August 11, 2010

MEMORANDUM TO: Michael F. Weber
Deputy Executive Director for Materials, Waste,
Research, State, Tribal, and Compliance Programs
Office of the Executive Director for Operations

Bradley W. Jones, Assistant General Counsel
for Reactor and Materials Rulemaking
Office of the General Counsel

Charles L. Miller, Director
Office of Federal and State Materials
and Environmental Management Programs

Steven A. Reynolds, Director
Division of Nuclear Materials Safety
Region III

FROM: Karen N. Meyer, IMPEP Administrative Coordinator ***/RA/***
Division of Materials Safety and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

SUBJECT: MINUTES: JULY 19, 2010 ALABAMA MANAGEMENT REVIEW BOARD (MRB) MEETING

Enclosed are the minutes of the MRB meeting held on July 19 2010. If you have comments or questions, please contact me at (301) 415-0113.

Enclosure: Minutes of the Management
Review Board Meeting

cc w/encl.: James L. McNees, CHP, Director
Alabama Office of Radiation Control

Les Foldesi, Virginia
Organization of Agreement
States Liaison to the MRB

Management Review Board Members

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OFC	FSME/MSSA			
NAME	KNMeyer			
DATE	08/11/10			

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MINUTES: MANAGEMENT REVIEW BOARD MEETING OF JULY 19, 2010

These minutes are presented in the same general order as the items that were discussed in the meeting. The attendees were as follows:

In person at U.S. Nuclear Regulatory Commission (NRC) Headquarters in Rockville, Maryland:

Mike Weber, MRB Chair, DEDMRT
Brad Jones, MRB Member, OGC
Karen Meyer, FSME
Charles Miller, MRB Member, FSME
Aaron McCraw, Team Leader, FSME
Antonio Dias, FSME

By videoconference:

Steve Reynolds, MRB Member, Region III

By telephone:

Les Foldesi, OAS Liaison, VA
Dwight Shearer, Team Member, PA
Jim McNees, AL
Cornelius Maryland, AL
David Turberville, AL
Michele Greenwell, Team Member, KY
John Kinneman, Region I
David Walter, AL
Myron Riley, AL
Cason Coan, AL

1. **Convention.** Mr. Aaron McCraw convened the meeting at 2:00 p.m. (EDT). He noted that this Management Review Board (MRB) meeting was open to the public; however, no members of the public were in attendance. Mr. McCraw then transferred the lead to Mr. Mike Weber, Chair of the MRB. Introductions of the attendees were conducted.

2. **Alabama IMPEP Review.** Mr. McCraw, Team Leader, led the presentation of the Alabama Integrated Materials Performance Evaluation Program (IMPEP) review results to the MRB. He summarized the review and the team's findings. The on-site review was conducted by a review team composed of technical staff members from NRC and the Commonwealths of Kentucky and Pennsylvania during the period of May 10-14, 2010. A draft report was issued to the State for factual comment on June 1, 2010. The State responded to the review team's findings by e-mail dated June 11, 2010, from James L. McNees, CHP, Director, Alabama Office of Radiation Control.

   Common Performance Indicators. Mr. McCraw presented the findings regarding the common performance indicator, Technical Staffing and Training. His presentation corresponded to Section 3.1 of the proposed final IMPEP report. The review team found Alabama's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Alabama's performance met the standard for a "satisfactory" rating for this indicator.

   Mr. Dwight Shearer presented the findings regarding the common performance indicator, Status of Materials Inspection Program. His presentation corresponded to Section 3.2 of the proposed final IMPEP report. The review team found Alabama's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB

agreed that Alabama's performance met the standard for a "satisfactory" rating for this indicator.

Mr. Shearer also presented the findings regarding the common performance indicator, Technical Quality of Inspections. His presentation corresponded to Section 3.3 of the proposed final IMPEP report. The review team found Alabama's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Alabama's performance met the standard for a "satisfactory" rating for this indicator.

Ms. Michele Greenwell presented the findings regarding the common performance indicator, Technical Quality of Licensing Actions. Her presentation corresponded to Section 3.4 of the proposed final IMPEP report. The review team found Alabama's performance with respect to this indicator to be "satisfactory" and made no recommendations. The review team identified one potential good practice. The review team noted that the State has developed a searchable database to maintain records of authorized users, authorized nuclear pharmacists, authorized medical physicists, and radiation safety officers listed on licenses in the State of Alabama. The State creates a record for each individual and lists each license on which that individual holds one of the aforementioned positions and, for authorized users, the modalities for which that individual has met the training and experience requirements. This database increases the efficiency of the State's review of an individual's qualifications when a licensee requests that an individual be added to their license for a particular position or modality. With this database, the State can quickly verify if the individual is already listed on another license in the State of Alabama and if that individual is indeed qualified to perform the duties for the position requested by the licensee. The MRB agreed that the development and implementation of a user qualification database is a good practice. The MRB also agreed that Alabama's performance met the standard for a "satisfactory" rating for this indicator.

Mr. McCraw presented the findings regarding the common performance indicator, Technical Quality of Incident and Allegation Activities, on behalf of Mr. James Kottan. His presentation corresponded to Section 3.5 of the proposed final IMPEP report. The review team found Alabama's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Alabama's performance met the standard for a "satisfactory" rating for this indicator.

Non-Common Performance Indicators. Mr. McCraw presented the findings regarding the non-common performance indicator, Compatibility Requirements. His presentation corresponded to Section 4.1 of the proposed final IMPEP report. The review team found Alabama's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Alabama's performance met the standard for a "satisfactory" rating for this indicator.

MRB Consultation/Comments on Issuance of Report. Mr. McCraw concluded that the Alabama Program was found "satisfactory" for all performance indicators reviewed. Overall, the review team recommended, and the MRB agreed, that the Alabama

Agreement State Program is “adequate to protect public health and safety” and “compatible with NRC’s program.” Based on the results of the current IMPEP review, the next IMPEP review of the Alabama Agreement State Program will take place in approximately 4 years.

3. **Precedents/Lessons Learned.** The MRB established no new precedents during this meeting.

4. **Adjournment.** The meeting was adjourned at approximately 3:00 p.m. (EDT).