



"Making Our Business Your Business"

Conducting Business with the U.S. Nuclear Regulatory Commission

When: Thursday, June 3, 2010, 9.00 a.m. – 1:30 p.m. EST
Check-in begins at 8:00am

Where: Hilton Washington DC/Rockville Hotel
1750 Rockville Pike, Rockville, MD 20852



About The U.S. Nuclear Regulatory Commission

Congress established the U.S. Nuclear Regulatory Commission (NRC) on January 19, 1975, as an independent agency to regulate commercial and institutional uses of nuclear energy. The NRC's purpose is defined by the Atomic Energy Act of 1954, as amended, and the Energy Reorganization Act of 1974, as amended. These acts provide the foundation for regulating the Nation's civilian use of nuclear materials. NRC's leadership consists of a five-member Commission. The President nominates members to serve 5-year terms with the consent of the U.S. Senate and designates one member as Chairman.

To fulfill the NRC's responsibility to protect the public health and safety, promote the common defense and security and protect the environment, the agency performs three principal regulatory functions. The NRC (1) establishes standards and regulations, (2) issues licenses for nuclear facilities and users of nuclear materials, and (3) inspects facilities and other uses of nuclear materials to ensure compliance with regulatory requirements.

Contracting With The U.S. Nuclear Regulatory Commission

Making Our Business Your Business

The U.S. Nuclear Regulatory Commission (NRC) supports small business-related public policies and is committed to increasing both Federal prime and subcontract opportunities for small businesses (SBs), including those SBs owned by: the disadvantaged (SDB), women (WOSB); veterans (VOSB); service-disabled veterans (SDVOSB); and those located in Historically Underutilized Business Zones (HUBZones).

In Fiscal Year 2009, the NRC procured more than \$225 million in products and services. Acquisitions ranged from basic office supplies and administrative support services to construction and engineering, to management and inspection to research and development, all in support of agency mission goals and objectives. The NRC awarded more than 31 percent of those contract dollars to SBs; 13.2 percent to SDBs; 5 percent to WOSBs; 3.9 percent to HUBZones; 6.4 percent to VOSBs; and 2 percent to SDVOSBs.

NRC Small Business Program Contact Information:

Phone: (301) 415-7381 or (800) 903-SBCR

Website: www.nrc.gov, search "small business"

Email: smallbusiness@nrc.gov

Small Business Team:

Diana V. Strong • Anthony D. Briggs • Dian Saint

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Agenda and Speakers:

- 8:00 a.m. – 9:00 a.m. EST. **Check in and Networking**
- 9:00 a.m. – 9:30 a.m. **Welcome Remarks and Program Introduction**
Ms. Diana V. Strong
Small Business Program Manager
Office of Small Business & Civil Rights
- 9:30 a.m. – 10:00 a.m. **Attendee Introductions**
- 10:00 a.m. – 11:00 a.m. **NRC’S Program Office**
James T. Wiggins
Director
Office of Nuclear Security and Incident Response
- 11:00 a.m. – 12:00 p.m. **Contracts Program Overview**
Contracting Official
Division of Contracts, Office of Administration
- 12:00 p.m. – 1:00 p.m. **Legal Perspective**
Ms. Robin A. Baum, Esq.
Special Counsel for NRC Acquisitions
Office of the General Counsel
- 1:00 p.m. -1:30 p.m **Business Opportunities**
Ms. Diana V. Strong
Small Business Program Manager
Office of Small Business & Civil Rights

Diana V. Strong

Diana currently serves the U.S. Nuclear Regulatory Commission (NRC) as the agency's Small Business Program Manager. She directs a robust agency-wide program, ensuring that maximum practical prime and subcontract opportunities are made available for small business, including small businesses owned by the disadvantaged, women, veterans, service-disabled veterans, and concerns located in Historically Underutilized Business Zones.



Diana served as a Legislative Fellow during the 109th Congress in support of the U.S. House of Representative Committee on Small Business. She has worked for the Departments of Treasury and Navy, the Small Business Administration, and the National Institutes of Health, overseeing multi-billion dollar acquisition programs in a small business advocacy role and as a contracting official.

Over the last two decades, she has worked in Federal acquisition and small business programs as a contracting and small business operations official, policy and program analyst, writer, speaker and teacher. Her work experience encompasses all forms of acquisition operations, small business program direction, and management. From conception and design of operational structures and web based tools and systems through policy and regulatory development to program delivery, she planned and directed programs designed to increase participation of small businesses in Federal contracting. On behalf of Federal agencies, she advised the business community on marketing to the Federal government and other varied business development initiatives. As an expert acquisition and small business speaker and teacher, she addressed and engaged audiences ranging from Federal officials to entrepreneurs, to local community leaders, to Congressional audiences.

Diana earned a Bachelor of Arts degree in Sociology and Psychology from the University of Maryland, College Park, MD and a Master of Science degree in Federal Acquisition and Grants Management from the American University, Washington, DC.

James T. Wiggins

James T. Wiggins is Director, Office of Nuclear Security and Incident Response (NSIR). NSIR is responsible for preventing nuclear security incidents and preparing for and responding to safety and security events.

Formerly, Mr. Wiggins was the Deputy Director for the Office of Nuclear Reactor Regulation and the Deputy Director of the Office of Nuclear Regulatory Research. Prior to joining NRC Headquarters, he served as the Deputy Regional Administrator for Region I from January 1999 to June 2005. Mr. Wiggins joined the NRC in 1980 as a Reactor Inspector in Region I. After coming to the agency, he held a number of progressively responsible positions, including Senior Resident inspector; Chief, Materials and Processes Section; Chief, Reactor Projects Section; and Chief, Reactor Projects Branch. In 1990, Mr. Wiggins was appointed to the Senior Executive Service and served in Region I as Deputy Director of the Division of Reactor Projects. Subsequent to that position, he served as Region I Deputy Director of the Division of Reactor Safety and in 1994, was appointed as Director of the Division of Reactor Safety, Region I.

Prior to joining the NRC, Mr. Wiggins served for six years in the U.S. Navy as an officer in the Navy's Nuclear Power Program. He received his bachelor's degree in electrical engineering from Villanova University in 1974.

In his spare time, Mr. Wiggins enjoys attending various sports events in Philadelphia.



Robin A. Baum

Robin Baum is the Special Counsel for NRC Acquisitions in the Office of General Counsel.

Ms. Baum joined the NRC Office of General Counsel in 1992, providing legal services in the areas of acquisitions, international

agreements, grants, cooperative agreements, intellectual property and general administrative law. Ms. Baum served for a period of time on the staff of former Chairman Richard Meserve, and lectures within the agency on the area of organizational conflicts of interest. Ms. Baum has represented the NRC's interests in *United States v. SAIC*, a False Claims Act case brought by the Department of Justice in 2004 in the United States District Court - resulting in a federal jury trial in which a nine member jury found that SAIC, a former NRC contractor, violated the False Claims Act by failing to comply with the NRC's organizational conflicts of interest requirements.

Prior to joining the NRC, Ms. Baum served as an Attorney Advisor in the Office of General Counsel, Space and Naval Warfare Systems Command / Department of the Navy, as a Project Manager for a Department of Defense contractor, and pursued a teaching career for several years in Houston, Texas prior to attending law school. She received a Bachelor of Science degree in Education/English from Pace University, New York City, a Master of Science Degree from the College of New Rochelle, New York, and a Juris Doctor degree from South Texas College of Law.



Directions to The Hilton via Public Transportation

Metro Rail

From downtown Washington, DC, take the Red Line (toward Shady Grove) to the Twinbrook Metro Station. The Hilton Hotel is located across the street. Routes and schedules can be obtained by calling Metro at 202-637-7000 or by visiting Metro's web site at www.wmata.com. There you can view a map of the Metro system.

Amtrak

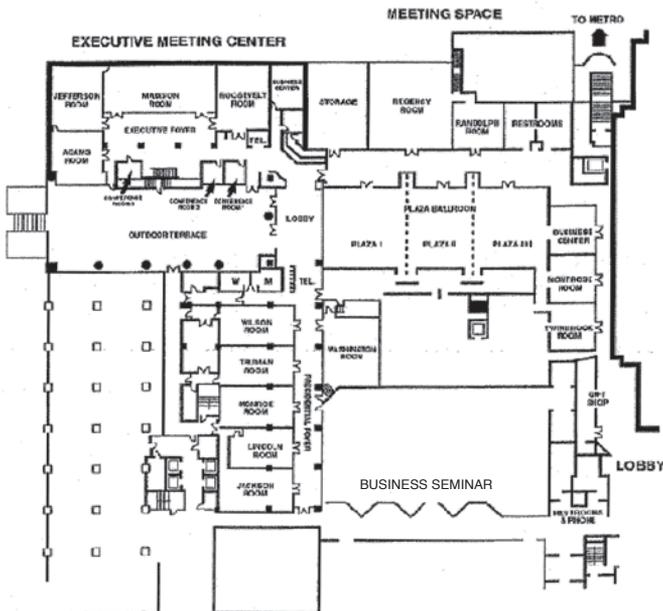
The most practical way for out-of-town visitors to reach the Hilton Hotel by train is to travel by Amtrak to Union Station in downtown Washington, DC, and then take Metrorail to the Twinbrook Metro Station. Amtrak can be reached at 1-800-USA-RAIL. You may also visit their Web site at www.amtrak.com.

Note: If you are unable or opt not to take public transportation, free parking is available on a first-come, first-served basis at The Hilton Hotel.

Parking

The Hilton Hotel will provide free parking for the NRC's Quarterly Business Seminar at the designated parking lots located at the back of the hotel and the hotel's underground parking garage. For parking validation, please go to the front desk and mention the NRC's Quarterly Business Seminar for free validation.

Hotel Map





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Office of Small Business & Civil Rights

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