



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION IV
612 EAST LAMAR BLVD, SUITE 400
ARLINGTON, TEXAS 76011-4125

April 7, 2010

Mr. Gary L. Robertson, Director
Office of Radiation Protection
Washington Department of Health
111 Israel Road, SE
P.O. Box 47827
Olympia, Washington 98504-7827

SUBJECT: NOTIFICATION OF MAY 10, 2010, PERIODIC MEETING

Dear Mr. Robertson,

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next IMPEP review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with FSME Procedure SA-116, we request a meeting to discuss your Agreement State program and share programmatic information. This letter confirms that, after previous coordination with Mr. Terry Frazee of your staff, the meeting is scheduled for May 10, 2010, and will be held at your office. In addition to me, Ms Rachel Browder and possibly a manager from the Region IV Division of Nuclear Materials Safety will be in attendance.

The possible topics for discussion at the meeting are listed on the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 817-860-8143 or contact me via e-mail to Randy.Erickson@nrc.gov.

Sincerely,

/RA/

Randy Erickson
Regional State Agreements Officer

Enclosure:
Washington Periodic Meeting Agenda

Internal distribution via E-mail:

- Art Howell, D:DNMS
- Kriss Kennedy, AD, DNMS
- Chuck Cain, DD:DNMS
- Robert Lewis, FSME
- Duncan White, FSME
- Randy Erickson, SAO
- Rachel Browder, SAO
- Aaron McCraw, FSME
- Janine Katanic, FSME

MLXXXXXXXXXX

Draft: S:\DNMS\SAO\Periodic Meetings\2010\Notification of May 2010 Periodic Meeting

Final: S:\DNMS\Ltrs-memos\5.10.10 Washington Periodic Meeting Summary

ADAMS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> SUNSI Rev Complete	Reviewer Initials:	RRE
Publicly Available	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Non Sensitive		
RIV: RSAO				
RRErickson				
/RA/				
4/7/10				

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Washington Periodic Meeting Agenda
for
May 10, 2010

1. Status of State's actions to address all open previous IMPEP review findings and/or open recommendations
2. Strengths and/or weaknesses of the State program as identified by the State or NRC, including identification of actions that could diminish weaknesses
3. Feedback on NRC's program as identified by the State, including identification of any action that should be considered by NRC
4. Status of State Program including:
 - a. Staffing and training:
 - Number of staff in the program and status of their training and qualifications
 - Program vacancies
 - Staff turnover
 - Adequacy of FTEs for the materials program
 - b. Materials Inspection Program:
 - Discuss the status of the inspection program, including whether an inspection backlog exists and the steps being taken to work off the backlog
 - c. Regulations and Legislative changes:
 - Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements
 - d. Program reorganizations:
 - Discuss any changes in program organization, including program/staff relocations and new appointments
 - e. Changes in Program budget/funding
5. Event Reporting, including follow-up and closure information in NMED
6. Response to Incidents and Allegations:
 - a. Status of allegations and concerns referred by the NRC for action
 - b. Significant events and generic implications

ENCLOSURE

7. Information exchange and discussion:
 - a. Current State initiatives
 - b. Emerging technologies
 - c. Large, complicated, or unusual authorizations for use of radioactive materials (e.g., major decommissioning and license termination actions)
 - d. State's mechanisms to evaluate performance (as applicable):
 - Self-audits
 - Computer tracking
 - Inspector accompaniments
 - Other management tools
8. NRC current initiatives
9. Other topics
10. Schedule for the next IMPEP review