



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

OFFICE OF THE
INSPECTOR GENERAL

February 26, 2010

MEMORANDUM TO: J. E. Dyer
Chief Financial Officer

FROM: Stephen D. Dingbaum */RA/*
Assistant Inspector General for Audits

SUBJECT: STATUS OF RECOMMENDATIONS: AUDIT OF U.S.
NUCLEAR REGULATORY COMMISSION'S PREMIUM
CLASS TRAVEL (OIG-08-A-16)

REFERENCE: CHIEF FINANCIAL OFFICER MEMORANDUM DATED
JANUARY 15, 2010

Attached is the Office of the Inspector General's (OIG) analysis and status of the recommendations as discussed in the agency's response dated January 15, 2010. Based on this response, recommendation 1 remains in resolved status and recommendation 6 is closed. Recommendations 2, 3, 4, and 5 were closed previously. Please provide an updated status on the resolved recommendation by April 30, 2010.

If you have any questions or concerns, please call me at 415-5915 or Steven Zane, Deputy Assistant Inspector General for Audits, at 415-5912.

Attachment: As stated

cc: N. Mamish, OEDO
J. Andersen, OEDO
J. Arildsen, OEDO
C. Jaegers, OEDO

Audit Report

AUDIT OF U.S. NUCLEAR REGULATORY COMMISSION'S PREMIUM CLASS TRAVEL

OIG-08-A-16

Status of Recommendations

Recommendation 1: Update Management Directive 14.1 to clearly identify premium travel authorizing officials; clarify "Delegation of Authority" and require this to be in written form; and clarify the 14-hour rule, specifically the rest period.

Agency Response

Dated January 15, 2010: There has been no change from our response on October 5, 2009. Management Directive 14.1 "Official Temporary Duty Travel" has been revised to incorporate these changes. We are currently working with the Office of Administration in finalizing the various revisions and edits to the Management Directive prior to the formal review and concurrence process. The Office of the Chief Financial Officer (OCFO) considers Recommendation 1 resolved.

OIG Analysis:

The proposed corrective action addresses the intent of OIG's recommendation. This recommendation will be closed when OIG receives and reviews a copy of the updated Management Directive and determines that it clearly identifies premium travel authorizing officials; clarifies "Delegation of Authority" and requires it to be in written form; and clarifies the 14-hour rule, specifically the rest period.

Status:

Resolved.

Audit Report

AUDIT OF U.S. NUCLEAR REGULATORY COMMISSION'S PREMIUM CLASS TRAVEL

OIG-08-A-16

Status of Recommendations

Recommendation 6: As NRC transitions to eTravel, develop controls that require premium travel to be authorized by the appropriate officials, ensure premium travel justification fully meets FTR criteria, and require travel authorization forms to state reasons why premium travel is required.

Agency Response

Dated January 15, 2010: OCFO has modified the eTravel system to accommodate requests for premium-class travel. Travelers requesting premium-class travel and their approving officials are required to take the annual premium-class training course and to obtain written approval from the Chairman, the Executive Director's Office (EDO), or Inspector General (IG) as appropriate. Electronic travel authorizations will automatically route from the traveler's appropriate travel approving official to the funds certification official, and then to the OCFO Travel Services Team (TST) for final review and authorization.

The TST will verify that the traveler and the approving official has completed the premium-class travel training course and received approval from the Chairman, EDO or IG. The Travel Services Team will also complete the premium-class travel checklist to ensure that all appropriate requirements are met, and will electronically attach the approval memo and checklist to the eTravel record. This process mirrors the existing paper process. The OCFO considers Recommendation 6 closed.

OIG Analysis: The corrective actions address the intent of OIG's recommendation by developing controls to ensure premium travel is appropriately authorized and justified. This recommendation is considered closed.

Status: Closed.