UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

SECRETARY

March 10, 2010

Shawn Seeley, Chair
Organization of Agreement States
286 Water Street, 4th Floor
Augusta, ME 04333-0011

Dear Mr. Seeley:

The Nuclear Regulatory Commission (NRC) is pleased that you will participate in a public Commission meeting on safety culture, Tuesday, March 30, 2010, at 9:30 a.m. The meeting will be held in the Commissioners' Conference Room on the first floor of the NRC's Headquarters building at One White Flint North, Rockville, Maryland. First, the NRC staff will provide a presentation on safety culture, including safety culture within NRC, the draft policy statement on safety culture, and efforts to increase safety culture in the materials area. You will be on a panel with a broad spectrum of stakeholders, and the Commission is interested in hearing the Organization of Agreement States' (OAS) views on the draft safety culture policy statement, how OAS is fostering and assessing safety culture, and how best to implement the policy statement. I am enclosing a copy of the draft meeting agenda for your information (enclosure 1). My staff will keep you informed of any updates to the agenda.

To assist the Commission in preparing for the meeting, please e-mail any written material, including viewgraphs/slides, to Ms. Rochelle Bavol and Ms. Sandy Joosten (**rochelle.bavol@nrc.gov** and **sandy.joosten@nrc.gov**) in the Office of the Secretary, by March 23, 2010, so that it can be distributed to the Commission for review in advance of the meeting. Enclosed are guidelines for viewgraphs, if you choose to use them (enclosure 2). PowerPoint or other electronic presentation formats are acceptable. This Commission meeting will be webcast live at the Web address: **www.nrc.gov.** If you intend to use viewgraphs they will also be posted on the NRC website prior to the meeting. If you have any questions, please contact Ms. Bavol at 301-415-1651.

Your presentation at the Commission meeting should be based on the assumption that Commissioners are familiar with the content of your written material. Please plan your oral presentation for 10 minutes, discussing the important points on which you wish to focus the Commission's attention.

The Commission is able to offer travel funds for you to participate in the briefing. I understand that you are already making those arrangements through NRC.

The NRC Headquarters building is located opposite the White Flint Metro Station on Rockville Pike and Marinelli Drive, Rockville, Maryland. The White Flint Metro Station is on the Red Line of the Washington area subway system. Reserved visitor parking for Commission guests is available. If you wish to use reserved parking, please notify Ms. Bavol in advance. If reserved

parking has been arranged, please check-in with the security staff at the entrance to the NRC campus on Marinelli Drive when you arrive. A Security Guard will call for an escort. Please note that visitors will be screened through metal detectors, will have their packages x-rayed, and will be required to present a picture identification card prior to signing in at the registration desk.

Sincerely,

Annette L. Vietti-Cook
Secretary of the Commission

Enclosures:
1. Draft Agenda
2. Briefing Visuals Guidance

Draft: 3/10/10

SCHEDULING NOTE

Title: **BRIEFING ON SAFETY CULTURE (Public Meeting)**

Scheduled: **Tuesday, March 30, 2010**
9:30 am

Duration: Approx. 2 hours and 40 minutes

Location: Commissioners' Conference Room, 1st fl OWFN

Participants: **Presentation**

NRC Staff **30 mins.***

Bill Borchardt, Executive Director for Operations
Roy Zimmerman, Director, Office of Enforcement
Laura Gerke, Acting Senior Safety Culture Program Manager
Dave Solorio, Chief, Concerns Resolution Branch, OE
James Firth, Project Manager, Rulemaking Branch B, FSME

Internal Safety Culture Topics (Ms. Gerke): 15 mins.*

- Update on Actions to Implement the Internal Safety Culture Task Force Recommendations
- Additional Analysis and Actions Based on the Results of the Office of Inspector General's Safety Culture and Climate Survey

External Safety Culture Topics: 15 mins.*

- New Issues Related to the Draft Policy Statement (Mr. Solorio)
- Efforts to Work with Stakeholders on Common Safety Culture Definition and Traits (Mr. Solorio)
- Status on Strategy and Efforts to Increase Attention to Safety Culture in the Materials Area (Response to Commission tracking requirement.) (Mr. Firth)

Commission Q & A **30 mins.**

Alex Murray, National Treasury Employees Union Representative to the Task Force on Internal Safety Culture, will be seated in the well. The Chairman will ask for Union remarks as permitted under the formal meeting provisions of the Collective Bargaining Agreement.

Break **5 mins.***

State Representative and Stakeholders **50 mins.***

Shawn Seeley, Chair, Organization of Agreement States 10 mins.*

Power Reactors
William E. Webster, Jr., Senior VP, Industry Evaluation, Institute of Nuclear Power Operations 10 mins.*

Materials – Industrial
Gayle Staton, Chair, Government Industry Affairs Committee, Non-Destructive Testing Management Association (NDTMA); and Dir. Radiation Safety, Acuren Insp. Inc. 10 mins.*

Materials – Medical
Duann Vanderslice Thistlethwaite, R.Ph., BCNP, FAPhA: Society of Nuclear Medicine (SNM), Nuclear Pharmacy Re-Certification (2002), Director, Manufacturing Compliance Triad Isotopes, Inc. *(Invited; not yet confirmed.)* 10 mins.*

Member of the Public
Billie Garde, Attorney and Partner at Clifford & Garde, LLP 10 mins.*

Topics:

- Comments on Draft Safety Culture Policy Statement
- How Fostering and Assessing Safety Culture and How Best to Implement the Policy Statement

Commission Q & A **50 mins.**

*For presentation only and does not include time for Commission Q & A's

Documents:
Staff Background material due to SECY: March 16, 2010.
Slides due to SECY: March 23, 2010.

Enclosure 2

PRESENTATION TITLE
Arial Black 40
on white background

Date of Briefing

Your name, title, office

Arial Black 32

Slide Title – Arial Black 36

- Text (Arial Black 32) on white.
- Top and Side margins 1 inch min.
- Bottom margin 2 inch min.
- Number pages
- Explain acronyms or include a separate slide with list