

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		BPA NO.	1. CONTRACT ID CODE	PAGE 1	OF PAGE 5
2. AMENDMENT/MODIFICATION NO. M002		3. EFFECTIVE DATE See Block 16C.	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (if applicable)	
6. ISSUED BY U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Erika Kam, 301-492-3492 Mail Stop: TWB-01-B10M Washington, DC 20555		CODE 3100	7. ADMINISTERED BY (if other than item 6) U.S. Nuclear Regulatory Commission Div. of Contracts Mail Stop: TWB-01-B10M Washington, DC 20555		CODE 3100
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) PARK PLACE HOTEL TRUST WESTIN ANNAPOLIS 100 WESTGATE CIR ANNAPOLIS MD 214013536			(X) 9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. NRC-DR-23-10-0180 10B. DATED (SEE ITEM 13) 08-11-2010		
CODE 780955030		FACILITY CODE		X	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

NA

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.243-1 - CHANGES-FIXED PRICE (AUG 1987)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to make the following changes to the purchase order.

1. Increase the Not to Exceed (NTE) value of the purchase order; and
2. Section A.2 PRICE/COST SCHEDULE.

Please see page 2 for detailed information.

Except as provided herein, all terms and conditions of the document referenced in item 8A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Whitney Downs Executive Meeting Manager		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Sheila Bumpass Contracting Officer	
16B. CONTRACTING OFFICER Whitney Downs (Signature of person authorized to sign)	16C. DATE SIGNED 8/31/10	16B. UNITED STATES OF AMERICA BY <i>Sheila Bumpass</i> (Signature of Contracting Officer)	16C. DATE SIGNED 08-31-2010

NSN 7540-01-162-8070
PREVIOUS EDITION NOT USABLE

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA - FAR (48 CFR) 63.243

TEMPLATE - ADM001

SUNSI REVIEW COMPLETE

SEP 01 2010

ADM002

1. **Block 26. TOTAL AWARD AMOUNT**, delete in its entirety and replace with the following, "NTE \$10,452.04"
2. **Section A.2, PRICE/COST SCHEDULE**, delete in its entirety and replace with the following,

"The firm fixed rate for this Purchase Order is broken out below with the total ceiling price of **\$10,452.04**, payable as described in Block 18a of the SF1449. No other payment shall be made unless this order is modified in writing by the Contracting Officer to provide for such additional payments.

The contract line items for this purchase order are broken out as follows:

"A) LODGING ACCOMODATIONS

CLIN 0001	Qty	Unit	Unit Price	Total Price
Sleeping Rooms (Check-in 8/31/10 Check-out 9/02/10, 12 noon or later (4 rooms for two (2) nights)).		Night		
Sleeping Rooms (Check-in 9/01/10 Check-out 9/02/10, 12 noon or later).		Night		
Occupancy Tax -				
LODGING GRAND TOTAL				\$5,325.60

- o The room rates must not exceed the Federal Travel Regulations (FTR) Daily Per Diem Rate;
- o With respect to lodging, this purchase order shall only reserve a "block" of single or double occupancy rooms for two nights of lodging for participants arriving 8/31/2010 and one (1) nights of lodging for participants arriving 9/1/2010;
- o The normal check-in time is 4:00 p.m. local time 7 days a week. Check-out time is 11:00 a.m. local Time;
- o Late departure the afternoon of Thursday, September 2, 2010 shall be accommodated without additional costs to the participants;"

B) MEETING ROOMS

CLIN 0002	Qty	Unit	Unit Price	Total Price
One (1) Large Conference Room – U-Shaped, Classroom Style arrangement (9/01/10 from 8:00 am – 5:30pm; and 9/02/10 from 8:00 am to 5:00pm).		Days	No Charge	No Charge
Two (2) Breakout Rooms – Conference Room Arrangement (9/01/10 from 8:00 am – 5:30pm; and 9/02/10 from 8:00 am to 5:00pm).		Day		
Service Charge -				
MEETING ROOMS GRAND TOTAL				\$732.00

- o The conference room shall be set up in a U-Shaped, classroom arrangement with tables and chairs;
- o The conference room shall be equipped with a podium, microphone, projection screen, two (2) flip charts with markers, and white boards with markers;
- o The conference room shall be secured in the evenings;
- o The PO will contact the contractor not later than 72 hours prior to the opening of the conference to finalize meeting room food arrangements.

C) Meals/Refreshments

CLIN 0003	Qty	Unit	Unit Price	Total Price
<u>Breakfast - 9/02/10</u>				
		Per Person		
<u>Lunch - 9/01/10</u>				
		Per Person		
<u>Dinner - 9/01/10</u>				
		Per Person	\$0.00	\$0.00
<u>Light Refreshments - 9/01 - 02/10</u>				
		Per Person		
<u>Service Charge -</u>				
MEALS/REFRESHMENT GRAND TOTAL				\$3,162.24

- o Breakfast: One (1) full breakfast with bagels on Thursday, September 2, 2010 for approximately 36 people;
- o Meeting Breaks: Two (2) Mid-morning and One (1) Mid-afternoon breaks shall be provided on Wednesday, September 1, 2010 through Thursday, September 2, 2010. A selection of coffees, teas, fruit juices, and sodas shall be provided; Light refreshments adding sliced fruit and soda.
- o Lunch: One (1) Lunch, Wednesday, September 1, 2010 for approximately 36 people;
- o This order does not fund any other participant/traveler/attendee meals. The PO will contact the contractor not later than 72 hours prior to the opening of the conference to finalize all menu selections, food arrangements, and meal locations.

D) AUDIO-VISUAL EQUIPMENT

CLIN 0004	Qty	Unit	Unit Price	Total Price
<u>Audio-Visual Equipment Rental - 9/01/10 - 9/02/10</u>				
<u>Four (4) Flip Charts with markers</u>		EA		
<u>Projection Screens</u>		EA		
<u>Podiums</u>		EA		
<u>Microphones</u>		EA		

White Boards with Markers		EA		
Service Charge -				
GRAND TOTAL				\$1,232.20

- o Aside from the equipment, there will be a need for personnel to set up the site, be on-site throughout the Conference to run to equipment and troubleshoot any problems that might arise during the conference, as well as take down after the conference(i.e. sound system, power point projection equipment, 10 x10 screen, microphones, podiums, etc)."

3. ATTACHMENT 1, STATEMENT OF WORK, delete in its entirety and replace with the following,

"The Nuclear Regulatory Commission (NRC) intends to award a Purchase Order for the Office of the Executive Director of Operations retreat workshop taking place on September 1, 2010 through September 2, 2010. The times of the meetings are 8:00 am – 5:30 pm each day. The NRC requires the following:

1. The hotel must be, at a minimum, 35 miles from the NRC Headquarters located at 11555 Rockville Pike, Rockville, MD 20852.
2. The hotel shall have a minimum of a Four (4) Diamond Star rating provided by AAA or other rating organizations.
3. Sleeping Room Accommodations; approximately 38 rooms; four (4) rooms for participants arriving August 31, 2010 and thirty-four (34) rooms for participants arriving September 1, 2010, departing September 2, 2010. The room rates must not exceed the Federal Travel Regulations (FTR) Daily Per Diem Rate. Late departure the afternoon of Thursday, September 2, 2010 shall be accommodated without additional costs to the participants.
4. One Main Conference Room (to accommodate 36 people) for both days. Shall be in a U-Shaped, classroom style arrangement. The space shall be available from 8:00 am – 5:30 pm each day.
5. Two Main Breakout Room (10 - 15 people) for both days. Shall be in a conference style arrangement. The space shall be available from 8:00 am – 5:30 pm each day.
6. Meals and Refreshments – The hotel/contractor shall provide Lunch for approximately 36 people on the first day of the retreat, September 1, 2010. The hotel/contractor shall provide Full breakfast with bagels for approximately 36 people on the second day of the retreat, September 2, 2010. Light refreshment, i.e. Coffee and Tea service, sliced fruit and soda, shall be made available for the One Main Conference Room throughout the entire retreat. The Project Officer (PO) will contact the hotel/contractor not later than 72 hours prior to the opening of the conference to finalize all menu selections and food arrangements. At that time, arrangements should be made for meal locations.
7. AV Equipment Requirements:
 - dates: September 1, 2010 – September 2, 2010
 - time: 8:00am – 5:30pm
 - Four (4) Flip Chats with Markers, Projection Screens, Podiums, microphones, White Boards with Markers
 - Labor to set-up, take down and troubleshoot all equipment throughout the meeting."

All other terms and conditions will remain the same.

WESTIN - Per Diem**Sleeping Rooms**

	34	\$ 120.00	\$	4,080.00
	8	\$ 120.00	\$	960.00
Occupancy Tax	7%		\$	285.60
Subtotal			\$	5,325.60

Meeting Space

Main	1	NC	\$	-
Breakout	2	\$ 300.00	\$	600.00
Service Charge	22%		\$	132.00
Subtotal			\$	732.00

Meals

Breakfast	36	\$ 25.00	\$	900.00
Lunch	36	\$ 15.00	\$	540.00
Dinner	0	\$ 31.00	\$	-
Light				
Refreshment	72	\$ 16.00	\$	1,152.00
Service Charge	22%		\$	570.24
Subtotal			\$	3,162.24

AV**Equipment**

Flipcharts w/				
Markers	8	\$ 50.00	\$	400.00
Projections				
Screens	2	\$ 185.00	\$	370.00
Podium	2	\$ -	\$	-
Mics	2	\$ 75.00	\$	150.00
White Boards w/				
Markers	2	\$ 45.00	\$	90.00
Service Charge		22%	\$	222.20
Subtotal			\$	1,232.20

TOTAL \$ 10,452.04