc: Tim Gugliemello
Eileen Hatrel
Russ Hayward

No. 573755

RADIATION SAFETY OFFICER QUALIFICATIONS

David A. Keller

- **Certified Industrial Hygienist**
- **Certified Safety Professional**
- **Received training and certification meeting the NRC RSO requirements from a CHP (certificate attached)**
- **Received training meeting US DOT/NRC Regulation Compliance (certificate attached)**

CERTIFICATE

This is to certify that

David Keller

has participated in
and successfully completed the

Radiation Safety Training & Management Seminar
held on August 16, 17, 18, 2010

Presented by Stan A. Huber Consultants, Inc.

and is awarded this

CERTIFICATE OF RECOGNITION

Glenn A. Huber
Glenn A. Huber, CLIP, President
Stan A. Huber Consultants, Inc.

This document verifies that training required by 49 CFR 172, Subpart H
has been completed by


David Keller

on

August 18, 2010

Training materials used are part of Stan A. Huber Consultants, Inc. Radiation Safety and Management Seminar
Topics covered were as follows: US DOT/NRC Regulation Compliance, Limited Quantities and Type A & B shipments, Definitions,
Special and Normal Form Material, Type A Package Requirements, Labeling, Transport Index, Package Preparation for Transport,
Shipping Papers, Emergency Response, Personal Protection, IATA Regulations, ICAO Technical Instructions, and HAZMAT
Transportation Security Awareness Training.

Stan A. Huber Consultants, Inc.
Health Physics and Radiation Safety
200 North Cedar Road
New Lenox, Illinois



Jim Hatten, Instructor

I hereby certify that the above named employee has been properly trained and tested in accordance with the requirements of 49 CFR 172, Subpart H.

August 18, 2013
Expiration Date

BETWEEN:

Accounts Receivable/Payable
and
Regional Licensing Branches

**[FOR ARPB USE]
INFORMATION FROM LTS**

Program Code: 03120
Status Code: Pending Amendment
Fee Category: 3P
Exp. Date:
Fee Comments:
Decom Fin Assur Req: N

License Fee Worksheet - License Fee Transmittal

A. REGION

1. APPLICATION ATTACHED

Applicant/Licensee: EXXON MOBIL REFINING & SUPPLY CO
Received Date: 10/04/2010
Docket Number: 3005168
Mail Control Number: 573755
License Number: 25-03375-01
Action Type: Amendment

2. FEE ATTACHED

Amount: _____
Check No.: _____

3. COMMENTS

Signed: _____

Colleen Murahan

Date: _____

10-25-10

B. LICENSE FEE MANAGEMENT BRANCH (Check when milestone 03 is entered / /)

1. Fee Category and Amount: _____

2. Correct Fee Paid. Application may be processed for:

Amendment: _____

Renewal: _____

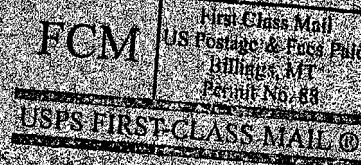
License: _____

3. OTHER _____

Signed: _____

Date: _____

ExxonMobil
Refining & Supply Company
700 ExxonMobil Road
P.O. Box 1163
Billings, Montana 59103-1163



ExxonMobil
Refining & Supply

First Class Mail

Pkg ID: 00505933
0 lbs 1.4 oz

SHIP COLLEEN MURNAHAN
TO NUCLEAR MATERIALS LICENSING BRANCH
612 E LAMAR BLVD STE 400
ARLINGTON, TX 76011-4125

|||||