

Sollenberger, Dennis

FSME

From: Jennifer Tobin
Sent: Tuesday, October 02, 2007 9:27 AM
To: J Bruce Carrico; Gary Purdy; Joan Olmstead; Bruce Watson; Donna Janda; Sandra Gabriel
Cc: Aaron McCraw; Dennis Sollenberger
Subject: New Jersey Kick-off Meeting Reminder
Attachments: Training POLICY STATEMENT.doc

Team New Jersey,
The first team meeting will be tomorrow 10-11 in O3-B2. The teleconference line is 1800-638-8081 passcode 0939#

On Monday, I received a one page addition to the package from New Jersey (attached). It involves the training plan policy statement and will be reviewed by Dennis and myself.

We have made a "clean" version of the CD (no PII included) and provide copies to you if that is your preference.

I look forward to working with you, thanks for your participation!

-Jenny

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STATE OF NEW JERSEY TRAINING POLICY STATEMENT

We will ensure that staff performing licensing and inspection functions for all types of licenses issued by the state are qualified to do so.

An individual will not serve as lead inspector at or senior license reviewer for a licensed facility unless the individual has demonstrated competency in the program training areas applicable to that type of license.

The program training areas and essential elements addressed in each program training area are described in the attached DEP Agreement State Training and Qualification Manual.

An individual can be qualified to perform licensing and inspection functions for certain types of licenses while working towards full qualification for all types of licenses issued by the state. When an individual has demonstrated competency in a particular training area to management, their training record will be updated to document their competency.

Refresher training will be provided, as needed. The provision of refresher training recognizes that inspector and reviewer training does not stop with initial qualification, but that training should be made available for experienced inspectors and reviewers on the basis of need, special circumstances, and the necessity of keeping current with inspection and licensing programs changes and changes in technology.