

**ORDER FOR SUPPLIES OR SERVICES**

PAGE OF PAGES  
1 6

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO. NRC-DR-03-08-061

1. DATE OF ORDER **12/16/2009** 2. CONTRACT NO. (if any) **GS23F0182H** 6. SHIP TO:

3. ORDER NO. **NRC-T008** MODIFICATION NO. 4. REQUISITION/REFERENCE NO. **NRC-DR-03-08-061 T8**  
**NRR-10-070** b. NAME OF CONSIGNEE **U.S. Nuclear Regulatory Commission**

5. ISSUING OFFICE (Address correspondence to)  
**U.S. Nuclear Regulatory Commission**  
**Div. of Contracts**  
**Attn: Jeffrey R. Mitchell, 301-492-3639**  
**Mail Stop: TWB-01-B10M**  
**Washington, DC 20555**  
b. STREET ADDRESS  
**Attn: Rick Daniel**  
**Mail Stop: O13 F15M**  
**11555 Rockville Pike**  
c. CITY **Rockville** d. STATE **MD** e. ZIP CODE **20852**

7. TO: f. SHIP VIA

a. NAME OF CONTRACTOR  
**ICF CONSULTING GROUP, INC. ICF Incorporated. L.L.C. #14**  
**ICF CONSULTING ICF Inc.** 8. TYPE OF ORDER

b. COMPANY NAME  
**ATTN: PAUL BAILEY**  a. PURCHASE  b. DELIVERY  
REFERENCE YOUR **ICF Inc.** Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated. Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.

c. STREET ADDRESS  
**9300 LEE HIGHWAY** d. CITY **FAIRFAX** e. STATE **VA** f. ZIP CODE **220311207**

9. ACCOUNTING AND APPROPRIATION DATA  
**1020-15-111-120b J3249 252A 31x0200.020**  
**Obligate \$49,779.00**  
**Contractor DUNS: 072648579** 10. REQUISITIONING OFFICE **NRR**

11. BUSINESS CLASSIFICATION (Check appropriate box(es)) 12. F.O.B. POINT  
 a. SMALL  b. OTHER THAN SMALL  c. DISADVANTAGED  d. WOMEN-OWNED  e. HUBZone  f. EMERGING SMALL BUSINESS  g. SERVICE-DISABLED VETERAN-OWNED **N/A**

13. PLACE OF a. INSPECTION b. ACCEPTANCE 14. GOVERNMENT B/L NO. 15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) **As Stated** 16. DISCOUNT TERMS **Net 30**

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Task Order No. 8, entitled "Technical Assistance for the RTR Fingerprinting Requirements for Unescorted Access Rule"  The issuance of this task order does not amend any other terms and conditions of the subject contract.					

18. SHIPPING POINT 19. GROSS SHIPPING WEIGHT 20. INVOICE NO.  
21. MAIL INVOICE TO:  
a. NAME **Department of Interior / NBC**  
**NRCPayments@nbc.gov**  
b. STREET ADDRESS (or P.O. Box) **Attn: Fiscal Services Branch - D2770**  
**7301 W. Mansfield Avenue**  
c. CITY **Denver** d. STATE **CO** e. ZIP CODE **80235-2230**  
17(h) TOTAL (Cont. pages)  
17(i) GRAND TOTAL  
**\$49,779.00**

22. UNITED STATES OF AMERICA BY (Signature) **Jeffrey R. Mitchell** 23. NAME (Typed) **Jeffrey R. Mitchell**  
**Contracting Officer**  
TITLE: **CONTRACTING/ORDERING OFFICER**

AUTHORIZED FOR LOCAL REPRODUCTION PREVIOUS EDITION NOT USABLE OPTIONAL FORM 347 (REV. 4/2006) PRESCRIBED BY GSA/FAR 48 CFR 53.213(i)

TEMPLATE - ADM001 **SUNSI REVIEW COMPLETE** MAR 02 2010 **ADM001**

In accordance with the Terms and Conditions, TASK ORDER PROCEDURES, of the subject contract, Task Order No. 08 is definitized. The effort shall be performed in accordance with the attached Statement of Work.

**CONSIDERATION AND OBLIGATION--COST REIMBURSEMENT (JUN 1988)**

(a) The total estimated cost to the Government for full performance under this contract is \$49,779.00.

(b) The amount obligated by the Government with respect to this contract is \$49,779.00. This obligated amount may be unilaterally increased from time to time by the Contracting Officer by written modification to this contract. The obligated amount shall, at no time, exceed the contract ceiling as specified in paragraph (a) above. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this contract. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk.

**DURATION OF CONTRACT PERIOD (MAR 1987)**

This contract shall commence on Day of Award and will expire June 30, 2011.

**PRICE/COST SCHEDULE**

The following is a summary of the labor categories, number of hours and hourly labor rates.

DAY OF AWARD THROUGH SEPTEMBER 30, 2010				
CLIN	LABOR CATEGORY	EST. HOURS	RATE	ESTIMATE
001	Principal Consultant	[REDACTED]	[REDACTED]	[REDACTED]
002	Senior Consultant	[REDACTED]	[REDACTED]	[REDACTED]
003	Consultant	[REDACTED]	[REDACTED]	[REDACTED]
004	Junior Consultant	[REDACTED]	[REDACTED]	[REDACTED]
005	Administrative Support	[REDACTED]	[REDACTED]	[REDACTED]
OCTOBER 1, 2010 THROUGH JUNE 30, 2011				
CLIN	LABOR CATEGORY	EST. HOURS	RATE	ESTIMATE
006	Principal Consultant	[REDACTED]	[REDACTED]	[REDACTED]
007	Senior Consultant	[REDACTED]	[REDACTED]	[REDACTED]
008	Consultant	[REDACTED]	[REDACTED]	[REDACTED]
009	Junior Consultant	[REDACTED]	[REDACTED]	[REDACTED]
010	Administrative Support	[REDACTED]	[REDACTED]	[REDACTED]
OPEN MARKET ITEMS (DAY OF AWARD THROUGH JUNE 30, 2011)				
CLIN	DESCRIPTION	QUANTITY	AMOUNT	ESTIMATE
011 **	Travel	[REDACTED]	Not to Exceed	[REDACTED]
012 **	Other Direct Cost (Phone, Postage & Reproduction)	[REDACTED]	Not to Exceed (Actual Cost)	[REDACTED]
013 **	G&A on ODC's	[REDACTED]	[REDACTED]	Included Above
Estimated Total				\$49,779.00

\*\* These items are Open Market and do not apply to the Federal Supply Schedule Terms and Conditions.

These items must comply with the following clauses incorporated by reference:

**GS23F8182H NRC-T008**

	<u>NUMBER</u>	<u>TITLE</u>	<u>DATE</u>
REFERENCE	FAR 52.212-4	CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS	MARCH 2001
REFERENCE	FAR 52.212-5	CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUES OR EXECUTIVE ORDERS - COMMERCIAL ITEMS	MARCH 2001

Your contacts during the course of the work order are:

Technical Matters: Project Officer: Rick Daniel, 301-415-6319

Technical Monitors: Brian Richter, (301) 415-1978, [Brian.Richter@nrc.gov](mailto:Brian.Richter@nrc.gov)  
Harry Tovmassian, (301) 415-3092, [Harry.Tovmassian@nrc.gov](mailto:Harry.Tovmassian@nrc.gov)  
Sara (Beth) Reed, (301) 415-2130, [Sara.Reed@nrc.gov](mailto:Sara.Reed@nrc.gov)

Contractual Matters: Jeffrey R. Mitchell, Contract Specialist  
301-492-3639

The issuance of this work order does not amend any terms or conditions of the delivery order under the GSA FSS Contract.

Accepted Task Order No. 08:



NAME KEVIN VENASCO

Staff Director

TITLE

12/16/2009

DATE

**STATEMENT OF WORK**  
**NRC-DR-03-08-061, JCN J-3249**  
**TASK ORDER NO. 8**

Title: Technical Assistance for the RTR Fingerprinting Requirements for Unescorted Access Rule

**1. BACKGROUND**

The Nuclear Regulatory Commission (NRC) is proposing to establish generic requirements for NRC research and test reactor (RTR) licensees to obtain fingerprint-based criminal history record checks on individuals having unescorted access to their facilities. As a result of the terrorist attacks that occurred on September 11, 2001, the Energy Policy Act of 2005 (EPA) has extended this authority, which previously applied only to NRC's nuclear power reactor licensees, to apply to RTRs. As an interim measure, on April 30, 2007, the NRC issued orders to all operating RTRs to require fingerprint-based criminal history record checks for individuals with unescorted access to these facilities. NRC orders are issued absent the notice and comment provisions established in the Administrative Procedure Act and are in force only until generic requirements are promulgated through the formal rulemaking process. NRC issued an Advance Notice of Proposed Rulemaking in April 14, 2009 (74 FR 17115).

**2. OBJECTIVES**

The objective of this task order is to obtain technical assistance to support the NRC staff during rulemaking activities in both proposed and final rulemakings on the RTR Fingerprinting Requirements for Unescorted Access Rulemaking. The particular technical assistance would be in the areas of performing the regulatory analysis, and the Office of Management and Budget (OMB) clearance package analysis in accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 *et seq.*).

**3. SCOPE OF WORK**

An initial kick-off meeting shall be held at the NRC with ICF to: discuss the Task Order; provide clarification, if needed, to all parties involved; and determine if ICF needs any relevant NRC documents.

Task 1

ICF shall prepare a draft regulatory analysis for the RTR Fingerprinting Requirements proposed rule consistent with the NRC guidance contained in NUREG/BR-0058, Revision 4. ICF shall also revise the document as necessary and prepare a final analysis to be consistent with the guidance received from NRC or Commission direction contained in a staff requirements memorandum.

Task 2

ICF shall prepare a draft analysis of the information collection burden of the RTR Fingerprinting Requirements proposed rule, suitable for an OMB Paperwork Reduction Act submission. ICF shall also revise the document as necessary and prepare a final analysis to be consistent with the guidance received from NRC or Commission direction contained in a staff requirements memorandum.

### Task 3

At the request of the NRC TM, ICF shall provide up to 20 staff hours of assistance in supporting any needed workshops, meetings, and briefings to the ACRS, CRGR, Commission, etc.

### Task 4

ICF shall prepare a draft regulatory analysis for the RTR Fingerprinting Requirements final rule consistent with the NRC guidance contained in NUREG/BR-0058, Revision 4. ICF shall also revise the document as necessary and prepare a final analysis to be consistent with the guidance received from NRC or Commission direction contained in a staff requirements memorandum.

## **4. TECHNICAL AND OTHER SPECIAL QUALIFICATIONS REQUIRED**

Personnel with expertise in engineering, nuclear engineering, research and test reactors, cost engineering, cost-benefit analysis, risk analysis, and environmental sciences are required. The personnel must demonstrate knowledge of the NRC rules and regulations. ICF shall provide a Project Manager (PM) to oversee the efforts of the contract team and to ensure the timely submittal of quality deliverables such that all information is accurate and complete.

## **5. PERIOD OF PERFORMANCE**

The period of performance for this task order runs from the date of award through June 30, 2011.

## **6. DELIVERABLES**

ICF shall provide all deliverables as draft products. The NRC TM will review all draft deliverables, coordinate an internal NRC staff review, and provide comments to ICF. ICF shall revise the draft deliverables based on the comments provided by the NRC TM, and submit the final version of the deliverable. When mutually agreed upon between the ICF PM and the NRC TM, ICF may submit preliminary or partial drafts to help gauge ICF's understanding of the particular work requirement.

ICF shall provide an electronic copy of the deliverables to both the NRC PM and the NRC TM. The electronic copy of the deliverables shall be provided in Microsoft Word or any other word processing software approved by the NRC TM.

### Task 1

A draft regulatory analysis for the proposed rule suitable for publication in the *Federal Register*.

Draft Due Date: Two months after the NRC directs ICF to initiate work on the draft for the regulatory analysis for the RTR Fingerprinting Requirements proposed rule.

Final due date: Two weeks after the receipt of comments from the NRC.

### Task 2

A draft analysis of the information collection burden for the proposed rule.

Draft due date: Two months after the NRC directs ICF to initiate work on the draft analysis of the information collection burden for the RTR Fingerprinting proposed rule, suitable for an OMB Paperwork Reduction Act submission.

Final due date: Two weeks after the receipt of comments from the NRC.

Task 3

No deliverables.

Task 4

A draft regulatory analysis for the final rule suitable for publication in the *Federal Register*.

Draft Due Date: Two months after the NRC directs ICF to initiate work on the draft for the regulatory analysis for the RTR Fingerprinting Requirements final rule.

Final due date: Two weeks after the receipt of comments from the NRC.

**7. MEETINGS AND TRAVEL**

For purposes of preparing a proposal, ICF shall assume the following meeting and travel requirements:

Three, two-person, two-hour meetings, at NRC Headquarters in Rockville, Maryland. This travel is assumed to be local.

**8. NRC FURNISHED MATERIALS**

Many of the documents associated this Statement of Work may be found in ADAMS. Any other relevant information will be provided to the Contractor by NRC.

**9. LICENSE FEE RECOVERY**

The work specified in this Statement of Work is not license fee recoverable.

**10. ADMINISTRATIVE INFORMATION**

Technical Monitors: Brian Richter, (301) 415-1978, [Brian.Richter@nrc.gov](mailto:Brian.Richter@nrc.gov)  
Harry Tovmassian, (301) 415-3092, [Harry.Tovmassian@nrc.gov](mailto:Harry.Tovmassian@nrc.gov)  
Sara (Beth) Reed, (301) 415-2130, [Sara.Reed@nrc.gov](mailto:Sara.Reed@nrc.gov)

TAC Number: ME1731