



UNITED STATES  
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

SECRETARY

March 22, 2010

Robert Link  
Manager, Environmental, Health, Safety & Licensing  
AREVA  
2101 Horn Rapids Rd  
Richland, WA 99354

Dear Mr. Link:

The Nuclear Regulatory Commission (NRC) is pleased that you will participate in a public Commission meeting on safety culture, Tuesday, March 30, 2010, at 9:30 a.m. The meeting will be held in the Commissioners' Conference Room on the first floor of the NRC's Headquarters building at One White Flint North, Rockville, Maryland. First, the NRC staff will provide a presentation on safety culture, including safety culture within NRC, the draft policy statement on safety culture, and efforts to increase safety culture in the materials area. You will be on a panel with a broad spectrum of stakeholders, and the Commission is interested in hearing your views on the draft safety culture policy statement, how to foster and assess safety culture, and how best to implement the policy statement. I am enclosing a copy of the draft meeting agenda for your information (enclosure 1). My staff will keep you informed of any updates to the agenda.

To assist the Commission in preparing for the meeting, please e-mail any written material, including viewgraphs/slides, to Ms. Rochelle Bavol and Ms. Sandy Joosten ([rochelle.bavol@nrc.gov](mailto:rochelle.bavol@nrc.gov) and [sandy.joosten@nrc.gov](mailto:sandy.joosten@nrc.gov)) in the Office of the Secretary, by March 23, 2010, so that it can be distributed to the Commission for review in advance of the meeting. Enclosed are guidelines for viewgraphs, if you choose to use them (enclosure 2). PowerPoint or other electronic presentation formats are acceptable. This Commission meeting will be webcast live at the Web address: [www.nrc.gov](http://www.nrc.gov). If you intend to use viewgraphs they will also be posted on the NRC website prior to the meeting. If you have any questions, please contact Ms. Bavol at 301-415-1651.

Your presentation at the Commission meeting should be based on the assumption that Commissioners are familiar with the content of your written material. Please plan your oral presentation for 10 minutes, discussing the important points on which you wish to focus the Commission's attention.

The NRC Headquarters building is located opposite the White Flint Metro Station on Rockville Pike and Marinelli Drive, Rockville, Maryland. The White Flint Metro Station is on the Red Line of the Washington area subway system. Reserved visitor parking for Commission guests is available. If you wish to use reserved parking, please notify Ms. Bavol in advance. If reserved parking has been arranged, please check-in with the security staff at the entrance to the NRC

campus on Marinelli Drive when you arrive. A Security Guard will call for an escort. Please note that visitors will be screened through metal detectors, will have their packages x-rayed, and will be required to present a picture identification card prior to signing in at the registration desk.

Sincerely,

A handwritten signature in black ink, appearing to read "Annette Vietti-Cook". The signature is fluid and cursive, with a large initial "A" and a long, sweeping underline.

Annette L. Vietti-Cook  
Secretary of the Commission

Enclosures:

1. Draft Agenda
2. Briefing Visuals Guidance

Draft: 3/22/10

**SCHEDULING NOTE****Title: BRIEFING ON SAFETY CULTURE (Public Meeting)****Scheduled: Tuesday, March 30, 2010  
9:30 am****Duration: Approx. 2 hours and 40 minutes****Location: Commissioners' Conference Room, 1<sup>st</sup> fl OWFN****Participants:****Presentation****NRC Staff****30 mins.\***

**Bill Borchardt**, Executive Director for Operations  
**Roy Zimmerman**, Director, Office of Enforcement  
**Laura Gerke**, Acting Senior Safety Culture Program Manager  
**Dave Solorio**, Chief, Concerns Resolution Branch, OE  
**James Firth**, Project Manager, Rulemaking Branch B, FSME

**Internal Safety Culture Topics (Ms. Gerke):****10 mins.\***

- Update on Actions to Implement the Internal Safety Culture Task Force Recommendations
- Additional Analysis and Actions Based on the Results of the Office of Inspector General's Safety Culture and Climate Survey

**External Safety Culture Topics:****20 mins.\***

- New Issues Related to the Draft Policy Statement (Mr. Solorio)
- Efforts to Work with Stakeholders on Common Safety Culture Definition and Traits (Mr. Solorio)
- Status on Strategy and Efforts to Increase Attention to Safety Culture in the Materials Area (Mr. Firth)

**Commission Q & A****30 mins.**

Alex Murray, National Treasury Employees Union Representative to the Task Force on Internal Safety Culture, will be seated in the well. The Chairman will ask for Union remarks as permitted under the formal meeting provisions of the Collective Bargaining Agreement.

**Break****5 mins.\***

**State Representative and Stakeholders**

**50 mins.\***

**Shawn Seeley**, Chair, Organization of Agreement States

10 mins.\*

***Power Reactors***

**William E. Webster, Jr.**, Senior VP, Industry Evaluation,  
Institute of Nuclear Power Operations

10 mins.\*

***Member of the Public***

**Billie Garde**, Attorney and Partner at Clifford & Garde, LLP

10 mins.\*

***Materials – Medical***

**Duann Vanderslice Thistlethwaite**, R.Ph., BCNP, FAPhA: Society of  
Nuclear Medicine (SNM), Nuclear Pharmacy Re-Certification (2002),  
Director, Manufacturing Compliance Triad Isotopes, Inc.

10 mins.\*

***Materials – Industrial***

**Robert Link**, Manager, Environmental, Health, Safety, & Licensing, AREVA 10 mins.\*

Topics:

- Comments on Draft Safety Culture Policy Statement
- How Fostering and Assessing Safety Culture and How Best to Implement the Policy Statement

**Commission Q & A**

**50 mins.**

\*For presentation only and does not include time for Commission Q & A's

Documents:

Staff background material distributed March 17, 2010.

Slides due to SECY: March 23, 2010.

**PRESENTATION TITLE**

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**Date of Briefing**

**Your name, title, office**

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## **Slide Title – Arial Black 36**

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- **Bottom margin 2 inch min.**
- **Number pages**
- **Explain acronyms or include a separate slide with list**