CCNPP3COLA PEmails

From: Quinn, Laura
Sent: Friday, August 20, 2010 9:52 AM
To: Bernal, Sara; Biggins, James; Brown, David; Caverly, Jill; Chazell, Russell; Cook, John; Cushing, Jack; Davis (FSME), Jennifer; Dehmel, Jean-Claude; Dusaniwskyj, Michael; Echols, Stan; Emch, Richard; Fuller, Edward; Garcia-Santos, Norma; Hart, Michelle; Imboden, Stacey; Jones, Henry; kathy.anderson@usace.army.mil; Kugler, Andrew; Lee, Jay; Mussatti, Daniel; Nash, Harriet; Shepherd, James; Stieve, Alice; Tammara, Seshagiri; Tiruneh, Nebiyu; Vechioli, Lucieann; Vrahoretis, Susan; Weiss, Eric; Williamson, Alicia; Woody Francis
Subject: FW: HEARING FILE REMINDER FOR AUGUST 2010

Importance: High

TO CALVERT CLIFFS 3 ENVIRONMENTAL REVIEW TEAM MEMBERS:
Now that the board has admitted contentions on the Calvert Cliffs COLA review we need to update the hearing file monthly. The staff has to monthly update the hearing file by sending all related emails, letters, and correspondence into the hearing file so that it can be processed and reviewed by OGC and then signed by the PM. Please process all emails by **August 23rd** for the next monthly update.

Emails that pertain to the Calvert Cliffs COLA review need to be sent to the following email address: CCNPP3COL.Resource@nrc.gov. For emails that you have already sent you will need to forward the emails **as attachments** to that address (putting <ADAMS ENVELOPE> or <A E> in the subject line of such forwarding emails). Also if the email is Non-Public in nature, then place "NON-PUBLIC" in the subject line. An easy way of keeping up with the hearing file is to copy (in the cc line of the email) CCNPP3COL.Resource@nrc.gov in the emails as you send them. If you cc the hearing file in the email as you
send it then the <A E> is not needed in the subject line.

Since the environmental team relies on contractor support to develop the EIS, emails from contractors must also be put into the hearing file. The responsibility of submitting contractor emails is on the NRC counterpart.

As general guidance on the matter of preserving documents, we need to save all documentation submitted by the applicant, all correspondence (letters, emails, documents etc.) between the applicant and staff related to the application, any documents supporting or opposing the Staff's review of the application, and any documents representing the Staff's determination on the application. Also included is relevant correspondence between you and our contractors.

For more detailed discussion
of preserving documents, please go to the following link:
http://nrr10.nrc.gov/NRO/training/docs/hearing.ppt.

Not sure if it's an Official Agency Record? Check OIS's interactive question and answer tool:
http://www.internal.nrc.gov/ois/help/faq-rec-mgt.html#top.

Please contact me if you have any questions or need additional information regarding this matter.
Thanks
Laura

Hearing Identifier: CalvertCliffs_Unit3Cola_Public_EX
Email Number: 1442

Mail Envelope Properties (Laura.Quinn@nrc.gov20100820095200)

Subject: FW: HEARING FILE REMINDER FOR AUGUST 2010
Sent Date: 8/20/2010 9:52:25 AM
Received Date: 8/20/2010 9:52:00 AM
From: Quinn, Laura

Created By: Laura.Quinn@nrc.gov

Recipients:
"Bernal, Sara" <Sara.Bernal@nrc.gov>
Tracking Status: None
"Biggins, James" <James.Biggins@nrc.gov>
Tracking Status: None
"Brown, David" <David.Brown@nrc.gov>
Tracking Status: None
"Caverly, Jill" <Jill.Caverly@nrc.gov>
Tracking Status: None
"Chazell, Russell" <Russell.Chazell@nrc.gov>
Tracking Status: None
"Cook, John" <John.Cook@nrc.gov>
Tracking Status: None
"Cushing, Jack" <Jack.Cushing@nrc.gov>
Tracking Status: None
"Davis (FSME), Jennifer" <Jennifer.Davis@nrc.gov>
Tracking Status: None
"Dehmel, Jean-Claude" <Jean-Claude.Dehmel@nrc.gov>
Tracking Status: None
"Dusaniwskyj, Michael" <Michael.Dusaniwskyj@nrc.gov>
Tracking Status: None
"Echols, Stan" <Stan.Echols@nrc.gov>
Tracking Status: None
"Emch, Richard" <Richard.Emch@nrc.gov>
Tracking Status: None
"Fuller, Edward" <Edward.Fuller@nrc.gov>
Tracking Status: None
"Garcia-Santos, Norma" <Norma.Garcia-Santos@nrc.gov>
Tracking Status: None
"Hart, Michelle" <Michelle.Hart@nrc.gov>
Tracking Status: None
"Imboden, Stacey" <Stacey.Imboden@nrc.gov>
Tracking Status: None
"Jones, Henry" <Henry.Jones@nrc.gov>
Tracking Status: None
"kathy.anderson@usace.army.mil" <kathy.anderson@usace.army.mil>
Tracking Status: None
"Kugler, Andrew" <Andrew.Kugler@nrc.gov>
Tracking Status: None
"Lee, Jay" <Jay.Lee@nrc.gov>
Tracking Status: None
"Mussatti, Daniel" <Daniel.Mussatti@nrc.gov>

Tracking Status: None
"Nash, Harriet" <Harriet.Nash@nrc.gov>
Tracking Status: None
"Shepherd, James" <James.Shepherd@nrc.gov>
Tracking Status: None
"Stieve, Alice" <Alice.Stieve@nrc.gov>
Tracking Status: None
"Tammara, Seshagiri" <Seshagiri.Tammara@nrc.gov>
Tracking Status: None
"Tiruneh, Nebiyu" <Nebiyu.Tiruneh@nrc.gov>
Tracking Status: None
"Vechioli, Lucieann" <Lucieann.Vechioli@nrc.gov>
Tracking Status: None
"Vrahoretis, Susan" <Susan.Vrahoretis@nrc.gov>
Tracking Status: None
"Weiss, Eric" <Eric.Weiss@nrc.gov>
Tracking Status: None
"Williamson, Alicia" <Alicia.Williamson@nrc.gov>
Tracking Status: None
"Woody Francis" <Woody.Francis@usace.army.mil>
Tracking Status: None

Post Office:

Files	**Size**	**Date & Time**
MESSAGE	2270	8/20/2010 9:52:00 AM

Options

Priority:	High
Return Notification:	No
Reply Requested:	No
Sensitivity:	Normal
Expiration Date:	
Recipients Received:	