



UNITED STATES  
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

SECRETARY

May 6, 2010

David B. Amerine  
President  
Nuclear Fuel Services, Inc.  
PO Box 337, MS 123  
Erwin, TN 37650

Dear Mr. Amerine:

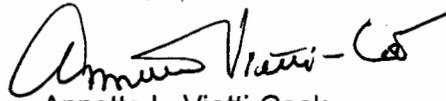
The Commission looks forward to meeting with you to discuss your plans for improving performance at the Nuclear Fuel Services (NFS) facility. The meeting will be held on Thursday, May 27, 2010, from 9:30 a.m. to 12:30 p.m. in the Commission's Conference Room on the first floor of the NRC's headquarters building at One White Flint North, Rockville, Maryland. The Commission will first hear from the NRC staff and then from two licensees, including NFS. I am enclosing a copy of the draft meeting agenda for your information (enclosure 1).

To assist the Commission in preparing for the meeting, please e-mail any written material, including viewgraphs/slides, to Ms. Rochelle Baval and Ms. Sandy Joosten ([rochelle.baval@nrc.gov](mailto:rochelle.baval@nrc.gov) and [sandy.joosten@nrc.gov](mailto:sandy.joosten@nrc.gov)) in the Office of the Secretary, by May 20, 2010, so that it can be distributed to the Commission for review in advance of the meeting. Enclosed are guidelines for viewgraphs, if you choose to use them (enclosure 2). PowerPoint or other electronic presentation formats are acceptable. This Commission meeting will be webcast live at the Web address: [www.nrc.gov](http://www.nrc.gov). If you intend to use viewgraphs they will also be posted on the NRC website prior to the meeting. If you have any questions, please contact Ms. Baval at 301-415-1651.

Your presentation at the Commission meeting should be based on the assumption that Commissioners are familiar with the content of your written material. Please plan your oral presentation for ten minutes, discussing the important points on which you wish to focus the Commission's attention.

The NRC Headquarters building is located opposite the White Flint Metro Station on Rockville Pike and Marinelli Drive, Rockville, Maryland. The White Flint Metro Station is on the Red Line of the Washington area subway system. Reserved visitor parking for Commission guests is available. If you wish to use reserved parking, please notify Ms. Baval in advance. If reserved parking has been arranged, please check-in with the security staff at the entrance to the NRC campus on Marinelli Drive when you arrive. A Security Guard will call for an escort. Please note that visitors will be screened through metal detectors, will have their packages x-rayed, and will be required to present a picture identification card prior to signing in at the registration desk.

Sincerely,

A handwritten signature in black ink, appearing to read "Annette L. Vietti-Cook". The signature is fluid and cursive, with a prominent initial "A" and a long, sweeping underline.

Annette L. Vietti-Cook  
Secretary of the Commission

Enclosures:

1. Draft Agenda
2. Briefing Visuals Guidance

Draft: 5/6/10

**SCHEDULING NOTE**

**Title:** **BRIEFING ON RESULTS OF THE AGENCY ACTION REVIEW MEETING (AARM) (Public Meeting)**

**Scheduled:** **Thursday, May 27, 2010**  
**9:30 a.m.**

**Duration:** Approx. 2 hours and 45 minutes

**Location:** Commissioners' Conference Room, 1<sup>st</sup> fl OWFN

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|-----------------------------------|---------------------|
| <b>Participants:</b>              | <b>Presentation</b> |
| <b><u>Panel 1 – NRC Staff</u></b> | <b>35 mins.*</b>    |

Topics:

- |   |           |
|---|-----------|
| • Opening   | 5 mins.*  |
| • Reactor Industry Trends   | 5 mins.*  |
| • ROP Self-Assessment Results   | 5 mins.*  |
| • Material and Waste Performance Trends   | 10 mins.* |
| • Licensee – Staff discussion<br>(Nuclear Fuel Services and U.S. Dept. of Veterans Affairs) | 10 mins.* |

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|-----------------------------|-----------------|
| <b>Commission Q &amp; A</b> | <b>50 mins.</b> |
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| <b>BREAK</b> | <b>5 mins.</b> |
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| <b><u>Panel 2 – Nuclear Fuel Services</u></b> | <b>10 mins.*</b> |
|---|------------------|

**David Amerine**, President, Nuclear Fuel Services

Topics:

- Nuclear Fuel Services Action Plan

|                             |                 |
|-----------------------------|-----------------|
| <b>Commission Q &amp; A</b> | <b>25 mins.</b> |
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| <b><u>Panel 3 – U.S. Department of Veterans Affairs</u></b> | <b>10 mins.*</b> |
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**Michael Hagan**, M.D., Ph. D., National Director of the Radiation Oncology Program,  
Department of Veterans Affairs

Topics:

- Department of Veterans Affairs Action Plan

|                             |                 |
|-----------------------------|-----------------|
| <b>Commission Q &amp; A</b> | <b>25 mins.</b> |
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| <b>Discussion – Wrap-up</b> | <b>5 mins.</b> |
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\*For presentation only and does not include time for Commission Q & A's

Documents:

SECY-10-0028, 3/16/10. Fiscal Year 2009 Results of the Industry Trends Program for Operating Power Reactors and Status of the Ongoing Development of the Program.

SECY-10-0042, 4/7/10. Reactor Oversight Process Self-Assessment for Calendar Year 2009.

SECY-10-0040, due 4/6/10. Annual Report to the Commission on Licensee Performance in the Materials and Waste Programs (Fiscal Year 2009).

Documents:

Staff background material due to SECY: May 13, 2010.

Slides due to SECY: May 20, 2010.

Enclosure 2

**PRESENTATION TITLE**

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**on white background**

**Date of Briefing**

**Your name, title, office**

**Arial Black 32**

## **Slide Title – Arial Black 36**

- **Text (Arial Black 32) on white.**
- **Top and Side margins 1 inch min.**
- **Bottom margin 2 inch min.**
- **Number pages**
- **Explain acronyms or include a separate slide with list**