

Sollenberger, Dennis

From: Jenny Goodman [Jenny.Goodman@dep.state.nj.us]
Sent: Friday, March 13, 2009 5:06 PM
To: Patricia Gardner; Dennis Sollenberger; Torre Taylor
Cc: Bill Csaszar; Richard Peros
Subject: RE: 3/12/09 AS Conference Call Items
Attachments: NJRAD Form 241.doc

Here is the corrected FORM 241. Sorry about that

>>> Torre Taylor <Torre.Taylor@nrc.gov> 3/13/2009 4:44 PM >>>

I completed my review of the revised information - it all looks good with the 1 exception on the Form 241 I emailed you - correction to regulation citations in item 7 and 19c per 19b.

Thanks for getting it to me so quickly. Once I have the form 241, I'll replace the pages and get it down for scanning and we'll have it in ADAMs as a supplement to the application.

Have a good weekend!

Torre

From: Patricia Gardner [mailto:Patricia.Gardner@dep.state.nj.us]
Sent: Friday, March 13, 2009 4:06 PM
To: Dennis Sollenberger; Torre Taylor
Cc: Bill Csaszar; Jenny Goodman; Richard Peros
Subject: 3/12/09 AS Conference Call Items

Torre - Here are the revised files addressing the changes we discussed and a revised matrix. Let me know if there is anything that needs additional clarification. Thanks Pat

RECIPROCITY APPLICATION FORM

New Jersey Department of Environmental Protection
 Bureau of Environmental Radiation
 Radioactive Materials Section
 P.O. Box 415, Trenton, NJ 08625
 Tel. (609) 984-5462
 Fax. (609) 633-2210
 Web: <http://www.nj.gov/dep/rpp/>



REPORT OF PROPOSED ACTIVITIES WITHIN NEW JERSEY
 JURISDICTIONAL BOUNDARIES INCLUDING OFFSHORE
 AND STATE WATERS

1. NAME OF LICENSEE (Person or firm proposing to conduct the activities described below)		2. TYPE OF REPORT <input type="checkbox"/> Initial <input type="checkbox"/> Change	
3. ADDRESS OF LICENSEE		4. LICENSEE CONTACT AND TITLE	
		5. TELEPHONE NUMBER	6. FACSIMILE NUMBER

7. ACTIVITIES TO BE CONDUCTED UNDER THE GENERAL LICENSE GIVEN IN N.J.A.C. 7:28-62.1 (See 10 CFR 150)

WELL LOGGING LEAK TESTING AND/OR CALIBRATIONS TELETHERAPY/IRRADIATOR SERVICE
 PORTABLE GAUGES OTHER - Specify: _____
 RADIOGRAPHY - Specify: _____

REGISTERED AS USER OF PACKAGING (CERTIFICATES OF COMPLIANCE NUMBERS)

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LOCATIONS OF USE - LIST ADDITIONAL WORK SITES ON SEPARATE SHEET(S)

8. CLIENT NAME & ADDRESS		9. ACTUAL PHYSICAL ADDRESS OF WORK LOCATION	
		10. CLIENT TELEPHONE #	11. WORK LOCATION TELEPHONE #

12. DATES SCHEDULED		13. NUMBER OF WORK DAYS	14. ADD	15. DELETE	16. LOCATION ID # (To be assigned by NJ DEP)
FROM:	TO:				

17. LIST RADIOACTIVE MATERIAL, WHICH WILL BE POSSESSED, USED, INSTALLED, SERVICED, OR TESTED
 (Include description of type and quantity of radioactive material, sealed sources, or devices to be used.)

18. NRC or AGREEMENT STATE SPECIFIC LICENSE (One copy must accompany the initial NJRAD FORM 241)	LICENSE NUMBER	STATE	EXPIRATION DATE

19. CERTIFICATION (MUST BE COMPLETED BY APPLICANT)

I, THE UNDERSIGNED, HEREBY CERTIFY THAT:

- All information in this report is true and complete.
- I have read and understand the provisions of the general license N.J.A.C. 7:28-62.1 (see 10 CFR 150) and I understand that I am required to comply with these provisions as to all byproduct, source, or special nuclear material which I possess and use within the jurisdictions of New Jersey, including its offshore waters, under the general license for which this report is filed with the NJDEP Bureau of Environmental Radiation.
- I understand that activities, including storage, conducted in New Jersey under general license N.J.A.C. 7:28-62.1 (see 10 CFR 150) are limited to a total of 180 days in calendar year. With the exception of work conducted in off-shore waters, which is authorized for an unlimited period of time in the calendar year.
- I understand that I may be inspected by NJDEP Bureau of Environmental Radiation at the above listed work site locations and at the Licensee home office address for activities performed within the jurisdictions of New Jersey, including its offshore waters.
- I understand that conduct of any activities not described above, including conduct of activities on dates or locations different from those described above or without NJDEP Bureau of Environmental Radiation authorization, may subject me to enforcement action, including civil or criminal penalties.

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CERTIFYING OFFICER - RSO or Management Representative (Name and Title)	SIGNATURE	DATE

WARNING: False statements in this certificate may be subject to civil and/or criminal penalties.

FOR NJDEP USE ONLY	REVIEWING OFFICIAL (Name and Title)	SIGNATURE	DATE	TOTAL USAGE -- DAYS TO DATE

**REPORT OF PROPOSED ACTIVITIES WITHIN NEW JERSEY JURISDICTIONAL
BOUNDARIES INCLUDING OFFSHORE AND STATE WATERS**

INSTRUCTIONS

Licensees cannot perform work in areas of exclusive New Jersey State jurisdiction without either (a) filing (and receiving approval of) NJRAD Form 241 for reciprocity in accordance with N.J.A.C. 7:28-62.1 (see 10 CFR 150) or (b) applying for (and receiving approval of) a specific New Jersey radioactive materials license. An area of exclusive New Jersey State jurisdiction is an area over which the State government exercises legal control without interference from the jurisdiction and administration of Federal law. If the work is to be performed on Federal property within New Jersey, the licensee must first determine the jurisdictional status of the area where the licensee plans to work. If the jurisdictional status of the work site is unknown to the licensee, the licensee should contact the Federal agency that controls the facility where the work is to be performed. A written statement concerning the jurisdictional status is not required in order to file for reciprocity; however, it is recommended that the licensee obtain such a statement for the file for future reference and inspection purposes.

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Licensees seeking to conduct activities under reciprocity for the first time in a calendar year must submit this Form, one copy of the NRC or Agreement State specific license and one-half the fee listed in Tables 1 and 2 of N.J.A.C. 7:28-64.2. NJDEP must receive this filing at least 3 days before the licensee engages in activities permitted under the General License established by N.J.A.C. 7:28-62.1 (see 10 CFR 150). This evidence can be a copy of the check that will be mailed to the NJDEP Bureau of Environmental Radiation. The preferred method of filing is through the facsimile transmission however, the licensee may file the required information through the mail or other means as long as NJDEP receives the information at least 3 days before the licensee engages in the activity. **NO ACTIVITIES MAY BE CARRIED OUT WITHOUT FIRST RECEIVING APPROVAL OF A RECIPROCITY OR SPECIFIC LICENSE APPLICATION.**

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In completing NJRAD Form 241, it is important that the information submitted on NJRAD Form 241 be specific regarding the location and date of use as well as the activity requested. If it is not possible to provide complete information, such as addresses for the locations of work, the licensee should provide as much information as possible. The licensee is responsible for providing additional information as revisions or clarifications as soon as such information becomes available.

Item 2:

The licensee should check the "initial" box if this is the first submission of Form 241 for the year. Licensees should check the "change" box to indicate changes to the information provided on the initial NJRAD Form 241. Changes may include modifications such to as additional work locations, changes to radioactive material, work activities, information that clarifies or deletes specific locations or work sites, modifies work site contacts, or adds or deletes dates of work, licensees should file by NJRAD Form 241 or letter, so that NJDEP receives the filing at least 3 days prior to engage in such activity. It is not necessary to resubmit the NRC or Agreement State license unless the license has been amended since the filing of the initial NJRAD Form 241. No fee is required for changes. Once one year passes from the date of initial application, a new Initial application must again be filed with the associated fees included. Additional sheets may be used, provided it includes all of the requested information in NJRAD Form 241.

Under the general license, reciprocity activities are authorized only as long as the licensee holds a valid radioactive material license. If the license expires during the year, an extension letter or a renewed license

issued by the regulating agency must be submitted to NJDEP before performing any additional work under reciprocity.

Under the general license, reciprocity activities, including storage (usage), conducted in New Jersey State jurisdiction, are limited to a total of 180 days in any calendar year. NJDEP tracks reciprocity usage on the basis of approved usage days. NJDEP will not approve any activity under the general license which causes the total usage days to exceed 180 days. It is important that licensees track the days of use and clarify or delete dates of work when applicable.

Item 12 should reference the proposed beginning and ending dates of work for each work location with the total number of days worked recorded in Item 13. Item 14 should be completed to show additional work dates different from those provided on the initial NJRAD Form 241 and Item 15 should indicate dates when work was not performed, as initially requested, that need to be deleted from the total work days. The Location ID Number in Item 16 is generated by the NJDEP for use in tracking reciprocity activities and is specific for each work location. The Location ID Number should be referenced for any revisions or clarifications to work location information.

Item 17: Licensees should identify the specific make and model numbers of sealed sources and devices.

NOTE: Inspections by NJDEP of activities performed in New Jersey or areas of New Jersey jurisdiction, including offshore waters operating under the general license in N.J.A.C. 7:28-62.1 (see 10 CFR 150) will be conducted at the listed work site location(s). Failure to file an NJRAD Form 241 may result in the issuance of formal enforcement actions.

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Completed application forms may be mailed to:
New Jersey Department of Environmental Protection, Bureau of Environmental Radiation, Radioactive Materials Section, P.O. Box 415, Trenton, NJ 08625 or sent via facsimile to (609) 633-2110.