

2. AMENDMENT/MODIFICATION NO. M010      3. EFFECTIVE DATE 9/25/2010      4. REQUISITION/PURCHASE REQ. NO.      5. PROJECT NO. (If applicable)

6. ISSUED BY CODE 3100      7. ADMINISTERED BY (If other than item 6) CODE 3100  
 U.S. Nuclear Regulatory Commission      U.S. Nuclear Regulatory Commission  
 Div. of Contracts, CMB3      Div. of Contracts  
 Attn: Adelis M Rodriguez, 301-492-3623      Mail Stop TWB-01-B10M  
 Mail Stop TWB-01-B10M      Washington, DC 20555  
 Washington, DC 20555

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)      (X) 9A. AMENDMENT OF SOLICITATION NO.  
 OAO CORPORATION      9B. DATED (SEE ITEM 11)  
 Attn: Patricia Gagliemo-Prior      10A. MODIFICATION OF CONTRACT/ORDER NO.  
 5290 Shawnee Road      GS35F4524G NRC-DR3307358T018  
 Alexandria VA 22312      10B. DATED (SEE ITEM 13)  
 CODE 074830209      FACILITY CODE      X 09-26-2007

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended.  
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
 (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) N/A

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.  
 B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).  
 X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 43.103 (a)  
 D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return <sup>1</sup> \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
 See additional pages for details.

Total Obligated Amount: \$721,441.53 <sup>per</sup> (changed) *per*  
 Total Order Ceiling: \$843,376.28 (changed)  
 Period of Performance: 9/26/2007-3/25/2010 (changed)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)      16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)  
 PATRICIA GAGLIEMO-PRIOR      Joseph Widdup  
 CONTRACTS MANAGER      Contracting Officer  
 15B. CONTRACTOR/OFFEROR      15C. DATE SIGNED      16B. UNITED STATES OF AMERICA      16C. DATE SIGNED  
*Patricia Gagliemo-Prior*      9/22/10      BY *Joseph Widdup*      9/22/10  
 (Signature of person authorized to sign)      (Signature of Contracting Officer)

1. The purposes of this modification are:
  - a. to extend the period of performance to March 25, 2011;
  - b. to increase the estimated ceiling by \$121,934.75 from \$721,441.53 to \$843,376.28, and to add two additional 6-month options subject to clause 52.217-9 (see attached price schedule for the option periods).
  - c. to replace the statement of work with the one attached
  - d. this modification does not increase the obligated amount.

The following is a summary of obligations from the date of award through the date of this action:

Award	\$143,000.00
Mod 1 FY08 Obligation	\$80,069.39
Mod 2 FY08 Obligation	\$57,000.00
Mod 3 FY09 Obligation	\$70,000.00
Mod 4 FY09 Obligation	\$65,376.20
Mod 6 FY09 Obligation	\$30,000.00
Mod 7 FY09 Obligation	\$80,000.00
Mod 9 FY10 Obligation	\$195,995.94
<u>Total Obligations</u>	<u>\$721,441.53</u>

Summary - Total Obligations by Job Code Number:

D2413: \$721,441.53

END OF TEXT

Task Order 18      **STATEMENT OF WORK**

**Office of Information Systems (OIS) Web Management Function**

**A. Background**

The U.S. Nuclear Regulatory Commission (NRC) seeks support to maintain, expand, and enhance its public and internal Web sites. This task order will enable the NRC's Office of Information Services (OIS) to ensure that these sites are efficiently maintained and free of duplication, meet established NRC standards and management controls for organization and format, and comply with applicable legislation regarding electronic dissemination of agency information to the public. In addition, this task order will support the redesign of the NRC's public Web site to reflect current Web technologies and be more user-friendly; improve its content, navigation, and accessibility; implement new features to facilitate communication with site visitors; and increase the efficiency of the NRC's Web services, while enhancing the security, currency, and accuracy of the agency's Web content.

**B. Scope**

The scope of work under this task order shall consist of (1) posting, updating, and enhancing content and documents on the NRC's public and internal Web sites; (2) assisting NRC staff and stakeholders (including the public) in searching this information; (3) creating a repository of revisable technical reports in electronic format that is not susceptible to technological change; (4) assisting in fulfillment of the EIE and Open Government initiatives; and (5) supporting the redesign of the NRC's public Web site and implementation of its Content Management Services (CMS).

Toward that end, the Contractor shall (1) provide conversion, coding, and design assistance for documents in HTML; (2) evaluate, recommend, and implement Web management technologies; (3) assist in designing and implementing structured document types and creating electronic submittal forms in the extensible markup language (XML); and support the implementation of Web 2.0 and social media technologies and features.

**C. Statement of Work**

1. Provide conversion, coding, and design assistance for documents in HTML, and (when needed) propose new designs for the NRC's existing home page.
  - a. The contractor shall convert documents to HTML from Microsoft Word, Microsoft Excel, ASCII, DBF, PDF and other formats used by the agency. These documents and document collections may include the following, in order of priority:
    1. Information Digest (NUREG-1350)
    2. Abstract Index Journal (NUREG-0304)
    3. NRC Legislation (NUREG-0980)
    4. NRC regulations

5. NRC Annual Report
  6. Generic communications
  7. Policy statements
  8. Regulatory guides
  9. Management directives
  10. Information notices
  11. Administrative letters
  12. Standard Review Plan
  13. Inspection manual
  14. NRC Editorial Guide (NUREG-1379)
  15. Publishing Reports in the NUREG Series (NUREG-0650)
  16. Acronyms and Initialisms (NUREG-0544)
  17. Memoranda of Understanding
  18. Other NRC documents of importance (to be specified)
- b. The Contractor shall assist the staff in developing HTML coding standards, practices, and procedures.
- c. The Contractor shall assist in designing new HTML coding formats that comply with NRC legislation and practices, such as the Americans with Disabilities Act, and in accordance with good human factors practice for computerized human system interfaces, such as the guidance contained in NUREG-0700, Revision 1, "Human Interface Design Review Guidelines."
- d. Evaluate, recommend, and implement Web management technologies (as needed).
- e. Assist in designing and implementing structured document types and creating electronic submittal forms in the extensible markup language (XML).
- f. Support the implementation of Web 2.0 and social media technologies and features.
- g. Support the redesign of the NRC's public Web site and implementation of its Content Management Services (CMS).

## 2. Format and Layout

The contractor shall be provided with material for posting, updating, and modifying information on the NRC external and internal web sites. This material may consist of various media types and formats, such as Word files, video files, floppy disk, optical disk, PDF, or an ADAMS accession number. The contractor shall format and layout material provided (e.g., graphics, text, video, headings, pullouts, links, instructions or other applicable navigation or organizational aids) in accordance with NRC standards for the NRC external and internal web sites.

3. Loading and Usage

The contractor shall ensure that Web pages load quickly and consistently regardless of browser (e.g., Internet Explorer or Netscape), the Internet service provider, monitor size or screen resolution, or other features that may be unique to each user. The contractor shall use page features that typically require a site user to download additional software (e.g., Acrobat Reader for viewing PDF documents).

4. Applicable Laws, Standards, and Rules

The contractor shall comply with NRC Standard Operating Procedures, Web Style Guidance, Management Controls, and any applicable laws, standards, rules, and guidance for the industry (e.g., Section 508 of the Workforce Rehabilitation Act), for all Web content created and updated.

5. Link Checks

The contractor shall check and ensure that there is no broken link on the updated/modified web pages.

6. Hosting

The contractor shall ensure that the posted information on the external web site shall reside within the existing NRC domain name, [www.nrc.gov](http://www.nrc.gov), and the information on the internal web site shall reside within the domain name [www.internal.nrc.gov](http://www.internal.nrc.gov).

7. Dates

The contractor shall ensure that all the updated or modified pages shall include the date when they were last updated, unless otherwise directed in the Web Style Guidance or Management Controls. Dates on documents submitted for posting will NOT be changed when posted.

8. Schedule of Deliverables

- a. Technical Reports : 3–5 days
- b. Update existing document collections (e.g., SECYs, Inspection Manuals, Generic Communications, Part 21, Weekly Information Report): 2–3 days
- c. Index and link a new collection of documents: 4–6 days
- d. Create a new site: 5 days
- e. Revise and update an existing site: 2–3 days
- f. Web page design: 14 days

9. Availability

The contractor shall be available, on an as-needed basis, for work on public and internal Web pages, consistent with the Schedule of Deliverables, and (at a minimum) within the hours of 8:00 am to 5:30 pm.

#### **D. Reporting Requirements**

1. The Contractor shall submit biweekly progress reports covering existing tasks.

The progress report should also present any scheduling problems or technical issues that may have a major effect on a task. The report should also include task budget information such as hours or dollars used and remaining. The tasks covered by progress reports shall include development of new HTML documents.

2. The Contractor shall submit all documentation in draft form to the NRC for review and comment.

The NRC will give the Contractor written comments within 10 workdays of receipt of each draft report. The Contractor shall prepare a final report within 10 workdays of receipt of the NRC comments.

3. The Contractor shall submit all final documentation to the NRC for approval before moving to the next milestone.

#### **E. Deliverables**

1. Provide Web maintenance

- a. The Contractor shall deliver HTML document instances (as needed). This effort may include converting documents to HTML from Microsoft Word, Microsoft Excel, ASCII, DBF, PDF, and other formats used by the agency.
- b. The Contractor shall deliver all DTDs, style sheets, data conversion programs, and any other such items created when prototyping applications.

These items will be delivered upon the completion and acceptance of the prototype.

2. Provide HTML coding support and design assistance

This is a continuing requirement, as source material is supplied by the NRC. Each document is expected to require less than 5 days of effort. A maximum of 500 pages may be expected per week.

3. Provide EIE Web support as specified by the NRC.

**F. Place of Performance**

See Appendix A, "Standard Paragraphs for Web-Related Task Orders," paragraph 1.

**G. Expertise/Skills**

See Appendix A, "Standard Paragraphs for Web-Related Task Orders," paragraph 2.

**H. Task Order Manager**

The manager for this task order is Paula Garrity, (301) 415-5960.

**I. Performance Measurement**

See Appendix A, "Standard Paragraphs for Web-Related Task Orders," paragraph 4.

**J. Coordination**

See Appendix A, "Standard Paragraphs for Web-Related Task Orders," paragraph 3.a.

**K. Attachments**

1. NRC MD and Handbook 3.14, "Availability of Nuclear Regulatory Commission Information on the World Wide Web", available at <http://www.nrc.gov/reading-rm/doc-collections/management-directives/volumes/vol-3.html>
2. "Publishing Guidance for the NRC External Web Site" – provided to the contractor via email
3. "Catalog of Files at the NRC Public Web Site"- provided to the contractor via email.

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