

*Board of County Commissioners  
For  
St. Mary's County*



*APPROVED BUDGET  
FISCAL YEAR 2008*

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# MISSION STATEMENT

St. Mary's County Government will:

- Be responsible and accountable to the County's citizens
- Provide high quality, cost effective and efficient services
- Preserve the County's environment, heritage, and rural character; and
- Foster opportunities for present and future generations.

Board of County Commissioners  
For St. Mary's County

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ST. MARY'S COUNTY, MARYLAND

APPROVED REVENUES AND APPROPRIATIONS  
OPERATING AND CAPITAL BUDGETS

FISCAL YEAR 2008

ST. MARY'S COUNTY COMMISSIONERS

Francis Jack Russell, President  
Kenneth R. Dement – 1<sup>st</sup> District  
Thomas A. Mattingly Sr. – 2<sup>nd</sup> District  
Lawrence D. Jarboe – 3<sup>rd</sup> District  
Daniel H. Raley – 4<sup>th</sup> District

John Savich  
County Administrator

St. Mary's County Government  
Governmental Center  
P.O. Box 653  
23115 Leonard Hall Drive  
Leonardtown, Maryland 20650  
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PREPARED BY:

DEPARTMENT OF FINANCE  
ST. MARY'S COUNTY, MARYLAND

**CHIEF FINANCIAL OFFICER**  
Elaine M. Kramer

**DEPUTY DIRECTOR OF FINANCE**  
L. Jeannett Cudmore

**BUDGET/FISCAL ANALYST**  
M. Carlotta Bell  
Patricia M. Stiegman

**SENIOR ADMINISTRATIVE COORDINATOR**  
Melvin E. Dennis

**SENIOR OFFICE SPECIALIST**  
Aretha S. Walls

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ST. MARY'S COUNTY

APPROVED OPERATING AND CAPITAL BUDGETS

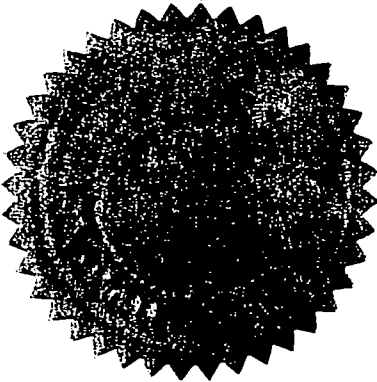
FOR FISCAL YEAR 2007-2008

The Approved Budget for St. Mary's County for Fiscal Year beginning July 1, 2007 and ending June 30, 2008, as represented by the detailed and fully itemized statement contained within the "Approved Budget Document", is this date, May 29, 2007, approved by the Board of County Commissioners for St. Mary's County.

THIS DATE:

May 29, 2007

BY ORDER OF  
THE BOARD OF COUNTY COMMISSIONERS  
FOR  
ST. MARY'S COUNTY, MARYLAND



Francis Jack Russell  
Francis Jack Russell, President

Kenneth R. Dement  
Kenneth R. Dement, Commissioner

Lawrence D. Jarboe  
Lawrence D. Jarboe, Commissioner

Thomas A. Mattingly, Sr.  
Thomas A. Mattingly, Sr., Commissioner

Daniel H. Raley  
Daniel H. Raley, Commissioner

ATTEST

John Savich  
John Savich  
County Administrator

Elaine M. Kramer  
Elaine M. Kramer  
Chief Financial Officer

# BUDGET MESSAGE

## TO THE CITIZENS OF ST. MARY'S COUNTY:

The Board of County Commissioners for St. Mary's County unanimously approved this Budget for FY2008. Property and Income Tax rates remain unchanged, and the property tax programs for seniors are continued. This operating budget utilizes revenues, including grants of \$171,184,892, which is an increase of \$10,303,723, or 6.4% over FY2007. This budget applies \$14,479,802 of fund balance to non-recurring costs, principally to pay-down the unfunded accrued liability for retiree health costs for County, Board of Education, and Library employees/retirees.

We believe it is a responsible financial plan that balances the needs of our community with available resources. We have greatly increased funding to Public Education and Public Safety, maintained County services, and addressed a number of capital needs – all while holding the property and income tax rates at current levels. Requests exceeded the estimated resources by almost \$20 million. All requests clearly could not be funded, and we prioritized the allocation of available resources to maximize their benefit to the community as a whole. We were careful to consider the requests not only for their impact on FY2008, but to set the foundation for future years as well. To make this happen, we prioritized and restructured some activities and costs.

Generally, our recurring revenues grow at an average annual rate of 6% to 8%. Within this growth, we seek to cover increased costs of current services, but also to implement and expand services, such as those that the Board of Education has identified for our schools. We accomplished that by establishing clear funding priorities – public safety and public education – and adding selected staff for the County in targeted service areas. We restructured our retiree health benefits, increasing the vesting requirements – the years of service to the County needed in order earn this benefit – while maintaining a competitive package to ensure that we attract and retain the best people to serve you. We used \$10 million in fund balance to pay down the previously accumulated costs of retiree health benefits. These two changes reduce our costs by approximately \$1.5 million annually for the next 30 years. We are also concerned about reports of the State's budget challenges, and have set aside just over \$1.5 million as a budget stabilization reserve, so that should the State reduce its funding during FY2008 to the County or other entities we fund, such as the Board of Education, Library, or many service entities, we can help those entities bridge the gap and avoid immediate cuts to services until they have determined a better long range plan. Lastly, we addressed the need to identify and target fiscal resources to a critically required service and are implementing a \$60 annual fee to partially fund the increasing costs of solid waste and recycling.

The largest increases in operating allocations are:

- ◆ \$8,188,512 to the Board of Education, bringing total County funding to \$76,000,000. The Board of Education has projected 16,049 K-12 students for FY2008; by comparison, the FY2007 budget was based on projected enrollment of 16,031. The Board's total general fund budget is increasing by \$19,378,875, or 12.8%. This level of funding achieves average class sizes that are below goal, funds the negotiated agreements, provides the resources needed for the S.T.E.M. initiative, and allocates \$1.4 million for the Charter School. 73.8 additional positions are being funded, bringing the total general fund FTE positions to 1,904.25. Included is \$4,241,176 of County fund balance targeted to help the Board of Education begin to address its unfunded liability for the employer share of retiree health and life insurance benefits.
- ◆ \$3,891,771 more to the Sheriff, bringing his total budget to \$27,048,138, which supports increased costs as well as adds 4 deputies, a civilian administrator mid-year, and continues the replacement vehicle program.
- ◆ \$6,477,280 is added to the FY2007 approved level for the County's costs of retiree health for its employees. As explained in more detail in this budget document, we reduced the future annual costs by \$1.5 million by using fund balance to reduce the unfunded accrued liability and by restructuring the vesting requirements to 25 years of service to earn the full benefit, rather than 16 years.
- ◆ 9.5 new positions were added to County Departments, including 4 communications specialists for the 911 Center, 3 positions for Recreation & Parks, 1 environmental planner for the department of Land Use and Growth Management, .5 office specialist for Marcey House, and a maintenance mechanic for the Housing Authority (the cost of which is fully reimbursed).
- ◆ 2 positions in the State's Attorneys office will now be County funded, rather than shared 50/50

Funding for the Library increased 11.7%, bringing the total to \$2,250,746, and included funds to help with its commitment for retiree health costs. Funding for the College of Southern Maryland at \$2,516,000 addresses its operating budget request and provides \$25,000 for the scholarship fund.

The County's undesignated unreserved fund balance, as reflected in our FY2006 audited financial statements, totals \$14,479,802. This budget applies all of those funds as follows:

- ◆ \$10 million to pay down the accrued retiree health liability for the County, Board of Education, and the Library. It is expected to save \$607,000 in future costs annually
- ◆ \$1 million to the Board of Education to set up a reserve for a potential health premium call, with a commitment that they will maintain this reserve at appropriate levels
- ◆ \$1,425,000 to maintain our reserves and pay-go funding at planned levels, including \$500,000 pay-go for capital projects, \$800,000 to maintain the bond rating reserve at 6%, and \$125,000 to add to the County's Rainy Day fund
- ◆ \$172,428 is being transferred to the Medical Adult Daycare Services Fund to cover their accumulated deficit.
- ◆ \$110,000 for the final payment under the exempt financing for the 911 implementation
- ◆ \$1,582,778 is set up as a budget stabilization reserve to be available, with approval of the Board of County Commissioners, to offset the impact of potential income tax revenue shortfalls as well as potential cuts in State funding that might occur during FY2008 as the State addresses its structural budget deficit.
- ◆ \$189,596 for other non-recurring items

This document also contains the Capital Improvements and Enterprise and Revolving funds budgets, as well as information and statistics of general interest, such as tax rates, debt statistics, staffing, and fund balance levels. We have established a new Solid Waste and Recycling Enterprise Fund. This includes only direct operating costs associated with the operation of the landfill and convenience centers. Partial funding is through charges and fees, including the proposed \$60 annual solid waste and recycling service fee. It still requires almost \$1.5 million subsidy from the General Fund.

The Board of County Commissioners approved a FY 2008 capital budget totaling \$51,051,413, which includes a \$7 million allocation for land acquisition targeted for schools and other public facility needs. It also includes increased funding for highways and land preservation and fully funds the Board of Education's request, which included renovation of Leonardtown Elementary School and a new elementary school. County funding totals \$34,314,300, or 67.2%. The balance is principally State and Federal funding.

The capital improvements program for fiscal years 2009 through 2013 totals \$236,532,457. This program also fully funds the Board of Education's request, including 2 more new elementary schools and, in the later years based on their current enrollment projections and need, starting a new middle and new high school. Almost \$31.6 million is programmed to address facility needs identified by the Sheriff, to include renovation and expansion of the existing Adult Detention Center, and a new Minimum Security Facility. Other projects in the plan include FDR Boulevard, Pegg Road Extension, airport improvements, Leonardtown library renovation and expansion, continued development of the Three Notch Trail and of our parks system, as well as significantly higher allocations to land preservation programs using State and targeted local funds.

We believe that the budget we adopted for FY2008 is a responsible and responsive financial plan. It allocates available resources, including the fund balance, to address the priorities and needs of our community and the costs of providing those services. We believe that this is a sound and sustainable fiscal plan, positioning us to address the challenges and needs of our community.

BOARD OF COUNTY COMMISSIONERS  
FOR ST. MARY'S COUNTY, MARYLAND

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# THE ST. MARY'S COUNTY BUDGET PROCESS

The County budget consists of the current expense operating budget, the capital budget and program, and the budget message. It represents a complete financial plan of the County and reflects receipts and disbursements from all sources. The County budget formulation process begins in August for the fiscal year that begins on the following July 1. The steps in the budget process are as follows:

## August/September

- Department of Finance works with Board of County Commissioners to set the budget calendar as well as the parameters to be used for budget development

## October

- Spending units receive budget instructions, guidelines, and forms for the next fiscal year.

## November

- General budget guidelines developed.
- Multi-year estimates of revenues and baseline expenses developed by Department of Finance working with departments

## December

- Presentation of revenue outlook and baseline expenses to County Commissioners.
- Board of County Commissioners set budget parameters

## January

- Capital budget requests presented to Board of County Commissioners.

## February

- Staff review of operating and capital budget requests by County departments and agencies.
- Departments present Capital Budgets and plans to the Planning Commission for recommendation
- Spending units transmit budgetary requests to the Department of Finance.

## March

- County Administrator and Finance develop a recommended budget for consideration to the County Commissioners.
- County Commissioners consider impact on debt affordability.
- County Commissioners review and finalize a Recommended Budget, for Public Hearing.

## April

- County Commissioners hold public hearing on Recommended Budget.

## May

- Board of County Commissioners consider input received at the public hearings
- Reconciliation of available resources, including revenues and fund balance, to the spending plan / budget.
- Commissioners develop a final budget.
- Commissioners adopt resolution approving a final budget and tax rates for the new fiscal year (required on or before June 1).

## June

- Department of Finance prepares and distributes an approved summary operating and capital budget document.

## July

- New fiscal year begins
- Budget Book Published and released

## READERS' BUDGET GUIDE

The *Introduction* includes information with respect to the history of St. Mary's County, demographic data, and the County budget process.

The *Operating Budget* section presents summary and detailed information concerning the General Fund revenue structure and FY 2008 projections. The General Fund expenditure structure is described; summary and detailed information is included by spending unit and departments. Spending unit budgets are individually presented by the following sections: County Departments, Elected Officials, State Agencies/Independent Boards, Non-County Agencies, and Other Budget Costs. Each spending unit budget displays a categorization of expenditures for the actual FY 2006 expenditures, the approved FY 2007 and FY 2008 budgets, a description of the spending unit's programs and responsibilities, and highlights of the budget for FY 2008. Performance indicators provide citizens and decision-makers with a clear understanding of both the size and scope of County services, as well as service and activity trends. Summary financial information is also presented on the County's Enterprise and Special Revenue Funds, Special Assessments Funds, and Fire/Rescue District Tax.

The *Capital Budget* section includes summary and detailed information relative to the Capital Improvements Fund and highlights of the FY 2008 Capital Budget and Five-Year Capital Program (FY 2009 to FY 2013). Individual project pages are presented within the following project categories: Public Facilities, Marine, Highways, Solid Waste, Land Conservation, Recreation and Parks, Public Landings, Public Utilities, and Public Schools. Each project page contains a project description, planning justification, location, project cost by phase and year, funding source, other background information/comments, discussion of changes from the prior approved budget/plan, and a section on impact on annual operating budget.

The *Appendix* provides supplemental information on the County government organization, authorized positions and salary schedules, the property tax and other local taxes, outstanding County debt fund balance, and legal budgetary and fiscal procedures. A glossary of terms is also included.



# FISCAL YEAR 2008 BUDGET SUMMARY

|  |  |
|--|--|
| <p><b><i>Reading a typical budget page</i></b></p> | <p><b><i>Operating Budget</i></b></p> <p>The budget document presents in a standard format, the operating budget for each department and spending unit. The typical budget page describes the functions of the organization, actual and estimated expenditures over a three-year period, and major highlights of the new budget. Quantitative indicators of workload and performance are also presented.</p> |
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## A TYPICAL OPERATING BUDGET PAGE

The name of the organization →

Shows the budget of the organization by type of expense →

Describes functions, activities, and goals of the organization positions →

Specific quantitative measures of work to be performed or accomplished or results obtained →

**Department Of Information Technology**

| Department/<br>Spending Unit        | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
|-------------------------------------|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| <b>Total Information Technology</b> | <b>1,929,570</b>                  | <b>2,115,752</b>              | <b>2,280,302</b>               | <b>2,087,704</b>              |

**Program Description**

The Information Technology Department has the technical and managerial skills to provide overall responsibility for managing the County's technology and telecommunication resources, including computer hardware, software, and telephones. Services of the Information Technology Department include technical support, systems support, equipment maintenance, technology training, technical planning, telephone support, telecommunications, infrastructure, access control and security.

**Budget Highlights**

The FY08 budget for the Information Technology Department is \$2,087,704. This decrease of \$28,048 reflects reductions in equipment and supplies and is offset by two reclassifications for Telecommunications Specialist to a grade 102 and the GIS Supervisor to 104.

**Selected Statistics/Workload Indicators**

| <u>Selected Statistics/Workload Indicators</u> | Actual  | Estimated | Projected |
|--|---------|-----------|-----------|
|  | FY 2006 | FY 2007   | FY 2008   |
| Desktop and mobile computer systems            | 612     | 625       | 690       |
| Networked printers                             | 81      | 81        | 112       |
| Servers  | 19      | 19        | 21        |
| Server user accounts                           | 752     | 800       | 700       |
| Email accounts                                 | 660     | 680       | 600       |
| H.T. E. active modules                         | 46      | 50        | 53        |
| Locations Connected                            | 34      | 37        | 37        |
| Help Desk Requests                             | 20.000  | 23.000    | 25.000    |
| Wireless Devices                               | 210     | 216       | 300       |
| Paners   | 137     | 125       | 110       |
| Phone lines                                    | 824     | 745       | 745       |
| Employees Trained                              | 250     | 250       | 200       |

*St. Mary's County, Maryland* *Fiscal Year 2007 Budget*

Funds requested in New Year  
Funds approved in New Year ←

Original approved budget  
Audited actual expense ←

Overview of the budget for the new year, including major changes from the prior budget ←

# FISCAL YEAR 2008 BUDGET SUMMARY

*Reading a typical budget page*

## *Capital Budget*

A separate project page is presented for each capital project approved in either the budget year or planned for future program years. The project purpose and scope are described, estimated costs are broken down by project phase, and funding is indicated by specific revenue source. The specific location of the project is also indicated.

### A TYPICAL CAPITAL BUDGET PAGE

Budget Account Number  
↓

Specific capital project →

Description of project purpose and scope →

Planning Details →

Specific address →

Prior years funding →

Project expenses →

Total estimated Project costs →

Specific source of funds for project by year →

total funding for project →

| PROJECT TITLE  | PROJ. NO.         | PROJECT CLASSIFICATION           |                  |                     |          |          |                     |          |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
|--|-------------------|----------------------------------|------------------|---------------------|----------|----------|---------------------|----------|--|--|--|-------|---------|----------|--------|---------|---------|---------|---------|---------|------------------|-----------|-----------|--------|---|---|---|---|---|------------------|---|---|---|---|---|---|---|---|--------------|------------|-----------|-----------|---|---|---|---|---|------------|---|---|---|---|---|---|---|---|------------|--------|--------|---|---|---|---|---|---|-----------|--------|--------|---|---|---|---|---|---|-----------|---------|---------|---|---|---|---|---|---|-------|---|---|---|---|---|---|---|---|--------------------|-------------------|-------------------|------------------|----------|----------|----------|----------|----------|----------------------|--|--|--|--|--|--|--|--|--------------|-----------|-----------|-----------|---|---|---|---|---|--------------------|---|---|---|---|---|---|---|---|-------------|-----------|-----------|---|---|---|---|---|---|-----------------------|-----------|-----------|---|---|---|---|---|---|-------------|-----------|-----------|-----------|---|---|---|---|---|---------------|---|---|---|---|---|---|---|---|---------------|---|---|---|---|---|---|---|---|
| Leonardtown Elementary School - Addition/Renovation  | PS-0601           | St. Mary's County Public Schools |                  |                     |          |          |                     |          |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| <b>DESCRIPTION:</b>  |                   |                                  |                  |                     |          |          |                     |          |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| <p>This request is for an addition/renovation to this building originally constructed in 1954. This facility has undergone several additions in the early 1960's, one in 1976 and a PreKindergarten addition in 1999. The building was originally constructed as a secondary school and now serves as an elementary school. There are remaining components of the building, including locker areas that do not serve a functional space as an elementary school. In addition, the facility requires modernization to remove original floors, ceilings, lighting, as well as asbestos removal. The facility is also in need of additional spaces to allow for full day Kindergarten and to meet capacity needs in this development district school. There will also be an HVAC upgrade and completion of the air conditioning and the site will be modified to separate bus &amp; student traffic. This project includes an addition of 15,561 s.f. for a new building total of 67,847 with an increase of 195 seats at the state rated capacity level. New classrooms will accommodate new student growth and the implementation of full day Kindergarten.</p> <p><b>NOTE:</b></p> <p>1. This project received the first year of construction funding approval in FY 2007. The FY 2008 request is for the last year of construction funding.</p> <p>2. The FY 2008 recommendation from the state is for the balance of the state funding in the amount of \$3,661,000.</p> <p>SMCPS Priority: FY 07-1, FY 08-1</p> <p>Category: 1</p> <p><b>Bid Date:</b> August 2006<br/> <b>Start Construction:</b> November 2006<br/> <b>Completion Date:</b> December 2007</p> <p><b>PLANNING JUSTIFICATION:</b></p> <p>A. The student body will be temporarily located at the annex behind Benjamin Banneker Elementary School during construction.</p> <p>B. A/E fees for this project were approved locally in FY 2006, the first year of construction was requested in FY 2007, with the remaining funds in FY 2008.</p> <p>C. The electrical and communication systems are at the end of their useful lives.</p> <p>D. This project is required to address existing elementary school capacity issues in the northern and central portion of the county. The enrollment projections indicate that with the completion of this project, the elementary schools in the adjoining area will be overcrowded by 603 in the five year timeframe. This project will work in conjunction with the planned first new elementary school to meet these capacity needs, as well as the implementation of full day Kindergarten.</p> <p><u>Compliance with Comprehensive Plan Section</u></p> <p>3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.</p> <p>Priority A-1</p> <p><b>LOCATION:</b></p> <p>22885 Duke Street<br/>                     Leonardtown, Maryland 20650</p>   |                   |                                  |                  |                     |          |          |                     |          |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e0e0e0;"> <th style="width: 15%;">APPROPRIATION</th> <th style="width: 10%;">TOTAL</th> <th style="width: 10%;">PRIOR</th> <th style="width: 10%;">FY 2008</th> <th colspan="5" style="width: 45%;">5 Year Capital Plan</th> </tr> <tr style="background-color: #e0e0e0;"> <th style="width: 15%;">PHASE</th> <th style="width: 10%;">PROJECT</th> <th style="width: 10%;">APPROVAL</th> <th style="width: 10%;">BUDGET</th> <th style="width: 10%;">FY 2009</th> <th style="width: 10%;">FY 2010</th> <th style="width: 10%;">FY 2011</th> <th style="width: 10%;">FY 2012</th> <th style="width: 10%;">FY 2013</th> </tr> </thead> <tbody> <tr> <td>ARCH/ENGINEERING</td> <td style="text-align: right;">1,112,000</td> <td style="text-align: right;">1,086,000</td> <td style="text-align: right;">26,000</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: 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8,946,000 | 6,850,000 | 0 | 0 | 0 | 0 | 0 | DEMOLITION | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | INSPECTION | 15,000 | 15,000 | 0 | 0 | 0 | 0 | 0 | 0 | UTILITIES | 25,000 | 25,000 | 0 | 0 | 0 | 0 | 0 | 0 | EQUIPMENT | 503,000 | 503,000 | 0 | 0 | 0 | 0 | 0 | 0 | OTHER | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | <b>TOTAL COSTS</b> | <b>17,451,000</b> | <b>10,575,000</b> | <b>6,876,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>COUNTY FUNDS:</b> |  |  |  |  |  |  |  |  | COUNTY BONDS | 4,725,623 | 1,510,623 | 3,215,000 | 0 | 0 | 0 | 0 | 0 | LOCAL TRANSFER TAX | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | IMPACT FEES | 2,854,475 | 2,854,475 | 0 | 0 | 0 | 0 | 0 | 0 | GENERAL FUND TRANSFER | 1,009,902 | 1,009,902 | 0 | 0 | 0 | 0 | 0 | 0 | STATE FUNDS | 8,861,000 | 5,200,000 | 3,661,000 | 0 | 0 | 0 | 0 | 0 | FEDERAL FUNDS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | OTHER SOURCES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| APPROPRIATION  | TOTAL             | PRIOR                            | FY 2008          | 5 Year Capital Plan |          |          |                     |          |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| PHASE  | PROJECT           | APPROVAL                         | BUDGET           | FY 2009             | FY 2010  | FY 2011  | FY 2012             | FY 2013  |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| ARCH/ENGINEERING   | 1,112,000         | 1,086,000                        | 26,000           | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| LAND ACQUISITION   | 0                 | 0                                | 0                | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| CONSTRUCTION   | 15,796,000        | 8,946,000                        | 6,850,000        | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| DEMOLITION   | 0                 | 0                                | 0                | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| INSPECTION   | 15,000            | 15,000                           | 0                | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| UTILITIES  | 25,000            | 25,000                           | 0                | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| EQUIPMENT  | 503,000           | 503,000                          | 0                | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| OTHER  | 0                 | 0                                | 0                | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| <b>TOTAL COSTS</b>   | <b>17,451,000</b> | <b>10,575,000</b>                | <b>6,876,000</b> | <b>0</b>            | <b>0</b> | <b>0</b> | <b>0</b>            | <b>0</b> |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| <b>COUNTY FUNDS:</b>   |                   |                                  |                  |                     |          |          |                     |          |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| COUNTY BONDS   | 4,725,623         | 1,510,623                        | 3,215,000        | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| LOCAL TRANSFER TAX   | 0                 | 0                                | 0                | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| IMPACT FEES  | 2,854,475         | 2,854,475                        | 0                | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| GENERAL FUND TRANSFER  | 1,009,902         | 1,009,902                        | 0                | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| STATE FUNDS  | 8,861,000         | 5,200,000                        | 3,661,000        | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| FEDERAL FUNDS  | 0                 | 0                                | 0                | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |
| OTHER SOURCES  | 0                 | 0                                | 0                | 0                   | 0        | 0        | 0                   | 0        |  |  |  |       |         |          |        |         |         |         |         |         |                  |           |           |        |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |              |            |           |           |   |   |   |   |   |            |   |   |   |   |   |   |   |   |            |        |        |   |   |   |   |   |   |           |        |        |   |   |   |   |   |   |           |         |         |   |   |   |   |   |   |       |   |   |   |   |   |   |   |   |                    |                   |                   |                  |          |          |          |          |          |                      |  |  |  |  |  |  |  |  |              |           |           |           |   |   |   |   |   |                    |   |   |   |   |   |   |   |   |             |           |           |   |   |   |   |   |   |                       |           |           |   |   |   |   |   |   |             |           |           |           |   |   |   |   |   |               |   |   |   |   |   |   |   |   |               |   |   |   |   |   |   |   |   |

General budget category of capital project ←

Estimated costs of project phases over the next 5 years ←

Funds appropriated in current year for the project ←

# FISCAL YEAR 2008 BUDGET SUMMARY

|   |   |
|---|---|
| <p><b>Reading a typical budget page</b></p> | <p><b>Capital Budget</b></p> <p>A separate project page is presented for each capital project approved in either the budget year or planned for future program years. The project purpose and scope are described, estimated costs are broken down by project phase, and funding is indicated by specific revenue source. The specific location of the project is also indicated.</p> |
|---|---|

A TYPICAL CAPITAL BUDGET PAGE

Budget Account Number

Specific capital project

Other Background Information/Comments

Discussion of change From FY 2005 Budget

Impact on annual Operating budget

Staffing Requirements

Discussion of Operating Budget Impact

Additional Impact on Operating budget, if applicable

| CONTINUATION SHEET  |               |                                  |          |          |          |          |  |
|---|---------------|----------------------------------|----------|----------|----------|----------|--|
| PROJECT TITLE   | PROJ. NO.     | PROJECT CLASSIFICATION           |          |          |          |          |  |
| Leonardtown Elementary School Addition/Renovation   | PS-0601       | St. Mary's County Public Schools |          |          |          |          |  |
| <p><u>OTHER BACKGROUND INFORMATION/COMMENT:</u></p> <p>This project will address the items identified during the State of Maryland Adequacy Survey and will assist with the Maryland State Department of Education requirement to provide full day Kindergarten prior to 2008.</p> <p><u>DISCUSSION OF CHANGE FROM FY 2004 APPROVED BUDGET/PLAN:</u></p> <p>This project increased in budget from the FY 2006 approved budget plan based on an increase of \$37.16 per square foot based on the Public School Construction Program funding formula. In addition, this project will be approved under a new per student square footage of 108 s.f. per student versus the 105 s.f. per student in the FY 2006 project scope.</p> |               |                                  |          |          |          |          |  |
| IMPACT ON ANNUAL OPERATING BUDGET   |               |                                  |          |          |          |          |  |
| INCREMENTAL OPERATING COSTS   |               |                                  |          |          |          |          |  |
| DESCRIPTION   | FY 2008       | FY 2009                          | FY 2010  | FY 2011  | FY 2012  | FY 2013  |  |
| STAFFING -FTEs  | 2             | 0                                | 0        | 0        | 0        | 0        |  |
| PERSONAL SERVICES COSTS   | 56,670        | 0                                | 0        | 0        | 0        | 0        |  |
| CONTRACTED SERVICES   | 0             | 0                                | 0        | 0        | 0        | 0        |  |
| SUPPLIES & MATERIALS  | 0             | 0                                | 0        | 0        | 0        | 0        |  |
| UTILITIES   | 12,754        | 0                                | 0        | 0        | 0        | 0        |  |
| FURNITURE & EQUIPMENT   | 0             | 0                                | 0        | 0        | 0        | 0        |  |
| OTHER (description significant items)   | 0             | 0                                | 0        | 0        | 0        | 0        |  |
| <b>TOTAL COSTS</b>  | <b>69,424</b> | <b>0</b>                         | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |  |
| <p><u>DISCUSSION OF OPERATING BUDGET IMPACT:</u></p> <p>* This staffing increase is for building service. It assumes that the new teachers required for this school will be in place through the operating budget as enrollment continues to increase during the design and construction of this facility.</p> <p><u>OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:</u></p>   |               |                                  |          |          |          |          |  |

General budget category of capital project

Incremental costs of project phases over the next 5 years

Incremental costs in current year for the project

## TOTAL APPROVED BUDGET SUMMARY- FY 2008

| <u>FUND DESCRIPTION</u>  | <u>FY 2006</u><br><u>ACTUAL</u> | <u>FY 2007</u><br><u>APPROVED</u> | <u>FY 2008</u><br><u>REQUEST</u> | <u>FY 2008</u><br><u>APPROVED</u> |
|--|---------------------------------|-----------------------------------|----------------------------------|-----------------------------------|
| General Fund   | \$159,145,593                   | \$180,569,812                     | \$192,357,058                    | \$185,664,694                     |
| Enterprise Funds   |                                 |                                   |                                  |                                   |
| Recreation and Parks Activity Fund   | 2,312,952                       | 2,928,905                         | 2,560,326                        | 2,726,421                         |
| Wicomico Shores Golf Fund  | 1,140,348                       | 1,437,410                         | 1,331,826                        | 1,330,342                         |
| Solid Waste & Recycling  | 0                               | 0                                 | 0                                | 3,825,895                         |
| Special Revenue Funds  |                                 |                                   |                                  |                                   |
| Medical Adult Day Care Fund  | 660,649                         | 761,035                           | 773,180                          | 827,382                           |
| Miscellaneous Revolving Fund   | 104,496                         | 311,492                           | 268,397                          | 268,443                           |
| Special Assessments Fund   | 57,880                          | 57,880                            | 57,613                           | 59,786                            |
| Emergency Services Support Fund  | 1,080,247                       | 1,324,620                         | 2,050,924                        | 1,500,248                         |
| Other Operating Funds - Independent Boards<br>(Non-Appropriated State, Federal, Miscellaneous Funds) |                                 |                                   |                                  |                                   |
| Board of Education - General Operating   | 76,962,970                      | 82,685,583                        | 93,264,501                       | 93,875,946                        |
| Board of Education - Restricted Fund   | 7,482,334                       | 8,814,496                         | 8,957,863                        | 9,239,767                         |
| Board of Education - Revolving Fund  | 5,168,258                       | 5,401,985                         | 5,860,969                        | 5,774,541                         |
| Board of Library Trustees  | 885,369                         | 762,827                           | 845,436                          | 881,518                           |
| College of Southern Maryland   | 5,347,450                       | 5,886,505                         | 6,288,183                        | 6,299,521                         |
| <b>Total Operating Fund</b>  | <b>\$260,348,546</b>            | <b>\$290,942,550</b>              | <b>\$314,616,276</b>             | <b>\$312,274,504</b>              |
| <b>Total Capital Projects Fund</b>   | <b>\$37,953,685</b>             | <b>\$39,121,102</b>               | <b>\$57,495,973</b>              | <b>\$51,051,413</b>               |

### THE TOTAL BUDGET FOR ST. MARY'S COUNTY

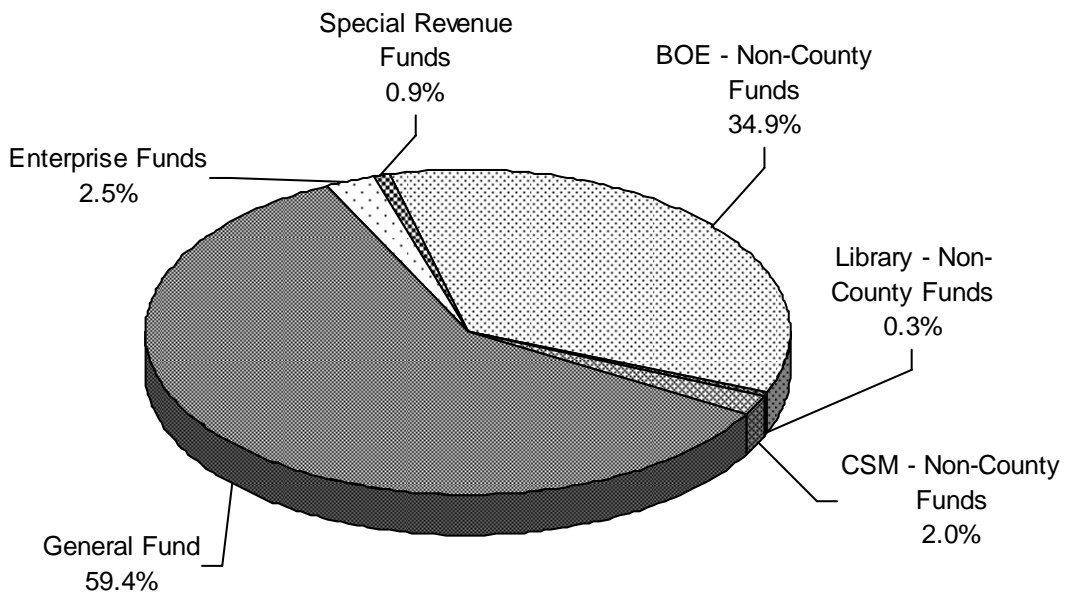
The General Fund is the portion of the budget where general tax revenues such as property and income taxes are collected, and where general expenditures such as the County's cost for education, law enforcement, highway maintenance, and libraries are made.

Additionally, County expenditures also occur in several other funds. There are two separate enterprise funds which account for the operations of various county-wide recreation programs and the operations of the County's public golf course. A new enterprise fund for FY 2008 is the Solid Waste and Recycling Fund, new Environmental Fee of \$60/improved residential property. There are also special revenue funds which account for the operations of an adult medical day care program, the emergency services support fund, special tax district costs, and other miscellaneous programs. These miscellaneous revolving funds include several Department On Aging and Recreation, Parks and Community Service activities. In addition to the County funding, the Library, Public Schools, and College of Southern Maryland receive significant resources from other sources, such as the State of Maryland, which are reflected as Other Operating Funds.

As part of the annual budget process, the Board of County Commissioners must also authorize the expenditure of State, Federal, and other revenues of the independent boards which manage the school system, public libraries, and the College of Southern Maryland. These revenues are received by the respective boards and not by the County government; thus, the revenues are not appropriated in the annual budget ordinance but are still authorized for expenditure by the Commissioners. Final FY 2008 Budgets for the Board of Education, College of Southern Maryland, and the Library will be available in June 2007.

The combination of the general fund, enterprise funds, special funds, and the non-county operating funds of the independent boards comprise the entire operating budget for St. Mary's County. The Board of County Commissioners adopts a separate capital budget for the financing of long-term capital improvements.

# FISCAL YEAR 2008 TOTAL OPERATING BUDGET - BY FUND




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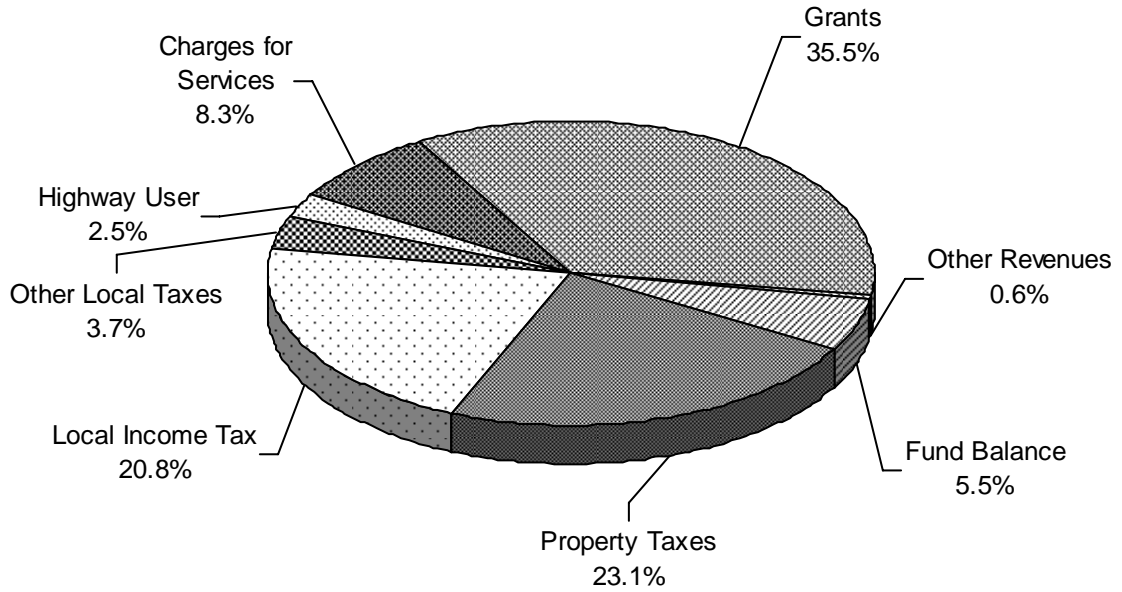
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|                                     |                |
|-------------------------------------|----------------|
| General Fund                        | \$ 185,664,694 |
| Bd. of Education - Non-County Funds | 108,890,254    |
| Enterprise Funds                    | 7,882,658      |
| CSM – Non-County Funds              | 6,299,521      |
| Special Revenue Funds               | 2,655,859      |
| Library - Non-County Funds          | <u>881,518</u> |

Total - All Funds

\$312,274,504

# FY 2008 TOTAL BUDGET - REVENUES



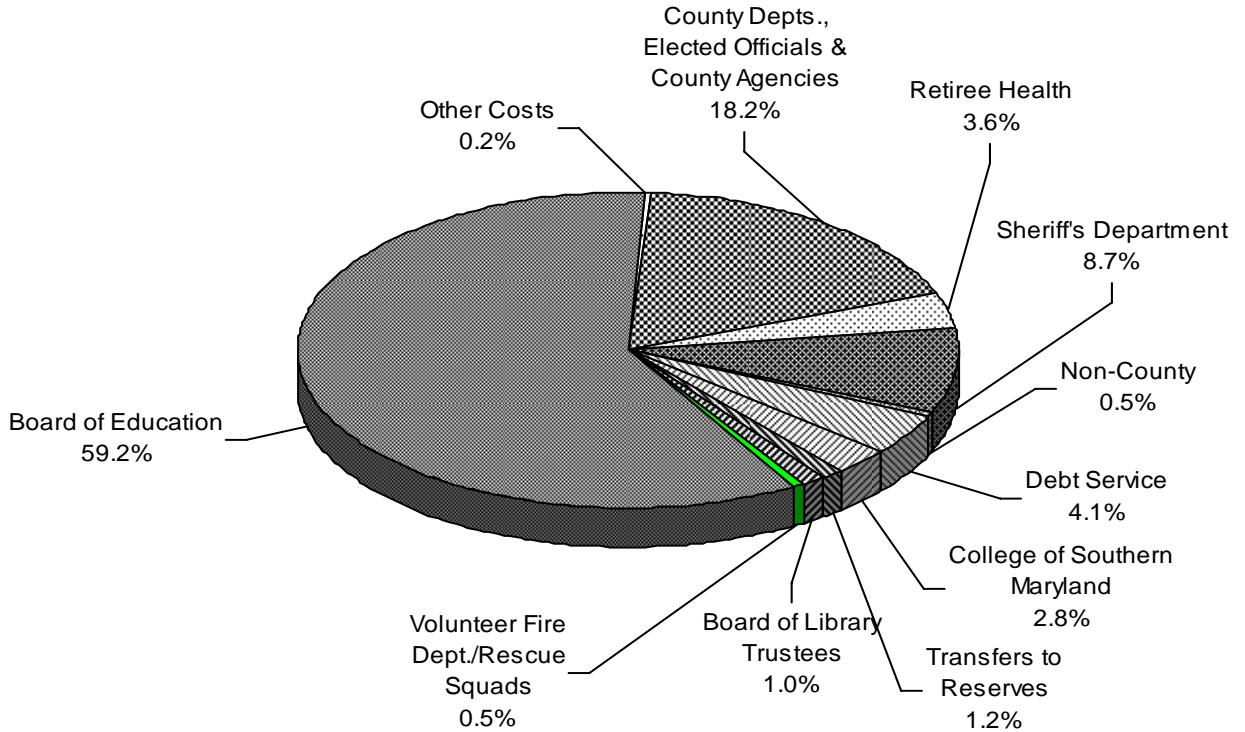

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|   |                      |
|---|----------------------|
| State / Federal Grants                  | \$110,866,054        |
| Property Taxes                          | 72,286,169           |
| Local Income Tax                        | 65,207,074           |
| Charges for Services / Licenses / Fines | 25,781,098           |
| Other Local Taxes                       | 11,466,000           |
| Highway User Revenues                   | 7,784,332            |
| Other Sources                           | <u>1,831,270</u>     |
| Sub-Total                               | 295,221,997          |
| Appropriation of Fund Balance           | <u>17,052,507</u>    |
| \$2,517,705 – by Board of Education     |                      |
| \$14,479,802 – by County                |                      |
| \$55,000 - by Library                   |                      |
| Total General Funds                     | <u>\$312,274,504</u> |

# FY 2008 TOTAL BUDGET - EXPENDITURES




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|   |                             |
|---|-----------------------------|
| Board of Education                                      | \$184,890,254               |
| County Departments, Elected Officials & County Agencies | 56,696,163                  |
| Sheriff's Department                                    | 27,048,138                  |
| College of Southern Maryland                            | 8,815,521                   |
| Board of Library Trustees                               | 3,132,264                   |
| Non-County Agencies                                     | 1,745,473                   |
| Volunteer Fire Departments                              | 1,700,248                   |
|   |                             |
| Debt Service  | 12,672,616                  |
| Retiree Health  | 11,307,580                  |
| Other Costs   | 541,796                     |
|   |                             |
| Transfers to Reserves (including CIP Pay-go)            | <u>3,724,451</u>            |
| <b>Total Budget Expenditures</b>                        | <b><u>\$312,274,504</u></b> |

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# GENERAL OPERATING FUND

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# APPROVED FY 2008 BUDGET HIGHLIGHTS

## Operating Budget

Following represent brief highlights of budget changes between FY 2007 and FY 2008. For more detail, please refer to the appropriate sections of this Approved Budget Book.

GENERAL \$185,664,694 general fund budget, a net 2.8% increase over Approved FY 2007

This is comprised of revenues totaling \$171,184,892, a 6.4% increase over FY 2007, and includes the application of \$14,479,802 in fund balance. These are explained further below.

### Revenues

Property tax rate remains at \$.857 per \$100 of assessed value. Property tax revenue is estimated to increase almost \$7 million over the FY 2007 budget, and is estimated using the State's estimated assessed value, with the County's tax rates applied. The County continues to cap the increase in the assessable value for primary residences to 5%. The programs that further limit property tax increases for qualifying seniors are also continued

Income tax rate remains at the 3.0%; estimated income tax revenue reflects a 7% increase over the FY 2007 budget or almost \$4.3 million more than the Approved FY 2007

Recordation fees, which total \$8.7 million, remain unchanged from the FY 2007 budget. State trends indicate a slowing of the transactions that generate this revenue, and the County collection experience to date in FY 2007 is consistent with that trend.

Energy tax rates will remain at 2.5%, and the estimated revenue is unchanged

Highway user revenues reflect a decrease in the estimated revenue of \$139,790. This estimate is based on information provided by the State, which indicate, also, that we can expect less in FY 2007 than the amount budgeted.

Charges for services reflect a decrease of \$66,728, when compared to FY 2007. However, this reflects the elimination of revenues previously associated with solid waste and recycling (\$454,400) which are now reflected in a separate enterprise fund.

Grants revenues reflect a decrease of over \$1.5 million, largely due to the fact that FY 2007 included several large non-recurring grants for public safety, including the 911 re-banding project.

Investment income is budgeted at \$736,000 more than FY 2007. This reflects better rates of return as well as the higher reserves balances.

### Fund Balance

The available fund balance is \$14,479,802, as reflected in the FY 2006 audited financial statements. The entire amount is used in the FY 2008 Budget, \$13,979,802 for operations and \$500,000 for on-going CIP Pay-go.

- \$10 million to fund an initial contribution to trusts for the County, Public Schools, and the Library, for post retirement health care benefits; reducing future annual funding requirements by approximately \$607,000.
- \$1,000,000 to the Board of Education to fund a health premium "call" account
- \$800,000 to maintain a Bond Rating Reserve at 6% of revenues
- \$125,000 addition to the Rainy Day Fund, bringing that to a total of \$1,625,000
- \$500,000 pay-go funding for capital projects, to reduce bond requirements
- \$172,428 for the accumulated deficit in the Medical Adult Daycare Services Fund

- \$110,000 for the final payments on the original 911 exempt financing for pagers
- \$1,582,778 is set up in a Budget Stabilization Reserve to help with possible FY 2008 revenue shortfalls or cost shifts by the State
- \$189,596 for other non-recurring costs such as equipment

### Expenses

Personal services for County departments and elected officials reflect:

Normal step increase, 3% COLA and a 1% Market adjustment, except sworn deputies, for which the COLA is 2% (parity with the Maryland State Police)

County departments, combined, increased positions by 7.5 full-time equivalent (FTE) positions

.5 for Marcey House, 1 for DECD-Housing Authority, 1 LUGM,

3 for Recreation, Parks & Community Services and 4 for Public Safety

2 positions were removed from DPW&T that were in the FY2007 budget; these transfer station positions will not be required until the opening of the transfer station

Adds funding of approximately \$286,000 for the County's vehicle replacement program; through 5-year exempt financing; the County plans to replace 25 vehicles, at a total purchase cost of \$1.2 million; 16 of these vehicles are for the Office of the Sheriff

Reflects the transfer of the solid waste and recycling division operating costs to an enterprise fund; this reduced the expenses in the General Fund by \$2,375,520

Transfers \$255,801 to fund the accumulated deficit of the Medical Adult Daycare Revolving Fund  
The Sheriff's budget increased by \$3.891 million, or 16.81%, of which \$289,445 is attributable to grant related activities; in addition to the compensation increases and vehicle replacement program listed above, the Sheriff's budget reflects:

5 New FTE positions, of which 4 are new deputies, and 1 Civilian Administrator starting mid-year 16 ranks for Law Enforcement and 4 for Corrections

Increases in operating supplies, professional services, workers compensation costs, and training.

Funding for Elections decreased \$358,426, reflecting one election event versus the two in FY 2007

Funding to the Library increases 11.69%; these funds reflect increased costs, a COLA of 3% and funding for both the annual expense and setting up a trust for retiree health benefits

Increases the allocation to the College of Southern Maryland by \$26,000; because FY2007 had a non-recurring allocation of \$115,000 included, this effectively increases their operating allocation by 6% in FY2008, bringing the total County allocation to \$2.516 million; this allocation includes \$25,000 for the CSM Foundation Grant

Adds \$8,188,512 to the FY2007 County funding level for the Board of Education

Their approved budget included: 73.8 positions, funding for several new initiatives, including the Charter School and S.T.E.M. ; 3.8% COLA; and retiree health benefit funding, based on GASB 45 requirements

The projected student enrollment for FY2008 is 16,049 K-12 FTE students, compared to the projected FY2007 enrollment of 16,031

At the approved level, their operating budget, including State, Federal, and Other funds will total \$169,875,946, an increase of \$19.4 million, or almost 12.9%

County funding allocated to the various community-based non-profit entities remains at the FY 2007 Approved Budget levels, except for new funding to the Boys and Girls Club at \$125,000, \$25,000 to Tudor Hall, \$12,000 more to the Greenwell Foundation, \$3,300 to the MD Department of Agriculture Weed Control to match the County's match, \$25,000 to the Sotterley Foundation, and restoring the funding to Tri-County Youth Services Bureau to \$116,979

Transfers & Reserves

- Increases the Rainy Day Fund by \$125,000, bringing the total to \$1,625,000
- Sets aside a Reserve for Emergency Appropriations of \$716,673, which is funding that the Board can authorize for unexpected and unbudgeted expenditures
- Adds \$800,000 to the Bond Rating Reserve
- Funds a \$500,000 transfer for pay-go funding of capital projects
- Includes \$1,582,778 Budget Stabilization Reserve to fund possible revenue shortfalls or expense needs created by the State's budget situation

**Approved Capital Budget and Program**

FY 2008 Capital Budget totals \$51,051,413, of which \$34,314,300 or 67.2% is funded by the County

Fully funds Board of Education request, requiring \$19.9 million in County funding for FY 2008

Financed with approximately \$8.7 million in County general obligation bonds, \$16.3 million of Federal/State funds. The remainder is projected to come from local sources such as transfer taxes, impact fees, and dedicated recordation fees and agriculture transfer taxes

Most significant projects for FY 2008(total funding):

|   |              |
|---|--------------|
| New Elementary School – Wildewood                   | \$12,118,000 |
| Land Aquisiiton for Schools/Other Public Facilities | 7,000,000    |
| Leonardtwn Elementary School Addition / Renovation  | 6,876,000    |
| Land Preservation Programs                          | 5,201,000    |
| Asphalt Overlay                                     | 2,500,000    |
| FDR Boulevard, extended                             | 1,500,000    |
| Chopticon High School Sewer Plant                   | 1,275,000    |
| Airport Master Plan                                 | 1,195,000    |

The FY 2009 to FY 2013 capital plan identifies \$236,532,457 for capital projects, of which \$135,345,249 or 57% is expected to be funded by County sources

Fully funds Board of Education request, which totals approximately \$83.6 million, and includes construction of 2 more new elementary schools and planning for a new high school and middle school

Financed with approximately \$69.9 million in County general obligation bonds over the 5-year period of FY 2009 to FY 2013. The remainder is projected to come from local sources such as transfer taxes, impact fees, dedicated recordation fees and agriculture transfer taxes, as well as County pay-go funding.

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# GENERAL FUND REVENUE STRUCTURE

St. Mary's County General Fund Revenues are categorized into several classifications for estimating and recording purposes. The broad revenue classifications are broken-down further into specific accounts. The revenue classifications include the following:

**Property Taxes** - Includes all revenues from real and personal property taxes, penalties and interest, and property tax credit adjustments.

**Income Taxes** - Local subdivisions in Maryland levy a percent of tax based upon individual State taxable income.

**Other Local Taxes** - Includes admissions and amusement taxes, recordation taxes, CATV franchise tax, energy taxes, trailer park tax, and public accommodations tax.

**Highway User** - The County's allocation of revenues collected by the State of motor fuel taxes, vehicle titling taxes and registration fees.

**Licenses and Permits** - Revenues received from individuals, firms, and corporations who must have a license or permit to engage in a particular trade, business, or activity. Examples include alcohol beverage licenses, traders licenses, amusement licenses, building permits, grading permits, and plumbing permits.

**Charges for Services** - Fees and charges assessed by the County to offset the costs of various services. Examples include zoning and subdivision fees, sheriff's fees, inspection fees, client fees, 911 fees, landfill tipping fees, and various correctional program fees.

**Fines and Forfeitures** - This classification relates primarily to revenues generated within the judicial system.

**State/Federal Grants** - Includes grant revenues received by the County government from the State and Federal governments. This revenue can take the form of a general formula principally aid (e.g. Police Protection Aid) or specific program grants (e.g. Aging - Title III - Congregate Meals)

**Other Revenues** - Includes investment income, tax sale revenue, grant program contributions and donations, and miscellaneous sources.

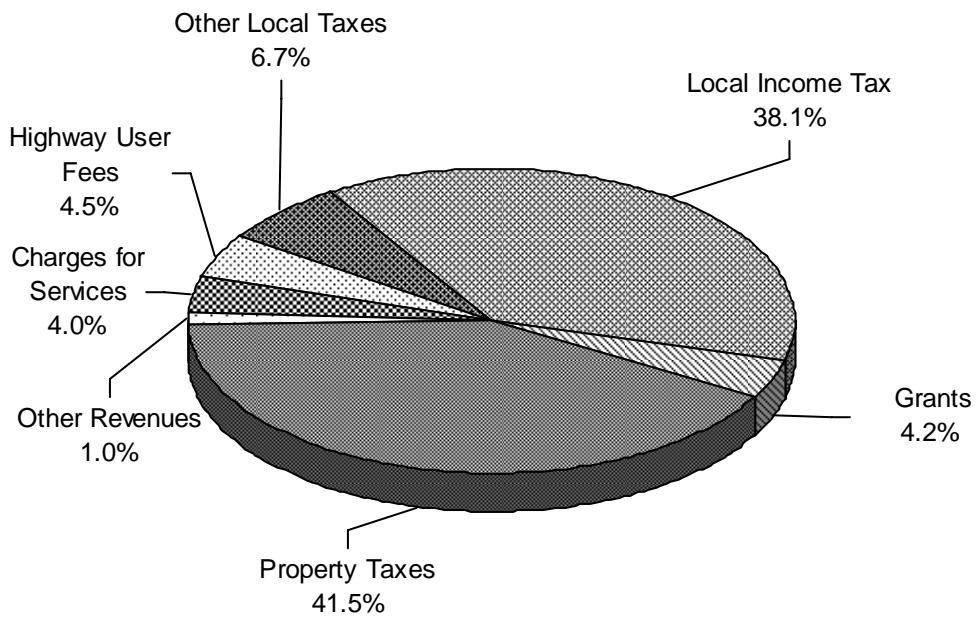
**Fund Balance** - Use of prior year fund balance as a funding source for the current budget, used principally to fund non-recurring costs.

**ST. MARY'S COUNTY GENERAL FUND REVENUES - SUMMARY**

| <u>REVENUE SOURCE</u>               | FY2006                      | FY2007                      | FY2008                      | FY2008                      | INCREASE (DECREASE)       |               |
|-------------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------|---------------|
|                                     | <u>ACTUAL</u>               | <u>APPROVED BUDGET</u>      | <u>RECOMMENDED BUDGET</u>   | <u>APPROVED BUDGET</u>      | <u>OVER FY2007</u>        | <u>AMOUNT</u> |
| Total, Property Taxes               | \$63,359,011                | 64,018,123                  | 70,984,169                  | 70,984,169                  | 6,966,046                 | 10.9%         |
| Total, Income Taxes                 | 56,687,230                  | 60,941,191                  | 65,207,074                  | 65,207,074                  | 4,265,883                 | 7.0%          |
| Total, Other Local Taxes            | 15,370,711                  | 11,421,000                  | 11,466,000                  | 11,466,000                  | 45,000                    | 0.4%          |
| Total, Highway User                 | 7,294,289                   | 7,924,122                   | 7,784,332                   | 7,784,332                   | (139,790)                 | -1.8%         |
| Total, Licenses and Permits         | 935,429                     | 920,796                     | 923,105                     | 923,105                     | 2,309                     | 0.3%          |
| Total, Charges for Services         | 5,091,801                   | 5,775,969                   | 5,697,891                   | 5,709,241                   | (66,728)                  | -1.2%         |
| Total, Fines and Forfeitures        | 267,731                     | 240,915                     | 250,489                     | 254,721                     | 13,806                    | 5.7%          |
| Total, State/Federal Grants         | 6,700,451                   | 8,652,936                   | 7,146,222                   | 7,126,233                   | (1,526,703)               | -17.6%        |
| Total, Other Revenues               | 3,438,940                   | 986,117                     | 1,730,017                   | 1,730,017                   | 743,900                   | 75.4%         |
| <b>TOTAL, GENERAL FUND REVENUES</b> | <b>159,145,593</b>          | <b>160,881,169</b>          | <b>171,189,299</b>          | <b>171,184,892</b>          | <b>10,303,723</b>         | <b>6.4%</b>   |
| Appropriation of Fund Balance:      |                             |                             |                             |                             |                           |               |
| Fund Balance -Used for Operations   | 0                           | 5,460,366                   | 12,207,428                  | 13,979,802                  | 8,519,436                 | 156.0%        |
| Fund Balance - CIP/Paygo            | 0                           | 14,228,277                  | 500,000                     | 500,000                     | (13,728,277)              | -96.5%        |
| <b>TOTAL, GENERAL FUND SOURCES</b>  | <b><u>\$159,145,593</u></b> | <b><u>\$180,569,812</u></b> | <b><u>\$183,896,727</u></b> | <b><u>\$185,664,694</u></b> | <b><u>\$5,094,882</u></b> | <b>2.8%</b>   |

## FY 2008 GENERAL FUND REVENUES

(Excluding the Impact of Use of Fund Balance - \$14,479,802)




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|   |                      |
|---|----------------------|
| Property Taxes                          | \$ 70,984,169        |
| Local Income Tax                        | 65,207,074           |
| Other Local Taxes                       | 11,466,000           |
| Highway User Fees                       | 7,784,332            |
| Grants                                  | 7,126,233            |
| Charges for Services / Licenses / Fines | 6,887,067            |
| Other Revenues                          | <u>1,730,017</u>     |
| Total General Fund Revenues             | <u>\$171,184,892</u> |



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# GENERAL FUND REVENUES

## Overview

The General Fund operating budget is recommended at \$183,896,727 for FY 2008. It is funded through revenue of \$171,189,299 as well as the use of the FY 2006 audited unreserved fund balance of \$12,707,429. The revenue growth is approximately 6.4% over FY 2007, including grants.

### Property Taxes

Property tax revenues are projected to increase \$6,966,046 over the FY 2007 budget, based upon the latest State Department of Assessments assessable base projections. The recommended budget is based upon the tax rate of \$0.857 per \$100 of assessed property value. The FY 2008 property base is \$7.972 billion, or \$319 million higher than the actual FY 2007 estimation.

### Local Income Tax

FY 2008 local income tax revenues are projected to increase \$4,265,883 over the budgeted FY 2007, or an increase of 7%. Local Income Tax Rate for St. Mary's County remains at 3% of net taxable income. Collections to date in FY2007 are behind budget. Should income tax revenue be less than budget, a portion of the County's fund balance may be used. However, the taxable income subject to County tax has demonstrated an average annual growth of 7%.

### Other Local Taxes

Other local taxes increased by 0.4% to a total of \$11,466,000. Activity generating the recordation tax revenues has slowed dramatically from prior years. Generally, the budget reflects a revenue estimate that is expected to be achievable and sustainable, currently estimated to be the same level as in the FY 2007 Approved Budget. With the Energy tax rate reduced 50% last year and based on current year's trend data, this estimate is also the same as FY 2007. The Public Accommodations Tax is projected to increase by \$15,000, based on actual receipts in FY 2006 and FY 2007. This tax is imposed at a rate of 5% on the amount paid for room or building rental at a hotel, motel, apartment or other similar place providing sleeping accommodations. Trailer Park Tax reflects an increase of \$30,000 based on the actual receipts in FY 2006 and FY 2007; this is a 10% tax on space rental receipts.

### Highway User Fees

Highway User revenue is based on a State formula distribution to the counties of motor fuel taxes, vehicle titling taxes and registration fees. An estimate of revenues is provided from the State twice a year. The most recent estimate received reflects the decrease of \$139,790, or 1.8%, to bring the total to \$7,784,332.

### Licenses and Permits

Estimated revenues from various licenses and permits are projected to increase from \$920,796 in FY 2007 to \$923,105 for FY 2008. The Licenses and Permits Revenues are based on the current experience in Land Use and Growth Management activity, which reflects the housing/construction market.

# GENERAL FUND REVENUES

## Overview

### Charges for Services

This revenue category is projected to decrease from \$5,775,969 in FY 2007 to an estimated \$5,697,891 in FY 2008. There is a decrease of \$454,400 that was in the FY2007 Budget for Tipping Fees and Recycling Fees, but which is now reflected in the Solid Waste and Recycling Enterprise Fund, presented else where in the budget book. This is offset by the increased charges to the Housing Authority, based on their increased expenses, as well as a variety of other smaller fee categories that show moderate activity increases.

### Fines and Forfeitures

Revenues from various fines, fees and forfeitures are projected to increase by \$9,574 from \$240,915 in FY 2007 to \$250,489 in FY 2008. This category reflects fines attributable to activities of the Circuit Court, Land Use and Growth Management, Animal Control, and the Alcohol Beverage Board. It also includes asset forfeiture revenues generated by the forfeiture program operated by the State's Attorney's Office and the Sheriff's Department.

### Grants

State and Federal Grant receipts are projected to be \$7,146,222 in FY 2008, which is \$1.5 million lower than the original approved budget for FY 2007. The three most significant reductions are non-recurring grants: the Re-banding grant for \$750,000, the Numbers Board grant of \$603,800, and the LUGM-Scenic Byways grant for \$150,400.

This category includes both "recurring" grants, such as the Police Protection Aid, Prisoner Housing Subsidy, and other grants related to public safety, and the Transportation Grant which are used to support the operations of the St. Mary's Transit (STS), as well as other grants that are anticipated, which are not recurring resources upon which the County can rely. Grants included in the recommended budget were evaluated for consistency with programmatic objectives of the County and requirements for county matching funds.

### Other Revenues

This revenue category is projected to total \$1,730,017 in FY 2008, which is \$743,900 more than the FY 2007 approved budget. The largest element in this section is investment income, which is estimated to increase by \$736,000 over the approved FY 2007 budget based on earnings during FY 2006 and FY 2007 to date. This increase is largely due to higher interest rates and increased funds invested.

### Appropriation of Fund Balance

The recommended budget uses \$12,707,428 of the June 30, 2006 audited unreserved undesignated general fund balance. This is used to fund non-recurring expenses such as setting up the required OPEB GASB 45 Trust, with \$10 million, allocated between the County, Board of Education and Library; \$1 million for the Board of Education Health Insurance Call for future Health Insurance rate deviations; \$172,428 for Medical Adult Day Care general fund subsidy at June 30, 2006, \$110,000 for final payments on the 911 Equipment Lease, and \$1,425,000 for the CIP Pay-Go, Rainy Day Fund and Bond Rating Reserves.

**ST. MARY'S COUNTY GENERAL FUND REVENUES - DETAIL**

| <u>REVENUE SOURCE</u>                               | FY2006            | FY2007                 | FY2008                    | FY2008                 | INCREASE (DECREASE) |                 |
|---|-------------------|------------------------|---------------------------|------------------------|---------------------|-----------------|
|   | <u>ACTUAL</u>     | <u>APPROVED BUDGET</u> | <u>RECOMMENDED BUDGET</u> | <u>APPROVED BUDGET</u> | <u>AMOUNT</u>       | <u>PER CENT</u> |
| <b>PROPERTY TAXES</b>                               |                   |                        |                           |                        |                     |                 |
| Real Property - Full Year                           | 57,225,000        | 59,606,147             | 65,051,629                | 65,051,629             | 5,445,482           | 9.1%            |
| Real Property - Half Year                           | 447,799           | 443,985                | 510,057                   | 510,057                | 66,072              | 14.9%           |
| Personal Property                                   | 168,945           | 268,155                | 289,445                   | 289,445                | 21,290              | 7.9%            |
| Public Utilities                                    | 2,679,049         | 2,703,664              | 2,747,713                 | 2,747,713              | 44,049              | 1.6%            |
| Ordinary Bus Corporation                            | 2,715,322         | 2,413,398              | 2,605,008                 | 2,605,008              | 191,610             | 7.9%            |
| Additions and Abatelements                          | (449,473)         | (1,677,220)            | (500,000)                 | (500,000)              | 1,177,220           | -70.2%          |
| Penalties and Interest                              | 512,852           | 568,674                | 600,000                   | 600,000                | 31,326              | 5.5%            |
| Agricultural Tax Credit                             | 0                 | (2,673)                | (2,673)                   | (2,673)                | 0                   | 0.0%            |
| Enterprise Zone Credit                              | (3,083)           | (48,000)               | (48,000)                  | (48,000)               | 0                   | 0.0%            |
| Homeowners Tax Credit (County)                      | (464,420)         | (468,404)              | (470,411)                 | (470,411)              | (2,007)             | 0.4%            |
| Other Tax Reimbursement                             | (16,138)          | (9,066)                | (8,069)                   | (8,069)                | 997                 | -11.0%          |
| Payments In Lieu of Taxes                           | 269,072           | 141,348                | 141,348                   | 141,348                | 0                   | 0.0%            |
| Senior Tax Cap Credit                               | (55,463)          | (220,000)              | (220,000)                 | (220,000)              | 0                   | 0.0%            |
| Senior Tax Credit (County)                          | (123,942)         | (123,000)              | (135,000)                 | (135,000)              | (12,000)            | 9.8%            |
| State Homeowners Credit                             | 496,120           | 468,404                | 470,411                   | 470,411                | 2,007               | 0.4%            |
| Tobacco Barn Tax Credit                             | (42,629)          | (47,289)               | (47,289)                  | (47,289)               | 0                   | 0.0%            |
| <b>Total, Property Taxes</b>                        | <b>63,359,011</b> | <b>64,018,123</b>      | <b>70,984,169</b>         | <b>70,984,169</b>      | <b>6,966,046</b>    | <b>10.9%</b>    |
| <b>INCOME TAXES</b>                                 |                   |                        |                           |                        |                     |                 |
| Local Income Tax                                    | 56,687,230        | 60,941,191             | 65,207,074                | 65,207,074             | 4,265,883           | 7.0%            |
| <b>Total, Income Taxes</b>                          | <b>56,687,230</b> | <b>60,941,191</b>      | <b>65,207,074</b>         | <b>65,207,074</b>      | <b>4,265,883</b>    | <b>7.0%</b>     |
| <b>OTHER LOCAL TAXES</b>                            |                   |                        |                           |                        |                     |                 |
| Admissions and Amusement                            | 151,237           | 120,000                | 120,000                   | 120,000                | 0                   | 0.0%            |
| CATV Franchise Tax                                  | 436,276           | 601,000                | 601,000                   | 601,000                | 0                   | 0.0%            |
| Energy Taxes  | 2,689,102         | 1,300,000              | 1,300,000                 | 1,300,000              | 0                   | 0.0%            |
| Public Accommodations Tax                           | 552,163           | 500,000                | 515,000                   | 515,000                | 15,000              | 3.0%            |
| Recordation Taxes                                   | 11,309,680        | 8,700,000              | 8,700,000                 | 8,700,000              | 0                   | 0.0%            |
| Trailer Park Tax                                    | 232,253           | 200,000                | 230,000                   | 230,000                | 30,000              | 15.0%           |
| <b>Total, Other Local Taxes</b>                     | <b>15,370,711</b> | <b>11,421,000</b>      | <b>11,466,000</b>         | <b>11,466,000</b>      | <b>45,000</b>       | <b>0.4%</b>     |
| <b>Shared Revenues</b>                              |                   |                        |                           |                        |                     |                 |
| Highway Users Revenue                               | 7,294,289         | 7,924,122              | 7,784,332                 | 7,784,332              | (139,790)           | -1.8%           |
| <b>Total, Shared Revenues</b>                       | <b>7,294,289</b>  | <b>7,924,122</b>       | <b>7,784,332</b>          | <b>7,784,332</b>       | <b>(139,790)</b>    | <b>-1.8%</b>    |
| <b>LICENSES AND PERMITS</b>                         |                   |                        |                           |                        |                     |                 |
| Amusement Licenses                                  | 10,711            | 7,500                  | 7,500                     | 7,500                  | 0                   | 0.0%            |
| Animal Licenses                                     | 5,093             | 6,000                  | 6,000                     | 6,000                  | 0                   | 0.0%            |
| Auto Tag Fees                                       | 2,588             | 4,100                  | 2,900                     | 2,900                  | (1,200)             | -29.3%          |
| Beer, Wine, Liquor Licenses                         | 82,477            | 99,736                 | 101,100                   | 101,100                | 1,364               | 1.4%            |
| Beer, Wine, Liquor Transfer                         | 1,200             | 1,300                  | 1,400                     | 1,400                  | 100                 | 7.7%            |
| LUGM Inspections & Compliance                       | 108,474           | 92,760                 | 91,005                    | 91,005                 | (1,755)             | -1.9%           |
| LUGM Permits  | 557,904           | 565,000                | 540,500                   | 540,500                | (24,500)            | -4.3%           |
| Marriage Licenses                                   | 5,960             | 5,700                  | 6,000                     | 6,000                  | 300                 | 5.3%            |
| PW & T Construction & Inspections-Materials Testing | 12,732            | 15,000                 | 20,000                    | 20,000                 | 5,000               | 33.3%           |
| Taxicab Licenses                                    | 657               | 700                    | 700                       | 700                    | 0                   | 0.0%            |
| Traders Licenses                                    | 147,633           | 123,000                | 146,000                   | 146,000                | 23,000              | 18.7%           |
| <b>Total, Licenses and Permits</b>                  | <b>935,429</b>    | <b>920,796</b>         | <b>923,105</b>            | <b>923,105</b>         | <b>2,309</b>        | <b>0.3%</b>     |
| <b>CHARGES FOR SERVICES</b>                         |                   |                        |                           |                        |                     |                 |
| Airport Charges- Public Service Ent                 | 51,935            | 60,000                 | 49,440                    | 49,440                 | (10,560)            | -17.6%          |
| Bay Area Restoration Fund                           | 15,813            | 0                      | 0                         | 0                      | 0                   | 0.0%            |
| CDC Reimbursement                                   | 17,049            | 14,690                 | 16,327                    | 16,327                 | 1,637               | 11.1%           |
| Circuit Court Juror Fee Reimbursement               | 60,285            | 50,000                 | 50,000                    | 50,000                 | 0                   | 0.0%            |
| Concept Site Plan Review                            | 1,386             | 1,500                  | 1,500                     | 1,500                  | 0                   | 0.0%            |
| Corrections - Home Detention                        | 39,912            | 35,000                 | 33,000                    | 33,000                 | (2,000)             | -5.7%           |
| Corrections - Housing Federal Prisoners             | 184,475           | 0                      | 0                         | 0                      | 0                   | 0.0%            |
| Corrections - Housing State Prisoners               | 82,792            | 100,000                | 126,000                   | 126,000                | 26,000              | 26.0%           |
| Corrections - Juvenile Transport                    | 54,010            | 48,000                 | 48,000                    | 48,000                 | 0                   | 0.0%            |
| Corrections - Sex Offender Fees                     | 3,400             | 70                     | 4,000                     | 4,000                  | 3,930               | 5614.3%         |
| Corrections - Weekenders Fees                       | 20,296            | 13,000                 | 34,000                    | 34,000                 | 21,000              | 161.5%          |
| Corrections - Work Release Fees                     | 158,412           | 172,000                | 163,000                   | 163,000                | (9,000)             | -5.2%           |
| Dodge Reports                                       | 480               | 240                    | 240                       | 240                    | 0                   | 0.0%            |
| DPW&T Development Review                            | 12,520            | 80,000                 | 20,000                    | 20,000                 | (60,000)            | -75.0%          |

**ST. MARY'S COUNTY GENERAL FUND REVENUES - DETAIL**

| <u>REVENUE SOURCE</u>                        | FY2006           | FY2007                 | FY2008                    | FY2008                 | INCREASE (DECREASE) |               |
|--|------------------|------------------------|---------------------------|------------------------|---------------------|---------------|
|  | <u>ACTUAL</u>    | <u>APPROVED BUDGET</u> | <u>RECOMMENDED BUDGET</u> | <u>APPROVED BUDGET</u> | <u>OVER FY2007</u>  | <u>AMOUNT</u> |
| General Gov't - Other Fees                   | 254              | 150                    | 286                       | 286                    | 136                 | 90.7%         |
| Intergovernmental Reimb CDC                  | 0                | 80,000                 | 0                         | 0                      | (80,000)            | -100.0%       |
| LUGM Board of Electrical Examiners           | 7,210            | 18,300                 | 5,300                     | 5,300                  | (13,000)            | -71.0%        |
| LUGM Boards & Commissions                    | 33,575           | 39,010                 | 31,580                    | 17,080                 | (21,930)            | -56.2%        |
| LUGM Comprehensive Planning                  | 6,650            | 7,500                  | 7,500                     | 7,500                  | 0                   | 0.0%          |
| LUGM Development Services                    | 326,668          | 250,140                | 378,491                   | 375,491                | 125,351             | 50.1%         |
| LUGM Scenic Reimbursement                    | 0                | 21,000                 | 0                         | 0                      | (21,000)            | -100.0%       |
| LUGM Zoning Administration                   | 0                | 0                      | 0                         | 17,500                 | 17,500              | 100.0%        |
| Maps & Publications                          | 3,432            | 5,000                  | 0                         | 0                      | (5,000)             | -100.0%       |
| Marcey House Client Fees                     | 36,525           | 35,000                 | 35,000                    | 35,000                 | 0                   | 0.0%          |
| Noxious Weed Fees                            | 8,976            | 9,200                  | 12,500                    | 12,500                 | 3,300               | 35.9%         |
| Other Income/Advertising                     | 2,300            | 4,400                  | 4,200                     | 4,200                  | (200)               | -4.5%         |
| Other Revenue                                | 24,437           | 52,000                 | 152,222                   | 152,222                | 100,222             | 192.7%        |
| Other Social Services                        | 82,866           | 74,130                 | 80,245                    | 79,732                 | 5,602               | 7.6%          |
| Public Safety - 911 Service Fees             | 621,745          | 525,000                | 700,000                   | 700,000                | 175,000             | 33.3%         |
| Public Safety-Tower Revenue                  | 77,254           | 85,000                 | 85,000                    | 85,000                 | 0                   | 0.0%          |
| Public Service Ent. - Passenger              | 426,603          | 535,500                | 589,150                   | 589,150                | 53,650              | 10.0%         |
| PW & T Engineering Services                  | 254,750          | 337,150                | 247,950                   | 247,950                | (89,200)            | -26.5%        |
| PW & T Highways Fees                         | 108              | 14,062                 | 2,562                     | 2,562                  | (11,500)            | -81.8%        |
| PW & T Mapping Enlargements                  | 14,395           | 14,500                 | 14,500                    | 14,500                 | 0                   | 0.0%          |
| PW & T Recycling Containers                  | 27,025           | 41,400                 | 0                         | 0                      | (41,400)            | -100.0%       |
| PW & T Solid Waste Tipping Fees              | 440,392          | 413,000                | 0                         | 0                      | (413,000)           | -100.0%       |
| Regional Library                             | 19,183           | 21,000                 | 21,000                    | 21,000                 | 0                   | 0.0%          |
| Reimbursement - Housing Authority            | 896,007          | 1,392,391              | 1,549,880                 | 1,563,296              | 170,905             | 12.3%         |
| Reimbursement from Homeowners-Piney Point Gt | 0                | 19,875                 | 0                         | 0                      | (19,875)            | -100.0%       |
| Rents and Concessions                        | 20,609           | 26,000                 | 34,600                    | 34,600                 | 8,600               | 33.1%         |
| RP & CS Museum                               | 29,626           | 36,700                 | 39,200                    | 39,200                 | 2,500               | 6.8%          |
| RP & CS Parks Maintenance                    | 148,861          | 179,582                | 180,011                   | 180,011                | 429                 | 0.2%          |
| Security Interest                            | 525              | 2,200                  | 2,200                     | 2,200                  | 0                   | 0.0%          |
| Sheriff - Alcohol Enforcement                | 83,180           | 87,814                 | 97,882                    | 96,329                 | 8,515               | 9.7%          |
| Sheriff - Fingerprinting                     | 0                | 0                      | 1,500                     | 1,500                  | 1,500               | 0.0%          |
| Sheriff - Overtime Reimbursements/Other      | 34,036           | 28,778                 | 26,000                    | 26,000                 | (2,778)             | -9.7%         |
| Sheriff - Town Patrol                        | 29,527           | 34,433                 | 38,251                    | 38,251                 | 3,818               | 11.1%         |
| Sheriff's - Fees                             | 72,100           | 76,250                 | 76,000                    | 76,000                 | (250)               | -0.3%         |
| State Office Building                        | 511,124          | 657,753                | 660,198                   | 660,198                | 2,445               | 0.4%          |
| State's Attorney Client Fees                 | 267              | 375                    | 300                       | 300                    | (75)                | -20.0%        |
| State's Attorney Reimbursement               | 64,390           | 65,000                 | 67,000                    | 67,000                 | 2,000               | 3.1%          |
| Town Run Conn Fees                           | 72,659           | 0                      | 0                         | 0                      | 0                   | 0.0%          |
| Washington Gas Light Co.                     | 11,777           | 11,876                 | 11,876                    | 11,876                 | 0                   | 0.0%          |
| <b>Total, Charges for Services</b>           | <b>5,091,801</b> | <b>5,775,969</b>       | <b>5,697,891</b>          | <b>5,709,241</b>       | <b>(66,728)</b>     | <b>-1.2%</b>  |
| <b>FINES AND FORFEITURES</b>                 |                  |                        |                           |                        |                     |               |
| Alcohol Beverage Fines                       | 5,375            | 3,000                  | 7,800                     | 7,800                  | 4,800               | 160.0%        |
| Animal Control Fines                         | 7,348            | 4,000                  | 4,000                     | 4,000                  | 0                   | 0.0%          |
| Asset Forfeiture Revenues                    | 69,705           | 54,403                 | 60,489                    | 63,921                 | 9,518               | 17.5%         |
| Court Fees, Fines, Forfeitures               | 98,812           | 101,512                | 93,700                    | 94,500                 | (7,012)             | -6.9%         |
| Finance Service Fee                          | 28,937           | 30,000                 | 30,000                    | 30,000                 | 0                   | 0.0%          |
| LUGM Fines                                   | 21,300           | 1,500                  | 11,500                    | 11,500                 | 10,000              | 666.7%        |
| Other Fines & Forfeitures                    | 36,254           | 46,500                 | 43,000                    | 43,000                 | (3,500)             | -7.5%         |
| <b>Total, Fines and Forfeitures</b>          | <b>267,731</b>   | <b>240,915</b>         | <b>250,489</b>            | <b>254,721</b>         | <b>13,806</b>       | <b>5.7%</b>   |

**ST. MARY'S COUNTY GENERAL FUND REVENUES - DETAIL**

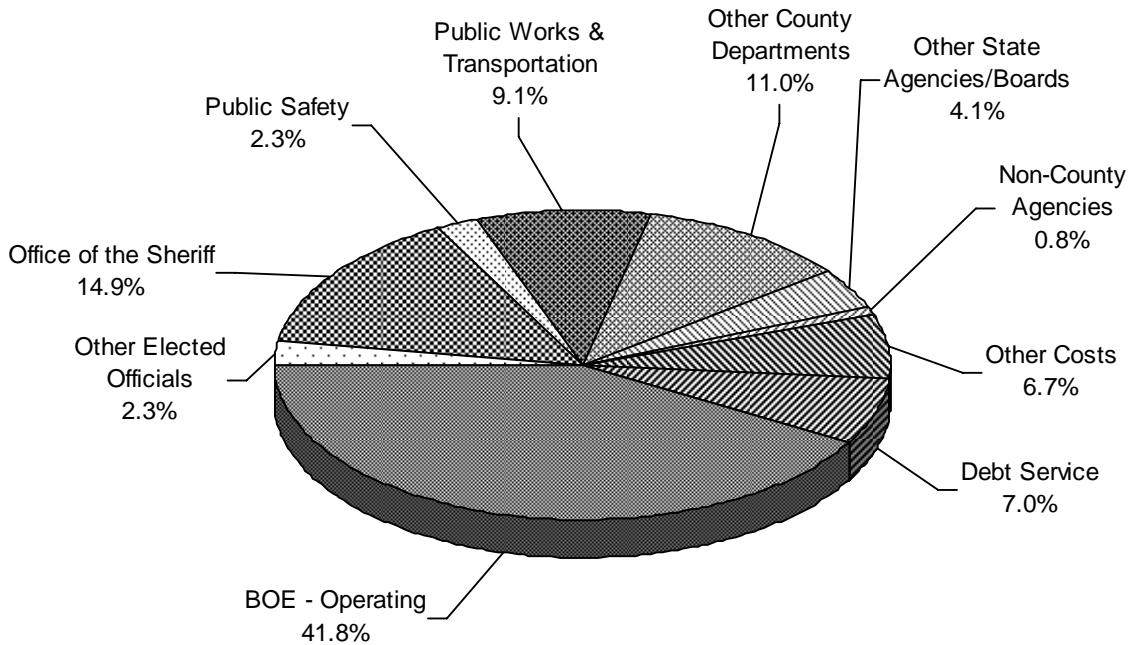
| <u>REVENUE SOURCE</u>                        | FY2006        | FY2007                 | FY2008                    | FY2008                 | INCREASE (DECREASE) |               |
|--|---------------|------------------------|---------------------------|------------------------|---------------------|---------------|
|  | <u>ACTUAL</u> | <u>APPROVED BUDGET</u> | <u>RECOMMENDED BUDGET</u> | <u>APPROVED BUDGET</u> | <u>OVER FY2007</u>  | <u>AMOUNT</u> |
| <b>STATE/FEDERAL GRANTS</b>                  |               |                        |                           |                        |                     |               |
| Aging - Guardianship                         | 6,600         | 6,600                  | 6,600                     | 6,600                  | 0                   | 0.0%          |
| Aging - Health Insurance Counseling          | 22,744        | 11,043                 | 10,998                    | 13,124                 | 2,081               | 18.8%         |
| Aging - Info Tech                            | 3,823         | 3,823                  | 3,823                     | 3,823                  | 0                   | 0.0%          |
| Aging - Medicaid Waiver                      | 68,653        | 115,375                | 118,801                   | 118,801                | 3,426               | 3.0%          |
| Aging - Nutrition (Senior)                   | 37,920        | 37,920                 | 48,387                    | 48,387                 | 10,467              | 27.6%         |
| Aging - Ombudsman (State & Elder)            | 14,910        | 10,890                 | 11,116                    | 11,116                 | 226                 | 2.1%          |
| Aging - Retired Senior Volunteers (RSVP)     | 47,847        | 48,493                 | 48,493                    | 48,493                 | 0                   | 0.0%          |
| Aging - Senior Care                          | 97,458        | 97,458                 | 113,783                   | 113,783                | 16,325              | 16.8%         |
| Aging - Senior Info. & Assistance            | 11,321        | 11,321                 | 11,321                    | 11,321                 | 0                   | 0.0%          |
| Aging - Title III B - Community Services     | 74,152        | 68,905                 | 67,759                    | 67,759                 | (1,146)             | -1.7%         |
| Aging - Title III C1 - Congregate Meals      | 67,434        | 70,442                 | 70,346                    | 70,346                 | (96)                | -0.1%         |
| Aging - Title III C2 - Home Del. Meals       | 31,174        | 37,010                 | 36,962                    | 36,962                 | (48)                | -0.1%         |
| Aging - Title III D - Preventive Health      | 5,530         | 9,000                  | 9,000                     | 9,000                  | 0                   | 0.0%          |
| Aging - Title III E - Caregiver              | 25,345        | 30,495                 | 30,759                    | 30,759                 | 264                 | 0.9%          |
| Aging-CAMM                                   | 9,175         | 9,175                  | 9,175                     | 9,175                  | 0                   | 0.0%          |
| Aging-NSIP                                   | 44,830        | 35,733                 | 35,733                    | 35,733                 | 0                   | 0.0%          |
| Aging-VEPI                                   | 6,817         | 6,817                  | 6,817                     | 6,817                  | 0                   | 0.0%          |
| Agriculture - Johnson grass Grant            | 2,400         | 2,400                  | 2,400                     | 2,400                  | 0                   | 0.0%          |
| Alcohol Prevention                           | 88,460        | 89,685                 | 93,300                    | 93,300                 | 3,615               | 4.0%          |
| ALS Training                                 | (1,200)       | 0                      | 0                         | 0                      | 0                   | 0.0%          |
| Bioterrorism PreHosp                         | 0             | 33,335                 | 25,000                    | 51,500                 | 18,165              | 54.5%         |
| Bulletproof Vest Partnership                 | 0             | 22,621                 | 22,621                    | 22,621                 | 0                   | 0.0%          |
| Byrne Mem Grant CC                           | 0             | 43,173                 | 0                         | 0                      | (43,173)            | -100.0%       |
| CC Drug Treatment Ct. Comm                   | 24,774        | 78,443                 | 92,762                    | 71,241                 | (7,202)             | -9.2%         |
| CC Law Library                               | 19,788        | 20,000                 | 20,000                    | 20,000                 | 0                   | 0.0%          |
| CC TPR Mediation                             | 4,790         | 0                      | 0                         | 0                      | 0                   | 0.0%          |
| Child Support Federal Incentive              | 0             | 4,362                  | 7,362                     | 7,362                  | 3,000               | 68.8%         |
| Citizen's Corps                              | 19,999        | 10,000                 | 10,000                    | 10,000                 | 0                   | 0.0%          |
| Cold Case OT                                 | 17,114        | 0                      | 16,353                    | 16,353                 | 16,353              | 0.0%          |
| Comm Vehicle Traffic                         | 2,527         | 4,200                  | 4,200                     | 4,200                  | 0                   | 0.0%          |
| Cooperative Reimbursement                    | 355,388       | 602,165                | 498,317                   | 463,277                | (138,888)           | -23.1%        |
| COPs Grant                                   | 0             | 493,614                | 493,614                   | 493,614                | 0                   | 0.0%          |
| Countywide Maintenance-R & P                 | 45,077        | 99,000                 | 99,000                    | 99,000                 | 0                   | 0.0%          |
| Court Improvement Grant                      | 63,100        | 0                      | 0                         | 0                      | 0                   | 0.0%          |
| Critical Areas                               | 38,000        | 36,000                 | 38,000                    | 36,000                 | 0                   | 0.0%          |
| CRTK Grant MDE                               | 0             | 27,750                 | 0                         | 0                      | (27,750)            | -100.0%       |
| C-SAFE MSP                                   | 15,026        | 11,400                 | 11,400                    | 12,000                 | 600                 | 5.3%          |
| C-SAFE OCS                                   | 2,599         | 0                      | 0                         | 0                      | 0                   | 0.0%          |
| C-SAFE Sheriff's                             | 12,000        | 12,000                 | 12,000                    | 12,000                 | 0                   | 0.0%          |
| C-SAFE State's Attorney                      | 15,388        | 11,600                 | 11,600                    | 12,000                 | 400                 | 3.4%          |
| C-SAFE/Lead Coordination                     | 0             | 3,600                  | 3,600                     | 2,600                  | (1,000)             | -27.8%        |
| Domestic Violence Unit Pilot                 | 0             | 33,322                 | 0                         | 0                      | (33,322)            | -100.0%       |
| DSS Asst.Co.Attorney Grant                   | 53,415        | 56,337                 | 61,935                    | 61,786                 | 5,449               | 9.7%          |
| Public Safety-Other Reimbursements           | 0             | 750,000                | 0                         | 0                      | (750,000)           | -100.0%       |
| Emergency Management                         | 70,067        | 70,067                 | 85,086                    | 85,086                 | 15,019              | 21.4%         |
| Emergency Numbers Board                      | 552,559       | 610,800                | 7,000                     | 7,000                  | (603,800)           | -98.9%        |
| Emergency Planner                            | 25,176        | 81,250                 | 63,750                    | 63,750                 | (17,500)            | -21.5%        |
| Family Services - Circuit Court              | 121,622       | 135,610                | 162,630                   | 162,630                | 27,020              | 19.9%         |
| Hazardous Materials                          | 4,550         | 3,300                  | 3,300                     | 3,300                  | 0                   | 0.0%          |
| Highway Safety                               | 97,233        | 112,500                | 73,000                    | 73,000                 | (39,500)            | -35.1%        |
| Homeland Security-Public Safety              | 466,093       | 218,258                | 148,955                   | 148,955                | (69,303)            | -31.8%        |
| Juvenile Drug Court                          | 79,832        | 79,832                 | 31,231                    | 31,231                 | (48,601)            | -60.9%        |
| Law Enforcement Terrorism                    | 185,639       | 122,642                | 116,704                   | 116,704                | (5,938)             | -4.8%         |
| Lex Manor/Southampton                        | 214,891       | 0                      | 0                         | 0                      | 0                   | 0.0%          |
| LLEBG Block Grant XI (JAG)                   | 16,641        | 15,660                 | 15,660                    | 25,755                 | 10,095              | 64.5%         |
| Local Emergency Planning                     | 0             | 10,000                 | 10,000                    | 10,000                 | 0                   | 0.0%          |
| Local Law Enforcement Block Grants           | 24,612        | 0                      | 0                         | 0                      | 0                   | 0.0%          |
| LUGM - SHA Scenic Byways                     | 0             | 150,400                | 0                         | 0                      | (150,400)           | -100.0%       |
| Marcey House                                 | 252,105       | 252,106                | 262,269                   | 262,269                | 10,163              | 4.0%          |
| MDT Funding Grant                            | 0             | 0                      | 380,000                   | 380,000                | 380,000             | 0.0%          |
| MEMA Planner                                 | 8,546         | 0                      | 0                         | 0                      | 0                   | 0.0%          |
| MHT Cert Local Gov't - Historic Roads Survey | 0             | 0                      | 10,800                    | 10,800                 | 10,800              | 0.0%          |
| MHT Cert Local Gov't - PZ                    | 15,000        | 650                    | 600                       | 600                    | (50)                | -7.7%         |

**ST. MARY'S COUNTY GENERAL FUND REVENUES - DETAIL**

| <u>REVENUE SOURCE</u>                                   | FY2006               | FY2007                 | FY2008                    | FY2008                 | INCREASE (DECREASE) |                 |
|---|----------------------|------------------------|---------------------------|------------------------|---------------------|-----------------|
|   | <u>ACTUAL</u>        | <u>APPROVED BUDGET</u> | <u>RECOMMENDED BUDGET</u> | <u>APPROVED BUDGET</u> | <u>AMOUNT</u>       | <u>PER CENT</u> |
| MIEMSS Radio Maintenance                                | 0                    | 0                      | 10,000                    | 10,000                 | 10,000              | 0.0%            |
| MIEMSS Training & Recertification                       | 26,096               | 3,360                  | 2,230                     | 2,230                  | (1,130)             | -33.6%          |
| MVOC Project Save                                       | 17,120               | 14,340                 | 22,419                    | 22,419                 | 8,079               | 56.3%           |
| Police Protection Aid                                   | 799,267              | 812,597                | 820,422                   | 820,422                | 7,825               | 1.0%            |
| Portable Trash/Toilet                                   | 20,525               | 25,000                 | 25,000                    | 25,000                 | 0                   | 0.0%            |
| Power Plant ELMS  | 10,000               | 10,000                 | 10,000                    | 10,000                 | 0                   | 0.0%            |
| Prisoner Housing Subsidy Grant - State /Corr Serv HB474 | 660,000              | 660,000                | 660,000                   | 660,000                | 0                   | 0.0%            |
| PW & T Piney Point Mitigation                           | 0                    | 139,125                | 0                         | 0                      | (139,125)           | -100.0%         |
| Rural Access Defibrillator                              | 9,911                | 9,948                  | 0                         | 0                      | (9,948)             | -100.0%         |
| Save the Victims-DVUP                                   | -                    | 0                      | 15,000                    | 15,000                 | 15,000              | 0.0%            |
| School Bus Safety                                       | 14,998               | 15,000                 | 15,000                    | 15,000                 | 0                   | 0.0%            |
| Sewage Sludge - Health Department                       | 0                    | 3,600                  | 4,252                     | 4,252                  | 652                 | 18.1%           |
| Sex Offender Compliance                                 | 0                    | 38,163                 | 20,000                    | 20,000                 | (18,163)            | -47.6%          |
| State 508 - Fire & Rescue                               | 200,000              | 200,000                | 200,000                   | 200,000                | 0                   | 0.0%            |
| State Tourism Grants                                    | 38,632               | 40,000                 | 59,629                    | 59,629                 | 19,629              | 49.1%           |
| STS Transportation Grants                               | 1,363,149            | 1,250,236              | 1,231,698                 | 1,231,698              | (18,538)            | -1.5%           |
| Supplemental Revenue Reserve                            | 0                    | 500,000                | 500,000                   | 500,000                | 0                   | 0.0%            |
| Teen Court  | 0                    | 0                      | 250                       | 250                    | 250                 | 0.0%            |
| Tobacco Enforcement Grant                               | 12,151               | 12,985                 | 16,000                    | 16,000                 | 3,015               | 23.2%           |
| Victims of Crime  | 39,659               | 0                      | 0                         | 0                      | 0                   | 0.0%            |
| <b>Total, State/Federal Grants</b>                      | <b>6,700,451</b>     | <b>8,652,936</b>       | <b>7,146,222</b>          | <b>7,126,233</b>       | <b>(1,526,703)</b>  | <b>-17.6%</b>   |
| <b>OTHER REVENUES</b>                                   |                      |                        |                           |                        |                     |                 |
| Investment Income                                       | 3,259,394            | 864,025                | 1,600,025                 | 1,600,025              | 736,000             | 85.2%           |
| Tax Sale Revenue  | (5,272)              | 2,142                  | 2,142                     | 2,142                  | 0                   | 0.0%            |
| Disposal of Fixed Assets                                | 53,861               | 0                      | 0                         | 0                      | 0                   | 0.0%            |
| Contributions and Donations:                            |                      |                        |                           |                        | 0                   | 0.0%            |
| Aging Grant Programs                                    | 50,936               | 38,400                 | 45,400                    | 45,400                 | 7,000               | 18.2%           |
| Community Services                                      | 1,246                | 1,550                  | 2,450                     | 2,450                  | 900                 | 58.1%           |
| Marcey House  | 13,880               | 15,000                 | 15,000                    | 15,000                 | 0                   | 0.0%            |
| Sheriff's Office  | 689                  | 0                      | 0                         | 0                      | 0                   | 0.0%            |
| Special Event/PIO                                       | 2,840                | 5,000                  | 5,000                     | 5,000                  | 0                   | 0.0%            |
| Tourism   | 61,366               | 60,000                 | 60,000                    | 60,000                 | 0                   | 0.0%            |
| <b>Total - Other Revenues</b>                           | <b>3,438,940</b>     | <b>986,117</b>         | <b>1,730,017</b>          | <b>1,730,017</b>       | <b>743,900</b>      | <b>75.4%</b>    |
| <b>TOTAL, GENERAL FUND REVENUES</b>                     | <b>\$159,145,593</b> | <b>\$160,881,169</b>   | <b>\$171,189,299</b>      | <b>\$171,184,892</b>   | <b>10,303,723</b>   | <b>6.4%</b>     |
| <b>OTHER FINANCING SOURCES</b>                          |                      |                        |                           |                        |                     |                 |
| Appropriation of Fund Balance:                          |                      |                        |                           |                        |                     |                 |
| Operations  | 0                    | 5,460,366              | 12,207,428                | 13,979,802             | 8,519,436           | 156.0%          |
| Pay-Go (CIP)  | 0                    | 14,228,277             | 500,000                   | 500,000                | (13,728,277)        | -96.5%          |
| <b>Total - Other Financing Sources</b>                  | <b>0</b>             | <b>19,688,643</b>      | <b>12,707,428</b>         | <b>14,479,802</b>      | <b>(5,208,841)</b>  | <b>-26.5%</b>   |
| <b>TOTAL, GENERAL FUND</b>                              | <b>\$159,145,593</b> | <b>\$180,569,812</b>   | <b>\$183,896,727</b>      | <b>\$185,664,694</b>   | <b>\$5,094,882</b>  | <b>2.8%</b>     |

# FY 2008 GENERAL FUND OPERATING BUDGET

\*Excludes Transfers




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|   |                      |
|---|----------------------|
| Board of Education-Operating            | \$76,000,000         |
| Office of the Sheriff                   | 27,048,138           |
| Other County Departments                | 20,063,792           |
| Public Works & Transportation           | 16,529,684           |
| Debt Service                            | 12,672,616           |
| Other Costs/Retiree Health Costs        | 12,099,376           |
| Other State Agencies/Independent Boards | 7,454,709            |
| Other Elected Officials                 | 4,167,418            |
| Public Safety                           | 4,159,037            |
| Non-County Agencies                     | <u>1,745,473</u>     |
| Total Expenditures*                     | 181,940,243          |
| Transfers & Reserves                    | 3,224,451            |
| Transfer to CIP Pay-Go                  | <u>500,000</u>       |
| Total Approved Spending                 | <u>\$185,664,694</u> |



## FY2008 BUDGET EXPENDITURES SUMMARY - DETAIL

| Department/Spending Unit                          | FY2006               | FY2007               | FY2008               | FY2008               | INCREASE (DECREASE) |                         |
|---|----------------------|----------------------|----------------------|----------------------|---------------------|-------------------------|
|   | ACTUAL               | APPROVED<br>BUDGET   | REQUESTED<br>BUDGET  | APPROVED<br>BUDGET   | AMOUNT              | OVER FY2007<br>PER CENT |
| County Commissioners/County Administrator         | 949,876              | 1,092,429            | 1,326,252            | 1,131,076            | 38,647              | 3.54%                   |
| Department on Aging                               | 2,443,372            | 2,112,317            | 2,218,150            | 2,428,911            | 316,594             | 14.99%                  |
| County Attorney                                   | 468,221              | 519,351              | 614,670              | 598,859              | 79,508              | 15.31%                  |
| Economic & Community Development                  | 2,845,850            | 2,937,079            | 3,257,078            | 3,091,978            | 154,899             | 5.27%                   |
| Department of Finance                             | 1,156,403            | 1,305,677            | 1,405,941            | 1,382,473            | 76,796              | 5.88%                   |
| Marcey Halfway House                              | 413,036              | 431,198              | 473,183              | 473,881              | 42,683              | 9.90%                   |
| Information Technology                            | 1,929,570            | 2,115,752            | 2,280,302            | 2,087,704            | (28,048)            | -1.33%                  |
| Human Resources                                   | 1,287,018            | 1,555,167            | 1,797,879            | 1,703,629            | 148,462             | 9.55%                   |
| Land Use & Growth Management                      | 2,092,082            | 2,807,964            | 3,040,505            | 2,921,839            | 113,875             | 4.06%                   |
| Public Works and Transportation                   | 15,536,171           | 18,073,653           | 20,772,148           | 16,529,684           | (1,543,969)         | -8.54%                  |
| Recreation, Parks & Community Services            | 3,295,935            | 3,951,155            | 4,585,041            | 4,243,442            | 292,287             | 7.40%                   |
| Public Safety                                     | 3,919,057            | 5,430,011            | 4,773,794            | 4,159,037            | (1,270,974)         | -23.41%                 |
| <b>Total, Departments</b>                         | <b>36,336,591</b>    | <b>42,331,753</b>    | <b>46,544,943</b>    | <b>40,752,513</b>    | <b>(1,579,240)</b>  | <b>-3.73%</b>           |
| Circuit Court                                     | 1,116,539            | 1,184,588            | 1,327,238            | 1,236,565            | 51,977              | 4.39%                   |
| Orphan's Court                                    | 27,929               | 31,759               | 50,241               | 41,695               | 9,936               | 31.29%                  |
| Office of the Sheriff                             | 19,989,432           | 23,156,367           | 27,468,067           | 27,048,138           | 3,891,771           | 16.81%                  |
| State's Attorney                                  | 2,032,129            | 2,476,566            | 2,624,842            | 2,528,526            | 51,960              | 2.10%                   |
| County Treasurer                                  | 331,603              | 353,141              | 369,830              | 360,632              | 7,491               | 2.12%                   |
| <b>Total, Elected Officials</b>                   | <b>23,497,632</b>    | <b>27,202,421</b>    | <b>31,840,218</b>    | <b>31,215,556</b>    | <b>4,013,135</b>    | <b>14.75%</b>           |
| Department of Health                              | 1,108,081            | 1,141,845            | 1,195,367            | 1,155,528            | 13,683              | 1.20%                   |
| Social Services                                   | 338,187              | 353,099              | 384,381              | 373,719              | 20,620              | 5.84%                   |
| Alcohol Beverage Board                            | 192,465              | 215,156              | 222,213              | 230,710              | 15,554              | 7.23%                   |
| Supervisors of Elections                          | 434,274              | 1,034,371            | 1,033,154            | 675,945              | (358,426)           | -34.65%                 |
| Cooperative Extension Service                     | 147,475              | 159,828              | 192,500              | 186,500              | 26,672              | 16.69%                  |
| Ethics Commission                                 | 9,385                | 9,694                | 10,837               | 10,925               | 1,231               | 12.70%                  |
| Soil Conservation District                        | 47,769               | 52,109               | 53,636               | 53,636               | 1,527               | 2.93%                   |
| Wicomico Scenic River Commission                  | 1,000                | 1,000                | 1,000                | 1,000                | 0                   | 0.00%                   |
| County Funds - Board of Education                 | 62,634,224           | 67,811,488           | 82,216,430           | 76,000,000           | 8,188,512           | 12.08%                  |
| County Funds - College of Southern Md.            | 2,290,763            | 2,490,000            | 2,591,000            | 2,516,000            | 26,000              | 1.04%                   |
| County Funds - Board of Library Trustees          | 1,781,142            | 2,015,100            | 2,247,115            | 2,250,746            | 235,646             | 11.69%                  |
| <b>Total, Boards and State Agencies</b>           | <b>68,984,765</b>    | <b>75,283,690</b>    | <b>90,147,633</b>    | <b>83,454,709</b>    | <b>8,171,019</b>    | <b>10.85%</b>           |
| <b>Non-County Agencies</b>                        | <b>1,391,759</b>     | <b>1,496,934</b>     | <b>2,323,852</b>     | <b>1,745,473</b>     | <b>248,539</b>      | <b>16.60%</b>           |
| <b>Other Budget Costs</b>                         |                      |                      |                      |                      |                     |                         |
| Volunteer Fire & rescue                           | 200,000              | 260,000              | 200,000              | 200,000              | (60,000)            | -23.08%                 |
| Grant reserve                                     | 0                    | 500,000              | 500,000              | 500,000              | 0                   | 0.00%                   |
| Leonardtown Tax Rebate                            | 55,370               | 58,879               | 53,796               | 53,796               | (5,083)             | -8.63%                  |
| Retiree Health Costs                              | 1,022,940            | 4,830,300            | 6,111,000            | 11,307,580           | 6,477,280           | 134.10%                 |
| Bank/GOB Costs                                    | 25,829               | 38,000               | 38,000               | 38,000               | 0                   | 0.00%                   |
| Debt Service                                      | 12,845,797           | 13,181,303           | 12,672,616           | 12,672,616           | (508,687)           | -3.86%                  |
| <b>Other Budget Costs</b>                         | <b>14,149,936</b>    | <b>18,868,482</b>    | <b>19,575,412</b>    | <b>24,771,992</b>    | <b>5,903,510</b>    | <b>31.29%</b>           |
| <b>SUB-TOTAL, BEFORE TRANSFERS &amp; RESERVES</b> | <b>144,360,683</b>   | <b>165,183,280</b>   | <b>190,432,058</b>   | <b>181,940,243</b>   | <b>16,756,963</b>   | <b>10.14%</b>           |
| <b>Transfers &amp; Reserves</b>                   |                      |                      |                      |                      |                     |                         |
| CIP / Pay-Go                                      | 3,751,010            | 14,228,277           | 500,000              | 500,000              | (13,728,277)        | -96.49%                 |
| Rainy Day   | 125,000              | 125,000              | 125,000              | 125,000              | 0                   | 0.00%                   |
| Bond Rating Reserve                               | 757,689              | 500,000              | 800,000              | 800,000              | 300,000             | 60.00%                  |
| Emergency Appropriations                          | 0                    | 533,255              | 500,000              | 716,673              | 183,418             | 34.40%                  |
| Budget Stabilization Reserve                      | 0                    | 0                    | 0                    | 1,582,778            | 1,582,778           | 100.00%                 |
| <b>Transfers &amp; Reserves</b>                   | <b>4,633,699</b>     | <b>15,386,532</b>    | <b>1,925,000</b>     | <b>3,724,451</b>     | <b>(11,662,081)</b> | <b>-75.79%</b>          |
| <b>TOTAL GENERAL FUND BUDGET</b>                  | <b>\$148,994,382</b> | <b>\$180,569,812</b> | <b>\$192,357,058</b> | <b>\$185,664,694</b> | <b>\$5,094,882</b>  | <b>2.82%</b>            |

# THE GENERAL FUND BUDGET STRUCTURE

The detailed budget pages which follow provide a breakdown by department/spending unit of the audited FY 2006 expenditures, the original approved FY 2007 budget, and both the requested and approved FY 2008 budget. The categorization of expenditures within each department/spending unit is in accordance with the County's automated financial system and chart of accounts. Expenditures are further refined within the chart of accounts for budgeting and expenditure tracking purposes.

**PERSONAL SERVICES** - Includes regular salaries, overtime, shift differential, and associated costs such as employer contributions to social security, pension and health insurance.

**OPERATING EXPENSES** - Includes the day-to-day operating expenses of the County categorized as follows:

1. Operating Supplies - Includes the cost of office supplies, advertising and legal notices, printing and binding, books and publications, uniforms and clothing, supplies and materials, food and staff development.
2. Professional Services - Includes the use of architects and engineers, consultants, individuals who perform services for the County but are not employees, use of outside firms to maintain County office equipment, and employment of accounting, auditing and medical experts.
3. Communication - Includes costs associated with telephone, postage and freight.
4. Transportation - Includes purchased fuel and oil, vehicle maintenance and repair, and costs reimbursed to employees when traveling on County business.
5. Public Utility Service - Includes such utility costs as electricity, gas, water and sewer, and heating oil.
6. Repairs and Maintenance - Includes the costs to repair and maintain County facilities (heating, air-conditioning, ventilation, electrical, plumbing, and roofing).
7. Rentals - Includes the cost whenever the County must rent facilities, tools, equipment or land.
8. Insurance - Consists of the costs for which the County must insure its fixed assets as well as general public liability and officials performance bonds.
9. Miscellaneous - Consists primarily of funds to be allocated to independent spending units outside the County government. Also includes costs of conferences, lodging, professional memberships, and other costs not identified in other expense categories. This category will also include any transfers from the general fund to enterprise/special revenue funds to cover on-going subsidy.

**EQUIPMENT** - Costs of acquiring new and replacement vehicles, shop and custodial equipment, and office and communications equipment. Equipment/vehicles lease payment, includes the acquisition of new or replacement equipment, using 5-year exempt financing; the amount shown is the annual lease cost.

APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit                          | FY 2006        | FY 2007          | FY2008           | FY2008           | INCREASE (DECREASE) |              |
|---|----------------|------------------|------------------|------------------|---------------------|--------------|
|   | ACTUAL         | APPROVED BUDGET  | REQUESTED BUDGET | APPROVED BUDGET  | AMOUNT              | PER CENT     |
| <b>COUNTY DEPARTMENTS</b>                         |                |                  |                  |                  |                     |              |
| <b>County Commissioners/County Administrator</b>  |                |                  |                  |                  |                     |              |
| Legislative/County Commissioners                  |                |                  |                  |                  |                     |              |
| Personal Services                                 | 269,386        | 312,834          | 358,304          | 347,280          | 34,446              | 11.01%       |
| Operating Supplies                                | 10,087         | 32,645           | 14,395           | 14,395           | (18,250)            | -55.90%      |
| Professional Services                             | 0              | 1,000            | 1,500            | 1,500            | 500                 | 50.00%       |
| Communications                                    | 5,093          | 5,952            | 5,952            | 5,952            | 0                   | 0.00%        |
| Transportation                                    | 161            | 4,928            | 5,367            | 5,367            | 439                 | 8.91%        |
| Miscellaneous                                     | 37,619         | 42,700           | 46,000           | 45,200           | 2,500               | 5.85%        |
| Legislative/County Commissioners                  | 322,346        | 400,059          | 431,518          | 419,694          | 19,635              | 4.91%        |
| County Administrator                              |                |                  |                  |                  |                     |              |
| Personal Services                                 | 302,577        | 323,669          | 427,962          | 336,743          | 13,074              | 4.04%        |
| Operating Supplies                                | 13,001         | 14,472           | 14,722           | 14,722           | 250                 | 1.73%        |
| Professional Services                             | 3,000          | 3,000            | 4,500            | 4,500            | 1,500               | 50.00%       |
| Communications                                    | 1,793          | 1,900            | 1,900            | 1,900            | 0                   | 0.00%        |
| Transportation                                    | 15             | 594              | 647              | 647              | 53                  | 8.92%        |
| Rentals   | 2,875          | 3,600            | 3,600            | 3,600            | 0                   | 0.00%        |
| Equipment   | 0              | 0                | 500              | 500              | 500                 | 0.00%        |
| Miscellaneous                                     | 133            | 2,800            | 3,800            | 2,800            | 0                   | 0.00%        |
| County Administrator                              | 323,394        | 350,035          | 457,631          | 365,412          | 15,377              | 4.39%        |
| Public Information                                |                |                  |                  |                  |                     |              |
| Personal Services                                 | 197,083        | 265,134          | 363,029          | 281,896          | 16,762              | 6.32%        |
| Operating Supplies                                | 27,798         | 38,094           | 39,344           | 29,344           | (8,750)             | -22.97%      |
| Professional Services                             | 30,247         | 0                | 2,000            | 2,000            | 2,000               | 0.00%        |
| Communications                                    | 2,552          | 3,000            | 3,000            | 3,000            | 0                   | 0.00%        |
| Transportation                                    | 533            | 1,387            | 1,510            | 1,510            | 123                 | 8.87%        |
| Miscellaneous                                     | 36,215         | 34,720           | 28,220           | 28,220           | (6,500)             | -18.72%      |
| Equipment   | 392            | 0                | 0                | 0                | 0                   | 0.00%        |
| Public Information                                | 294,820        | 342,335          | 437,103          | 345,970          | 3,635               | 1.06%        |
| Bay Area Restoration Fund                         | 9,316          | 0                | 0                | 0                | 0                   | 0.00%        |
| <b>Total - County Commissioners/County Admin.</b> | <b>949,876</b> | <b>1,092,429</b> | <b>1,326,252</b> | <b>1,131,076</b> | <b>38,647</b>       | <b>3.54%</b> |
| <b>Department on Aging</b>                        |                |                  |                  |                  |                     |              |
| Personal Services                                 | 894,879        | 1,023,593        | 1,114,876        | 1,067,737        | 44,144              | 4.31%        |
| Operating Supplies                                | 108,555        | 140,300          | 147,300          | 147,300          | 7,000               | 4.99%        |
| Professional Services                             | 33,265         | 30,000           | 45,770           | 35,000           | 5,000               | 16.67%       |
| Communications                                    | 24,483         | 26,448           | 26,948           | 26,948           | 500                 | 1.89%        |
| Transportation                                    | 21,927         | 29,051           | 36,695           | 36,695           | 7,644               | 26.31%       |
| Rentals   | 6,537          | 11,611           | 11,611           | 11,611           | 0                   | 0.00%        |
| Miscellaneous                                     | 3,190          | 4,300            | 4,500            | 4,500            | 200                 | 4.65%        |
| Equipment   | 185            | 1,000            | 1,000            | 1,000            | 0                   | 0.00%        |
| Department on Aging                               | 1,093,021      | 1,266,303        | 1,388,700        | 1,330,791        | 64,488              | 5.09%        |
| Oakley  |                |                  |                  |                  |                     |              |
| Personal Services                                 | 33,936         | 33,915           | 35,097           | 34,981           | 1,066               | 3.14%        |
| Operating Supplies                                | 15,925         | 12,730           | 12,730           | 12,730           | 0                   | 0.00%        |
| Communications                                    | 331            | 400              | 400              | 400              | 0                   | 0.00%        |
| Rentals   | 6,492          | 6,752            | 6,907            | 6,907            | 155                 | 2.30%        |
| Oakley  | 56,684         | 53,797           | 55,134           | 55,018           | 1,221               | 2.27%        |
| SMILE/Medical Adult Daycare                       | 620,507        | 85,823           | 31,500           | 287,301          | 201,478             | 234.76%      |

**APPROVED BUDGET FY2008 EXPENDITURES - DETAIL**

| Department/Spending Unit                                  | FY 2006          | FY 2007          | FY2008           | FY2008           | INCREASE (DECREASE) |               |
|---|------------------|------------------|------------------|------------------|---------------------|---------------|
|   | ACTUAL           | APPROVED BUDGET  | REQUESTED BUDGET | APPROVED BUDGET  | AMOUNT              | PER CENT      |
| <b>Grants</b>   |                  |                  |                  |                  |                     |               |
| Personal Services   | 327,680          | 361,551          | 394,839          | 410,768          | 49,217              | 13.61%        |
| Operating   | 191,147          | 147,288          | 150,693          | 150,514          | 3,226               | 2.19%         |
| Professional Services                                     | 124,455          | 128,703          | 138,221          | 137,814          | 9,111               | 7.08%         |
| Communications  | 55               | 0                | 0                | 0                | 0                   | 0.00%         |
| Transportation  | 7,878            | 13,919           | 12,169           | 5,423            | (8,496)             | -61.04%       |
| Insurance   | 350              | 350              | 350              | 350              | 0                   | 0.00%         |
| Miscellaneous   | 14,794           | 49,883           | 40,683           | 45,071           | (4,812)             | -9.65%        |
| Equipment   | 6,801            | 3,500            | 4,661            | 4,661            | 1,161               | 33.17%        |
| Other   | 0                | 1,200            | 1,200            | 1,200            | 0                   | 0.00%         |
| Grants  | 673,160          | 706,394          | 742,816          | 755,801          | 49,407              | 6.99%         |
| <b>Total - Department on Aging</b>                        | <b>2,443,372</b> | <b>2,112,317</b> | <b>2,218,150</b> | <b>2,428,911</b> | <b>316,594</b>      | <b>14.99%</b> |
| <b>County Attorney</b>                                    |                  |                  |                  |                  |                     |               |
| Personal Services   | 351,296          | 394,786          | 473,775          | 457,964          | 63,178              | 16.00%        |
| Operating Supplies  | 12,214           | 16,230           | 18,380           | 18,380           | 2,150               | 13.25%        |
| Professional Services                                     | 99,549           | 100,000          | 110,000          | 110,000          | 10,000              | 10.00%        |
| Communications  | 1,562            | 1,742            | 2,522            | 2,522            | 780                 | 44.78%        |
| Transportation  | 469              | 563              | 813              | 813              | 250                 | 44.40%        |
| Rentals   | 1,471            | 2,950            | 2,950            | 2,950            | 0                   | 0.00%         |
| Miscellaneous   | 1,660            | 2,680            | 6,230            | 6,230            | 3,550               | 132.46%       |
| Equipment   | 0                | 400              | 0                | 0                | (400)               | -100.00%      |
| <b>Total - County Attorney</b>                            | <b>468,221</b>   | <b>519,351</b>   | <b>614,670</b>   | <b>598,859</b>   | <b>79,508</b>       | <b>15.31%</b> |
| <b>Dept. of Economic &amp; Community Development</b>      |                  |                  |                  |                  |                     |               |
| <b>Administration/Office of the Director</b>              |                  |                  |                  |                  |                     |               |
| Personal Services   | 184,137          | 195,757          | 213,149          | 199,034          | 3,277               | 1.67%         |
| Operating Supplies  | 4,245            | 5,400            | 5,400            | 4,600            | (800)               | -14.81%       |
| Professional Services                                     | 570              | 2,750            | 4,542            | 3,292            | 542                 | 19.71%        |
| Communications  | 19,338           | 23,878           | 28,878           | 25,878           | 2,000               | 8.38%         |
| Transportation  | 3,131            | 3,942            | 4,293            | 4,293            | 351                 | 8.90%         |
| Miscellaneous   | 7,649            | 9,300            | 9,300            | 9,300            | 0                   | 0.00%         |
| Equipment   | 119              | 0                | 900              | 900              | 900                 | 0.00%         |
| Administration/Office of the Director                     | 219,189          | 241,027          | 266,462          | 247,297          | 6,270               | 2.60%         |
| <b>Tourism Development</b>                                |                  |                  |                  |                  |                     |               |
| Personal Services   | 116,052          | 124,084          | 178,619          | 120,990          | (3,094)             | -2.49%        |
| Operating Supplies  | 140,666          | 169,925          | 175,925          | 166,925          | (3,000)             | -1.77%        |
| Professional Services                                     | 77,603           | 97,166           | 99,000           | 94,000           | (3,166)             | -3.26%        |
| Transportation  | 3,583            | 4,610            | 6,064            | 5,701            | 1,091               | 23.67%        |
| Miscellaneous   | 17,475           | 24,960           | 25,860           | 24,960           | 0                   | 0.00%         |
| Tourism Development                                       | 355,379          | 420,745          | 485,468          | 412,576          | (8,169)             | -1.94%        |
| <b>Agriculture &amp; Seafood Development</b>              |                  |                  |                  |                  |                     |               |
| Personal Services   | 122,638          | 129,354          | 145,471          | 145,103          | 15,749              | 12.18%        |
| Operating Supplies  | 2,873            | 3,400            | 3,400            | 3,400            | 0                   | 0.00%         |
| Transportation  | 3,620            | 3,877            | 4,609            | 4,609            | 732                 | 18.88%        |
| Miscellaneous   | 1,217            | 1,500            | 2,500            | 2,500            | 1,000               | 66.67%        |
| Agriculture & Seafood Development                         | 130,348          | 138,131          | 155,980          | 155,612          | 17,481              | 12.66%        |
| <b>Business Development/Lexington Park Revitalization</b> |                  |                  |                  |                  |                     |               |
| Personal Services   | 219,693          | 256,486          | 293,766          | 291,107          | 34,621              | 13.50%        |
| Professional Services                                     | 199,354          | 95,000           | 15,000           | 15,000           | (80,000)            | -84.21%       |
| Operating Supplies  | 23,855           | 28,000           | 23,800           | 23,800           | (4,200)             | -15.00%       |
| Transportation  | 2,810            | 5,294            | 6,165            | 6,165            | 871                 | 16.45%        |
| Miscellaneous   | 10,763           | 16,100           | 16,100           | 14,100           | (2,000)             | -12.42%       |
| Business Development                                      | 456,475          | 400,880          | 354,831          | 350,172          | (50,708)            | -12.65%       |

APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit                         | FY 2006          | FY 2007          | FY2008           | FY2008           | INCREASE (DECREASE) |               |
|--|------------------|------------------|------------------|------------------|---------------------|---------------|
|  | ACTUAL           | APPROVED BUDGET  | REQUESTED BUDGET | APPROVED BUDGET  | AMOUNT              | PER CENT      |
| Housing  |                  |                  |                  |                  |                     |               |
| Personal Services                                | 854,301          | 1,340,745        | 1,566,023        | 1,504,227        | 163,482             | 12.19%        |
| Professional Services                            | 0                | 50,000           | 55,500           | 50,000           | 0                   | 0.00%         |
| Communication                                    | 36,576           | 37,385           | 38,105           | 37,385           | 0                   | 0.00%         |
| Transportation                                   | 5,198            | 10,804           | 11,884           | 11,884           | 1,080               | 10.00%        |
| Other-Retiree Health                             | 6,231            | 3,457            | 9,800            | 9,800            | 6,343               | 183.48%       |
| Housing  | 902,306          | 1,442,391        | 1,681,312        | 1,613,296        | 170,905             | 11.85%        |
| Grants   |                  |                  |                  |                  |                     |               |
| Personal Services                                | 43,916           | 3,905            | 0                | 0                | (3,905)             | -100.00%      |
| Operating Supplies                               | 39,555           | 40,000           | 59,629           | 59,629           | 19,629              | 49.07%        |
| Transportation                                   | 72               | 0                | 0                | 0                | 0                   | 0.00%         |
| Public Utilities                                 | 4,725            | 0                | 0                | 0                | 0                   | 0.00%         |
| Miscellaneous                                    | 594,580          | 250,000          | 253,396          | 253,396          | 3,396               | 1.36%         |
| Professional Services                            | 99,305           | 0                | 0                | 0                | 0                   | 0.00%         |
| Grants   | 782,153          | 293,905          | 313,025          | 313,025          | 19,120              | 6.51%         |
| <b>Total - Dept of Economic &amp; Comm. Dev.</b> | <b>2,845,850</b> | <b>2,937,079</b> | <b>3,257,078</b> | <b>3,091,978</b> | <b>154,899</b>      | <b>5.27%</b>  |
| Department of Finance                            |                  |                  |                  |                  |                     |               |
| Director of Finance                              |                  |                  |                  |                  |                     |               |
| Personal Services                                | 446,607          | 484,397          | 527,921          | 523,009          | 38,612              | 7.97%         |
| Operating Supplies                               | 6,397            | 17,525           | 15,700           | 14,700           | (2,825)             | -16.12%       |
| Professional Services                            | 1,014            | 0                | 0                | 0                | 0                   | 0.00%         |
| Communications                                   | 16,973           | 17,000           | 18,000           | 18,000           | 1,000               | 5.88%         |
| Transportation                                   | 352              | 1,000            | 1,089            | 1,089            | 89                  | 8.90%         |
| Rentals  | 0                | 2,252            | 2,250            | 2,250            | (2)                 | -0.09%        |
| Miscellaneous                                    | 2,657            | 3,225            | 3,300            | 3,300            | 75                  | 2.33%         |
| Director of Finance                              | 474,000          | 525,399          | 568,260          | 562,348          | 36,949              | 7.03%         |
| Accounting                                       |                  |                  |                  |                  |                     |               |
| Personal Services                                | 365,956          | 410,010          | 448,342          | 439,049          | 29,039              | 7.08%         |
| Operating Supplies                               | 7,769            | 12,500           | 14,800           | 14,800           | 2,300               | 18.40%        |
| Professional Services                            | 1,525            | 1,142            | 1,142            | 1,142            | 0                   | 0.00%         |
| Transportation                                   | 144              | 500              | 545              | 545              | 45                  | 9.00%         |
| Miscellaneous                                    | 668              | 700              | 700              | 700              | 0                   | 0.00%         |
| Equipment  | 246              | 0                | 0                | 0                | 0                   | 0.00%         |
| Accounting                                       | 376,308          | 424,852          | 465,529          | 456,236          | 31,384              | 7.39%         |
| Auditing   |                  |                  |                  |                  |                     |               |
| Professional Services                            | 45,080           | 60,860           | 58,100           | 54,100           | (6,760)             | -11.11%       |
| Auditing   | 45,080           | 60,860           | 58,100           | 54,100           | (6,760)             | -11.11%       |
| Procurement                                      |                  |                  |                  |                  |                     |               |
| Personal Services                                | 232,116          | 254,348          | 274,044          | 269,781          | 15,433              | 6.07%         |
| Operating Supplies                               | 3,227            | 7,100            | 6,400            | 6,400            | (700)               | -9.86%        |
| Professional Services                            | 744              | 0                | 0                | 0                | 0                   | 0.00%         |
| Communications                                   | 4,548            | 4,550            | 4,650            | 4,650            | 100                 | 2.20%         |
| Transportation                                   | 46               | 176              | 192              | 192              | 16                  | 9.09%         |
| Rentals  | 0                | 2,252            | 2,250            | 2,250            | (2)                 | -0.09%        |
| Miscellaneous                                    | 395              | 400              | 400              | 400              | 0                   | 0.00%         |
| Procurement                                      | 241,076          | 268,826          | 287,936          | 283,673          | 14,847              | 5.52%         |
| Copy Center                                      |                  |                  |                  |                  |                     |               |
| Operating Supplies                               | 7,439            | 10,000           | 10,000           | 10,000           | 0                   | 0.00%         |
| Professional Services                            | 8,600            | 13,000           | 7,000            | 7,000            | (6,000)             | -46.15%       |
| Rentals  | 3,900            | 2,740            | 9,116            | 9,116            | 6,376               | 232.70%       |
| Copy Center                                      | 19,939           | 25,740           | 26,116           | 26,116           | 376                 | 1.46%         |
| <b>Total - Department of Finance</b>             | <b>1,156,403</b> | <b>1,305,677</b> | <b>1,405,941</b> | <b>1,382,473</b> | <b>76,796</b>       | <b>5.88%</b>  |
| Marcey Halfway House                             |                  |                  |                  |                  |                     |               |
| Personal Services                                | 339,043          | 363,752          | 382,967          | 385,129          | 21,377              | 5.88%         |
| Operating Supplies                               | 39,479           | 33,635           | 40,109           | 40,109           | 6,474               | 19.25%        |
| Professional Services                            | 25,835           | 25,332           | 32,034           | 32,034           | 6,702               | 26.46%        |
| Communications                                   | 5,538            | 4,165            | 4,691            | 4,691            | 526                 | 12.63%        |
| Transportation                                   | 2,242            | 3,314            | 2,424            | 2,424            | (890)               | -26.86%       |
| Equipment & Furniture                            | 0                | 0                | 8,750            | 8,750            | 8,750               | 0.00%         |
| Repairs and Maintenance                          | 899              | 1,000            | 0                | 0                | (1,000)             | -100.00%      |
| Rentals  | 0                | 0                | 2,208            | 744              | 744                 | 0.00%         |
| Total - Marcey Halfway House                     | 413,036          | 431,198          | 473,183          | 473,881          | 42,683              | 9.90%         |
| Department of Information Technology             |                  |                  |                  |                  |                     |               |
| Personal Services                                | 1,017,710        | 1,104,694        | 1,215,781        | 1,184,723        | 80,029              | 7.24%         |
| Operating Supplies                               | 493,373          | 533,513          | 644,787          | 510,787          | (22,726)            | -4.26%        |
| Professional Services                            | 43,565           | 51,200           | 62,300           | 52,300           | 1,100               | 2.15%         |
| Communications                                   | 71,412           | 109,500          | 100,800          | 100,800          | (8,700)             | -7.95%        |
| Transportation                                   | 2,161            | 2,598            | 2,590            | 2,590            | (8)                 | -0.31%        |
| Miscellaneous                                    | 6,475            | 12,300           | 12,300           | 12,300           | 0                   | 0.00%         |
| Equipment  | 284,011          | 252,447          | 179,744          | 164,744          | (87,703)            | -34.74%       |
| Other - Lease Payments                           | 10,863           | 49,500           | 62,000           | 59,460           | 9,960               | 20.12%        |
| <b>Total - Dept. of Information Technology</b>   | <b>1,929,570</b> | <b>2,115,752</b> | <b>2,280,302</b> | <b>2,087,704</b> | <b>(28,048)</b>     | <b>-1.33%</b> |

APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit                              | FY 2006          | FY 2007          | FY2008           | FY2008           | INCREASE (DECREASE) |              |
|---|------------------|------------------|------------------|------------------|---------------------|--------------|
|   | ACTUAL           | APPROVED BUDGET  | REQUESTED BUDGET | APPROVED BUDGET  | AMOUNT              | PER CENT     |
| <b>Department of Human Resources</b>                  |                  |                  |                  |                  |                     |              |
| Human Resources                                       |                  |                  |                  |                  |                     |              |
| Personal Services                                     | 391,025          | 460,169          | 500,638          | 489,061          | 28,892              | 6.28%        |
| Operating Supplies                                    | 38,734           | 44,860           | 91,160           | 80,160           | 35,300              | 78.69%       |
| Professional Services                                 | 38,266           | 36,350           | 37,000           | 37,000           | 650                 | 1.79%        |
| Communications  | 3,231            | 4,120            | 4,120            | 4,120            | 0                   | 0.00%        |
| Transportation  | 644              | 1,600            | 1,742            | 1,742            | 142                 | 8.88%        |
| Miscellaneous   | 11,457           | 17,855           | 17,855           | 13,055           | (4,800)             | -26.88%      |
| Equipment   | 486              | 0                | 300              | 300              | 300                 | 0.00%        |
| Human Resources                                       | 483,843          | 564,954          | 652,815          | 625,438          | 60,484              | 10.71%       |
| <b>Risk Management</b>                                |                  |                  |                  |                  |                     |              |
| Personal Services                                     | 31,369           | 40,004           | 43,860           | 43,062           | 3,058               | 7.64%        |
| Operating Supplies                                    | 4,593            | 3,350            | 3,950            | 3,950            | 600                 | 17.91%       |
| Professional Services                                 | 0                | 0                | 7,500            | 7,500            | 7,500               | 0.00%        |
| Transportation  | 787              | 1,200            | 1,307            | 1,307            | 107                 | 8.92%        |
| Insurance   | 765,196          | 942,389          | 1,083,747        | 1,018,872        | 76,483              | 8.12%        |
| Miscellaneous   | 1,230            | 3,270            | 4,700            | 3,500            | 230                 | 7.03%        |
| Risk Management                                       | 803,175          | 990,213          | 1,145,064        | 1,078,191        | 87,978              | 8.88%        |
| <b>Total - Department of Human Resources</b>          | <b>1,287,018</b> | <b>1,555,167</b> | <b>1,797,879</b> | <b>1,703,629</b> | <b>148,462</b>      | <b>9.55%</b> |
| <b>Department of Land Use &amp; Growth Management</b> |                  |                  |                  |                  |                     |              |
| Administration  |                  |                  |                  |                  |                     |              |
| Personal Services                                     | 326,739          | 465,151          | 508,307          | 517,000          | 51,849              | 11.15%       |
| Operating Supplies                                    | 46,556           | 65,510           | 65,510           | 65,510           | 0                   | 0.00%        |
| Professional Services                                 | 17,996           | 34,050           | 31,900           | 31,900           | (2,150)             | -6.31%       |
| Communications  | 14,851           | 16,360           | 16,360           | 16,360           | 0                   | 0.00%        |
| Transportation  | 454              | 1,054            | 1,148            | 1,148            | 94                  | 8.92%        |
| Rentals   | 0                | 300              | 6,000            | 6,000            | 5,700               | 1900.00%     |
| Miscellaneous   | 1,231            | 4,950            | 4,950            | 4,950            | 0                   | 0.00%        |
| Equipment   | 1,870            | 660              | 11,674           | 11,674           | 11,014              | 1668.79%     |
| Administration  | 409,697          | 588,035          | 645,849          | 654,542          | 66,507              | 11.31%       |
| <b>Comprehensive Planning</b>                         |                  |                  |                  |                  |                     |              |
| Personal Services                                     | 417,201          | 509,581          | 624,530          | 562,581          | 53,000              | 10.40%       |
| Operating Supplies                                    | 7,913            | 10,400           | 8,500            | 8,500            | (1,900)             | -18.27%      |
| Professional Services                                 | 8,720            | 50,800           | 55,200           | 55,200           | 4,400               | 8.66%        |
| Transportation  | 473              | 1,408            | 4,033            | 4,033            | 2,625               | 186.43%      |
| Miscellaneous   | 4,718            | 8,875            | 6,850            | 6,850            | (2,025)             | -22.82%      |
| Other Lease Payment                                   | 0                | 10,872           | 0                | 0                | (10,872)            | -100.00%     |
| Equipment   | 742              | 3,800            | 15,800           | 12,000           | 8,200               | 215.79%      |
| Comprehensive Planning                                | 439,767          | 595,736          | 714,913          | 649,164          | 53,428              | 8.97%        |

APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit      | FY 2006 | FY 2007         | FY2008           | FY2008          | INCREASE (DECREASE) |          |
|-------------------------------|---------|-----------------|------------------|-----------------|---------------------|----------|
|                               | ACTUAL  | APPROVED BUDGET | REQUESTED BUDGET | APPROVED BUDGET | AMOUNT              | PER CENT |
| Development Services          |         |                 |                  |                 |                     |          |
| Personal Services             | 469,115 | 549,292         | 644,959          | 264,568         | (284,724)           | -51.83%  |
| Operating Supplies            | (128)   | 2,485           | 2,485            | 1,785           | (700)               | -28.17%  |
| Professional Services         | 6,396   | 51,500          | 51,500           | 41,500          | (10,000)            | -19.42%  |
| Transportation                | 752     | 3,744           | 4,103            | 3,603           | (141)               | -3.77%   |
| Miscellaneous                 | 1,628   | 4,600           | 4,600            | 2,200           | (2,400)             | -52.17%  |
| Equipment                     | 0       | 500             | 4,300            | 250             | (250)               | -50.00%  |
| Development Services          | 477,763 | 612,121         | 711,947          | 313,906         | (298,215)           | -48.72%  |
| Zoning Administration         |         |                 |                  |                 |                     |          |
| Personal Services             | 0       | 0               | 0                | 392,615         | 392,615             | 100.00%  |
| Operating Supplies            | 0       | 0               | 0                | 300             | 300                 | 100.00%  |
| Professional Services         | 0       | 0               | 0                | 10,000          | 10,000              | 100.00%  |
| Transportation                | 0       | 0               | 0                | 500             | 500                 | 100.00%  |
| Miscellaneous                 | 0       | 0               | 0                | 2,400           | 2,400               | 100.00%  |
| Equipment                     | 0       | 0               | 0                | 4,050           | 4,050               | 100.00%  |
| Zoning Administration         | 0       | 0               | 0                | 409,865         | 409,865             | 100.00%  |
| Planning Commission           |         |                 |                  |                 |                     |          |
| Personal Services             | 20,205  | 21,448          | 21,787           | 21,946          | 498                 | 2.32%    |
| Miscellaneous                 | 1,005   | 1,655           | 2,505            | 2,505           | 850                 | 51.36%   |
| Planning Commission           | 21,210  | 23,103          | 24,292           | 24,451          | 1,348               | 5.83%    |
| Boards and Commissions        |         |                 |                  |                 |                     |          |
| Personal Services             | 14,169  | 18,564          | 18,811           | 18,845          | 281                 | 1.51%    |
| Transportation                | 0       | 352             | 383              | 383             | 31                  | 8.81%    |
| Miscellaneous                 | 555     | 1,655           | 2,505            | 2,505           | 850                 | 51.36%   |
| Boards and Commissions        | 14,724  | 20,571          | 21,699           | 21,733          | 1,162               | 5.65%    |
| Historical Preservation       |         |                 |                  |                 |                     |          |
| Operating Supplies            | 126     | 2,170           | 2,230            | 2,230           | 60                  | 2.76%    |
| Professional Services         | 0       | 200             | 530              | 530             | 330                 | 165.00%  |
| Transportation                | 0       | 169             | 184              | 184             | 15                  | 8.88%    |
| Miscellaneous                 | 265     | 560             | 230              | 230             | (330)               | -58.93%  |
| Historical Preservation       | 391     | 3,099           | 3,174            | 3,174           | 75                  | 2.42%    |
| Permit Services               |         |                 |                  |                 |                     |          |
| Personal Services             | 221,623 | 239,650         | 275,915          | 268,819         | 29,169              | 12.17%   |
| Professional Services         | 1,467   | 2,600           | 300              | 300             | (2,300)             | -88.46%  |
| Miscellaneous                 | 185     | 400             | 400              | 400             | 0                   | 0.00%    |
| Equipment                     | 3,479   | 1,800           | 1,500            | 1,500           | (300)               | -16.67%  |
| Permit Services               | 226,754 | 244,450         | 278,115          | 271,019         | 26,569              | 10.87%   |
| Inspections & Compliance      |         |                 |                  |                 |                     |          |
| Personal Services             | 439,185 | 460,294         | 526,777          | 482,212         | 21,918              | 4.76%    |
| Operating Supplies            | 4,087   | 7,600           | 9,600            | 9,600           | 2,000               | 26.32%   |
| Professional Services         | 17,884  | 32,000          | 31,400           | 9,400           | (22,600)            | -70.63%  |
| Transportation                | 12,139  | 14,221          | 15,633           | 15,633          | 1,412               | 9.93%    |
| Miscellaneous                 | 1,555   | 4,033           | 4,033            | 4,033           | 0                   | 0.00%    |
| Equipment                     | 0       | 0               | 1,750            | 1,750           | 1,750               | 100.00%  |
| Other-Equipment Lease         | 0       | 0               | 10,872           | 10,906          | 10,906              | 100.00%  |
| Inspections & Compliance      | 474,850 | 518,148         | 600,065          | 533,534         | 15,386              | 2.97%    |
| Board of Electrical Examiners |         |                 |                  |                 |                     |          |
| Operating Supplies            | 109     | 1,200           | 2,500            | 2,500           | 1,300               | 108.33%  |
| Professional Services         | 5,950   | 6,500           | 10,500           | 10,500          | 4,000               | 61.54%   |
| Communications                | 4       | 265             | 600              | 600             | 335                 | 126.42%  |
| Transportation                | 713     | 1,126           | 1,526            | 1,526           | 400                 | 35.52%   |
| Miscellaneous                 | 50      | 195             | 225              | 225             | 30                  | 15.38%   |
| Board of Electrical Examiners | 6,826   | 9,286           | 15,351           | 15,351          | 6,065               | 65.31%   |
| Building Code Appeals Board   |         |                 |                  |                 | 0                   |          |
| Operating Supplies            | 0       | 0               | 1,200            | 1,200           | 1,200               | 0.00%    |
| Building Code Appeals Board   | 0       | 0               | 1,200            | 1,200           | 1,200               | 100.00%  |

APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit                        | FY 2006          | FY 2007          | FY2008           | FY2008           | INCREASE (DECREASE) |              |
|---|------------------|------------------|------------------|------------------|---------------------|--------------|
|   | ACTUAL           | APPROVED BUDGET  | REQUESTED BUDGET | APPROVED BUDGET  | AMOUNT              | PER CENT     |
| Comm on the Environment                         |                  |                  |                  |                  |                     |              |
| Operating Supplies                              | 0                | 0                | 1,175            | 1,175            | 1,175               | 100.00%      |
| Professional Services                           | 0                | 0                | 400              | 400              | 400                 | 100.00%      |
| Communications                                  | 0                | 0                | 225              | 225              | 225                 | 100.00%      |
| Rentals   | 0                | 0                | 200              | 200              | 200                 | 100.00%      |
| Comm on the Environment                         | 0                | 0                | 2,000            | 2,000            | 2,000               | 100.00%      |
| Plumbing & Gas Board                            |                  |                  |                  |                  |                     |              |
| Operating Supplies                              | 0                | 0                | 1,200            | 1,200            | 1,200               | 100.00%      |
| Transportation                                  | 0                | 0                | 1,200            | 1,200            | 1,200               | 100.00%      |
| Communications                                  | 0                | 0                | 300              | 300              | 300                 | 100.00%      |
| Miscellaneous                                   | 0                | 0                | 195              | 195              | 195                 | 100.00%      |
| Plumbing & Gas Board                            | 0                | 0                | 2,895            | 2,895            | 2,895               | 100.00%      |
| Grants  |                  |                  |                  |                  |                     |              |
| Professional Services                           | 18,900           | 192,400          | 18,000           | 18,000           | (174,400)           | -90.64%      |
| Miscellaneous                                   | 1,200            | 1,015            | 1,005            | 1,005            | (10)                | -0.99%       |
| Grants  | 20,100           | 193,415          | 19,005           | 19,005           | (174,410)           | -90.17%      |
| <b>Total - Land Use &amp; Growth Management</b> | <b>2,092,082</b> | <b>2,807,964</b> | <b>3,040,505</b> | <b>2,921,839</b> | <b>113,875</b>      | <b>4.06%</b> |
| Department of Public Works and Transportation   |                  |                  |                  |                  |                     |              |
| Administration                                  |                  |                  |                  |                  |                     |              |
| Personal Services                               | 330,332          | 356,486          | 384,129          | 377,114          | 20,628              | 5.79%        |
| Operating Supplies                              | 2,837            | 3,425            | 3,425            | 3,425            | 0                   | 0.00%        |
| Professional Services                           | 719              | 2,500            | 2,500            | 2,500            | 0                   | 0.00%        |
| Communications                                  | 11,139           | 11,023           | 11,023           | 11,023           | 0                   | 0.00%        |
| Transportation                                  | 0                | 141              | 154              | 154              | 13                  | 9.22%        |
| Rentals   | 3,586            | 2,500            | 3,400            | 3,400            | 900                 | 36.00%       |
| Miscellaneous                                   | 200              | 1,450            | 1,450            | 1,450            | 0                   | 0.00%        |
| Administration                                  | 348,813          | 377,525          | 406,081          | 399,066          | 21,541              | 5.71%        |
| Engineering Services                            |                  |                  |                  |                  |                     |              |
| Personal Services                               | 253,109          | 298,499          | 471,798          | 567,463          | 268,964             | 90.11%       |
| Operating Supplies                              | 1,720            | 5,120            | 5,120            | 5,120            | 0                   | 0.00%        |
| Professional Services                           | 11,463           | 11,200           | 11,200           | 11,200           | 0                   | 0.00%        |
| Communication                                   | 0                | 0                | 400              | 400              | 400                 | 0.00%        |
| Transportation                                  | 449              | 422              | 460              | 460              | 38                  | 9.00%        |
| Miscellaneous                                   | 1,300            | 2,270            | 3,043            | 3,043            | 773                 | 34.05%       |
| Engineering Services                            | 268,041          | 317,511          | 492,021          | 587,686          | 270,175             | 85.09%       |
| Development Review                              |                  |                  |                  |                  |                     |              |
| Personal Services                               | 200,420          | 212,813          | 180,412          | 175,741          | (37,072)            | -17.42%      |
| Operating Supplies                              | 832              | 1,675            | 1,675            | 1,675            | 0                   | 0.00%        |
| Professional Services                           | 24,629           | 60,300           | 60,300           | 60,300           | 0                   | 0.00%        |
| Transportation                                  | 0                | 422              | 460              | 460              | 38                  | 9.00%        |
| Miscellaneous                                   | 75               | 625              | 625              | 625              | 0                   | 0.00%        |
| Development Review                              | 225,956          | 275,835          | 243,472          | 238,801          | (37,034)            | -13.43%      |
| Construction & Inspections                      |                  |                  |                  |                  |                     |              |
| Personal Services                               | 368,162          | 382,275          | 422,430          | 416,539          | 34,264              | 8.96%        |
| Operating Supplies                              | 3,648            | 3,800            | 3,800            | 3,800            | 0                   | 0.00%        |
| Professional Services                           | 11,321           | 10,100           | 10,100           | 10,100           | 0                   | 0.00%        |
| Communications                                  | 2,158            | 2,300            | 2,300            | 2,300            | 0                   | 0.00%        |
| Transportation                                  | 8,645            | 12,431           | 13,667           | 13,667           | 1,236               | 9.94%        |
| Other Lease Payment                             | 0                | 3,624            | 3,624            | 3,635            | 11                  | 0.30%        |
| Equipment                                       | 795              | 0                | 0                | 0                | 0                   | 0.00%        |
| Construction & Inspections                      | 394,729          | 414,530          | 455,921          | 450,041          | 35,511              | 8.57%        |



APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit             | FY 2006   | FY 2007   | FY2008           | FY2008          | INCREASE (DECREASE) |          |
|--------------------------------------|-----------|---|------------------|-----------------|---------------------|----------|
|                                      | ACTUAL    | APPROVED BUDGET                                       | REQUESTED BUDGET | APPROVED BUDGET | AMOUNT              | PER CENT |
| County Highways                      |           |   |                  |                 |                     |          |
| Personal Services                    | 2,081,293 | 2,265,525   | 2,541,851        | 2,474,951       | 209,426             | 9.24%    |
| Operating Supplies                   | 36,219    | 37,665  | 39,015           | 39,015          | 1,350               | 3.58%    |
| Professional Services                | 144,098   | 151,500   | 151,500          | 151,500         | 0                   | 0.00%    |
| Communications                       | 3,840     | 3,500   | 4,400            | 4,400           | 900                 | 25.71%   |
| Transportation                       | 139,284   | 221,482   | 243,630          | 223,630         | 2,148               | 0.97%    |
| Public Utility Service               | 38,526    | 71,833  | 71,833           | 71,833          | 0                   | 0.00%    |
| Rentals                              | 16,014    | 20,000  | 20,000           | 20,000          | 0                   | 0.00%    |
| Miscellaneous                        | 235,129   | 317,390   | 334,590          | 329,590         | 12,200              | 3.84%    |
| Other -Lease Payment                 | 93,902    | 223,277   | 223,277          | 262,832         | 39,555              | 17.72%   |
| Equipment                            | 2,253     | 0   | 52,500           | 33,500          | 33,500              | 0.00%    |
| County Highways                      | 2,790,558 | 3,312,172   | 3,682,596        | 3,611,251       | 299,079             | 9.03%    |
| Solid Waste                          |           | * Also see Solid Waste and Recycling Fund for FY 2008 |                  |                 |                     |          |
| Personal Services                    | 731,692   | 882,942   | 994,887          | 0               | (882,942)           | -100.00% |
| Operating Supplies                   | 35,642    | 40,300  | 44,650           | 0               | (40,300)            | -100.00% |
| Professional Services                | 87,429    | 201,171   | 1,564,850        | 0               | (201,171)           | -100.00% |
| Communications                       | 4,149     | 3,500   | 4,500            | 0               | (3,500)             | -100.00% |
| Transportation                       | 59,080    | 158,372   | 90,837           | 0               | (158,372)           | -100.00% |
| Public Utility Service               | 5,479     | 28,167  | 33,250           | 0               | (28,167)            | -100.00% |
| Rentals                              | 92        | 300   | 0                | 0               | (300)               | -100.00% |
| Miscellaneous-Subsidy                | 0         | 0   | 0                | 1,450,375       | 1,450,375           | 100.00%  |
| Tip Fees                             | 1,461,100 | 1,712,051   | 1,890,725        | 0               | (1,712,051)         | -100.00% |
| Other Lease Payment                  | 75,716    | 173,831   | 173,831          | 0               | (173,831)           | -100.00% |
| Equipment                            | 17,071    | 7,400   | 5,000            | 0               | (7,400)             | -100.00% |
| Solid Waste                          | 2,477,450 | 3,208,034   | 4,802,530        | 1,450,375       | (1,757,659)         | -54.79%  |
| Recycling                            |           | * Also see Solid Waste and Recycling Fund for FY 2008 |                  |                 |                     |          |
| Personal Services                    | 96,872    | 102,734   | 124,558          | 0               | (102,734)           | -100.00% |
| Operating Supplies                   | 6,501     | 4,550   | 7,750            | 0               | (4,550)             | -100.00% |
| Professional Services                | 213,556   | 250,000   | 250,000          | 0               | (250,000)           | -100.00% |
| Transportation                       | 2,397     | 5,613   | 3,770            | 0               | (5,613)             | -100.00% |
| Rentals                              | 19,988    | 25,000  | 46,000           | 0               | (25,000)            | -100.00% |
| Miscellaneous                        | 34,233    | 50,150  | 50,150           | 0               | (50,150)            | -100.00% |
| Equipment                            | 0         | 3,500   | 5,000            | 0               | (3,500)             | -100.00% |
| Recycling                            | 373,547   | 441,547   | 487,228          | 0               | (441,547)           | -100.00% |
| Mailroom/Messenger Services          |           |   |                  |                 |                     |          |
| Personal Services                    | 98,609    | 103,756   | 119,541          | 117,046         | 13,290              | 12.81%   |
| Operating Supplies                   | 400       | 650   | 650              | 650             | 0                   | 0.00%    |
| Communications                       | (1,051)   | 900   | 900              | 900             | 0                   | 0.00%    |
| Transportation                       | 2,209     | 2,701   | 3,630            | 3,630           | 929                 | 34.39%   |
| Rentals                              | 10,219    | 11,150  | 11,900           | 11,900          | 750                 | 6.73%    |
| Mailroom/Messenger Services          | 110,386   | 119,157   | 136,621          | 134,126         | 14,969              | 12.56%   |
| Vehicle Maintenance Shop             |           |   |                  |                 |                     |          |
| Personal Services                    | 554,626   | 606,085   | 664,555          | 653,485         | 47,400              | 7.82%    |
| Operating Supplies                   | 35,955    | 36,850  | 37,850           | 37,850          | 1,000               | 2.71%    |
| Professional Services                | 3,377     | 4,769   | 5,129            | 5,129           | 360                 | 7.55%    |
| Communications                       | 4,597     | 4,954   | 4,954            | 4,954           | 0                   | 0.00%    |
| Transportation                       | 458,418   | 546,753   | 553,000          | 548,000         | 1,247               | 0.23%    |
| Equipment                            | 5,699     | 5,700   | 289,445          | 5,700           | 0                   | 0.00%    |
| Other Lease Payment                  | 0         | 0   | 0                | 26,003          | 26,003              | 100.00%  |
| Vehicle Maintenance Shop             | 1,062,672 | 1,205,111   | 1,554,933        | 1,281,121       | 76,010              | 6.31%    |
| Non-Public School Bus Transportation |           |   |                  |                 |                     |          |
| Personal Services                    | 77,202    | 67,380  | 74,290           | 73,233          | 5,853               | 8.69%    |
| Professional Services                | 1,682,296 | 1,753,985   | 1,858,300        | 1,777,400       | 23,415              | 1.33%    |
| Communications                       | 8,553     | 9,670   | 11,200           | 11,200          | 1,530               | 15.82%   |
| Transportation                       | 0         | 141   | 154              | 154             | 13                  | 9.22%    |
| Insurance                            | 31,803    | 35,000  | 40,250           | 40,250          | 5,250               | 15.00%   |
| Miscellaneous                        | 180       | 1,335   | 13,835           | 1,335           | 0                   | 0.00%    |
| Non-Public School Bus Transportation | 1,800,034 | 1,867,511   | 1,998,029        | 1,903,572       | 36,061              | 1.93%    |

APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit                        | FY 2006           | FY 2007                                       | FY2008            | FY2008            | INCREASE (DECREASE) |               |
|---|-------------------|---|-------------------|-------------------|---------------------|---------------|
|   | ACTUAL            | APPROVED BUDGET                               | REQUESTED BUDGET  | APPROVED BUDGET   | AMOUNT              | PER CENT      |
| St. Mary's County Airport                       |                   |   |                   |                   |                     |               |
| Operating Supplies                              | 2,764             | 1,300   | 1,300             | 1,300             | 0                   | 0.00%         |
| Professional Services                           | 5,608             | 6,857   | 9,357             | 9,357             | 2,500               | 36.46%        |
| Communications                                  | 2,226             | 2,318   | 2,318             | 2,318             | 0                   | 0.00%         |
| Transportation                                  | 0                 | 411   | 451               | 451               | 40                  | 9.73%         |
| Public Utility Service                          | 930               | 1,318   | 1,318             | 1,318             | 0                   | 0.00%         |
| Repairs and Maintenance                         | 0                 | 1,000   | 1,000             | 1,000             | 0                   | 0.00%         |
| Rentals   | 0                 | 1,143   | 0                 | 0                 | (1,143)             | -100.00%      |
| Miscellaneous                                   | 315               | 325   | 325               | 325               | 0                   | 0.00%         |
| Liability Insurance                             | 0                 | 1,493   | 1,717             | 1,717             | 224                 | 15.00%        |
| St. Mary's County Airport                       | 11,843            | 16,165  | 17,786            | 17,786            | 1,621               | 10.03%        |
| Grants/STS                                      |                   |   |                   |                   |                     |               |
| Personal Services                               | 1,345,611         | 1,532,188                                     | 1,720,592         | 1,719,883         | 187,695             | 12.25%        |
| Operating Supplies                              | 30,841            | 18,552  | 35,206            | 35,206            | 16,654              | 89.77%        |
| Professional Services                           | 71,418            | 160,900                                       | 910               | 910               | (159,990)           | -99.43%       |
| Communications                                  | 5,122             | 4,400   | 5,082             | 5,082             | 682                 | 15.50%        |
| Transportation                                  | 345,699           | 544,668                                       | 540,051           | 540,760           | (3,908)             | -0.72%        |
| Rentals   | 3,570             | 1,800   | 3,600             | 3,600             | 1,800               | 100.00%       |
| Miscellaneous                                   | 2,548             | 2,500   | 4,000             | 4,000             | 1,500               | 60.00%        |
| Grants - Sludge                                 | 7,204             | 3,600   | 4,252             | 4,252             | 652                 | 18.11%        |
| Equipment                                       | 253,069           | 177,750                                       | 149,152           | 149,152           | (28,598)            | -16.09%       |
| Grants/STS                                      | 2,065,082         | 2,446,358                                     | 2,462,845         | 2,462,845         | 16,487              | 0.67%         |
| Capital Projects                                |                   | Re-Organized to Engineering Services Division |                   |                   |                     |               |
| Personal Services                               | 133,593           | 179,525                                       | 0                 | 0                 | (179,525)           | -100.00%      |
| Operating Supplies                              | 818               | 0   | 0                 | 0                 | 0                   | 0.00%         |
| Communications                                  | 0                 | 400   | 0                 | 0                 | (400)               | -100.00%      |
| Transportation                                  | 1,697             | 0   | 0                 | 0                 | 0                   | 0.00%         |
| Miscellaneous                                   | 534               | 773   | 0                 | 0                 | (773)               | -100.00%      |
| Capital Projects                                | 136,642           | 180,698                                       | 0                 | 0                 | (180,698)           | -100.00%      |
| Building Services                               |                   |   |                   |                   |                     |               |
| Personal Services                               | 881,445           | 963,389                                       | 1,063,627         | 1,042,467         | 79,078              | 8.21%         |
| Operating Supplies                              | 130,427           | 166,964                                       | 170,464           | 170,464           | 3,500               | 2.10%         |
| Professional Services                           | 513,220           | 562,380                                       | 574,380           | 562,380           | 0                   | 0.00%         |
| Communications                                  | 19,858            | 18,643  | 18,643            | 18,643            | 0                   | 0.00%         |
| Transportation                                  | 28,567            | 21,882  | 24,070            | 24,070            | 2,188               | 10.00%        |
| Public Utility Service                          | 1,295,760         | 1,426,840                                     | 1,448,800         | 1,448,800         | 21,960              | 1.54%         |
| Repairs and Maintenance                         | 114,707           | 172,000                                       | 172,000           | 166,000           | (6,000)             | -3.49%        |
| Rentals   | 11,337            | 10,990  | 10,990            | 10,990            | 0                   | 0.00%         |
| Miscellaneous                                   | 350               | 0   | 700               | 700               | 700                 | 0.00%         |
| Other-Equipment Lease                           | 0                 | 5,663   | 5,663             | 5,752             | 89                  | 1.57%         |
| Equipment                                       | 7,040             | 7,050   | 7,050             | 7,050             | 0                   | 0.00%         |
| Building Services                               | 3,002,711         | 3,355,801                                     | 3,496,387         | 3,457,316         | 101,515             | 3.03%         |
| Carter State Office Building                    |                   |   |                   |                   |                     |               |
| Operating Supplies                              | 6,167             | 10,400  | 10,400            | 10,400            | 0                   | 0.00%         |
| Professional Services                           | 155,413           | 181,932                                       | 181,932           | 181,932           | 0                   | 0.00%         |
| Public Utility Service                          | 261,302           | 244,766                                       | 244,766           | 244,766           | 0                   | 0.00%         |
| Repairs and Maintenance                         | 44,825            | 98,600  | 98,600            | 98,600            | 0                   | 0.00%         |
| Carter State Office Building                    | 467,707           | 535,698                                       | 535,698           | 535,698           | 0                   | 0.00%         |
| <b>Total - Dept. of Public Works and Trans.</b> | <b>15,536,171</b> | <b>18,073,653</b>                             | <b>20,772,148</b> | <b>16,529,684</b> | <b>(1,543,969)</b>  | <b>-8.54%</b> |

APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit                                | FY 2006   | FY 2007         | FY2008           | FY2008          | INCREASE (DECREASE) |          |
|---|-----------|-----------------|------------------|-----------------|---------------------|----------|
|   | ACTUAL    | APPROVED BUDGET | REQUESTED BUDGET | APPROVED BUDGET | AMOUNT              | PER CENT |
| <b>Department of Recreation, Parks &amp; Comm. Svcs</b> |           |                 |                  |                 |                     |          |
| <b>Administration</b>                                   |           |                 |                  |                 |                     |          |
| Personal Services                                       | 827,531   | 885,482         | 1,041,767        | 958,754         | 73,272              | 8.27%    |
| Operating Supplies                                      | 3,881     | 5,700           | 5,950            | 5,950           | 250                 | 4.39%    |
| Professional Services                                   | 1,328     | 0               | 15,000           | 15,000          | 15,000              | 100.00%  |
| Communications  | 8,449     | 8,443           | 8,943            | 7,943           | (500)               | -5.92%   |
| Transportation  | 7,433     | 8,758           | 10,537           | 8,537           | (221)               | -2.52%   |
| Rentals   | 0         | 2,432           | 3,027            | 3,027           | 595                 | 24.47%   |
| Miscellaneous   | 990       | 16,570          | 1,820            | 1,820           | (14,750)            | -89.02%  |
| Equipment   | 50        | 0               | 0                | 0               | 0                   | 0.00%    |
| Administration  | 849,662   | 927,385         | 1,087,044        | 1,001,031       | 73,646              | 7.94%    |
| <b>Parks Maintenance</b>                                |           |                 |                  |                 |                     |          |
| Personal Services                                       | 663,992   | 845,442         | 1,178,407        | 1,003,272       | 157,830             | 18.67%   |
| Operating Supplies                                      | 36,797    | 39,600          | 80,353           | 49,365          | 9,765               | 24.66%   |
| Professional Services                                   | 61,604    | 79,557          | 83,848           | 76,347          | (3,210)             | -4.03%   |
| Communications  | 7,701     | 7,053           | 11,443           | 7,053           | 0                   | 0.00%    |
| Transportation  | 21,080    | 27,852          | 30,636           | 30,636          | 2,784               | 10.00%   |
| Public Utility Service                                  | 42,665    | 58,269          | 63,649           | 59,649          | 1,380               | 2.37%    |
| Repairs and Maintenance                                 | 577,855   | 633,182         | 653,382          | 634,382         | 1,200               | 0.19%    |
| Rentals   | 7,012     | 7,725           | 7,725            | 7,725           | 0                   | 0.00%    |
| Miscellaneous   | 808       | 1,090           | 2,365            | 1,315           | 225                 | 20.64%   |
| Other -Lease Payment                                    | 11,904    | 57,047          | 57,047           | 68,418          | 11,371              | 19.93%   |
| Equipment   | 10,172    | 3,800           | 20,700           | 20,700          | 16,900              | 444.74%  |
| Parks Maintenance                                       | 1,441,590 | 1,760,617       | 2,189,555        | 1,958,862       | 198,245             | 11.26%   |
| <b>Museum Division</b>                                  |           |                 |                  |                 |                     |          |
| Personal Services                                       | 314,411   | 392,485         | 459,720          | 450,920         | 58,435              | 14.89%   |
| Operating Supplies                                      | 27,799    | 24,042          | 28,418           | 28,418          | 4,376               | 18.20%   |
| Professional Services                                   | 5,604     | 10,250          | 9,250            | 9,250           | (1,000)             | -9.76%   |
| Communications  | 7,065     | 17,219          | 11,219           | 10,719          | (6,500)             | -37.75%  |
| Transportation  | 6,704     | 9,885           | 13,377           | 13,377          | 3,492               | 35.33%   |
| Insurance   | 3,900     | 5,160           | 6,534            | 6,534           | 1,374               | 26.63%   |
| Public Utility Service                                  | 26,048    | 35,346          | 34,846           | 34,346          | (1,000)             | -2.83%   |
| Rentals   | 2,513     | 3,000           | 5,500            | 5,500           | 2,500               | 83.33%   |
| Miscellaneous   | 552       | 600             | 600              | 600             | 0                   | 0.00%    |
| Equipment   | 2,775     | 1,600           | 0                | 0               | (1,600)             | -100.00% |
| Museum Division   | 397,371   | 499,587         | 569,464          | 559,664         | 60,077              | 12.03%   |
| <b>Community Services</b>                               |           |                 |                  |                 |                     |          |
| Personal Services                                       | 265,303   | 321,949         | 344,646          | 339,898         | 17,949              | 5.58%    |
| Operating Supplies                                      | 4,384     | 7,400           | 6,300            | 6,000           | (1,400)             | -18.92%  |
| Professional Services                                   | 13,676    | 13,450          | 13,450           | 13,450          | 0                   | 0.00%    |
| Communications  | 3,710     | 5,710           | 5,100            | 5,100           | (610)               | -10.68%  |
| Transportation  | 3,213     | 6,336           | 4,335            | 3,000           | (3,336)             | -52.65%  |
| Equipment   | 299       | 0               | 0                | 0               | 0                   | 0.00%    |
| Other -Equipment Lease                                  | 0         | 5,663           | 5,663            | 5,453           | (210)               | -3.71%   |
| Miscellaneous   | 667       | 1,020           | 800              | 800             | (220)               | -21.57%  |
| Community Services                                      | 291,252   | 361,528         | 380,294          | 373,701         | 12,173              | 3.37%    |
| <b>Human Relations Commission</b>                       |           |                 |                  |                 |                     |          |
| Operating Supplies                                      | 468       | 600             | 600              | 600             | 0                   | 0.00%    |
| Professional Services                                   | 1,505     | 1,200           | 1,700            | 1,700           | 500                 | 41.67%   |
| Transportation  | 0         | 141             | 0                | 0               | (141)               | -100.00% |
| Miscellaneous   | 259       | 350             | 450              | 450             | 100                 | 28.57%   |
| Human Relations Commission                              | 2,232     | 2,291           | 2,750            | 2,750           | 459                 | 20.03%   |

APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit                                | FY 2006          | FY 2007          | FY2008           | FY2008           | INCREASE (DECREASE) |              |
|---|------------------|------------------|------------------|------------------|---------------------|--------------|
|   | ACTUAL           | APPROVED BUDGET  | REQUESTED BUDGET | APPROVED BUDGET  | AMOUNT              | PER CENT     |
| Commission for the Disabled                             |                  |                  |                  |                  |                     |              |
| Operating Supplies                                      | 1,031            | 1,250            | 1,000            | 1,000            | (250)               | -20.00%      |
| Transportation  | 0                | 150              | 50               | 50               | (100)               | -66.67%      |
| Miscellaneous   | 0                | 150              | 250              | 250              | 100                 | 66.67%       |
| Professional Services                                   | 939              | 750              | 1,000            | 1,000            | 250                 | 33.33%       |
| Commission for the Disabled                             | 1,970            | 2,300            | 2,300            | 2,300            | 0                   | 0.00%        |
| Commission for Women                                    |                  |                  |                  |                  |                     |              |
| Operating Supplies                                      | 680              | 725              | 725              | 725              | 0                   | 0.00%        |
| Professional Services                                   | 0                | 1,100            | 1,100            | 1,100            | 0                   | 0.00%        |
| Miscellaneous   | 105              | 175              | 175              | 175              | 0                   | 0.00%        |
| Commission for Women                                    | 785              | 2,000            | 2,000            | 2,000            | 0                   | 0.00%        |
| VISTA Program   |                  |                  |                  |                  |                     |              |
| Professional Services                                   | 20,567           | 25,344           | 26,944           | 26,944           | 1,600               | 6.31%        |
| Operating Supplies                                      | 4,232            | 4,200            | 3,700            | 3,700            | (500)               | -11.90%      |
| Communications  | 496              | 740              | 740              | 740              | 0                   | 0.00%        |
| Transportation  | 2,601            | 4,928            | 4,000            | 4,000            | (928)               | -18.83%      |
| Public Utility  | 1,211            | 2,600            | 0                | 0                | (2,600)             | -100.00%     |
| Miscellaneous   | 411              | 750              | 1,500            | 1,500            | 750                 | 100.00%      |
| VISTA Program   | 29,518           | 38,562           | 36,884           | 36,884           | (1,678)             | -4.35%       |
| Grants  |                  |                  |                  |                  |                     |              |
| Personal Services                                       | 91,815           | 114,973          | 103,293          | 97,183           | (17,790)            | -15.47%      |
| Operating Supplies                                      | 29,663           | 35,290           | 29,216           | 28,774           | (6,516)             | -18.46%      |
| Professional Services                                   | 54,539           | 60,327           | 59,488           | 59,488           | (839)               | -1.39%       |
| Communications  | 2,054            | 2,000            | 2,720            | 2,720            | 720                 | 36.00%       |
| Repairs and Maintenance                                 | 45,077           | 99,000           | 99,000           | 99,000           | 0                   | 0.00%        |
| Transportation  | 4,526            | 5,000            | 5,000            | 5,000            | 0                   | 0.00%        |
| Public Utility Service                                  | 161              | 350              | 170              | 170              | (180)               | -51.43%      |
| Miscellaneous   | 43,261           | 32,445           | 14,863           | 12,915           | (19,530)            | -60.19%      |
| Rentals   | 5,150            | 2,800            | 1,000            | 1,000            | (1,800)             | -64.29%      |
| Equipment   | 5,309            | 4,700            | 0                | 0                | (4,700)             | -100.00%     |
| Grants  | 281,555          | 356,885          | 314,750          | 306,250          | (50,635)            | -14.19%      |
| <b>Total - Department of Recreation, Parks &amp; CS</b> | <b>3,295,935</b> | <b>3,951,155</b> | <b>4,585,041</b> | <b>4,243,442</b> | <b>292,287</b>      | <b>7.40%</b> |
| Public Safety   |                  |                  |                  |                  |                     |              |
| Emergency Communications Center                         |                  |                  |                  |                  |                     |              |
| Personal Services                                       | 1,217,325        | 1,497,957        | 1,949,245        | 1,906,127        | 408,170             | 27.25%       |
| Operating Supplies                                      | 11,234           | 14,100           | 15,197           | 15,197           | 1,097               | 7.78%        |
| Professional Services                                   | 12,907           | 176,305          | 21,760           | 21,760           | (154,545)           | -87.66%      |
| Communications  | 181,814          | 226,361          | 226,361          | 201,361          | (25,000)            | -11.04%      |
| Transportation  | 1,030            | 5,986            | 6,574            | 3,074            | (2,912)             | -48.65%      |
| Miscellaneous   | 1,035            | 8,400            | 14,553           | 14,553           | 6,153               | 73.25%       |
| Other-Lease Payment                                     | 0                | 0                | 0                | 57,205           | 57,205              | 100.00%      |
| Equipment   | 1,458            | 65,000           | 254,700          | 3,000            | (62,000)            | -95.38%      |
| Emergency Communications Center                         | 1,426,803        | 1,994,109        | 2,488,390        | 2,222,277        | 228,168             | 11.44%       |
| Emergency Radio Communications                          |                  |                  |                  |                  |                     |              |
| Personal Services                                       | 237,371          | 268,117          | 209,739          | 186,419          | (81,698)            | -30.47%      |
| Operating Supplies                                      | 7,581            | 21,950           | 21,550           | 18,550           | (3,400)             | -15.49%      |
| Professional Services                                   | 246,593          | 281,309          | 371,474          | 321,474          | 40,165              | 14.28%       |
| Communications  | 1,730            | 3,733            | 3,733            | 3,733            | 0                   | 0.00%        |
| Transportation  | 1,422            | 3,563            | 3,913            | 3,913            | 350                 | 9.82%        |
| Miscellaneous   | 118              | 5,470            | 1,700            | 1,700            | (3,770)             | -68.92%      |
| Other -Lease Payment                                    | 128,992          | 129,321          | 129,321          | 128,992          | (329)               | -0.25%       |
| Equipment   | 51,118           | 144,589          | 250,049          | 57,216           | (87,373)            | -60.43%      |
| Emergency Radio Communications                          | 674,925          | 858,052          | 991,479          | 721,997          | (136,055)           | -15.86%      |

APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit     | FY 2006          | FY 2007          | FY2008           | FY2008           | INCREASE (DECREASE) |                |
|------------------------------|------------------|------------------|------------------|------------------|---------------------|----------------|
|                              | ACTUAL           | APPROVED BUDGET  | REQUESTED BUDGET | APPROVED BUDGET  | AMOUNT              | PER CENT       |
| Emergency Management         |                  |                  |                  |                  |                     |                |
| Personal Services            | 171,387          | 193,117          | 260,367          | 208,158          | 15,041              | 7.79%          |
| Operating Supplies           | 2,531            | 5,410            | 9,410            | 9,410            | 4,000               | 73.94%         |
| Professional Services        | 0                | 12,000           | 15,950           | 12,750           | 750                 | 6.25%          |
| Communications               | 14,314           | 11,463           | 25,913           | 23,913           | 12,450              | 108.61%        |
| Transportation               | 3,246            | 4,587            | 5,045            | 3,545            | (1,042)             | -22.72%        |
| Rentals                      | 2,448            | 2,816            | 2,816            | 2,816            | 0                   | 0.00%          |
| Miscellaneous                | 140              | 1,100            | 6,100            | 6,100            | 5,000               | 454.55%        |
| Other-Equipment Lease        | 6,624            | 6,794            | 6,794            | 5,330            | (1,464)             | -21.55%        |
| Emergency Management         | 200,690          | 237,287          | 332,395          | 272,022          | 34,735              | 14.64%         |
| Animal Control               |                  |                  |                  |                  |                     |                |
| Personal Services            | 222,388          | 260,761          | 315,327          | 306,801          | 46,040              | 17.66%         |
| Operating Supplies           | 4,724            | 7,450            | 7,450            | 7,450            | 0                   | 0.00%          |
| Professional Services        | 246,987          | 266,070          | 266,070          | 266,070          | 0                   | 0.00%          |
| Communications               | 2,128            | 1,816            | 2,506            | 2,506            | 690                 | 38.00%         |
| Transportation               | 18,536           | 20,959           | 39,536           | 34,536           | 13,577              | 64.78%         |
| Miscellaneous                | 718              | 5,575            | 5,575            | 5,575            | 0                   | 0.00%          |
| Other-Equipment Lease        |                  | 12,231           | 12,231           | 17,468           | 5,237               | 42.82%         |
| Equipment                    | 5,793            | 4,700            | 42,600           | 5,600            | 900                 | 19.15%         |
| Animal Control               | 501,274          | 579,562          | 691,295          | 646,006          | 66,444              | 11.46%         |
| Grants                       |                  |                  |                  |                  |                     |                |
| Personal Services            | 38,299           | 75,284           | 58,235           | 56,471           | (18,813)            | -24.99%        |
| Operating Supplies           | 13,742           | 1,357,887        | 6,617            | 8,381            | (1,349,506)         | -99.38%        |
| Professional Services        | 7,072            | 55,050           | 67,255           | 67,255           | 12,205              | 22.17%         |
| Rentals                      | 548,461          | 0                | 0                | 0                | 0                   | 0.00%          |
| Communication                | 6,696            | 0                | 0                | 0                | 0                   | 0.00%          |
| Transportation               | 0                | 0                | 0                | 0                | 0                   | 0.00%          |
| Miscellaneous                | 370              | 5,539            | 2,228            | 2,228            | (3,311)             | -59.78%        |
| Equipment/Furniture          | 500,725          | 267,241          | 135,900          | 162,400          | (104,841)           | -39.23%        |
| Grants                       | 1,115,365        | 1,761,001        | 270,235          | 296,735          | (1,464,266)         | -83.15%        |
| <b>Total - Public Safety</b> | <b>3,919,057</b> | <b>5,430,011</b> | <b>4,773,794</b> | <b>4,159,037</b> | <b>(1,270,974)</b>  | <b>-23.41%</b> |
| <b>ELECTED OFFICIALS</b>     |                  |                  |                  |                  |                     |                |
| <b>Circuit Court</b>         |                  |                  |                  |                  |                     |                |
| Administration               |                  |                  |                  |                  |                     |                |
| Personal Services            | 598,652          | 654,423          | 752,060          | 725,674          | 71,251              | 10.89%         |
| Operating Supplies           | 19,959           | 21,985           | 29,955           | 22,485           | 500                 | 2.27%          |
| Professional Services        | 44,549           | 28,716           | 58,280           | 39,248           | 10,532              | 36.68%         |
| Communications               | 22,920           | 17,328           | 18,108           | 17,328           | 0                   | 0.00%          |
| Transportation               | 372              | 704              | 2,949            | 767              | 63                  | 8.95%          |
| Miscellaneous                | 51,446           | 73,600           | 73,600           | 73,600           | 0                   | 0.00%          |
| Equipment                    | 1,697            | 13,250           | 16,514           | 3,212            | (10,038)            | -75.76%        |
| Administration               | 739,595          | 810,006          | 951,466          | 882,314          | 72,308              | 8.93%          |
| Law Library                  |                  |                  |                  |                  |                     |                |
| Operating Supplies           | 45,491           | 49,085           | 57,138           | 57,138           | 8,053               | 16.41%         |
| Communications               | 70               | 212              | 212              | 212              | 0                   | 0.00%          |
| Law Library                  | 45,561           | 49,297           | 57,350           | 57,350           | 8,053               | 16.34%         |
| Grants                       |                  |                  |                  |                  |                     |                |
| Personal Services            | 126,941          | 167,312          | 176,233          | 145,471          | (21,841)            | -13.05%        |
| Operating Supplies           | 29,712           | 30,546           | 26,096           | 26,096           | (4,450)             | -14.57%        |
| Professional Services        | 82,642           | 106,903          | 102,986          | 112,300          | 5,397               | 5.05%          |
| Communications               | 4,876            | 4,750            | 2,875            | 2,875            | (1,875)             | -39.47%        |
| Transportation               | 2,182            | 2,626            | 1,454            | 1,454            | (1,172)             | -44.63%        |
| Rentals                      | 397              | 476              | 0                | 0                | (476)               | -100.00%       |
| Miscellaneous                | 16,253           | 12,672           | 8,778            | 8,705            | (3,967)             | -31.31%        |
| Equipment                    | 68,380           | 0                | 0                | 0                | 0                   | 0.00%          |
| Grant                        | 331,383          | 325,285          | 318,422          | 296,901          | (28,384)            | -8.73%         |
| <b>Total - Circuit Court</b> | <b>1,116,539</b> | <b>1,184,588</b> | <b>1,327,238</b> | <b>1,236,565</b> | <b>51,977</b>       | <b>4.39%</b>   |

APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit             | FY 2006           | FY 2007           | FY2008            | FY2008            | INCREASE (DECREASE) |               |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|
|                                      | ACTUAL            | APPROVED BUDGET   | REQUESTED BUDGET  | APPROVED BUDGET   | AMOUNT              | PER CENT      |
| <b>Orphan's Court</b>                |                   |                   |                   |                   |                     |               |
| Personal Services                    | 20,622            | 23,292            | 39,854            | 31,308            | 8,016               | 34.42%        |
| Operating Supplies                   | 0                 | 300               | 300               | 300               | 0                   | 0.00%         |
| Communications                       | 1,907             | 2,287             | 2,287             | 2,287             | 0                   | 0.00%         |
| Miscellaneous                        | 5,400             | 5,880             | 7,800             | 7,800             | 1,920               | 32.65%        |
| <b>Total - Orphan's Court</b>        | <b>27,929</b>     | <b>31,759</b>     | <b>50,241</b>     | <b>41,695</b>     | <b>9,936</b>        | <b>31.29%</b> |
| <b>Office of the Sheriff</b>         |                   |                   |                   |                   |                     |               |
| <b>Law Enforcement</b>               |                   |                   |                   |                   |                     |               |
| Personal Services                    | 11,681,049        | 12,842,343        | 15,397,337        | 14,896,076        | 2,053,733           | 15.99%        |
| Operating Supplies                   | 262,902           | 257,970           | 343,630           | 334,836           | 76,866              | 29.80%        |
| Professional Services                | 87,060            | 116,532           | 207,782           | 155,382           | 38,850              | 33.34%        |
| Communications                       | 57,568            | 51,252            | 53,252            | 53,252            | 2,000               | 3.90%         |
| Transportation                       | 371,584           | 559,420           | 639,060           | 528,300           | (31,120)            | -5.56%        |
| Public Utilities                     | 6,410             | 9,478             | 10,198            | 10,198            | 720                 | 7.60%         |
| Rentals                              | 57,912            | 75,949            | 76,924            | 76,924            | 975                 | 1.28%         |
| Miscellaneous                        | 89,811            | 89,259            | 119,659           | 116,621           | 27,362              | 30.65%        |
| Equipment                            | 53,305            | 107,733           | 448,105           | 61,684            | (46,049)            | -42.74%       |
| Other-Lease Payment                  | 221,197           | 601,945           | 601,945           | 818,483           | 216,538             | 35.97%        |
| Law Enforcement                      | 12,888,798        | 14,711,881        | 17,897,892        | 17,051,756        | 2,339,875           | 15.90%        |
| <b>Corrections</b>                   |                   |                   |                   |                   |                     |               |
| Personal Services                    | 5,034,245         | 5,643,292         | 6,595,833         | 6,626,062         | 982,770             | 17.41%        |
| Operating Supplies                   | 559,422           | 546,150           | 604,150           | 604,150           | 58,000              | 10.62%        |
| Professional Services                | 729,248           | 797,303           | 884,603           | 884,603           | 87,300              | 10.95%        |
| Communications                       | 12,156            | 21,409            | 21,409            | 21,409            | 0                   | 0.00%         |
| Rentals                              | 64,767            | 63,754            | 68,754            | 68,754            | 5,000               | 7.84%         |
| Miscellaneous                        | 3,040             | 2,760             | 3,060             | 3,060             | 300                 | 10.87%        |
| Equipment                            | 16,173            | 6,192             | 80,028            | 80,028            | 73,836              | 1192.44%      |
| Corrections                          | 6,419,051         | 7,080,860         | 8,257,837         | 8,288,066         | 1,207,206           | 17.05%        |
| <b>Training</b>                      |                   |                   |                   |                   |                     |               |
| Operating Supplies                   | 20,707            | 34,615            | 47,272            | 47,272            | 12,657              | 36.57%        |
| Professional Services                | 0                 | 0                 | 9,660             | 9,660             | 9,660               | 100.00%       |
| Miscellaneous                        | 75,729            | 104,777           | 137,205           | 137,205           | 32,428              | 30.95%        |
| Training                             | 96,436            | 139,392           | 194,137           | 194,137           | 54,745              | 39.27%        |
| <b>Canine</b>                        |                   |                   |                   |                   |                     |               |
| Operating Supplies                   | 1,614             | 4,975             | 4,975             | 4,975             | 0                   | 0.00%         |
| Professional Services                | 6,027             | 6,300             | 6,800             | 6,800             | 500                 | 7.94%         |
| Equipment                            | 0                 | 500               | 500               | 500               | 0                   | 0.00%         |
| Canine                               | 7,641             | 11,775            | 12,275            | 12,275            | 500                 | 4.25%         |
| <b>Grants</b>                        |                   |                   |                   |                   |                     |               |
| Personal Services                    | 326,992           | 475,360           | 394,632           | 400,915           | (74,445)            | -15.66%       |
| Operating Supplies                   | 3,130             | 6,605             | 5,075             | 385,075           | 378,470             | 5730.05%      |
| Professional Services                | 84                | 105               | 84                | 84                | (21)                | -20.00%       |
| Communications                       | 1,345             | 6,378             | 3,229             | 3,229             | (3,149)             | -49.37%       |
| Transportation                       | 6,799             | 9,718             | 10,000            | 10,000            | 282                 | 2.90%         |
| Rentals                              | 0                 | 500               | 500               | 500               | 0                   | 0.00%         |
| Miscellaneous                        | 12,793            | 25,591            | 27,858            | 27,458            | 1,867               | 7.30%         |
| Equipment                            | 226,363           | 688,202           | 664,548           | 674,643           | (13,559)            | -1.97%        |
| Grants                               | 577,506           | 1,212,459         | 1,105,926         | 1,501,904         | 289,445             | 23.87%        |
| <b>Total - Office of the Sheriff</b> | <b>19,989,432</b> | <b>23,156,367</b> | <b>27,468,067</b> | <b>27,048,138</b> | <b>3,891,771</b>    | <b>16.81%</b> |

APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit                     | FY 2006          | FY 2007          | FY2008           | FY2008           | INCREASE (DECREASE) |              |
|--|------------------|------------------|------------------|------------------|---------------------|--------------|
|  | ACTUAL           | APPROVED BUDGET  | REQUESTED BUDGET | APPROVED BUDGET  | AMOUNT              | PER CENT     |
| <b>Office of the State's Attorney</b>        |                  |                  |                  |                  |                     |              |
| Judicial                                     |                  |                  |                  |                  |                     |              |
| Personal Services                            | 1,515,176        | 1,719,522        | 1,941,410        | 1,885,913        | 166,391             | 9.68%        |
| Operating Supplies                           | 26,950           | 29,710           | 31,210           | 31,210           | 1,500               | 5.05%        |
| Professional Services                        | 15,510           | 47,360           | 47,360           | 47,360           | 0                   | 0.00%        |
| Communications                               | 18,642           | 20,010           | 20,010           | 20,010           | 0                   | 0.00%        |
| Transportation                               | 3,330            | 5,183            | 7,579            | 5,579            | 396                 | 7.64%        |
| Rentals                                      | 4,606            | 5,165            | 5,165            | 5,165            | 0                   | 0.00%        |
| Miscellaneous                                | 3,712            | 4,950            | 6,500            | 6,500            | 1,550               | 31.31%       |
| Equipment                                    | 508              | 0                | 5,650            | 5,650            | 5,650               | 0.00%        |
| Judicial                                     | 1,588,434        | 1,831,900        | 2,064,884        | 2,007,387        | 175,487             | 9.58%        |
| Project Graduation                           |                  |                  |                  |                  |                     |              |
| Operating Supplies                           | 12,603           | 15,350           | 16,100           | 16,100           | 750                 | 4.89%        |
| Professional Services                        | 9,543            | 10,200           | 11,000           | 11,000           | 800                 | 7.84%        |
| Communications                               | 200              | 212              | 350              | 350              | 138                 | 65.09%       |
| Rentals                                      | 2,000            | 2,250            | 3,300            | 3,300            | 1,050               | 46.67%       |
| Miscellaneous                                | 14,821           | 13,500           | 13,750           | 13,750           | 250                 | 1.85%        |
| Project Graduation                           | 39,167           | 41,512           | 44,500           | 44,500           | 2,988               | 7.20%        |
| Grants                                       |                  |                  |                  |                  |                     |              |
| Personal Services                            | 387,111          | 547,266          | 474,531          | 435,592          | (111,674)           | -20.41%      |
| Operating Supplies                           | 4,270            | 8,157            | 7,920            | 7,920            | (237)               | -2.91%       |
| Professional Services                        | 5,170            | 26,962           | 17,795           | 17,795           | (9,167)             | -34.00%      |
| Communications                               | 2,881            | 9,420            | 6,620            | 6,740            | (2,680)             | -28.45%      |
| Transportation                               | 429              | 1,263            | 1,215            | 1,215            | (48)                | -3.80%       |
| Miscellaneous                                | 1,664            | 8,886            | 4,377            | 4,377            | (4,509)             | -50.74%      |
| Equipment                                    | 3,003            | 1,200            | 3,000            | 3,000            | 1,800               | 150.00%      |
| Grants                                       | 404,528          | 603,154          | 515,458          | 476,639          | (126,515)           | -20.98%      |
| <b>Total - State's Attorney</b>              | <b>2,032,129</b> | <b>2,476,566</b> | <b>2,624,842</b> | <b>2,528,526</b> | <b>51,960</b>       | <b>2.10%</b> |
| <b>County Treasurer</b>                      |                  |                  |                  |                  |                     |              |
| Personal Services                            | 291,560          | 308,269          | 325,427          | 316,229          | 7,960               | 2.58%        |
| Operating Supplies                           | 9,794            | 12,500           | 11,500           | 11,500           | (1,000)             | -8.00%       |
| Professional Services                        | 0                | 200              | 200              | 200              | 0                   | 0.00%        |
| Communications                               | 28,074           | 28,200           | 28,700           | 28,700           | 500                 | 1.77%        |
| Transportation                               | 250              | 352              | 383              | 383              | 31                  | 8.81%        |
| Rentals                                      | 1,925            | 2,120            | 2,120            | 2,120            | 0                   | 0.00%        |
| Miscellaneous                                | 0                | 1,500            | 1,500            | 1,500            | 0                   | 0.00%        |
| <b>Total - County Treasurer</b>              | <b>331,603</b>   | <b>353,141</b>   | <b>369,830</b>   | <b>360,632</b>   | <b>7,491</b>        | <b>2.12%</b> |
| <b>STATE AGENCIES/INDEPENDENT BOARDS</b>     |                  |                  |                  |                  |                     |              |
| <b>Department of Health</b>                  |                  |                  |                  |                  |                     |              |
| Operating Allocation                         | 1,044,893        | 1,078,026        | 1,131,404        | 1,091,404        | 13,378              | 1.24%        |
| Personal Services                            | 16,188           | 16,819           | 16,963           | 17,124           | 305                 | 1.81%        |
| Mosquito Control/Gypsy Moth                  | 47,000           | 47,000           | 47,000           | 47,000           | 0                   | 0.00%        |
| <b>Total - Department of Health</b>          | <b>1,108,081</b> | <b>1,141,845</b> | <b>1,195,367</b> | <b>1,155,528</b> | <b>13,683</b>       | <b>1.20%</b> |
| <b>Department of Social Services</b>         |                  |                  |                  |                  |                     |              |
| Operating Allocation                         | 211,894          | 214,832          | 234,401          | 224,401          | 9,569               | 4.45%        |
| Personal Services                            | 68,978           | 74,130           | 80,245           | 79,732           | 5,602               | 7.56%        |
| Professional Services                        | 3,900            | 7,800            | 7,800            | 7,800            | 0                   | 0.00%        |
| Grant  | 53,415           | 56,337           | 61,935           | 61,786           | 5,449               | 9.67%        |
| <b>Total - Department of Social Services</b> | <b>338,187</b>   | <b>353,099</b>   | <b>384,381</b>   | <b>373,719</b>   | <b>20,620</b>       | <b>5.84%</b> |

APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit                        | FY 2006        | FY 2007          | FY2008           | FY2008          | INCREASE (DECREASE) |                |
|---|----------------|------------------|------------------|-----------------|---------------------|----------------|
|   | ACTUAL         | APPROVED BUDGET  | REQUESTED BUDGET | APPROVED BUDGET | AMOUNT              | PER CENT       |
| <b>Alcohol Beverage Board</b>                   |                |                  |                  |                 |                     |                |
| Personal Services                               | 94,637         | 101,165          | 108,533          | 108,515         | 7,350               | 7.27%          |
| Operating Supplies                              | 2,438          | 3,900            | 3,100            | 3,100           | (800)               | -20.51%        |
| Professional Services                           | 6,092          | 11,300           | 11,300           | 11,300          | 0                   | 0.00%          |
| Communications                                  | 959            | 1,036            | 1,036            | 1,036           | 0                   | 0.00%          |
| Transportation                                  | 1,956          | 5,491            | 5,980            | 5,980           | 489                 | 8.91%          |
| Miscellaneous                                   | 86,065         | 92,264           | 92,264           | 100,779         | 8,515               | 9.23%          |
| Equipment                                       | 318            | 0                | 0                | 0               | 0                   | 0.00%          |
| <b>Total - Alcohol Beverage Board</b>           | <b>192,465</b> | <b>215,156</b>   | <b>222,213</b>   | <b>230,710</b>  | <b>15,554</b>       | <b>7.23%</b>   |
| <b>Supervisors of Elections</b>                 |                |                  |                  |                 |                     |                |
| Personal Services                               | 25,055         | 46,371           | 79,166           | 32,372          | (13,999)            | -30.19%        |
| Operating Supplies                              | 3,642          | 68,675           | 58,300           | 29,500          | (39,175)            | -57.04%        |
| Professional Services                           | 275,932        | 545,420          | 827,263          | 557,148         | 11,728              | 2.15%          |
| Communications                                  | 10,822         | 41,810           | 25,850           | 25,850          | (15,960)            | -38.17%        |
| Transportation                                  | 5,349          | 4,814            | 7,000            | 6,000           | 1,186               | 24.64%         |
| Repairs   | 0              | 4,200            | 0                | 0               | (4,200)             | -100.00%       |
| Rentals   | 100,355        | 300,310          | 12,500           | 12,500          | (287,810)           | -95.84%        |
| Insurance                                       | 0              | 1,100            | 300              | 300             | (800)               | -72.73%        |
| Miscellaneous                                   | 12,172         | 16,775           | 22,775           | 12,275          | (4,500)             | -26.83%        |
| Equipment                                       | 947            | 4,896            | 0                | 0               | (4,896)             | -100.00%       |
| <b>Total - Supervisors of Elections</b>         | <b>434,274</b> | <b>1,034,371</b> | <b>1,033,154</b> | <b>675,945</b>  | <b>(358,426)</b>    | <b>-34.65%</b> |
| <b>Cooperative Extension Service</b>            |                |                  |                  |                 |                     |                |
| Operating Supplies                              | 4,428          | 5,500            | 7,000            | 7,000           | 1,500               | 27.27%         |
| Professional Services                           | 124,578        | 134,329          | 159,300          | 157,300         | 22,971              | 17.10%         |
| Communications                                  | 5,807          | 6,399            | 7,100            | 7,100           | 701                 | 10.95%         |
| Transportation                                  | 9,430          | 10,000           | 11,000           | 11,000          | 1,000               | 10.00%         |
| Rentals   | 2,591          | 2,900            | 3,400            | 3,400           | 500                 | 17.24%         |
| Equipment                                       | 641            | 700              | 4,700            | 700             | 0                   | 0.00%          |
| <b>Total - Cooperative Extension Service</b>    | <b>147,475</b> | <b>159,828</b>   | <b>192,500</b>   | <b>186,500</b>  | <b>26,672</b>       | <b>16.69%</b>  |
| <b>Ethics Commission</b>                        |                |                  |                  |                 |                     |                |
| Personal Services                               | 8,733          | 8,861            | 10,004           | 10,092          | 1,231               | 13.89%         |
| Operating Supplies                              | 462            | 183              | 183              | 183             | 0                   | 0.00%          |
| Equipment                                       | 190            | 0                | 0                | 0               | 0                   | 0.00%          |
| Professional Services                           | 0              | 650              | 650              | 650             | 0                   | 0.00%          |
| <b>Total - Ethics Commission</b>                | <b>9,385</b>   | <b>9,694</b>     | <b>10,837</b>    | <b>10,925</b>   | <b>1,231</b>        | <b>12.70%</b>  |
| <b>Soil Conservation District</b>               |                |                  |                  |                 |                     |                |
| Personal Services                               | 11,564         | 11,564           | 11,777           | 11,777          | 213                 | 1.84%          |
| Operating Allocation                            | 36,205         | 40,545           | 41,859           | 41,859          | 1,314               | 3.24%          |
| <b>Total - Soil Conservation District</b>       | <b>47,769</b>  | <b>52,109</b>    | <b>53,636</b>    | <b>53,636</b>   | <b>1,527</b>        | <b>2.93%</b>   |
| <b>Wicomico Scenic River Commission</b>         |                |                  |                  |                 |                     |                |
| Operating Allocation                            | 1,000          | 1,000            | 1,000            | 1,000           | 0                   | 0.00%          |
| <b>Total - Wicomico Scenic River Commission</b> | <b>1,000</b>   | <b>1,000</b>     | <b>1,000</b>     | <b>1,000</b>    | <b>0</b>            | <b>0.00%</b>   |



APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit                         | FY 2006            | FY 2007            | FY2008             | FY2008             | INCREASE (DECREASE) |               |
|--|--------------------|--------------------|--------------------|--------------------|---------------------|---------------|
|  | ACTUAL             | APPROVED BUDGET    | REQUESTED BUDGET   | APPROVED BUDGET    | AMOUNT              | PER CENT      |
| <b>Board of Education</b>                        |                    |                    |                    |                    |                     |               |
| Administration                                   | 3,347,642          | 3,356,866          | 3,770,171          | 3,758,655          | 401,789             | 11.97%        |
| Mid-Level Administration                         | 10,389,726         | 11,210,634         | 12,579,818         | 12,402,489         | 1,191,855           | 10.63%        |
| Instructional Salaries                           | 54,959,793         | 59,561,843         | 64,669,959         | 64,007,561         | 4,445,718           | 7.46%         |
| Instructional Textbooks & Supplies               | 2,820,241          | 3,301,182          | 4,529,858          | 3,711,358          | 410,176             | 12.43%        |
| Other Instructional Costs                        | 622,909            | 739,772            | 923,783            | 743,253            | 3,481               | 0.47%         |
| Special Education                                | 13,744,685         | 14,592,442         | 16,203,069         | 15,864,009         | 1,271,567           | 8.71%         |
| Student Personnel Services                       | 1,015,863          | 1,046,416          | 1,233,244          | 1,238,716          | 192,300             | 18.38%        |
| Health Services                                  | 1,143,135          | 1,326,444          | 1,543,687          | 1,503,689          | 177,245             | 13.36%        |
| Transportation                                   | 10,511,868         | 11,000,980         | 12,230,487         | 11,988,356         | 987,376             | 8.98%         |
| Operation of Plant                               | 10,524,072         | 11,551,088         | 13,268,982         | 13,035,868         | 1,484,780           | 12.85%        |
| Maintenance of Plant                             | 2,979,951          | 3,127,628          | 3,705,765          | 3,585,355          | 457,727             | 14.63%        |
| Fixed Charges                                    | 22,530,314         | 28,682,122         | 39,751,301         | 36,965,831         | 8,283,709           | 28.88%        |
| Capital Outlay                                   | 941,110            | 999,654            | 1,070,807          | 1,070,806          | 71,152              | 7.12%         |
| <b>Sub-Total - General Operations</b>            | <b>135,531,309</b> | <b>150,497,071</b> | <b>175,480,931</b> | <b>169,875,946</b> | <b>19,378,875</b>   | <b>12.88%</b> |
| Funding other than County Appropriation          |                    |                    |                    |                    |                     |               |
| Fund Balance                                     | 3,282,295          | 1,517,705          | 2,617,750          | 2,517,705          | 1,000,000           | 65.89%        |
| State, Federal, Other Revenue Sources            | 69,614,790         | 81,167,878         | 170,645,031        | 91,358,241         | 10,190,363          | 12.55%        |
| County Appropriation                             | 62,634,224         | 67,811,488         | 82,216,430         | 76,000,000         | 8,188,512           | 12.08%        |
| <b>County Appropriation - Board of Education</b> | <b>62,634,224</b>  | <b>67,811,488</b>  | <b>82,216,430</b>  | <b>76,000,000</b>  | <b>8,188,512</b>    | <b>12.08%</b> |
| <b>College of Southern Maryland</b>              |                    |                    |                    |                    |                     |               |
| Compensation                                     | 3,589,573          | 4,271,712          | 4,455,305          | 4,455,305          | 183,593             | 4.30%         |
| Contracted Services                              | 453,941            | 598,331            | 625,949            | 630,949            | 32,618              | 5.45%         |
| Supplies & Materials                             | 139,034            | 218,769            | 215,670            | 215,670            | (3,099)             | -1.42%        |
| Communications                                   | 104,489            | 110,759            | 114,636            | 114,636            | 3,877               | 3.50%         |
| Conferences, Meetings & Travel                   | 51,457             | 66,515             | 69,983             | 69,983             | 3,468               | 5.21%         |
| Scholarships & Grants                            | 37,055             | 31,518             | 19,857             | 19,857             | (11,661)            | -37.00%       |
| Utilities  | 291,281            | 442,109            | 456,453            | 456,453            | 14,344              | 3.24%         |
| Fixed Charges                                    | 46,578             | 47,855             | 56,170             | 62,508             | 14,653              | 30.62%        |
| Furniture & Equipment                            | 68,263             | 67,235             | 69,540             | 69,540             | 2,305               | 3.43%         |
| Mandatory Transfers                              | 2,339,430          | 2,363,008          | 2,720,620          | 2,720,620          | 357,612             | 15.13%        |
| <b>Sub-Total - General Operations</b>            | <b>7,121,101</b>   | <b>8,217,811</b>   | <b>8,804,183</b>   | <b>8,815,521</b>   | <b>597,710</b>      | <b>7.27%</b>  |
| Funding other than County Appropriation          |                    |                    |                    |                    |                     |               |
| Fund Balance                                     |                    |                    |                    |                    |                     |               |
| State, Federal, Other Revenue Sources            | 4,830,338          | 5,727,811          | 6,313,183          | 6,299,521          | 571,710             | 9.98%         |
| County Appropriation                             | 2,240,763          | 2,465,000          | 2,491,000          | 2,491,000          | 26,000              | 1.05%         |
| CSM Foundation                                   | 50,000             | 25,000             | 100,000            | 25,000             | 0                   | 0.00%         |
| <b>County Appropriation - CSM</b>                | <b>2,290,763</b>   | <b>2,490,000</b>   | <b>2,591,000</b>   | <b>2,516,000</b>   | <b>26,000</b>       | <b>1.04%</b>  |
| <b>Board of Library Trustees</b>                 |                    |                    |                    |                    |                     |               |
| Lexington Park Library                           |                    |                    |                    |                    |                     |               |
| Personal Services                                | 725,561            | 794,460            | 754,112            | 749,313            | (45,147)            | -5.68%        |
| Operating  | 0                  | 0                  | 0                  | 0                  | 0                   | 0.00%         |
| Professional Services                            | 0                  | 0                  | 0                  | 0                  | 0                   | 0.00%         |
| Communications                                   | 5,267              | 6,079              | 7,583              | 7,583              | 1,504               | 24.74%        |
| Public Utility Service                           | 79,657             | 104,538            | 109,765            | 109,765            | 5,227               | 5.00%         |
| Equipment  | 8,500              | 0                  | 0                  | 0                  | 0                   | 0.00%         |
| <b>Lexington Park Library</b>                    | <b>818,985</b>     | <b>905,077</b>     | <b>871,460</b>     | <b>866,661</b>     | <b>(38,416)</b>     | <b>-4.24%</b> |
| Leonardtown Library                              |                    |                    |                    |                    |                     |               |
| Personal Services                                | 543,772            | 543,032            | 544,846            | 541,443            | (1,589)             | -0.29%        |
| Communications                                   | 5,512              | 5,837              | 6,129              | 6,129              | 292                 | 5.00%         |
| Public Utility Service                           | 29,071             | 37,941             | 39,838             | 39,838             | 1,897               | 5.00%         |
| <b>Leonardtown Library</b>                       | <b>578,355</b>     | <b>586,810</b>     | <b>590,813</b>     | <b>587,410</b>     | <b>600</b>          | <b>0.10%</b>  |
| Charlotte Hall Library                           |                    |                    |                    |                    |                     |               |
| Personal Services                                | 357,365            | 386,931            | 386,351            | 385,495            | (1,436)             | -0.37%        |
| Communications                                   | 2,636              | 3,044              | 3,196              | 3,196              | 152                 | 4.99%         |
| Public Utility Service                           | 25,206             | 31,020             | 32,571             | 32,571             | 1,551               | 5.00%         |
| <b>Charlotte Hall Library</b>                    | <b>385,207</b>     | <b>420,995</b>     | <b>422,118</b>     | <b>421,262</b>     | <b>267</b>          | <b>0.06%</b>  |

APPROVED BUDGET FY2008 EXPENDITURES - DETAIL

| Department/Spending Unit                                | FY 2006          | FY 2007          | FY2008           | FY2008           | INCREASE (DECREASE) |               |
|---|------------------|------------------|------------------|------------------|---------------------|---------------|
|   | ACTUAL           | APPROVED BUDGET  | REQUESTED BUDGET | APPROVED BUDGET  | AMOUNT              | PER CENT      |
| General Operating                                       |                  |                  |                  |                  |                     |               |
| Personal  | 194,309          | 250,027          | 219,894          | 217,726          | (32,301)            | -12.92%       |
| Operating Supplies                                      | 445,445          | 337,500          | 387,000          | 387,000          | 49,500              | 14.67%        |
| Professional Services                                   | 33,432           | 53,227           | 70,597           | 70,597           | 17,370              | 32.63%        |
| Communications  | 1,996            | 500              | 300              | 300              | (200)               | -40.00%       |
| Transportation  | 3,698            | 5,300            | 8,500            | 8,500            | 3,200               | 60.38%        |
| Rentals   | 19,613           | 23,000           | 25,000           | 25,000           | 2,000               | 8.70%         |
| Insurance   | 12,296           | 16,500           | 18,200           | 18,200           | 1,700               | 10.30%        |
| Miscellaneous/Grants                                    | 13,166           | 10,400           | 10,600           | 10,600           | 200                 | 1.92%         |
| Library Board   | 10,958           | 0                | 0                | 0                | 0                   | 0.00%         |
| Equipment   | 84,203           | 90,000           | 23,839           | 23,839           | (66,161)            | -73.51%       |
| General Operating                                       | 819,116          | 786,454          | 763,930          | 761,762          | (24,692)            | -3.14%        |
| Retiree Health (OPEB recurr & trasfr)                   | 41,569           | 50,000           | 224,000          | 276,144          | 226,144             | 452.29%       |
| Outreach  | 0                | 0                | 181,483          | 180,278          | 180,278             | 0.00%         |
| Sunday Hours  | 28,798           | 28,591           | 38,747           | 38,747           | 10,156              | 0.00%         |
| <b>Sub-Total - General Operations</b>                   | <b>2,672,030</b> | <b>2,777,927</b> | <b>3,092,551</b> | <b>3,132,264</b> | <b>354,337</b>      | <b>12.76%</b> |
| Funding other than County Appropriation                 |                  |                  |                  |                  |                     |               |
| Fund Balance  | 0                | 30,000           | 55,000           | 55,000           | 25,000              | 83.33%        |
| State, Federal, Other Revenue Sources                   | 890,888          | 732,827          | 845,436          | 826,518          | 93,691              | 12.78%        |
| County Appropriation                                    | 1,781,142        | 2,015,100        | 2,247,115        | 2,250,746        | 235,646             | 11.69%        |
| <b>County Appropriation - Board of Library Trustees</b> | <b>1,781,142</b> | <b>2,015,100</b> | <b>2,247,115</b> | <b>2,250,746</b> | <b>235,646</b>      | <b>11.69%</b> |
| <b>Non-County Agency Contributions</b>                  |                  |                  |                  |                  |                     |               |
| American Red Cross So. MD                               | 0                | 0                | 17,000           | 0                | 0                   | 0.00%         |
| The ARC of Southern Maryland, Inc.                      | 132,150          | 132,150          | 138,758          | 132,150          | 0                   | 0.00%         |
| Big Brothers / Big Sisters                              | 2,554            | 4,000            | 15,000           | 4,000            | 0                   | 0.00%         |
| Boys & Girls Club of So. MD                             | 0                | 0                | 180,000          | 125,000          | 125,000             | 0.00%         |
| Catholic Charities                                      | 15,000           | 15,000           | 20,000           | 15,000           | 0                   | 0.00%         |
| Center for Children                                     | 0                | 0                | 35,000           | 0                | 0                   | 0.00%         |
| COSMIC  | 0                | 0                | 10,000           | 0                | 0                   | 0.00%         |
| So. MD Center for Independent Living, Inc.              | 15,000           | 15,000           | 25,000           | 15,000           | 0                   | 0.00%         |
| The Center for Life Enrichment                          | 155,908          | 155,908          | 165,115          | 155,908          | 0                   | 0.00%         |
| Greenwell Foundation                                    | 30,000           | 30,000           | 50,000           | 42,000           | 12,000              | 40.00%        |
| Historic St. Mary's City Foundation                     | 1,500            | 1,500            | 1,500            | 1,500            | 0                   | 0.00%         |
| St. Mary's Co. Historical Society                       | 12,500           | 12,500           | 12,500           | 37,500           | 25,000              | 200.00%       |
| Hospice of St. Mary's                                   | 15,000           | 15,000           | 25,000           | 15,000           | 0                   | 0.00%         |
| Leah's House  | 0                | 0                | 40,000           | 0                | 0                   | 0.00%         |
| Lexington Park Lions Club                               | 1,500            | 1,500            | 1,500            | 1,500            | 0                   | 0.00%         |
| Literacy Council of St. Mary's County                   | 12,000           | 12,000           | 12,000           | 12,000           | 0                   | 0.00%         |
| Maryland Dept. of Agriculture Weed Control              | 13,160           | 14,000           | 17,300           | 17,300           | 3,300               | 23.57%        |
| Maryland Historical Society                             | 1,000            | 1,000            | 1,000            | 1,000            | 0                   | 0.00%         |
| Minority Business Alliance                              | 0                | 10,000           | 30,000           | 10,000           | 0                   | 0.00%         |
| Mental Health Authority of St. Mary's                   | 54,945           | 54,945           | 104,945          | 54,945           | 0                   | 0.00%         |
| Patuxent River Naval Air Museum                         | 30,000           | 30,000           | 45,000           | 30,000           | 0                   | 0.00%         |
| Navy Alliance   | 20,000           | 30,000           | 50,000           | 30,000           | 0                   | 0.00%         |
| Newtowne Players  | 0                | 0                | 14,300           | 0                | 0                   | 0.00%         |
| Lexington Park Rotary-Oyster Festival                   | 5,000            | 5,000            | 5,000            | 5,000            | 0                   | 0.00%         |
| St. Mary's Caring, Inc.                                 | 3,000            | 3,000            | 5,000            | 3,000            | 0                   | 0.00%         |
| St. Mary's College River Concert Series                 | 10,000           | 10,000           | 15,000           | 10,000           | 0                   | 0.00%         |
| St. Mary's College Scholarship Fund                     | 6,000            | 6,000            | 6,000            | 6,000            | 0                   | 0.00%         |
| Jude House  | 0                | 0                | 21,500           | 0                | 0                   | 0.00%         |
| Seventh District Optimist                               | 10,000           | 10,000           | 10,000           | 10,000           | 0                   | 0.00%         |
| Sotterley Foundation                                    | 50,000           | 50,000           | 75,000           | 75,000           | 25,000              | 50.00%        |

**APPROVED BUDGET FY2008 EXPENDITURES - DETAIL**

| <u>Department/Spending Unit</u>                  | FY 2006              | FY 2007              | FY2008               | FY2008               | INCREASE (DECREASE) |                |
|--|----------------------|----------------------|----------------------|----------------------|---------------------|----------------|
|  | ACTUAL               | APPROVED BUDGET      | REQUESTED BUDGET     | APPROVED BUDGET      | AMOUNT              | PER CENT       |
| Southern Md. Higher Education Center             | 50,000               | 50,000               | 75,000               | 50,000               | 0                   | 0.00%          |
| SoMD CAN   | 0                    | 0                    | 10,000               | 0                    | 0                   | 0.00%          |
| So. Md. Child Care Resource Center               | 7,400                | 12,400               | 19,000               | 12,400               | 0                   | 0.00%          |
| Southern Md. Resource Conservation/Dev.          | 5,200                | 8,054                | 8,450                | 8,054                | 0                   | 0.00%          |
| Three Oaks Center                                | 59,500               | 130,000              | 180,000              | 130,000              | 0                   | 0.00%          |
| Alternatives for Youth & Families, Inc.          | 26,250               | 26,250               | 27,600               | 26,250               | 0                   | 0.00%          |
| Trico Corporation                                | 0                    | 0                    | 20,000               | 0                    | 0                   | 0.00%          |
| Tri-County Community Action (SMTCCAC Inc)        | 17,751               | 17,751               | 31,306               | 17,751               | 0                   | 0.00%          |
| Tri-County Council                               | 94,200               | 94,200               | 94,200               | 94,200               | 0                   | 0.00%          |
| Tri-County Youth Services Bureau                 | 116,479              | 58,240               | 116,479              | 116,479              | 58,239              | 100.00%        |
| Unified Commission for Afro Americans            | 5,000                | 5,000                | 7,500                | 5,000                | 0                   | 0.00%          |
| Walden/Sierra                                    | 310,853              | 345,447              | 409,810              | 345,447              | 0                   | 0.00%          |
| SMC Forest Conservation District Board           | 1,000                | 1,000                | 1,000                | 1,000                | 0                   | 0.00%          |
| Watermen's Association                           | 15,000               | 20,000               | 40,000               | 20,000               | 0                   | 0.00%          |
| The Center for Family Advocacy                   | 84,909               | 108,089              | 133,089              | 108,089              | 0                   | 0.00%          |
| St. Mary's Co. Art Council                       | 2,000                | 2,000                | 2,000                | 2,000                | 0                   | 0.00%          |
| <b>Total - Non-County Agencies</b>               | <b>1,391,759</b>     | <b>1,496,934</b>     | <b>2,323,852</b>     | <b>1,745,473</b>     | <b>248,539</b>      | <b>16.60%</b>  |
| <b>Other Budget Costs</b>                        |                      |                      |                      |                      |                     |                |
| Volunteer Fire Depts. & Rescue Squads            | 200,000              | 260,000              | 200,000              | 200,000              | (60,000)            | -23.08%        |
| Supplemental Expense Reserve                     | 0                    | 500,000              | 500,000              | 500,000              | 0                   | 0.00%          |
| Leonardtown Tax Rebate                           | 55,370               | 58,879               | 53,796               | 53,796               | (5,083)             | -8.63%         |
| Employer Contributions - Retiree Health Benefits | 1,022,940            | 4,830,300            | 6,111,000            | 11,307,580           | 6,477,280           | 134.10%        |
| G. O. Bonds - Issuance Costs                     | 25,829               | 38,000               | 38,000               | 38,000               | 0                   | 0.00%          |
| Debt Service                                     | 12,845,797           | 13,181,303           | 12,672,616           | 12,672,616           | (508,687)           | -3.86%         |
| <b>Total - Other Budget Costs</b>                | <b>14,149,936</b>    | <b>18,868,482</b>    | <b>19,575,412</b>    | <b>24,771,992</b>    | <b>5,903,510</b>    | <b>31.29%</b>  |
| <b>Transfers &amp; Reserves</b>                  |                      |                      |                      |                      |                     |                |
| Capital Projects - General Fund Transfer         | 3,751,010            | 14,228,277           | 500,000              | 500,000              | (13,728,277)        | -96.49%        |
| Reserve - Rainy Day                              | 125,000              | 125,000              | 125,000              | 125,000              | 0                   | 0.00%          |
| Reserve - Bond Rating                            | 757,689              | 500,000              | 800,000              | 800,000              | 300,000             | 60.00%         |
| Reserve -Emergency Appropriations                | 0                    | 533,255              | 500,000              | 716,673              | 183,418             | 34.40%         |
| Budget Stabilization Reserve                     | 0                    | 0                    | 0                    | 1,582,778            | 1,582,778           | 100.00%        |
| <b>Total Transfers &amp; Reserves</b>            | <b>4,633,699</b>     | <b>15,386,532</b>    | <b>1,925,000</b>     | <b>3,724,451</b>     | <b>(13,244,859)</b> | <b>-75.79%</b> |
| <b>TOTAL GENERAL FUND</b>                        | <b>\$148,994,382</b> | <b>\$180,569,812</b> | <b>\$192,357,058</b> | <b>\$185,664,694</b> | <b>\$5,094,882</b>  | <b>2.82%</b>   |

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**OPERATING BUDGETS**  
**COUNTY DEPARTMENTS**

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**County Commissioners/County Administrator**

| <u>Department/<br/>Spending Unit</u>                       | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--|--|--|---|--|
| Legislative/Co. Commissioners                              | 322,346                                    | 400,059                                | 431,518                                 | 419,694                                |
| County Administrator                                       | 323,394                                    | 350,035                                | 457,631                                 | 365,412                                |
| Public Information   | 294,820                                    | 342,335                                | 437,103                                 | 345,970                                |
| Bay Area Restoration                                       | 9,316                                      | 0                                      | 0                                       | 0                                      |
| <b>Total County Commissioners/County<br/>Administrator</b> | <b>949,876</b>                             | <b>1,092,429</b>                       | <b>1,326,252</b>                        | <b>1,131,076</b>                       |

**Program Description**

The Board of County Commissioners establishes all County policies, enacts ordinances which have the force and effect of law, reviews and approves annual budgets and work plans for all departments and agencies receiving County funds, conducts public hearings and makes decisions on land use matters involving zoning, water and sewer categories and appeals from the Planning Commission. The County Commissioners appoint all department heads and members of boards, committees and commissions, purchase and maintain County property, approve road construction and maintenance, and serve as the County's chief elected officials in dealing with other counties, and the state and federal governments. The County Commissioners' office serves as a contact point for citizens in a variety of areas ranging from general information to specific assistance with government procedures and programs.

An appointed County Administrator is responsible for the day-to-day administration of County government, supervision of all government department heads, and coordination of staff activities under the County Commissioners' jurisdiction. The County Administrator assigns and reports on general business actions and functions of County government and provides periodic performance reports on projects or problems. The County Administrator oversees the Public Information office and provides staff support for meetings with the Board of County Commissioners, maintaining the minute books of these meetings. The County Administrator is responsible for the follow-up actions that result from developments at meetings as directed by the Board of County Commissioners. This office maintains the official record of resolutions and ordinances, provides office support for the individual County Commissioners, and maintains correspondence and administrative files for the Board of County Commissioners. The County Administrator serves as the official Board of County Commissioner representative at court actions, hearings, and inquires at the local, regional and state level. The County Administrator maintains the "Seal of the County" and the County Commissioners' official file, their reference library, prepares their agenda and schedules for future events. The County Administrator coordinates with the Board of County Commissioners, the County Attorney, and the staff offices to develop proposed legislation annually for submission to the legislators.

The Public Information office oversees communication with the press and the public, including media releases, the county website and dissemination of emergency information to radio broadcasting on Channel 95. Public Information Office plans and provides staff support for Board of County Commissioner's special events such as Fire and Rescue Appreciation Day, Veteran's Day Parade and Celebration, and Law Enforcement Appreciation Day. Public Information prepares for the Commissioners, proclamations, commendations, and special awards to recognize special accomplishments of individuals, organizations, and employees. The office manages the overall system of County Boards, Committees and commission appointments. They also play a central role in the dissemination of information in emergency situations as well as issuing media releases and other information to the press and the public, as well as, overseeing the content and organization of information for the county website on behalf of the Commissioners.

## County Commissioners/County Administrator

### Budget Highlights

The approved budget of the County Commissioners/County Administrator of \$1,131,076 is \$38,647 more than FY 2007. This includes the full year increase in Commissioner's salaries, as legislated.

### Selected Statistics/Workload Indicators

| <u>Selected Statistics/Workload Indicators</u>  | <u>Actual<br/>FY2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|---|--------------------------|------------------------------|------------------------------|
| Resolutions passed by BOCC  | 99                       | 60                           | 75                           |
| Ordinances passed by BOCC   | 14                       | 16                           | 16                           |
| Bills to Legislators  | 18                       | 20                           | 22                           |
| Minutes Prepared for Meetings   | 48                       | 47                           | 49                           |
| Blue Sheet Events attended by BOCC  | 476                      | 560                          | 600                          |
| Sheriff's Retirement Board meetings   | 11                       | 11                           | 11                           |
| SMC Public Schools joint meetings   | 10                       | 10                           | 10                           |
| Tri County Council meetings   | 6                        | 6                            | 6                            |
| Executive Management Team / XMT Lite  | 29                       | 30                           | 80                           |
| Proclamation and Commendations Issued   | 675                      | 700                          | 700                          |
| BOCC-Weekly & Special Meetings: Public Forums and Hearings  | 72                       | 75                           | 77                           |
| Public Information releases and newsletters   | 260                      | 260                          | 260                          |
| Video-tape productions  | 275                      | 300                          | 325                          |
| Special Events: Fire/Rescue, Law Enforcement Day, Flag Day,<br>Veteran's Day, Black History, Ribbon cuttings, groundbreakings | 32                       | 32                           | 32                           |

**Department on Aging**

| <u>Department/<br/>Spending Unit</u>            | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|---|--|--|---|--|
| Department on Aging                             | 1,093,021                                  | 1,266,303                              | 1,388,700                               | 1,330,791                              |
| Oakley  | 56,684                                     | 53,797                                 | 55,134                                  | 55,018                                 |
| SMILE/Medical Adult Day Care                    | 620,507                                    | 85,823                                 | 31,500                                  | 287,301                                |
| Grants  | 673,160                                    | 706,394                                | 742,816                                 | 755,801                                |
| <b>Total Department on Aging – General Fund</b> | <b>2,443,372</b>                           | <b>2,112,317</b>                       | <b>2,218,150</b>                        | <b>2,428,911</b>                       |
| <b>Medical Adult Day Care</b>                   | <b>660,649</b>                             | <b>761,035</b>                         | <b>773,180</b>                          | <b>799,321</b>                         |

**Program Description**

The Department on Aging's basic purpose and mission is to provide an array of programs and services to the senior community that (1) foster and promote continued good physical and mental health and promote "healthy" aging within the senior community, (2) provide appropriate supportive and health services that enable seniors to live independently in their homes and communities, (3) offer social, educational, and recreational activities that give members of the senior community ample opportunity to remain engaged with their peers, and (4) promote the concept of developmental aging under which one's senior years are viewed as a further opportunity for additional personal growth and development rather than a period of decline. A significant portion half of the Department on Aging's general fund budget is financed from Federal and State grants as well as income from program fees and services. Federal grants support the operation of Department on Aging senior centers and nutrition sites as well as several home and community based services. State grants supplement those from the Federal Government and provide administrative support. Program income is derived from the Medical Adult Day Services Program, Senior Center Plus, and reimbursement from Medicaid for the direct provision of covered services by Department on Aging. County funds primarily cover personal service costs and administrative expenses and the direct provision of some services.

**Budget Highlights**

The Department on Aging approved general fund budget is \$2,428,911; this is an increase of \$316,594 and is due principally to the subsidy to the Medical Adult Daycare Revolving Fund of \$255,801 to fund the cumulative deficit at June 30, 2006 of \$172,428 and the estimated deficit of \$83,373 in FY 2008. Reclassification was approved for the I & A Caseworker to a grade 6.

Department on Aging

Selected Statistics/Workload Indicators

| <u>Selected Statistics/Workload Indicators</u>   | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| Serve mid-day congregate meals to support healthy nutrition among seniors. # of meals served / # of seniors served   | 12,082/<br>766            | 13,000/<br>808               | 13,650/<br>850               |
| Utilize Social/Recreation/Educational activities to broaden level of participation in Senior Programs - # of all seniors served / # of units of service for persons participating in activities and programs | 1,502/<br>33,114          | 1,650/<br>36,425             | 1,820/<br>40,000             |
| Promote Healthy Aging through physical fitness programs - # of seniors participating / # of units of service   | 1,046/<br>26,402          | 1,150/<br>29,050             | 1,265/<br>31,955             |
| Medicaid Waiver - # of persons served  | 20                        | 20                           | 20                           |
| Senior Care - # of seniors aged 65 and over served   | 110                       | 115                          | 115                          |
| National Family Caregivers Support Program - # of persons served   | 75                        | 85                           | 90                           |
| County Funds for In-Home Services - # of persons served  | 65                        | 70                           | 75                           |
| Medical Adult Day Services Program - # of persons served   | 85                        | 85                           | 85                           |
| Meals On Wheels # of meals served / # of seniors served  | 55,214 / 354              | 60,000 / 370                 | 67,500 / 385                 |
| Congregate Housing Program at St. Mary's Home for the Elderly # of clients to be served / # of meals served  | 20 / 10,705               | 20 / 10,950                  | 20 / 10,950                  |
| Department of Aging's Senior I&A Program to provide information and referral to needed services # of contacts UNITS  | 20,654                    | 22,800                       | 25,000                       |
| Continue to support community and organizations through the RSVP Program # of volunteers / # of units of service   | 300 / 30,886              | 305 / 52,000                 | 320 / 54,000                 |



**County Attorney**

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| County Attorney                      | 468,221                                    | 519,351                                | 614,670                                 | 598,859                                |

**Program Description**

The County Attorney is responsible for providing legal services to the Board of County Commissioners, the County Administrator and the County departments, offices, agencies, boards, committees and commissions. Activities include: researching legal issues and provides legal opinions; coordinates and monitoring legal representation of the County by independent contract and insurance defense counsel; drafting or reviewing all resolutions and ordinances to be considered and adopted by the Board of County Commissioners; providing Legal representation regarding enforcement of all local ordinances and locally-adopted regulations; collection of various funds due and owing to the County; acquiring title to real property purchased by the County at tax sales; defending the County in court cases; approving as to form and legal sufficiency, contracts, grant applications and agreements; and negotiating leases, residential, commercial, tie-down and hangar, as requested for various departments and agencies, in the conduct of their operation.

**Budget Highlights**

The budget for the County Attorney is approved at \$598,859 or \$79,508 more than the prior year. This increase reflects on-going personnel costs and increased contract legal services.

**Selected Statistics/Workload Indicators**

| <u>Selected Statistics/Workload Indicators</u>   | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| Requests received                                | 2,083                     | 2,187                        | 2,296                        |
| Requests concluded                               | 2,074                     | 2,177                        | 2,296                        |
| Funds collected                                  | 1,628,972                 | 267,722                      | 21,222                       |
| Litigation Cases - Won/Lost/Settled or Dismissed | 25/0/9                    | 27/0/10                      | 29/0/12                      |
| Average response time (# days)                   | 6 days                    | 6 days                       | 6 days                       |
| Public Information Act (PIA) Requests            | 20                        | 22                           | 25                           |

## Department of Economic and Community Development

| <u>Department/<br/>Spending Unit</u>              | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|---|--|--|---|--|
| Administration/Office of the Director             | 219,189                                    | 241,027                                | 266,462                                 | 247,297                                |
| Tourism Development                               | 355,379                                    | 420,745                                | 485,468                                 | 412,576                                |
| Agriculture & Seafood Development                 | 130,348                                    | 138,131                                | 155,980                                 | 155,612                                |
| Business Development                              | 456,475                                    | 400,880                                | 354,831                                 | 350,172                                |
| Housing Authority                                 | 902,306                                    | 1,442,391                              | 1,681,312                               | 1,613,296                              |
| Grants  | 782,153                                    | 293,905                                | 313,025                                 | 313,025                                |
| <b>Total Economic &amp; Community Development</b> | <b>2,845,850</b>                           | <b>2,937,079</b>                       | <b>3,257,078</b>                        | <b>3,091,978</b>                       |

### Program Description

The Department of Economic and Community Development carries out the policies of the Board of County Commissioners relative to administering agriculture, economic and community development, tourism and housing activities. The department's development programs are influenced by the need to serve the county residents in creating a strong, diverse and resilient economy with good jobs and a rising quality of life.

This department provides a broad range of services to individuals, families and businesses and industries in St. Mary's County. The department also provides up-to-date information on the County's labor market, economy, growth patterns and other relevant data having economic impact on citizens of the County. The department has developed a multi-year economic development strategy for the County based on current economic trends and a situation analysis based on economic data and research.

The Department works closely with or coordinates the activities of citizen groups which assist County government, including: Agriculture and Seafood Commission, Agricultural Land Preservation Board, local and regional tourism boards, Economic Development Council, Housing Authority Board, Chamber of Commerce, Patuxent Partnership, Community Development Corporation, Southern Maryland Navy Alliance, Watermen's Association, and the Farmers' Market Association. The Office of the Lexington Park Plan has operated as an integral component of the DECD.

The department will continue to: support the defense technology sector; support new and expanding businesses; support Lexington Park revitalization; expand tourism development; diversify the agriculture sector; administer the various Agriculture Land Preservation programs, and provide housing opportunities, community development and neighborhood improvements.

### Budget Highlights

The approved budget reflects an increase of \$154,899. One position was added in the Housing Authority Division, Lead Maintenance Mechanic, Housing positions are fully reimbursed by the Housing Authority, and three positions were reclassified, two in Housing and one in Agriculture & Seafood Development.

Department of Economic and Community Development

Selected Statistics/Workload Indicators

| <u>Selected Statistics/Workload Indicators</u>   | <u>Actual<br/>FY 2006</u>       | <u>Estimated<br/>FY 2007</u>    | <u>Projected<br/>FY 2008</u>    |
|--|---------------------------------|---------------------------------|---------------------------------|
| Provide oversight for redevelopment of the Lexington Manor Property and pursue funding for the redevelopment process           | \$736,560                       | 0                               | 0                               |
| Pursue federal transportation funding for the Great Mills Road Streetscape Project.  | 0                               | 0                               | \$3M                            |
| Information requests fulfilled through mail, e-mail, and phone.  | 18,330                          | 18,500                          | 19,000                          |
| Inquiry Origins: Primary Market (MD,VA,DC,PA,DE,WV,NY,NJ)  | 70%                             | 70%                             | 70%                             |
| Total site visitation  | 886,680                         | 890,000                         | 900,000                         |
| State Tourism Marketing Grant  | \$38,632                        | \$59,629                        | \$60,000                        |
| Literature Distributed   | 105,634                         | 106,000                         | 106,000                         |
| Cooperative Marketing Dollars (private sector)   | \$56,894                        | \$60,000                        | \$60,000                        |
| Taxes- State Sales Tax-Hotel   | \$552,162                       | \$500,000                       | \$500,000                       |
| Admission / Amusement  | \$151,236                       | \$150,000                       | \$150,000                       |
| Welcome Center Visitors  | N/A                             | 4,500                           | 5,000                           |
| Maryland Agriculture Land Preservation Foundation (MALPF) – goal is to permanently preserve 1,000 acres each year              | 128 farms /<br>12,746 acres     | 135 farms /<br>13,500 acres     | 145 farms /<br>14,500 acres     |
| Rural Legacy – preserve land in both the Huntersville & Mattapany Rural Legacy Areas using State & County funding.             | 2,860 acres                     | 3,000 acres                     | 3,500 acres                     |
| St. Mary's County Agriculture Land Preservation Five Year Tax Credit Agreement   | 146 farms /<br>16,789 acres     | 150 farms /<br>17,300 acres     | 155 farms /<br>17,500 acres     |
| Produce Quarterly Newsletter with over 865 recipients  | 2 newsletters                   | 4 newsletters                   | 4 newsletters                   |
| Farmer's Markets – Increase vendor and customer participation at the two Farmer's Markets.                                     | 25% increase<br>in customer use | 25% increase<br>in customer use | 25% increase<br>in customer use |
| Identify and market targeted industries (includes new business post card & expanded tech handbook mailing list)                | 350 packets                     | 400 packets                     | 450 packets                     |
| Garner support and partner with other agencies to leverage county resources in the quest for sustainable economic development. | 13 organizations                | 15 organizations                | 18 organizations                |

Department of Economic and Community Development

| <u>Selected Statistics/Workload Indicators</u>  | <u>Actual<br/>FY 2006</u>                                     | <u>Estimated<br/>FY 2007</u>        | <u>Projected<br/>FY 2008</u>                     |
|---|---|-------------------------------------|--|
| Respond to requests for information on our local economy, demographics, markets, business, rules and regulations. The Economic Overview is regularly updated on the DECD website for most information requests. | 2,000 requests  | 2,000 requests                      | 2,000 requests                                   |
| Generate leads and requests for information by various means of communications. (Readers/browsers, Handbooks distributed, Hits for Interactive Technology Handbook)   | 1 million /<br>2,200 books/<br>2,500 "hits"                   | 1 million /<br>4,800 books          | 1 million /<br>6,000 books                       |
| Partner with the CDC, SBDC, Navy's Small Business Office, CSM, MD DBED, Chamber of Commerce and other key organizations, the activity assists small business owners with start-ups and expansions.              | 900 businesses<br>includes monthly MD<br>Advantage interviews | Maintain Current<br>business visits | Maintain Current<br>business visits              |
| Communicate events and opportunities to businesses via an electronic newsletter distributed weekly.   | 900 addresses   | 1,000 addresses                     | 1,100 addresses                                  |
| Ensure effective community development through its participation on the County's Community Development Corporation board.   | n/a   | 9 meetings                          | 12 meetings                                      |
| Maintain and enhance volunteer Board of Directors for St. Mary's County Community Development Corporation.  | n/a   | n/a                                 | 12 meetings                                      |
| Conduct outreach to St. Mary's County community and business based organizations to market the products and services of the Corporation.  | n/a   | n/a                                 | 20 meetings                                      |
| Continue working with the Local Management Board to attract primary health care and day care services and other quality of life services to the core area of Lexington Park.                                    | n/a   | n/a                                 | Develop strategic<br>planning through<br>the LMB |
| Manage the demolition of 340 duplex dwelling units in the Lexington Manor community.  | n/a   | n/a                                 | Complete by<br>December 2006                     |
| Work with METCOM to construct new water main in Lexington Manor.  | n/a   | n/a                                 | Completed in<br>2005                             |
| Manage the redevelopment of Lexington Manor and surrounding properties.   | n/a   | n/a                                 | Award contract by<br>June 2007                   |
| Continue to strengthen service delivery of Jobs connection Program.   | n/a   | n/a                                 | 450 clients                                      |
| Continue to seek funding sources to support the Community Development Corporation.  | n/a   | n/a                                 | Identify \$50,000 in<br>new revenue.             |

Department of Economic and Community Development

| <u>Selected Statistics/Workload Indicators</u>  | <u>Actual<br/>FY 2008</u>  | <u>Estimated<br/>FY 2008</u>                                       | <u>Projected<br/>FY 2008</u>                             |
|---|--|--|--|
| Plan and produce events in support of business development and bring the St. Mary's County story to selected trade shows, conferences and forums. | 2,600 participants includes 12 county business roundtables & tours | 2,600 participants includes 12 county business roundtables & tours | Increase county business roundtables and business tours. |

**Department of Finance**

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| Administrative/Budget                | 474,000                                    | 525,399                                | 568,260                                 | 562,348                                |
| Accounting                           | 376,308                                    | 424,852                                | 465,529                                 | 456,236                                |
| Auditing                             | 45,080                                     | 60,860                                 | 58,100                                  | 54,100                                 |
| Procurement                          | 241,076                                    | 268,826                                | 287,936                                 | 283,673                                |
| Copy Center                          | 19,939                                     | 25,740                                 | 26,116                                  | 26,116                                 |
| <b>Total Department of Finance</b>   | <b>1,156,403</b>                           | <b>1,305,677</b>                       | <b>1,405,941</b>                        | <b>1,382,473</b>                       |

**Program Description**

The Department of Finance includes the Office of the Chief Financial Officer, the Accounting Office, the Office of Procurement and the Copy Center. Department staff provides financial, budget, accounting, procurement and other related support to all departments and units of County government as well as a number of affiliated programs and entities. The Office of the Chief Financial Officer is responsible for overall department management and serving as fiscal policy advisor to the Board of County Commissioners and the County Administrator. This responsibility includes budget formulation and management, cash flow and debt management, administration of bond sales and other special fiscal services, including grants coordination and monitoring. The Accounting Office responsibilities include maintenance of general accounting and payroll/leave systems, revenue and disbursement systems, financial audit activities, investment of County funds, energy tax administration, mosquito control program invoicing and collection, external financial reporting and special taxing districts administration. The Procurement Office is responsible for all procurement-related activities, including working with departments to develop appropriated specifications and solicitations and preparation, evaluation and negotiation of bids and contracts as well as numerous small procurements throughout the year. The Copy Center is not staffed, but serves as a reproduction facility for the Governmental Center and as back-up for all departments of the county.

**Budget Highlights**

The Department of Finance approved budget is \$1,382,473. The increase of \$76,796 funds on-going increases in personnel costs.

**Selected Statistics/Workload Indicators**

| <u>Selected Statistics/Workload Indicators</u> | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| Grant Agreements Reviewed                      | 146                       | 130                          | 200                          |
| Budget Amendments                              | 676                       | 620                          | 700                          |
| Budget Amendments w/BOCC Approval              | 161                       | 204                          | 300                          |
| Invoices processed                             | 35,305                    | 35,714                       | 35,800                       |
| Checks processed- Vendors                      | 16,073                    | 16,052                       | 16,100                       |
| Checks processed-Payroll, Library, LOSAP       | 10,508                    | 10,210                       | 10,300                       |
| Journal Entries Processed                      | 867                       | 1058                         | 1100                         |
| Personnel Action Forms Reviewed                | 1,906                     | 2,416                        | 2,500                        |
| # Procurement processed                        | 3,031                     | 4,760                        | 4,800                        |
| Requisitions Reviewed                          | 4,782                     | 4,432                        | 4,500                        |
| Number of Copies Made                          | 593,564                   | 480,000                      | 480,000                      |

## Marcey Halfway House

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| Marcey Halfway House                 | 413,036                                    | 431,198                                | 473,183                                 | 473,881                                |

### Program Description

The Marcey Halfway House is a 15-bed adult co-ed treatment program for the rehabilitation of substance abusers, providing a temporary home structure and assisting in maintaining a chemical-free lifestyle. Marcey House offers a variety of services to the resident through a comprehensive range of community resources and in-house services. Funding sources include: grants from the State Alcohol and Drug Abuse Administration, client fees, fund raising, and contributions.

### Budget Highlights

The approved budget for the Marcey Halfway House is \$473,881, an increase of \$42,683 over the prior year. This includes the reclassification and increase to full-time of the Senior Office Specialist. The other costs associated ongoing program needs for clients increased by \$18,514. \$161,612 is funded by the County for FY2008, compared to \$129,092 for FY 2007.

### Selected Statistics/Workload Indicators

| <u>Selected Statistics/Workload Indicators</u>  | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|---|---------------------------|------------------------------|------------------------------|
| Intake / referrals / inquiries from individuals seeking care for substance abuse services | 585                       | 550                          | 600                          |
| Average Utilization Occupancy Rate  | 14                        | 15                           | 15                           |
| Average length of care for program completion   | 7.8 months                | 5 months                     | 6 months                     |
| Rate of employment, training and volunteerism at program completion                       | 82%                       | 90%                          | 90%                          |
| Urinalysis negative test rate   | 98%                       | 100%                         | 100%                         |

**Department of Information Technology**

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| Information Technology               | 1,929,570                                  | 2,115,752                              | 2,280,302                               | 2,087,704                              |

**Program Description**

The Information Technology Department has the technical and managerial skills required to provide overall responsibility for managing the County's technology and telecommunication resources, including computer hardware, software, and telephones. Services of the Information Technology Department include technical support, systems support, equipment maintenance, technology training, technical planning, telephone support, telecommunications, infrastructure, access control and security.

**Budget Highlights**

The FY2008 budget for the Information Technology Department is \$2,087,704. This decrease of \$28,048 reflects reductions in equipment and supplies and is offset by two reclassifications for Telecommunications Specialist to a grade I02 and the GIS Supervisor to I04.

**Selected Statistics/Workload Indicators**

| <u>Selected Statistics/Workload Indicators</u> | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| Desktop and mobile computer systems            | 612                       | 625                          | 690                          |
| Networked printers                             | 81                        | 81                           | 112                          |
| Servers  | 19                        | 19                           | 21                           |
| Server user accounts                           | 752                       | 800                          | 700                          |
| Email accounts                                 | 660                       | 680                          | 600                          |
| H.T.E active modules                           | 46                        | 50                           | 53                           |
| Locations Connected                            | 34                        | 37                           | 37                           |
| Help Desk Requests                             | 20,000                    | 23,000                       | 25,000                       |
| Wireless Devices                               | 210                       | 216                          | 300                          |
| Pagers   | 137                       | 125                          | 110                          |
| Phone Lines                                    | 824                       | 745                          | 745                          |
| Employees Trained                              | 250                       | 250                          | 200                          |



**Department of Human Resources**

| <u>Department/<br/>Spending Unit</u>       | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--|--|--|---|--|
| Human Resources                            | 483,843                                    | 564,954                                | 652,815                                 | 625,438                                |
| Risk Management                            | 803,175                                    | 990,213                                | 1,145,064                               | 1,078,191                              |
| <b>Total Department of Human Resources</b> | <b>1,287,018</b>                           | <b>1,555,167</b>                       | <b>1,797,879</b>                        | <b>1,703,629</b>                       |

**Program Description**

The Department of Human Resources is responsible for all personnel and benefits administration activities for the County workforce. This includes position classification, job advertising, applicant interviewing, testing, personnel actions, maintenance of personnel records, update and maintenance of the Personnel Manual, administration for the State Retirement and Pension System and its Plan Administration for the Sheriff's Office Retirement Plan, employee health and life insurance programs, unemployment compensation, as well as the Employee Assistance Program, Savings Bond Program, and a Length of Service Awards Program for fire and rescue companies. The department also handles Risk Management, including the County's general liability and property insurance costs, and is responsible for claims and risk management through activities and programs designed to reduce our risk and improve our loss experience. The annual Employee Wellness Day is included to provide healthy educational information for all employees.

**Budget Highlights**

The budget of the Department of Human Resources is \$1,703,629. This is a \$148,462 or 9.55% increase over the prior year. This increase includes a reclassification for the Senior Office Specialist to a grade 4. \$141,358 more is provided for significantly increased premium quotes for County property and liability insurance.

**Selected Statistics/Workload Indicators**

| <u>Selected Statistics/Workload Indicators</u> | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| Employment applications processed              | 2,152                     | 4,000                        | 6,500                        |
| New Hires (including PT, Temp, Sub., etc.)     | 124                       | 209                          | 348                          |
| Retirees/Separations/Other                     | 189                       | 200                          | 210                          |
| Risk Management Claims Handled                 | 226                       | 231                          | 229                          |
| Worker's Compensation Claims Handled           | 149                       | 132                          | 141                          |
| Employee Evaluations processed/tracked         | 686                       | 647                          | 667                          |

## Department of Land Use & Growth Management

| <u>Department/<br/>Spending Unit</u>              | FY 2006<br>Actual<br><u>Expenditures</u> | FY 2007<br>Approved<br><u>Budget</u> | FY 2008<br>Requested<br><u>Budget</u> | FY 2008<br>Approved<br><u>Budget</u> |
|---|--|--------------------------------------|---------------------------------------|--------------------------------------|
| Administration                                    | 409,697                                  | 588,035                              | 645,849                               | 654,542                              |
| Comprehension Plan                                | 439,767                                  | 595,736                              | 714,913                               | 649,164                              |
| Developmental Services                            | 477,763                                  | 612,121                              | 711,947                               | 313,906                              |
| Zoning Administration                             | 0  | 0                                    | 0                                     | 409,865                              |
| Planning Commission                               | 21,210                                   | 23,103                               | 24,292                                | 24,451                               |
| Boards & Commissions                              | 14,724                                   | 20,571                               | 21,699                                | 21,733                               |
| Historical Preservation                           | 391                                      | 3,099                                | 3,174                                 | 3,174                                |
| Permit Services                                   | 226,754                                  | 244,450                              | 278,115                               | 271,019                              |
| Inspections & Compliance                          | 474,850                                  | 518,148                              | 600,065                               | 533,534                              |
| Board of Electrical Examiners                     | 6,826                                    | 9,286                                | 15,351                                | 15,351                               |
| Building Code Appeals Board                       | 0  | 0                                    | 1,200                                 | 1,200                                |
| Commission on the Environment                     | 0  | 0                                    | 2,000                                 | 2,000                                |
| Plumbing and Gas                                  | 0  | 0                                    | 2,895                                 | 2,895                                |
| Grants  | 20,100                                   | 193,415                              | 19,005                                | 19,005                               |
| <b>Total Dept. of Land Use &amp; Growth Mgmt.</b> | <b>2,092,082</b>                         | <b>2,807,964</b>                     | <b>3,040,505</b>                      | <b>2,921,839</b>                     |

### Program Description

The Department of Land Use and Growth Management addresses functions including: planning, zoning and land use; updates of the Comprehensive Land Use Plan and area plans, such as the Lexington Park Master Plan and the Wicomico Scenic River Management Plan; issuing building and other permits (including use and occupancy certificates; administering and verifying compliance with zoning, building, electric, plumbing, natural gas, HVAC, Floodplain, Minimum Livability and Maryland Accessibility codes; coordinating the daily inspections of all building, electrical, plumbing, natural gas and HVAC work with the County's contract inspection agency; and conditional use, non-conforming use and mining operations, grading, road entrance, storm water management, and all other related development inspections. The department is intended to provide optimal customer service, complete but concise and consistent answers to inquiries, processing questions, etc., in the role as a "Development Assistance Center". This program has a health and safety focus while streamlining procedures to meet everyday needs of homeowners or small business owners who want to improve their property or business.

This department provides staff support to a variety of boards and commissions including: Planning Commission, Board of (Zoning) Appeals, Historic Preservation Commission, Electrical Examiners and supplemental support to numerous other boards and the Technical Evaluation Committee.

### Budget Highlights

The budget for the Land Use and Growth Management Department is \$2,921,839, including grants. The Board of County Commissioners approved a new Zoning Administration Division which moved 5 existing employees to the newly created Zoning Administration Division. Excluding the impact of the non-recurring FY2007 grants, the approved budget reflects an increase of 11% and includes a new Planner I position, which is in the new Zoning Division, and a replacement Microfilm/Scanner Reader/Printer.

Department of Land Use & Growth Management

| <u>Selected Statistis/Workload Indicators</u>  | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| <b><u>Administration</u></b>   |                           |                              |                              |
| Planning Commission Meetings Regular / Special / Work Session  | 23/1/1                    | 23/3/2                       | 23/3/3                       |
| Board of Appeals Meetings Regular / Special / Work session   | 12/0/0                    | 12/4/1                       | 12/3/1                       |
| Court Transcripts  | 1                         | 3                            | 2                            |
| Elms Committee Meetings  | 2                         | 4                            | 4                            |
| Joint Public Hearing – (Special) Lexington Park  | 2                         | 2                            | 2                            |
| Development Review Forum meeting   | 12                        | 12                           | 12                           |
| Front Counter Inquiries / Telephone Calls  | 13,447 / 12,672           | 15,000 / 13,500              | 15,000 / 13,500              |
| Entrance Permits – New / Reimbursement   | 434 / 485                 | 550 / 550                    | 550 / 550                    |
| Over Lot Grading Permits – New / Reimbursement   | 108 / 159                 | 150 / 250                    | 150 / 250                    |
| <b><u>Comprehensive Planning</u></b>   |                           |                              |                              |
| Comprehensive plan annual review   | 1                         | 1                            | 1                            |
| Annual reports on development activity and comprehensive plan compliance   | 1                         | 1                            | 1                            |
| Participation at Planning Commission and County Commissioner meetings as needed  | 60                        | 60                           | 60                           |
| Participation at meetings of the agricultural land preservation district advisory board or the agricultural and seafood commission.                | 12                        | 12                           | 12                           |
| Participation at monthly meetings of Historic Preservation Commission  | 12                        | 12                           | 12                           |
| Historical sites survey  | 1                         | 2                            | 1                            |
| Participation in commission training   | 2                         | 2                            | 2                            |
| Grant Preparation  | 2                         | 2                            | 2                            |
| Demolition Review  | 24                        | 24                           | 24                           |
| Rezoning – overlay Designation   | 1                         | 1                            | 1                            |
| Regional Preservation Planning Projects: (Preserve America, Tobacco Barns, Last Chance Scenic Roads/places, and Dozen Most Districive Destination) | 4                         | 2                            | 2                            |
| Road Name Updates  | 339                       | 350                          | 350                          |
| Assign new addresses   | 1,098                     | 1,700                        | 1,800                        |

## Department of Land Use & Growth Management

### Zoning Administration

|   |     |     |     |
|---|-----|-----|-----|
| Zoning Authorizations Issued (Home, Signs,& Determinations) | 304 | 350 | 316 |
| Board of Appeals Caseload                                   | 27  | 63  | 68  |
| Administrative Variance Caseload                            | 33  | 26  | 29  |
| Environmental Review of Permits (Critical Area)             | 720 | 727 | 854 |

### Development Services

|                              |       |       |       |
|------------------------------|-------|-------|-------|
| Subdivision Reviews          | 132   | 135   | 139   |
| Plat Review (Non-Dividing)   | 371   | 397   | 420   |
| Site Plan Review             | 125   | 131   | 138   |
| Re-reviews                   | 357   | 374   | 392   |
| Total Applications Processed | 3,656 | 3,898 | 3,898 |

### Inspections & Compliance

|  |         |         |         |
|--|---------|---------|---------|
| Construction Plans Reviewed                          | 331     | 381     | 400     |
| Ratio of "unsafe" structures made "safe"/total cases | 235/247 | 15/12   | 17/14   |
| Minimum Livability Cases                             | 18      | 20      | 22      |
| Mobile Home Park License Fees                        | \$8,850 | \$8,650 | \$8,650 |
| Certificates of Use and Occupancy Fees               | \$4,184 | \$2,576 | \$2,832 |
| Inspection Inquiries Received/Resolved               | 525/478 | 550/500 | 577/537 |
| Contract Inspection Statistics                       | 21,844  | 22,478  | 23,602  |
| Zoning Inspections                                   | 11,761  | 14,028  | 15,600  |

**Department of Public Works & Transportation**

| <u>DEPARTMENT/<br/>SPENDING UNIT</u>     | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--|--|--|---|--|
| Administration                           | 348,813                                    | 377,525                                | 406,081                                 | 399,066                                |
| Engineering Services                     | 268,041                                    | 317,511                                | 492,021                                 | 587,686                                |
| Development & Plan Review                | 225,956                                    | 275,835                                | 243,472                                 | 238,801                                |
| Construction & Inspections               | 394,729                                    | 414,530                                | 455,921                                 | 450,041                                |
| County Highways                          | 2,790,558                                  | 3,312,172                              | 3,682,596                               | 3,611,251                              |
| Solid Waste                              | 2,477,450                                  | 3,208,034                              | 4,802,530                               | 1,450,375                              |
| Recycling                                | 373,547                                    | 441,547                                | 487,228                                 | 0                                      |
| Mailroom                                 | 110,386                                    | 119,157                                | 136,621                                 | 134,126                                |
| Vehicle Maintenance Shop                 | 1,062,672                                  | 1,205,111                              | 1,554,933                               | 1,281,121                              |
| Non- Public School Bus<br>Transportation | 1,800,034                                  | 1,867,511                              | 1,998,029                               | 1,903,572                              |
| Airport Operations                       | 11,843                                     | 16,165                                 | 17,786                                  | 17,786                                 |
| St. Mary's Transit System (Grant)        | 2,065,082                                  | 2,446,358                              | 2,462,845                               | 2,462,845                              |
| Capital Projects                         | 136,642                                    | 180,698                                | 0                                       | 0                                      |
| Building Services                        | 3,002,711                                  | 3,355,801                              | 3,496,387                               | 3,457,316                              |
| Carter State Office Building             | 467,707                                    | 535,698                                | 535,698                                 | 535,698                                |
| <b>Total DPW &amp; T – General Fund</b>  | <b>15,536,171</b>                          | <b>18,073,653</b>                      | <b>20,772,148</b>                       | <b>16,529,684</b>                      |
| <b>Solid Waste &amp; Recycling Fund</b>  | <b>N/A</b>                                 | <b>N/A</b>                             | <b>N/A</b>                              | <b>3,825,895</b>                       |

**Program Description**

The Department of Public Works & Transportation is organized into thirteen (13) operational divisions in the general fund. The County Highways Division is responsible for the maintenance of County highways, traffic signage and the resolution of drainage complaints. The Solid Waste and Recycling Divisions are responsible for solid waste management, convenience center/landfill operations and recycling; the operating cost of these divisions are now reflected in the Solid Waste & Recycling Enterprise Fund in the Approved FY 2008 Budget. The Construction and Inspections Division provides material testing and inspects County capital projects and new subdivision roads, manages the pavement overlay and line striping programs. The Engineering Service and Development Review Divisions are responsible for transportation planning, design, project management of marine and highway capital projects, county mapping, and the permitting and review of proposed development plans, the Capital Projects division was consolidated with the Engineering and Development Review during FY 2007. The Administration Division provides staff support for the other divisions, and maintains the Department's various information management systems. The Transportation Division manages the Non-Public School Bus Transportation System, the mail/messenger postal services, the St. Mary's Transit System, and Vehicle Maintenance / fleet management for some of the County departments, including the Office of the Sheriff. The Airport and Building Services Divisions maintain the County's facilities.

## Department of Public Works & Transportation

### Budget Highlights

The Department of Public Works and Transportation's budget is decreased by \$1,543,969 to \$16,529,684. The main reason for this decrease in general funds is the transfer of the Solid Waste and Recycling Divisions to the Solid Waste & Recycling Enterprise Fund. The cost transferred to the Solid Waste and Recycling Fund totals approximately \$3.8 million, though there is still a need for a subsidy of \$1.45 million to cover the excess of direct operating expenses over the dedicated revenue. Two positions that were approved in FY 2007 for the opening of the Transfer Station were removed from the FY 2008 Approved Budget due to the delayed opening until July 1, 2008. \$116,301 is included in this budget for the exempt financing of 6 replacement vehicles and 2 trash trailers.

### Selected Statistics/Workload Indicators

| <u>Selected Statistics/Workload Indicators</u>               | <u>Actual<br/>FY2006</u> | <u>Estimated<br/>FY2007</u> | <u>Projected<br/>FY2008</u> |
|--|--------------------------|-----------------------------|-----------------------------|
| <b><u>Administration</u></b>                                 |                          |                             |                             |
| % Budget Spent on Staff Development/Seminars                 | 1.0%                     | 1.0%                        | 1.0%                        |
| # of Positions (Temp or Full -Time)                          | 170                      | 172                         | 175                         |
| # of Departmental Website Customer Visits                    | 139,000                  | 142,000                     | 145,000                     |
| # of Procurement Requests Processed                          | 880                      | 925                         | 950                         |
| Total # of invoices Processed (excluding Fuel Service)       | 7,500                    | 7,700                       | 8,000                       |
| # of Vendors and / or Contracts Administered                 | 41                       | 45                          | 47                          |
| <b><u>Engineering Services</u></b>                           |                          |                             |                             |
| # of Taxing District Public Hearings and Ordinances          | 2                        | 5                           | 4                           |
| # of Petitions Received and Public Information Meetings Held | 1                        | 2                           | 2                           |
| # of Capital Projects under Design / Construction            | 15 / 7                   | 19 / 12                     | 11 / 16                     |
| # Performed In-House / # Performed by Consultant             | 5 / 10                   | 4 / 15                      | 4 / 7                       |
| Consultant Support (# of A/E's Utilized)                     | 5                        | 5                           | 5                           |
| # of Topographic Orders Processed                            | 109                      | 60                          | 55                          |
| Revenue Generated to Recoup Costs                            | \$13,475                 | \$8,365                     | \$6,500                     |

Department of Public Works & Transportation

| <u>Selected Statistics/Workload Indicators</u>   | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> |
|--|--|--|---|
| # of Subdivision Plans Reviewed  | 238  | 250                                    | 250                                     |
| Average Duration of Review (# of days)   | 18   | 17                                     | 17                                      |
| # of Technical Evaluation Committee Plans Reviewed /<br>Average Duration of Review (# of days) | 256<br>30                                  | 160<br>33                              | 200<br>33                               |
| # of Site and Mining Plans Reviewed /<br>Average Duration of Review (# of days)                | 578<br>10                                  | 760<br>12                              | 800<br>13                               |
| # of Record Plat Submissions Reviewed /<br>Average Duration of Review (# of days)              | 368<br>9                                   | 460<br>13                              | 450<br>14                               |
| # of Grading Permits Approved /<br>Amount of Bond Estimate Surety (\$)                         | 25<br>\$2.7M                               | 25<br>\$2.5M                           | 25<br>\$2.5M                            |
| # of Public Works Agreements Approved /<br>Amount of Bond Estimate Surety (\$)                 | 12<br>\$9.1M                               | 10<br>\$8M                             | 10<br>\$8M                              |
| <br><b><u>Construction &amp; Inspection</u></b>  |  |  |   |
| # of Inspections (capital projects, subdivision & grading permits)                             | 3,185                                      | 3,991                                  | 4,190                                   |
| # Material Tests (subdivision/ capital projects)   | 159  | 156                                    | 163                                     |
| Active Construction Bonding - construction permits   | \$18,721,000                               | \$19,657,050                           | \$20,639,902                            |
| Active Construction Bonding - grading permits  | \$6,295,162                                | \$6,728,760                            | \$6,778,760                             |
| # of Inspections per Inspector per Day @ 260 days per year                                     | 2.5  | 3.1                                    | 3.2                                     |
| Asphalt Overlay Program (miles)  | 4.7  | 15.0                                   | 20.0                                    |
| Slurry/Modified Seal Program (miles)   | 19.2                                       | 31.4                                   | 55.0                                    |
| Guardrail Placement (ft.) / Total Guardrail (ft.)  | 155' / 79,910'                             | 750' / 80,661'                         | 500' / 81,161'                          |
| Line Striping Performed (feet)   | 2,401,299'                                 | 1,875,000'                             | 1,800,000'                              |

**Department of Public Works & Transportation**

| <u>Selected Statistics/Workload Indicators</u>   | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| <b><u>County Highways</u></b>  |                           |                              |                              |
| Highway Maintenance Mileage (centerline miles)   | 609                       | 615                          | 621                          |
| # of County Maintenance Roads  | 1,442                     | 1,460                        | 1,480                        |
| # of Maintenance Requests Received   | 838                       | 1,025                        | 1,200                        |
| Inches of Snow or Rain   | 6"                        | 8"                           | 8"                           |
| Mowable (acres)  | 1,409                     | 1,430                        | 1,450                        |
| # of Utility Permits Issued  | 51                        | 120                          | 120                          |
| Metal Pipes Replaced (feet)  | 1,240'                    | 1,250'                       | 1,250'                       |
| # Signs Installed / Total # of Sign Maintenance Re quests  | 115 / 1,749               | 200 / 1,800                  | 210 / 1,800                  |
| Berm Removal (miles)   | 30.2                      | 30.0                         | 30.0                         |
| Removal of Deformed Section Repair (miles)   | 0.6                       | 0.5                          | 0.5                          |
| Base Failure Repair (miles)  | 0.5                       | 0.5                          | 0.5                          |
| Shoulder Improvements (feet)   | 17,840                    | 18,000                       | 18,000                       |
| # of Adopt-a-Road Participants (voluntary)   | 38                        | 40                           | 41                           |
| Concrete Pipes Replaced (feet)   | 70.0                      | 100.0                        | 100.0                        |
| Traffic Counts Performed / # of Speed Studies  | 66 / 16                   | 100 / 20                     | 100 / 20                     |
| <b><u>Solid Waste / Recycling</u></b>  |                           |                              |                              |
| Est. Total County MRA Waste Generated (tons)   | 63,340                    | 66,000                       | 68,000                       |
| # of Transfer Trailer / Roll-off Loads per Week  | 57                        | 60                           | 65                           |
| Total MSW/Rubble from Landfill (tons) Exported   | 7,110                     | 7,500                        | 8,000                        |
| Total MSW from Convenience Stations (tons) Exported  | 18,544                    | 19,500                       | 21,000                       |
| # Residential Solid Waste Permits Issued per Month   | 345                       | 365                          | 385                          |
| # Customers Served at St. Andrews Landfill   | 37,141                    | 40,000                       | 43,500                       |
| # Customers Served at Convenience Stations   | 750,000                   | 800,000                      | 850,000                      |
| Convenience Center / Landfill Recycling: Scrap Metal, Paper, Textiles, Cans, Used Oil, Cardboard, Tires (tons) | 13,007                    | 14,000                       | 15,000                       |
| County MRA Recycling Rate including Source Reduction   | 34%                       | 35%                          | 36%                          |
| Household Hazardous Waste Collected (gallons)  | 6,500                     | 6,800                        | 7,250                        |
| Business / Commercial Recycling Efforts (tons)   | 13,795                    | 14,000                       | 15,000                       |



Department of Public Works & Transportation

**Selected Statistics/Workload Indicators**

|   | <b><u>Actual<br/>FY 2006</u></b> | <b><u>Estimated<br/>FY 2007</u></b> | <b><u>Projected<br/>FY 2008</u></b> |
|---|----------------------------------|-------------------------------------|-------------------------------------|
| <b><u>Mailroom</u></b>  |                                  |                                     |                                     |
| # of Pieces Processed   | 272,597                          | 275,000                             | 278,000                             |
| County / State Agencies Served by Mail Service                  | 67                               | 69                                  | 70                                  |
| <b><u>Vehicle Maintenance</u></b>                               |                                  |                                     |                                     |
| Size of Fleet (total #)   | 481                              | 523                                 | 543                                 |
| # Vehicles in Fleet / # Pieces of Equipment (Tagged)            | 365                              | 406                                 | 430                                 |
| (Non-Tagged)  | 95                               | 103                                 | 105                                 |
| Purchase Value of Fleet (\$M)                                   | \$10.5M                          | \$12M                               | \$13.5M                             |
| Replacement Value of Fleet (\$M)                                | \$15M                            | \$20M                               | \$22M                               |
| # of Full-time Mechanics / # Certified                          | 6 / 6                            | 6 / 6                               | 6 / 6                               |
| Ratio # Vehicles / # Mechanics (50:1 for no outsourcing)        | 77:1                             | 85:1                                | 89:1                                |
| # of Job Orders for STS Buses / Total # of Job Orders (%)       | 22%                              | 20%                                 | 19%                                 |
| # of Job Orders for Law Enforcement / Total # of Job Orders (%) | 40%                              | 41%                                 | 42%                                 |
| Type "A" Maintenance (sub-total)                                | 2,283                            | 2,400                               | 2,480                               |
| Type "B" Maintenance (sub-total)                                | 498                              | 365                                 | 380                                 |
| Type "C" Maintenance (sub-total)                                | 302                              | 350                                 | 365                                 |
| Unscheduled Maintenance (sub-total)                             | 3,608                            | 3,890                               | 4,075                               |
| Unscheduled/Scheduled Maintenance (2.5:1 max.)                  | 1.17                             | 1.25                                | 1.26                                |
| <b><u>Non-Public School Bus Transportation</u></b>              |                                  |                                     |                                     |
| # of Buses Under Contract                                       | 38                               | 41                                  | 44                                  |
| # of Total Riders / # Out of County                             | 2,150 / 21                       | 2,200 / 15                          | 2,250 / 15                          |
| Average # of Riders per Bus                                     | 56                               | 54                                  | 51                                  |
| # of Non-Public Schools Served                                  | 14                               | 14                                  | 14                                  |
| Annual Bus Route Mileage  | 656,062                          | 678,500                             | 700,938                             |

Department of Public Works & Transportation

| <u>Selected Statistics/Workload Indicators</u>                       | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| <b><u>St. Mary's Transit (STS)</u></b>                               |                           |                              |                              |
| # of Riders - Fixed Route  | 299,460                   | 306,145                      | 310,000                      |
| # Riders - ADA Para-transit  | 7,557                     | 8,067                        | 8,200                        |
| # Riders - Client Transportation (Medical Adult Day Care)            | 15,512                    | 15,585                       | 16,000                       |
| # - Demand Response  | 13,591                    | 10,670                       | 13,300                       |
| Annual Route Mileage (All Routes & Services)                         | 1,050,463                 | 1,081,500                    | 1,113,650                    |
| Annual Fare Box / Recovery (\$ Revenues) –Goal 20% Minimum           | \$267,769                 | \$323,000                    | \$580,150                    |
| \$ Medical Adult Day Care Revenues                                   | \$153,724                 | \$180,000                    | \$252,150                    |
| \$ Federal & State Grant Revenues (% of Total Funding)               | \$1,014,811               | \$1,388,336                  | \$1,430,027                  |
| <b><u>Airport Operations</u></b>                                     |                           |                              |                              |
| # of Fixed Base Tenants  | 96                        | 103                          | 116                          |
| # of General Aviation Local Flights                                  | 31,800                    | 32,520                       | 34,200                       |
| # of Transient visitor operations                                    | 20,670                    | 21,138                       | 22,230                       |
| # of Rotary Wing Helicopter Operations                               | 530                       | 542                          | 570                          |
| Private T-Hangar Capacity (Including MSP)                            | 113                       | 113                          | 123                          |
| # of County Tie-Downs Available for Rent                             | 60                        | 60                           | 60                           |
| # of County Tie-Downs Available for Rent                             | 60                        | 60                           | 60                           |
| # of Aircraft Landings / Takeoffs                                    | 53,000                    | 54,200                       | 57,000                       |
| Estimated # IFR days (ceiling below 1,000 ft. and 3 mile visibility) | 82                        | 84                           | 85                           |
| Jet – A Fuel Purchased (gallons)                                     | 72,901                    | 73,000                       | 73,200                       |
| 100 Low-Lead Fuel Purchased (gallons)                                | 71,750                    | 72,000                       | 72,200                       |

Department of Public Works & Transportation

Selected Statistics/Workload Indicators

| <u>Building Services</u>   | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| Total Square Footage of Buildings Maintained<br>(Incl. Old Carver Elementary, Meeting Room, and<br>Emergency Operations Center Shelter, and STS Bus<br>Shelter.) | 838,579                   | 872,552                      | 896,452                      |
| # FTE's Needed to Inspect Facilities / Day @ 50,000 sf /hr   | 2.1                       | 2.2                          | 2.2                          |
| # IFMA Staffing Ratio Needed / 47,000 s.f. maintained  | 17.8                      | 18.6                         | 19.1                         |
| # of Buildings and Facilities Maintained   | 89                        | 90                           | 93                           |
| # of Work Order Requests for Maintenance and Service   | 13,481                    | 13,500                       | 13,700                       |
| # Average Work Orders per Mechanic per year (14)   | 963                       | 964                          | 979                          |
| # Average Work Orders per Mechanic per day (260 days)  | 3.7                       | 3.7                          | 3.8                          |

**Department of Recreation, Parks and Community Services**

| <u>Department/<br/>Spending Unit</u>                                      | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|---|--|--|---|--|
| Administration  | 849,662                                    | 927,385                                | 1,087,044                               | 1,001,031                              |
| Parks Maintenance   | 1,441,590                                  | 1,760,617                              | 2,189,555                               | 1,958,862                              |
| Museum Division   | 397,371                                    | 499,587                                | 569,464                                 | 559,664                                |
| Community Services  | 291,252                                    | 361,528                                | 380,294                                 | 373,701                                |
| Human Relations Commission  | 2,232                                      | 2,291                                  | 2,750                                   | 2,750                                  |
| Commission for the Disabled   | 1,970                                      | 2,300                                  | 2,300                                   | 2,300                                  |
| Commission for Women  | 785  | 2,000                                  | 2,000                                   | 2,000                                  |
| Vista Program   | 29,518                                     | 38,562                                 | 36,884                                  | 36,884                                 |
| Grants  | 281,555                                    | 356,885                                | 314,750                                 | 306,250                                |
| <b>Total Recreation, Parks, and Community<br/>Services – General Fund</b> | <b>3,295,935</b>                           | <b>3,951,155</b>                       | <b>4,585,041</b>                        | <b>4,243,442</b>                       |
| <b>Recreation and Parks Enterprise</b>                                    | <b>2,313,076</b>                           | <b>2,928,905</b>                       | <b>2,560,326</b>                        | <b>2,726,421</b>                       |
| <b>Wicomico Shores Golf</b>   | <b>1,157,868</b>                           | <b>1,318,791</b>                       | <b>1,329,887</b>                        | <b>1,330,342</b>                       |

**Program Description**

The Department of Recreation, Parks and Community Services is responsible for providing a comprehensive program of public recreation in schools, parks, and other facilities. The Department also develops and maintains a park system, operates a golf course, manages two museums and offers programs and services that address social issues and community problems. The Department is organized into the following divisions: Administration, Parks, Museums, Recreation, Golf Course and Community Services.

The Administration Division provides general direction and guidance to the Recreation and Parks Department and serves as the staff liaison to four advisory boards. The Parks Division provides the grounds, turf and facility maintenance at approximately 105 parks, schools, public landings, and county/state buildings, and oversees approximately 2,337 acres of County property.

The function of the Museum Division is to administer and operate the St. Clements Island-Potomac River Museum, the Little Red Schoolhouse Children's Museum and the Piney Point Lighthouse Museum and Historic Park. The Recreation Division is responsible for planning, implementing, supervising, and evaluating a broad range of recreational programs, services, and activities for county residents, utilizing both county facilities and public schools. Responsibilities currently include the supervision and management of the Gymnastics Center, the Leonard Hall Recreation Center, Margaret Brent Recreation Center, the Carver Recreation Center and the Great Mills Pool.

The Division of Community Services provides staff and administrative support to the following county government advisory boards: the Human Relations Commission, the Council on Mental Health and Addiction Services, Commission for Women, and the Alliance for Alcohol/Drug Abuse Prevention. Administrative support includes attending scheduled meetings, preparation and distribution of minutes and related correspondence, coordinating logistics for programs and special events, maintaining required memberships and overseeing budgetary matters. The Division acts as a resource and referral service by responding to numerous citizen and community inquiries. The Division of Community Services coordinates a comprehensive alcohol and drug abuse prevention program, the county's AmeriCorps\*VISTA Volunteer program, a countywide Highway Safety public education and awareness program and coordinates the Teen Court program.

The Wicomico Shores Golf Course is a 145-acre, 18-hole championship golf course. The facility provides golf opportunities for all ages and includes a clubhouse with food service and banquet facilities. Recreational programs are self supporting through the Recreation and Parks Enterprise Fund. The golfing operation is also self-supporting and administered through the Wicomico Shores Golf Enterprise Fund.

**Department of Recreation, Parks and Community Services**

**Budget Highlights**

The general fund budget for the Department of Recreation, Parks and Community Services is \$4,243,442 or \$292,287 more than the prior year. The 7.4% increase includes three new positions, Groundskeeper, Museum Site Supervisor, and Coordinator (Grant). \$12,573 is included for exempt financing of a replacement dump truck for Parks Maintenance and other replacement equipment.

**Selected Statistics/Workload Indicators**

| <b><u>Selected Statistics/Workload Indicators</u></b>    | <b><u>Actual<br/>FY 2006</u></b> | <b><u>Estimated<br/>FY 2007</u></b> | <b><u>Projected<br/>FY 2008</u></b> |
|--|----------------------------------|-------------------------------------|-------------------------------------|
| <b><u>Parks</u></b>                                      |                                  |                                     |                                     |
| # Parks and school sites maintained                      | 103                              | 103                                 | 105                                 |
| # Acres of parks, schools, and facilities maintained     | 2,336                            | 2,336                               | 2,337                               |
| # Athletic fields, courts, playgrounds, other facilities | 179                              | 179                                 | 176                                 |
| # Recreation buildings and structures maintained         | 43                               | 43                                  | 45                                  |
| # Park improvement or construction projects              | 108                              | 108                                 | 110                                 |
| # Park users (estimated)                                 | 242,500                          | 255,500                             | 258,400                             |
| # Sports league participants using parks                 | 12,802                           | 12,340                              | 12,865                              |
| <b><u>Museums (St. Clements and Piney Point)</u></b>     |                                  |                                     |                                     |
| # Total Visitors (daily admission and special events)    | 13,160*                          | 24,000                              | 23,000                              |
| # Volunteers   | 51                               | 70                                  | 56                                  |
| # Volunteer hours  | 2,246                            | 3,000                               | 2,300                               |
| \$ Value of volunteer service                            | \$22,572                         | \$31,350                            | \$24,748                            |
| # Boat passengers to St. Clements Island                 | 1,504                            | 1,250                               | 1,200                               |
| # Museum outreach community / education                  | 2,867                            | 4,500                               | 3,000                               |
| <b><u>Wicomico Shores Golf Course</u></b>                |                                  |                                     |                                     |
| # Total rounds of golf                                   | 40,372                           | 44,000                              | 42,000                              |
| # Season pass users                                      | 270                              | 250                                 | 270                                 |
| # Junior golf program participants                       | 70                               | 60                                  | 70                                  |
| # Outings held   | 43                               | 42                                  | 43                                  |
| \$ Amount of revenue generated                           | \$1,160,645                      | \$1,267,500                         | \$1,323,840                         |

\* The Annual Blessing of the Fleet cancelled due to inclement weather.

| <b><u>Selected Statistics/Workload Indicators</u></b> | <b><u>Actual<br/>FY 2006</u></b> | <b><u>Estimated<br/>FY 2007</u></b> | <b><u>Projected<br/>FY 2008</u></b> |
|---|----------------------------------|-------------------------------------|-------------------------------------|
| <b><u>Community Services</u></b>                      |                                  |                                     |                                     |
| # Adult volunteers (Teen Court)                       | 15                               | 30                                  | 40                                  |

**Department of Recreation, Parks and Community Services**

|   |                |             |                |
|---|----------------|-------------|----------------|
| # Juvenile offenders (Teen Court)                     | 45             | 50          | 50             |
| # Student Participants at Middle School Dances        | 1,600          | 1,500       | 1,500          |
| # VISTA volunteer hours of service                    | 17,520         | 8,760       | 11,680         |
| % of Student Participation – Project Graduation       | 75%            | 75%         | 75%            |
| # Child Safety seats loaned through Maryland KISS     | 12             | 10          | 8              |
| Prevention – Head Start based social program.         | 120            | 120         | 140            |
| # Participants – Strengthening Families Program       | 80             | 60          | 80             |
| # VISTA volunteer hours of service                    | 17,520         | 8,760       | 11,680         |
| % Seat belt usage                                     | 92.5%          | 93%         | 95%            |
| # Participants – Guiding Good Choices                 | 30             | 40          | 50             |
| # Participants – Christmas Caring Program             | 780            | 550         | 700            |
| # Businesses participating in Topsy Taxi program      | 15             | 30          | 40             |
| # Volunteers Recognized – MD You are Beautiful        | 19             | 23          | 20             |
| % of High School Seniors attending Project Graduation | 75%            | 75%         | 80%            |
| <b><u>Recreation Division</u></b>                     |                |             |                |
| # Active program participants                         | 80,061         | 59,335      | 58,280         |
| Camps (Enrolled)                                      | 267            | 320         | 330            |
| Child Care (Enrolled)                                 | 284            | 375         | 320            |
| Gymnastics (Enrolled)                                 | 2,464          | 2,650       | 2,700          |
| Leisure Classes (Enrolled)                            | 2,026          | 2,600       | 2,700          |
| Special Events  | 5,893          | 8,300       | 8,100          |
| Sports  | 11,922         | 12,300      | 12,500         |
| Teen Activities                                       | 469            | 1,250       | 1,100          |
| Pool  | 39,173         | 25,000      | 33,000         |
| # Participants - Sprayground                          | 7,680          | 980         | 9,213          |
| # Participants - Skate Park                           | 4,020          | 1,450       | 4,814          |
| # Participants - Regional Park                        | 5,625          | 3,900       | 7,312          |
| Therapeutic Program participant                       | 238            | 210         | 230            |
| # Volunteers / hours                                  | 1,520 / 75,100 | 1,520 /     | 1,400 / 69,020 |
| \$ Value of volunteer service                         | \$1,126,500    | \$1,127,000 | \$1,035,300    |

## Public Safety

| <u>Department/<br/>Spending Unit</u>      | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|---|--|--|---|--|
| Emergency Communications                  | 1,426,803                                  | 1,994,109                              | 2,488,390                               | 2,222,277                              |
| Radio Communications                      | 674,925                                    | 858,052                                | 991,479                                 | 721,997                                |
| Emergency Management                      | 200,690                                    | 237,287                                | 332,395                                 | 272,022                                |
| Animal Control                            | 501,274                                    | 579,562                                | 691,295                                 | 646,006                                |
| Grants                                    | 1,115,365                                  | 1,761,001                              | 270,235                                 | 296,735                                |
| <b>Total Public Safety – General Fund</b> | <b>3,919,057</b>                           | <b>5,430,011</b>                       | <b>4,773,794</b>                        | <b>4,159,037</b>                       |
| <b>Emergency Services Support</b>         | <b>1,080,247</b>                           | <b>1,324,620</b>                       | <b>2,050,924</b>                        | <b>1,500,248</b>                       |

### Program Description

Emergency Communications, is an integral part of the County's emergency response and preparedness activities. Direct communications with all major response agencies is capable from one operating center for enhancement of coordinated response to any emergency response situation. The 24/7 operation provides continuous Computer Aided Dispatch and radio communications to law enforcement, animal control, and volunteer fire and rescue services as well as other support agencies. Additional communications with other numerous local and state agencies operating within the county is available as necessary. Radio equipment for the County Volunteer Fire and Rescue services is purchased and maintained by the County through Emergency Communications.

The St. Mary's Emergency Management Agency (EMA) encompasses various aspects within St. Mary's County. EMA is mandated by Federal and Maryland law and operates under guidelines and policies established by the County, the Maryland Emergency Management Agency (MEMA), and the Federal Emergency Management Agency (FEMA). EMA is charged with mitigation, planning, preparedness, response, and recovery activities. It also maintains the Emergency Operations Center in a constant state of readiness. Additional program areas under Emergency Management include Animal Control, Advanced Life Support, ALS Training, and the Emergency Services Committee. The costs for the Advanced Life Support and the Emergency Services Committee are in the Emergency Support Services Fund and not the general fund. Animal Control enforces State and County code dealing with animal regulations. The Advanced Life Support Unit provides an advanced level of emergency pre-hospital life support care, the ALS training program helps EMS volunteers to reach the level of Paramedic and the Emergency Services Committee coordinates with the volunteer fire and rescue companies and acts as a liaison with County Government.

### Budget Highlights

The FY 2008 approved budget for Public Safety is \$4,159,037. This is \$1,270,974 lower than FY 2007, due to non-recurring grants included in the FY 2007 budget, such as the 911 re-banding. Excluding grants, the allocation to Public Safety increased \$193,292 or 5%. This approved budget includes four Communication Specialists and seven promotional ranks for Communication Specialists to grades 5 and 6. A new vehicle and related equipment is included for the Animal Warden added in FY 2007.

**Public Safety**

**Selected Statistics /Workload Indicators**

| <b><u>Selected Statistics/Workload Indicators</u></b>    | <b><u>Actual<br/>FY 2006</u></b> | <b><u>Estimated<br/>FY 2007</u></b> | <b><u>Projected<br/>FY 2008</u></b> |
|--|----------------------------------|-------------------------------------|-------------------------------------|
| <b><u>Emergency Communications</u></b>                   |                                  |                                     |                                     |
| Telephone  | 268,213                          | 287,927                             | 309,090                             |
| Sheriff's office dispatches                              | 66,006                           | 70,857                              | 76,065                              |
| Fire/EMS Incidents                                       | 13,003                           | 13,959                              | 14,985                              |
| Miscellaneous Incidents                                  | 13,628                           | 14,630                              | 15,705                              |
| CAD (Fire/EMS/Sheriff)                                   | 92,637                           | 99,446                              | 106,755                             |
| Radio Transmissions                                      | 5,282,774                        | 5,671,058                           | 6,087,881                           |
| 911 Emergency dispatches                                 | 46,383                           | 49,792                              | 53,452                              |
| # Hours - Training (New Hires/Existing Staff-In Service) | 6,260 / 500                      | 12,480 / 1,000                      | 6,260 / 1,000                       |
| Record Audio for Allied Agencies                         | 152                              | 200                                 | 225                                 |
| EOC Simulcast  | 6,701                            | 7,194                               | 7,723                               |
| Police dispatch (MSP)                                    | 1,307                            | 1,403                               | 1,506                               |
| <b><u>Emergency Management</u></b>                       |                                  |                                     |                                     |
| # Activations - Emergency Operations Center              | 2 full, 30 partial               | 2 full, 50 partial                  | 2 full, 65 partial                  |
| Exercises / Drill Participation                          | 3 events                         | 4 events                            | 5 events                            |
| Training Hours   | 60                               | 80                                  | 100                                 |
| Emergency Preparedness Literature Disseminated           | 52,374                           | 20,000                              | 60,000                              |
| Update of Emergency Preparedness Guide for CCNPP         | 12,000                           | 13,000                              | 14,000                              |
| CCNPP Early Warning Siren Tests-Federal mandate          | 25 events                        | 25 events                           | 25 events                           |
| # CERT Team Volunteers                                   | 20                               | 300                                 | 400                                 |
| # Hours spent managing LEPC tasks and grants.            | 600                              | 700                                 | 800                                 |
| # Hours - MVERS  | 2000                             | 2000                                | 2000                                |
| # Hours - Grant research and management                  | 850                              | 950                                 | 1050                                |
| # Hours – Tri-Co Homeland Security                       | 96                               | 96                                  | 96                                  |
| # Persons - Special Needs Registry                       | 50                               | 1,000                               | 2,500                               |
| # Hours - Public Information Development                 | 2,080                            | 1,000                               | 2,080                               |
| # Hours – Staffed Public Awareness Events                | 160                              | 240                                 | 280                                 |
| # Hours – Special Projects Development                   | 1040                             | 3050                                | 4000                                |
| # Hours – Assistance to other Agencies (local,state,fed) | 500                              | 600                                 | 700                                 |
| # Hours – Plans Development                              | 1000                             | 1125                                | 1500                                |
| # Hours – Emergency Response                             | 900                              | 1,000                               | 1,100                               |
| # Hours - Public Information Development                 | 2,080                            | 1,000                               | 2,080                               |



**Public Safety**

**Selected Statistics /Workload Indicators**

| <b><u>Selected Statistics/Workload Indicators</u></b> | <b><u>Actual<br/>FY 2006</u></b> | <b><u>Estimated<br/>FY 2007</u></b> | <b><u>Projected<br/>FY 2008</u></b> |
|---|----------------------------------|-------------------------------------|-------------------------------------|
| <b><u>HazMat Program</u></b>                          |                                  |                                     |                                     |
| # Hours - HazMat Response Events                      | 213.5                            | 300                                 | 400                                 |
| HazMat/Bomb Threats/Terrorist Events                  | 25 events                        | 30 events                           | 35 events                           |
| # Hours - Maintenance of Equipment                    | 700                              | 900                                 | 1,100                               |
| # Events - Exercise Drill Participation               | 8                                | 12                                  | 16                                  |
| # Hours - Training                                    | 870                              | 1,000                               | 1,100                               |
| # Hours - Staff Public Awareness Events               | 40                               | 60                                  | 80                                  |
| # Hours - Equipment Testing                           | 200                              | 250                                 | 300                                 |
| # Hours - Grant Preparation                           | 40                               | 40                                  | 40                                  |
| # Hours - Drill/Exercise Preparation                  | 30                               | 40                                  | 50                                  |
| # Hours - LEPC Participation                          | 8                                | 8                                   | 8                                   |
| # Hours – Meetings/Seminars                           | 80                               | 100                                 | 120                                 |
| <b><u>Radio</u></b>                                   |                                  |                                     |                                     |
| Mobile Radio Repairs / Portable Radio Repairs         | 1,000 / 1,200                    | 1,200 / 1,400                       | 1,200 / 1,400                       |
| Mobile Removal / Install                              | 100 / 720                        | 200 / 600                           | 200 / 600                           |
| Radio Reprogramming                                   | 230                              | 200                                 | 200                                 |
| # Hours - Training                                    | 500                              | 500                                 | 500                                 |
| Weekly Remote Site Inspections                        | 420                              | 420                                 | 420                                 |
| Quarterly HVAC Maintenance                            | 48                               | 48                                  | 48                                  |
| Bi-Annual Battery Maintenance                         | 32                               | 32                                  | 32                                  |
| MIEMSS Bi-Annual Radio Maintenance                    | 0                                | 128                                 | 128                                 |
| Miscellaneous Paperwork,Clean-up, and Other Repairs   | 1,000                            | 1,000                               | 1,000                               |
| <b><u>Animal Control</u></b>                          |                                  |                                     |                                     |
| # of Animals captured                                 | 2,953                            | 3,248                               | 3,572                               |
| # of Calls for service responses                      | 6,765                            | 7,100                               | 7,540                               |
| # of Cruelty cases investigated                       | 235                              | 250                                 | 275                                 |
| # of Animal bite investigations                       | 49                               | 55                                  | 61                                  |
| # of Dog licenses sold                                | 2,100                            | 2,300                               | 2,500                               |
| <b><u>Emergency Services Support Fund</u></b>         |                                  |                                     |                                     |
| EMT Intermediate Students Trained                     | 4                                | 1                                   | 10                                  |
| EMT Paramedic Students Trained                        | 3                                | 3                                   | 2                                   |
| ESC Scholarships Awarded                              | 22                               | 14                                  | 22                                  |

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**OPERATING BUDGETS**

**ELECTED OFFICIALS**

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## Circuit Court

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| Judicial                             | 739,595                                    | 810,006                                | 951,466                                 | 882,314                                |
| Law Library                          | 45,561                                     | 49,297                                 | 57,350                                  | 57,350                                 |
| Grants                               | 331,383                                    | 325,285                                | 318,422                                 | 296,901                                |
| <b>Total Circuit Court</b>           | <b>1,116,539</b>                           | <b>1,184,588</b>                       | <b>1,327,238</b>                        | <b>1,236,565</b>                       |

### Program Description

The Circuit Court for St. Mary's County is a court of general trial jurisdiction established pursuant to Article IV of the Maryland Constitution. The objective of the Court, as stated in the Plan of Action, is to provide a fair and impartial forum for the resolution of disputes falling within its jurisdiction. The Court manages its case load through a Differentiated Case Management Plan, which establishes time standards for the resolution of cases. The Circuit Court has full common-law power and jurisdiction in civil cases involving over twenty-five thousand dollars, and in most criminal cases originally charged as felonies. The Court exercises concurrent jurisdiction with the District Court in civil and equity cases if the amount in controversy exceeds twenty-five thousand dollars, in criminal cases in certain statutorily defined circumstances, and in certain family law proceedings such as domestic violence. The Court exercises appellate review of District Court cases and certain County administrative decisions. All juvenile matters fall within the Court's jurisdiction. The Court also selects and instructs members of the grand and petit juries.

### Budget Highlights

The FY2008 budget for the Circuit Court is \$1,236,565, an increase over the prior year of \$81,768. This includes the cost of reclassification for the Senior Office Specialist to a grade 4. Equipment Maintenance was increased for Court Smart technology and replacement copiers. The Law Library's publications increased \$8,000 over the prior year due to cost changes.

### Selected Statistics/Workload Indicators

| <u>Selected Statistics/Workload Indicators</u> | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| <b><u>Scholarship Programs</u></b>             |                           |                              |                              |
| Family Services Grant                          | 116,553                   | 123,810                      | 162,630                      |
| Juvenile Drug Court Grant (Federal)            | 87,169                    | 105,496                      | 31,231                       |
| Juvenile Drug Court Grant (State)              | 21,465                    | 72,368                       | 92,762                       |
| Child Support Grant                            | 11,983                    | 10,999                       | 11,799                       |

Orphan's Court

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| Orphan's Court                       | 27,929                                     | 31,759                                 | 50,241                                  | 41,695                                 |

Program Description

The Orphan's Court consists of three members elected to concurrent four-year terms. The Court is responsible for hearing matters involving decedents' estates which are probated judicially, approves administration accounts and awards of personal representatives' commissions and attorneys' fees in all estates, has concurrent jurisdiction with the Circuit Court in the guardianship of minors and their property, and handles the validity of wills and transfer of property in which legal questions and disputes occur.

Budget Highlights

The approved budget for the Orphan's Court is \$41,695, an increase of \$9,936. This increase is due to a retiring judge's health and pension costs. This includes a full year cost of Orphan Court Judges compensation per legislation.

## Office of the Sheriff

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| Law Enforcement                      | 12,888,798                                 | 14,711,881                             | 17,897,892                              | 17,051,756                             |
| Corrections                          | 6,419,051                                  | 7,080,860                              | 8,257,837                               | 8,288,066                              |
| Training                             | 96,436                                     | 139,392                                | 194,137                                 | 194,137                                |
| Canine                               | 7,641                                      | 11,775                                 | 12,275                                  | 12,275                                 |
| Grant                                | 577,506                                    | 1,212,459                              | 1,105,926                               | 1,501,904                              |
| <b>Total Office of the Sheriff</b>   | <b>19,989,432</b>                          | <b>23,156,367</b>                      | <b>27,468,067</b>                       | <b>27,048,138</b>                      |

### Program Description

The St. Mary's County Sheriff's Office is comprised organizationally of Administration, Patrol, Criminal Investigations, Special Operations and Corrections with the following major functions: provide prompt and efficient investigation of all incidents, crimes and complaints, and keeping victims informed of status of investigations; expanded drug enforcement efforts directed against high level drug dealers and street level sellers; public awareness and educational programs that focus on the harmful effects of drugs and alcohol abuse; enhanced crime prevention programs, including grants, that provide high visibility of police patrols in high crime areas of the County; neighborhood crime watch programs in which citizens participate; home and commercial security surveys; timely service of criminal and civil process; security for the Courthouse and Circuit Courts; traffic safety and accident reconstruction; and efficient administration and operation of the St. Mary's County Detention Center.

### Budget Highlights

The FY 2008 budget for the Office of the Sheriff is \$27,048,138, an increase of \$3,891,771 or 16.81%. This approved budget includes four Deputies and mid-year funding for a civilian administrator. Ranks are also included for DFC (10), Senior DFC (6), CFC (2), and Senior CFC (2). Reclassifications were approved for six civilian positions. The budget also includes funds for the purchase of 16 replacement vehicles and 4 new vehicles for deputies above, using exempt financing. Grants increased \$289,445 over the prior fiscal year. This approved budget includes a full year of the Sheriff's salary increase, per legislation.

Office of the Sheriff

Selected Statistics/Workload Indicators

| <u>Selected Statistics/Workload Indicators</u>   | <u>FY 2006<br/>Actual</u> | <u>FY 2007<br/>Estimated</u> | <u>FY 2008<br/>Projected</u> |
|--|---------------------------|------------------------------|------------------------------|
| Calls for Service  | 62,527                    | 69,155                       | 75,783                       |
| Average Time: Calls Waiting To Be Dispatched   | 4 min 37 sec              | 5 min 5 sec                  | 5 min 35 sec                 |
| Average Response Time  | 8 min 52 sec              | 9 min 49 sec                 | 10 min 45 sec                |
| Average Time From Receipt Of Call To Completion  | 24 min 43 sec             | 27 min 20 sec                | 29 min 58 sec                |
| # Arsons   | 11                        | 12                           | 13                           |
| # Breaking & Entering  | 488                       | 540                          | 591                          |
| # Felony Assaults/Misdemeanors   | 1,297                     | 1,434                        | 1,572                        |
| # Murders  | 4                         | 4                            | 5                            |
| # Rapes  | 20                        | 22                           | 24                           |
| # Robberies  | 57                        | 63                           | 69                           |
| # Thefts (Includes Auto Thefts)  | 1,590                     | 1,759                        | 1,927                        |
| # Child Abuse Cases  | 78                        | 86                           | 95                           |
| # Narcotic Violations  | 492                       | 544                          | 596                          |
| # Larceny After Trust Cases  | 79                        | 87                           | 96                           |
| # Forgeries  | 23                        | 25                           | 28                           |
| # Fraud Cases  | 229                       | 253                          | 278                          |
| # Possession/Weapons   | 42                        | 46                           | 51                           |
| # Sex Offenses   | 70                        | 77                           | 85                           |
| # Vandalism  | 958                       | 1,060                        | 1,161                        |
| # Number Of DWI  | 385                       | 426                          | 467                          |
| # Liquor Law Violations  | 49                        | 54                           | 59                           |
| # Disorderly Conduct Cases   | 58                        | 64                           | 70                           |
| # Battered Spouses   | 374                       | 414                          | 453                          |
| # Other Offenses (Premises check, loud noise, burglar alarms, suspicious persons/vehicles) | 3,410                     | 3,771                        | 4,133                        |
| # Adult Arrests (Warrants, civil/criminal) Investigations                                  | 3,636                     | 4,021                        | 4,407                        |
| # Juvenile (Investigations)  | 812                       | 898                          | 984                          |
| # Narcotics Case Arrests   | 455                       | 435                          | 450                          |
| Value Of Drugs Seized (Narcotics Cases - Local)  | \$262,477                 | \$175,000                    | \$200,000                    |
| # Narcotics Case Search Warrants   | 103                       | 105                          | 115                          |
| Value of Money Seized/Awarded – Federal Investigations                                     | 103,027/<br>43,521        | 100,000/<br>58,000           | 102,000/<br>60,000           |
| # Vehicles Seized  | 14                        | 15                           | 16                           |
| Real Estate Seized   | 0                         | 1                            | 1                            |

St. Mary's County, Maryland

Fiscal Year 2008 Budget

## Office of the Sheriff

|   |                    |                    |                    |
|---|--------------------|--------------------|--------------------|
| # of Civil Alcohol Citations Adults/Juveniles   | 165/98             | 180/120            | 200/150            |
| # Child Support Summonses – Received/ Served  | 1,470/1,375        | 1,643/1,478        | 1,660/1,493        |
| # Child Support Warrants – Received/ Served   | 295/255            | 339/255            | 342/259            |
| # Civil Process Received/Served – (Summonses, writs, replevin, evictions,subpoenas, etc.) | 12,829 /<br>11,803 | 13,085 /<br>12,039 | 13,346 /<br>12,279 |
| # Accidents   | 2,499              | 2,524              | 2,550              |
| # Citations   | 5,669              | 5,953              | 6,250              |
| # Warnings  | 2,507              | 3,309              | 4,368              |
| # Accident Reconstructions  | 1                  | 2                  | 3                  |
| # School Bus Inspections  | 471                | 490                | 510                |
| # Child Safety Seat Inspection/Installations  | 111                | 120                | 130                |
| # “Drive to Survive” Program Participants   | 246                | 248                | 250                |
| # Search Warrants Executed-EST  | 69                 | 75                 | 80                 |
| # Barricades  | 6                  | 12                 | 15                 |
| # Hostage Situations  | 0                  | 2                  | 4                  |
| # Training Incidents-EST  | 18 / 8 sniper      | 35                 | 40                 |
| # Crime Prevention Presentations / # Citizens Attending                                   | 78 / 16,543        | 82 / 17,701        | 86 /18,940         |
| # Crime Scenes Processed  | 254                | 300                | 350                |
| # Drug Analyses Performed   | 603                | 1,000              | 1,300              |
| # Canine Crimes Investigated  | 1,973              | 2,235              | 2,500              |
| # Canine Investigations   | 1,098              | 1,360              | 1,622              |
| Value of Drugs Seized   | \$16,500           | \$17,500           | \$18,500           |
| Value of Money Seized due to Drug Detection   | \$15,629           | \$16,000           | \$17,000           |
| # Felony Suspects Apprehended by Canine Teams   | 64                 | 100                | 140                |
| <b><u>Corrections</u></b>   |                    |                    |                    |
| Inmates Received / Average Daily Population   | 3,819 / 317        | 4,276 / 320        | 4,703 / 353        |
| Inmates Participating in GED Program  | 111                | 122                | 134                |
| Inmates Sentenced directly to Home Detention (Monthly avg.)                               | 11                 | 11                 | 20                 |
| Inmates Sentenced directly to Weekenders (Monthly avg.)                                   | 16                 | 24                 | 26                 |
| Defendants Sentenced to Work Release (Monthly avg)  | 46                 | 47                 | 52                 |
| Inmate Work Hours-County Projects   | 90,873             | 100,444            | 110,488            |
| # Training Hours – Correctional Officer (In-Service)                                      | 5,806              | 6,960              | 8,120              |

**Office of the State's Attorney**

| <u>Department/<br/>Spending Unit</u>    | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|---|--|--|---|--|
| Judicial                                | 1,588,434                                  | 1,831,900                              | 2,064,884                               | 2,007,387                              |
| Project Graduation                      | 39,167                                     | 41,512                                 | 44,500                                  | 44,500                                 |
| Grants                                  | 404,528                                    | 603,154                                | 515,458                                 | 476,639                                |
| <b>Total Office of State's Attorney</b> | <b>2,032,129</b>                           | <b>2,476,566</b>                       | <b>2,624,842</b>                        | <b>2,528,526</b>                       |

**Program Description**

The State's Attorney for each county and the city of Baltimore is empowered by the Constitution of Maryland and the Annotated Code of Maryland, to prosecute and defend, on the part of the State, all cases in which the State may be interested, subject to appropriate statutes. The Office of the State's Attorney performs the following functions: establish paternity and related child-support orders; Law Enforcement and Recovery of court-ordered child support payments from delinquent parents; bad check collection program responsible for collection of worthless checks issued to merchants in St. Mary's County; sponsor of Project Graduation, as well as other education programs on crime prevention in public and private schools; operation of the Community Service Program which serves as a pretrial diversionary program for minor traffic offenders; collection of restitution due victims of crimes in District and Juvenile Courts, and a large percentage of the restitution for the Circuit Court; Assistance with criminal investigations of police agencies; coordination of the activities of the Grand Jury; prosecution of all criminal and traffic matters in the District, Circuit, and Juvenile Courts for St. Mary's County; work with victims of domestic violence and educate them on the judicial process and the options available to them; Victim/Witness responsibilities mandated by State law; and is the forfeiting authority for property and monies received as a result of illicit drug trade and other crimes.

**Budget Highlights**

The FY2008 budget for the Office of the State's Attorney is \$2,528,526 which represents an increase of \$51,960, or 2.1%. Reclassifications were approved for four positions and all funding for the Domestic Violence Coordinator and Investigator, approved in FY 2007 reverted back to the general fund. Full year costs for the State's Attorney salary are included in this budget per legislation.

**Selected Statistics/Workload Indicators**

| <u>Selected Statistics/Workload Indicators</u>                          | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|---|---------------------------|------------------------------|------------------------------|
| New Circuit Court cases   | 850                       | 875                          | 900                          |
| Number of Estimated Circuit Court Cases                                 | 1,048                     | 1,100                        | 1,200                        |
| Juvenile Delinquency Cases  | 500                       | 540                          | 550                          |
| Number of Juvenile Hearings   | 2,250                     | 2,500                        | 2,550                        |
| Community service participants  | 3,577                     | 3,500                        | 3,600                        |
| Community Service Hours Completed                                       | 39,421                    | 40,000                       | 45,000                       |
| Community Service Fees  | \$64,535                  | \$65,000                     | \$67,000                     |
| Forfeited assets collected  | \$69,704                  | \$70,000                     | \$72,000                     |
| Paternity orders established  | 104 (15 mos.)             | 83 (12 mos.)                 | 80 (12 mos.)                 |
| Support orders established  | 485 (15 mos.)             | 388 (12 mos.)                | 392 (12 mos.)                |
| Child support collected   | \$11,090,822              | \$11,423,547                 | \$11,766,253                 |
| Contempt proceedings  | 1,290 (15 mos)            | 1,050                        | 1,082                        |
| District Court Criminal Cases / Traffic Cases                           | 3,300 / 23,000            | 3,325 / 22,500               | 3,400 / 23,000               |
| Restitution collection in Bad Check Program / Fees Collected for County | 209,574 / 36,494          | 220,000 / 40,000             | 225,000 / 43,000             |



**County Treasurer**

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| County Treasurer                     | 331,603                                    | 353,141                                | 369,830                                 | 360,632                                |

**Program Description**

The primary function of the Treasurer's Office is the billing and collection of real and personal property taxes for the State and County. Related responsibilities include the billing and collection of erosion, road, agricultural, and other miscellaneous special taxes, penalties and interest; verification and inspection of records and stamping of real property deeds for tax clearance prior to recordation; intake and processing of qualified senior tax credit applicants, completion and submission of bankruptcy documentation on real property accounts to the bankruptcy court; conducting the annual tax sale; the billing, collection, and remittance of the Fire and Rescue district tax to the volunteer Fire Departments and Rescue Squads in St. Mary's County. Other duties include the issuance of motor vehicle registration renewals, dog tags, and liquor licenses. The Treasurer's Office is responsible for the preparation, dissemination, and maintenance of all relevant financial reports to local and state authorities.

**Budget Highlights**

The approved budget for the Office of the County Treasurer is \$360,632, an increase of \$7,491 or 2.12% over the prior year. This recommended budget includes full year costs of the Treasurer's salary increase per legislation.

**Selected Statistics/Workload Indicators**

| <u>Selected Statistics/Workload Indicators</u>   | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY2007</u> | <u>Projected<br/>FY2008</u> |
|--|---------------------------|-----------------------------|-----------------------------|
| # of Tax bills (real property, local personal property, corporations, 1/2 year new construction, semi-annual notices)  | 50,400                    | 52,800                      | 55,200                      |
| Delinquent and final notices   | 6,000                     | 6,000                       | 6,000                       |
| # of Tax payments collected and processed  | 42,000                    | 42,500                      | 43,000                      |
| Walk-in taxpayers  | 17,500                    | 18,000                      | 18,500                      |
| Other walk-in customers for mva registration renewals, dog licenses, liquor licenses, real property deeds and business lincses researched and stamped prior to recordation, and County Senior Tax Credit applicants.research of deeds and other legal documents for recordation, renew auto tags, purchase of liquor licenses, dog tags, intake of senior tax credit applicants. | 15,400                    | 16,300                      | 17,200                      |
| Telephone inquiries  | 35,000                    | 35,000                      | 35,000                      |
| Tax sale preparation & annual auction  | 300                       | 300                         | 300                         |
| Duplicate bill requests  | 4,000                     | 4,000                       | 4,000                       |
| Property transfers processed in tax records  | 4,103                     | 5,050                       | 6,000                       |
| Senior Tax Credit "Relief" refunds processed / Bills modified to reflect the Senior Tax "Relief" Credits starting real estate tax yr 06  | 775 – n/a                 | 200 / 700                   | 1,000 / 1,000               |

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**OPERATING BUDGETS**

**STATE AGENCIES/  
INDEPENDENT BOARDS**

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**Department of Health**

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| Department of Health                 | 1,108,081                                  | 1,141,845                              | 1,195,367                               | 1,155,528                              |

**Program Description**

The Health Department is a State agency which receives the majority of its financial support from the State government, as well as fees and other collections. County funding contributes to the costs of administration, as well as the following programs: school health, oral health, communicable disease, environmental health, and mosquito control/gypsy moth.

**Budget Highlights**

In accordance with the State core public health funding formula, the County must provide a minimum of \$841,750 in local funding for "core" services to the Health Department; actual County Funding is budgeted at \$1,091,404, for core services. In addition to funding core health services, the County funds supplemental compensation costs as well as the local match for the State Mosquito Control Program.

**Selected Statistics/Workload Indicators**

| <u>Selected Statistics/Workload Indicators</u>           | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| # Birth/Death records certified                          | 2249/3441                 | 2316/3544                    | 2385/3650                    |
| Dental Health Program                                    | 109                       | 120                          | 110                          |
| Public Health Complaints                                 | 202                       | 225                          | 250                          |
| NCT Water supply samples                                 | 738                       | 800                          | 800                          |
| Certify potability of well/# of water samples collected  | 642/1486                  | 650/1700                     | 600/1700                     |
| # of anti-rabies clinics/# of vaccinations administered  | 14/965                    | 13/1000                      | 13/1000                      |
| # of positive rabies cases                               | 17                        | 15                           | 15                           |
| Food service facility inspections                        | 1,144                     | 1,200                        | 1,225                        |
| Outreach training to Food Service workers (# of courses) | 4                         | 5                            | 5                            |
| # of soil evaluations conducted (new)                    | 1,103                     | 650                          | 650                          |

**Department of Social Services**

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| Department of Social Services        | 338,187                                    | 353,099                                | 384,381                                 | 373,719                                |

**Program Description**

The Department of Social Services is a State agency which provides a broad range of programs and services from public assistance to child welfare. County funding has been provided to support the Child Support Enforcement Program, Adult Foster Care, Child Foster Care and staff development and training. The function of the Child Support Enforcement program is to enforce the support obligations owed by non-custodial parents to their children and spouse (or former spouse) with whom such children are living. This involves interviewing customers, locating absent parents, referring cases for legal establishment of paternity and/or court ordered support obligations, monitoring collections, and enforcing court orders for customers and children who are entitled to these services through the Department of Social Services. The function of the Adult Foster Care Program is to delay or eliminate the need for institutionalizing disabled and/or elderly adults. The Foster Care Program provides short-term continuous twenty-four hour care and supportive services for needy children.

**Budget Highlights**

The local portion of the Social Services budget is \$373,719, a 5.84% increase over FY 2007.

**Selected Statistics/Workload Indicators**

| <u>Selected Statistics/Workload Indicators</u>                                     | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| Child Support collections  | \$10,637,502              | \$11,423,547                 | \$11,434,971                 |
| Child Support orders established   | 410                       | 414                          | 414                          |
| Child Support paternitys established   | 142                       | 143                          | 143                          |
| Certified adult foster care homes  | 10                        | 10                           | 10                           |
| Adult clients living in provider's homes (p/mo. avg.)                              | 13                        | 13                           | 14                           |
| Adult clients served with purchase of care funds                                   | 30                        | 30                           | 30                           |
| Children in foster care (p/mo. avg.)   | 70                        | 75                           | 75                           |
| Children in out-of-county placements   | 40                        | 45                           | 45                           |
| Children with supervised visitation/Average # visits weekly                        | 10/15                     | 18/20                        | 18/20                        |
| # of children receiving medical/psychological services from specialists            | 15                        | 15                           | 15                           |
| % of parents court-ordered to attend alcohol/drug/mental treatment                 | 45%                       | 50%                          | 50%                          |
| Children placed for adoption   | 6                         | 6                            | 8                            |
| Continuous training  | 4                         | 4                            | 4                            |
| Deceased citizens requiring resources for burial. Average cost of \$650 per burial | 6 / \$3,900               | 10 / \$6,500                 | 12 / \$7,800                 |

## Alcohol Beverage Board

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| Alcohol Beverage Board               | 192,465                                    | 215,156                                | 222,213                                 | 230,710                                |

### Program Description

The Alcohol Beverage Board is responsible for all decisions relative to the issuance of licenses to sell alcoholic beverages in St. Mary's County. The Board has the full power and authority to adopt such reasonable rules and regulations as deemed necessary to enable it to effectively discharge the duties imposed by Article 2B of the Laws and Regulations of the State of Maryland relating to Alcoholic Beverages. The Board receives and reviews license applications, holds hearings, conducts inspections, files reports, and enforces underage drinking laws.

### Budget Highlights

The FY2008 budget for the Alcohol Beverage Board is \$230,710, or \$15,554 more than FY 2007. This 7.23% increase includes on-going personnel costs and matching the costs of the Alcohol Beverage Deputy in the Sheriffs Office with off setting revenue.

### Selected Statistics/Workload Indicators

| <u>Selected Statistics/Workload Indicators</u> | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| License Fees                                   | \$91,530                  | \$101,917                    | \$101,100                    |
| # of Special/Temporary Licenses Issued         | 130                       | 135                          | 140                          |
| Transfer Fees                                  | \$1,300                   | \$1,400                      | \$1,400                      |
| # of Transfers                                 | 13                        | 14                           | 14                           |
| # of Alcohol Licenses (at FY end)              | 155                       | 172                          | 170                          |
| Fines  | \$5,375                   | \$7,900                      | \$7,800                      |
| Number of Inspections                          | 225                       | 190                          | 200                          |

## Supervisors of Elections

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| Supervisors of Election              | 434,274                                    | 1,034,371                              | 1,033,154                               | 675,945                                |

### Program Description

The Board of Elections operates under State election laws, receiving direction from the State Administrative Board of Election Laws. Responsibilities include supervision of elections, registering eligible voters, and receiving applications for candidates filing for elected office in St. Mary's County.

### Budget Highlights

The FY2008 budget for the Board of Elections is \$675,945, which is a decrease of \$358,426 or 34.65% over FY 2007. Election activities drive the need for each year's funding level, including judges, and equipment and related costs for voting machines. The decrease reflects the fact that there were two elections events in FY2007, and only the Primary occurs in FY2008.

### Selected Statistics/Workload Indicators

| <u>Selected Statistic/Workload Indicators</u> | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|---|---------------------------|------------------------------|------------------------------|
| New Voter Registrations                       | 10,621                    | 15,590                       | 22,171                       |
| Changes to voter records                      | 13,048                    | 21,964                       | 27,280                       |
| Party Changes                                 | 1,284                     | 16,058                       | 3,243                        |
| Deletions                                     | 1,348                     | 560                          | 6,573                        |
| Confirmation Mailing                          | 743                       | 25,000                       | 40,000                       |
| Voter Transfer                                | 3,872                     | 2,780                        | 4,500                        |
| M.V.A   | 4,021                     | 6,312                        | 12,293                       |
| Absentee                                      | 4,000                     | 3,500                        | 5,000                        |
| Voter Notification Cards                      | 15,328                    | 20,180                       | 32,753                       |

## Cooperative Extension Service

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| Cooperative Extension Service        | 147,475                                    | 159,828                                | 192,500                                 | 186,500                                |

### Program Description

The Maryland Cooperative Extension Service is a statewide, informal education system within the College of Agriculture and Natural Resources, University of Maryland at College Park and the University of Maryland Eastern Shore. It provides research-backed unbiased information, together with educational opportunities, developed by the University of Maryland System and other institutes of higher education to all adults and youth. Funding for this office is shared by Federal, State and Local governments, thus making this service a cooperative effort. All CES programs are developed and presented to implement the following initiatives: agriculture profitability; natural resource issues; improving diet, nutrition and health; building and developing human capital; increasing family economic stability; commercial horticulture and pest management; and aquaculture and marine resources.

### Budget Highlights

The Cooperative Extension Services local budget is \$186,500, which is \$26,672 or 16.69% higher than the FY 2007 level of funding. This increase reflects change of an employee from 70% funding to 100%.

### Selected Statistics/Workload Indicators

| <u>Selected Statistics/Workload Indicators</u> | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| Master gardeners volunteer hours               | 3,750                     | 5,124                        | 5,500                        |
| Child Care provider training participants      | 181                       | 181                          | 180                          |
| Food Safety program participants               | 51                        | 51                           | 55                           |
| 4-H County Fair exhibits                       | 1,389                     | 1,389                        | 1,400                        |
| Pesticide licenses renewed                     | 78                        | 78                           | 95                           |
| Acres in nutrient management                   | 12,419                    | 12,419                       | 12,500                       |
| Direct Farmer Consultation                     | 550                       | 550                          | 550                          |
| Beginner Farmer Workshop Series                | 30                        | 30                           | 35                           |
| Vineyard Research Outreach                     | 140                       | 140                          | 180                          |
| Nutrient Voucher Training                      | 75                        | 75                           | 70                           |
| Certified 4-H Volunteers                       | 8                         | 8                            | 12                           |

**Ethics Commission**

| <u>Department/<br/>Spending Unit</u> | FY 2006<br>Actual<br><u>Expenditures</u> | FY 2007<br>Approved<br><u>Budget</u> | FY 2008<br>Requested<br><u>Budget</u> | FY 2008<br>Approved<br><u>Budget</u> |
|--------------------------------------|--|--------------------------------------|---------------------------------------|--------------------------------------|
| Ethics Commission                    | 9,385                                    | 9,694                                | 10,837                                | 10,925                               |

**Program Description**

There is a five member St. Mary's County Ethics Commission appointed by the Board of County Commissioners in accordance with the County Public Ethics Ordinance. The Commission is the advisory body responsible for interpreting the Ordinance and advising persons subject to its application. The Commission hears and decides complaints; is the custodial of all statements, registrations, reports, and complaints; and conducts information and education programs.

**Budget Highlights**

The approved budget is \$10,925, which is \$1,231 or 12.7% more than the prior year principally due to an increased hourly support staff.

**Selected Statistics/Workload Indicators**

| <u>Selected Statistics/Workload Indicators</u> | Actual<br>FY 2006 | Estimated<br>FY 2007 | Projected<br>FY 2008 |
|--|-------------------|----------------------|----------------------|
| Ethics Commission Meetings                     | 23                | 26                   | 26                   |



**Soil Conservation District**

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| Soil Conservation District           | 47,769                                     | 52,109                                 | 53,636                                  | 53,636                                 |

**Program Description**

The Soil Conservation District promotes wise and efficient use of the County's soils and water resources through a cooperative relationship between County, State and Federal governments. The District's first priority is the agriculture program. Through soil conservation and water quality planning, nutrient management planning and the implementation of best management practices, the agriculture community is actively working towards reaching the reduction of nitrogen and phosphorous loads to the Chesapeake Bay. The District also has a non-agriculture program which includes urban sediment control plans review, pond designs, and forest harvest sediment control plans.

**Budget Highlights**

The County will fund \$53,636 which is \$1,527 more than FY 2007, a 2.93% increase.

**Selected Statistics/Workload Indicators**

| <u>Selected Statistics/Workload Indicator</u>   | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|---|---------------------------|------------------------------|------------------------------|
| Approved erosion and sediment control plans:  |                           |                              |                              |
| - Single Lot development disturbing less than .5 acres  | 968                       | 1000                         | 1000                         |
| - Development that disturbs greater than .5 acres   | 240                       | 250                          | 250                          |
| Reviews/comments for Technical Evaluation Committee   | 200                       | 200                          | 200                          |
| Review storm water management plans   | 22                        | 20                           | 20                           |
| Development of Soil Conservation & Water Quality Plans  | 84                        | 90                           | 90                           |
| Buffers under the Conservation Reserve Enhancement Program  | 29.3 acres                | 15 acres                     | 15 acres                     |
| District's No-till Drill Lease Program  | 816 acres                 | 1,000 acres                  | 1,000 acres                  |
| Application of structural soil conservation and water quality best management practices on agriculture land | 25                        | 15                           | 20                           |
| Student participation in the Envirothon Program   | 85                        | 100                          | 120                          |

**Wicomico Scenic River Commission**

| <u>Department/<br/>Spending Unit</u> | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--------------------------------------|--|--|---|--|
| Wicomico Scenic River Commission     | 1,000                                      | 1,000                                  | 1,000                                   | 1,000                                  |

**Program Description**

The Wicomico Scenic River Commission is a board created by the Commissioners of Charles and St. Mary's Counties to ensure that the natural values of the Wicomico River, a state designated Scenic River are preserved, and that the resources within the watershed which spans the two counties, are used wisely. Membership is comprised of representatives from the watershed in both Charles and St. Mary's Counties. All members are appointed by their respective board of County Commissioners.

**Budget Highlights**

The County will fund \$1,000, which is the same as FY 2007.

**Selected Statistics/Workload Indicators**

| <u>Selected Statistics/Workload Indicators</u>   | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY 2007</u> | <u>Projected<br/>FY 2008</u> |
|--|---------------------------|------------------------------|------------------------------|
| Meetings   | 9                         | 12                           | 12                           |
| Highway Clean-up   | 1                         | 4                            | 4                            |
| Attend Special Public Hearings   | 4                         | 4                            | 5                            |
| Science Fair Awards  | N/A                       | 2                            | 2                            |
| Public Outreach Events   | 2                         | 4                            | 4                            |
| New Project – Coordinate with DNR & Schools working with Sub-merged Aquatic Vegetation | N/A                       | N/A                          | Approx.<br>\$3,000           |

## Board of Education

### Program Description

The Education Article of the Annotated Code of Maryland governs the conduct of public education in the State. The law provides that there shall be throughout the State of Maryland a general system of free public schools. A State Department of Education is established as a principal department of the State government. The State Board of Education determines overall elementary and secondary educational policies of the State. The law further provides that there is a county board of education for each county school system and that educational matters that affect the counties shall be under the control of the county board. The St. Mary's County Board of Education consists of five voting members and one student member. The Annotated Code of Maryland also requires that each county board prepare an annual budget for submission to the county fiscal authorities according to major budget categories.

### Highlights of FY 2008 Approved Budget

The total operating budget approved by the Board of Education, including all funding sources, was \$169,875,946, an increase of \$19,378,875 or 12.9%. The school system is funded by a combination of state, federal, and local sources, which include the appropriation from the County as well as its own internally generated fund balance. Funding other than the county appropriation was estimated by the Board of Education to be \$93,875,946, which including use of their fund balance in the amount of \$2,517,705.

The approved County appropriation is \$76,000,000, which is \$8,188,512 more than FY 2007. This funding includes a one-time allocation of \$1,000,000 to establish a health premium call account, it also includes funding for retiree health, including a non-recurring allocation of \$3,154,976. Based on the State mandated maintenance of effort calculation the County would not be required to increase its funding at all. The funding required under the Bridge to Excellence agreement is \$69,912,909. This resolution ties the County funding to enrollment and uses cost per pupil data derived from the Thornton Commission study that identified adequate school funding on a per pupil basis. The resolution commits to fund public schools based on enrollment, including half of the projected increase, at a per pupil rate that was identified by the Board of Education to meet their needs through FY 2009. The County allocation in the resolution for FY2008 was to be based on a per pupil rate of \$4,191. As a partner to this agreement, the Board of Education agreed to certain accountability measures related to student performance, teacher quality, and fiscal accountability. The Board of Education and the Board of County Commissioners also collaborate annually on initiatives that will promote a more effective and efficient county-wide operation.

The budget for the Board of Education is based upon the following student data:

| Level        | FY2006<br>Budget | FY2006<br>Actual | FY2007<br>Budget | FY2007<br>Actual | FY2008<br>Budget |
|--------------|------------------|------------------|------------------|------------------|------------------|
| Kindergarten | 1,078            | 1,044            | 1,021            | 1,105            | 1,234            |
| Elementary   | 5,970            | 5,869            | 5,921            | 5,823            | 5,853            |
| Middle       | 3,769            | 3,752            | 3,786            | 3,745            | 3,753            |
| High         | 5,388            | 5,232            | 5,303            | 5,214            | 5,209            |
| Total        | 16,750           | 15,897           | 16,031           | 15,887           | 16,049           |
|              |                  |                  |                  |                  |                  |
| K to 12 FTEs | 16,118           | 15,811           | 16,031           | 15,887           | 16,049           |

## Board of Education

State law requires that each local board of education prepare an annual budget according to certain enumerated categories. The local governing body is required to adopt a final education budget by these categories. The Board of Education budget is presented below by budget category and object of expenditure.

### BUDGET SUMMARY

|                                     | <u>ACTUAL<br/>FY2006</u>           | <u>APPROVED<br/>FY2007</u>        | <u>REQUEST<br/>FY2008</u>          | <u>APPROVED<br/>FY 2008</u>       | <u>INCREASE</u>  |
|-------------------------------------|------------------------------------|-----------------------------------|------------------------------------|-----------------------------------|------------------|
| <b>COUNTY FUNDS</b>                 | \$62,634,224                       | \$67,811,488                      | \$82,216,430                       | \$76,000,000                      | 12.1%            |
| <br><b>EXPENDITURES BY CATEGORY</b> |                                    |                                   |                                    |                                   |                  |
| Administration                      | \$3,347,642                        | \$3,356,866                       | \$3,770,171                        | \$3,758,655                       | 12.0%            |
| Mid-Level Administration            | 10,389,726                         | 11,210,634                        | 12,579,818                         | 12,402,489                        | 10.6%            |
| Instructional Salaries              | 54,959,793                         | 59,561,843                        | 64,669,959                         | 64,007,561                        | 7.5%             |
| Textbooks & Supplies                | 2,820,241                          | 3,301,182                         | 4,529,858                          | 3,711,358                         | 12.4%            |
| Other Instructional Costs           | 622,909                            | 739,772                           | 923,783                            | 743,253                           | 0.5%             |
| Special Education                   | 13,744,685                         | 14,592,442                        | 16,203,069                         | 15,864,009                        | 8.7%             |
| Student Personnel Services          | 1,015,863                          | 1,046,416                         | 1,233,244                          | 1,238,716                         | 18.4%            |
| Health Services                     | 1,143,135                          | 1,326,444                         | 1,543,687                          | 1,503,689                         | 13.4%            |
| Transportation                      | 10,511,868                         | 11,000,980                        | 12,230,487                         | 11,988,356                        | 9.0%             |
| Operations of Plant                 | 10,524,072                         | 11,551,088                        | 13,268,982                         | 13,035,868                        | 12.9%            |
| Maintenance of Plant                | 2,979,951                          | 3,127,628                         | 3,705,765                          | 3,585,355                         | 14.6%            |
| Fixed Charges                       | 22,530,314                         | 28,682,122                        | 39,751,301                         | 36,965,831                        | 28.9%            |
| Capital Outlay                      | <u>941,110</u>                     | <u>999,654</u>                    | <u>1,070,807</u>                   | <u>1,070,807</u>                  | <u>7.1%</u>      |
| <br>TOTAL                           | <br><u>\$135,531,309</u>           | <br><u>150,497,071</u>            | <br><u>\$175,480,931</u>           | <br><u>\$169,875,946</u>          | <br><u>12.9%</u> |
| <br>FTE Staffing                    | <br>1,740.9                        | <br>1830.45                       | <br>1,920.65                       | <br>1,904.25                      | <br>4.0%         |
| <br><b>EXPENDITURES BY OBJECT</b>   |                                    |                                   |                                    |                                   |                  |
|                                     | <b><u>APPROVED<br/>FY 2007</u></b> | <b><u>As a %<br/>of Total</u></b> | <b><u>APPROVED<br/>FY 2008</u></b> | <b><u>As a %<br/>of Total</u></b> |                  |
| Salaries & Wages                    | 92,922,439                         | 61.6%                             | 100,152,133                        | 58.8%                             |                  |
| Other Salaries & Wages              | 3,126,374                          | 2.1%                              | 3,791,959                          | 2.2%                              |                  |
| Contracted Services                 | 12,001,286                         | 8.0%                              | 13,301,831                         | 7.8%                              |                  |
| Supplies & Materials                | 5,057,817                          | 3.4%                              | 5,688,973                          | 3.4%                              |                  |
| Other Charges                       | 6,034,107                          | 4.0%                              | 7,146,955                          | 4.2%                              |                  |
| Fixed Charges                       | 28,682,122                         | 19.1%                             | 36,965,831                         | 21.8%                             |                  |
| Equipment                           | 776,287                            | .5%                               | 802,425                            | .5%                               |                  |
| Transfers to Other/LEAs             | 1,748,865                          | 1.2%                              | 1,994,410                          | 1.2%                              |                  |
| Transfers                           | <u>147,774</u>                     | <u>.1%</u>                        | <u>31,429</u>                      | <u>.1%</u>                        |                  |
| TOTAL                               | <u>150,497,071</u>                 | <u>100%</u>                       | <u>169,875,946</u>                 | <u>100%</u>                       |                  |

**College of Southern Maryland**

| <u>Expenditure Object</u>                   | <u>FY 2006 Actual Expenditures</u> | <u>FY 2007 Approved Budget</u> | <u>FY 2008 Requested Budget</u> | <u>FY 2008 Approved Budget</u> |
|---|------------------------------------|--------------------------------|---------------------------------|--------------------------------|
| Total College of Southern Maryland          | 7,121,101                          | 8,217,811                      | 8,804,183                       | 8,815,521                      |
| Non-County Revenue Sources                  | 4,830,338                          | 5,727,811                      | 6,213,183                       | 6,299,521                      |
| County Funds – College of Southern Maryland | 2,240,763                          | 2,465,000                      | 2,491,000                       | 2,491,000                      |
| CSM Foundation – Scholarship                | 50,000                             | 25,000                         | 100,000                         | 25,000                         |

**Program Description**

The College of Southern Maryland, Leonardtown campus provides comprehensive community college services to the residents of St. Mary's County. To this end, the college offers high quality transfer and occupational programs. Continuing education courses are offered for specialized training and for enrichment. The college supports and encourages economic development and community services. The college's primary purpose is instruction. Services, cultural and research activities are developed to the degree that they enhance and complement the instructional program or meet a specific community need. The college's open-door admissions policy encourages those who can benefit to participate in programs and activities.

**Highlights of FY 2008 Approved Budget**

The total budget for the College of Southern Maryland, Leonardtown Campus, is approved to increase from \$8,217,811 to \$8,815,521, or 7.3%. Funding is provided by the County appropriation, State aid and student tuition and fees. In FY2007, the County provided \$115,000 of one time funding for technology. County funding matched the requested amount for FY2008.

An additional amount of \$25,000 is approved for the CSM Foundation for scholarships.

**Selected Statistics/Workload Indicators**

| <u>Selected Statistics/Workload Indicators</u> | <u>Actual FY 2006</u> | <u>Estimated FY 2007</u> | <u>Projected FY 2008</u> |
|--|-----------------------|--------------------------|--------------------------|
| FTE Students                                   | 1,033                 | 1,034                    | 1087                     |

## Board of Library Trustees

| <u>Department/<br/>Spending Unit</u>         | <u>FY 2006<br/>Actual<br/>Expenditures</u> | <u>FY 2007<br/>Approved<br/>Budget</u> | <u>FY 2008<br/>Requested<br/>Budget</u> | <u>FY 2008<br/>Approved<br/>Budget</u> |
|--|--|--|---|--|
| Lexington Park Library                       | 818,985                                    | 905,077                                | 871,460                                 | 866,661                                |
| Leonardtown Library                          | 578,355                                    | 586,810                                | 590,813                                 | 587,410                                |
| Charlotte Hall Library                       | 385,207                                    | 420,995                                | 422,118                                 | 421,262                                |
| General Operating (incl. library collection) | 815,116                                    | 786,454                                | 763,930                                 | 761,762                                |
| Retiree Health                               | 41,569                                     | 50,000                                 | 224,000                                 | 276,144                                |
| Outreach                                     | 0  | 0                                      | 181,483                                 | 180,278                                |
| Grants                                       | 4,000                                      | 0                                      | 0                                       | 0                                      |
| Sunday Hours                                 | 28,798                                     | 28,591                                 | 38,747                                  | 38,747                                 |
| <b>Total Board of Library Trustees</b>       | <b>2,672,030</b>                           | <b>2,777,927</b>                       | <b>3,092,551</b>                        | <b>3,132,264</b>                       |
| <br>   |  |  |   |  |
| Non-County Revenue Sources                   | 380,969                                    | 162,149                                | 164,000                                 | 200,082                                |
| State Revenue                                | 504,400                                    | 570,678                                | 626,436                                 | 626,436                                |
| Fund Balance                                 | 5,519                                      | 30,000                                 | 55,000                                  | 55,000                                 |
| <b>County Funds - Library Trustees</b>       | <b>1,781,142</b>                           | <b>2,015,100</b>                       | <b>2,247,115</b>                        | <b>2,250,746</b>                       |

### Program Description

The St. Mary's County Library provides public library services seven days a week to all County citizens. Branch libraries are located in the three major population centers - Lexington Park, Leonardtown, and Charlotte Hall. The Leonardtown library is considered the headquarters library and also houses the administrative office. The libraries currently consist of approximately 53,000-sq. ft. of floor space and have the capacity to hold over 225,000 items. Major activities of the libraries include: collection development and maintenance; cataloging and processing; circulation; reference; children's programming; interlibrary loan; and administration.

### Budget Highlights

The approved budget for the public library system is \$3,132,264. County funding support is approved to be \$2,250,746, which is an 11.69% increase over FY2007; this includes partially funding GASB 45 for \$107,944 to cover future liability and current pay-go for retiree's health and \$164,444 towards setting up trust for GASB 45.

### Selected Statistics/Workload Indicators

| <u>Selected Statistics/Workload Indicators</u>                  | <u>Actual<br/>FY 2006</u> | <u>Estimated<br/>FY2007</u> | <u>Projected<br/>FY2008</u> |
|---|---------------------------|-----------------------------|-----------------------------|
| Circulation of books and other materials                        | 1,050,856                 | 1,155,900                   | 1,250,490                   |
| # of items in collection (includes books, audios, videos, etc.) | 212,563                   | 213,000                     | 214,000                     |
| # of items purchased, classified and prepared for the shelf     | 25,000                    | 30,000                      | 35,000                      |
| Customer visits to library branches                             | 563,609                   | 619,960                     | 681,956                     |
| Program attendance  | 33,372                    | 35,000                      | 36,000                      |
| Registered Cardholders  | 62,397                    | 66,000                      | 70,000                      |

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**OPERATING BUDGETS**

**NON-COUNTY AGENCIES**

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| The A.R.C. of Southern Maryland, Inc.  |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| The A.R.C. of Southern Maryland, Inc.  | 132,150                           | 132,150                       | 138,758                        | 132,150                       |
| <b>Program Description/Highlights</b>  |                                   |                               |                                |                               |
| The ARC of Southern Maryland promotes community involvement, responsibility, independence and personal success for children and adults with intellectual and developmental disabilities. The ARC's objectives include providing residential placement; individual supported living services; vocational day placement; supported employment opportunities, and family support services/respite care assistance to individuals and families. The Board of County Commissioners approved continuation of the current \$132,150 allocation to support systems currently in the community. |                                   |                               |                                |                               |

| Big Brothers/Big Sisters  |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Big Brothers/Big Sisters  | 2,554                             | 4,000                         | 15,000                         | 4,000                         |
| <b>Program Description/Highlights</b>   |                                   |                               |                                |                               |
| The Big Brothers/Big Sisters is a youth mentoring organization in St. Mary's County. Funds are being provided in support of day-to-day operations, volunteer recruitment efforts, and support services. As in the prior fiscal year, \$4,000 is provided. |                                   |                               |                                |                               |

| Catholic Charities  |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Catholic Charities  | 15,000                            | 15,000                        | 20,000                         | 15,000                        |
| <b>Program Description/Highlights</b>   |                                   |                               |                                |                               |
| Angel's Watch Regional Shelter offers comprehensive emergency/transitional and domestic violence services for families, single women and women with children who are homeless through a variety of circumstances. The Board of County Commissioners approved a contribution of \$15,000, which continues the current \$5,000 homeless shelter grant and \$10,000 for Angel's Watch. |                                   |                               |                                |                               |

| Southern Maryland Center For Independent Living, Inc.   |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Southern Maryland Center For Independent Living, Inc.   | 15,000                            | 15,000                        | 25,000                         | 15,000                        |
| <b>Program Description/Highlights</b>   |                                   |                               |                                |                               |
| The Southern Maryland Center for Independent Living, Inc., formerly known as The Southern Maryland Center for L.I.F.E., is a consumer controlled, community-based nonprofit organization, empowering and supporting people with disabilities in the Tri-County area of Southern Maryland. The Board of County Commissioners approved continuation of the current \$15,000 allocation. |                                   |                               |                                |                               |



| Center for Life Enrichment   |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Center for Life Enrichment   | 155,908                           | 155,908                       | 165,115                        | 155,908                       |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The Center for Life Enrichment provides programs and support services that will increase the vocational and personal potential of individuals with disabilities. County funds represent less than 10% of total projected revenues. The Board of County Commissioners approved continuation of the current \$155,908 allocation.</p> |                                   |                               |                                |                               |

| Greenwell Foundation   |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Greenwell Foundation   | 30,000                            | 30,000                        | 50,000                         | 42,000                        |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The Foundation was formed in 1969 by the Greenwell family who recognized a need for all County families, including those with disabled members, and others who have disabilities, to have a place to go where they could enjoy the beauties of the County, gave their property to the State to be used to enhance the enjoyment of nature for special populations. The Greenwell Foundation ensures that their wishes were met to provide activities and opportunities for people with special needs. The Foundation emphasizes and promotes the preservation and conservation of the Greenwell property's natural resources, developing programs for the general public with disabilities. The Board of County Commissioners approved allocation is \$42,000, an increase of \$12,000.</p> |                                   |                               |                                |                               |

| Historic St. Mary's City Foundation   |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Historic St. Mary's City Foundation   | 1,500                             | 1,500                         | 1,500                          | 1,500                         |
| <p align="center"><b>Program Description/Highlights</b></p> <p>Historic St. Mary's City Foundation supports the policies and programs of Historic St. Mary's City, a museum of history and archaeology that commemorates the birthplace of Maryland and its significance as providing ground for the ideals of religions toleration and separation of church and state. The Board of County Commissioners approved continuation of the current \$1,500 contribution towards funding Maryland Day.</p> |                                   |                               |                                |                               |

| St. Mary's County Historical Society   |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| St. Mary's County Historical Society   | 12,500                            | 12,500                        | 12,500                         | 37,500                        |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The Historical Society collects, preserves, researches, and interprets the history of St. Mary's County, Maryland and provides stewardship of 18th century Tudor Hall which functions as its main facility. County funds subsidize the general funds of the Society. The Board of County Commissioners approved continuation of the current \$12,500 subsidy for operations. Additionally, the Board approved a one-time allocation of \$25,000 for renovation of Tudor Hall.</p> |                                   |                               |                                |                               |

| Hospice of St. Mary's   |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Hospice of St. Mary's   | 15,000                            | 15,000                        | 25,000                         | 15,000                        |
| <p align="center"><b>Program Description/Highlights</b></p> <p>Hospice of St. Mary's provides physical, emotional and spiritual care to terminally ill patients and their families, and bereavement support to those families and the community regardless of the patient's ability to pay. The Board of County Commissioners approved continuation of the current County contribution of \$15,000.</p> |                                   |                               |                                |                               |

| Lexington Park Lions Club  |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Lexington Park Lions Club  | 1,500                             | 1,500                         | 1,500                          | 1,500                         |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The Lexington Park Lions Club is part of an international organization dedicated to raising funds to support community projects, especially programs that address the care and treatment of the eye. Continued County support of \$1,500 will subsidize the annual soapbox derby.</p> |                                   |                               |                                |                               |

| Literacy Council of St. Mary's   |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Literacy Council of St. Mary's   | 12,000                            | 12,000                        | 12,000                         | 12,000                        |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The Literacy Council of St. Mary's provides free, one-on-one tutoring to adults in St. Mary's County who need help with basic reading, writing, and math skills. County funding aides in funding a part-time office manager to allow the Council to maintain the cohesiveness needed in their volunteer organization. The Board of County Commissioners approved continuation of the current \$12,000 allocation.</p> |                                   |                               |                                |                               |

| Agriculture Weed Control   |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Agriculture Weed Control   | 13,160                            | 14,000                        | 17,300                         | 17,300                        |
| <p align="center"><b>Program Description/Highlights</b></p> <p>This funding supports an agreement with the State Department of Agriculture to provide funding for the control and eradication of designated noxious weeds. This program administers 50 control contracts, and performs over 400 on-site inspections of 150 infested properties. The Board of County Commissioners approved allocation of \$17,300; there are matching revenues for the same.</p> |                                   |                               |                                |                               |

| Maryland Historical Society   |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Maryland Historical Society   | 1,000                             | 1,000                         | 1,000                          | 1,000                         |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The Maryland Historical Society is the state's oldest cultural institution. Through its museum, library publications, and extensive public outreach programs they collect, preserve, and interpret objects and materials reflecting Maryland's diverse heritage. The Board of County Commissioners approved continuation of the \$1,000 grant.</p> |                                   |                               |                                |                               |

| Minority Business Alliance   |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Minority Business Alliance   | 0                                 | 10,000                        | 30,000                         | 10,000                        |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The Minority Business Alliance seeks to provide membership with the support and services needed to reach their business goals whether market share, growth, quality of products and services, financial, political or any other goal leading to their business success. The Board of County Commissioners approved continuation of the current \$10,000 allocation.</p> |                                   |                               |                                |                               |

| Mental Health Authority of St. Mary's  |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Mental Health Authority of St. Mary's  | 54,945                            | 54,945                        | 104,945                        | 54,945                        |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The Mental Health Authority is a nonprofit corporation functioning as a "Core Service Agency" to plan, manage, and monitor publicly funded mental health services in St. Mary's County. County funds help fund centralized case management services for the public mental health system, including mental health services in the St. Mary's County Detention Center and an allocation to Three Oaks Center. The Board of County Commissioners approved continuation of the current \$54,945 allocation.</p> |                                   |                               |                                |                               |

| Patuxent River Naval Air Museum   |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Patuxent River Naval Air Museum   | 30,000                            | 30,000                        | 45,000                         | 30,000                        |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The operational plan of the Museum includes specific objectives with respect to outdoor display areas, indoor display areas, exhibit development/facility preparation, collections, education, and management procedures. Annually, the museum welcomes more than 66,000 visitors. The Board of County Commissioners approved continuation of the current \$30,000 allocation.</p> |                                   |                               |                                |                               |

| Navy Alliance                |                                   |                               |                                |                               |
|------------------------------|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Navy Alliance                | 20,000                            | 30,000                        | 50,000                         | 30,000                        |

**Program Description/Highlights**

The Alliance's main objective is to initiate support for new programs in D.O.D authorization and appropriations legislation that are of interest to local defense activities as well as market Patuxent River and St. Inigoes capabilities to international companies and countries. The Board of County Commissioners approved continuation of the current \$30,000 allocation.

**Lexington Park Rotary Club – Oyster Festival**

| Department/<br>Spending Unit | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
|------------------------------|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Lexington Park Rotary Club   | 5,000                             | 5,000                         | 5,000                          | 5,000                         |

**Program Description/Highlights**

Over 12 local service organizations participate in the Oyster Festival, with all proceeds going back to the local community in charitable endeavors. Last year, the Lexington Park Rotary's charitable actions included over \$100,000 contributions to local organizations. The Board of County Commissioners approved continuation of the \$5,000 allocation for the Oyster Festival.

**St. Mary's County Arts Council**

| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
|--------------------------------|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| St. Mary's County Arts Council | 2,000                             | 2,000                         | 2,000                          | 2,000                         |

**Program Description/Highlights**

The St. Mary's County Arts Council increases the county and community's awareness of the value of the arts and how the arts can enhance the quality of our community and individual lives; to foster and encourage the development of the arts and artists in St. Mary's County; and to serve as a subsidiary of the Maryland State Arts Council to receive, review, and approve local project grant applications worthy of County and State support. The Board of County Commissioners approved continuation of the current \$2,000 allocation.

**St. Mary's Caring, Inc**

| Department/<br>Spending Unit | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
|------------------------------|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| St. Mary's Caring, Inc.      | 3,000                             | 3,000                         | 5,000                          | 3,000                         |

**Program Description/Highlights**

St. Mary's Caring, Inc. operates and funds a Soup Kitchen, providing hot meals and other services for low- income children and adults of St. Mary's County. The Center provides a safe and inviting location for people to meet and relax. Assistance to the unemployed, homeless, and working poor is provided by making referrals made to proper agencies. Special programs and events for children, when resources permit, have included a Christmas Breakfast and Gift Exchange. The Kitchen is always available to various community organizations for a meeting space. The Board of County Commissioners approved continuation of the current \$3,000 operating allocation.

**St. Mary's College River Concert Series**

| Department/<br>Spending Unit            | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| St. Mary's College River Concert Series | 10,000                            | 10,000                        | 15,000                         | 10,000                        |

**Program Description/Highlights**

The River Concert Series provides the citizens of St. Mary's County and the rest of Southern Maryland with a series of high quality, professional performances in the summer. Additionally, the River Concert Series enriches the cultural offerings of our region while raising the cultural profile of Southern Maryland throughout the State. It is anticipated that more than 35,000 people will attend the upcoming River Concert Series. The Board of County Commissioners approved continuation of the \$10,000 allocation.

**St. Mary's College Scholarship Program**

| Department/<br>Spending Unit           | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| St. Mary's College Scholarship Program | 6,000                             | 6,000                         | 6,000                          | 6,000                         |

**Program Description/Highlights**

The scholarship program was developed by the college in an attempt to create a series of new scholarships to provide an extra incentive for some of our most talented college-bound students to remain in the region. The Board of County Commissioners approved continuation of the current \$6,000 allocation.

**Seventh District Optimist**

| Department/<br>Spending Unit | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
|------------------------------|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Seventh District Optimist    | 10,000                            | 10,000                        | 10,000                         | 10,000                        |

**Program Description/Highlights**

The Seventh District Optimist Club hosts the "Blessing of the Fleet" annually in October to raise funds to support the numerous youth activities of the 7th District Optimist Club throughout the County. Because of the unique geographical location of the St. Clement's Island Museum and St. Clement's Island, (the birthplace of MD), the Blessing of the Fleet offers a perfect setting to attract tourism from the surrounding states and D.C. County funding is requested primarily for the purpose of advertising the "Blessing of the Fleet." The Board of County Commissioners has approved continuation of the current \$10,000 allocation.

| Sotterley Mansion Foundation   |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Sotterley Mansion Foundation   | 50,000                            | 50,000                        | 75,000                         | 75,000                        |
| <b>Program Description/Highlights</b><br>Founded in 1961, Sotterley Foundation, Inc. is a private, nonprofit organization that functions as steward of Historic Sotterley Plantation. The Foundation's mission is to preserve, research, and interpret Sotterley Plantation's diverse cultures and environments and to serve as a public educational resource. The Board of County Commissioners approved \$75,000 for FY2008. |                                   |                               |                                |                               |

| So. Md. Higher Education Center   |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| So. Md. Higher Education Center   | 50,000                            | 50,000                        | 75,000                         | 50,000                        |
| <b>Program Description/Highlights</b><br>The Southern Maryland Higher Education Center (SMHEC) was established in 1994 to provide graduate and upper-level undergraduate courses for citizens of Charles, St. Mary's, and Calvert counties. In 2006, approximately 50% of all class enrollments at SMHEC were taken by students who are residents of St. Mary's County. The Board of County Commissioners approved continuation of the current \$50,000 allocation. |                                   |                               |                                |                               |

| Southern Maryland Child Care Resource Center  |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Southern Maryland Child Care Resource Center  | 7,400                             | 12,400                        | 19,000                         | 12,400                        |
| <b>Program Description/Highlights</b><br>The Southern Maryland Child Care Resource Center was incorporated in 1997 and serves as a resource to children, their families, and community professionals in the Southern Maryland region. The Southern Maryland Child Care Resource Center provides parents with free referral services and assistance in locating child care in Charles, Calvert, and St. Mary's counties. The Center also provides training and technical assistance to licensed and prospective child care providers, and behavior management support to child care providers and parents with children with challenging behaviors that are making them at risk of removal from their child care placement. Most functions are provided free to the recipients. However, there is a small charge for the training workshops. County funding is requested to cover a portion of rent and utility costs. The Board of County Commissioners approved continuation of the current \$12,400 allocation. |                                   |                               |                                |                               |

**Southern Maryland Resource Conservation/Development Board**

| Department/<br>Spending Unit | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
|------------------------------|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| SO. Md. RC & D Board         | 5,200                             | 8,054                         | 8,450                          | 8,054                         |

**Program Description/Highlights**

The Southern Maryland RC&D Board was incorporated in 1993 and is a resource conservation and development organization which serves Anne Arundel, Calvert, Charles, and St. Mary's Counties. Working with diverse project partners, Southern Maryland RC&D brings together Federal resources and local knowledge to help communities address important, emerging conservation and quality of life concerns. St. Mary's, Calvert, and Charles County's funding is used to support a part-time secretary. Grants provide most of the funding used by the RC&D to support conservation, development and community outreach programs. \$8,054 is included in the approved budget of the Board of County Commissioners.

**Three Oaks Center**

| Department/<br>Spending Unit | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
|------------------------------|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Three Oaks Center            | 59,500                            | 130,000                       | 180,000                        | 130,000                       |

**Program Description/Highlights**

Three Oaks Center provides prevention and outreach services as well as emergency, transitional and permanent supportive housing that helps individuals and families meet their basic need for shelter, stabilization, assessment, and referral to appropriate resources so that they may return to living productive, self-sufficient lives in our community. The Center has a maximum program capacity of 20 to 22 families depending on the amount of rent required overall at any given time. In addition, the Center has 12 beds in the men's shelter facility designated as transitional. The Board of County Commissioners approved continuation of the current \$130,000 allocation.

**Tri- County Alternatives for Youth & Families, Inc.**

| Department/<br>Spending Unit                     | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Tri-County Alternatives for Youth Families, Inc. | 26,250                            | 26,250                        | 27,600                         | 26,250                        |

**Program Description/Highlights**

The Alternatives for Youth and Families, Inc. is a provider of child welfare services to Southern Maryland children and adolescents who are diagnosed with compelling emotional and/or behavioral disorders. The continuation of care programs include: Therapeutic Group Home, Treatment Foster Care, Crisis and In-Home Programs, and Independent Living. The Board of County Commissioners approved continuation of the current \$26,250 allocation.

| Tri-County Community Action ( SMTCCAC, Inc)  |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Tri-County Community Action  | 17,751                            | 17,751                        | 31,306                         | 17,751                        |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The primary purpose of Tri-County Community Action is to provide services to eligible citizens that alleviate the causes and conditions of poverty, promote upward mobility and enrich the quality of life. These services are provided through programs such as Head Start, Emergency Advocacy Services, Residential Energy Assistance, Weatherization services, Economic &amp; Employment Development, Senior Companion, AmeriCorps, and Housing Services. St. Mary's County has funded a County Coordinator position in the Senior Companion Program for the past ten years. General operations funding includes fiscal control, personnel, planning, and quality control. The Board of County Commissioners approved continuation of the current \$17,751 allocation.</p> |                                   |                               |                                |                               |

| Tri-County Council   |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Tri-County Council   | 94,200                            | 94,200                        | 94,200                         | 94,200                        |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The Council is the regional planning and development agency for the Tri-County area of Southern Maryland, created by State law in 1966. The Board of County Commissioners approved continuation of the current \$94,200 allocation.</p>   |                                   |                               |                                |                               |
| Tri-County Youth Services Bureau   |                                   |                               |                                |                               |
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Tri-County Youth Services Bureau   | 116,479                           | 58,240                        | 116,479                        | 116,479                       |
| <p align="center"><b>Program Description/Highlights</b></p> <p>Tri-County Youth Services Bureau is a community-based, non-residential provider of delinquency prevention, youth suicide prevention, youth violence and abuse prevention and intervention, and youth development services. Professional counselors provide individual, group and family mental health counseling. Care services include individual, group, family and play therapies at three offices. The St. Mary's office is located at the Dr. J. Patrick Jarboe Center in Lexington Park. Funding is through the Governor's Office of Children, United Way, the three Southern Maryland counties, fees, contracts, and donations. The Board of County Commissioners approved to restore allocation to \$116,479, which was the FY2006 funding level.</p> |                                   |                               |                                |                               |



| Unified Commission for Afro Americans   |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Unified Commission for Afro Americans   | 5,000                             | 5,000                         | 7,500                          | 5,000                         |
| <b>Program Description/Highlights</b>   |                                   |                               |                                |                               |
| <p>Unified Commission for Afro Americans pursues a varied outreach program including gathering and sharing oral histories; holding lectures, seminars, and workshops; and promoting events – all in the pursuit of their mission. The Board of County Commissioners approved continuation of the current \$5,000 allocation to help support the “Juneteenth Celebration”.</p> |                                   |                               |                                |                               |

| Walden/Sierra, Inc.   |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Walden/Sierra, Inc.   | 310,853                           | 345,447                       | 409,810                        | 345,447                       |
| <b>Program Description/Highlights</b>   |                                   |                               |                                |                               |
| <p>Walden/Sierra was established in 1973 to provide comprehensive substance abuse treatment and prevention services as well as hotline/crisis intervention and mental health support services to the citizens of St. Mary's County. The total number of clients over the age of 18 requesting substance abuse services averages approximately 2,110 annually. The Board of County Commissioners approved continuation of the current \$345,447 allocation</p> |                                   |                               |                                |                               |

| SMC Forest Conservation District Board   |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| SMC Forest Conservancy District Board  | 1,000                             | 1,000                         | 1,000                          | 1,000                         |
| <b>Program Description/Highlights</b>  |                                   |                               |                                |                               |
| <p>The mission of the Board is to promote the stewardship, conservation, management and wise use of Maryland's forest resources, both urban and rural. The Board of County Commissioners approved continuation of the \$1,000 allocation to help support of Arbor Day activities and to send a student to the MD DNR-Natural Resource Conservation Camp (NRCC) held in Garrett County.</p> |                                   |                               |                                |                               |

| Watermen's Association  |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Watermen's Association  | 15,000                            | 20,000                        | 40,000                         | 20,000                        |
| <b>Program Description/Highlights</b>   |                                   |                               |                                |                               |
| <p>The Board of County Commissioners approved to continue the current \$20,000 allocation for the Watermen's Association of St. Mary's County. This continued allocation will assist the Association with the Oyster Replenishment program.</p> |                                   |                               |                                |                               |

| The Center for Family Advocacy   |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| The Center for Family Advocacy   | 84,909                            | 108,089                       | 133,089                        | 108,089                       |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The function of The Center for Family Advocacy is to assess and provide needed support and services to the women, children, and families of St. Mary's County. The Center is the only St. Mary's County provider of legal resources for victims of violence seeking protection from abuse in civil court. Major activities of the Center include: legal assistance; lay legal advocacy program for victims of domestic violence; support groups; crisis intervention/ management; support to re-entry students; domestic violence education; information and referral; and legislative and legal advocacy. Major revenue sources supporting the Women's Center budget include Maryland Legal Services, Federal and State grants, County government, fund-raising, and donations. The Board of County Commissioners approved continuation of the current \$108,089 allocation.</p> |                                   |                               |                                |                               |

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**OPERATING BUDGETS**

**OTHER BUDGET COSTS**  
**TRANSFERS AND RESERVES**

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| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Volunteer Fire Departments  | 100,000                           | 130,000                       | 100,000                        | 100,000                       |
| Volunteer Rescue Squads   | 100,000                           | 130,000                       | 100,000                        | 100,000                       |
| <b>Total Fire Depts. &amp; Rescue Squads</b>  | <b>200,000</b>                    | <b>260,000</b>                | <b>200,000</b>                 | <b>200,000</b>                |
| <b>Program Description/Highlights</b>   |                                   |                               |                                |                               |
| This reflects the 508 State Grant which provides financial support to the counties for local and volunteer fire, rescue, and ambulance services. The expected funding of \$200,000 is the same as previous years. |                                   |                               |                                |                               |

| Supplemental Expense Reserve   |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Supplemental Expense Reserve   | 0                                 | 500,000                       | 500,000                        | 500,000                       |
| <b>Program Description/Highlights</b>  |                                   |                               |                                |                               |
| This represents funding authority recognized in the expense budget, which will have corresponding (supplemental) revenue from grants/programs, but which is not specifically known at this time. Generally, this results from new or increased grant awards during the year. As funds are received, the revenues and associated expenditures will be re-allocated, through a budget amendment approved by the Board of the County Commissioners, to the appropriate department. Appropriation authority, both revenues and expenses, is approved at \$500,000. |                                   |                               |                                |                               |

| Leonardtwn Tax Rebate  |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Leonardtwn Tax Rebate  | 55,370                            | 58,879                        | 53,796                         | 53,796                        |
| <b>Program Description/Highlights</b>  |                                   |                               |                                |                               |
| The County Commissioners appropriate a grant to the town of Leonardtown in consideration of the fact that the town provides some of its own services, in lieu of the County providing these services. The grant is calculated based upon the assessed value of County-owned tax exempt property within the Leonardtown corporate limits. The major properties within the town limits include the Governmental Center, Nursing Center, Courthouse, Health Department, and the Library. The assessed value of the County-owned nontaxable real property amounts to \$42,292,500. The grant is calculated to be \$53,796. |                                   |                               |                                |                               |

| Employer Contributions – Retiree Health Benefits  |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Employer Contributions – Retiree Health Benefits  | 1,022,940                         | 4,830,300                     | 6,111,000                      | 11,307,580                    |
| <b>Program Description/Highlights</b>   |                                   |                               |                                |                               |
| <p>This portion of the budget includes retiree health insurance and unemployment insurance costs. The County government provides health insurance to its retirees based upon years of service. Prior to FY2008, these costs were reflected in the budget based on actual premium payments for current retirees only. That amount is approximately \$1.5 million annually.</p> <p>New requirements from the Government Accounting Standards Board (GASB) require the recognition in financial statements of the expense being incurred while employees work for the benefits that they will be paid as retirees. This is similar to current accounting for pension plans, that requires recognition today of the benefit being earned. Further, though not required by the GASB, setting aside funding in a trust for those future commitments is widely recognized as responsible and prudent. It ensures that at the time that current employees retire and expect to collect those benefits, adequate funding will be there for the County to make the necessary payments for retirees.</p> <p>For current employees, based on their service to date, the actuary initially estimated the County's liability to be almost \$65 million. In order to adequately fund the trust, amortizing those past costs over 30 years, the County would need to set aside \$6.1 million – or \$4.6 million more than was previously budgeted.</p> <p>As a part of the budget process, the Board took two steps to reduce the annual costs. The first was to apply fund balance to pay down that liability, which will save approximately \$600,000 annually. Additionally, the vesting was changed from 5 years, earning the same as active employees after 16 years of service (5/16) to a vesting schedule that requires 10 years of service to the County to qualify for retiree health benefits subsidy, and earning the maximum subsidy after 25 years of service (10/25). This change becomes effective for employees retiring beginning in FY2011, but does reduce the cost annually, beginning in FY2008, by almost \$900,000.</p> <p>In summary, the FY2008 budget of \$11,307,580 includes:</p> <ul style="list-style-type: none"> <li>\$4,616,000 for retiree health, which includes the payments required for current retirees, with no change in vesting and retaining the current 85/15 premium split</li> <li>\$6,680,580 transfer to the trust, funded from fund balance, in order to reduce the accrued liability; this will actually be combined with the \$3.5 million budgeted in FY2007, and transferred to the trust as one-time initial funding; as indicated, this is expected to result in ongoing annual savings of \$600,000</li> <li>\$ 11,000 for unemployment insurance costs</li> </ul> |                                   |                               |                                |                               |

| Debt/Bank Administration Costs  |                                   |                               |                                |                               |
|---|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit  | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Debt/Bank Administration Costs  | 25,829                            | 38,000                        | 38,000                         | 38,000                        |
| <b>Program Description/Highlights</b>   |                                   |                               |                                |                               |
| <p>\$38,000 is allocated in the FY 2007 budget to cover service and related charges from financial institutions, including administrative fees for bond escrow accounts and related processing.</p> |                                   |                               |                                |                               |

| Debt Service   |                                   |                               |                                |                               |                    |             |              |           |                        |           |             |         |         |         |                       |           |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|--------------------|-------------|--------------|-----------|------------------------|-----------|-------------|---------|---------|---------|-----------------------|-----------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |                    |             |              |           |                        |           |             |         |         |         |                       |           |
| Debt Service   | 12,845,797                        | 13,181,303                    | 12,672,616                     | 12,672,616                    |                    |             |              |           |                        |           |             |         |         |         |                       |           |
| <p align="center"><b>Program Description/Highlights</b></p> <p>This appropriation of \$12,672,616 is needed to pay principal and interest on debt for capital projects. The estimated allocation of debt service is as follows:</p> <table border="0"> <tr> <td>Board of Education</td> <td>\$6,559,486</td> </tr> <tr> <td>County Roads</td> <td>1,761,058</td> </tr> <tr> <td>College of Southern MD</td> <td>1,063,560</td> </tr> <tr> <td>Solid Waste</td> <td>695,281</td> </tr> <tr> <td>Library</td> <td>468,568</td> </tr> <tr> <td>County-Other Projects</td> <td>2,124,663</td> </tr> </table> |                                   |                               |                                |                               | Board of Education | \$6,559,486 | County Roads | 1,761,058 | College of Southern MD | 1,063,560 | Solid Waste | 695,281 | Library | 468,568 | County-Other Projects | 2,124,663 |
| Board of Education   | \$6,559,486                       |                               |                                |                               |                    |             |              |           |                        |           |             |         |         |         |                       |           |
| County Roads   | 1,761,058                         |                               |                                |                               |                    |             |              |           |                        |           |             |         |         |         |                       |           |
| College of Southern MD   | 1,063,560                         |                               |                                |                               |                    |             |              |           |                        |           |             |         |         |         |                       |           |
| Solid Waste  | 695,281                           |                               |                                |                               |                    |             |              |           |                        |           |             |         |         |         |                       |           |
| Library  | 468,568                           |                               |                                |                               |                    |             |              |           |                        |           |             |         |         |         |                       |           |
| County-Other Projects  | 2,124,663                         |                               |                                |                               |                    |             |              |           |                        |           |             |         |         |         |                       |           |

| Capital Projects-General Fund Transfer   |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| General Fund Transfer  | 3,751,010                         | 14,228,277                    | 500,000                        | 500,000                       |
| <p align="center"><b>Program Description/Highlights</b></p> <p>\$500,000 is approved as a transfer from the General Fund to the Capital Projects Fund to pay for capital needs. This reserve transfers to the Capital Project Fund as an on-going part of the Capital Project 6 year plan. The use of "pay-go" to fund capital projects reduces the amount of debt that would be needed.</p> |                                   |                               |                                |                               |

| Reserve - Rainy Day  |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Reserve - Rainy Day  | 125,000                           | 125,000                       | 125,000                        | 125,000                       |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The Rainy Day Fund was originally initiated in FY 2000 with a \$250,000 set-aside, and a target set for one million. This fund is established as a source of funding for budget years when the revenue estimates indicate a temporary shortfall from the level required to fund the County's operations and activities. It is funded through budgeted additions that are set aside at the start of the fiscal year. The FY 2008 Approved Budget includes \$125,000, which will bring the total fund to \$1,625,000.</p> |                                   |                               |                                |                               |

| Reserve - Bond Rating  |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Reserve – Bond Rating  | 757,689                           | 500,000                       | 800,000                        | 800,000                       |
| <p align="center"><b>Program Description/Highlights</b></p> <p>The Bond Rating Reserve is a fund separate from the Rainy Day Reserve and represents a designation of fund balance. The reserve is set at 6% of general fund revenues. The approved budget allocates \$800,000 to fund an addition to this reserve, which will bring the total reserve to \$10,952,870.</p> |                                   |                               |                                |                               |

| Reserve – BOCC Emergency Appropriations  |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Reserve– BOCC Emergency Appropriations   | 0                                 | 533,255                       | 500,000                        | 716,673                       |
| <p align="center"><b>Program Description/Highlights</b></p> <p>This reserve represents funding set aside annually which can be allocated during the fiscal year at the discretion of the Board of County Commissioners to fund unanticipated or under budgeted expenditures or respond to other funding requests for items or activities not budgeted.</p> <p>The approved budget allocates \$716,673. These funds are available to be used during the year to address unusual and unbudgeted expenditures. One of the more common items is snow removal, as this is entirely dependent upon the weather and for which a pattern or trend cannot be established. Additionally, such funds allow the Board of County Commissioners to respond to grant opportunities which require a match of local funds or other requests for funding. Such amount can also be used to mitigate the effects of revenue that does not meet current year budget expectations.</p> |                                   |                               |                                |                               |

| Budget Stabilization Reserve   |                                   |                               |                                |                               |
|--|-----------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Department/<br>Spending Unit   | FY 2006<br>Actual<br>Expenditures | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
| Debt/Bank Administration Costs   | 0                                 | 0                             | 0                              | 1,582,778                     |
| <p align="center"><b>Program Description/Highlights</b></p> <p>This reserve represents funding set aside out of the County's audited FY 2006 fund balance. This reserve is intended to position the County to be able to address unbudgeted costs or funding shortfalls that arise due to economic conditions, including but not limited to the lower than budgeted income tax revenues during FY 2007 and the potential actions by the State during FY 2008 to balance the State budget, which may have impact on the County, the Board of Education, the Health Department, the Library, or other entities that receive funding from both State and County sources. Any use or allocation of this reserve must be approved by the Board of County Commissioners.</p> |                                   |                               |                                |                               |

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# ENTERPRISE AND SPECIAL REVENUE FUNDS

Enterprise funds are used to account for certain services and programs which are operated similar to separate business enterprises. Generally, fees and charges are levied at rates necessary to cover the costs of operation; thus enterprise fund activities are not dependent on taxes for their operating revenue.

The Department of Recreation and Parks operates two enterprise funds. The Recreation and Parks Activity Fund accounts for the operation of numerous countywide recreation programs. The Wicomico Shores Enterprise Fund accounts for the operations of the County's public golf course.

The operation of an adult day care program is accounted for in the Department on Aging, Medical Adult Day Care Special Revenue Fund. This program, formerly known as Southern Maryland Independent Life Environment (SMILE), is supported by client fees and Medicaid payments.

The Miscellaneous Revolving Fund is a special revenue fund established to account for certain earmarked revenue sources designated to finance particular functions or activities.

The Emergency Services Support Fund is a separate fund to collect revenue (Emergency Service Support Fees) and expend resources for Advanced Life Support, LOSAP and base operating allocations to Fire & Rescue entities. This also funds the principal and interest on the Revolving Loan Fund related debt.

The Solid Waste and Recycling Fund is a separate fund to capture the direct operating costs of the Solid Waste and Recycling divisions/ activities and related fees. A Solid Waste and Recycling fee was instituted effective July 1, 2007, and is used to partially fund the costs. In addition User Fees and a General Fund subsidy fund this program.

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## RECREATION AND PARKS ENTERPRISE FUND

| Source and Use of Funds                 | FY2006<br>Actual | FY2007<br>Approved<br>Budget | FY2008<br>Requested<br>Budget | FY2008<br>Approved<br>Budget |
|---|------------------|------------------------------|-------------------------------|------------------------------|
| Charges for Service                     | \$2,219,694      | \$2,799,400                  | \$2,542,545                   | \$2,699,922                  |
| Grants                                  | 45,987           | 92,151                       | 45,454                        | 57,422                       |
| <b>Total Revenues</b>                   | <b>2,265,681</b> | <b>2,891,551</b>             | <b>2,587,999</b>              | <b>2,757,344</b>             |
| Programs, including depreciation        | 2,313,076        | 2,928,905                    | 2,560,326                     | 2,726,421                    |
| <b>Total Expenditures</b>               | <b>2,313,076</b> | <b>2,928,905</b>             | <b>2,560,326</b>              | <b>2,726,421</b>             |
| Revenues Over(Under) Expenditures       | (47,395)         | (37,354)                     | 27,673                        | 30,923                       |
| <b>Fund Equity (deficit) at June 30</b> | <b>\$13,264</b>  | <b>(\$24,090)</b>            | <b>\$3,583</b>                | <b>\$6,833</b>               |

An enterprise fund is established to account for governmental services which are entirely or predominantly funded by user charges. Programs offered through the Recreation Division of the Department of Recreation, Parks and Community Services are financed through fees established for the different activities. Programs and facilities include child care centers, summer day camps, sports programs, youth and adult leisure programs, amusement park ticket sales, gymnastics center, regional park, indoor recreation center, teen center, and museums.

## WICOMICO SHORES GOLF ENTERPRISE FUND

| Source and Use of Funds  | FY 2006<br>Actual | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
|--|-------------------|-------------------------------|--------------------------------|-------------------------------|
| Golf Operations  | \$864,246         | \$1,010,500                   | \$1,015,940                    | \$1,015,940                   |
| Restaurant   | 233,383           | 230,300                       | 218,340                        | 218,340                       |
| House  | 300               | 0                             | 0                              | 0                             |
| Interest Income  | 40,342            | 18,000                        | 10,000                         | 10,000                        |
| Golf Shop  | 60,852            | 84,700                        | 78,060                         | 78,060                        |
| Miscellaneous  | 1,865             | 1,500                         | 1,500                          | 1,500                         |
| <b>Total Revenues</b>  | <b>1,200,988</b>  | <b>1,345,000</b>              | <b>1,323,840</b>               | <b>1,323,840</b>              |
| Golf Operations  | 134,507           | 154,034                       | 155,834                        | 155,834                       |
| Greens and Grounds   | 412,216           | 464,839                       | 488,737                        | 488,737                       |
| Restaurant   | 190,462           | 200,795                       | 190,563                        | 191,018                       |
| House  | 70,547            | 70,850                        | 54,400                         | 54,400                        |
| Administration   | 168,753           | 175,568                       | 186,426                        | 186,426                       |
| Golf Shop  | 37,117            | 44,086                        | 42,606                         | 42,606                        |
| Capital / depreciation   | 105,980           | 50,000                        | 25,000                         | 25,000                        |
| <b>Total Expenditures, before debt service</b>                     | <b>1,119,582</b>  | <b>1,160,172</b>              | <b>1,143,566</b>               | <b>1,144,021</b>              |
| Debt Service-Lease Payments  | 38,286            | 40,000                        | 34,321                         | 34,321                        |
| Debt Service - principal   | 0                 | 57,424                        | 152,000                        | 152,000                       |
| Debt Service - interest  | 0                 | 61,195                        | 0                              | 0                             |
| <b>Total Expenditures, including debt service</b>                  | <b>1,157,868</b>  | <b>1,318,791</b>              | <b>1,329,887</b>               | <b>1,330,342</b>              |
| <b>Fund Equity at June 30,<br/>exclusive of net capital assets</b> | <b>\$927,371</b>  | <b>\$1,101,004</b>            | <b>\$1,306,278</b>             | <b>\$1,305,823</b>            |

The Wicomico Shores Golf Enterprise fund finances the public golf operation in St. Mary's County. The Wicomico Golf Course and Recreation Complex includes an 18-hole golf course, restaurant, banquet room, club house, pro shop, and two tennis courts. Primary revenue sources for this self-supporting enterprise are the greens fees generated through golf course operations and the revenue collections from the restaurant and banquet facility. The budget numbers include debt service payments to repay the \$1,350,000 financing which is being used to partially fund replacement of the club house. All expenditures, including debt service on the financing, is funded by net revenues of the golf course operation. The net investment in capital assets at June 30, 2006 was \$2,158,094.

## SOLID WASTE AND RECYCLING FUND

| Source and Use of Funds                 | FY2006<br>Actual        | FY2007<br>Approved<br>Budget | FY2008<br>Requested<br>Budget | FY2008<br>Approved<br>Budget |
|---|-------------------------|------------------------------|-------------------------------|------------------------------|
| SW and Recycling Fees                   |                         |                              |                               | \$1,957,320                  |
| Landfill Tipping Fee                    |                         |                              |                               | 410,000                      |
| Recycle Containers                      |                         |                              |                               | 8,200                        |
| <b>Total Revenues</b>                   |                         |                              |                               | <b>2,375,520</b>             |
| Solid Waste                             |                         |                              |                               |                              |
| Personal Services                       |                         |                              |                               | 864,791                      |
| Operating Supplies                      | PREVIOUSLY INCLUDED IN  |                              |                               | 42,500                       |
| Hauling & Post-Closure Costs            | THE GENERAL FUND BUDGET |                              |                               | 732,171                      |
| Communications                          |                         |                              |                               | 4,500                        |
| Transportation                          |                         |                              |                               | 90,837                       |
| Public Utility                          |                         |                              |                               | 28,167                       |
| Tipping Fees                            |                         |                              |                               | 1,370,725                    |
| Equipment                               |                         |                              |                               | 5,000                        |
| Lease Payments                          |                         |                              |                               | 223,278                      |
| <b>Total, Solid Waste</b>               |                         |                              |                               | <b>3,361,969</b>             |
| Recycling                               |                         |                              |                               |                              |
| Personal Services                       |                         |                              |                               | 112,256                      |
| Operating Supplies                      | PREVIOUSLY INCLUDED IN  |                              |                               | 7,750                        |
| Professional Services                   | THE GENERAL FUND BUDGET |                              |                               | 245,000                      |
| Transportation                          |                         |                              |                               | 3,770                        |
| Rentals                                 |                         |                              |                               | 40,000                       |
| Hazardous Waste Day Events              |                         |                              |                               | 50,150                       |
| Equipment                               |                         |                              |                               | 5,000                        |
| <b>Total, Recycling</b>                 |                         |                              |                               | <b>463,926</b>               |
| <b>Total Expenditures</b>               |                         |                              |                               | <b>3,825,895</b>             |
| Revenues Over (Under) Expenditures      |                         |                              |                               | (1,450,375)                  |
| Transfer-Subsidy from General Fund      |                         |                              |                               | 1,450,375                    |
| <b>Fund Equity (deficit) at June 30</b> |                         |                              |                               | <b>\$0</b>                   |

This enterprise fund was implemented for effective FY 2008 to capture the direct operating costs of the Solid Waste and Recycling divisions / activities and related fees. A Solid Waste and Recycling Fee of \$60/improved residential property is approved in the FY 2008 budget, to be collected through annual Property Tax bills. This fund was recommended by the Solid Waste Advisory Board. Prior year revenues and expenses are reflected in the General Fund under the Department of Public Works and Transportation. Not included in the above expenditures are outlays for capital projects, equipment, debt service, indirect costs, overhead and administration; these are still carried as General Fund or Capital Project expenditures.

## MEDICAL ADULT DAY CARE FUND

| Source and Use of Funds                 | FY2006<br>Actual   | FY2007<br>Approved<br>Budget | FY2008<br>Requested<br>Budget | FY2008<br>Approved<br>Budget |
|---|--------------------|------------------------------|-------------------------------|------------------------------|
| Charges for Service                     | \$97,884           | \$116,868                    | \$170,694                     | \$258,826                    |
| Grants                                  | 413,155            | 587,842                      | 501,456                       | 459,145                      |
| Transfer - General Fund Grant Match     | 31,500             | 31,500                       | 61,110                        | 31,500                       |
| <b>Total Revenues</b>                   | <b>542,539</b>     | <b>736,210</b>               | <b>733,260</b>                | <b>749,471</b>               |
| Programs                                | 660,651            | 761,035                      | 773,180                       | 827,382                      |
| <b>Total Expenditures</b>               | <b>660,651</b>     | <b>761,035</b>               | <b>773,180</b>                | <b>827,382</b>               |
| Revenues Over (Under) Expenditures      | (118,112)          | (24,825)                     | (39,920)                      | (77,911)                     |
| Transfer-Subsidy from General Fund      | 589,007            | 54,123                       | 0                             | 255,801                      |
| <b>Fund Equity (deficit) at June 30</b> | <b>(\$172,428)</b> | <b>(\$143,130)</b>           | <b>(\$183,050)</b>            | <b>\$34,760</b>              |

A special revenue fund is established to account for revenues from earmarked revenue sources which are designated to finance particular functions or activities of government. The Medical Adult Day Center Special Revenue Fund captures the financial activity of the Department on Aging Medical Adult Day Care Program. This program provides a wide range of supportive health and social services during the day to the mentally or physically handicapped adults of St. Mary's County in order to prevent or postpone institutionalization. This program operates the Ripple Center, which serves the Northern section of the County. Funding for the program is through the Medical Assistance Program, private-payment, grants, and also requires a subsidy from the County general funds. As of July 2005, the two centers merged to serve the average daily 46 clients. FY 2008 Approved reflects subsidy from General Fund for accumulated deficit.

## MISCELLANEOUS REVOLVING FUND

| Source and Use of Funds              | FY 2006<br>Actual | FY 2007<br>Approved<br>Budget | FY 2008<br>Requested<br>Budget | FY 2008<br>Approved<br>Budget |
|--------------------------------------|-------------------|-------------------------------|--------------------------------|-------------------------------|
|                                      |                   |                               |                                |                               |
| Charges for Services                 | \$171,320         | \$237,400                     | \$262,200                      | \$262,200                     |
|                                      |                   |                               |                                |                               |
| <b>Total Revenues</b>                | <b>171,320</b>    | <b>237,400</b>                | <b>262,200</b>                 | <b>262,200</b>                |
|                                      |                   |                               |                                |                               |
| Department on Aging Revolving Grants | 63,924            | 160,000                       | 160,000                        | 160,000                       |
| Fuel Operations                      | 6,781             | 7,350                         | 7,350                          | 7,350                         |
| Community Services Special Events    | 1,080             | 2,350                         | 1,945                          | 1,945                         |
| Community Services Alliance          | 0                 | 1,600                         | 2,383                          | 2,383                         |
| Child Welfare Day                    | 1,900             | 2,000                         | 1,800                          | 1,800                         |
| States Attorney Drug Enforcement     | 16,838            | 122,392                       | 79,519                         | 79,565                        |
| Community Services Teen Court        | 0                 | 700                           | 300                            | 300                           |
| Sheriff's Department Forfeiture Fund | 13,973            | 15,100                        | 15,100                         | 15,100                        |
|                                      |                   |                               |                                |                               |
| <b>Total Expenditures</b>            | <b>104,496</b>    | <b>311,492</b>                | <b>268,397</b>                 | <b>268,443</b>                |
|                                      |                   |                               |                                |                               |
| Revenues Over (Under) Expenditures   | 66,824            | (74,092)                      | (6,197)                        | (6,243)                       |
|                                      |                   |                               |                                |                               |
| <b>Fund Equity at June 30</b>        | <b>\$304,942</b>  | <b>\$230,850</b>              | <b>\$224,653</b>               | <b>\$224,607</b>              |

The Miscellaneous Revolving Fund is a special revenue fund established to account for certain earmarked revenue sources designated to finance particular functions or activities. Separate accounting is maintained for each of the "individual funds" which includes the County vehicle gas pump operation, Department on Aging events and programs, Community Services special events, and the drug enforcement/education fund.

## EMERGENCY SERVICES SUPPORT FUND

The Emergency Services Tax provides a dedicated funding stream for the County's emergency services activities and organizations. By identifying a special tax, based on assessed property values, the Commissioners implemented a funding mechanism to allow emergency services organizations, including fire and rescue, to plan for the future. The Emergency Services Tax, as a group, includes the existing Fire Tax (page 111), the Rescue Tax (page 112), and this Support Tax.

The Emergency Services Tax- Support Services is assessed at a rate of \$0.016 on each \$100 dollars of assessable and personal property. The funds are remitted by the Treasurer and credited to this revolving fund. Revenues generated are budgeted to support base allocations of \$23,000 and \$19,000 to each volunteer fire department and rescue squad, respectively, as well as for the other purposes listed below.

| Source and Use of Funds                      | FY 2006          | FY 2007          | FY2008             | FY2008           |
|--|------------------|------------------|--------------------|------------------|
|  | Actual           | Approved         | Requested          | Approved         |
|  |                  | Budget           | Budget             | Budget           |
| Emergency Services – Support Tax             | \$1,159,837      | \$1,193,729      | \$1,193,729        | \$1,302,000      |
| Transfer from General Fund                   | 0                | 60,000           | 60,000             | 0                |
| Grant  | 13,807           | 30,607           | 106,422            | 106,422          |
| ALS Educational Assistance                   | 0                | 2,700            | 2,700              | 2,700            |
| <b>Total Revenues</b>                        | <b>1,173,644</b> | <b>1,287,036</b> | <b>1,362,851</b>   | <b>1,411,122</b> |
| ALS Educational Assistance                   | 12,930           | 42,772           | 37,076             | 37,076           |
| Advanced Life Support                        | 81,717           | 154,077          | 756,497            | 207,963          |
| Emergency Services                           | 24,977           | 64,000           | 64,950             | 62,808           |
| Fire Department Operating Allocation         | 207,000          | 207,000          | 207,000            | 207,000          |
| Fire Department LOSAP Allocation             | 313,253          | 332,010          | 409,899            | 409,899          |
| Rescue Squad Operating Allocation            | 133,000          | 133,000          | 133,000            | 133,000          |
| Rescue Squad LOSAP Allocation                | 89,780           | 92,150           | 127,314            | 127,314          |
| F & R Revolving Loan Fund, Debt Service      | 184,537          | 170,833          | 170,770            | 170,770          |
| Grant  | 33,053           | 68,778           | 144,418            | 144,418          |
| LOSAP Enhancement                            | 0                | 60,000           | 0                  | 0                |
| <b>Total Expenditures</b>                    | <b>1,080,247</b> | <b>1,324,620</b> | <b>2,050,924</b>   | <b>1,500,248</b> |
| Excess of Revenues Over (Under) Expenditures | 93,397           | (41,931)         | (688,073)          | (89,126)         |
| <b>Balance at June 30</b>                    | <b>\$138,694</b> | <b>\$96,763</b>  | <b>(\$591,310)</b> | <b>\$7,637</b>   |

# FIRE TAX

According to the St. Mary's County Code, a Fire Tax is to be assessed on every \$100 of assessed valuation of all real and personal property. The proceeds from the tax are distributed to those fire companies located in the election districts in which the money is collected. The fire companies submit an annual budget and audit report to the Board of County Commissioners. The funds received by the fire companies and approved by the County Commissioners shall be used for the purpose of purchasing, repairing, replacing, operating, maintaining and housing their fire-fighting equipment and apparatus, and for the training of new volunteer firefighters.

| <u>DISTRICT</u>                           | <u>NUMBER OF PROPERTIES</u> | <u>RATES</u>                 |
|---|-----------------------------|------------------------------|
| 1st Election District - Ridge             | 3,638                       | 3.6¢ per \$100 of assessment |
| 2nd Election District – Valley Lee        | 3,469                       | 4.4¢ per \$100 of assessment |
| 3rd Election District - Leonardtown       | 6,023                       | 2.4¢ per \$100 of assessment |
| 4th Election District - Chaptico          | 4,673                       | 4.4¢ per \$100 of assessment |
| 5th Election District - Mechanicsville    | 4,828                       | 4.4¢ per \$100 of assessment |
| 6th Election District - Hollywood         | 5,288                       | 4.4¢ per \$100 of assessment |
| 7th Election District - Avenue            | 3,183                       | 4.4¢ per \$100 of assessment |
| 8th Election District – Lexington Park    | 11,486                      | 5.0¢ per \$100 of assessment |
| 9th Election District – St. George Island | 226                         | 3.6¢ per \$100 of assessment |

Note: The volunteer fire companies submitted estimated FY 2008 operating budgets to the County which total \$6,159,178 in aggregate spending. The companies have estimated revenues from the fire tax and emergency services support tax of \$3,335,570 or approximately 54% of total revenue support.

## RESCUE TAX

A Rescue Tax was enacted to provide a dedicated funding source for the County's rescue services activities and organizations. By identifying a special tax, based on assessed property values, the Commissioners set into place a funding mechanism to allow emergency services organizations, including fire and rescue, to plan for the future. The Emergency Services Tax, as a group, includes the existing Fire Tax, this Rescue Tax, and the Emergency Services Support Tax.

The Rescue Tax is assessed at a rate per \$100 of assessed valuation of all real and personal property on property in each election district, as identified below. The proceeds from the tax are distributed by the Treasurer to those rescue squads located in the election districts in which the money is collected. The Rescue Squads submit an annual budget and audit report to support the expenditure of these funds, which are to be used for the purpose of purchasing, repairing, replacing, operating, maintaining and housing their Rescue equipment, and for the training of volunteer Rescue Personnel.

| <u>DISTRICT</u>       | <u>NUMBER OF PROPERTIES</u> | <u>RATES</u>                 |
|-----------------------|-----------------------------|------------------------------|
| 1st Election District | 3,638                       | .8¢ per \$100 of assessment  |
| 2nd Election District | 3,469                       | .8¢ per \$100 of assessment  |
| 3rd Election District | 6,023                       | .9¢ per \$100 of assessment  |
| 4th Election District | 4,673                       | .8¢ per \$100 of assessment  |
| 5th Election District | 4,828                       | .8¢ per \$100 of assessment  |
| 6th Election District | 5,288                       | 1.1¢ per \$100 of assessment |
| 7th Election District | 3,183                       | 1.1¢ per \$100 of assessment |
| 8th Election District | 11,486                      | 1.1¢ per \$100 of assessment |
| 9th Election District | 226                         | .8¢ per \$100 of assessment  |

Note: The Volunteer Rescue Squads submitted estimated FY 2008 operating budgets to the County which total \$2,095,539 in aggregate spending. The companies have estimated revenues from the rescue tax and emergency services support tax of \$844,590 or approximately 40% of total revenue support.



## SPECIAL ASSESSMENT FUND

In St. Mary's County there are four distinct classifications of special assessments. These include: Shore erosion control, Roadway improvements and lighting, Storm water drainage, and Waterway dredging. Following are the current districts:

| DISTRICT                          | NUMBER OF PROPERTIES | RATES  |
|-----------------------------------|----------------------|--|
| Jefferson Island Erosion          | 1                    | Varying amounts each year through 2016   |
| Tall Timbers Erosion #2           | 8                    | \$8.85 per front foot - 25 years through 2012  |
| Tall Timbers Erosion #3           | 62                   | \$115.33 per front lot - 25 years through 2016<br>\$57.28 per back lot - 25 years through 2016.  |
| Duke Drive                        | 10                   | \$67.29 per lot - 20 years through 2009  |
| Southampton Lighting              | 75                   | \$19.76 per lot - prior year SMECO charges   |
| Kline Drive                       | 9                    | \$100.48 per lot - 20 years through 2010   |
| Scott Circle                      | 24                   | \$130.76 per lot - 20 years through 2013   |
| Roof Top Circle                   | 7                    | \$237.80 per lot - 20 years through 2015   |
| Miles Drive                       | 5                    | \$270.24 per lot - 20 years through 2016   |
| Rosebank Village                  | 9                    | \$342.65 per lot - 20 years through 2019.  |
| Cloverdale Acres                  | 7                    | \$512.75 per lot - 20 years through 2019.  |
| Wicomico Shores                   | 411                  | \$228.73 per lot - 20 years through 2019.  |
| Hollywood Shores                  | 210                  | \$39.47 per owner (plus annual maintenance and inspection fee) - 15 years through 2014.  |
| Mallard Creek                     | 8                    | \$259.26 per owner – 20 years through 2019.  |
| Little Kingston Creek             | 21                   | \$136.35 per owner – 20 years through 2019.  |
| Mulberry South                    | 23                   | \$286.76 per owner - 20 years through 2021.  |
| Golf Course Drive                 | 59                   | \$217.99 per property - 20 years through 2026.   |
| Kingston Creek Waterway           | 22                   | \$34.14 per parcel - 20 years through 2027.  |
| Holly Point Shore Erosion Control | 4                    | \$3139.12 - 25 years through 2032.<br>\$2160.20 - 25 years through 2032.<br>\$2270.30 - 25 years through 2032.<br>\$3933.03 - 25 years through 2032. |

Depending upon the type of special assessment, the project may require interfund loans. Provision is then made for the benefiting property owner to normally pay installments through the property tax system on an annual basis. Debt Service required in FY 2008 for existing Special Assessment will be \$59,786.

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# CAPITAL IMPROVEMENTS FUND

The St. Mary's County Code requires the annual adoption by the Board of County Commissioners of a separate capital budget and program. The capital budget is the plan of the County to receive and expend funds for capital projects during the first fiscal year included in the capital program. The capital program is the plan of the County to receive and expend funds for capital projects during the fiscal year covered by the capital budget and the succeeding five years thereafter.

The following pages are divided into three sections:

- 1) Fiscal Year 2008 Approved Capital Budget - by project and funding source
- 2) Fiscal Year 2008 Approved Capital Budget and Fiscal Year 2009 to 2013 Approved Capital Program
- 3) Detail project information showing funding sources and uses throughout the period covered by the budget and plan are categorized according to the following project classifications:

- Public Facilities
- Marine
- Highways
- Solid Waste
- Land Conservation
- Recreation and Parks
- Public Landings
- Public Utilities
- Public Schools

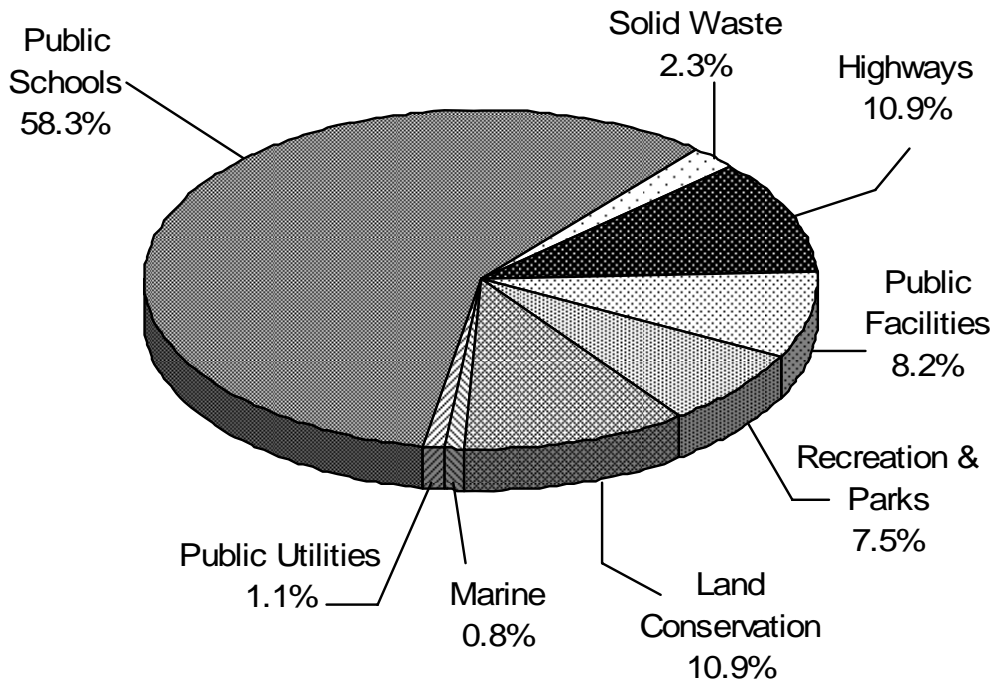
Projects are shown for the approved FY 2008 appropriation year as well as the planned projects for fiscal years 2009, 2010, 2011, 2012, and 2013. Financing is presented in total for each of the respective years, and also by project.

Capital project expenditures and revenues are accounted for in a separate Capital Improvements Fund.

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# FISCAL YEAR 2008 CAPITAL BUDGET - PROJECTS



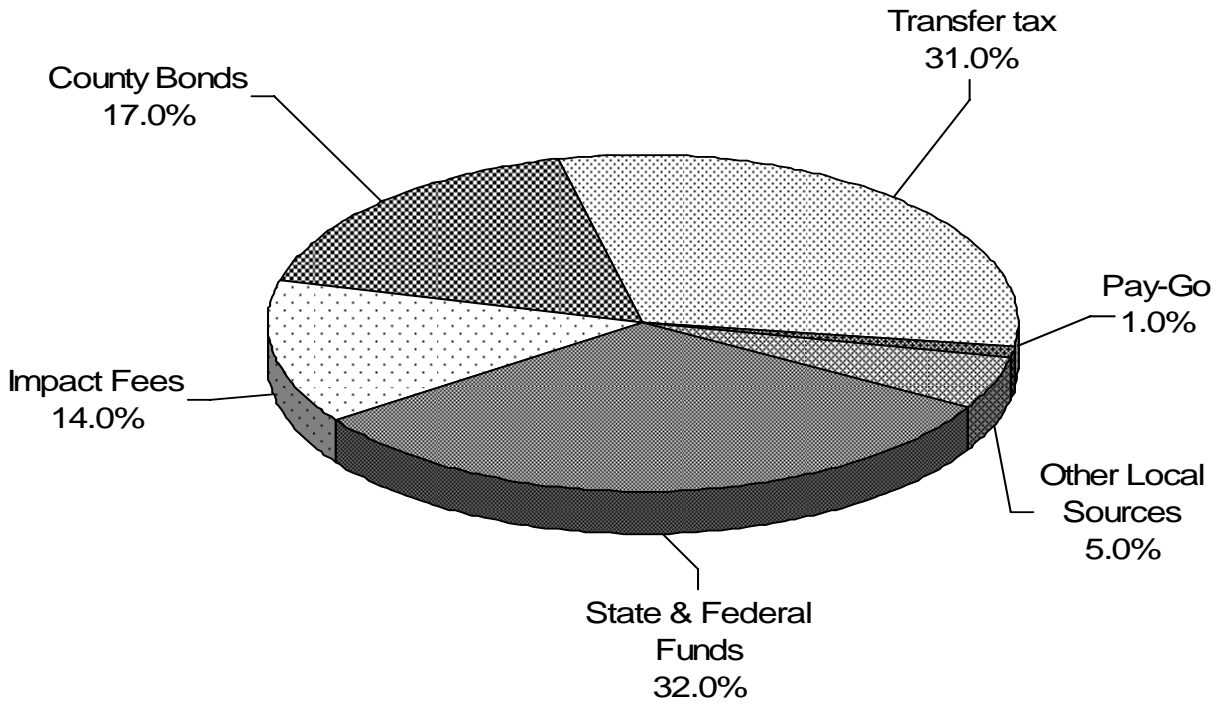

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|   |                     |
|---|---------------------|
| Public Schools                                | \$29,765,000        |
| Land Conservation                             | 5,565,608           |
| Highways                                      | 5,547,362           |
| Public Facilities                             | 4,191,202           |
| Recreation & Parks (includes Public Landings) | 3,815,498           |
| Solid Waste                                   | 1,178,000           |
| Public Utilities                              | 579,340             |
| Marine  | <u>409,403</u>      |
| Total   | <u>\$51,051,413</u> |

# FISCAL YEAR 2008 CAPITAL BUDGET - FUNDING SOURCES




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|  |                     |
|--|---------------------|
| State & Federal Funding  | \$16,311,211        |
| Local Funds:   |                     |
| County Bonds   | 8,700,800           |
| Transfer Taxes   | 15,800,000          |
| Impact Fees  | 7,143,500           |
| Recordation Fees/Agricultural Tax  | 2,170,000           |
| Pay-Go   | 500,000             |
| Other (Workforce Housing, Piney Point Lighthouse Museum,<br>Three Notch Trail) | <u>425,902</u>      |
| Total  | <u>\$51,051,413</u> |

**ST. MARY'S COUNTY  
APPROVED FY2008  
CAPITAL BUDGET**

| CAPITAL PROJECT                                | Approved Budget<br>Total | Funding Sources  |                  |                  |                |                  |                  |
|--|--------------------------|------------------|------------------|------------------|----------------|------------------|------------------|
|  |                          | Bonds            | X-fer Tax        | Impact Fees      | Pay-Go         | State /Fed       | Other            |
| <b>PUBLIC FACILITIES</b>                       |                          |                  |                  |                  |                |                  |                  |
| Workforce Housing                              | 500,000                  | 0                | 250,000          | 0                | 0              | 0                | 250,000          |
| New Meeting room/2nd floor build-out           | 554,000                  | 0                | 554,000          | 0                | 0              | 0                | 0                |
| Emergency Equipment Shelter                    | 200,000                  | 0                | 200,000          | 0                | 0              | 0                | 0                |
| Fuel Facility Upgrades                         | 250,000                  | 0                | 175,000          | 0                | 75,000         | 0                | 0                |
| Lexington Manor MHT House Restoration          | 250,000                  | 0                | 250,000          | 0                | 0              | 0                | 0                |
| Old Health Department Building Demolition      | 150,000                  | 0                | 150,000          | 0                | 0              | 0                | 0                |
| ADC Maintenance & Repairs                      | 103,500                  | 0                | 103,500          | 0                | 0              | 0                | 0                |
| Mattapany Farmers Market                       | 170,902                  | 0                | 0                | 0                | 0              | 0                | 170,902          |
| Carter State Office Building Maint. & Repairs  | 308,800                  | 0                | 0                | 0                | 0              | 308,800          | 0                |
| Building Maintenance & Repair - critical       | 190,000                  | 0                | 190,000          | 0                | 0              | 0                | 0                |
| Building Maint & Repair - programmatic         | 294,000                  | 0                | 294,000          | 0                | 0              | 0                | 0                |
| Airport Master Plan                            | 1,195,000                | 0                | 29,875           | 0                | 0              | 1,165,125        | 0                |
| Parking and Site Improvements                  | 25,000                   | 0                | 0                | 0                | 25,000         | 0                | 0                |
| <b>Total Public Facilities</b>                 | <b>4,191,202</b>         | <b>0</b>         | <b>2,196,375</b> | <b>0</b>         | <b>100,000</b> | <b>1,473,925</b> | <b>420,902</b>   |
| <b>MARINE</b>                                  |                          |                  |                  |                  |                |                  |                  |
| Villa on Waters Edge                           | 409,403                  | 19,373           | 0                | 0                | 0              | 390,030          | 0                |
| <b>Total Marine</b>                            | <b>409,403</b>           | <b>19,373</b>    | <b>0</b>         | <b>0</b>         | <b>0</b>       | <b>390,030</b>   | <b>0</b>         |
| <b>HIGHWAYS</b>                                |                          |                  |                  |                  |                |                  |                  |
| Asphalt Overlay                                | 2,500,000                | 0                | 2,500,000        | 0                | 0              | 0                | 0                |
| Modified Seal                                  | 600,000                  | 0                | 250,000          | 0                | 350,000        | 0                | 0                |
| Tulagi Place Revitalization                    | 355,000                  | 0                | 355,000          | 0                | 0              | 0                | 0                |
| Bridge / Culvert Replacement                   | 20,000                   | 0                | 20,000           | 0                | 0              | 0                | 0                |
| Regional Stormwater Mgmt. Facility             | 168,500                  | 0                | 168,500          | 0                | 0              | 0                | 0                |
| Transportation Plan Update                     | 50,000                   | 0                | 0                | 0                | 50,000         | 0                | 0                |
| Roadway Base Widening                          | 60,000                   | 0                | 60,000           | 0                | 0              | 0                | 0                |
| FDR Boulevard Extended                         | 1,500,000                | 1,500,000        | 0                | 0                | 0              | 0                | 0                |
| Pegg Road Extension to Route 5                 | 293,862                  | 0                | 167,921          | 0                | 0              | 125,941          | 0                |
| <b>Total Highways</b>                          | <b>5,547,362</b>         | <b>1,500,000</b> | <b>3,521,421</b> | <b>0</b>         | <b>400,000</b> | <b>125,941</b>   | <b>0</b>         |
| <b>SOLID WASTE</b>                             |                          |                  |                  |                  |                |                  |                  |
| Solid Waste Facility Transfer Station          | 870,000                  | 870,000          | 0                | 0                | 0              | 0                | 0                |
| St. Andrews & St. Clements Landfill Mitigation | 308,000                  | 0                | 308,000          | 0                | 0              | 0                | 0                |
| <b>Total Solid Waste</b>                       | <b>1,178,000</b>         | <b>870,000</b>   | <b>308,000</b>   | <b>0</b>         | <b>0</b>       | <b>0</b>         | <b>0</b>         |
| <b>LAND CONSERVATION</b>                       |                          |                  |                  |                  |                |                  |                  |
| Agricultural Land Preservation Programs        | 5,201,000                | 0                | 681,000          | 0                | 0              | 2,350,000        | 2,170,000        |
| Soil Survey                                    | 364,608                  | 0                | 184,608          | 0                | 0              | 180,000          | 0                |
| <b>Total Land Conservation</b>                 | <b>5,565,608</b>         | <b>0</b>         | <b>865,608</b>   | <b>0</b>         | <b>0</b>       | <b>2,530,000</b> | <b>2,170,000</b> |
| <b>RECREATION &amp; PARKS</b>                  |                          |                  |                  |                  |                |                  |                  |
| Piney Pt. Lighthouse Museum Shore Erosion      | 14,110                   | 0                | 14,110           | 0                | 0              | 0                | 0                |
| Lancaster Park Improvements                    | 125,000                  | 0                | 0                | 0                | 0              | 125,000          | 0                |
| Park Maintenance Building                      | 100,000                  | 0                | 100,000          | 0                | 0              | 0                | 0                |
| Chancellors Run Park improvements              | 450,000                  | 0                | 108,315          | 341,685          | 0              | 0                | 0                |
| Piney Point Lighthouse Museum Phase II         | 300,000                  | 0                | 100,000          | 0                | 0              | 200,000          | 0                |
| Park roads & lot improvements                  | 160,000                  | 0                | 0                | 0                | 0              | 160,000          | 0                |
| Three Notch Trail Phases I - IV                | 538,815                  | 0                | 0                | 178,815          | 0              | 360,000          | 0                |
| Three Notch Trail Phases V - IX                | 150,000                  | 0                | 0                | 150,000          | 0              | 0                | 0                |
| Tennis Courts Replacement                      | 221,573                  | 0                | 167,258          | 0                | 0              | 49,315           | 5,000            |
| Parks Land Acquisition                         | 655,000                  | 0                | 0                | 0                | 0              | 655,000          | 0                |
| Chaptico Park - Pkg Expans. & Phase II Dev.    | 665,000                  | 0                | 165,000          | 500,000          | 0              | 0                | 0                |
| <b>Total Parks Acquisition /Development</b>    | <b>3,379,498</b>         | <b>0</b>         | <b>654,683</b>   | <b>1,170,500</b> | <b>0</b>       | <b>1,549,315</b> | <b>5,000</b>     |
| <b>PUBLIC LANDINGS</b>                         |                          |                  |                  |                  |                |                  |                  |
| Derelict Boat Removal                          | 40,000                   | 0                | 0                | 0                | 0              | 40,000           | 0                |
| Piney Point Public Landing                     | 198,000                  | 0                | 0                | 0                | 0              | 198,000          | 0                |
| Bushwood Wharf Public Landing                  | 99,000                   | 0                | 0                | 0                | 0              | 99,000           | 0                |
| St. Inigoes Public Landing                     | 99,000                   | 0                | 0                | 0                | 0              | 99,000           | 0                |
| <b>Total Public Landings</b>                   | <b>436,000</b>           | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>       | <b>436,000</b>   | <b>0</b>         |

**ST. MARY'S COUNTY  
APPROVED FY2008  
CAPITAL BUDGET**

| CAPITAL PROJECT                               | Approved Budget<br>Total | Funding Sources    |                     |                    |                  |                     |                    |
|---|--------------------------|--------------------|---------------------|--------------------|------------------|---------------------|--------------------|
|   |                          | Bonds              | X-fer Tax           | Impact Fees        | Pay-Go           | State /Fed          | Other              |
| <b>PUBLIC UTILITIES</b>                       |                          |                    |                     |                    |                  |                     |                    |
| County-wide Water & Sewer Plan                | 579,340                  | 0                  | 579,340             | 0                  | 0                | 0                   | 0                  |
| <b>Total Public Utilities</b>                 | <b>579,340</b>           | <b>0</b>           | <b>579,340</b>      | <b>0</b>           | <b>0</b>         | <b>0</b>            | <b>0</b>           |
| <b>PUBLIC SCHOOLS</b>                         |                          |                    |                     |                    |                  |                     |                    |
| Leonardtwn ES - Addition/Renovation           | 6,876,000                | 3,215,000          | 0                   | 0                  | 0                | 3,661,000           | 0                  |
| Green Holly - Folding Wall Partitions         | 250,000                  | 0                  | 250,000             | 0                  | 0                | 0                   | 0                  |
| Playground Equipment - study (Dec. change)    | 75,000                   | 0                  | 75,000              | 0                  | 0                | 0                   | 0                  |
| Lettie M. Dent ES - Chiller Replacement       | 220,000                  | 0                  | 220,000             | 0                  | 0                | 0                   | 0                  |
| Chopticon H.S. - Sewer Plant                  | 1,275,000                | 0                  | 1,275,000           | 0                  | 0                | 0                   | 0                  |
| Great Mills HS - Gym Floor Replacement        | 80,000                   | 0                  | 80,000              | 0                  | 0                | 0                   | 0                  |
| New Elem. School - Wildewood (646 capacity)   | 12,118,000               | 3,096,427          | 0                   | 2,876,573          | 0                | 6,145,000           | 0                  |
| Security Entrances - 12 schools               | 846,000                  | 0                  | 846,000             | 0                  | 0                | 0                   | 0                  |
| Relocatables - for various sites              | 450,000                  | 0                  | 450,000             | 0                  | 0                | 0                   | 0                  |
| ADA Transition Plan                           | 500,000                  | 0                  | 500,000             | 0                  | 0                | 0                   | 0                  |
| Site Paving - parking lots & sidewalks        | 75,000                   | 0                  | 75,000              | 0                  | 0                | 0                   | 0                  |
| Land Acq. for Schools/Other Public Facilities | 7,000,000                | 0                  | 3,903,573           | 3,096,427          | 0                | 0                   | 0                  |
| <b>Total Public Schools</b>                   | <b>29,765,000</b>        | <b>6,311,427</b>   | <b>7,674,573</b>    | <b>5,973,000</b>   | <b>0</b>         | <b>9,806,000</b>    | <b>0</b>           |
| <b>TOTAL</b>                                  | <b>\$51,051,413</b>      | <b>\$8,700,800</b> | <b>\$15,800,000</b> | <b>\$7,143,500</b> | <b>\$500,000</b> | <b>\$16,311,211</b> | <b>\$2,595,902</b> |

**SUMMARY**

| Project Type       | Total               | Bonds              | X-fer Tax           | Impact Fees        | Pay-Go           | State /Fed          | Other              |
|--------------------|---------------------|--------------------|---------------------|--------------------|------------------|---------------------|--------------------|
| Public Facilities  | 4,191,202           | 0                  | 2,196,375           | 0                  | 100,000          | 1,473,925           | 420,902            |
| Marine             | 409,403             | 19,373             | 0                   | 0                  | 0                | 390,030             | 0                  |
| Highway            | 5,547,362           | 1,500,000          | 3,521,421           | 0                  | 400,000          | 125,941             | 0                  |
| Solid Waste        | 1,178,000           | 870,000            | 308,000             | 0                  | 0                | 0                   | 0                  |
| Land Conservation  | 5,565,608           | 0                  | 865,608             | 0                  | 0                | 2,530,000           | 2,170,000          |
| Recreation & Parks | 3,379,498           | 0                  | 654,683             | 1,170,500          | 0                | 1,549,315           | 5,000              |
| Public Landing     | 436,000             | 0                  | 0                   | 0                  | 0                | 436,000             | 0                  |
| Public Utilities   | 579,340             | 0                  | 579,340             | 0                  | 0                | 0                   | 0                  |
| Public Schools     | 29,765,000          | 6,311,427          | 7,674,573           | 5,973,000          | 0                | 9,806,000           | 0                  |
| <b>Total</b>       | <b>\$51,051,413</b> | <b>\$8,700,800</b> | <b>\$15,800,000</b> | <b>\$7,143,500</b> | <b>\$500,000</b> | <b>\$16,311,211</b> | <b>\$2,595,902</b> |

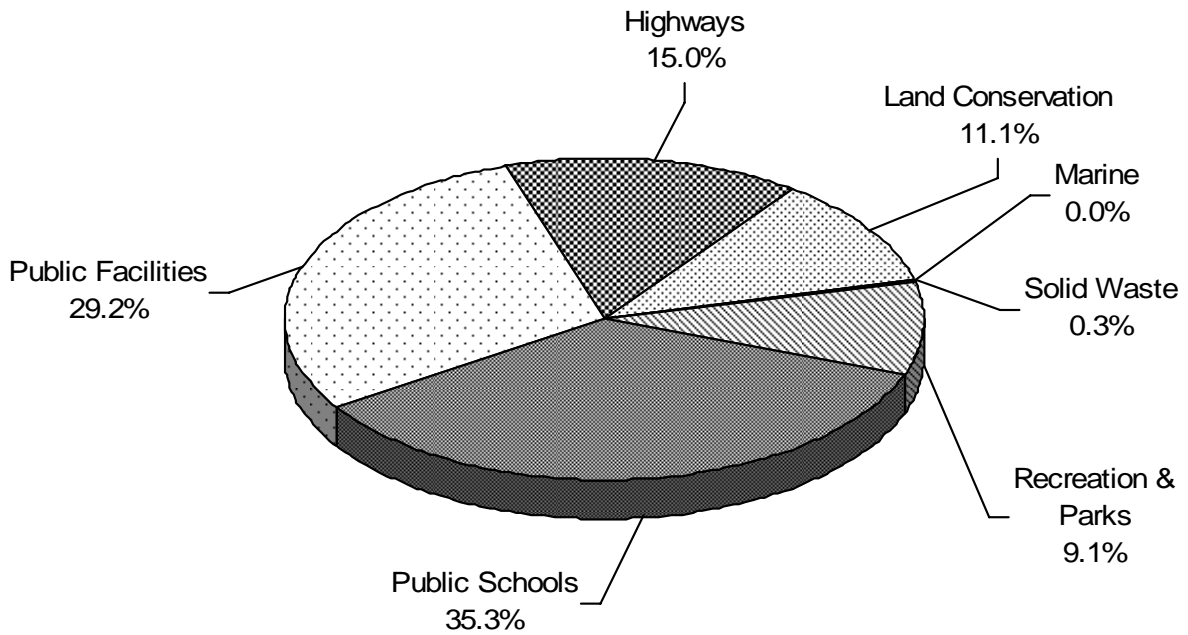
Included in the funding identified above are the normal annual collections of capital project funding sources as well as accumulated unapplied resources, as of June 30, 2006, which may result from collections that exceed estimates or expenditures that are less than budgeted.

To the extent that such variances occur, these excess funds are retained within the capital projects fund and applied to subsequent years' capital projects, based on the approved budget.

Included in the FY2008 Approved Capital Budget are the following accumulated excess collections. The amounts applied are limited to the amount of eligible expenditures, in certain cases, most notably impact fees.

|                       |                     |
|-----------------------|---------------------|
| Transfer Taxes        | \$9,800,000         |
| Ag Transfer Taxes     | 621,000             |
| Recordation Fees      | 247,000             |
| Impact Fees - Schools | 3,441,750           |
| Impact fees - Parks   | <u>664,250</u>      |
|                       | <u>\$14,774,000</u> |

# FISCAL YEAR 2009 - FISCAL YEAR 2013 CAPITAL PLAN - PROJECTS




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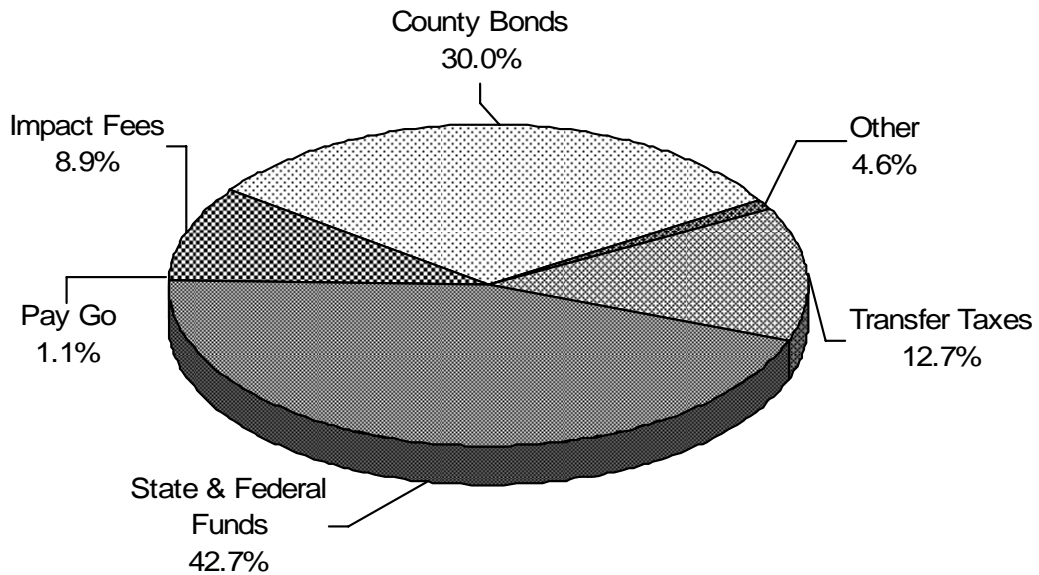


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|   |                      |
|---|----------------------|
| Public Schools                              | \$83,588,000         |
| Public Facilities                           | 69,005,707           |
| Highways                                    | 35,507,000           |
| Land Conservation                           | 26,155,000           |
| Recreation & Parks (includes Public Landng) | 21,601,750           |
| Solid Waste                                 | 660,000              |
| Marine                                      | <u>15,000</u>        |
| Total                                       | <u>\$236,532,457</u> |



# FISCAL YEAR 2009 – FISCAL YEAR 2013 CAPITAL PLAN - FUNDING SOURCES




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|                                   |                      |
|-----------------------------------|----------------------|
| State & Federal Funding           | \$101,089,708        |
| Local Funds:                      |                      |
| County Bonds                      | 69,886,999           |
| Transfer Taxes                    | 30,000,000           |
| Impact Fees                       | 21,108,250           |
| Recordation Fees/Agricultural Tax | 11,850,000           |
| Pay-Go                            | 2,500,000            |
| Other (Grants / Donations)        | <u>97,500</u>        |
| Total                             | <u>\$236,532,457</u> |

**ST. MARY'S COUNTY  
CAPITAL IMPROVEMENT BUDGET AND 5-YEAR PLAN**

| CAPITAL PROJECT                                | Approved Budget  | Approved 5-Year Capital Plan |                   |                   |                  |                  |
|--|------------------|------------------------------|-------------------|-------------------|------------------|------------------|
|  | FY08 Total       | FY09 Total                   | FY10 Total        | FY11 Total        | FY12 Total       | FY13 Total       |
| <b>PUBLIC FACILITIES</b>                       |                  |                              |                   |                   |                  |                  |
| Workforce Housing                              | 500,000          | 0                            | 0                 | 0                 | 0                | 0                |
| New Meeting room/2nd floor build-out           | 554,000          | 0                            | 0                 | 0                 | 0                | 0                |
| Emergency Equipment Shelter                    | 200,000          | 0                            | 0                 | 0                 | 0                | 0                |
| Fuel Facility Upgrades                         | 250,000          | 0                            | 0                 | 0                 | 0                | 0                |
| Lexington Manor MHT House Restoration          | 250,000          | 0                            | 0                 | 0                 | 0                | 0                |
| Old Health Department Building Demolition      | 150,000          | 0                            | 0                 | 0                 | 0                | 0                |
| ADC Maintenance & Repairs                      | 103,500          | 115,000                      | 0                 | 0                 | 0                | 0                |
| Mattapanay Farmers Market                      | 170,902          | 60,000                       | 0                 | 0                 | 0                | 0                |
| College of So. Md., Wellness & Pool            | 0                | 14,202,860                   | 500,000           | 0                 | 0                | 0                |
| ADC -Locking Mechanisms/Security Cameras       | 0                | 1,250,000                    | 1,250,000         | 0                 | 0                | 0                |
| Airport Improvements                           | 0                | 150,000                      | 0                 | 150,000           | 0                | 0                |
| ADC - Booking / Inmate Processing Area         | 0                | 1,842,500                    | 1,842,500         | 90,000            | 0                | 0                |
| ADC Minimum Security Facility                  | 0                | 1,396,500                    | 12,568,961        | 11,326,750        | 0                | 0                |
| Carter State Office Building Maint. & Repairs  | 308,800          | 397,500                      | 279,000           | 300,000           | 320,000          | 0                |
| ADC Expansion                                  | 0                | 0                            | 0                 | 0                 | 232,361          | 0                |
| Leonardtown Library renovation & expansion     | 0                | 180,000                      | 0                 | 0                 | 0                | 8,110,000        |
| Building Maintenance & Repair - critical       | 190,000          | 274,775                      | 240,000           | 280,000           | 236,000          | 265,000          |
| Building Maint & Repair - programmatic         | 294,000          | 220,000                      | 175,000           | 348,000           | 178,000          | 150,000          |
| Airport Master Plan                            | 1,195,000        | 2,000,000                    | 580,000           | 2,550,000         | 4,000,000        | 510,000          |
| Parking and Site Improvements                  | 25,000           | 205,000                      | 0                 | 150,000           | 0                | 80,000           |
| <b>Total Public Facilities</b>                 | <b>4,191,202</b> | <b>22,294,135</b>            | <b>17,435,461</b> | <b>15,194,750</b> | <b>4,966,361</b> | <b>9,115,000</b> |
| <b>MARINE</b>                                  |                  |                              |                   |                   |                  |                  |
| St. Jerome's Creek Dredging                    | 0                | 0                            | 15,000            | 0                 | 0                | 0                |
| Villas on Waters Edge                          | 409,403          | 0                            | 0                 | 0                 | 0                | 0                |
| <b>Total Marine</b>                            | <b>409,403</b>   | <b>0</b>                     | <b>15,000</b>     | <b>0</b>          | <b>0</b>         | <b>0</b>         |
| <b>HIGHWAYS</b>                                |                  |                              |                   |                   |                  |                  |
| Asphalt Overlay                                | 2,500,000        | 2,500,000                    | 2,500,000         | 2,500,000         | 2,500,000        | 2,500,000        |
| Modified Seal                                  | 600,000          | 600,000                      | 600,000           | 600,000           | 600,000          | 600,000          |
| Tulagi Place Revitalization                    | 355,000          | 0                            | 0                 | 0                 | 0                | 0                |
| County Mapping                                 | 0                | 80,000                       | 0                 | 80,000            | 0                | 0                |
| Streetscape Improvements                       | 0                | 60,000                       | 0                 | 60,000            | 0                | 60,000           |
| Bridge / Culvert Replacement                   | 20,000           | 0                            | 544,000           | 0                 | 20,000           | 0                |
| Regional Stormwater Mgmt. Facility             | 168,500          | 0                            | 250,000           | 0                 | 0                | 0                |
| Patuxent Park Neighborhood Pres. Program       | 0                | 950,000                      | 1,500,000         | 0                 | 0                | 0                |
| Transportation Plan Update                     | 50,000           | 50,000                       | 50,000            | 0                 | 500,000          | 0                |
| Roadway Base Widening                          | 60,000           | 265,000                      | 60,000            | 0                 | 265,000          | 0                |
| Removal of Roadside Obstacles                  | 0                | 260,000                      | 0                 | 260,000           | 0                | 260,000          |
| Mattapanay Road Improvements                   | 0                | 0                            | 75,000            | 25,000            | 600,000          | 0                |
| FDR Boulevard Extended                         | 1,500,000        | 2,730,000                    | 3,100,000         | 0                 | 100,000          | 2,730,000        |
| Pegg Road Extension to Route 5                 | 293,862          | 640,000                      | 2,324,000         | 2,109,000         | 0                | 0                |
| <b>Total Highways</b>                          | <b>5,547,362</b> | <b>8,135,000</b>             | <b>11,003,000</b> | <b>5,634,000</b>  | <b>4,585,000</b> | <b>6,150,000</b> |
| <b>SOLID WASTE</b>                             |                  |                              |                   |                   |                  |                  |
| Solid Waste Facility Transfer Station          | 870,000          | 0                            | 0                 | 0                 | 0                | 0                |
| St. Andrews & St. Clements Landfill Mitigation | 308,000          | 0                            | 0                 | 0                 | 0                | 0                |
| Convenience Center Expansions                  | 0                | 0                            | 0                 | 60,000            | 0                | 600,000          |
| <b>Total Solid Waste</b>                       | <b>1,178,000</b> | <b>0</b>                     | <b>0</b>          | <b>60,000</b>     | <b>0</b>         | <b>600,000</b>   |
| <b>LAND CONSERVATION</b>                       |                  |                              |                   |                   |                  |                  |
| Agricultural Land Preservation Programs        | 5,201,000        | 5,211,000                    | 5,221,000         | 5,231,000         | 5,241,000        | 5,251,000        |
| Soil Survey                                    | 364,608          | 0                            | 0                 | 0                 | 0                | 0                |
| <b>Total Land Conservation</b>                 | <b>5,565,608</b> | <b>5,211,000</b>             | <b>5,221,000</b>  | <b>5,231,000</b>  | <b>5,241,000</b> | <b>5,251,000</b> |

**ST. MARY'S COUNTY  
CAPITAL IMPROVEMENT BUDGET AND 5-YEAR PLAN**

| CAPITAL PROJECT                                 | Approved Budget     | Approved 5-Year Capital Plan |                     |                     |                     |                     |
|---|---------------------|------------------------------|---------------------|---------------------|---------------------|---------------------|
|   | FY08 Total          | FY09 Total                   | FY10 Total          | FY11 Total          | FY12 Total          | FY13 Total          |
| <b>RECREATION &amp; PARKS</b>                   |                     |                              |                     |                     |                     |                     |
| Piney Pt. Lighthouse Museum Shore Erosion       | 14,110              | 0                            | 0                   | 0                   | 0                   | 0                   |
| Lancaster Park Improvements                     | 125,000             | 0                            | 0                   | 0                   | 0                   | 0                   |
| Park Maintenance Building                       | 100,000             | 0                            | 0                   | 0                   | 0                   | 0                   |
| Chancellors Run Park Improvements               | 450,000             | 350,000                      | 0                   | 0                   | 0                   | 0                   |
| Piney Point Lighthouse Museum Phase II          | 300,000             | 400,000                      | 250,000             | 0                   | 0                   | 0                   |
| Charlotte Hall Athletic Fields                  | 0                   | 100,000                      | 750,000             | 0                   | 0                   | 0                   |
| St. Mary's Gymnastics Center                    | 0                   | 0                            | 0                   | 180,000             | 2,375,000           | 0                   |
| Park Roads & Lot Improvements                   | 160,000             | 0                            | 200,000             | 0                   | 216,000             | 0                   |
| Three Notch Trail Phases I - IV                 | 538,815             | 0                            | 0                   | 0                   | 0                   | 0                   |
| Three Notch Trail Phases V - IX                 | 150,000             | 1,657,625                    | 1,232,500           | 1,445,000           | 2,225,125           | 1,174,500           |
| Tennis Courts Replacement                       | 221,573             | 75,000                       | 100,000             | 75,000              | 75,000              | 75,000              |
| Parks Land Acquisition                          | 655,000             | 650,000                      | 650,000             | 650,000             | 650,000             | 650,000             |
| Myrtle Point Park                               | 0                   | 0                            | 150,000             | 500,000             | 500,000             | 500,000             |
| Chaptico Park - Pkg Expans. & Phase II Dev.     | 665,000             | 0                            | 70,000              | 540,000             | 75,000              | 500,000             |
| Northern County Pool                            | 0                   | 0                            | 0                   | 0                   | 0                   | 750,000             |
| <b>Total Parks Acquisition /Development</b>     | <b>3,379,498</b>    | <b>3,232,625</b>             | <b>3,402,500</b>    | <b>3,390,000</b>    | <b>6,116,125</b>    | <b>3,649,500</b>    |
| <b>PUBLIC LANDINGS</b>                          |                     |                              |                     |                     |                     |                     |
| Derelict Boat Removal                           | 40,000              | 40,000                       | 40,000              | 40,000              | 40,000              | 40,000              |
| Piney Point Public Landing                      | 198,000             | 0                            | 0                   | 0                   | 0                   | 0                   |
| Bushwood Wharf Public Landing                   | 99,000              | 0                            | 0                   | 0                   | 0                   | 0                   |
| St. Inigoes Public Landing                      | 99,000              | 0                            | 0                   | 0                   | 0                   | 0                   |
| Fox Harbor                                      | 0                   | 115,000                      | 0                   | 0                   | 0                   | 0                   |
| Clark's Landing Boat Ramp                       | 0                   | 99,000                       | 99,000              | 0                   | 0                   | 0                   |
| Wicomico Shores Public Landing - Parking        | 0                   | 99,000                       | 375,000             | 0                   | 0                   | 0                   |
| Patuxent River Public Landing                   | 0                   | 0                            | 99,000              | 725,000             | 0                   | 0                   |
| <b>Total Public Landings</b>                    | <b>436,000</b>      | <b>353,000</b>               | <b>613,000</b>      | <b>765,000</b>      | <b>40,000</b>       | <b>40,000</b>       |
| <b>PUBLIC UTILITIES</b>                         |                     |                              |                     |                     |                     |                     |
| County-wide Water & Sewer Plan                  | 579,340             | 0                            | 0                   | 0                   | 0                   | 0                   |
| <b>Total Public Utilities</b>                   | <b>579,340</b>      | <b>0</b>                     | <b>0</b>            | <b>0</b>            | <b>0</b>            | <b>0</b>            |
| <b>PUBLIC SCHOOLS</b>                           |                     |                              |                     |                     |                     |                     |
| Leonardtown ES - Addition/Renovation            | 6,876,000           | 0                            | 0                   | 0                   | 0                   | 0                   |
| Green Holly - Folding Wall Partitions           | 250,000             | 0                            | 0                   | 0                   | 0                   | 0                   |
| Playground Equipment - study (Dec. change)      | 75,000              | 0                            | 0                   | 0                   | 0                   | 0                   |
| Lettie M. Dent ES - Chiller Replacement         | 220,000             | 0                            | 0                   | 0                   | 0                   | 0                   |
| Chopticon H.S. - Sewer Plant                    | 1,275,000           | 0                            | 0                   | 0                   | 0                   | 0                   |
| Great Mills HS - Gym Floor Replacement          | 80,000              | 0                            | 0                   | 0                   | 0                   | 0                   |
| Benjamin Banneker ES-HVAC Systemic              | 0                   | 1,014,000                    | 0                   | 0                   | 0                   | 0                   |
| New Elem. School - Wildewood (646 capacity)     | 12,118,000          | 13,635,000                   | 0                   | 0                   | 0                   | 0                   |
| Security Entrances - 12 schools                 | 846,000             | 978,000                      | 0                   | 0                   | 0                   | 0                   |
| Relocatables - for various sites                | 450,000             | 450,000                      | 450,000             | 450,000             | 450,000             | 450,000             |
| ADA Transition Plan                             | 500,000             | 550,000                      | 550,000             | 550,000             | 445,000             | 445,000             |
| Oakville ES - HVAC Systemic                     | 0                   | 1,857,000                    | 0                   | 0                   | 0                   | 0                   |
| Chopticon H.S. - Gym Floor                      | 0                   | 218,000                      | 0                   | 0                   | 0                   | 0                   |
| Spring Ridge MS - State relocatables            | 0                   | 0                            | 1,005,000           | 0                   | 0                   | 0                   |
| Greenview Knolls ES - HVAC Systemic             | 0                   | 0                            | 2,505,000           | 0                   | 0                   | 0                   |
| Leonardtown M.S. - HVAC Systemic Ren.           | 0                   | 2,593,000                    | 2,151,000           | 0                   | 0                   | 0                   |
| Banneker E.S. (early childhood) roof            | 0                   | 0                            | 526,000             | 0                   | 0                   | 0                   |
| Great Mills HS tennis court/track               | 0                   | 0                            | 65,000              | 0                   | 0                   | 0                   |
| Second New Elem. School (646 capacity)          | 0                   | 1,511,000                    | 13,232,000          | 11,553,000          | 0                   | 0                   |
| Site Paving - parking lots & sidewalks          | 75,000              | 0                            | 75,000              | 0                   | 75,000              | 0                   |
| Spring Ridge MS - HVAC Systemic                 | 0                   | 0                            | 0                   | 2,593,000           | 2,151,000           | 0                   |
| Flooring Replacement-Various Schools            | 0                   | 50,000                       | 0                   | 50,000              | 0                   | 50,000              |
| New High School (1,200 capacity)                | 0                   | 0                            | 0                   | 0                   | 1,942,000           | 1,942,000           |
| Third New Elementary School (646 capacity)      | 0                   | 0                            | 0                   | 0                   | 1,511,000           | 13,232,000          |
| New Middle School                               | 0                   | 0                            | 0                   | 0                   | 0                   | 1,096,000           |
| Mechanicsville Elem. School Add/Renov.          | 0                   | 0                            | 0                   | 0                   | 0                   | 331,000             |
| Ridge E.S. - Window Systemic Renovation         | 0                   | 0                            | 0                   | 0                   | 0                   | 388,000             |
| White Marsh E.S. - Window Systemic Renovation   | 0                   | 0                            | 0                   | 0                   | 0                   | 404,000             |
| Chopticon H.S. - Tennis Court/Track Resurfacing | 0                   | 0                            | 0                   | 0                   | 0                   | 65,000              |
| Land Acq. for Schools/Other Public Facilities   | 7,000,000           | 0                            | 0                   | 0                   | 0                   | 0                   |
| <b>Total Public Schools</b>                     | <b>29,765,000</b>   | <b>22,856,000</b>            | <b>20,559,000</b>   | <b>15,196,000</b>   | <b>6,574,000</b>    | <b>18,403,000</b>   |
| <b>TOTAL</b>                                    | <b>\$51,051,413</b> | <b>\$62,081,760</b>          | <b>\$58,248,961</b> | <b>\$45,470,750</b> | <b>\$27,522,486</b> | <b>\$43,208,500</b> |

**ST. MARY'S COUNTY  
CAPITAL IMPROVEMENT BUDGET AND 5-YEAR PLAN**

| CAPITAL PROJECT | Approved Budget | Approved 5-Year Capital Plan |       |       |       |       |
|-----------------|-----------------|------------------------------|-------|-------|-------|-------|
|                 | FY08            | FY09                         | FY10  | FY11  | FY12  | FY13  |
|                 | Total           | Total                        | Total | Total | Total | Total |

**Capital Project Summary - By Type**

|                                 |                     |                     |                     |                     |                     |                     |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Public Facilities               | 4,191,202           | 22,294,135          | 17,435,461          | 15,194,750          | 4,966,361           | 9,115,000           |
| Marine                          | 409,403             | 0                   | 15,000              | 0                   | 0                   | 0                   |
| Highways                        | 5,547,362           | 8,135,000           | 11,003,000          | 5,634,000           | 4,585,000           | 6,150,000           |
| Solid Waste                     | 1,178,000           | 0                   | 0                   | 60,000              | 0                   | 600,000             |
| Land Conservation               | 5,565,608           | 5,211,000           | 5,221,000           | 5,231,000           | 5,241,000           | 5,251,000           |
| Parks Acquisition & Development | 3,379,498           | 3,232,625           | 3,402,500           | 3,390,000           | 6,116,125           | 3,649,500           |
| Public Landings                 | 436,000             | 353,000             | 613,000             | 765,000             | 40,000              | 40,000              |
| Public Utilities                | 579,340             | 0                   | 0                   | 0                   | 0                   | 0                   |
| Public Schools                  | 29,765,000          | 22,856,000          | 20,559,000          | 15,196,000          | 6,574,000           | 18,403,000          |
| <b>Total</b>                    | <b>\$51,051,413</b> | <b>\$62,081,760</b> | <b>\$58,248,961</b> | <b>\$45,470,750</b> | <b>\$27,522,486</b> | <b>\$43,208,500</b> |

**Capital Project Summary - By Source of Funds**

|   |                     |                     |                      |                     |                     |                     |
|---|---------------------|---------------------|----------------------|---------------------|---------------------|---------------------|
| State/Federal                             | 16,311,211          | 29,492,145          | 25,274,566           | 18,489,066          | 10,349,181          | 17,484,750          |
| Impact Fees - Schools                     | 5,973,000           | 5,390,500           | 3,330,250            | 2,006,250           | 3,056,250           | 2,531,250           |
| Impact Fees -Roads                        | 0                   | 635,000             | 615,000              | 337,500             | 0                   | 675,000             |
| Impact Fees - Parks                       | 1,170,500           | 506,250             | 506,250              | 506,250             | 506,250             | 506,250             |
| Transfer Taxes                            | 15,800,000          | 6,000,000           | 6,000,000            | 6,000,000           | 6,000,000           | 6,000,000           |
| Ag/Recordation                            | 1,047,000           | 800,000             | 800,000              | 800,000             | 800,000             | 800,000             |
| Ag/Transfer                               | 771,000             | 150,000             | 150,000              | 150,000             | 150,000             | 150,000             |
| Assumed Future Collect in Ag Trans/Record | 352,000             | 1,420,000           | 1,420,000            | 1,420,000           | 1,420,000           | 1,420,000           |
| Pay-Go                                    | 500,000             | 500,000             | 500,000              | 500,000             | 500,000             | 500,000             |
| Bonds                                     | 8,700,800           | 17,120,365          | 19,645,395           | 15,254,184          | 4,733,305           | 13,133,750          |
| Grants/donations/other                    | 425,902             | 67,500              | 7,500                | 7,500               | 7,500               | 7,500               |
| <b>Total</b>                              | <b>\$51,051,413</b> | <b>\$62,081,760</b> | <b>\$ 58,248,961</b> | <b>\$45,470,750</b> | <b>\$27,522,486</b> | <b>\$43,208,500</b> |

Included in the funding identified above are the normal annual collections of capital project funding sources as well as accumulated unapplied resources, which may result from collections that exceed estimates or expenditures that are less than budgeted.

To the extent that such variances occur, these excess funds are retained within the capital projects fund and applied to subsequent years' capital projects, based on the approved budget. In developing the budget and funding sources for land preservation for future years, the Board assumed that included in the Approved Capital Budget and Plan are the following accumulated excess collections. The amounts applied are limited to the amount of eligible expenditures, in certain cases, most notably impact fees.

Included in the Approved Capital Budget and Plan are the following accumulated excess collections. The amounts applied are limited to the amount of eligible expenditures, in certain cases, most notably impact fees.

|                       |                     |                    |                    |
|-----------------------|---------------------|--------------------|--------------------|
| Transfer Taxes        | \$9,800,000         | \$0                | \$0                |
| Ag Transfer Taxes     | 621,000             | 0                  | 0                  |
| Recordation Fees      | 247,000             | 0                  | 0                  |
| Impact Fees - Schools | 3,441,750           | 2,859,250          | 799,000            |
| Impact Fees - Roads   | 0                   | 0                  | 237,500            |
| Impact Fees - Parks   | 664,250             | 0                  | 0                  |
|                       | <u>\$14,774,000</u> | <u>\$2,859,250</u> | <u>\$1,036,500</u> |

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**CAPITAL PROJECTS**

**PUBLIC FACILITIES**

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## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                 | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------------------|-----------|------------------------|
| Workforce Housing Initiatives | PF-0701   | Public Facilities      |

**DESCRIPTION:**

This project will continue a fund to support the costs of County participation in workforce housing initiatives and projects that result in the creation of new workforce housing or continued availability of existing workforce housing. Uses would include acquisition of land, buildings or easements, construction of infrastructure such as roads or utilities, renovation of existing structures and related capital activities. These activities could include county-wide programs as well as public-private partnerships to develop or rehabilitate specific properties.

**PLANNING JUSTIFICATION:**

The Comprehensive Plan sets forth the following goal in the Housing Element: Promote a safe, affordable variety of housing located in livable communities. Objective 4.1.2 is: encourage the provision of affordable housing. This fund is fully consistent with the Comprehensive Plan and would assist in implementing the Housing Element. This project also builds on past planning documents for housing, including the Report on Housing Livability (2002) and the Housing Needs Assessment (2003).

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

4.1.2 Encourage the provision of affordable housing.

Priority A-1

**LOCATION:**

County-wide

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Five Year Capital Program |          |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                       |                |                | FY 2008                   | FY 2009  | FY 2010  | FY 2011  | FY 2012  |                     |
| ARCHITECT/ENGINEERING | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION      | 250,000        | 125,000        | 250,000                   | 0        | 0        | 0        | 0        | 0                   |
| CONSTRUCTION          | 250,000        | 125,000        | 250,000                   | 0        | 0        | 0        | 0        | 0                   |
| DEMOLITION            | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| INSPECTION-FIELDWORK  | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| UTILITIES             | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| EQUIPMENT             | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>750,000</b> | <b>250,000</b> | <b>500,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Five Year Capital Program |          |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                       |                |                | FY 2008                   | FY 2009  | FY 2010  | FY 2011  | FY 2012  |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                           |          |          |          |          |                     |
| COUNTY BONDS          | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 0              | 250,000        | 250,000                   | 0        | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 250,000        | 0              | 250,000                   | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>750,000</b> | <b>250,000</b> | <b>500,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                 | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------------------|-----------|------------------------|
| Workforce Housing Initiatives | PF-0701   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Funds allocated in FY 2007 have been used for two workforce housing projects: first, to support acquisition of a portion of the Fenwick property for use by Patuxent Habitat for Humanity, and second, to fund preliminary site and feasibility work in partnership with the Archdiocese of Washington and Victory Housing at property behind Immaculate Heart of Mary Church. As of January 2007, these analysis have just been completed. There is a pending proposal (as of January 2007) to defray cost increases (\$47,071) on the Housing Authority's Gateways development. This will exhaust FY 2007 funds. Potential uses in FY 2008 include next steps in developing the Immaculate Heart of Mary property (e.g., acquisition of land and/or design of access road) and partnerships with the Housing Authority to leverage funding for preservation of existing housing.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The FY 2007 budget included this item as a pilot to see if there was clear demand for projects in partnership with other funders. The experience in the first half of FY 2007 demonstrates that funds can be effectively used.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|-----------------------------|----------|----------|----------|----------|----------|
| DESCRIPTION                 | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  |
| STAFFING -FTEs              | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS     | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES         | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                   | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT       | 0        | 0        | 0        | 0        | 0        |
| OTHER                       | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>          | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Some initiatives may require staff time for development and implementation. Specific impacts must await development of specific proposals.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**





# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                              | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| New Meeting Room and Second Floor Addition | PF-0707   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The second story will be finished for the relocation of County staff or could be utilized as leased space for other users such as the consolidation of several entities into an Agricultural Services Center in lieu of constructing a separate stand-alone facility as outlined in the approved FY 2007 Capital Improvement Program. Alternatively, the space made available in the County Office building could be utilized to relocate the Soil Conservation District, Farm Services Bureau and Environmental Health, etc. and/or provide additional flex space for growth and storage. The project would also permit the Human Resources Department and Public Information Office to be co-located on the first floor for convenience to the public and would enable the IT Department to centralize it's personnel. Stormwater management will be performed under the previously funded regional facility if sited at the Governmental Center. Based on the Town of Leonardtown Planning Commission meeting, they are requesting brick veneer be added to the facility.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

A budget amendment and new project number were processed and approved prior to authorization by the Board of County Commissioner's authorization to award the contract in November 2006. Additional monies were included to accommodate the addition of an elevator (\$160,000), required fire pump (\$37,000), walkway / plaza between buildings (\$96,000), computer / IT needs (\$65,000), contingencies for construction, and minor furniture replacement.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |          |               |               |               |               |               |
|------------------------------------|----------|---------------|---------------|---------------|---------------|---------------|
| DESCRIPTION                        | FY 2008  | FY 2009       | FY 2010       | FY 2011       | FY 2012       | FY 2013       |
| STAFFING -FTEs                     | 0        | 0             | 0             | 0             | 0             | 0             |
| PERSONAL SERVICES COSTS            | 0        | 0             | 0             | 0             | 0             | 0             |
| CONTRACTED SERVICES                | 0        | 10,000        | 10,000        | 10,000        | 10,000        | 10,000        |
| SUPPLIES & MATERIALS               | 0        | 0             | 0             | 0             | 0             | 0             |
| UTILITIES                          | 0        | 20,000        | 20,000        | 20,000        | 20,000        | 20,000        |
| FURNITURE & EQUIPMENT              | 0        | 0             | 0             | 0             | 0             | 0             |
| OTHER (describe significant items) | 0        | 0             | 0             | 0             | 0             | 0             |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>30,000</b> | <b>30,000</b> | <b>30,000</b> | <b>30,000</b> | <b>30,000</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact on the Operating budget in FY2008.  
Additional maintenance, custodial care, and utilities (electric, water, sewer, trash, etc) required. An additional partial Building Services FTE may be required in FY2009.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE               | PROJ. NO. | PROJECT CLASSIFICATION |
|-----------------------------|-----------|------------------------|
| Emergency Equipment Shelter | PF-0705   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Prior Homeland Security funding is not available at this time. The asset value of the Sheriff's vehicles to be housed in this facility are almost equal in value to the \$347,000 purchased by Public Safety.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Overall cost was based on \$50 per square foot for the building and assumed stormwater management would be performed under the previously funded regional facility at the Governmental Center. The additional cost is needed for the associated site work, also based on the Town of Leonardtown Planning Commission meeting, brick veneer will be required, upgrade of the workstations and relocation of the radio technicians and the re-establishing the Sheriff Impound Lot due to the location of fiber, sewer and other existing utilities is needed (possibly at the St. Andrews Landfill property or adjacent to the MSP Barracks), all of which was not planned as a part of the original cost estimate prepared during the FY 07 budget cycle.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |               |               |               |               |               |               |
|------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| DESCRIPTION                        | FY 2008       | FY 2009       | FY 2010       | FY 2011       | FY 2012       | FY 2013       |
| STAFFING -FTEs                     | 0             | 0             | 0             | 0             | 0             | 0             |
| PERSONAL SERVICES COSTS            | 0             | 0             | 0             | 0             | 0             | 0             |
| CONTRACTED SERVICES                | 0             | 0             | 0             | 0             | 0             | 0             |
| SUPPLIES & MATERIALS               | 0             | 0             | 0             | 0             | 0             | 0             |
| UTILITIES                          | 40,000        | 42,000        | 44,000        | 46,000        | 48,000        | 48,000        |
| FURNITURE & EQUIPMENT              | 0             | 0             | 0             | 0             | 0             | 0             |
| OTHER (describe significant items) | 0             | 0             | 0             | 0             | 0             | 0             |
| <b>TOTAL COSTS</b>                 | <b>40,000</b> | <b>42,000</b> | <b>44,000</b> | <b>46,000</b> | <b>48,000</b> | <b>48,000</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact on the Operating budget in FY 07.  
 Implementing the conclusions of the Plan may impact the Operating Budget. Estimated costs are based on pro-rated costs of the existing facility-Electric:\$22,000--  
 Water/sewer/trash:\$7,000--and Oil: \$11,000

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE          | PROJ. NO. | PROJECT CLASSIFICATION |
|------------------------|-----------|------------------------|
| Fuel Facility Upgrades | PF-0706   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The Maryland Soybean Board and Maryland Grain producers support this initiative. Biodiesel is a mix of #2 low sulphur premium diesel fuel with vegetable / soy bean oil. Ethanol is a gasoline additive that could be used in conjunction with 87 octane conventional gasoline currently burned in fleet vehicles, including the Office of the Sheriff. The addition of an u/g tank in Leonardtown would allow one of the u/g tanks at St. Andrews to be dedicated for biodiesel use. Approximately 1,500 gallons of gasoline and diesel fuel are burned each day. Reorder levels for existing tanks are based on a full load delivered to ensure reduced costs due to economic scale. Full loads: diesel @ 7,000-7,500 gallons and gasoline @ 8,000-8,500 gallons. As such, at the reorder level approximately 16,000 gallons or 11 days of back-up storage is available. During Countywide emergency operations when diesel fuel use is elevated (ie. snow removal) only 2-5 days of emergency storage would be available.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

New initiative. An additional \$25,000 is anticipated for this project to cover possible contingencies. There may be grant funding available and / or possible cost recovery opportunities if the entire fleet is converted to alternative fuel source(s). The Department is evaluating the possibility of providing an above ground tank to avoid additional State monitoring requirements.

## IMPACT ON ANNUAL OPERATING BUDGET

### INCREMENTAL OPERATING COSTS

| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

In August 2005, Bio-diesel was approximately 5-7 cents higher per gallon than petroleum diesel fuels. The two products ( at an 80/20 mix level) will be considered as a part of a regional bid with possible positive environmental impacts from the County fleet in FY07. As of 4 October 2006; current cost for diesel fuel is \$1.97 per gallon (State tax is paid separately at an additional \$0.25 per gallon), current cost for gasoline is \$2.10 per gallon (including State tax). Mixes as high as 50/50 are available, but are not recommended for use by the Transportation Manager.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

On older vehicles the use of biodiesel fuel will result in an increase in cost for fuel filter replacement.



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                         | PROJ. NO. | PROJECT CLASSIFICATION |
|---------------------------------------|-----------|------------------------|
| Lexington Manor MHT House Restoration | PF-0801   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

This is the primary phase on the stabilization project. Follow-on phase may include windows and limited interior work. This project is a requirement of the CDBG Grants provided for the demolition and relocation of the Lexington Manor Project.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

### IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**





# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                             | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| Old Health Department Building Demolition | PF-0802   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Based on recent cost experience on similar demolition projects, it is estimated that the project will cost approximately \$16 per square foot to demolish and includes a 20% contingency. To address any historic significance, pictures will be taken, the park will be named since it was a former USO Building and a plaque, possible cornerstone, plantings and signage shall be placed at the site as a part of a formal dedication ceremony. The property is subject to a 20 / 21 year deed restriction as cited in Quit Claim Deeds dated September 3 and October 21, 1963 between the United States of America and the Board of County Commissioners.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Resubmittal of prior approved project. In 2002, a purchase order for the demolition of the structure was processed in the amount of \$73,268, but was abandoned. 2004, without the knowledge of the Board of County Commissioners, Senator Dyson, under Senate Bill 191 created a bond bill for the subject property to the Board of Directors of Save the Village, Inc. The \$250,000 bond requires a \$250,000 match by Save the Village, Inc. which has not been met to date. The Bill has been extended and is for planning, design, construction, repair, renovation, reconstruction and capital equipping-subject to the placement of a formal MHT easement. There have been historical discussions regarding the feasibility of renovating the facility as an African American Museum, but it appears the renovation costs could exceed \$1.5M-\$2M. The site was added to the inventory of the Maryland Historic Trust in 1995, but this does not preclude the County from demolishing the building.

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                                | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| Adult Detention Center Maintenance & Repairs | PF-0504   | Public Facilities      |

**DESCRIPTION:**

Conduct ongoing and scheduled maintenance and repair projects for the facility. Repairs are partially reimbursable.

Prior Year projects include: Replacing the water pump system, wall dividers / repairs in the Special Operations Division, a generator for the kitchen equipment, replacing the tile flooring in the Medical Bathroom and installation of a drain in the shower room of Pod A.

FY2006 projects include: HVAC airflow improvements in the Isolation and Segregation Cells, and Inmate shower wall upgrades to stainless steel.

FY2007 projects include: Heating / ventilation, and shelving for Headquarters and Corrections Division records.

FY2008 projects include: Security fencing installation in Pod E Housing and Dayroom Areas, and ceiling tile / track replacement in the main hallways.

FY2009 projects include: Entrance canopies /roofs over the rear and side entrances, and replacement of the security fencing in the Outdoor Recreational Yard.

**PLANNING JUSTIFICATION:**

Fulfillment of on-going maintenance obligations.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority A-1

**LOCATION:**

3rd Election District  
Leonardtown, MD  
Governmental Center

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION      | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| CONSTRUCTION          | 851,000        | 632,500        | 103,500        | 115,000                   | 0        | 0        | 0        | 0        | 0                   |
| DEMOLITION            | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| INSPECTION            | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| UTILITIES             | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| EQUIPMENT             | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER                 | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>851,000</b> | <b>632,500</b> | <b>103,500</b> | <b>115,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |          |          |          |          |                     |
| COUNTY BONDS          | 309,113        | 309,113        | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 310,500        | 92,000         | 103,500        | 115,000                   | 0        | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 231,387        | 231,387        | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>851,000</b> | <b>632,500</b> | <b>103,500</b> | <b>115,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                                | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| Adult Detention Center Maintenance & Repairs | PF-0504   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

FY 2010 projects for kitchen equipment upgrade and painting were removed to avoid redundancy in the request for improvements cited in the expansion and minimum security facility projects.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

FY 2012 project, HVAC replacement of water circulation pump and valve(s), was removed a critical maintenance time for the existing facility as it should be accomplished as a part of another, more comprehensive capital project.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2012  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact on the Operating budget. Capital and operating monies associated with the facility (based on audited expenses, inmate population and duration of stay) are submitted annually for eligibility as a part of Title 9 Per Diem quarterly payments to the County's General Fund.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE           | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------------|-----------|------------------------|
| Mattapan Farmers Market | PF-0803   | Public Facilities      |

**DESCRIPTION:**

In August 2006 the Board of County Commissioners purchased 159 acres of land commonly referred to as the Fenwick property (Tax Map 52Parcel 8). Resolution 2006-68 identified the following purposes for the property: Up to five lots maybe donated to Habitat for Humanity for workforce housing, a site may be developed for the marketing of local agricultural and seafood products on a portion of the property, The County may remove the development rights from the property and sell or transfer them and the property shall be managed under forest Management and Soil Conservation plans. A plat is currently being prepared to create the 5 lot minor subdivision for Habitat for Humanity and two farmstead lots. 31 tdrs have been lifted from the property. A group of Farmers have established the Home Grown Farm Market LLC. As per the Memorandum of Understanding between the Tri-County Council for Southern Maryland and the Board of County Commissioners for St. Mary's County which was entered into on February 7, 2006 the Council shall allot up to 10% of the annual matching funds allocated to the County for its agricultural land preservation program to the support of County farmers' markets.

This project is to construct the Farmers Market building on the site. \$170,902 are currently available in FY2008 from the Tri County Council for the construction of a farmers market. An additional \$60,000 is anticipated in FY2009.

**PLANNING JUSTIFICATION:**

Providing a Farmers Market allows for a marketing outlet for th farmers of St. Mary's County. Therefore assisting to preserve the rural character of the County.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION**

2.4 Preserve available agricultural and rural resource areas, agricultural uses and activities throughout the County for their importance as components of both an important local industry and of rural character.

Priority:

**LOCATION:**

| APPROPRIATION PHASE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          | FY 2012  | FY 2013  | Balance to Complete |
|----------------------------|----------------|----------------|----------------|---------------------------|----------|----------|----------|----------|----------|---------------------|
|                            |                |                |                | FY 2009                   | FY 2010  | FY 2011  |          |          |          |                     |
| ENGINEERING/SURVEY         | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0        |                     |
| LAND ACQUISITION           | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0        |                     |
| CONSTRUCTION               | 230,902        | 0              | 170,902        | 60,000                    | 0        | 0        | 0        | 0        | 0        |                     |
| SEC ADMIN FEE              | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0        |                     |
| STATE PERMIT FEE           | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0        |                     |
| PUBLIC HEARING ADVERTISING | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0        |                     |
| CRITICAL AREA PLANTING     | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0        |                     |
| COUNTY INTEREST            | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0        |                     |
| <b>TOTAL COSTS</b>         | <b>230,902</b> | <b>0</b>       | <b>170,902</b> | <b>60,000</b>             | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |                     |

| FUNDING SOURCE                    | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          | Balance to Complete | Balance to Complete |
|-----------------------------------|----------------|----------------|----------------|---------------------------|----------|----------|----------|---------------------|---------------------|
|                                   |                |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  |                     |                     |
| <b>COUNTY FUNDS:</b>              |                |                |                |                           |          |          |          |                     |                     |
| COUNTY BONDS                      | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0                   | 0                   |
| LOCAL TRANSFER TAX                | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0                   | 0                   |
| IMPACT FEES                       | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0                   | 0                   |
| GENERAL FUND TRANSFER             | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0                   | 0                   |
| STATE FUNDS                       | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0                   | 0                   |
| FEDERAL FUNDS                     | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0                   | 0                   |
| OTHER SOURCES So. MD Tri-County C | 230,902        | 0              | 170,902        | 60,000                    | 0        | 0        | 0        | 0                   | 0                   |
| <b>TOTAL FUNDS</b>                | <b>230,902</b> | <b>0</b>       | <b>170,902</b> | <b>60,000</b>             | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            | <b>0</b>            |



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                                 | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| College of Southern Maryland, Wellness & Pool | PF-0506   | Public Facilities      |

**DESCRIPTION:**

Design and construction of a single building (30,000 g.s.f.) housing a Wellness Center, indoor swimming pool and support facilities on the Leonardtown campus of the College of Southern Maryland. The approved master plan provides for development of the campus in multiple phases.

**PLANNING JUSTIFICATION:**

- A. State funding participation is available through the Maryland Higher Education Commission. Cost share is 75% State / 25% County.
- B. Project will be managed by CSM Staff, including design, solicitation, award and contract management.
- C. Project timing is based on updated support documentation provided by the CSM in October 2006.
- D. Preliminary program is as follows:

| Quantity     | Function                | Sq. Ft.       |
|--------------|-------------------------|---------------|
| 1            | Fitness / Multi-purpose | 2,781         |
| 6            | Staff Offices & Support | 1,164         |
| 2            | Wellness Labs           | 3,145         |
| 1            | Pool                    | 8,885         |
| 1            | Wellness Center Storage | 266           |
| 2            | Pool / Chemical Storage | 701           |
| 2            | Shower Room             | 1,693         |
| 1            | General Storage         | 423           |
| <b>TOTAL</b> |                         | <b>19,058</b> |

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

1.1.1. D. Concentrate community services and facilities in Lexington Park and Leonardtown.

Priority A-1

**LOCATION:**

3rd Election District  
Intersection of MD Route 5 and MD Route 245, Leonardtown, MD.

| APPROPRIATION PHASE   | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |          |          |          | Balance to Complete |
|-----------------------|-------------------|----------------|----------------|---------------------------|----------------|----------|----------|----------|---------------------|
|                       |                   |                |                | FY 2009                   | FY 2010        | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING | 596,000           | 596,000        | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION      | 0                 | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| CONSTRUCTION          | 13,862,410        | 0              | 0              | 13,862,410                | 0              | 0        | 0        | 0        | 0                   |
| DEMOLITION            | 0                 | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| INSPECTION            | 290,450           | 0              | 0              | 290,450                   | 0              | 0        | 0        | 0        | 0                   |
| UTILITIES             | 0                 | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| EQUIPMENT             | 500,000           | 0              | 0              | 0                         | 500,000        | 0        | 0        | 0        | 0                   |
| OTHER-Tap Fees        | 50,000            | 0              | 0              | 50,000                    | 0              | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>15,298,860</b> | <b>596,000</b> | <b>0</b>       | <b>14,202,860</b>         | <b>500,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |          |          |          | Balance to Complete |
|-----------------------|-------------------|----------------|----------------|---------------------------|----------------|----------|----------|----------|---------------------|
|                       |                   |                |                | FY 2009                   | FY 2010        | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                   |                |                |                           |                |          |          |          |                     |
| COUNTY BONDS          | 3,675,715         | 0              | 0              | 3,550,715                 | 125,000        | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 0                 | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0                 | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 149,000           | 149,000        | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| <b>STATE FUNDS</b>    | <b>11,474,145</b> | <b>447,000</b> | <b>0</b>       | <b>10,652,145</b>         | <b>375,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |
| FEDERAL FUNDS         | 0                 | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0                 | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>15,298,860</b> | <b>596,000</b> | <b>0</b>       | <b>14,202,860</b>         | <b>500,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

|   |                  |                               |
|---|------------------|-------------------------------|
| <b>PROJECT TITLE</b>                          | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| College of Southern Maryland, Wellness & Pool | PF-0506          | Public Facilities             |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Project was supported via Board of County Commissioner letter dated October 7, 2003 to the CSM President. The college met with the Board of County Commissioners on August 29, 2006 and December 12, 2006 to review the Wellness / Pool project design and current cost estimate increases.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Project costs have increased due to market conditions by approximately 25%. Original approved FY 2006 program included a construction budget of \$ 7,187,564. As of November 2005, the schematic design was not completed resulting in a need to shift the project to FY 2008 to accommodate the design phase.

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Possible increase in county contribution to college operating budget due to increase in staffing, utilities, custodial care, equipment, furniture, and supplies.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                             | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| ADC Locking Mechanisms / Security Cameras | PF-09XX   | Public Facilities      |

**DESCRIPTION:**

Assuming the Master Plan study is completed and approved, perform the identified capital improvements which are anticipated and programmed to be 50% reimbursable by the State. FY2009-FY2010: Replace the 1989 electronic locking control panels / mechanisms and cabinetry in each of the housing areas and upgrade the security camera system both inside and outside the facility in conjunction with Phase 2 improvements to the existing Adult Detention Center.

**PLANNING JUSTIFICATION:**

Develop an approved master plan as a part of The Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority B-1

**LOCATION:**

3rd Election District  
Leonardtown, MD

| APPROPRIATION PHASE                | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                  |          |          |          | Balance to Complete |
|------------------------------------|------------------|----------------|----------------|---------------------------|------------------|----------|----------|----------|---------------------|
|                                    |                  |                |                | FY 2009                   | FY 2010          | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING              | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION                   | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| CONSTRUCTION                       | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| DEMOLITION                         | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| Locking Systems / Security Cameras | 2,500,000        | 0              | 0              | 1,250,000                 | 1,250,000        | 0        | 0        | 0        | 0                   |
| INSPECTION                         | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| EQUIPMENT                          | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| OTHER                              | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>                 | <b>2,500,000</b> | <b>0</b>       | <b>0</b>       | <b>1,250,000</b>          | <b>1,250,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                  |          |          |          | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|------------------|----------|----------|----------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010          | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |                  |          |          |          |                     |
| COUNTY BONDS          | 1,250,000        | 0              | 0              | 625,000                   | 625,000          | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| <b>STATE FUNDS</b>    | <b>1,250,000</b> | <b>0</b>       | <b>0</b>       | <b>625,000</b>            | <b>625,000</b>   | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>2,500,000</b> | <b>0</b>       | <b>0</b>       | <b>1,250,000</b>          | <b>1,250,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

|   |                  |                               |
|---|------------------|-------------------------------|
| <b>PROJECT TITLE</b>                      | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| ADC Locking Mechanisms / Security Cameras | PF-09XX          | Public Facilities             |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request, requires a locally approved master plan or study for grants and matching funds. Upon approval of a master plan, grants and matching funds may be available. This is a high priority for the Building Services Division as parts are no longer manufactured for the current system. It is recommended that 30-40% overage be ordered for inventory stock as a part of this project.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

None.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact on the Operating budget.

As a 10-20% inventory of custom space parts will be procured/fabricated as a part of the capital project. Over \$150,000 in operating funds have been spent to date for repairs and emergency maintenance.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE        | PROJ. NO. | PROJECT CLASSIFICATION |
|----------------------|-----------|------------------------|
| Airport Improvements | PF-0509   | Public Facilities      |

**DESCRIPTION:**

This project provides for numerous improvements at the St. Mary's County Regional Airport. Several improvements are necessary to maintain services to improve safety, manage risk, and improve operations. These projects are 100% County funded, and are not expected to be eligible for grant funding via the FAA Airport Capital Improvement Plan (ACIP).

FY 2007 projects include identification and removal of obstructions and pavement rehabilitation of existing ramp and apron areas. Visual glide slopes and other approach surfaces are required to be free of obstructions. FAA evaluation is expected in June 2006. Project may include consultant and legal services for the update of Airport Rules and Minimum Standards.

Projects also include the balance of maintenance paving, airfield signage for pilots/transients, and removal of existing obstructions.

FY 2009 project includes the removal of obstructions within existing easement areas. Airfield signage for pilot and transients is needed.

FY 2011 includes the installation of a green/white location beacon to improve instrument and night approaches.

**PLANNING JUSTIFICATION:**

Airport development projects are developed in accordance with the approved Master Plan and Airport Layout Plan (ALP) approved by the Board of County Commissioners on September 3, 2002.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.7.2 Public facilities and infrastructure are funded and constructed to accommodate demand.

Priority -A-1

**LOCATION:** 6th Election District Francis Duke Airport, Airport Road, Hollywood, MD.

| APPROPRIATION PHASE                  | Total Project  | Prior Approval | Budget FY 2008 | FY 2009        | Five Year Capital Program |                |          |          | Balance to Complete |
|--------------------------------------|----------------|----------------|----------------|----------------|---------------------------|----------------|----------|----------|---------------------|
|                                      |                |                |                |                | FY 2010                   | FY 2011        | FY 2012  | FY 2013  |                     |
| Airport Signage and landside signage | 22,000         | 4,000          | 0              | 18,000         | 0                         | 0              | 0        | 0        | 0                   |
| Airport Rules & Minimum Standards    | 15,000         | 15,000         | 0              | 0              | 0                         | 0              | 0        | 0        | 0                   |
| Rehab T-Hangar Taxiways              | 84,000         | 26,000         | 0              | 58,000         | 0                         | 0              | 0        | 0        | 0                   |
| Upper Ramp Apron Area Rehab          | 50,000         | 50,000         | 0              | 0              | 0                         | 0              | 0        | 0        | 0                   |
| Rotating Beacon Upgrade              | 150,000        | 0              | 0              | 0              | 0                         | 150,000        | 0        | 0        | 0                   |
| Obstruction Removal Other Costs      | 412,068        | 338,068        | 0              | 74,000         | 0                         | 0              | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>                   | <b>733,068</b> | <b>433,068</b> | <b>0</b>       | <b>150,000</b> | <b>0</b>                  | <b>150,000</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | FY 2009        | Five Year Capital Program |                |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|----------------|---------------------------|----------------|----------|----------|---------------------|
|                       |                |                |                |                | FY 2010                   | FY 2011        | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                |                           |                |          |          |                     |
| COUNTY BONDS          | 0              | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 530,000        | 230,000        | 0              | 150,000        | 0                         | 150,000        | 0        | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0                   |
| STATE FUNDS           | 203,068        | 203,068        | 0              | 0              | 0                         | 0              | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>733,068</b> | <b>433,068</b> | <b>0</b>       | <b>150,000</b> | <b>0</b>                  | <b>150,000</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE        | PROJ. NO. | PROJECT CLASSIFICATION |
|----------------------|-----------|------------------------|
| Airport Improvements | PF-0509   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

FAA 9/24/05 correspondence was forwarded to the County airport consultants to review in conjunction with the Environmental Assessment and Master Plan information gathered to date. Obstructions identified within existing easements will be coordinated for removal with the assistance of the County's Real Property Manager. In 2005, a tie-down replacement program was established to replace the existing in-ground systems and the existing REIL system was replaced / upgraded. Non-federal aviation airfield signage, runway crack sealing, and the painting of tie-down designations was also addressed in FY 2006 as a part of the MAA grant. There is over 852,000 square feet of asphalt paving at the airport and a formal crack sealing program was needed to address the Maryland Aviation Administration's Pavement Evaluation Report. An airfield signage plan to improve customer service was submitted to the FAA on December 27, 2006 for approval.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

FY 2007 projects originally programmed were performed in FY 2005 per February 22, 2006 MAA correspondence, an addendum to MAA-GR-98-016 was used to fund 80% of several of the FY 2007 projects. The balance of FY 07 monies may also be utilized to obtain the professional services of a consultant and specialized legal counsel to address the need to update the Airport Rules and Minimum Standards.

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2012  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| ADC Booking / Inmate Processing Area / Jail Renovation | PF-0503   | Public Facilities      |

**DESCRIPTION:**

Prior monies were utilized to conduct a Master Plan study for the Adult Detention Center to advise on the conditions, needs, alterations, timing and costs for approval by the Board of County Commissioners. In addition, perform the identified capital improvements which are anticipated and programmed to be 50% reimbursable by the State. \$250,000 balance of monies approved prior is sufficient to complete the design.

**FY2008, FY2009 - FY2010:** Complete the Phase 2 design for a 2,170 s.f. expansion of the sallyport and a 15,975 s.f. renovation of the Booking / Inmate Processing Area (designed in the mid 1980's). Design and phased construction of the Sallyport, renovation of the old kitchen for a new booking / inmate processing area, renovation of the existing booking and inmate processing area into a new medical ward, conversion of the existing medical ward to an infirmary area, and renovation of the existing work-release space to administrative and storage areas.

**PLANNING JUSTIFICATION:**

Develop an approved master plan as a part of The Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority B-1

**LOCATION:**

3rd Election District  
Leonardtown, MD

| APPROPRIATION PHASE                | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                  |               |          |          | Balance to Complete |
|------------------------------------|------------------|----------------|----------------|---------------------------|------------------|---------------|----------|----------|---------------------|
|                                    |                  |                |                | FY 2009                   | FY 2010          | FY 2011       | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING              | 300,000          | 300,000        | 0              | 0                         | 0                | 0             | 0        | 0        | 0                   |
| LAND ACQUISITION                   | 0                | 0              | 0              | 0                         | 0                | 0             | 0        | 0        | 0                   |
| CONSTRUCTION                       | 0                | 0              | 0              | 0                         | 0                | 0             | 0        | 0        | 0                   |
| Booking / Processing / Renovations | 3,392,600        | 0              | 0              | 1,696,300                 | 1,696,300        | 0             | 0        | 0        | 0                   |
| INSPECTION & MATERIAL TESTING      | 158,000          | 0              | 0              | 79,000                    | 79,000           | 0             | 0        | 0        | 0                   |
| EQUIPMENT (includes IT)            | 90,000           | 0              | 0              | 0                         | 0                | 90,000        | 0        | 0        | 0                   |
| UTILITIES                          | 134,400          | 0              | 0              | 67,200                    | 67,200           | 0             | 0        | 0        | 0                   |
| OTHER                              | 0                | 0              | 0              | 0                         | 0                | 0             | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>                 | <b>4,075,000</b> | <b>300,000</b> | <b>0</b>       | <b>1,842,500</b>          | <b>1,842,500</b> | <b>90,000</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                  |               |          |          | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|------------------|---------------|----------|----------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010          | FY 2011       | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |                  |               |          |          |                     |
| COUNTY BONDS          | 1,842,500        | 0              | 0              | 921,250                   | 921,250          | 0             | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 90,000           | 50,000         | 0              | 0                         | 0                | 40,000        | 0        | 0        | 0                   |
| IMPACT FEES           | 0                | 0              | 0              | 0                         | 0                | 0             | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 175,000          | 125,000        | 0              | 0                         | 0                | 50,000        | 0        | 0        | 0                   |
| STATE FUNDS           | 1,967,500        | 125,000        | 0              | 921,250                   | 921,250          | 0             | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0                | 0             | 0        | 0        | 0                   |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0                | 0             | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>4,075,000</b> | <b>300,000</b> | <b>0</b>       | <b>1,842,500</b>          | <b>1,842,500</b> | <b>90,000</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| ADC Booking / Inmate Processing Area / Jail Renovation | PF-0503   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request, requires a locally approved master plan or study for grants and matching funds. Upon approval of a master plan, grants and matching funds may be applied for to effect the capital construction project. A Local Jail Project Hearing was held on September 20, 2006. In May 2006, a detailed project description was presented to the Board of County Commissioners. Total project estimate is \$3,975,000 (includes \$250,000 design approved prior) plus \$50,000 master planning approved prior. Design should take 9 months and construction, an estimated 24 months. State funding submittal request is due June 30, 2007.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Cost escalations and scope increases due to the extent of interior space renovations required as described by the Sheriff in a memorandum to the Board of County Commissioners dated September 5, 2006. Cost estimates are based on Department of General Services Cost Estimate Work Sheet dated August 22, 2006. Costs include a 2.5% Green Building construction premium (\$79,834) and a 5% contingency for construction (\$159,667). Basic new construction and renovation unit prices are based on \$185.25 per gsf and \$143.10 per gsf respectively (approximately \$176 per sf combined total).

## IMPACT ON ANNUAL OPERATING BUDGET

### INCREMENTAL OPERATING COSTS

| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| STAFFING -FTEs                     |          |          |          |          |          |          |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact on the Operating budget.  
Implementing the conclusions of the Plan may impact the Operating Budget.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                          | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| ADC Minimum Security Facility Addition | PF-09XX   | Public Facilities      |

**DESCRIPTION:**

Design and construct Phase 1 of a new two-story 83,000 gross square foot (55,750 NASF) minimum security facility as a supplemental structure to the existing Adult Detention Center based on the draft Master Plan Study recommendations which advised on the conditions, needs, alterations, timing and costs for consideration by the Board of County Commissioners. Facility includes five day rooms, 230 additional beds, new central control / inmate processing and visitation areas, new laundry and central food service areas, administrative areas, and expanded parking facilities (work release-89 spaces, visitor-30 spaces, staff- 28 spaces).

**PLANNING JUSTIFICATION:**

Recommendations of the draft Master Plan that will have to be included as a part of a future Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority: B-1

**LOCATION:**

3rd Election District  
Leonardtown, MD

| APPROPRIATION PHASE           | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |                   |                   |          |          | Balance to Complete |
|-------------------------------|-------------------|----------------|----------------|---------------------------|-------------------|-------------------|----------|----------|---------------------|
|                               |                   |                |                | FY 2009                   | FY 2010           | FY 2011           | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING         | 1,396,500         | 0              | 0              | 1,396,500                 | 0                 | 0                 | 0        | 0        | 0                   |
| CONSTRUCTION                  | 19,174,256        | 0              | 0              | 0                         | 9,587,128         | 9,587,128         | 0        | 0        | 0                   |
| SITWORK                       | 1,000,000         | 0              | 0              | 0                         | 500,000           | 500,000           | 0        | 0        | 0                   |
| INSPECTION / MATERIAL TESTING | 460,244           | 0              | 0              | 0                         | 230,122           | 230,122           | 0        | 0        | 0                   |
| EQUIPMENT (includes IT)       | 900,000           | 0              | 0              | 0                         | 300,000           | 600,000           | 0        | 0        | 0                   |
| UTILITIES                     | 819,000           | 0              | 0              | 0                         | 409,500           | 409,500           | 0        | 0        | 0                   |
| Town EDU Impact Fees          | 1,542,211         | 0              | 0              | 0                         | 1,542,211         | 0                 | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>            | <b>25,292,211</b> | <b>0</b>       | <b>0</b>       | <b>1,396,500</b>          | <b>12,568,961</b> | <b>11,326,750</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |                   |                   |          |          | Balance to Complete |
|-----------------------|-------------------|----------------|----------------|---------------------------|-------------------|-------------------|----------|----------|---------------------|
|                       |                   |                |                | FY 2009                   | FY 2010           | FY 2011           | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                   |                |                |                           |                   |                   |          |          |                     |
| COUNTY BONDS          | 13,417,211        | 0              | 0              | 698,250                   | 7,055,586         | 5,663,375         | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 0                 | 0              | 0              | 0                         | 0                 | 0                 | 0        | 0        | 0                   |
| IMPACT FEES           | 0                 | 0              | 0              | 0                         | 0                 | 0                 | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0                 | 0              | 0              | 0                         | 0                 | 0                 | 0        | 0        | 0                   |
| STATE FUNDS           | 11,875,000        | 0              | 0              | 698,250                   | 5,513,375         | 5,663,375         | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0                 | 0              | 0              | 0                         | 0                 | 0                 | 0        | 0        | 0                   |
| OTHER SOURCES         | 0                 | 0              | 0              | 0                         | 0                 | 0                 | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>25,292,211</b> | <b>0</b>       | <b>0</b>       | <b>1,396,500</b>          | <b>12,568,961</b> | <b>11,326,750</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                          | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| ADC Minimum Security Facility Addition | PF-09XX   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Building construction costs are based on \$199.59 per gross square foot with 5% contingency (\$973,031). Food Service and Laundry equipment costs are estimated at \$600,000. Presentation to the BOCC was made in May 2006. The Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request, requires a locally approved master plan or study for grants and matching funds. The master plan was previously funded under project PF-0503 and requires State approval. Total projected beds are based upon a forecast model that takes into account future admissions and anticipated population growth. Unless the facility is proposed as an addition to the existing ADC, final site selection may require relocation of the existing Sheriff impound lot currently adjacent to the Building Services Division. Parking areas via the Town of Leonardtown (joint use with CSOB) and the existing demised area cited in the CSOB lease dated June 1, 1998 need to be addressed. Per the 3/17/05 meeting with the Town of Leonardtown, sewer capacity issues must also be addressed. Design should take 9 months and construction, an estimated 24 months. State funding submittal request is due June 30, 2007.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

A Local Jail Project Hearing was held on September 20, 2006. In May 2006, a detailed project description was presented to the Board of County Commissioners. Total project estimate is \$23,750,000 (approximately \$4.25M higher than the approved FY 2007 estimate). Cost escalation factors and scope changes to an addition in lieu of a stand alone facility have been realized and were described by the Sheriff in a memorandum to the Board of County Commissioners dated September 5, 2006. Cost estimates are based on Department of General Services Cost Estimate Work Sheet dated August 22, 2006. Costs include a 2.5% Green Building construction premium (\$486,516) and a 5% contingency for construction (\$973,031). Overall construction cost is based on \$237.11 per gsf, excluding equipment. The cost of EDU's was also not included previously: an Impact Fee of approximately 94 EDU's x \$16,406.50 = \$1,542,211 is anticipated and may not be grant reimbursable. The Town is planning to complete a \$15.9M Wastewater Treatment Plant upgrade in FY 08-09.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS         |          |          |          |                  |                  |                  |
|-------------------------------------|----------|----------|----------|------------------|------------------|------------------|
| DESCRIPTION                         | FY 2008  | FY 2009  | FY 2010  | FY 2011          | FY 2012          | FY 2013          |
| STAFFING -FTEs                      | 0        | 0        | 0        | 23               | 23               | 23               |
| PERSONAL SERVICES COSTS             | 0        | 0        | 0        | 1,332,000        | 1,332,000        | 1,332,000        |
| CONTRACTED SERVICES (food, medical) | 0        | 0        | 0        | 600,000          | 600,000          | 600,000          |
| SUPPLIES & MATERIALS                | 0        | 0        | 0        | 0                | 0                | 0                |
| UTILITIES                           | 0        | 0        | 0        | 443,000          | 443,000          | 443,000          |
| FURNITURE & EQUIPMENT               | 0        | 0        | 0        | 0                | 0                | 0                |
| OTHER (describe significant items)  | 0        | 0        | 0        | 0                | 0                | 0                |
| <b>TOTAL COSTS</b>                  | <b>0</b> | <b>0</b> | <b>0</b> | <b>2,375,000</b> | <b>2,375,000</b> | <b>2,375,000</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact on the Operating budget in FY 07. FTE is based on the April 2006 staffing analysis prepared by Carter Gable Associates, Inc. Implementing the conclusions of the Plan may impact the Operating Budget. Estimated costs are based on pro-rated costs of the existing facility-Electric:\$241,000-Water/sewer/trash:\$77,000--Gas:\$5,000--Oil: \$120,000--and Janitorial: performed in-house by the Office of the Sheriff

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

Incremental contract services for Food and Medical are estimated at \$250,000 and \$350,000 respectively.

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                                 | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| Carter State Office Building Maint. & Repairs | PF-0505   | Public Facilities      |

**DESCRIPTION:**

Conduct ongoing and scheduled maintenance and repair projects for the facility. Repairs are 100% reimbursable by the Department of General Services.

**FY2006** projects include: Replacement of two roof top units, restroom stall replacement throughout the building, replacement of pneumatic air compressor and all hot water heaters.

**FY2007** projects include: Replacement of two roof top units, Phase I ceiling tile replacement, replacement of all exhaust fans.

**FY2008** projects include: Roof replacement, sub-panel additions, replace lighting in foyer, replacement of tile in Unemployment Office, upgrade of HVAC computer hardware / software.

**FY2009** projects include: Replacing HVAC pumps, and replacement of blinds, Phase II ceiling tiles, and Courtroom 1 carpet.

**FY2010** projects include: Carpet replacement in the States Attorney's Office, replacement of all restroom faucets, sprinkler / pump equipment upgrades, upgraded elevator and controls, and electric lock installation.

**FY2011** projects include: HVAC duct cleaning throughout, reshingling a portion of the roof, and front door replacement.

**FY2012** projects include: Replacement of roof (rubber and ballast) at \$220,000 and complete replacement of blinds (\$100,000).

**PLANNING JUSTIFICATION:**

Provide reimbursable on-going maintenance effort in accordance with existing long term lease agreement.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority A-1

**LOCATION:**

3rd Election District  
Leonardtown, MD  
Governmental Center

| APPROPRIATION PHASE   | Total Project    | Prior Approval | Five Year Capital Program |                |                |                |                | FY 2013  | Balance to Complete |
|-----------------------|------------------|----------------|---------------------------|----------------|----------------|----------------|----------------|----------|---------------------|
|                       |                  |                | Budget FY 2008            | FY 2009        | FY 2010        | FY 2011        | FY 2012        |          |                     |
| ARCHITECT/ENGINEERING | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0        | 0                   |
| LAND ACQUISITION      | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0        | 0                   |
| CONSTRUCTION          | 2,583,425        | 978,125        | 308,800                   | 397,500        | 279,000        | 300,000        | 320,000        | 0        | 0                   |
| DEMOLITION            | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0        | 0                   |
| INSPECTION            | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0        | 0                   |
| UTILITIES             | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0        | 0                   |
| EQUIPMENT             | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0        | 0                   |
| OTHER                 | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>2,583,425</b> | <b>978,125</b> | <b>308,800</b>            | <b>397,500</b> | <b>279,000</b> | <b>300,000</b> | <b>320,000</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project    | Prior Approval | Five Year Capital Program |                |                |                |                | FY 2013  | Balance to Complete |
|-----------------------|------------------|----------------|---------------------------|----------------|----------------|----------------|----------------|----------|---------------------|
|                       |                  |                | Budget FY 2008            | FY 2009        | FY 2010        | FY 2011        | FY 2012        |          |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                           |                |                |                |                |          |                     |
| COUNTY BONDS          | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0        | 0                   |
| LOCAL TRANSFER TAX    | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0        | 0                   |
| IMPACT FEES           | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0        | 0                   |
| GENERAL FUND TRANSFER | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0        | 0                   |
| <b>STATE FUNDS</b>    | <b>2,583,425</b> | <b>978,125</b> | <b>308,800</b>            | <b>397,500</b> | <b>279,000</b> | <b>300,000</b> | <b>320,000</b> | <b>0</b> | <b>0</b>            |
| FEDERAL FUNDS         | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0        | 0                   |
| OTHER SOURCES         | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>2,583,425</b> | <b>978,125</b> | <b>308,800</b>            | <b>397,500</b> | <b>279,000</b> | <b>300,000</b> | <b>320,000</b> | <b>0</b> | <b>0</b>            |



**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|   |                  |                               |
|---|------------------|-------------------------------|
| <b>PROJECT TITLE</b>                          | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| Carter State Office Building Maint. & Repairs | PF-0505          | Public Facilities             |

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

DISCUSSION OF OPERATING BUDGET IMPACT:

No impact on the Operating budget.

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                    | PROJ. NO. | PROJECT CLASSIFICATION |
|----------------------------------|-----------|------------------------|
| Adult Detention Center Expansion | PF-12XX   | Public Facilities      |

**DESCRIPTION:**

Design and construct a 13,005 gross square foot expansion as Phase 3 of the improvements to the Adult Detention Center based on the draft Master Plan Study recommendations which advised on the conditions, needs, alterations, timing and costs for consideration by the Board of County Commissioners. The expansion is recommended to be added to the side of the existing facility to provide additional cell pods which will provide space for 64 additional inmates. Funding is based on the premise that costs are 50% reimbursable by the State.

**PLANNING JUSTIFICATION:**

Recommendations of the draft Master Plan that will have to be included as a part of a future Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request. According to statistics, the current jail is over capacity by an estimated 128 individuals.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority: B-1

**LOCATION:**

3rd Election District  
Leonardtown, MD

| APPROPRIATION PHASE           | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |                |          | Balance to Complete |
|-------------------------------|------------------|----------------|----------------|---------------------------|----------|----------|----------------|----------|---------------------|
|                               |                  |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012        | FY 2013  |                     |
| ARCHITECT/ENGINEERING         | 232,361          | 0              | 0              | 0                         | 0        | 0        | 232,361        | 0        | 0                   |
| CONSTRUCTION                  | 3,319,272        | 0              | 0              | 0                         | 0        | 0        | 0              | 0        | 3,319,272           |
| CONTINGENCIES                 | 161,924          | 0              | 0              | 0                         | 0        | 0        | 0              | 0        | 161,924             |
| INSPECTION / MATERIAL TESTING | 160,143          | 0              | 0              | 0                         | 0        | 0        | 0              | 0        | 160,143             |
| EQUIPMENT (includes IT)       | 90,000           | 0              | 0              | 0                         | 0        | 0        | 0              | 0        | 90,000              |
| UTILITIES                     | 136,300          | 0              | 0              | 0                         | 0        | 0        | 0              | 0        | 136,300             |
| Town EDU Impact Fees          | 426,569          | 0              | 0              | 0                         | 0        | 0        | 0              | 0        | 426,569             |
| <b>TOTAL COSTS</b>            | <b>4,526,569</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>232,361</b> | <b>0</b> | <b>4,294,208</b>    |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |                |          | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|----------|----------|----------------|----------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012        | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |          |          |                |          |                     |
| COUNTY BONDS          | 2,360,388        | 0              | 0              | 0                         | 0        | 0        | 0              | 0        | 2,360,388           |
| LOCAL TRANSFER TAX    | 116,180          | 0              | 0              | 0                         | 0        | 0        | 116,180        | 0        | 0                   |
| IMPACT FEES           | 0                | 0              | 0              | 0                         | 0        | 0        | 0              | 0        | 0                   |
| GENERAL FUND TRANSFER | 0                | 0              | 0              | 0                         | 0        | 0        | 0              | 0        | 0                   |
| STATE FUNDS           | 2,050,001        | 0              | 0              | 0                         | 0        | 0        | 116,181        | 0        | 1,933,820           |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0        | 0        | 0              | 0        | 0                   |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0        | 0        | 0              | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>4,526,569</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>232,361</b> | <b>0</b> | <b>4,294,208</b>    |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                    | PROJ. NO. | PROJECT CLASSIFICATION |
|----------------------------------|-----------|------------------------|
| Adult Detention Center Expansion | PF-12XX   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Basic new building construction cost is based on \$210 per gross square foot with a 5% contingency. Infrastructure in the existing jail may need to be upgraded to support a future addition. Presentation to the BOCC was made in May 2006. The Maryland Department of Public Safety and Correctional Services, Local Jail Capital Improvement Request, requires a locally approved master plan or study for grants and matching funds. The master plan was funded in FY 06 and requires State approval. Total projected beds are based upon a forecast model that takes into account future admissions and anticipated population growth. A Local Jail Project Hearing was held on September 20, 2006. In May 2006, a detailed project description was presented to the Board of County Commissioners. Total project estimate is \$4,100,000, excluding Town Impact Fees for water and sewer. Design should take 9 months and construction, an estimated 12 months. State funding submittal request is due June 30, 2007.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Size of the expansion was reduced from 22,000 to approximately 13,000 sf. which results in a lower A/E fee. However, cost escalations were realized as described by the Sheriff in a memorandum to the Board of County Commissioners dated September 5, 2006. Cost estimates are based on Department of General Services Cost Estimate Work Sheet dated August 22, 2006. Costs include a 2.5% Green Building construction premium (\$80,962) and a 5% contingency for construction (\$161,924). Total construction unit prices, excluding equipment are approximately \$249 per gross square foot. The cost of EDU's was also not included previously; an Impact Fee of approximately 26 EDU's x \$16,406.50 = \$426,569 is anticipated and may not be grant reimbursable.

## IMPACT ON ANNUAL OPERATING BUDGET

### INCREMENTAL OPERATING COSTS

| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact on the Operating budget in FY 07. Food Service and Medical Services incremental costs are estimated at \$75,000 and \$150,000 respectively. Implementing the conclusions of the Plan may impact the Operating Budget. Estimated costs are based on pro-rated costs of the existing facility-Electric:\$31,000-Water/sewer/trash:\$10,000--Gas:\$1,000--Oil: \$15,000--and Janitorial:performed in-house by Office of the Sheriff. Estimated future personnel needs are 5 FTE's at an estimated cost of \$307,000. Based on the April 2006 staffing analysis prepared by Carter Cable Associates inc.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                              | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| Leonardtown Library Renovation & Expansion | PF-09XX   | Public Facilities      |

**DESCRIPTION:**

A Library System Assessment was substantially completed in December 2006 as a part of project PF 0602 and is expected to be finalized in Spring 2007. The three existing libraries have a combined square footage of approximately 51,855. The total 2006 service area population for the three libraries is estimated at 97,000. This produces a space per capita of 0.54 square feet which is below the minimum standard established by the American Library Association. Today, many libraries have in excess of 1.0 square foot per capita of space. The study period is ten years, but a twenty year needs projection was accomplished. Recommended improvements include providing 39,000 square feet of space for the existing Leonardtown Library with a total of 131 parking spaces. The current facility is approximately 19,500 square feet. The public library, reader/computer, media and print collections, circulation, teen and children services, conference / meeting and training, supply / storage, research and tutoring spaces, and possibly a drive up materials and check-out area should be provided by 2011. Consideration should be given to designina a 20,000 square foot joint use facility that can be utilized as a replacement facility for the existing Garvey Senior Center similar to the facilities in Howard, Frederick, Anne Arundel, and Baltimore Counties.

**PLANNING JUSTIFICATION:**

Project is in conformance with the Governmental Center Master Plan and does not require the purchase of additional property.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority A-1

**LOCATION:**

3rd Election District  
Leonardtown, MD  
Governmental Center Campus

| APPROPRIATION PHASE       | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |                  | Balance to Complete |
|---------------------------|-------------------|----------------|----------------|---------------------------|----------|----------|----------|------------------|---------------------|
|                           |                   |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013          |                     |
| DESIGN LIBRARY RENOVATION | 3,530,000         | 0              | 0              | 20,000                    | 0        | 0        | 0        | 3,510,000        |                     |
| DESIGN LIBRARY EXPANSION  | 4,680,000         | 0              | 0              | 80,000                    | 0        | 0        | 0        | 4,600,000        |                     |
| DESIGN SENIOR CENTER      | 4,680,000         | 0              | 0              | 80,000                    | 0        | 0        | 0        | 0                | 4,600,000           |
| DEMOLITION                | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   |
| INSPECTION                | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   |
| UTILITIES                 | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   |
| EQUIPMENT                 | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   |
| OTHER                     | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   |
| <b>TOTAL COSTS</b>        | <b>12,890,000</b> | <b>0</b>       | <b>0</b>       | <b>180,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>8,110,000</b> | <b>4,600,000</b>    |

| FUNDING SOURCE        | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |                  | Balance to Complete |
|-----------------------|-------------------|----------------|----------------|---------------------------|----------|----------|----------|------------------|---------------------|
|                       |                   |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013          |                     |
| <b>COUNTY FUNDS:</b>  |                   |                |                |                           |          |          |          |                  |                     |
| COUNTY BONDS          | 8,655,000         | 0              | 0              | 0                         | 0        | 0        | 0        | 4,055,000        | 4,600,000           |
| LOCAL TRANSFER TAX    | 130,000           | 0              | 0              | 130,000                   | 0        | 0        | 0        | 0                | 0                   |
| IMPACT FEES           | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   |
| GENERAL FUND TRANSFER | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   |
| <b>STATE FUNDS</b>    | <b>4,105,000</b>  | <b>0</b>       | <b>0</b>       | <b>50,000</b>             | <b>0</b> | <b>0</b> | <b>0</b> | <b>4,055,000</b> | <b>0</b>            |
| FEDERAL FUNDS         | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   |
| OTHER SOURCES         | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   |
| <b>TOTAL FUNDS</b>    | <b>12,890,000</b> | <b>0</b>       | <b>0</b>       | <b>180,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>8,110,000</b> | <b>4,600,000</b>    |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                              | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| Leonardtown Library Renovation & Expansion | PF-09XX   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Prior approved monies were utilized to conduct an evaluation and assessment of the condition of the existing library system and space needs planning. Design monies are shown in FY 2009 in order to allow an opportunity to secure a portion of the \$5M in Statewide monies that may be available in FY 2008. Design costs are based on renovation of 19,500 square feet, providing 18,500 of additional square feet of expansion space, and a 20,000 square foot Senior Center. Estimated construction costs are between \$15M-18M. Costs for the library portion of the facility may be eligible for up to 50% State funding. The cost of the new 26,400 square foot Lexington Park Library, including design (\$459K), construction (\$4.92M), inspection and materials testing (\$162K), furniture and equipment (\$556K) and was approximately \$6.1M or \$231 per square foot and was completed in the Fall of 2002. This project is intended to replace the prior requested 2,500 s.f. second story addition to the existing one-story portion of the Garvey Senior Center and expanding the two (2) 460 square foot first floor entry areas for additional in-fill programmatic space discussed in FY 2002 and 2007.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The addition of FY 2009 design monies to provide an expansion of the Leonardtown Library and possible joint use facility to replace the existing Garvey Senior Center supports the concept of preserving the former National Guard Armory architectural facade built in the 1950's. A letter of support for this project was submitted to the Board of County Commissioners by the Board of Library Trustees on January 2, 2007 with a follow-up presentation to the BOCC on January 30, 2007.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact on the Operating budget until construction funding is programmed.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                                     | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| Building Maintenance and Repair Projects-Critical | PF-0804   | Public Facilities      |

**DESCRIPTION:**

This program provides funds for construction, equipment replacement, repair projects, upgrades and critical / major maintenance items. Typical project scope requires funding in an amount less than \$100,000. Projects require minimal use of architect / engineering services.

**FY 2008:** Marcey House ALS Roof Replacement-\$52,500 (lease expires in FY09). Charlotte Hall Library Phase I HVAC unit replacement x 4-\$90,000. Provide emergency generator for ALS Building-\$37,500. Entrance canopy per LGIT at Treasurer's Office - \$10,000.

**FY 2009:** Charlotte Hall Library Phase II HVAC unit replacement x 4 -\$90,000. DPW&T HVAC unit replacement-\$45,000. Old Lexington Park Library roof replacement-\$97,500 (possible transfer of property). Walden Sierra Outpatient Center HVAC unit replacement-\$42,000.

**FY 2010:** Charlotte Hall Library Phase III HVAC unit replacement x 4 -\$90,000. Repair and replace thermostats and motorized dampers in Annex (balance HVAC system) not done with original renovation project - \$150,000.

**FY 2011:** Leonardtown Library Carpet in Foyer-\$35,000. Loffler Center Roof unit relocation-\$125,000. Add an elevator to the old Sheriff Building after the Housing Authority vacates the second floor to address ADA concerns-\$120,000.

**FY 2012:** Old Sheriff's Office 2nd floor (Board of Elections) replacement of HVAC unit and airhandler-\$96,000. Old Hollywood School boiler and pump replacement-\$120,000. Unanticipated repairs-\$20,000.

**FY 2013:** Charlotte Hall Library paint roof and install ice guards-\$45,000. County Office Building upgrade pole lighting -\$55,000. Old EOC upgrade HVAC - \$115,000. County Office Building replace ceiling tiles -\$35,000. Unanticipated repairs-\$15,000.

**PLANNING JUSTIFICATION:**

Based on need and the criteria outlined in the Division's Comprehensive Facilities Maintenance Plan.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority A-1

**LOCATION:**

Various locations.

| APPROPRIATION PHASE   | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |                |                |                | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|----------------|----------------|----------------|----------------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010        | FY 2011        | FY 2012        | FY 2013        |                     |
| ARCHITECT/ENGINEERING | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| LAND ACQUISITION      | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| CONSTRUCTION          | 1,485,775        | 0              | 190,000        | 274,775                   | 240,000        | 280,000        | 236,000        | 265,000        | 0                   |
| DEMOLITION            | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| INSPECTION            | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| UTILITIES             | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| EQUIPMENT             | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| OTHER                 | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| <b>TOTAL COSTS</b>    | <b>1,485,775</b> | <b>0</b>       | <b>190,000</b> | <b>274,775</b>            | <b>240,000</b> | <b>280,000</b> | <b>236,000</b> | <b>265,000</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |                |                |                | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|----------------|----------------|----------------|----------------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010        | FY 2011        | FY 2012        | FY 2013        |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |                |                |                |                |                     |
| COUNTY BONDS          | 248,750          | 0              | 0              | 0                         | 0              | 248,750        | 0              | 0              | 0                   |
| LOCAL TRANSFER TAX    | 1,237,025        | 0              | 190,000        | 274,775                   | 240,000        | 31,250         | 236,000        | 265,000        | 0                   |
| IMPACT FEES           | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| GENERAL FUND TRANSFER | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| STATE FUNDS           | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| <b>TOTAL FUNDS</b>    | <b>1,485,775</b> | <b>0</b>       | <b>190,000</b> | <b>274,775</b>            | <b>240,000</b> | <b>280,000</b> | <b>236,000</b> | <b>265,000</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

|   |                  |                               |
|---|------------------|-------------------------------|
| <b>PROJECT TITLE</b>                              | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| Building Maintenance and Repair Projects-Critical | PF-0804          | Public Facilities             |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Projects are prioritized and managed by the DPW&T Building Services Division. The Department will be soliciting Energy Performance Contracting (EPC) consultants thru existing State contracts to assist the Division in evaluating it's current and proposed energy conservation measures in FY 2007.

Prior approvals for this capital project lifecycle were budgeted and expensed in PF0310.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Addition of FY 2011 Loffler Senior Center Roof unit relocation to prevent roof leaking and 2013 projects. Add addition of elevator to Old Sheriff Building in FY 2011 after the Housing Authority vacates the second floor to improve the marketability of the space for possible leasing or other governmental use.

## IMPACT ON ANNUAL OPERATING BUDGET

### INCREMENTAL OPERATING COSTS

| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Staff time will be required to implement individual projects.  
No increase in incremental operating costs is expected.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| Building Maintenance and Repair Projects-Programmatic | PF-0805   | Public Facilities      |

**DESCRIPTION:**

This program provides funds for minor programmatic construction and repair projects to include; carpet / tile replacement, interior paint, upgrades to partitions, entrance canopies, and general maintenance items. Typical project scope requires funding in an amount less than \$ 50,000. Project is being resubmitted for consideration to replace and upgrade infrastructure components and improve aesthetics of facilities (work areas and public spaces), both of which affect morale and public perception. Projects require no architect / engineering services.

**FY 2008:** Airport Terminal replace carpet tiles-\$43,000. County Office Building replace carpet and tiles- \$230,000. Chancellors Run Activity Center replace center counter in lobby area - \$15,000. Lexington Park Library rear staff entrance awning, interior painting and unanticipated maintenance - \$6,000.

**FY 2009:** Charlotte Hall Library replace carpet tile - \$106,000. DPW&T Admin facility replace carpet tile - \$60,000. Courthouse entrance canopies (x2) - \$15,000. Interior painting of County Office Building unanticipated maintenance - \$39,000.

**FY 2010:** Health Department replace carpet tile(Phase 1) - \$120,000. EOC Back-up Center partial carpet replacement - \$5,000. Counter tops in Back-up Center and EOC-\$6,500. Shelving in Backup center for the return of RACES (amateur radio operators) to the facility-\$3,500. ALS carpet, shelving, storage - \$9,000. EOC carpet replacement in high traffic areas-\$10,000. Unanticipated maintenance - \$21,000.

**FY 2011:** Leonardtown Library carpet tile-\$135,000. Chancellors Run Activity Center carpet tile - \$60,000. Health Department carpet tile (Phase 2) -\$122,000. Unanticipated Repairs-\$31,000.

**FY 2012:** Walden Sierra carpet tile - \$50,000. Walden Outpatient carpet tile - \$55,000. Garvey Center entrance canopies - \$20,000. Hollywood Recreation Center right entrance canopy-\$28,000. Upgrade security locks from a manual key card system on holding cell doors in the existing Courthouse lock-up area to centralized electronic control- \$25,000.

**FY 2013:** Sheriff's Office replace floor tile - \$15,000. Piney Point Lighthouse boardwalk light replacement - \$20,000. Board of Elections carpet and floor tile replacement-\$47,000. Chancellors Run Activity Center partition replacement -\$55,000. Interior painting and unanticipated maintenance-\$13,000.

**PLANNING JUSTIFICATION:**

Based on need and the criteria outlined in the Division's Comprehensive Facilities Maintenance Plan and space needs planning.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority A-1

**LOCATION:**

Various locations.

| APPROPRIATION PHASE   | Total Project    | Prior Approval | Five Year Capital Program |                |                |                |                | Balance to Complete |          |
|-----------------------|------------------|----------------|---------------------------|----------------|----------------|----------------|----------------|---------------------|----------|
|                       |                  |                | Budget FY 2008            | FY 2009        | FY 2010        | FY 2011        | FY 2012        |                     | FY 2013  |
| ARCHITECT/ENGINEERING | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   | 0        |
| LAND ACQUISITION      | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   | 0        |
| CONSTRUCTION          | 1,365,000        | 0              | 294,000                   | 220,000        | 175,000        | 348,000        | 178,000        | 150,000             | 0        |
| DEMOLITION            | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   | 0        |
| INSPECTION            | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   | 0        |
| UTILITIES             | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   | 0        |
| EQUIPMENT             | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   | 0        |
| OTHER                 | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   | 0        |
| <b>TOTAL COSTS</b>    | <b>1,365,000</b> | <b>0</b>       | <b>294,000</b>            | <b>220,000</b> | <b>175,000</b> | <b>348,000</b> | <b>178,000</b> | <b>150,000</b>      | <b>0</b> |

| FUNDING SOURCE        | Total Project    | Prior Approval | Five Year Capital Program |                |                |                |                | Balance to Complete |          |
|-----------------------|------------------|----------------|---------------------------|----------------|----------------|----------------|----------------|---------------------|----------|
|                       |                  |                | Budget FY 2008            | FY 2009        | FY 2010        | FY 2011        | FY 2012        |                     | FY 2013  |
| <b>COUNTY FUNDS:</b>  |                  |                |                           |                |                |                |                |                     |          |
| COUNTY BONDS          | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   | 0        |
| LOCAL TRANSFER TAX    | 1,365,000        | 0              | 294,000                   | 220,000        | 175,000        | 348,000        | 178,000        | 150,000             | 0        |
| IMPACT FEES           | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   | 0        |
| GENERAL FUND TRANSFER | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   | 0        |
| STATE FUNDS           | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   | 0        |
| FEDERAL FUNDS         | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   | 0        |
| OTHER SOURCES         | 0                | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   | 0        |
| <b>TOTAL FUNDS</b>    | <b>1,365,000</b> | <b>0</b>       | <b>294,000</b>            | <b>220,000</b> | <b>175,000</b> | <b>348,000</b> | <b>178,000</b> | <b>150,000</b>      | <b>0</b> |



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| Building Maintenance and Repair Projects-Programmatic | PF-0805   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Projects are prioritized and managed by the DPW&T Building Services Division. Project is being resubmitted for consideration to replace and upgrade infrastructure components and improve aesthetics of facilities (work areas and public spaces), both of which affect morale and public perception. Interior painting and unanticipated maintenance represents a contingency amount of approximately 10% of the request each year.

FY 2014 projects include: Sheriff's Office carpet tile - \$ 110,000. Recreation & parks Administrative carpet tile - \$75,000. LUGM carpet tile - \$75,000.

FY 2015 projects include: Treasurers Office carpet tile - \$25,000. Transportation Division carpet and floor tile - \$70,000. 911 Center carpet and floor tile - \$75,000. Health Department Entrance Canopy - \$20,000.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Resubmittal of prior requested project. Project includes the requested addition of programmatic repairs associated with the relocation of County staff both during and following the construction of the new Meeting Room. FY 2010 shows a reduction of \$34,000 as the Garvey Center carpet and tile replacement monies were funded separately under the Garvey Center Interior Revitalization project PF 0703.

## IMPACT ON ANNUAL OPERATING BUDGET

### INCREMENTAL OPERATING COSTS

| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Staff time will be required to implement individual projects.  
No increase in incremental operating costs is expected.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE       | PROJ. NO. | PROJECT CLASSIFICATION |
|---------------------|-----------|------------------------|
| Airport Master Plan | PF-0704   | Public Facilities      |

**DESCRIPTION:**

This project provides for numerous Master Plan improvements at the St. Mary's County Regional Airport. Improvements are directly correlated with the completion of the Environmental Assessment which should be completed in late Spring 2006. The projects listed are eligible for 95% Federal, 2.5% State, 2.5% County funding.

**A. AIRPORT DRIVE REALIGNMENT**

1. Design and construction of a 2,000' relocation of Airport Drive in front of the SMHEF.
2. Improvements are required to meet the separation requirements from the relocated taxiway.
3. Utility relocation costs are anticipated.

**B. TAXIWAY SEPARATION AND EXTENSION & RUNWAY EXTENSION**

1. Design and construction of the relocation of the taxiway and parallel extensions and runway extension.
2. A minimum 240' runway to taxiway centerline separation from current 207' is required. R/W extension is 1,200'. Category B-II facility.

**C. OBSTRUCTION REMOVAL**

1. Obstruction removal is required to meet the current 7:1 and proposed 34:1 approach surfaces.
2. Additional easements and property acquisition will have to be secured by the Real Property Manager.

**D. RELOCATION OF LAWRENCE HAYDEN DRIVE-** Runway extension project also requires relocation of an existing County roadway.

Design and construction of approximately 2,000' of existing Lawrence Hayden Road will be required.

**E. FUTURE PROJECTS-**Includes construction of an aircraft apron adjacent to Runway 11 extended, construction of a 4,000' Airport Access Road to connect MD 235 with Lawrence Hayden Road, and construction of a 10-unit T hangar and 80' x 80' corporate hangar for County rental.

**F. WETLANDS MITIGATION** for full build out of Airport Master Plan. Currently evaluating suitability of METCOM parcels.

**PLANNING JUSTIFICATION:**

Airport development projects are developed in accordance with the approved Master Plan and Airport Layout Plan (ALP) approved by the Board of County Commissioners on September 3, 2002, as amended on November 4, 2003. In addition, the Comprehensive Plan encourages the development of the infrastructure needed for commuter air travel services and shuttle connections. FAA and MAA approvals were also obtained.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i.e. Encourage development of commuter air travel services and shuttle connections to airports with regional, national and international connections.  
Priority A-1

**LOCATION:** 6th Election District Francis Duke Airport, Airport Road, Hollywood, MD.

| APPROPRIATION PHASE                   | Total Project     | Prior Approval | Budget FY 2008   | Five Year Capital Program |                |                  |                  |                | Balance to Complete |
|---------------------------------------|-------------------|----------------|------------------|---------------------------|----------------|------------------|------------------|----------------|---------------------|
|                                       |                   |                |                  | FY 2009                   | FY 2010        | FY 2011          | FY 2012          | FY 2013        |                     |
| Wetlands Mitigation                   | 1,100,000         | 200,000        | 900,000          | 0                         | 0              | 0                | 0                | 0              | 0                   |
| Airport Drive Realignment             | 680,000           | 0              | 80,000           | 600,000                   | 0              | 0                | 0                | 0              | 0                   |
| Taxiway Separation & Extension        | 2,700,000         | 0              | 0                | 0                         | 500,000        | 2,200,000        | 0                | 0              | 0                   |
| Obstr. Removal, Land, Esmt's          | 1,271,600         | 151,600        | 140,000          | 800,000                   | 80,000         | 100,000          | 0                | 0              | 0                   |
| Runway Extension                      | 4,000,000         | 0              | 0                | 0                         | 0              | 0                | 4,000,000        | 0              | 0                   |
| Reloc Lawrence Hayden Rd              | 675,000           | 0              | 75,000           | 600,000                   | 0              | 0                | 0                | 0              | 0                   |
| Design/Construct West Apron Area      | 250,000           | 0              | 0                | 0                         | 0              | 250,000          | 0                | 0              | 0                   |
| Airport Access Road / Util. Extension | 510,000           | 0              | 0                | 0                         | 0              | 0                | 0                | 510,000        | 0                   |
| Corporate, T-hangars, Medevac         | 600,000           | 0              | 0                | 0                         | 0              | 0                | 0                | 0              | 600,000             |
| <b>TOTAL COSTS</b>                    | <b>11,786,600</b> | <b>351,600</b> | <b>1,195,000</b> | <b>2,000,000</b>          | <b>580,000</b> | <b>2,550,000</b> | <b>4,000,000</b> | <b>510,000</b> | <b>600,000</b>      |

| FUNDING SOURCE        | Total Project     | Prior Approval | Budget FY 2008   | Five Year Capital Program |                |                  |                  |                | Balance to Complete |
|-----------------------|-------------------|----------------|------------------|---------------------------|----------------|------------------|------------------|----------------|---------------------|
|                       |                   |                |                  | FY 2009                   | FY 2010        | FY 2011          | FY 2012          | FY 2013        |                     |
| <b>COUNTY FUNDS:</b>  |                   |                |                  |                           |                |                  |                  |                |                     |
| COUNTY BONDS          | 0                 | 0              | 0                | 0                         | 0              | 0                | 0                | 0              | 0                   |
| LOCAL TRANSFER TAX    | 244,665           | 8,790          | 29,875           | 0                         | 14,500         | 63,750           | 100,000          | 12,750         | 15,000              |
| IMPACT FEES           | 0                 | 0              | 0                | 0                         | 0              | 0                | 0                | 0              | 0                   |
| GENERAL FUND TRANSFER | 50,000            | 0              | 0                | 50,000                    | 0              | 0                | 0                | 0              | 0                   |
| STATE FUNDS           | 294,665           | 8,790          | 29,875           | 50,000                    | 14,500         | 63,750           | 100,000          | 12,750         | 15,000              |
| FEDERAL FUNDS         | 11,197,270        | 334,020        | 1,135,250        | 1,900,000                 | 551,000        | 2,422,500        | 3,800,000        | 484,500        | 570,000             |
| OTHER SOURCES         | 0                 | 0              | 0                | 0                         | 0              | 0                | 0                | 0              | 0                   |
| <b>TOTAL FUNDS</b>    | <b>11,786,600</b> | <b>351,600</b> | <b>1,195,000</b> | <b>2,000,000</b>          | <b>580,000</b> | <b>2,550,000</b> | <b>4,000,000</b> | <b>510,000</b> | <b>600,000</b>      |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE       | PROJ. NO. | PROJECT CLASSIFICATION |
|---------------------|-----------|------------------------|
| Airport Master Plan | PF-0704   | Public Facilities      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Project now reflects funding based on recent legislation at a 95% Federal, 2.5% State and 2.5% County levels. Environmental Assessment was completed in May 2006, and the Federal Aviation Administration Finding of No Significant Impact (FONSI) was issued on June 28, 2006. Capital ACIP funding program was discussed with the Federal Aviation Administration on September 21, 2006 and the draft ACIP was forwarded to the FAA by the County on January 3, 2007 for review.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Based on most recent 12/8/2005 Federal Aviation Administration Airport Capital Improvement Program (ACIP) summary, Delta Airport Consultant review, and input from the Airport Advisory Committee on September 25, 2006. Cost increases are based upon the updated estimates prepared on September 15, 2006. The final public meeting on the Environmental Assessment was held on May 22, 2006. Prior land acquisition of the runway 11 end by County is in process of being considered for after-the-fact federal/state reimbursement (expected amount of reimbursement approximately \$60,000 - \$100,000).

### IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                 | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------------------|-----------|------------------------|
| Parking and Site Improvements | PF-0806   | Public Facilities      |

**DESCRIPTION:**

Parking area improvements, security lighting, safety improvements, signage, concrete wheel stop replacement, curb and gutter repairs, landscaping and other exterior features at various County locations. Project may include convenience center improvements, pothole / base repairs, crack sealing, repaving and restriping parking lots, and additional STS bus stop shelters.

A comprehensive listing of parking lots and their respective condition was developed in 2005 and included in the Facilities Directory for scheduled paving by priority. There is approximately 1,231,000 square feet of parking lots in various stages of deterioration and in need of a 1-1/2" maintenance overlay. FY 2007 monies will be utilized for the upgrade of the existing MD 5 salt dome as a highway maintenance outpost and the establishment of a 25 space public park and ride lot per long term lease with the SHA. FY 2009 addresses the top three priority overlay parking lot projects ;remainder of the Leonardtown Library lot (37,000 sf), Courthouse side lot (40,000 sf), and the Governmental Center / Garvey Senior Center lots (42,000 / 17,000 sf). Estimated cost: \$205,000. Request also includes the FY 2008 addition of safety / security lighting at the rear of the new Lexington Park Library-approximately 4 additional pole lights are anticipated at \$2,000 each plus \$4,000 for installation. Estimated cost: \$25,000.

**PLANNING JUSTIFICATION:**

The following identified projects represent additional infrastructure and maintenance improvements:

- (1) FY 2011-Overlay (14,000 s.f) parking lot at Leonard Hall School and (72,000 s.f) Health Department parking lot. Estimated cost: \$150,000.
- (2) FY 2013-Overlay (7,000 s.f) Historical Society, (25,000 s.f) Great Mills Pool and (17,000 s.f) 911 Communications Center lots. Estimated cost: \$80,000.

Other projects that could be prioritized and funded include:

- Expand existing yard waste compost site at St. Andrews Landfill for residential recycling operations and parking/impound areas for vehicles and equipment.
- Improve pedestrian circulation / replace sidewalks at the Leonardtown Library.
- Improve parking and sidewalks at the Chancellor's Run Activity Center.
- Improve the entrances and paving at the Clements, Valley Lee and Oakville Convenience Centers.
- Provide security and customer lighting at six Convenience Centers.
- Replace sidewalk and curb & gutter along frontage at Leonard Hall School.
- Add parking lot and walkway lighting at the Governmental Center and Health Department.
- Future expansion of the lot to 52 spaces at the SHA Salt Dome property on MD 5 under lease by the County.
- Possible implementation of new Federal bus stop standards to meet ADA compliance initiatives.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Priority A-1

**LOCATION:**

Various locations throughout the County.

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget        |                | Five Year Capital Program |                |          |               | Balance to Complete |
|-----------------------|----------------|----------------|---------------|----------------|---------------------------|----------------|----------|---------------|---------------------|
|                       |                |                | FY 2008       | FY 2009        | FY 2010                   | FY 2011        | FY 2012  | FY 2013       |                     |
| ARCHITECT/ENGINEERING | 0              | 0              | 0             | 0              | 0                         | 0              | 0        | 0             | 0                   |
| DESIGN/PLANNING       | 0              | 0              | 0             | 0              | 0                         | 0              | 0        | 0             | 0                   |
| CONSTRUCTION          | 435,000        | 0              | 0             | 205,000        | 0                         | 150,000        | 0        | 80,000        | 0                   |
| INSPECTION            | 0              | 0              | 0             | 0              | 0                         | 0              | 0        | 0             | 0                   |
| LIGHTING              | 25,000         | 0              | 25,000        | 0              | 0                         | 0              | 0        | 0             | 0                   |
| EQUIPMENT             | 0              | 0              | 0             | 0              | 0                         | 0              | 0        | 0             | 0                   |
| OTHER                 | 0              | 0              | 0             | 0              | 0                         | 0              | 0        | 0             | 0                   |
| <b>TOTAL COSTS</b>    | <b>460,000</b> | <b>0</b>       | <b>25,000</b> | <b>205,000</b> | <b>0</b>                  | <b>150,000</b> | <b>0</b> | <b>80,000</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget        |                | Five Year Capital Program |                |          |               | Balance to Complete |
|-----------------------|----------------|----------------|---------------|----------------|---------------------------|----------------|----------|---------------|---------------------|
|                       |                |                | FY 2008       | FY 2009        | FY 2010                   | FY 2011        | FY 2012  | FY 2013       |                     |
| <b>COUNTY FUNDS:</b>  |                |                |               |                |                           |                |          |               |                     |
| COUNTY BONDS          | 0              | 0              | 0             | 0              | 0                         | 0              | 0        | 0             | 0                   |
| LOCAL TRANSFER TAX    | 385,000        | 0              | 0             | 205,000        | 0                         | 100,000        | 0        | 80,000        | 0                   |
| IMPACT FEES           | 0              | 0              | 0             | 0              | 0                         | 0              | 0        | 0             | 0                   |
| GENERAL FUND TRANSFER | 75,000         | 0              | 25,000        | 0              | 0                         | 50,000         | 0        | 0             | 0                   |
| STATE FUNDS           | 0              | 0              | 0             | 0              | 0                         | 0              | 0        | 0             | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0             | 0              | 0                         | 0              | 0        | 0             | 0                   |
| OTHER SOURCES         | 0              | 0              | 0             | 0              | 0                         | 0              | 0        | 0             | 0                   |
| <b>TOTAL FUNDS</b>    | <b>460,000</b> | <b>0</b>       | <b>25,000</b> | <b>205,000</b> | <b>0</b>                  | <b>150,000</b> | <b>0</b> | <b>80,000</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

|                               |                  |                               |
|-------------------------------|------------------|-------------------------------|
| <b>PROJECT TITLE</b>          | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| Parking and Site Improvements | PF-0806          | Public Facilities             |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

A comprehensive listing of parking lots and their respective condition was developed in 2005 and included in the Facilities Directory for scheduled paving by priority. There is approximately 1,231,000 square feet of parking lots and 143,100 sf of campus / facility sidewalks in various stages of deterioration. Maintenance paving will avoid full reconstruction. Most of the parking lots are curb and gutter and the cost includes the current unit pricing for paving (\$0.45/ sf) plus the necessary expense of milling (\$1.00 / sf). The prior approvals reflect the Charlotte Hall Library parking lot expansion, and Old Hollywood School Parking lot for the Teen Center and Adult Day Care with upgrades to Scriber Lane per MOU. Note that the maintenance of the old Lexington Park Library property / grounds may be passed on to new owners. Prior approved monies were also utilized for a grant approved STS bus shelter.

Prior approvals for this capital project lifecycle were budgeted and expensed in PF0307.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Project includes the establishment of a park and ride lot on MD 235 thru a lease agreement with the SHA and to establish a northern maintenance outpost via the utilization of the existing salt dome in FY 2007. Other projects are based on the prioritized needs for system / infrastructure preservation. The \$25,000 of additional FY 2008 monies are for requested security / safety lighting at the new Lexington Park Library which will be evaluated in FY 2007. Only those lots rated in "Poor" condition are programmed as being funded as a part of this project. Prior \$50,000 amounts were sufficient for patching only, projects shown reflect cost of performing the required overlays. Project may include implementation of future Federal ADA bus stop standards for surface and color differentiation.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Any additional lighting will require an operating budget adjustment. Use of solar powered and photo cell technology will be utilized, but still requires partial O&M costs for general maintenance and repair.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

It is estimated that for every \$1 spent on preventive maintenance (system preservation), that between \$4 and \$10 is saved on future rehabilitation and reconstruction costs.

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# CAPITAL PROJECTS

## MARINE

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## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE              | PROJ. NO. | PROJECT CLASSIFICATION |
|----------------------------|-----------|------------------------|
| St. Jeromes Creek Dredging | MA-0401   | Marine                 |

**DESCRIPTION:**

Obtain, design and construct a Dredge Material Placement (DMP) site for the Army Corps of Engineers dredging of the Federal Navigation Channel at St. Jeromes Creek, and, immediately following, contract to dredge the St. Jeromes Creek Southern Prong channel, utilizing the same DMP site.

- A. The County acted as the local sponsor for the USACE portion of the work. All lands, easements and DMP sites for both projects were the responsibility of the County, to be reimbursed via the State Waterway Improvement Fund, pending the Department of Natural Resources Need and Feasibility Report.
- B. Prior FY 2000 State funding request in the amount of \$337,000 was not approved.
- C. Scope of work included procurement of a 20 acre DMP site for the estimated 66,000 cubic yards of material to be dredged from the channels. This is a local cooperation requirement and may include placement of material at economically / environmentally alternative locations. Due to the magnitude of the project, hydraulic dredging is required. Project costs were reduced from \$800,000 to approximately \$300,000.
- D. Efforts to secure a donated or permanent DMP site were difficult. A Waterway Improvement Project Request Form was submitted on July, 12, 2002 for FY 2004, which included property acquisition funding. DNR has indicated that funding priority would increase if the County were to agree to reclaim / redevelop the DMP site as a public boating facility or as a regional long-term DMP site at Buss's Marina. Alternatively, the County is the possible long-term (10 year) lease of a site at an estimated \$120,000 and have found two viable locations.
- E. The timing of the project depended upon the availability of State funds and the results of the State's grant priority allocation currently underway. The respective Project Request Form was submitted to the DNR on July 12, 2002.
- F. Construction costs were preliminary and subject to change following completion of the design and detailed construction plans.
- G. If the County can demonstrate a public facility on the Southern Prong (ie. road end landing), all costs should be 100% reimbursable from the State.
- H. The DNR funding Application for the project was signed by the Board of County Commissioners on November 11, 2003. DNR's May 21, 2004 response reflects a considerable cost increase.
- I. Program includes closeout of the DMP site(s) in FY 2010, once the site has dewatered and any useable gravel material removed by the owners.
- J. Dredging in the Federal Channel was to: a depth of 7' (MLW); length of 4900'; and width of 60-100'. Dredging in the Southern Prong will be to: a depth of 5' (MLW), length of 2230'; and width of 50'.

**PLANNING JUSTIFICATION:**

The Comprehensive Plan supports projects that are complimentary to water dependent recreational and access facilities. Project is consistent with the State Waterway Improvement Program as authorized under the Natural Resources Article. Projects are prioritized based on need, demand and benefit to the boating public.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.5. A.ii. Accommodate and promote fishing, boating, sailing and other water oriented recreational activities by county residents and visitors.

Priority A-1

**LOCATION:**

1st Election District.  
Ridge area off of Airdale Road, just south of St. Jerome Point.

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |          |          |          | FY 2013  | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|---------------|----------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010       | FY 2011  | FY 2012  |          |          |                     |
| ARCHITECT/ENGINEERING | 8,600          | 8,600          | 0              | 0                         | 0             | 0        | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION      | 125,000        | 125,000        | 0              | 0                         | 0             | 0        | 0        | 0        | 0        | 0                   |
| CONSTRUCTION          | 216,072        | 201,072        | 0              | 0                         | 15,000        | 0        | 0        | 0        | 0        | 0                   |
| DREDGING              | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0        | 0                   |
| INSPECTION            | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0        | 0                   |
| DMP Capacity          | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0        | 0                   |
| EQUIPMENT             | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0        | 0                   |
| CONTINGENCY           | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>349,672</b> | <b>334,672</b> | <b>0</b>       | <b>0</b>                  | <b>15,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |          |          |          | FY 2013  | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|---------------|----------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010       | FY 2011  | FY 2012  |          |          |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |               |          |          |          |          |                     |
| COUNTY BONDS          | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 72             | 72             | 0              | 0                         | 0             | 0        | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 349,600        | 334,600        | 0              | 0                         | 15,000        | 0        | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>349,672</b> | <b>334,672</b> | <b>0</b>       | <b>0</b>                  | <b>15,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |



**CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008**

CONTINUATION SHEET

|                            |                  |                               |
|----------------------------|------------------|-------------------------------|
| <b>PROJECT TITLE</b>       | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| St. Jeromes Creek Dredging | MA-0401          | Marine                        |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

May 31, 2006 letter for Governor confirmed the availability of State funding in the amount of \$585,000 for the southern prong.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Federal funds are apparently now in place to begin the federal dredging of the channel. \$850,000 for the dredging and additional \$200,000 of federal monies were secured in 2005 with the physical dredging completed and a ceremonial opening on September 18, 2006.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING - FTES                    | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE         | PROJ. NO. | PROJECT CLASSIFICATION |
|-----------------------|-----------|------------------------|
| Villas on Waters Edge | MA-0801   | Marine                 |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

A Public Informational Meeting was held at the Patuxent River Naval Air Museum on July 11, 2006. Construction costs are based on a unit cost of \$454.70 per linear foot of revetment. It is assumed that the County will take advantage of the 0% loan and not borrow the (\$390,030) State funding needed prior to being reimbursed by the State, but will establish the budget authority. However, the "out of pocket" expense (\$19,373) is assumed to be borrowed thru the Special Taxing District at an assumed 5% interest rate (\$11,718) to be recouped from the property owners. Total payment over 20 years is \$21,121 / 20 years / 91 property owners = \$231.40 per year per owner. The project shall be in accordance with Article 25, Sections 161-167 of the Annotated Code of Maryland, Natural Resources Article Sections 8-1001 thru 8-1008 which describes the process for establishing a shore erosion control district on private property for a community or group of property owners. A Public Hearing will be required by the Board of County Commissioners to establish a Shore Erosion Control Special Taxing District, to concur with project costs/design/specifications and a Levy Ordinance.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

New project State monies are currently available for this project. Project added in anticipation of being executed during the FY 2008 fiscal year.

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING - FTES                    | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

None.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

None.

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**CAPITAL PROJECTS**

**HIGHWAYS**

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# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

|                      |                  |                               |
|----------------------|------------------|-------------------------------|
| <b>PROJECT TITLE</b> | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| Asphalt Overlay      | HW-0801          | Highways                      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Of all roadways currently maintained by the County: 62% are asphalt; 37% have a surface treatment / slurry and / or modified seal; and only 1% (2.4 miles) are unsurfaced. In light of the condition of the County roads in FY2004, the funding was reduced by 50%. When coupled with the 30% increase in costs, this effectively reduces the program by approximately 70%. It is estimated that for every \$1 spent on preventative maintenance (system preservation), that between \$4 and \$10 is saved on future rehabilitation and reconstruction costs. The level funding needs to reflect the increase in unit pricing per ton from \$38/ton (2004), \$48/ton (2005), \$59/ton (2006), estimated \$64/ton (2007). In October 2006, Calvert County bid opening prices for asphalt overlay were \$80/ton.

Prior approvals for this capital project lifecycle were budgeted and expensed in HW0301.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

A minimum of \$1,250,000 is needed to keep pace with the 25% increase costs of materials and labor experienced between 2004 and 2005 and the 30% increase realized in 2006. In addition, since the removal of the annual \$200,000 / \$375,000 slurry / surface treatment programs. An additional \$250,000 could be added to possibly fund increased base rehabilitation and repairs and / or the use of surface treatment (tar and chip) as a cape seal. The requested increase will provide for a total estimated seven (7) to eight (8) miles of overlay under this program. Prior Asphalt Overlay funding levels were at \$1.5M per year. Over \$8,000,000 in overlays was identified during the September 2005 field inspection and pavement assessment which evaluates fatigue and alligator cracking, roughness, moisture infiltration, raveling, skid resistance, transverse cracking, traffic volume, and bleeding.

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING - FIES                    | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**





# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                   | PROJ. NO. | PROJECT CLASSIFICATION |
|---------------------------------|-----------|------------------------|
| Modified Seal Surface Treatment | HW-0802   | Highways               |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

- A. The majority of preparatory work (such as berm removal, minor patching and pipe replacement) is performed by Highway Maintenance crews and rental contracts in support of this program as is the follow-up incidental striping.
- B. In 1998, the decision to defer the use of slurry seal was effected to reduce citizen complaints, increase the competitive nature of the bid process, and to obtain lower unit pricing-resulting in the maintenance of additional roadway mileage. Funding was \$200,000 per year and enabled the County to treat approximately 20 miles of roadway per year.
- C. Slurry seal adds no structural strength, has a textured surface, improves skid resistance and helps prevent water infiltration of the pavement, which is the most frequent cause of deterioration and failure. The cost is about \$0.15-\$0.20 more per square yard than surface treatment.
- D. In 2004, the decision to eliminate surface treatment was effected to reduce citizen complaints. Funding levels were at \$375,000 per year and between 50-60 miles were tar and chipped each year. Surface treatment is needed to address cracking and to improve structural strength. Pavement life is increased by 3-5 years.

Prior approvals for this capital project lifecycle were budgeted and expensed in HW0303.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

An additional \$50,000 is needed to keep pace with the estimated 20% increase in costs of materials and labor experienced already and an additional increase in 2007 to \$0.98 per square yard. In addition, since the removal of the annual \$200,000 slurry seal program in 1998, we recommend an additional \$50,000 to address the increase in full depth patching and use of surface treatment as a cape seal (ie. with an asphalt overlay). Only twenty seven (27) miles were performed under this program in FY 2005, with seventy one (71) miles performed in 2002 between the slurry and tar and chip programs. We have recently modified the specifications for surface treatment to reduce the stone size from #7 to #8 and changed the emulsion from an oil base to a latex base for easier cleanup and faster set-up time. As such, would recommend use of both modified surface treatment and modified seal under this program funding. A Performance Pilot project was conducted on Morganza Turner Road using both modified seal and surface treatment, with the surface treatment performing far superior than the modified seal treatment.

### IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

It is estimated that for every \$1 spent on preventive maintenance (system preservation), that between \$4 and \$10 is saved on future rehabilitation and reconstruction costs. Operating funding for materials will need to increase to address increased repairs.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



**CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                             |                  |                               |
|-----------------------------|------------------|-------------------------------|
| <b>PROJECT TITLE</b>        | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| Tulagi Place Revitalization | HW-0602          | Highways                      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

FY 2006 monies include a \$50,000 Community Legacy Grant approved in July 2005 for the construction of sidewalk along Bunker Hill Drive as the primary entrance to Nicolet Park.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The addition of FY 2008 monies are needed to address the extent of METCOM's water and sewer facility upgrades required in conjunction with this project and to compensate for the increase in rental contractor rates not anticipated with the original estimate.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |              |              |              |              |              |
|------------------------------------|-----------------------------|--------------|--------------|--------------|--------------|--------------|
|                                    | FY 2008                     | FY 2009      | FY 2010      | FY 2011      | FY 2012      | FY 2013      |
| STAFFING -FTES                     | 0                           | 0            | 0            | 0            | 0            | 0            |
| PERSONAL SERVICES COSTS            | 0                           | 0            | 0            | 0            | 0            | 0            |
| CONTRACTED SERVICES                | 0                           | 0            | 0            | 0            | 0            | 0            |
| SUPPLIES & MATERIALS               | 0                           | 0            | 0            | 0            | 0            | 0            |
| UTILITIES                          | 0                           | 8,600        | 8,600        | 8,600        | 8,600        | 8,600        |
| FURNITURE & EQUIPMENT              | 0                           | 0            | 0            | 0            | 0            | 0            |
| OTHER (describe significant items) | 0                           | 0            | 0            | 0            | 0            | 0            |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>8,600</b> | <b>8,600</b> | <b>8,600</b> | <b>8,600</b> | <b>8,600</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION |
|----------------|-----------|------------------------|
| County Mapping | HW-0502   | Highways               |

**DESCRIPTION:**

Detailed topographic mapping of the County growth centers. Aerial photography and digital data will be collected for use in establishing a County-wide network and a layered multi-agency GIS system. Development of a GIS roadway centerline layer. Mapping will support regional stormwater management analyses corridor mapping / preservation, GASB financials, aid in evaluating traffic impact studies, establish a GIS centerline, facilitate planning/development review and expedite Emergency Management Agency (EMA) response.

Funding planned in the five-year capital program provides for the continued densification of existing control points (130) and global positioning surveys and aero triangulation by the State.

- A. The mapping will be in conjunction with and support of the new Comprehensive Land Use Plan. In November, 1992, the Department set the first 130 precise Global Positioning Stations (GPS) using numbered brass caps embedded in concrete monuments in accordance with the National Geodetic Survey (NGS) Blue-Booking Standards. Through subsequent densification, the County currently has 283 monuments. The objective is to continue with GPS network densification until all new subdivision and site plan surveys can feasibly tie into same and form a County-wide network. A listing of GPS points and their respective locations is available to the public at no cost.
- B. Mapping will aid and support GIS and GASB requirements, regional stormwater management design/analysis needed for the developing growth areas, will aid in transportation planning, corridor mapping traffic impact studies, inventory of storm structures, signage, etc., and facilitate development review. The results of mapping to date have already been utilized by numerous County and non-County agencies.
- C. Detailed topographic data will aid County personnel and local engineering firms in the planning and design of public and private facilities and development projects. Prior funding procured updated mapping sheets for use by the Department LUGM and engineering community and is annually coordinated with the Information Technology Department.
- D. The topographic and photographic data has been procured for the entire County and, as of 2006, is now available to the local engineering community and/or private individuals at a significantly reduced cost to encourage it's use, for consistency and future digital submissions.
- E. It is recommended that the topography be flown and updated every five (5) years. The County was flown in calendar year 1993, 1998, and 2003. Ortho photo update will be provided by the State in CY 2007. Prior project funding may include the purchase of a GIS digital elevation model (DEM), and tax map polygon closure for St. Mary's County. Project is critical to GIS, GASB asset management, and corridor mapping.
- F. FY 2009, and FY 2011 requests include \$50,000 for the continued densification of existing control points (130) and global positioning surveys and \$30,000 for aero triangulation by the State. The new Comprehensive Zoning Ordinance requires installation of monuments by developers.
- G. Any procurement of updated topographic sheets (estimated 350 total sheets) should be limited to the developing areas at a cost of approximately \$1,375 per sheet.

**PLANNING JUSTIFICATION:**

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

This project is integral in implementing the policies of the plan. e.g., Sec. 3.2.3 calls for carefully monitoring population increases to ensure maintaining and improving levels of efficiency of community facilities to meet population needs.

Priority A-1

**LOCATION:**

All Election Districts.

| APPROPRIATION PHASE      | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |               |          |          | Balance to Complete |
|--------------------------|----------------|----------------|----------------|---------------------------|----------|---------------|----------|----------|---------------------|
|                          |                |                |                | FY 2009                   | FY 2010  | FY 2011       | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING    | 230,000        | 130,000        | 0              | 50,000                    | 0        | 50,000        | 0        | 0        | 0                   |
| LAND ACQUISITION         | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0        | 0                   |
| CONSTRUCTION             | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0        | 0                   |
| DEMOLITION               | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0        | 0                   |
| INSPECTION               | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0        | 0                   |
| UTILITIES                | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0        | 0                   |
| OTHER/MAPPING            | 100,000        | 100,000        | 0              | 0                         | 0        | 0             | 0        | 0        | 0                   |
| OTHER/AERO TRIANGULATION | 90,000         | 30,000         | 0              | 30,000                    | 0        | 30,000        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>       | <b>420,000</b> | <b>260,000</b> | <b>0</b>       | <b>80,000</b>             | <b>0</b> | <b>80,000</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |               |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|---------------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011       | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |          |               |          |          |                     |
| COUNTY BONDS          | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 420,000        | 260,000        | 0              | 80,000                    | 0        | 80,000        | 0        | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0        | 0                   |
| STATE FUNDS           | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0        | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>420,000</b> | <b>260,000</b> | <b>0</b>       | <b>80,000</b>             | <b>0</b> | <b>80,000</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

|                      |                  |                               |
|----------------------|------------------|-------------------------------|
| <b>PROJECT TITLE</b> | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| County Mapping       | HW-0502          | Highways                      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Between 2005 and 2006, the County worked with the Department of Natural Resources who flew the County and collected laser lidar data that is 95% accurate (within 7.28") at an estimated cost of \$61,000 for 300 square miles. The County then converted the data into 2 foot contour intervals an an estimated cost of \$80,000. A flyover for orthophotograph for the entire county is approximately \$130-140,000. Prior approved monies include the conversion of 2 foot contour information to autocadd format to enable developers, planners, and the County to work off the same datum and assist with possible future digital plan / plat submissions. Project will also assist in GASB asset management (storm drains, SWM structures, signage, bridge locations, etc.) which will be a supplement to the initial roadway video/photo log performed under project HW 040. A proposal for digital imaging and asset inventory was received on January 3, 2007 as a part of implementation of this project. County inspection crews with portable GPS devices may supplement the balance of needed databases. It is recommended that developing portions of the County be reflowed at least every five (5) years.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING - FTES                    | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

County Mapping Products typically produced revenues between \$10,000 and \$14,000 per year. In 2006, the Board of County Commissioners authorized the distribution of all GIS information and availability on the internet in format(s) useable by the development and engineering community. This initiative was intended to encourage the County information for consistency and to help facilitate possible digital plan and plat submissions. The cost for the products would be drastically reduced in accordance with the approved Fee Schedule.

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE            | PROJ. NO. | PROJECT CLASSIFICATION |
|--------------------------|-----------|------------------------|
| Streetscape Improvements | HW-0501   | Highways               |

**DESCRIPTION:**

Provide street tree plantings and other streetscape improvements along designated County roadways to enhance the aesthetic and rural character of the community in accordance with the Comprehensive Land Use Plan. Project will also assist in the revitalization efforts of Lexington Park.

A. The project is supported by several provisions in the Comprehensive Land Use Plan and is recognized as a valuable supplement to future developer funded efforts along our County roadways.

B. Creation of landscaping as a public amenity, a "Bay Friendly" environmental program, and promoting rural / scenic character is a desired element of our planned roadways network.

C. Project will be used to satisfy forest conservation requirements as a result of County roadway construction which should be funded as separate projects and will also help address the consumption of natural resources by revitalizing existing development areas.

D. Future projects may include the planting of an estimated 200 - 400 indigenous trees per year (2 1/2" caliper @ 6' height) along County roadways. Future funding may also be used for brick pavers, sidewalks and town and village center signage.

E. FY 2007-11 project may also include streetscape and street improvements (street trees, sidewalk benches, crosswalk pavers, lighting) along designated streets in Town Center areas identified in the Comprehensive Plan, in Development Districts as shown in the Tulagi Place Master Plan and in the priority funding areas. Public/private partnerships are also being developed that compliment existing SHA projects. Completed projects include the following properties along MD 246: Dorsey/Decesarius, St. Mary's Motors/Taylor Gas, Toyota of Southern Maryland, Decker LineX, Memorial Sitting Garden and Lore's Laundry, Crystal Car Wash, CVS Pharmacy, Checkers Restaurant, and Gibson County Sausage and Produce. Future projects include Lexington Park, Leonardtown, and development districts.

F. Monies approved in previous fiscal years to match public / private partnership grants or the addition of brick pavers lighting upgrades, street furniture and placement of overhead utilities into underground conduits. FY 2006 monies are for the installation of approximately 38 decorative street lights along South Shangri-La Drive and on the east side of South Essex Drive to complete the Pathways to Schools sidewalk grant Project funded by the MDOT in FY 2003.

**PLANNING JUSTIFICATION:**

Projects are supported in the Lexington Park Plan in areas targeted for rehabilitation and revitalization. In addition, the Comprehensive Plan encourages that the County's unique rural character and attributes be maintained and enhanced. In addition, the Plan policy describes the desire to improve aesthetics along primary transportation routes, to designate scenic roadways, and in commercial core / higher density residential areas, to provide street tree plantings. For existing county maintained roadways, where ordinances did not require the minimization of the removal of trees associated with development activities, this project will help mitigate the impacts of tree removal along the roadway systems. The new Road Ordinance requires streetscaping as an integral part of new developments.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i.b.iv Improve safety, traffic flow and aesthetics along primary routes in St. Mary's County.  
Priority A-1

**LOCATION:**

All Election Districts throughout the County.

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |               |          |               | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|---------------|----------|---------------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011       | FY 2012  | FY 2013       |                     |
| ARCHITECT/ENGINEERING | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| LAND ACQUISITION      | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| CONSTRUCTION          | 436,267        | 256,267        | 0              | 60,000                    | 0        | 60,000        | 0        | 60,000        | 0                   |
| DEMOLITION            | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| INSPECTION            | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| UTILITIES             | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| EQUIPMENT             | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| OTHER                 | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| <b>TOTAL COSTS</b>    | <b>436,267</b> | <b>256,267</b> | <b>0</b>       | <b>60,000</b>             | <b>0</b> | <b>60,000</b> | <b>0</b> | <b>60,000</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |               |          |               | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|---------------|----------|---------------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011       | FY 2012  | FY 2013       |                     |
| COUNTY FUNDS:         |                |                |                |                           |          |               |          |               |                     |
| COUNTY BONDS          | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| LOCAL TRANSFER TAX    | 407,946        | 227,946        | 0              | 60,000                    | 0        | 60,000        | 0        | 60,000        | 0                   |
| IMPACT FEES           | 28,321         | 28,321         | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| STATE FUNDS           | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| <b>TOTAL FUNDS</b>    | <b>436,267</b> | <b>256,267</b> | <b>0</b>       | <b>60,000</b>             | <b>0</b> | <b>60,000</b> | <b>0</b> | <b>60,000</b> | <b>0</b>            |

**CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                          |                  |                               |
|--------------------------|------------------|-------------------------------|
| <b>PROJECT TITLE</b>     | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| Streetscape Improvements | HW-0501          | Highways                      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Monies are intended for enhancement to existing properties beyond Zoning Ordinance requirements and are not intended to coincide with new construction. Individual projects will be brought to the Board of County Commissioners for approval. Great Mills Road streetscaping should begin in calendar year 2008 which this project could also help enhance.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |              |              |              |              |              |
|------------------------------------|-----------------------------|--------------|--------------|--------------|--------------|--------------|
|                                    | FY 2008                     | FY 2009      | FY 2010      | FY 2011      | FY 2012      | FY 2013      |
| STAFFING - FTES                    | 0                           | 0            | 0            | 0            | 0            | 0            |
| PERSONAL SERVICES COSTS            | 0                           | 0            | 0            | 0            | 0            | 0            |
| CONTRACTED SERVICES                | 0                           | 0            | 0            | 0            | 0            | 0            |
| SUPPLIES & MATERIALS               | 0                           | 0            | 0            | 0            | 0            | 0            |
| UTILITIES                          | 0                           | 5,100        | 5,100        | 5,100        | 5,100        | 5,100        |
| FURNITURE & EQUIPMENT              | 0                           | 0            | 0            | 0            | 0            | 0            |
| OTHER (describe significant items) | 0                           | 0            | 0            | 0            | 0            | 0            |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>5,100</b> | <b>5,100</b> | <b>5,100</b> | <b>5,100</b> | <b>5,100</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

The installation of the decorative lighting impacts the County Highways Division Operating Budget each subsequent year. Cost for electric service is \$9 per light per month assuming installation of 38 lights. The amount shown reflects a 25% increase in FY 2006, based on SMECO rate increase estimates.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                         | PROJ. NO. | PROJECT CLASSIFICATION |
|---------------------------------------|-----------|------------------------|
| Bridge / Culvert Replacement & Repair | HW-0701   | Highways               |

**DESCRIPTION:**

Design, replace, rehabilitate and upgrade deteriorated metal culvert crossings with reinforced concrete pipe through the County's collector road network. Project may also include the upgrade of failing or inadequate storm drain systems which primarily drain public property. The ability to replace, repair and upgrade storm drainage systems to adequate standards reduces localized flooding, pavement failure and safety concerns.

A. The State Highway Administration indicated that the sufficiency ratings for the Dr. Johnson Road structure now meet eligibility requirements for Federal Bridge Replacement funding. FY 2010 shows approximately \$344,000 that is available for the Dr. Johnson Road replacement to be utilized once design and permitting is completed. FY 2012 monies are for survey, design, and permitting costs.

B. Prior approved monies will be utilized to address STV Inc. consultant recommendations for immediate major structural repairs based on their May 2006 Bridge Inspection Reports to include replacement of decking, safety railings, pilings, structural beams and bulkheads.

C. Typical replacement and upgrade of deteriorated structures at major culvert crossings includes structures at the following locations:  
 Baptist Church Road at Forest Hall Branch (completed), Bayside Road at Cecil Creek (completed), Bayside Road at Tenneson Creek, Flat Iron Road at Warehouse Run (completed), Jones Road at Richneck Creek (completed), Oakville Road at Coatigan Run (completed), Bayside Road at Tenneson Creek (two locations), Blake Creek Road at Big Duke Creek, Busy Corner Road at tributary of St. Clements Creek, Davis Road at Indiantown Run, Drayden Road at Herring Creek, Flat Iron Road at Johns Creek, Flat Iron Road at Lennie's Creek, Maypole Road at Miski Run, Friendship School Road at Burnt Mill Creek, Lockes Hill Road at Lockes Swamp Creek, Dr. Johnson Road at St. Clements Creek, St. Jeromes Neck Road at Shea Alley Way, Jones Road at Toms Swamp Run, Hurry Road at Nelson Run, Mechanicville Road at Chaptico Creek and Coffee Hill Run.

D. Project may be utilized to address Board of County Commissioner approved storm drain enhancement projects such as Sandra Lane and River Road closed storm drainage improvements which were completed prior. Easements and / or right-of-entry agreements are typically required.

**PLANNING JUSTIFICATION:**

National Bridge Inspection Standards require inspection, maintenance and repair programs be established on all public roads. Federal monies are utilized for periodic inspections on inventoried structures with supplemental inspections by the County. Project is consistent with Project 9 in the adopted 2006 Multi-Jurisdictional Hazard Mitigation Plan adopted by Resolution # 2006-35. Project also addresses the Adequate Public Facilities and infrastructure maintenance requirements of the Comprehensive Plan and Zoning Ordinance.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i.b.iv. Develop and implement transportation plans and road standards that support and promote resource protection, environmental and community character preservation, and cost containment goals.

Priority A-1

**LOCATION:**

Various locations throughout the County.

| APPROPRIATION PHASE   | Total          |                   | Budget<br>FY 2008 | Five Year Capital Program |                |          |               | FY 2013  | Balance to<br>Complete |
|-----------------------|----------------|-------------------|-------------------|---------------------------|----------------|----------|---------------|----------|------------------------|
|                       | Project        | Prior<br>Approval |                   | FY 2009                   | FY 2010        | FY 2011  | FY 2012       |          |                        |
| ARCHITECT/ENGINEERING | 20,000         | 0                 | 0                 | 0                         | 0              | 0        | 20,000        | 0        | 0                      |
| LAND ACQUISITION      | 0              | 0                 | 0                 | 0                         | 0              | 0        | 0             | 0        | 0                      |
| CONSTRUCTION / REPAIR | 291,000        | 157,000           | 20,000            | 0                         | 114,000        | 0        | 0             | 0        | 0                      |
| DR JOHNSON ROAD       | 430,000        | 0                 | 0                 | 0                         | 430,000        | 0        | 0             | 0        | 0                      |
| INSPECTION            | 0              | 0                 | 0                 | 0                         | 0              | 0        | 0             | 0        | 0                      |
| UTILITIES             | 0              | 0                 | 0                 | 0                         | 0              | 0        | 0             | 0        | 0                      |
| EQUIPMENT             | 0              | 0                 | 0                 | 0                         | 0              | 0        | 0             | 0        | 0                      |
| OTHER                 | 0              | 0                 | 0                 | 0                         | 0              | 0        | 0             | 0        | 0                      |
| <b>TOTAL COSTS</b>    | <b>741,000</b> | <b>157,000</b>    | <b>20,000</b>     | <b>0</b>                  | <b>544,000</b> | <b>0</b> | <b>20,000</b> | <b>0</b> | <b>0</b>               |

| FUNDING SOURCE        | Total          |                   | Budget<br>FY 2008 | Five Year Capital Program |                |          |               | FY 2013  | Balance to<br>Complete |
|-----------------------|----------------|-------------------|-------------------|---------------------------|----------------|----------|---------------|----------|------------------------|
|                       | Project        | Prior<br>Approval |                   | FY 2009                   | FY 2010        | FY 2011  | FY 2012       |          |                        |
| <b>COUNTY FUNDS:</b>  |                |                   |                   |                           |                |          |               |          |                        |
| COUNTY BONDS          | 0              | 0                 | 0                 | 0                         | 0              | 0        | 0             | 0        | 0                      |
| LOCAL TRANSFER TAX    | 397,000        | 157,000           | 20,000            | 0                         | 200,000        | 0        | 20,000        | 0        | 0                      |
| IMPACT FEES           | 0              | 0                 | 0                 | 0                         | 0              | 0        | 0             | 0        | 0                      |
| GENERAL FUND TRANSFER | 0              | 0                 | 0                 | 0                         | 0              | 0        | 0             | 0        | 0                      |
| STATE FUNDS           | 0              | 0                 | 0                 | 0                         | 0              | 0        | 0             | 0        | 0                      |
| FEDERAL FUNDS         | 344,000        | 0                 | 0                 | 0                         | 344,000        | 0        | 0             | 0        | 0                      |
| <b>TOTAL FUNDS</b>    | <b>741,000</b> | <b>157,000</b>    | <b>20,000</b>     | <b>0</b>                  | <b>544,000</b> | <b>0</b> | <b>20,000</b> | <b>0</b> | <b>0</b>               |



**CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                                       |                  |                               |
|---------------------------------------|------------------|-------------------------------|
| <b>PROJECT TITLE</b>                  | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| Bridge / Culvert Replacement & Repair | HW-0701          | Highways                      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

- A. The Code of Federal Regulations, Subpart C, entitled National Bridge Inspection Standards, applies to all structures defined as "bridges" located on all public roads. As per subpart 650. 305, each bridge is to be inspected biennially, at regular intervals not to exceed two (2) years in accordance with the American Association of State Highways and Transportation Officials (AASHTO) Manual. Several of the inventoried structures require annual inspection. Program funding may be utilized for recommended safety corrections and minor paving adjacent to the structures.
- B. An inventory of flooded conditions is also maintained, which includes Adkins Road, Bayside Road, Big Chestnut Road, Bishop Road, Bushwood Road, Chingville Road, Cornfield Harbor Road, Old Breton Beach Road, Old Hermanville Road, Palmer Road, Parsons Mill Road, Pincushion Road, River Road and St. Jerome's Neck Road.
- C. Typical costs for minor structure replacements and repairs are between \$20-\$50,000. Monies shown for design may be needed to offset STV Inc. consultant recommendations for immediate / critical repairs based on the May 2006 Bridge Inspection reports.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The description for use of the FY 2007 monies based on prioritized repairs identified by the State's bridge consultant. The addition of Federal funding that is available for the Dr. Johnson Road project is shown in FY 2010 (as of November 2006). A multiple box culvert system (40 feet in length) and raising of the existing roadway will be required. Additional State allocations of \$160,000 per year may also be available for projects that qualify for Federal Funding. The Cornfield Harbor Drive bridge crossing was inspected in 2005 and required replacement of the decking to meet loading requirements. Balance of monies programmed in project HW 6313 will be utilized to complete this project. Other projects that resolve public drainage improvements that require easement approval from the Board of County Commissioners may be funded on a case-by-case basis.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING - FTES                    | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Recommendations for minor repair of bridge structures are prioritized and performed annually under the County Highways Division operating budget.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                           | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| Regional Stormwater Management Facility | HW-0503   | Highways               |

**DESCRIPTION:**

This project provides a study for regional stormwater management within the development growth areas of the County, develops a pilot facility to establish the program's viability and supports the new Comprehensive Land Use Plan. The study for the development of regional stormwater management structures will help in planning the development of the growth area. Data collection would be accomplished by utilizing available resources such as land use maps, topography and aerial photos. The study will provide for the location for the stormwater management structures, costs for construction, mechanisms for developer cost participation, etc. May also include establishing a formal County wetland mitigation and banking site for County Government projects

A. Data collection will be accomplished by utilizing available resources such as land use maps, topography, aerial photos, etc.  
 B. The initial site selected for the location of phased stormwater management structures is the Governmental Center Complex. Design is complete. The scope of services will include construction cost estimates. The site will also be used as a banking site to address the new Stormwater Management Ordinance on County government roadway widening projects. Other potential sites were also identified during the study.  
 C. The phased water quantity and quality retrofit designs for the Governmental Center Master Plan facilities will be funded in FY 2007-08 by this project as will mitigating roadway widening projects. Future sites may also include airport property, Tall Timbers and Golden Beach areas.  
 D. Future projects may include the establishment of a regional wetland mitigation banking area on County-owned properties for all capital improvement projects @ \$1.20 s.f. The plats necessary for a forest conservation easement mitigation site may also be funded under this type of project.  
 E. A \$320,000 Department of Natural Resources Stream Restoration and Watershed Management Grant was not approved in FY 2005. As such, the project costs have been phased over several years and should be permitted in FY 2006.  
 F. The project will also be able to address the possible siting of an equipment shelter, new Meeting Room, 911 Center at the Governmental Center.  
 G. When the County population exceeds 100,000 future retrofit and SWM enhancement projects will be required to address NPDES Phase II requirements. Based on current Census information, St. Mary's may reach this in 2009 / 2010. This mandate will require mapping, retrofitting of existing stormwater management facilities and/or stream restoration to provide various forms of water quality / pollutant load reduction within a specific watershed(s).

**PLANNING JUSTIFICATION:**

The Comprehensive Plan supports the stewardship of the Chesapeake Bay. In conjunction with the new Stormwater Management and Comprehensive Zoning Ordinances, areas with historical drainage issues and / or governmental facility complexes will be analyzed.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

2.1.2. Adopt a comprehensive approach to management of pollution (point and non-point sources) to minimize adverse impacts on water quality in the Chesapeake Bay and its tributaries that result from high nutrient loadings in runoff from surrounding lands or the pollutant discharges from point sources, and from unvegetated areas and impervious surfaces.

Priority A-1

**LOCATION:**

Major growth and development areas of the County.

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010        | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING | 65,000         | 15,000         | 0              | 0                         | 50,000         | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION      | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| CONSTRUCTION          | 618,500        | 250,000        | 168,500        | 0                         | 200,000        | 0        | 0        | 0        | 0                   |
| DEMOLITION            | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| INSPECTION/TESTING    | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| UTILITIES             | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| EQUIPMENT             | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| OTHER                 | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>683,500</b> | <b>265,000</b> | <b>168,500</b> | <b>0</b>                  | <b>250,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010        | FY 2011  | FY 2012  | FY 2013  |                     |
| COUNTY FUNDS:         |                |                |                |                           |                |          |          |          |                     |
| COUNTY BONDS          | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 683,500        | 265,000        | 168,500        | 0                         | 250,000        | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>683,500</b> | <b>265,000</b> | <b>168,500</b> | <b>0</b>                  | <b>250,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                           | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| Regional Stormwater Management Facility | HW-0503   | Highways               |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

- A. There is a statewide program to pay fees-in-lieu of constructing wetlands. The State charges \$50,000 per acre for fees in lieu and there exists a mitigation site at Zekiah Swamp for projects in Calvert, Charles, St. Mary's and Prince George's Counties at \$44,000 per acre. Proposed scope of this project is for the County to identify its own site.
- B. A future project for the purchase of the 66.9 acre Nimmerichter Parcel 151, just south of the SMC Airport may be pursued. This can be used as a wetland mitigation/banking site, stormwater management / quality area and for future airport development @ \$3,500/acre.
- C. A previous FY 2002 project was utilized for the design and construction of a regional bioretention demonstration project adjacent to Taylor Gas in Lexington Park.
- D. A new Legislative Bill, the Chesapeake Green Fund, may also have a fiscal impact to both the public and private sectors, which may be reflected as a future project(s).

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Many communities are facing the prospect of needing to address the impacts of stormwater runoff as part of the Environmental Protection Agency's (EPA) National Pollution Discharge Elimination System (NPDES), Phase II Stormwater Program, commonly referred to as simply the Phase II Rule. Phase II, is the second component of a two part program to improve the quality of the nation's streams, rivers, lakes, and estuaries by managing stormwater runoff from urban and suburban areas, construction projects, and industrial sites. Phase II reflects an estimated cost to begin mandated State NPDES (National Pollution Discharge Elimination System) implementation based on the County's population (i.e. populations over 100,000). Other future projects may also be needed to establish regional wetland mitigation banking area(s) on County-owned properties for capital improvement projects @ \$1.20 s.f. and plats (ie. on the Oakville Convenience Center Property) necessary for a forest conservation easement mitigation site(s) were removed.

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING - FIES                    | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

In order to prepare for NPDES requirements and to assist in infrastructure / asset management under GASB, we are currently evaluating and implementing a multi-year digital in house mapping effort of all storm drain systems using portable GPS equipment.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                                   | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| Patuxent Park Neighborhood Preservation Program | HW-09XX   | Highways               |

**DESCRIPTION:**  
 Project includes the infrastructure improvements to the Patuxent Park Subdivision in conjunction with preservation and revitalization efforts in the immediate area, which will provide new and/or reconstructed infrastructure (sidewalks, c m drainage, utility and street improvements) in areas where substandard, deteriorated, or no infrastructure exists.

A. The Patuxent Park Subdivision is the first neighborhood selected for improvement under this initiative.  
 B. Staff representatives from DPW&T, Legal's Real Property Manager, DECD, and LU&GM will work with the residents in each of the selected neighborhoods to prioritize the proposed improvements based on cost, community need, and compatibility with redevelopment plans within each area. Initial phases require design monies.  
 C. Projects will be prioritized based on their ability to:  
     Promote revitalization in development districts;  
     Establish or expand businesses within the neighborhood;  
     Correct deteriorated conditions within public right-of-ways;  
     Rehabilitate existing housing or manage housing stock within the neighborhood;  
     Plan, promote, or finance voluntary neighborhood and developer-funded improvements.  
 D. Construction progress will be based on the amount of funding approved, which may affect project timing.  
 E. Cost estimates are based on a unit price of \$400 per linear foot of urban roadway to complete the right-of-way rehabilitation of both subdivisions.  
 F. Patuxent Park Subdivision is the oldest subdivision in the County and was constructed in 1948. Upgrades include approximately 16,500 linear feet of roadways and could be performed in three (3) phases of approximately one mile each at a total of \$6.6M. Phase 1: FY 2009/2010.

**PLANNING JUSTIFICATION:** Approved Lexington Park Master Plan and Comprehensive Plan.  
 The Comprehensive Plan policies are designed to address goals for community revitalization and maintain priority for community facility investments in the growth areas. Resources are to be obtained and focused to revitalize neighborhoods and communities.  
 A Work Force Housing Report was presented to the Board of County Commissioners on May 26, 2006 and described the neighborhood as severely distressed and recommended that a meaningful level of funding for the reconstruction of aging public infrastructure be allocated.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**  
 Objective 1.3.2 Foster and enhance sense of community and remedy negative conditions in existing developed areas. 3.1.2.B I maintain a transportation system that is well integrated into the community fabric that addresses goals for community revitalization.  
**Priority A-1**

**LOCATION:** 8th Election District. Off MD 246 between midway and Essex Drives in Lexington Park and adjacent to old Carver Elementary.

| APPROPRIATION PHASE          | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                  |          |          |          | Balance to Complete |
|------------------------------|------------------|----------------|----------------|---------------------------|------------------|----------|----------|----------|---------------------|
|                              |                  |                |                | FY 2009                   | FY 2010          | FY 2011  | FY 2012  | FY 2013  |                     |
| SURVEY/ENGINEERING           | 150,000          | 0              | 0              | 150,000                   | 0                | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION             | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| RECONSTRUCTION               | 1,960,000        | 0              | 0              | 660,000                   | 1,300,000        | 0        | 0        | 0        | 0                   |
| DEMOLITION                   | 180,000          | 0              | 0              | 30,000                    | 150,000          | 0        | 0        | 0        | 0                   |
| INSPECTION/TESTING           | 70,000           | 0              | 0              | 20,000                    | 50,000           | 0        | 0        | 0        | 0                   |
| UTILITIES/STORM DRAINAGE     | 90,000           | 0              | 0              | 90,000                    | 0                | 0        | 0        | 0        | 0                   |
| STREET Furniture/Landscaping | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
|                              | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>           | <b>2,450,000</b> | <b>0</b>       | <b>0</b>       | <b>950,000</b>            | <b>1,500,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE            | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                  |          |          |          | Balance to Complete |
|---------------------------|------------------|----------------|----------------|---------------------------|------------------|----------|----------|----------|---------------------|
|                           |                  |                |                | FY 2009                   | FY 2010          | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>      |                  |                |                |                           |                  |          |          |          |                     |
| COUNTY BONDS              | 2,450,000        | 0              | 0              | 950,000                   | 1,500,000        | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX        | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| IMPACT FEES               | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER     | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| STATE FUNDS               | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS             | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| OTHER SOURCES (developer) | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>        | <b>2,450,000</b> | <b>0</b>       | <b>0</b>       | <b>950,000</b>            | <b>1,500,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|   |                  |                               |
|---|------------------|-------------------------------|
| <b>PROJECT TITLE</b>                            | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| Patuxent Park Neighborhood Preservation Program | HW-09XX          | Highways                      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

For the Patuxent Park project: Phase 1 design was completed, Phase 2 was partially designed, and Phase 3 was surveyed under prior project HW 7350. In addition, the construction of a portion Midway Drive was funded as a part of the Tulagi Place Revitalization under HW 0602 which should be completed during the Summer of 2007. It is anticipated that the design will be completed with this funding. Reconstruction cost is based on \$500 per linear foot. Coordination with METCOM is needed to ensure existing infrastructure does not need to be replaced and/or upgraded. It is assumed that the existing lighting will be salvageable. New standard SMECO lighting could be provided at an estimated cost of \$25,000 per mile. A future project may include the South Hampton subdivision which would require upgrades to approximately 7,000 linear feet of roadways and could be performed in three (3) half mile phases at a total of \$2.8M, which has a history of infrastructure (water, sewer etc) maintenance problems.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The addition of Great Mills Lane reconstruction in FY09 to compliment the Midway Drive improvements within the Patuxent Park Subdivision as the primary access to the new Nicolet Park and State Highway Administration streetscape improvements. A meeting with METCOM has been scheduled for 2/21/07 to discuss coordinated phasing of the balance of this project. Following completion of the Patuxent Park improvements this Southhampton Subdivision is considered the next priority for preservation and upgrade.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTES                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE              | PROJ. NO. | PROJECT CLASSIFICATION |
|----------------------------|-----------|------------------------|
| Transportation Plan Update | HW-0401   | Highways               |

**DESCRIPTION:**

Update 1992 Lexington Park Transportation Plan in response to growth in conjunction with the Comprehensive Land Use Plan. Perform County-wide transportation planning and develop a comprehensive Highway Safety Improvement Program in accordance with the Comprehensive Land Use Plan. The services are performed in multiple phases:

- Phase 1: Update the Lexington Park Transportation Plan (FY 2002).
- Phase 2: Begin data collection for County-wide Transportation Plan as a part of an integrated strategic planning effort (FY 2003)
- Phase 3: Prepare a County-Wide Pedestrian and Bicycle Trails Plan (FY 2004).
- Phase 4: Update the Transportation element of the Lexington Park Plan and prepare a draft County-wide Transportation Plan (FY 2005).
- Phase 5: Finalize the Countywide Transportation Plan and begin the public approval process, prepare graphic displays / updates as required (FY 2006).
- Phase 6: Perform a digital roadway inventory, video / photo log, update Plan input data / modeling , address right-of-way resolutions (FY 2008 / 2009).
- Phase 7: Assist with Comprehensive Plan small area plans, update Transportation Plan data, corridor preservation /purchase (FY 2009 / 2010 / 2012)

- A. The original Plan was based on 1992 land use assumptions, which dramatically changed since the Base consolidation. According to the Maryland Office of Planning, growth increased more than 10% above prior estimates and evaluation will assess impact on the transportation network in the year 2020. The updated Lexington Park Plan will incorporate current approved developments and the most recent State Highway Administration studies.
- B. County-Wide Transportation, Pedestrian, Bicycle and Amish Trails Plan. Prepare a trails plan for use by both the public and private sectors of a Retrofit Sidewalk Program and a State-wide bicycle map along State routes. Connecting and providing safe/convenient bicycle and pedestrian facilities to residential, employment, recreational, shopping and transit centers is an essential part of a well planned transportation system. Access to historical sites, schools, libraries, hospitals, parks, piers and boat ramps must also be considered. A full inventory of existing trails and facilities will be required as a part of the planning process. This project is in accordance with the Comprehensive Plan, the SHA Planning Guidelines for Transportation Projects; and the Retrofit Sidewalk Program. Projects providing linkages or completing existing trail systems will receive preference by the Recreation Trails Advisory Committee. The Transportation element will include cross county connectors, Leonardtown's Transportation Plan, access management strategies, corridor mapping, new zoning, transit routes, SHA r/w needs, village and town center plans.
- C. Update study and modeling results based on current traffic counts, LOS, accident data, and demographics, etc. Include the necessary labor costs to perform data entry into the existing Carte Graph system proposed in the completion of the Route Evaluation Study. Prepare graphical displays, corridor alignments and mapping (i.e., Pegg Road extended), and public presentation materials to facilitate Plan approval. Separate designs and programmatic studies may be warranted to address circulation and congestion issues (i.e., roundabouts, spot / safety improvements, etc.).
- D. Perform the necessary title work and deed research to help resolve real estate and right-of way ownership / maintenance issues associated with county roadways, including corridor management planning. Funding priority should be given to higher classification roadways.
- E. Develop a digital roadway inventory for all County roadways to be used for mapping, highway maintenance, and GASB needs. Funding may include development of a video log, which will be updated every five (5) years and incorporated into CarteGraph database.

**PLANNING JUSTIFICATION:** Comprehensive Plan, Integrated Strategic Planning, Lexington Park Transportation Plan, SHA CTP, Route Evaluation Study, Article 66B, Roadway and Corridor Mapping

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i.a. Develop and implement transportation plans and road standards that support and promote resource protection, environmental and community character preservation, and cost containment goals.

**Priority A-1**

**LOCATION:** Various locations throughout the County.

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |          |                |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|---------------|----------|----------------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010       | FY 2011  | FY 2012        | FY 2013  |                     |
| ARCHITECT/ENGINEERING | 350,000        | 200,000        | 50,000         | 50,000                    | 50,000        | 0        | 0              | 0        | 0                   |
| LAND ACQUISITION      | 500,000        | 0              | 0              | 0                         | 0             | 0        | 500,000        | 0        | 0                   |
| CONSTRUCTION          | 0              | 0              | 0              | 0                         | 0             | 0        | 0              | 0        | 0                   |
| DEMOLITION            | 0              | 0              | 0              | 0                         | 0             | 0        | 0              | 0        | 0                   |
| EQUIPMENT             | 0              | 0              | 0              | 0                         | 0             | 0        | 0              | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>850,000</b> | <b>200,000</b> | <b>50,000</b>  | <b>50,000</b>             | <b>50,000</b> | <b>0</b> | <b>500,000</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |          |                |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|---------------|----------|----------------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010       | FY 2011  | FY 2012        | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |               |          |                |          |                     |
| COUNTY BONDS          | 0              | 0              | 0              | 0                         | 0             | 0        | 0              | 0        | 0                   |
| LOCAL TRANSFER TAX    | 550,000        | 200,000        | 0              | 0                         | 0             | 0        | 350,000        | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0             | 0        | 0              | 0        | 0                   |
| GENERAL FUND TRANSFER | 300,000        | 0              | 50,000         | 50,000                    | 50,000        | 0        | 150,000        | 0        | 0                   |
| STATE FUNDS           | 0              | 0              | 0              | 0                         | 0             | 0        | 0              | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0             | 0        | 0              | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>850,000</b> | <b>200,000</b> | <b>50,000</b>  | <b>50,000</b>             | <b>50,000</b> | <b>0</b> | <b>500,000</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                            |                  |                               |
|----------------------------|------------------|-------------------------------|
| <b>PROJECT TITLE</b>       | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| Transportation Plan Update | HW-0401          | Highways                      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Includes monies in 2012 to begin medium range acquisition of right-of-ways, corridors, and/or the purchase of properties and or the required displacement of existing dwelling units along corridors in the Countywide Transportation Plan approved in 2006.(i.e. plats, surveys, appraisals, fee simple and/or easement acquisitions, etc.).

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

**IMPACT ON ANNUAL OPERATING BUDGET**

| <b>INCREMENTAL OPERATING COSTS</b> |                |                |                |                |                |                |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>DESCRIPTION</b>                 | <b>FY 2008</b> | <b>FY 2009</b> | <b>FY 2010</b> | <b>FY 2011</b> | <b>FY 2012</b> | <b>FY 2013</b> |
| STAFFING -FTEs                     | 0              | 0              | 0              | 0              | 0              | 0              |
| PERSONAL SERVICES COSTS            | 0              | 0              | 0              | 0              | 0              | 0              |
| CONTRACTED SERVICES                | 0              | 0              | 0              | 0              | 0              | 0              |
| SUPPLIES & MATERIALS               | 0              | 0              | 0              | 0              | 0              | 0              |
| UTILITIES                          | 0              | 0              | 0              | 0              | 0              | 0              |
| FURNITURE & EQUIPMENT              | 0              | 0              | 0              | 0              | 0              | 0              |
| OTHER (describe significant items) | 0              | 0              | 0              | 0              | 0              | 0              |
| <b>TOTAL COSTS</b>                 | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE         | PROJ. NO. | PROJECT CLASSIFICATION |
|-----------------------|-----------|------------------------|
| Roadway Base Widening | HW-0704   | Highways               |

**DESCRIPTION:**

This project provides a priority listing of existing County maintained roadways that are recommended for widening to meet the minimum eighteen (18) foot width requirement. The proposed improvements also include a prioritized listing of shoulder improvements to address traffic safety issues, in areas where higher bicycle/horse carriage volumes have been observed, and to address the need for improved pedestrian / bicycle access.

- A. There are currently 228 roadways (84 miles), approximately twenty percent (20%) of the roads maintained, that are less than eighteen feet in width.
- B. Evaluation of these roadways was included as a part of the adopted Countywide Transportation Plan in August 2006.
- C. High priority widening recommendations identified are: Bayview Road (16'), Piney Point Road south of Ball Point Road (14'), Point Breeze Road (14'), Old Hollywood Road (16') and Waterloo Road (17'). The identified systematic upgrades are anticipated to begin in FY 2009.
- D. Priority shoulder improvement areas include McIntosh Rd; with lower priority for Aviation Yacht Club Rd, Friendship School Rd, Jones Wharf Rd, Flat Iron Rd, Bishop Rd, Parsons Mill Rd, Maypole Rd, Pin Cushion Rd, Sunnyside Rd, Dixie Lyon Rd, Ryceville Rd, Lockes Crossing Rd, and New Market Village Rd. These roadways are typically collector roads with thru traffic volumes.
- E. An average of 1 to 4' of widening is required in order to achieve edge protection and the eighteen foot width.
- F. Individual projects may include base widening, shoulder, ditch, pipe work, clearing, and sidewalk / trail related work
- G. Construction should occur within existing rights-of-way and may be performed in conjunction with the County's pavement overlay contracts.
- H. Projects will be prioritized based on need, function, traffic volumes, and safety considerations. A minimum qualifying / eligibility criteria was established (i.e.. an ADT below 300) as not all roadways less than 18' in width need to be widened.
- I. Several inquiries from communities have been received as previously recorded subdivisions have building rights and are not required to meet current Adequate Public Facilities requirements for roads (i.e.. 0.22 miles of Deagles Boatyard Road in the 2nd ED). This FY 2009 Project is located near St. George's Beach in Piney Point just south of the Piney Point Aquaculture Center.
- J. FY 2008 project is a widening of approximately 2,600' of Greenleaf Road via surface treated shoulders on both sides of the roadway within the Greenbriar Subdivision to address a high volume roadway that does not currently have safe pedestrian accommodations.

**PLANNING JUSTIFICATION:**

3.1.2.B.i.b. Effect improvements and additions to the road network to correspond to and support the infrastructure needs.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i.b.iv  
Priority B-1

**LOCATION:**

Various Locations Throughout the County

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Five Year Capital Program |                |               |          |                | FY 2013  | Balance to Complete |
|-----------------------|----------------|----------------|---------------------------|----------------|---------------|----------|----------------|----------|---------------------|
|                       |                |                | Budget FY 2008            | FY 2009        | FY 2010       | FY 2011  | FY 2012        |          |                     |
| ARCHITECT/ENGINEERING | 0              | 0              | 0                         | 0              | 0             | 0        | 0              | 0        | 0                   |
| LAND ACQUISITION      | 0              | 0              | 0                         | 0              | 0             | 0        | 0              | 0        | 0                   |
| CONSTRUCTION          | 673,000        | 23,000         | 60,000                    | 265,000        | 60,000        | 0        | 265,000        | 0        | 0                   |
| DEMOLITION            | 0              | 0              | 0                         | 0              | 0             | 0        | 0              | 0        | 0                   |
| INSPECTION/TESTING    | 0              | 0              | 0                         | 0              | 0             | 0        | 0              | 0        | 0                   |
| UTILITIES             | 0              | 0              | 0                         | 0              | 0             | 0        | 0              | 0        | 0                   |
| EQUIPMENT             | 0              | 0              | 0                         | 0              | 0             | 0        | 0              | 0        | 0                   |
| OTHER                 | 0              | 0              | 0                         | 0              | 0             | 0        | 0              | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>673,000</b> | <b>23,000</b>  | <b>60,000</b>             | <b>265,000</b> | <b>60,000</b> | <b>0</b> | <b>265,000</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Five Year Capital Program |                |               |          |                | FY 2013  | Balance to Complete |
|-----------------------|----------------|----------------|---------------------------|----------------|---------------|----------|----------------|----------|---------------------|
|                       |                |                | FY 2008                   | FY 2009        | FY 2010       | FY 2011  | FY 2012        |          |                     |
| COUNTY FUNDS:         |                |                |                           |                |               |          |                |          |                     |
| COUNTY BONDS          | 0              | 0              | 0                         | 0              | 0             | 0        | 0              | 0        | 0                   |
| LOCAL TRANSFER TAX    | 673,000        | 23,000         | 60,000                    | 265,000        | 60,000        | 0        | 265,000        | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0                         | 0              | 0             | 0        | 0              | 0        | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0                         | 0              | 0             | 0        | 0              | 0        | 0                   |
| STATE FUNDS           | 0              | 0              | 0                         | 0              | 0             | 0        | 0              | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0                         | 0              | 0             | 0        | 0              | 0        | 0                   |
| OTHER SOURCES         | 0              | 0              | 0                         | 0              | 0             | 0        | 0              | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>673,000</b> | <b>23,000</b>  | <b>60,000</b>             | <b>265,000</b> | <b>60,000</b> | <b>0</b> | <b>265,000</b> | <b>0</b> | <b>0</b>            |



# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE         | PROJ. NO. | PROJECT CLASSIFICATION |
|-----------------------|-----------|------------------------|
| Roadway Base Widening | HW-0704   | Highways               |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Estimated cost is approximately \$50 per linear foot for widening on both sides for pedestrian use. Other widening projects to meet the 18' width identified in the Transportation Plan also require rehabilitation and can cost in excess of \$200 per linear foot. Prior project was approved as a part of a phased FY 2004 Capital Improvement Program for funding in FY 2006 and FY 2008 at \$265,000 per year.

Stormwater management will also need to be addressed on a case-by-case basis under the new Ordinance criteria.

The Board of County Commissioners received letters from the Avenmar Homeowners Association and Society Hill Garden Club requesting a trail extension along Bull Road from Cooper Road to Avenmar Drive. Prior funding was for the construction of a 1,600 foot long 6' paved shoulder requested by the community to connect existing bicycle / pedestrian facilities and is anticipated to be completed in the Spring of 2007.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The FY 2008 project in the Greenbriar Subdivision is based on an HOA request dated October 19, 2006. The FY 2009 Deagles Boatyard Road project has been added and includes costs for removing poor soils, poor drainage, the need for reconstruction of driveways, culvert replacement, fence and utility pole relocation, soil undercutting and repaving, following the widening and easement acquisition. FY 2010 and FY 2012 projects are based on prioritized requests for pedestrian widening and recommendations of the adopted Countywide Transportation Plan, respectively.

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING - FIES                    | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                 | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------------------|-----------|------------------------|
| Removal of Roadside Obstacles | HW-09XX   | Highways               |

| DESCRIPTION:   |
|--|
| <p>Grading, tree removal, cut and fill operations, intersection safety / capacity improvements, utility relocations both lateral and underground, fore slope adjustments, extending the length of drainage culverts etc., to remove roadside obstacles in high hazard locations and improve dangerous roadway conditions and by adding rumble strips, raised pavement markings or speed humps. Sight distance improvements and removal of roadside hazards are necessary to assure highway safety is maintained. Program was originally established at a funding level of \$260,000 per year.</p> <p>A. The proposed design and construction work will be performed by the County's Rental Contractors and may include design services.</p> <p>B. AASHTO recommendations for treatment of roadside obstacles on existing roadways should be considered in the following priority: elimination of the hazard, relocation of the hazard, corrective measures to reduce the hazard, and barriers to reduce accident severity.</p> <p>C. A "clear zone" of 10 feet or more from the edge of the travel way for rural local roads, and a minimum of 1.5 feet beyond the face of curb in urban sections should be provided. These recovery areas should be clear of all unyielding objects such as trees or unyielding sign supports, utility poles, light poles and any other fixed objects that might cause safety concerns or damage an out-of-control vehicle. Intersection alignment and vertical/horizontal sight distance require similar attention.</p> <p>D. Typical applications include: The intersection of Mt. Wolfe Road and Iroquois Lane (sight distance); the intersection of Cherry field Road and Drayden Road (FY 03 eval. sight distance); Bethel Church Road at Coffee Hill Run (culvert extension); Flat Iron Road (sight distance at Michelle Drive), Queentree Road, approximately 500' north of Widow Lane (roadside grading to accommodate tracking of trucks and school buses); the intersection of Grayson Road and Villa Road (grading/tree removal); the intersection of Lane down and Larredore Road (tree removal), Far Cry Road, the intersection of St. George's Park Road intersection with Deagle Boat Yard Road (sight distance/utilities), River Road and William Howard Way intersection, Steer Horn Neck Road (sight distance at various locations), Settlers Lane and Old Rolling Road intersection, Big Chestnut Road (road grade) at the intersection of Bayside Road, Maypole Road (widening), White Point Road (widening), Riverwinds Drive (widening), Joe Hazel Road (widening), Waterside Drive, Lockes Crossing and Old Village Road intersection (utility pole), Cedar Lane, Brown Road, Vista Road, Blacksmith Shop Road (intersection), Spruce Drive at Chestnut Road and Gunston Drive and Flat Iron Road (sight distance problem at Booth Farm), and White Lane and Oaks Road (intersection sight distance). St. Clements Shores intersection safety and drainage improvements.</p> <p>E. Priorities and designs are based on traffic volume, accident history, level of hazard and extent of corrections and/or traffic calming required.</p> <p>F. Project may include the relocation of utility poles and placement of guardrails within the clear zone and establishment of prior rights, but does not include relocation of utilities underground. Skewed intersections that affect sight distance and operational safety, such as the Horseshoe and Manor Road intersection which is the next priority project will also be systematically addressed.</p> |
| PLANNING JUSTIFICATION:  |
| <p>Obstruction removal programs are consistent with the horizontal and vertical requirements of the Road Ordinance and the transportation system maintenance policy in the Comprehensive Plan. In addition, obstructions to cross-visibility provisions were included in Chapter 81 of the new Comprehensive Zoning Ordinance to assist in cases where the obstruction lays on private property that affects the vision of operators of vehicles traveling on County roads.</p>  |
| COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:  |
| <p>3.1.2.B.i.b.iv. Improve safety, traffic flow and aesthetics along primary routes in St. Mary's County.</p> <p>Priority B-1</p>  |
| LOCATION:  |
| <p>Roads throughout the County.</p>  |

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |                |          |                | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|----------------|----------|----------------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011        | FY 2012  | FY 2013        |                     |
| ARCHITECT/ENGINEERING | 0              | 0              | 0              | 0                         | 0        | 0              | 0        | 0              | 0                   |
| LAND ACQUISITION      | 0              | 0              | 0              | 0                         | 0        | 0              | 0        | 0              | 0                   |
| CONSTRUCTION          | 780,000        | 0              | 0              | 260,000                   | 0        | 260,000        | 0        | 260,000        | 0                   |
| DEMOLITION            | 0              | 0              | 0              | 0                         | 0        | 0              | 0        | 0              | 0                   |
| INSPECTION/TESTING    | 0              | 0              | 0              | 0                         | 0        | 0              | 0        | 0              | 0                   |
| UTILITIES             | 0              | 0              | 0              | 0                         | 0        | 0              | 0        | 0              | 0                   |
| EQUIPMENT             | 0              | 0              | 0              | 0                         | 0        | 0              | 0        | 0              | 0                   |
| OTHER                 | 0              | 0              | 0              | 0                         | 0        | 0              | 0        | 0              | 0                   |
| <b>TOTAL COSTS</b>    | <b>780,000</b> | <b>0</b>       | <b>0</b>       | <b>260,000</b>            | <b>0</b> | <b>260,000</b> | <b>0</b> | <b>260,000</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |                |          |                | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|----------------|----------|----------------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011        | FY 2012  | FY 2013        |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |          |                |          |                |                     |
| COUNTY BONDS          | 0              | 0              | 0              | 0                         | 0        | 0              | 0        | 0              | 0                   |
| LOCAL TRANSFER TAX    | 780,000        | 0              | 0              | 260,000                   | 0        | 260,000        | 0        | 260,000        | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0        | 0              | 0        | 0              | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0        | 0              | 0        | 0              | 0                   |
| STATE FUNDS           | 0              | 0              | 0              | 0                         | 0        | 0              | 0        | 0              | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0        | 0              | 0        | 0              | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0        | 0              | 0        | 0              | 0                   |
| <b>TOTAL FUNDS</b>    | <b>780,000</b> | <b>0</b>       | <b>0</b>       | <b>260,000</b>            | <b>0</b> | <b>260,000</b> | <b>0</b> | <b>260,000</b> | <b>0</b>            |

# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                 | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------------------|-----------|------------------------|
| Removal of Roadside Obstacles | HW-09XX   | Highways               |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Other means of addressing roadside hazards under this project may include: the cost of adding rumble strips / pavement grooving along the roadway shoulder (one side) which is approximately \$1.75 per linear foot or \$9,240 per mile; or a the addition of speed humps (prior pilot project on Lexwoods Drive) which cost approximately \$5-6,000 each. Speed humps are 3 1/2 inches tall and 10 feet wide with 6' approach and departure ramps.

Prior approvals for this capital project lifecycle were budgeted and expensed in HW0304.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Added funding for St. Clements Shores intersection safety and drainage improvements as an eligible project.

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                     | PROJ. NO. | PROJECT CLASSIFICATION |
|-----------------------------------|-----------|------------------------|
| Mattapan Road Safety Improvements | HW-10XX   | Highways               |

**DESCRIPTION:**

Grade and improve Mattapan Road from MD 5 to the limits of prior construction at Fisher Road, a distance of approximately 0.6 miles. This project will complete the reconstruction from MD 5 to MD 235 and will provide needed safety shoulders. This project is located in the Rural Preservation District (RPD).

Functional Classification: Rural Minor Collector  
 Length: 0.6 miles; Posted Speed Limit: 35 m.p.h.  
 ADT - PHV (2001) 1675 - 143; (2002): 2000-171

- A. Due to the increasing traffic from vehicles and pedestrians along this corridor of MD 5, the addition of a new \$9M museum, Federal Funding of a \$1M aesthetic pedestrian overpass, college funded parking lot expansions that will realign the historic campus to the new college, and a new amphitheater, etc., other safety improvements should be coordinated.
- B. It is estimated that more than 30,000 children per year will cross MD 5 between the historic and new campus locations and St. Mary's City.
- C. FY 2010 design funds will be utilized to survey, conduct archaeological assessments and to obtain approval from the Maryland Historic Trust (MHT).
- D. Easement acquisition is anticipated to occur during 2011, but the majority of construction will occur within the existing 60' right of way.
- E. The roadway was last surface treated in 1998. Vertical realignment is also required as a part of the safety improvements.
- F. The planned MD 5 pedestrian overpass project has already secured \$1M in Federal Funding.
- G. In addition, over \$100M in capital improvements are anticipated at the College, which will elevate the need to have improved intersections and safe pedestrian mobility as the existing roadway is approximately 18' in width with minimal to no shoulders (0-4 feet wide).
- H. The 8/29/06 adopted Transportation Plan recommends the roadway be upgraded to a Major Collector Standard by 2025. A major road standard would require 22' paved travel width and 8' wide shoulders. Project proposes a reduced Minor Collector standard with a 20' travel way and 6' wide paved shoulders which can be utilized for pedestrian refuge.

**PLANNING JUSTIFICATION:** Lexington Park - Tulagi Place Master Plans and Comprehensive Plan. The Route Evaluation Study priority ranking and decision matrix has identified this portion of roadway as needing rehabilitation, with geometric and shoulder improvements. The Comprehensive Plan emphasizes transportation system preservation and the need to effect improvements and additions to the road network based on capacity, safety, traffic flow, level of service, land use, etc.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i. Provide safe, efficient, economical roads designed to address goals for community revitalization, economic development, and environmental stewardship. Evaluate road improvements to ensure they do not adversely impact cultural, historical and environmental features and character of an area. Priority A-1

**LOCATION:** 1st Election District. Off of MD Route 5 near St. Mary's College (County Route 30357).

| APPROPRIATION PHASE            | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |               |                |          | Balance to Complete |
|--------------------------------|----------------|----------------|----------------|---------------------------|---------------|---------------|----------------|----------|---------------------|
|                                |                |                |                | FY 2009                   | FY 2010       | FY 2011       | FY 2012        | FY 2013  |                     |
| ARCHEOLOGICAL/ENGINEERING      | 75,000         | 0              | 0              | 0                         | 75,000        | 0             | 0              | 0        | 0                   |
| LAND ACQUISITION / ESMT'S      | 25,000         | 0              | 0              | 0                         | 0             | 25,000        | 0              | 0        | 0                   |
| CONSTRUCTION                   | 485,000        | 0              | 0              | 0                         | 0             | 0             | 485,000        | 0        | 0                   |
| STORMWATER MGMT                | 35,000         | 0              | 0              | 0                         | 0             | 0             | 35,000         | 0        | 0                   |
| INSPECTION / MATERIALS TESTING | 30,000         | 0              | 0              | 0                         | 0             | 0             | 30,000         | 0        | 0                   |
| UTILITIES                      | 50,000         | 0              | 0              | 0                         | 0             | 0             | 50,000         | 0        | 0                   |
|                                | 0              | 0              | 0              | 0                         | 0             | 0             | 0              | 0        | 0                   |
|                                | 0              | 0              | 0              | 0                         | 0             | 0             | 0              | 0        | 0                   |
| <b>TOTAL COSTS</b>             | <b>700,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>75,000</b> | <b>25,000</b> | <b>600,000</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |               |                |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|---------------|---------------|----------------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010       | FY 2011       | FY 2012        | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |               |               |                |          |                     |
| COUNTY BONDS          | 600,000        | 0              | 0              | 0                         | 0             | 0             | 600,000        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 100,000        | 0              | 0              | 0                         | 75,000        | 25,000        | 0              | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0             | 0             | 0              | 0        | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0             | 0             | 0              | 0        | 0                   |
| STATE FUNDS           | 0              | 0              | 0              | 0                         | 0             | 0             | 0              | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0             | 0             | 0              | 0        | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0             | 0             | 0              | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>700,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>75,000</b> | <b>25,000</b> | <b>600,000</b> | <b>0</b> | <b>0</b>            |

# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

|                                   |                  |                               |
|-----------------------------------|------------------|-------------------------------|
| <b>PROJECT TITLE</b>              | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| Mattapan Road Safety Improvements | HW-10XX          | Highways                      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Project is part of an overall traffic / pedestrian safety and improvement initiative for this corridor. A joint meeting was held on October 13, 2006 with St. Mary's City, St. Mary's College, the County Administrator, DPW&T, DECD, and Recreation & Parks staff to discuss the need for safety improvements along this corridor. A new amphitheater is also planned to be cited at the College. Preliminary design plans were reviewed by the property owners and St. Mary's City Commissioners several years ago.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The project was originally programmed between FY 2006 and FY 2008 as a part of the approved FY 2004 Capital Improvement Program. Project is being re-introduced into the CIP program based on correspondence from St. Mary's College and Historic St. Mary's City dated February 19, 2007.

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTES                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

None, unless a street lighting component is required as a part of the safety improvements analysis.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                                   | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| FDR Boulevard Extended (Neighborhood Connector) | HW-0703   | Highways               |

**DESCRIPTION:**

Construct a divided two lane residential access way from MD Route 4 to MD 246 and eventually south to Willows Road to help relieve congestion and reduce delays along the MD 235 corridor by providing an alternative means for residents to travel to shopping and work. Project could remove up to 10,000 trips per day in portions of the MD 235 corridor.

Phase 1A. First Colony Boulevard to Old Rolling Road (0.7 miles). FY 2009-2010

Dedication through First Colony is anticipated to be provided by the developer(s).

Phase 1B. Old Rolling Road to MD 237 (1.0 miles). FY 2009-2010

Reconstruction and traffic calming is anticipated within the Hickory Hills development (0.5 miles).

Mazel Subdivision has built approximately 0.3 miles thru Laurel Glen and has provided additional dedication through the development.

Phase 2. MD 237 to Pegg Road (1.8 miles). FY 2013-Balance to Complete

Phase 3. Pegg Road to MD 246 (0.9 miles). Future Phase (\$3M)

Phase 4. MD 246 to Shangri-La Drive (0.2 miles @ \$600,000) and then to Willows Road (0.4 miles @ \$1.5M). Future Phase total: \$2.1M

Phase 5. MD4 north to MD 235 (0.4 miles) is anticipated to be developer funded. Future Phase.

The project is anticipated to be five (5) miles in length, includes a raised 8-20' median with extensive use of traffic calming devices (i.e. Narrow 10-11' wide lanes, chokers and round-a-bouts), 5' pedestrian / 6' bicycle accommodations, streetscaping / furniture / lighting, especially through residentially developed areas. Where dedication via development is not realized, land acquisition for the corridor is being actively pursued and funded.

This project is eligible for mitigation, fees-in-lieu of construction, dedication, and partial construction by developers. If these efforts are realized during the course of the project, the overall cost of the project may be reduced.

**PLANNING JUSTIFICATION:** Approved Lexington Park Master Plan, Comprehensive Plan and Countywide Transportation Plan.

A. In accordance with the Comprehensive Plan, an evaluation of new roads will be conducted to ensure they do not adversely impact cultural, historical and environmental features. Prior funding completed the survey, preliminary design, engineering report, environmental study, corridor alignment, and plat(s). A 1997 Feasibility Study was also completed in joint cooperation with the State Highway Administration.

B. The Comprehensive Plan emphasizes transportation system preservation and the need to effect improvements and additions to the road network based on capacity, safety, traffic flow, level of service, land use, etc.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i.b. Effect improvements and additions to the road network to correspond to and support the infrastructure needs in growth areas; to ensure adequate highway and road system capacity; to provide planned level of service for existing and proposed land uses; and to address adequate public facilities outside the growth areas. 3.1.2.B.iii.a Construct FDR Boulevard. 1.1.2.D.i Update planning for FDR Boulevard in Lexington Park.

Priority A-1

**LOCATION:** 8th Election District. West of MD 235 from MD 4 to Willows Road.

| APPROPRIATION PHASE          | Total Project     | Prior Approval | Budget Five Year Capital Program |                  |                  |          |                | FY 2013          | Balance to Complete |
|------------------------------|-------------------|----------------|----------------------------------|------------------|------------------|----------|----------------|------------------|---------------------|
|                              |                   |                | FY 2008                          | FY 2009          | FY 2010          | FY 2011  | FY 2012        |                  |                     |
| ARCHITECT/ENGINEERING        | 1,050,000         | 300,000        | 0                                | 0                | 250,000          | 0        | 0              | 0                | 500,000             |
| LAND ACQUISITION             | 2,100,000         | 500,000        | 1,500,000                        | 0                | 0                | 0        | 100,000        | 0                | 0                   |
| CONSTRUCTION                 | 12,500,000        | 0              | 0                                | 2,500,000        | 2,500,000        | 0        | 0              | 2,500,000        | 5,000,000           |
| DEMOLITION                   | 0                 | 0              | 0                                | 0                | 0                | 0        | 0              | 0                | 0                   |
| INSPECTION/TESTING           | 420,000           | 0              | 0                                | 80,000           | 100,000          | 0        | 0              | 80,000           | 160,000             |
| UTILITIES                    | 750,000           | 0              | 0                                | 150,000          | 150,000          | 0        | 0              | 150,000          | 300,000             |
| STREET Furniture/Landscaping | 100,000           | 0              | 0                                | 0                | 100,000          | 0        | 0              | 0                | 0                   |
| <b>TOTAL COSTS</b>           | <b>16,920,000</b> | <b>800,000</b> | <b>1,500,000</b>                 | <b>2,730,000</b> | <b>3,100,000</b> | <b>0</b> | <b>100,000</b> | <b>2,730,000</b> | <b>5,960,000</b>    |

| FUNDING SOURCE        | Total Project     | Prior Approval | Budget Five Year Capital Program |                  |                  |          |                | FY 2013          | Balance to Complete |
|-----------------------|-------------------|----------------|----------------------------------|------------------|------------------|----------|----------------|------------------|---------------------|
|                       |                   |                | FY 2008                          | FY 2009          | FY 2010          | FY 2011  | FY 2012        |                  |                     |
| <b>COUNTY FUNDS:</b>  |                   |                |                                  |                  |                  |          |                |                  |                     |
| COUNTY BONDS          | 12,272,500        | 400,000        | 1,500,000                        | 2,095,000        | 2,762,500        | 0        | 0              | 2,055,000        | 3,460,000           |
| LOCAL TRANSFER TAX    | 100,000           | 0              | 0                                | 0                | 0                | 0        | 100,000        | 0                | 0                   |
| IMPACT FEES           | 4,547,500         | 400,000        | 0                                | 635,000          | 337,500          | 0        | 0              | 675,000          | 2,500,000           |
| GENERAL FUND TRANSFER | 0                 | 0              | 0                                | 0                | 0                | 0        | 0              | 0                | 0                   |
| STATE FUNDS           | 0                 | 0              | 0                                | 0                | 0                | 0        | 0              | 0                | 0                   |
| FEDERAL FUNDS         | 0                 | 0              | 0                                | 0                | 0                | 0        | 0              | 0                | 0                   |
| OTHER SOURCES         | 0                 | 0              | 0                                | 0                | 0                | 0        | 0              | 0                | 0                   |
| <b>TOTAL FUNDS</b>    | <b>16,920,000</b> | <b>800,000</b> | <b>1,500,000</b>                 | <b>2,730,000</b> | <b>3,100,000</b> | <b>0</b> | <b>100,000</b> | <b>2,730,000</b> | <b>5,960,000</b>    |

**CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|   |                  |                               |
|---|------------------|-------------------------------|
| <b>PROJECT TITLE</b>                            | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| FDR Boulevard Extended (Neighborhood Connector) | HW-0703          | Highways                      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Portions of the corridor may be dedicated by developers and/or partially constructed prior to 2012. Property acquisition estimates are based on \$5/sf for residential properties and \$10/sf commercial properties. Impact fee and mitigation funding mechanisms are currently under review to help affect a more expedited implementation schedule for key elements of the Lexington Park Plan and Countywide Transportation Plan. Construction costs are based on \$2.9M per mile for Phases 1-3. Phases 4 and 5 are based on an estimated cost of \$3.6M per mile. Estimated construction costs are Phases 1A/B-\$5M, Phases 2/3-\$7.8M, Phase 4-\$2.1M. A good example of a similar roadway might be Rte 765 in Calvert County (Lusby to Solomons). Appraisals are currently averaging approximately \$2,500 each.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Addition of the project as a key element of the Lexington Park and Countywide Plans. FDR to Chancellor's Run Road to Pegg Road/Pegg Road to Indian Bridge Road also provides an interior loop. The Countywide Transportation Plan was adopted by the Board of County Commissioners on August 29, 2006. Major change was the movement of property acquisition funds shown in FY 2008 and FY2012 to preserve the construction corridor and a shift in construction funding.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

An estimated \$2-\$5 per linear foot would be the operational impact.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                       | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------------------------|-----------|------------------------|
| Pegg Road Extension (to MD Route 5) | HW-0601   | Highways               |

**DESCRIPTION:**

Extend Pegg Road to provide a direct phased connection between MD 237 and Indian Bridge Road (Phase 1), then to MD 5 for access to the Patuxent River Naval Air Station (Phase 2) as per the Lexington Park Transportation plan recommendation.

Functional Classification: Arterial

Phase 1 Length: 1 mile to Indian Bridge Road--Phase 2 Length: 1.3 miles to MD Route 5.

Posted Speed Limit: 35 mph within an 80-100' right of way

ADT PHV (1996): 2342-306; (2002) 4650 - 419

A. Due to the heavy flow of traffic between the Lexington Park area and the Leonardtown area (as seen in the turning movements at the intersection of MD 246/MD 5 and MD 246/237) it is recommended that a road be constructed that would allow for a direct connection between MD 237 and MD 5. The proposed road would commence at the Pegg Road / MD 237 intersection, and proceed southwest, to MD 471 (Phase I), then across MD 471 to form a T-intersection with MD 5 (Phase II). The proposed Pegg Road extension would allow motorists a more direct route to/from Lexington Park, especially to the PNAWC. Motorists wishing to access the PNAWC from the Leonardtown area will have a more convenient trip with the proposed Pegg Road extension and the opening of the North Gate, opposite Pegg Road at MD 235.

The existing intersections of MD 246/MD 5 and MD 246/MD 237, as well as the mainline of MD 246, will benefit (LOS, safety, operations) from the traffic diversion created by the proposed extension road. Phase I is anticipated to be built in 2010-2011.

B. Survey, alignment, and corridor adoption is anticipated in FY 2007. Design will include the extension of Pegg Road to Arterial rural standards with (2-12' lanes; a 16-20' raised median, 8' shoulders with 6-8' paved for bicycles). Environmental study to be completed in FY2008.

C. Plats, appraisals, and land acquisition is anticipated to begin in FY 2008 with construction drawings and displacements in FY 2009.

D. Construction costs are based on preliminary estimates that are subject to change. Bridge structures may be required in Phase 2 which could cost upwards of \$3M with permitting in FY 2013. Balance to Complete funding does not reflect the \$3.8M to complete Phase 2.

E. If available, project is anticipated to be 75% reimbursable by the State, with the exception of land acquisition.

**PLANNING JUSTIFICATION:**

In accordance with the Comprehensive Plan, an evaluation of new roads will be conducted to ensure they do not adversely impact cultural, historical and environmental features. Project is consistent with the Lexington Park and Countywide Transportation Plans. Project provides a secondary exit from Pax River NAS in the event of a nuclear emergency per the Radiological Emergency Plan. The Comprehensive Plan emphasizes transportation system preservation and the need to effect improvements and additions to the road network based on capacity, safety, traffic flow, level of service, land use, etc.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.i.b. Effect improvements and additions to the road network to correspond to and support the infrastructure needs in growth areas; to ensure adequate highway and road system capacity; to provide planned level of service for existing and proposed land uses; and to address adequate facilities outside the growth areas.

**Priority R.1**

**LOCATION:**

8TH Election District

Between existing Pegg Road at the intersection with MD Route 237 and MD Route 5

| APPROPRIATION PHASE        | Total Project    | Prior Approval | Five Year Capital Program |                |                  |                  |          | FY 2013  | Balance to Complete |
|----------------------------|------------------|----------------|---------------------------|----------------|------------------|------------------|----------|----------|---------------------|
|                            |                  |                | FY 2008                   | FY 2009        | FY 2010          | FY 2011          | FY 2012  |          |                     |
| ARCHITECT/ENGINEERING      | 834,494          | 540,632        | 293,862                   | 0              | 0                | 0                | 0        | 0        | 0                   |
| LAND ACQUISITION           | 840,000          | 200,000        | 0                         | 640,000        | 0                | 0                | 0        | 0        | 0                   |
| CONSTRUCTION               | 6,733,000        | 0              | 0                         | 0              | 2,090,000        | 1,643,000        | 0        | 0        | 3,000,000           |
| DEMOLITION                 | 0                | 0              | 0                         | 0              | 0                | 0                | 0        | 0        | 0                   |
| INSPECTION / TESTING       | 207,132          | 0              | 0                         | 0              | 84,000           | 66,000           | 0        | 0        | 57,132              |
| UTILITIES / TRAFFIC SIGNAL | 200,000          | 0              | 0                         | 0              | 50,000           | 150,000          | 0        | 0        | 0                   |
| EQUIPMENT                  | 0                | 0              | 0                         | 0              | 0                | 0                | 0        | 0        | 0                   |
| WETLAND MITIGATION         | 350,000          | 0              | 0                         | 0              | 100,000          | 250,000          | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>         | <b>9,164,626</b> | <b>740,632</b> | <b>293,862</b>            | <b>640,000</b> | <b>2,324,000</b> | <b>2,109,000</b> | <b>0</b> | <b>0</b> | <b>3,057,132</b>    |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                  |                  |          |          | FY 2013          | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|------------------|------------------|----------|----------|------------------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010          | FY 2011          | FY 2012  |          |                  |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |                  |                  |          |          |                  |                     |
| COUNTY BONDS          | 6,637,309        | 0              | 0              | 640,000                   | 1,920,559        | 1,645,559        | 0        | 0        | 2,431,191        |                     |
| LOCAL TRANSFER TAX    | 167,921          | 0              | 167,921        | 0                         | 0                | 0                | 0        | 0        | 0                |                     |
| IMPACT FEES           | 1,409,691        | 294,691        | 0              | 0                         | 277,500          | 337,500          | 0        | 0        | 500,000          |                     |
| GENERAL FUND TRANSFER | 0                | 0              | 0              | 0                         | 0                | 0                | 0        | 0        | 0                |                     |
| STATE FUNDS           | 949,705          | 445,941        | 125,941        | 0                         | 125,941          | 125,941          | 0        | 0        | 125,941          |                     |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0                | 0                | 0        | 0        | 0                |                     |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0                | 0                | 0        | 0        | 0                |                     |
| <b>TOTAL FUNDS</b>    | <b>9,164,626</b> | <b>740,632</b> | <b>293,862</b> | <b>640,000</b>            | <b>2,324,000</b> | <b>2,109,000</b> | <b>0</b> | <b>0</b> | <b>3,057,132</b> |                     |



# CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                       | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------------------------|-----------|------------------------|
| Pegg Road Extension (to MD Route 5) | HW-0601   | Highways               |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

A portion of the corridor may be built by developers prior to 2011. Property acquisition estimates are based on \$5/sf for residential properties and \$10/sf commercial properties and does not include displacements which should be minimal. Bridge structure(s) may be required in Phase 2. A July 13, 2005 correspondence from the Department of Natural Resources indicated the possible presence of the narrowmouth toad, endangered flora, threatened fish, and wetlands of special State concern in the vicinity of the alignment. No instream work between March 1 through June 15 will be permitted. If a FONSI (Finding Of No Significant Impact) is received, a full NEPA study will not be required. The Countywide Transportation Plan was adopted by the Board of County Commissioners on August 29, 2006. As of October 4, 2006, \$320,000 has been obligated by SHA as State Aid for the project with an unobligated amount of \$436,576 still available.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Total project amount has been increased based on a wetland delineation in November 2005 which has determined that at least one major bridge structure will be required (see note D). Estimated project cost increase of 25% are also included based on current market / escalation. Property acquisition costs in 2007 and 2008 were reduced by the Board from \$230,000 and \$610,000 respectively based on current discussions regarding property dedications with Elizabeth Hills and Kings Christian Academy, however, monies will be required for property acquisition through the Combs family farm as a part of Phase I. Acquisition amounts match the FY06 approved capital budget with the addition of FY09 monies. A portion of the Phase 2 construction (bridge) was also placed into the balance to complete. On March 27, 2007 the Commissioners indicated that some federal funding should be requested since this roadway serves as a alternate evacuation route from the Base main gate.

### IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |         |         |         |         |         |
|------------------------------------|-----------------------------|---------|---------|---------|---------|---------|
|                                    | FY 2008                     | FY 2009 | FY 2010 | FY 2011 | FY 2012 | FY 2013 |
| STAFFING - FIES                    | 0                           | 0       | 0       | 0       | 0       | 0       |
| PERSONAL SERVICES COSTS            | 0                           | 0       | 0       | 0       | 0       | 0       |
| CONTRACTED SERVICES                | 0                           | 0       | 0       | 0       | 0       | 0       |
| SUPPLIES & MATERIALS               | 0                           | 0       | 0       | 0       | 0       | 0       |
| UTILITIES                          | 0                           | 0       | 0       | 0       | 0       | 0       |
| FURNITURE & EQUIPMENT              | 0                           | 0       | 0       | 0       | 0       | 0       |
| OTHER (describe significant items) | 0                           | 0       | 25,000  | 25,000  | 0       | 0       |
| TOTAL COSTS                        | 0                           | 0       | 25,000  | 25,000  | 0       | 0       |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Operating budget impact based on \$2 per linear foot historical expenditure data for entire County road network.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

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**CAPITAL PROJECTS**

**SOLID WASTE**

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## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

### CONTINUATION SHEET

| PROJECT TITLE                           | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| Solid Waste Facility / Transfer Station | SW-0601   | Solid Waste            |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Per the approved Solid Waste Management and Recycling Plan, Chapter A.5, St. Mary's County government-operated solid waste facilities will not accept solid waste from out-of-County sources, except under regional government agreement. Calvert County increased their tipping fees from \$52 to \$65 per ton (25%) effective April 1, 2006. In addition, the Calvert County Commissioners limited the size of vehicles allowed to enter the Appeal Facility effective September 1, 2006. This vehicle restriction affect fleets greater than 38 feet in length (ie. St. Mary's County). Building cost is estimated at \$200 per square foot. EPA's Waste Transfer Stations: A Manual for Decision-Making was also utilized during the planning of this facility. The project was previously discussed with the Board of County Commissioners at their March 7, 2006 budget work-session and during facility tours in March 2006. Charles County also raised their tipping fee from \$65/ton to \$75/ton in response to the Calvert fee increase. St. Mary's County plans to self-haul and/or contract long-haul waste to King George County in FY 2007 and FY 2008 during the permitting and construction of the transfer station.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The FY 2008 monies have been included in the CIP to replace funds from the originally approved project that was transferred to other projects on April 17, 2007. St. Mary's County is contractually long-hauling it's convenience center and landfill waste to King George County and plans to continue same until the construction of the St. Andrews transfer station is complete. It is anticipated that St. Mary's County commercial sector waste may begin to be received at the facility by FY 2009. The tipping fee at the King George facility is anticipated to increase by the Consumer Price Index 24 months from June 2006. An Enterprise Fund has been established for solid waste and recycling operations effective July 1, 2007. Board of Appeals approval for the necessary variances was received on April 12, 2007.

### IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS                           |         |           |           |           |           |           |
|---|---------|-----------|-----------|-----------|-----------|-----------|
| DESCRIPTION   | FY 2008 | FY 2009   | FY 2010   | FY 2011   | FY 2012   | FY 2013   |
| STAFFING  |         | 5         | 5         | 5         | 5         | 5         |
| PERSONAL SERVICES COSTS                               |         | 217,000   | 222,000   | 226,000   | 230,000   | 234,000   |
| CONTRACT HAUL (commercial waste @ \$25 / ton)         |         | 1,125,000 | 1,158,000 | 1,193,000 | 1,230,000 | 1,265,000 |
| UTILITIES (electricity for transfer station)          |         | 10,000    | 12,000    | 14,000    | 16,000    | 18,000    |
| TIP FEE (commercial waste at KG @ \$36 / ton)         |         | 1,620,000 | 1,667,500 | 1,711,000 | 1,750,000 | 1,822,000 |
| Less Tip Fee Revenue @ 65 / ton from commercial       |         | 2,925,000 | 3,010,800 | 3,100,000 | 3,200,000 | 3,289,000 |
| Less Fuel & Oil: reduction from self to contract haul |         | 83,372    | 83,372    | 83,372    | 83,372    | 83,372    |
| NET SAVINGS   |         | (36,372)  | (34,672)  | (39,372)  | (57,372)  | (33,372)  |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

The raise in tipping fees by \$13 per ton in Calvert County results in an expenditure of \$65 per ton x 30,000 tons = \$1,950,000 in FY 2007, which excludes the cost of fuel utilized by the County Fleet and use of County tractors. Anticipated County convenience centers tipping fee and hauling expenses to the King George Landfill facility are approximately 30,000 tons x \$61 / ton = \$1,220,000 plus an estimated 8,620 tons x \$61 / ton = \$525,820 of residential rubble continuing to be hauled to either Calvert or to King George which results in an expenditure of \$1,745,800. The anticipated capture rate for St. Mary's County commercial sector is 2/3 of the 70,000 tons (or 45,000 tons as approved by BOCC). By FY 09, the resulting commercial sector net revenues, assuming the prevailing tip fee rate of \$65 per ton (effective 7/1/06 via BOCC Resolution) less the \$61 / ton County Contract cost, would be approximately 45,000 tons x \$4 / ton = \$180,000. The residential tip fee revenue is expected to be approximately \$410,000. Any additional revenues received or operational savings realized as a part of the Transfer Station operations could be utilized to help offset costs associated with the new facility. It is anticipated that the Transfer Station may be open by March 1, 2008.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

Estimated operational cost industry standards for fuel, lighting, supplies, materials etc are \$1.5 / ton per year (\$147,000 annually). Personnel needs are estimated as follows: 1 Foreman/Operator @ Grade 6; 1 Weighmaster @ Grade 3; 2 FT Equipment Operators III @ Grade 5; Increase RPT hours for all the convenience center attendants from 28.8 to 38.8 hours per week @ Grade 1. It is assumed that the equipment will be purchased outright as a part of the capital budget, but could be included as new equipment in the respective solid waste budget and financed over five years via exempt financing. Three phase service provided as a part of landfill remediation may also be utilized for this and the STS Bus Barn projects. Landfill gas to energy studies will also be conducted to determine if viable proposals to help reduce electrical costs can be secured.



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

### CONTINUATION SHEET

| PROJECT TITLE                                    | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| St. Andrews and St. Clements Landfill Mitigation | SW-0801   | Solid Waste            |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

St. Andrews Cell Area B gas extraction system is fully operational for Cells 1 through 5. Cells 1, 2, and 4 were activated on March 8, 2007 and Cells 3 and 5 on April 16, 2007. The rate of extraction being utilized for this project is considered to be aggressive in accordance with the Solid Waste Association of North America Landfill Gas Manual. Fourteen (14) of the proposed gas probes are offsite and require an executed right-of-entry agreement that has not been renewed to date. There will be approximately 24 groundwater monitoring wells and fifteen (15) surface water monitoring points at the completion of the project.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

Addition of Phase 2 remediation work based on a coordination meeting with the Maryland Department of the Environment on April 25, 2007.

### IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS |         |         |         |         |         |         |
|-----------------------------|---------|---------|---------|---------|---------|---------|
| DESCRIPTION                 | FY 2008 | FY 2009 | FY 2010 | FY 2011 | FY 2012 | FY 2013 |
| STAFFING                    | 0       | 0       | 0       | 0       | 0       | 0       |
| PERSONAL SERVICES COSTS     | 0       | 0       | 0       | 0       | 0       | 0       |
| CONTRACTED SERVICES         | 0       | 0       | 0       | 0       | 0       | 0       |
| SUPPLIES & MATERIALS        | 0       | 0       | 0       | 0       | 0       | 0       |
| UTILITIES                   | 21,000  | 21,000  | 21,000  | 21,000  | 21,000  | 21,000  |
| TOTAL COSTS                 | 21,000  | 21,000  | 21,000  | 21,000  | 21,000  | 21,000  |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Reflects SMECO estimate for three phase service to St. Andrews for remediation system to run the active landfill gas extraction system. Electrical costs incorporated into the FY08 operating budget.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                 | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------------------|-----------|------------------------|
| Convenience Center Expansions | SW-11XX   | Solid Waste            |

**DESCRIPTION:**

Provide expanded facilities at the Clements and Oakville Convenience Centers. County-owned property serves the solid waste disposal needs for the citizens of St. Mary's County. Estimated capacity of existing facilities is 750-800 vehicles per day to account for increases and fluctuations of solid waste during the ten year planning period of the Comprehensive Solid Waste Management and Recycling Plan.

- A. Improvements required include the expansion of retaining walls to support an additional compactor.
- B. Suggested improvements include pavement and circulation upgrades to accommodate the anticipated volume of customers.
- C. Use of existing infrastructure at the facilities will be maximized (fencing, gating, roadway, entrance, etc.)
- D. The Clements Site was acquired in 1971 and is comprised of approximately 47 acres. Opened in 1987.
- E. The Oakville Site was acquired between 1967 and 1969 and is comprised of approximately 244 acres. Opened in 1981.
- F. Over 2500 tons of solid waste is collected annually at each of these convenience center locations.
- G. The number of customer visits at each facility has increased. From 72,000 to over 86,000 at Clements and from 75,000 to over 90,000 at Oakville residential visits per year in the last 5 years (a 20% increase between CY 2000 and 2005).
- H. Both facilities have met their 20 year original design capacity and are in need of expansion to serve the community.
- I. Expansion will also help facilitate the increased need to expand the convenience and opportunities for recycling and HHW collection.
- J. Program expansions may include white goods, scrap metal, and yard waste per the Solid Waste Management and Recycling Plan.
- K. Design is shown in 2011 with permitting expected in 2012.

**PLANNING JUSTIFICATION:**

In accordance with the Solid Waste Management and Recycling Plan as adopted by the Board of County Commissioners and as approved by the Maryland Department of the Environment: To utilize the productive capacity of private enterprise for the collection, disposal, and disposition of solid waste and to assure the public is served by efficient, effective, economical, and well managed solid waste disposal program (Policy 5 & 6).

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.C. Meet increasing demand for solid waste management through use of traditional and innovative methods.

Priority B-1

**LOCATION:**

8th Election District St. Andrews Landfill adjacent to Route 4, California, MD.

| APPROPRIATION PHASE         | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |               |          |                | Balance to Complete |
|-----------------------------|----------------|----------------|----------------|---------------------------|----------|---------------|----------|----------------|---------------------|
|                             |                |                |                | FY 2009                   | FY 2010  | FY 2011       | FY 2012  | FY 2013        |                     |
| ARCHITECT/ENGINEERING       | 60,000         | 0              | 0              | 0                         | 0        | 60,000        | 0        | 0              | 0                   |
| CONSTRUCTION - OAKVILLE     | 250,000        | 0              | 0              | 0                         | 0        | 0             | 0        | 250,000        | 0                   |
| CONSTRUCTION - CLEMENTS     | 250,000        | 0              | 0              | 0                         | 0        | 0             | 0        | 250,000        | 0                   |
| EQUIPMENT                   | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0              | 0                   |
| INSPECT / MATERIALS TESTING | 50,000         | 0              | 0              | 0                         | 0        | 0             | 0        | 50,000         | 0                   |
| BOND / CONTINGENCY          | 50,000         | 0              | 0              | 0                         | 0        | 0             | 0        | 50,000         | 0                   |
| <b>TOTAL COSTS</b>          | <b>660,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>60,000</b> | <b>0</b> | <b>600,000</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |               |          |                | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|---------------|----------|----------------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011       | FY 2012  | FY 2013        |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |          |               |          |                |                     |
| COUNTY BONDS          | 660,000        | 0              | 0              | 0                         | 0        | 60,000        | 0        | 600,000        | 0                   |
| LOCAL TRANSFER TAX    | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0              | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0              | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0              | 0                   |
| STATE FUNDS           | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0              | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0              | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0              | 0                   |
| <b>TOTAL FUNDS</b>    | <b>660,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>60,000</b> | <b>0</b> | <b>600,000</b> | <b>0</b>            |



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

### CONTINUATION SHEET

| PROJECT TITLE                 | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------------------|-----------|------------------------|
| Convenience Center Expansions | SW-11XX   | Solid Waste            |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Per the approved Solid Waste Management and Recycling Plan, Chapter 1, Section E and Chapter V, Section A.1.a, the expansion of these facilities needs to be evaluated to provide the expected level of service. Both the Charlotte Hall and St. Andrews Convenience Centers are the only two facilities that can accommodate two (2) compactors at the service wall. For planning purposes, a threshold of 1,000 visits per day and / or 3,000 tons per year is used as maximum values for a single compactor / wall facility. At the current rate of growth and facility usage, these values could be realized within the next 3-4 years. As a non-conforming use these sites may be expanded up to 25% by the Planning Director and up to 50% by the Board of Appeals per Section 52.3 of the Zoning Ordinance.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

New project discussed with the Board of County Commissioners during the 2005 update to the Solid Waste Management and Recycling Plan. The St. Andrews Wall Expansion was performed in 2001 at a cost of approximately \$200,000 with over 1,100 visits per day and 3,200 tons per year justifying the request.

### IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS                 |         |         |         |         |         |         |
|---|---------|---------|---------|---------|---------|---------|
| DESCRIPTION                                 | FY 2008 | FY 2009 | FY 2010 | FY 2011 | FY 2012 | FY 2013 |
| STAFFING - 5 FTEs (2% COLA PER YEAR)        | 0       | 0       | 0       | 0       | 0       | 0       |
| PERSONAL SERVICES COSTS                     | 0       | 0       | 0       | 0       | 0       | 0       |
| CONTRACTED SERVICES (hauling @ \$7 per ton) | 0       | 0       | 0       | 0       | 0       | 0       |
| SUPPLIES & MATERIALS & UTILITIES            | 0       | 0       | 0       | 0       | 0       | 0       |
| FUEL AND OIL                                | 0       | 0       | 0       | 0       | 0       | 0       |
| TOTAL COSTS                                 | 0       | 0       | 0       | 0       | 0       | 0       |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

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**CAPITAL PROJECTS**

**LAND CONSERVATION**

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## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| Agriculture Land Preservation Programs   | AP-0401   | Land Conservation      |
| <b>DESCRIPTION:</b>  |           |                        |
| <p>All agricultural land preservation programs have been combined into one CIP budget. Dedicated funding sources for all agriculture land preservation programs come from the agriculture transfer tax and a portion of the County recordation tax (\$.35 of every \$4.00 Collected). The following programs are funded through this CIP.</p> <p>A. The County provides matching funds for the Rural Legacy Program. The Patuxent Tidewater Land Trust and St. Mary's County Government are co-sponsors of the Rural Legacy project in the Huntersville area and the Mattapany Rural Legacy area. St. Mary's County has been awarded \$13.8 million in state funds in the past for the Rural Legacy Program. The funds will be used by the Trust to acquire easements over several large parcels of rural property along the Patuxent River in the Huntersville area and land South of the Lexington Park Development District between the Chesapeake Bay and Rt. 5 south to Ridge in the Mattapany area.</p> <p>B. The County provides matching funds for the Maryland Agriculture Land Preservation Foundation Program. Each year the Maryland Agricultural Land Preservation Foundation (MALPF) requests the amount of matching funds the County has available to commit to the MALPF program. The State has a general allotted amount of \$350,000 available to every County. In the matching funds program, for every dollar the County allocates, the State matches it with \$1.50 up to a maximum of \$2,000,000. As long as the State provides this level of matching funds and there is a demand for the program the County will continue to provide the maximum amount of matching funds to leverage the most state dollars. This program will continue from FY 2008 and beyond.</p> <p>C. Other programs under consideration for funding include a County Purchase of Development Rights Program, enactment of the Installment purchase program, additional funds to supplement the Rural Legacy program, direct County purchase of critical farm land, County purchase of transfer of development rights, earmarked funds for a designated agriculture preservation area, and support for alternative agricultural activities.</p> |           |                        |
| <b>PLANNING JUSTIFICATION:</b>   |           |                        |
| Chapter 3 of the Comprehensive plan.   |           |                        |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>   |           |                        |
| 2.4 Preserve available agricultural and rural resource areas, agricultural uses and activities throughout the county for their importance as components of both an important local industry and of rural character.  |           |                        |
| Priority A-1   |           |                        |
| <b>LOCATION:</b>   |           |                        |
| Rural Preservation District  |           |                        |

| APPROPRIATION PHASE  | Total Project     | Prior Approval   | Budget FY 2008   | FY 2009          | Five Year Capital Program |                  |                  |                  |          | Balance to Complete |
|----------------------|-------------------|------------------|------------------|------------------|---------------------------|------------------|------------------|------------------|----------|---------------------|
|                      |                   |                  |                  |                  | FY 2010                   | FY 2011          | FY 2012          | FY 2013          |          |                     |
| EASEMENT ACQUISITION | 40,557,352        | 9,201,352        | 5,201,000        | 5,211,000        | 5,221,000                 | 5,231,000        | 5,241,000        | 5,251,000        | 0        |                     |
| LAND ACQUISITION     | 0                 | 0                | 0                | 0                | 0                         | 0                | 0                | 0                | 0        |                     |
| CONSTRUCTION         | 0                 | 0                | 0                | 0                | 0                         | 0                | 0                | 0                | 0        |                     |
| INSPECTION           | 0                 | 0                | 0                | 0                | 0                         | 0                | 0                | 0                | 0        |                     |
| UTILITIES            | 0                 | 0                | 0                | 0                | 0                         | 0                | 0                | 0                | 0        |                     |
| <b>TOTAL COSTS</b>   | <b>40,557,352</b> | <b>9,201,352</b> | <b>5,201,000</b> | <b>5,211,000</b> | <b>5,221,000</b>          | <b>5,231,000</b> | <b>5,241,000</b> | <b>5,251,000</b> | <b>0</b> |                     |

| FUNDING SOURCE        | Total Project     | Prior Approval   | Budget FY 2008   | FY 2009          | Five Year Capital Program |                  |                  |                  |          | Balance to Complete |
|-----------------------|-------------------|------------------|------------------|------------------|---------------------------|------------------|------------------|------------------|----------|---------------------|
|                       |                   |                  |                  |                  | FY 2010                   | FY 2011          | FY 2012          | FY 2013          |          |                     |
| <b>COUNTY FUNDS:</b>  |                   |                  |                  |                  |                           |                  |                  |                  |          |                     |
| LOCAL TRANSFER TAX    | 4,391,000         | 1,155,000        | 681,000          | 491,000          | 501,000                   | 511,000          | 521,000          | 531,000          | 0        |                     |
| RECORDATION TAX       | 4,000,000         | 0                | 800,000          | 800,000          | 800,000                   | 800,000          | 800,000          | 800,000          | 0        |                     |
| RECORD. TAX EXCESS    | 868,000           | 0                | 868,000          | 0                | 0                         | 0                | 0                | 0                | 0        |                     |
| AG TAX                | 5,571,352         | 4,671,352        | 150,000          | 150,000          | 150,000                   | 150,000          | 150,000          | 150,000          | 0        |                     |
| ASSUMED FUTURE EXCESS | 6,032,000         | 0                | 352,000          | 1,420,000        | 1,420,000                 | 1,420,000        | 1,420,000        | 1,420,000        | 0        |                     |
| STATE FUNDS           | 17,475,000        | 3,375,000        | 2,350,000        | 2,350,000        | 2,350,000                 | 2,350,000        | 2,350,000        | 2,350,000        | 0        |                     |
| FEDERAL FUNDS         | 0                 | 0                | 0                | 0                | 0                         | 0                | 0                | 0                | 0        |                     |
| <b>TOTAL FUNDS</b>    | <b>40,557,352</b> | <b>9,201,352</b> | <b>5,201,000</b> | <b>5,211,000</b> | <b>5,221,000</b>          | <b>5,231,000</b> | <b>5,241,000</b> | <b>5,251,000</b> | <b>0</b> |                     |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

| PROJECT TITLE                 | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------------------|-----------|------------------------|
| Agriculture Land Preservation | AP-0401   | Land Conservation      |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Land Preservation funding needs

- \* There are 12 property owners who have letters of interest on file in the Mattapan Rural Legacy Area.
- \* 1,192.28 acres @ \$8,500 per acre = \$10,134,380.00 needed
- \* \$3 million state funds available.
- \* Fenwick property was 157.70 acres @ \$15,852.88 = \$2,500,000.00.
- \* There are 7 property owners who have letters of interest on file in the Huntersville Rural Legacy Area.
- \* 324.03 @ \$8,500 per acre = \$2,754,255.00 needed
- \* \$300,000.00 available State funds.
- \* There are 33 property owners who have applied to sell their easements in FY 2007 to the Maryland Agriculture Land Preservation Foundation (MALPF).
- \* 2,419.64 acres @ \$8,500 per acre = \$20,566,940.00 needed
- \* \$3,088,860.00 available.
- \* \$8,500 was average easement price for FY 2006 MALPF offers.
- \* \$27,066,715.00 needed for FY 2007 requests.
- \* 10 landowners have made requests for FY 2008 to date.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

In developing the budget and funding sources for land preservation for future years, the Board assumed that there would be additional funding sources identified and available for land preservation, such as from excess collections of the dedicated transfer or recordation tax or from other programs such as the fees in lieu of TDRs. These are identified above and in the capital project detail sheet as "assumed Future Collections".

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING              |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**





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**CAPITAL PROJECTS**

**RECREATION AND PARKS**

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# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                        | PROJ. NO. | PROJECT CLASSIFICATION |
|--------------------------------------|-----------|------------------------|
| Piney Point Lighthouse Shore Erosion | RP-0502   | Recreation and Parks   |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Recreation and Parks staff first met with DNR shore erosion officials in 1995 about this problem. The situation was revisited again in 1998 but a lack of funding in the State shore erosion control program resulted in no action being taken. The erosion problem has worsened over the past few years as a result of erosion control measures taken on an adjacent property and the effects of Hurricane Isabelle in 2002 and Tropical Storm Ernesto in 2006. The problem needs to be corrected or the continued loss of shoreline will threaten the Lighthouse and Keepers Quarters in a few years. A loan agreement in the amount of \$249,555 was executed in 2005 between the County and State and that agreement will need to be revised to reflect the additional loan received from the Shore Erosion Control Program in FY 2007. That will be done after the project is bid and actual costs are known. Plans are currently being reviewed by MDE and the Army Corps of Engineers and construction is expected to be done in summer 2007.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

No change from the FY'07 approved budget.

### IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0.00                        | 0.00     | 0.00     | 0.00     | 0.00     | 0.00     |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No operating impact is anticipated as a result of this shoreline stabilization project.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE               | PROJ. NO. | PROJECT CLASSIFICATION |
|-----------------------------|-----------|------------------------|
| Lancaster Park Improvements | RP-0704   | Recreation and Parks   |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Funding for an off-leash dog park and part of the hard-surfaced pathway was received from the Community Parks and Playgrounds grant program in FY 2007. The enclosed dog park has separate areas for small and large dogs and also has running water available. The dog park will open to the public in spring 2007. The funding source for this, the Community Parks and Playground Program (CPPP), is a competitive grant process and projects can only be in parks located in priority funding areas (such as Lexington Park). This project will not be done unless the grant is approved. In addition to receiving the FY 2007 CPPP grant, Recreation and Parks has also received two other CPPP grants for a playground and two picnic shelters at Nicolet Park.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The FY'08 budget request proposes an additional \$125,000 in Community Parks and Playgrounds grant funds to expand the development of the pathway and construct a picnic shelter.

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |            |            |            |            |            |
|------------------------------------|-----------------------------|------------|------------|------------|------------|------------|
|                                    | FY 2008                     | FY 2009    | FY 2010    | FY 2011    | FY 2012    | FY 2013    |
| STAFFING -FTEs                     | 0                           | 0          | 0          | 0          | 0          | 0          |
| PERSONAL SERVICES COSTS            | 0                           | 0          | 0          | 0          | 0          | 0          |
| CONTRACTED SERVICES                | 0                           | 0          | 0          | 0          | 0          | 0          |
| SUPPLIES & MATERIALS               | 125                         | 150        | 175        | 200        | 225        | 225        |
| UTILITIES                          | 150                         | 175        | 200        | 225        | 250        | 250        |
| FURNITURE & EQUIPMENT              | 0                           | 0          | 0          | 0          | 0          | 0          |
| OTHER (describe significant items) | 0                           | 0          | 0          | 0          | 0          | 0          |
| <b>TOTAL COSTS</b>                 | <b>275</b>                  | <b>325</b> | <b>375</b> | <b>425</b> | <b>475</b> | <b>475</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Supplies needed include trash bags, rakes, and other minor items to maintain the dog park. Utility cost is for water.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE             | PROJ. NO. | PROJECT CLASSIFICATION |
|---------------------------|-----------|------------------------|
| Park Maintenance Building | RP-0801   | Recreation and Parks   |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

None.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project is new in FY 2008.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |              |              |              |              |              |              |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| DESCRIPTION                        | FY 2008      | FY 2009      | FY 2010      | FY 2011      | FY 2012      | FY 2013      |
| STAFFING -FTEs                     | 0            | 0            | 0            | 0            | 0            | 0            |
| PERSONAL SERVICES COSTS            | 0            | 0            | 0            | 0            | 0            | 0            |
| CONTRACTED SERVICES                | 450          | 450          | 500          | 500          | 550          | 550          |
| SUPPLIES & MATERIALS               | 0            | 0            | 0            | 0            | 0            | 0            |
| UTILITIES                          | 600          | 600          | 625          | 625          | 650          | 650          |
| FURNITURE & EQUIPMENT              | 0            | 0            | 0            | 0            | 0            | 0            |
| OTHER (describe significant items) | 0            | 0            | 0            | 0            | 0            | 0            |
| <b>TOTAL COSTS</b>                 | <b>1,050</b> | <b>1,050</b> | <b>1,125</b> | <b>1,125</b> | <b>1,200</b> | <b>1,200</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Minimal increase in the parks operating budget for custodial service and increased electric.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                      | PROJ. NO. | PROJECT CLASSIFICATION |
|------------------------------------|-----------|------------------------|
| Chancellor's Run Park Improvements | RP-0802   | Recreation and Parks   |

**DESCRIPTION:**

This project proposes to add lighting for two existing multi-purpose fields to enable additional playing time for soccer and lacrosse; replace the aging playground; construct a new picnic pavilion; selectively replace deteriorating baseball/softball field fencing; and resurface and color coat the basketball court. The proposed time line and costs for this project are as follows: FY 2008 Ball field lighting -\$450,000 (\$205,000 per field for lighting system plus utility hookup cost and contingency); FY 2009 - Replacement playground (\$200,000), construct new picnic pavilion (\$75,000), replace the roof on the Hall of Fame Pavilion, and ball field fencing (\$50,000), and resurface basketball courts (\$25,000).

**PLANNING JUSTIFICATION:**

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 3.1.5 (page 105) as well as in Action 50 to maintain and upgrade park facilities.

The project is also consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-16 as a facility rehabilitation and development recommendation.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.5 Create new and enhanced parks and recreation facilities that link existing parks and communities, expand recreation opportunities and preserve environmental, aesthetic, and cultural quality.

Priority A-1

**LOCATION:**

8th Election District  
21905 Chancellor's Run Road  
Great Mills, MD

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION      | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| CONSTRUCTION          | 775,000        | 0              | 425,000        | 350,000                   | 0        | 0        | 0        | 0        | 0                   |
| DEMOLITION            | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| INSPECTION            | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| UTILITIES             | 25,000         | 0              | 25,000         | 0                         | 0        | 0        | 0        | 0        | 0                   |
| EQUIPMENT             | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER                 | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>800,000</b> | <b>0</b>       | <b>450,000</b> | <b>350,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE          | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|-------------------------|----------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                         |                |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>    |                |                |                |                           |          |          |          |          |                     |
| COUNTY BONDS            | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX      | 202,065        | 0              | 108,315        | 93,750                    | 0        | 0        | 0        | 0        | 0                   |
| IMPACT FEES             | 597,935        | 0              | 341,685        | 256,250                   | 0        | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER   | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| STATE FUNDS             | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS           | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER SOURCES-Donations | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>      | <b>800,000</b> | <b>0</b>       | <b>450,000</b> | <b>350,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                      | PROJ. NO. | PROJECT CLASSIFICATION |
|------------------------------------|-----------|------------------------|
| Chancellor's Run Park Improvements | RP-0802   | Recreation and Parks   |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The lighting project for two of the existing soccer fields is needed to address needs of the expanding youth soccer program and to provide additional time for youth lacrosse, especially the fast growing girls lacrosse league. Other improvements are proposed to address aging facilities at the heaviest used park in the County. The playground is 15 years old and is showing signs of overuse and wear and tear. Sections of the ball field fencing are damaged and beginning to rust and the roof on the Hall of Fame Pavilion needs to be replaced; and the basketball courts need to be resurfaced (tennis courts are being addressed as part of a separate capital project). The proposed picnic pavilion will complement the new playground and is needed in the California area. The only group picnic shelters in the area are at Nicolet Park.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This is a new project in FY 2008.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |              |              |              |              |              |              |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| DESCRIPTION                        | FY 2008      | FY 2009      | FY 2010      | FY 2011      | FY 2012      | FY 2013      |
| STAFFING -FTEs                     | 0            | 0            | 0            | 0            | 0            | 0            |
| PERSONAL SERVICES COSTS            | 2,500        | 3,000        | 3,500        | 4,000        | 4,500        | 5,000        |
| CONTRACTED SERVICES                | 0            | 0            | 0            | 0            | 0            | 0            |
| SUPPLIES & MATERIALS               | 0            | 0            | 0            | 0            | 0            | 0            |
| UTILITIES                          | 1,500        | 1,750        | 2,000        | 2,250        | 3,000        | 3,250        |
| FURNITURE & EQUIPMENT              | 0            | 0            | 0            | 0            | 0            | 0            |
| OTHER (describe significant items) | 0            | 0            | 0            | 0            | 0            | 0            |
| <b>TOTAL COSTS</b>                 | <b>4,000</b> | <b>4,750</b> | <b>5,500</b> | <b>6,250</b> | <b>7,500</b> | <b>8,250</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Additional hours for park attendants to staff the night soccer or lacrosse games if staff not already assigned. Additional hours for trash removal related to picnic pavilion usage. Additional cost for electric for ball field lights; electric cost to be offset by user fees.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                 | PROJ. NO. | PROJECT CLASSIFICATION              |
|-------------------------------|-----------|-------------------------------------|
| Piney Point Lighthouse Museum | RF-0103   | Recreation and Facility Development |

**DESCRIPTION:**

This project expands and enhances the Piney Point Lighthouse Museum to better interpret an important historic site and tourist attraction. In 2002, the County acquired two acres adjacent to the Piney Point Lighthouse for this purpose. The acquired property includes three buildings, one of which was renovated to relocate the Lighthouse Museum. A second building was expanded to display the Lundeborg wooden boat collection and interpret maritime history on the Potomac River. The third building will be used to interpret World War II military history in the Piney Point area. Project highlights and timeline are outlined below.

**Fiscal Year 2008**

Continue exhibit development and installation for the Potomac River Maritime Exhibit; complete unfinished site work, parking, landscaping, and outdoor exhibits. Requesting an additional \$100,000 in County funds and \$100,000 in grant funding from the Maryland Heritage Areas Authority. Also pursuing private funding from corporate sponsorships.

**Fiscal Year 2009**

Initiate renovation of the Navy workshop building and develop interpretive exhibits for the military exhibit; demolish the former Coast Guard garage and construct a picnic shelter and restroom; and study options for the Chief Petty Officers house (either restore, replace, or demolish the building). Funding includes a request for \$100,000 in County funds and \$200,000 from a State Bond Bill, and \$100,000 from the Chesapeake Bay Gateways Network.

**Fiscal Year 2010**

Renovate, replace, or demolish the former Chief Petty Officers house based on study done in FY 2008.

**PLANNING JUSTIFICATION:**

The project is consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-16 as a short-term facility rehabilitation and development recommendation for FY 2006 - FY 2008.

The Museum Division's 2002 Strategic Plan also specifically addresses this project and the project is identified as a Target Investment Zone in the Southern Maryland Heritage Plan endorsed by the BOCC in 2003.

A revised plan outlining this project and planning timeline was endorsed by the BOCC on 10/28/03.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

2.1.2.B.iii (page 63). It is consistent with Goal 2.3 in the Comprehensive Plan to "Preserve the natural, recreational, historical, and cultural heritage in conjunction with economic and social well being to maintain and enhance the quality of life (page 77). Further, Policy 2.3.1C is intended to "Promote historic resources for economic opportunity" (page 78).

Priority A-1

**LOCATION:**

2nd Election District.  
44701 Lighthouse Road  
Piney Point, MD.

| APPROPRIATION PHASE                 | Total Project    | Prior Approval   | Budget FY 2008 | Five Year Capital Program |                |          |          |          | Balance to Complete |
|-------------------------------------|------------------|------------------|----------------|---------------------------|----------------|----------|----------|----------|---------------------|
|                                     |                  |                  |                | FY 2009                   | FY 2010        | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING               | 75,537           | 75,537           | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION                    | 626,191          | 626,191          | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| CONSTRUCTION                        | 2,017,945        | 1,067,945        | 300,000        | 400,000                   | 250,000        | 0        | 0        | 0        | 0                   |
| DEMOLITION                          | 0                | 0                | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| INSPECTION                          | 0                | 0                | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| UTILITIES                           | 0                | 0                | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| EQUIPMENT                           | 0                | 0                | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| OTHER - Exhibits and Interpretation | 0                | 0                | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>                  | <b>2,719,673</b> | <b>1,769,673</b> | <b>300,000</b> | <b>400,000</b>            | <b>250,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE           | Total Project    | Prior Approval   | Budget FY 2008 | Five Year Capital Program |                |          |          |          | Balance to Complete |
|--------------------------|------------------|------------------|----------------|---------------------------|----------------|----------|----------|----------|---------------------|
|                          |                  |                  |                | FY 2009                   | FY 2010        | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>     |                  |                  |                |                           |                |          |          |          |                     |
| COUNTY BONDS             | 252,653          | 252,653          | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX       | 250,000          | 50,000           | 100,000        | 100,000                   | 0              | 0        | 0        | 0        | 0                   |
| IMPACT FEES              | 220,000          | 220,000          | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER    | 305,000          | 205,000          | 0              | 0                         | 100,000        | 0        | 0        | 0        | 0                   |
| STATE FUNDS - MHAA & POS | 1,481,191        | 931,191          | 200,000        | 200,000                   | 150,000        | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS            | 200,000          | 100,000          | 0              | 100,000                   | 0              | 0        | 0        | 0        | 0                   |
| OTHER SOURCES            | 10,829           | 10,829           | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>       | <b>2,719,673</b> | <b>1,769,673</b> | <b>300,000</b> | <b>400,000</b>            | <b>250,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                 | PROJ. NO. | PROJECT CLASSIFICATION              |
|-------------------------------|-----------|-------------------------------------|
| Piney Point Lighthouse Museum | RF-0103   | Recreation and Facility Development |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

A concept plan for relocating the museum was developed and approved by the BOCC in October 2003. The renovation of a metal building was completed in FY 2004 to house the Lundeberg boat collection. The priority in FY 2005 was renovating a former office building and reopening the Lighthouse Museum and gift shop. The Museum reopened in the Spring 2005. The focus in FY 2006 was on continuing the Lighthouse Museum building improvements and exhibits: developing a comprehensive interpretive plan for the museum complex; completing a site parking and landscaping plan; and initiating an exhibits plan for the Potomac River Maritime exhibit. FY 2006 funding included a \$100,000 State Bond Bill, a \$100,000 Chesapeake Bays Gateways Network grant, and a \$25,000 Maryland Heritage Areas grant. Work is continuing in FY 2007 to complete the Potomac River Maritime exhibit planning and to begin the design, fabrication, and installation of exhibits; begin parking and landscaping improvements; install outdoor interpretive panels; and construct a shelter for the "Early Times" dory boat. FY 2007 funding included a \$50,000 increase in County funds and an \$80,000 grant from the Maryland Heritage Areas Authority.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The FY 2008 funding request reflects an increase of \$100,000 in County funds over the FY 2007 CIP and a change in Federal and State funding. The previously approved CIP included \$50,000 from both Federal (Chesapeake Bay Gateways Network, CBGN) and State (Maryland Heritage Areas Authority, MHAA) sources. This \$100,000 in grant funding was to be matched by \$100,000 in private funds anticipated from corporate sponsorship. Because of uncertainty about the status of CBGN funding, the FY 2008 request eliminates this \$50,000 in federal funding and increases the MHAA request to \$100,000. Also, while communication is continuing with the private sector, corporate sponsorship is not expected at this time. As a result \$100,000 in Program Open Space funding has been programmed into this project. Also, because costs have exceeded estimates for earlier phases of the project, additional funds are being requested in FY 2009 and FY 2010 from County, State, and Federal sources to enable project completion.

### IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |               |               |               |               |               |
|------------------------------------|-----------------------------|---------------|---------------|---------------|---------------|---------------|
|                                    | FY 2008                     | FY 2009       | FY 2010       | FY 2011       | FY 2012       | FY 2013       |
| STAFFING -FTEs                     | 1.66                        | 1.66          | 1.66          | 1.66          | 1.66          | 1.66          |
| PERSONAL SERVICES COSTS            | 71,606                      | 71,606        | 71,606        | 71,606        | 71,606        | 71,606        |
| CONTRACTED SERVICES                | 1,650                       | 1,650         | 1,650         | 1,650         | 1,650         | 1,650         |
| SUPPLIES & MATERIALS               | 500                         | 800           | 800           | 800           | 800           | 800           |
| UTILITIES                          | 6,100                       | 6,100         | 6,100         | 6,100         | 6,100         | 6,100         |
| FURNITURE & EQUIPMENT              | 1,000                       | 0             | 0             | 0             | 0             | 0             |
| OTHER (describe significant items) | 0                           | 0             | 0             | 0             | 0             | 0             |
| <b>TOTAL COSTS</b>                 | <b>80,856</b>               | <b>80,156</b> | <b>80,156</b> | <b>80,156</b> | <b>80,156</b> | <b>80,156</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

With the opening of the new Piney Point Lighthouse Museum building and the Potomac River Maritime Exhibit building in Spring, 2005 and the Navy Workshop Building in 2008, the management and administration of the Museum will be increased significantly. The above operating expenses will be off-set by an estimated \$20,000 - \$25,000 in revenues generated by the museum.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                  | PROJ. NO. | PROJECT CLASSIFICATION |
|--------------------------------|-----------|------------------------|
| Charlotte Hall Athletic Fields | RP-09XX   | Recreation and Parks   |

**DESCRIPTION:**

This project proposes to construct five multi-purpose playing fields on approximately ten acres of County property at the Charlotte Hall Convenience Center adjacent to Lettie Dent Elementary School and Fifth District Park. Additional fields are needed for youth soccer, football, and lacrosse leagues for practice. There is currently inadequate space at Fifth District Park to meet the growing demands. Project costs will be reduced by utilizing entrance road and parking infrastructure to be constructed for the State initiated park and ride lot on the same property.

**PLANNING JUSTIFICATION:**

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 3.1.5 (page 105) as well as in Action 50 to maintain and upgrade park facilities.

The project is also consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.5 Create new and enhanced parks and recreation facilities that link existing parks and communities, expand recreation opportunities and preserve environmental, aesthetic, and cultural quality.

Priority B-1

**LOCATION:**

5th Election District  
New Market Turner Road  
Mechanicsville, MD

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010        | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING | 100,000        | 0              | 0              | 100,000                   | 0              | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION      | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| CONSTRUCTION          | 725,000        | 0              | 0              | 0                         | 725,000        | 0        | 0        | 0        | 0                   |
| DEMOLITION            | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| INSPECTION            | 25,000         | 0              | 0              | 0                         | 25,000         | 0        | 0        | 0        | 0                   |
| UTILITIES             | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| EQUIPMENT             | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| OTHER - Furnishings   | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>850,000</b> | <b>0</b>       | <b>0</b>       | <b>100,000</b>            | <b>750,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE          | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |          |          |          | Balance to Complete |
|-------------------------|----------------|----------------|----------------|---------------------------|----------------|----------|----------|----------|---------------------|
|                         |                |                |                | FY 2009                   | FY 2010        | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>    |                |                |                |                           |                |          |          |          |                     |
| COUNTY BONDS            | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX      | 343,750        | 0              | 0              | 100,000                   | 243,750        | 0        | 0        | 0        | 0                   |
| IMPACT FEES             | 506,250        | 0              | 0              | 0                         | 506,250        | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER   | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| STATE FUNDS             | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS           | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| OTHER SOURCES-Donations | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>      | <b>850,000</b> | <b>0</b>       | <b>0</b>       | <b>100,000</b>            | <b>750,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                  | PROJ. NO. | PROJECT CLASSIFICATION |
|--------------------------------|-----------|------------------------|
| Charlotte Hall Athletic Fields | RP-09XX   | Recreation and Parks   |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

In June 2005 the R&P Board hosted a public forum in Charlotte Hall related to developing a master plan for the balance of the 42 acre Northern Senior Center property. Approximately 100 people attended that meeting many of whom advocated for additional soccer practice fields and other recreational facilities in the Charlotte Hall/Golden Beach area (many attendees also advocated for senior housing). After considering potential public uses of other County owned properties in the northern area of the County, the Board of Commissioners gave direction in September 2005 to develop a master plan for senior housing, a multigenerational center, and a swimming pool on the Senior Center property. The Board also concurred with the concept of using part of the Convenience Center property for recreational use. In addition to growing youth soccer and football programs in the northern part of the County, youth lacrosse is establishing a northern league in spring 2007. It will be very difficult to provide adequate practice fields for all of these youth programs.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project is new in FY 2008.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |          |          |          |              |              |              |
|------------------------------------|----------|----------|----------|--------------|--------------|--------------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011      | FY 2012      | FY 2013      |
| STAFFING -FTEs                     | 0        | 0        | 0        |              | 0            | 0            |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0            | 0            | 0            |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 7,500        | 8,000        | 8,500        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 1,000        | 1,000        | 1,000        |
| UTILITIES                          | 0        | 0        | 0        | 0            | 0            | 0            |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0            | 0            | 0            |
| OTHER (describe significant items) | 0        | 0        | 0        | 0            | 0            | 0            |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>8,500</b> | <b>9,000</b> | <b>9,500</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Additional annual cost for grass cutting and fertilization after the fields are opened.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                | PROJ. NO. | PROJECT CLASSIFICATION |
|------------------------------|-----------|------------------------|
| St. Mary's Gymnastics Center | RP-11XX   | Recreation and Parks   |

**DESCRIPTION:**

This project would construct or acquire an existing building for a 15,000 s.f. Gymnastics Center. Recreation, Parks and Community Services has operated a successful gymnastics program for more than ten years in rented space in Lexington Park. The program includes instruction for more than six hundred (600) recreational and competitive gymnasts including a sixty (60) person gymnastics team. It is proposed that the facility be constructed on existing County owned land; possibilities to consider include the Great Mills Swimming Pool property, Nicolet Park, or County land adjacent to the airport. Partial funding reimbursement is proposed to come from user fees which currently pay the \$60,000 annual rent.

**PLANNING JUSTIFICATION:**

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 3.1.5 (page 105) as well as in Action 50 to maintain and upgrade park facilities.

The project is also consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-12 as a mid range facility development recommendation for FY 2012 - FY 2015.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.5 Create new and enhanced parks and recreation facilities that link existing parks and communities, expand recreation opportunities and preserve environmental, aesthetic, and cultural quality.  
Priority B-1

**LOCATION:**

8th Election District.  
Great Mills Road  
Great Mills, MD.

| APPROPRIATION PHASE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |                |                  |          | Balance to Complete |
|----------------------------|------------------|----------------|----------------|---------------------------|----------|----------------|------------------|----------|---------------------|
|                            |                  |                |                | FY 2009                   | FY 2010  | FY 2011        | FY 2012          | FY 2013  |                     |
| ARCHITECT/ENGINEERING      | 180,000          | 0              | 0              | 0                         | 0        | 180,000        | 0                | 0        | 0                   |
| LAND ACQUISITION           | 0                | 0              | 0              | 0                         | 0        | 0              | 0                | 0        | 0                   |
| CONSTRUCTION               | 1,500,000        | 0              | 0              | 0                         | 0        | 0              | 2,250,000        | 0        | 0                   |
| DEMOLITION                 | 0                | 0              | 0              | 0                         | 0        | 0              | 0                | 0        | 0                   |
| INSPECTION                 | 25,000           | 0              | 0              | 0                         | 0        | 0              | 25,000           | 0        | 0                   |
| UTILITIES                  | 35,000           | 0              | 0              | 0                         | 0        | 0              | 35,000           | 0        | 0                   |
| EQUIPMENT                  | 40,000           | 0              | 0              | 0                         | 0        | 0              | 40,000           | 0        | 0                   |
| OTHER - Project Management | 25,000           | 0              | 0              | 0                         | 0        | 0              | 25,000           | 0        | 0                   |
| <b>TOTAL COSTS</b>         | <b>2,555,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>180,000</b> | <b>2,375,000</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |                |                  |          | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|----------|----------------|------------------|----------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010  | FY 2011        | FY 2012          | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |          |                |                  |          |                     |
| COUNTY BONDS          | 2,555,000        | 0              | 0              | 0                         | 0        | 180,000        | 2,375,000        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 0                | 0              | 0              | 0                         | 0        | 0              | 0                | 0        | 0                   |
| IMPACT FEES           | 0                | 0              | 0              | 0                         | 0        | 0              | 0                | 0        | 0                   |
| GENERAL FUND TRANSFER | 0                | 0              | 0              | 0                         | 0        | 0              | 0                | 0        | 0                   |
| STATE FUNDS           | 0                | 0              | 0              | 0                         | 0        | 0              | 0                | 0        | 0                   |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0        | 0              | 0                | 0        | 0                   |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0        | 0              | 0                | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>2,555,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>180,000</b> | <b>2,375,000</b> | <b>0</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                | PROJ. NO. | PROJECT CLASSIFICATION |
|------------------------------|-----------|------------------------|
| St. Mary's Gymnastics Center | RP-11XX   | Recreation and Parks   |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The current rental lease for the Gymnastics Center expires on May 31, 2012. The existing space is about 12,000 s.f. and is only marginally adequate now. The limited space creates problems with the lack of proper distance for runways for the vaulting events and restricts proper seating when hosting competitions. With program growth anticipated over the next five years, the current building will be inadequate. An alternative approach would be to acquire an existing "warehouse" type building preferably in the central part of the County.

**DISCUSSION OF CHANGE FROM FY 2006 APPROVED BUDGET/PLAN:**

No change from the FY 2007 project.

### IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

This program is operated through the Recreation Enterprise Fund on a self supporting basis via user fees.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                           | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| Park Roads and Parking Lot Improvements | RP-0803   | Recreation and Parks   |

**DESCRIPTION:**

This project proposes to pave park entrance roads and parking areas at three existing County parks. Seventh District Park is proposed in FY 2008 at a cost of \$160,000 for A&E, Construction, and Stormwater Management. Elms Beach Park is proposed in FY 2010 at a cost of \$200,00 for A&E, Construction, and Stormwater Management. Cecil Park is proposed in FY 2012 at a cost of \$216,000 for A&E, Construction, and Stormwater Management.

**PLANNING JUSTIFICATION:**

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 3.1.5 (page 105) as well as in Action 50 to maintain and upgrade park facilities.

The project is also consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. In order to provide proper maintenance and accessibilities of the facilities identified and upgrades to park roads and parking lot improvements are recommended.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.5 Create new and enhanced parks and recreation facilities that link existing parks and communities, expand recreation opportunities and preserve environmental, aesthetic, and cultural quality.

Priority A-1

**LOCATION:**

7th Election District, 23035 Colton's Point Road  
Bushwood, MD

8th Election District, 49300 St. James Church Road  
Lexington Park, MD

2nd Election District, 19241 St. George Church Road  
Valley Lee, MD

| APPROPRIATION PHASE         | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |          |                |          | Balance to Complete |
|-----------------------------|----------------|----------------|----------------|---------------------------|----------------|----------|----------------|----------|---------------------|
|                             |                |                |                | FY 2009                   | FY 2010        | FY 2011  | FY 2012        | FY 2013  |                     |
| ARCHITECT/ENGINEERING       | 66,500         | 0              | 20,000         | 0                         | 22,500         | 0        | 24,000         | 0        | 0                   |
| LAND ACQUISITION            | 0              | 0              | 0              | 0                         | 0              | 0        | 0              | 0        | 0                   |
| CONSTRUCTION                | 435,000        | 0              | 125,000        | 0                         | 150,000        | 0        | 160,000        | 0        | 0                   |
| DEMOLITION                  | 0              | 0              | 0              | 0                         | 0              | 0        | 0              | 0        | 0                   |
| INSPECTION                  | 0              | 0              | 0              | 0                         | 0              | 0        | 0              | 0        | 0                   |
| UTILITIES                   | 0              | 0              | 0              | 0                         | 0              | 0        | 0              | 0        | 0                   |
| EQUIPMENT                   | 0              | 0              | 0              | 0                         | 0              | 0        | 0              | 0        | 0                   |
| OTHER - Contingency and SWM | 74,500         | 0              | 15,000         | 0                         | 27,500         | 0        | 32,000         | 0        | 0                   |
| <b>TOTAL COSTS</b>          | <b>576,000</b> | <b>0</b>       | <b>160,000</b> | <b>0</b>                  | <b>200,000</b> | <b>0</b> | <b>216,000</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE          | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |          |                |          | Balance to Complete |
|-------------------------|----------------|----------------|----------------|---------------------------|----------------|----------|----------------|----------|---------------------|
|                         |                |                |                | FY 2009                   | FY 2010        | FY 2011  | FY 2012        | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>    |                |                |                |                           |                |          |                |          |                     |
| COUNTY BONDS            | 0              | 0              | 0              | 0                         | 0              | 0        | 0              | 0        | 0                   |
| LOCAL TRANSFER TAX      | 416,000        | 0              | 0              | 0                         | 200,000        | 0        | 216,000        | 0        | 0                   |
| IMPACT FEES             | 0              | 0              | 0              | 0                         | 0              | 0        | 0              | 0        | 0                   |
| GENERAL FUND TRANSFER   | 0              | 0              | 0              | 0                         | 0              | 0        | 0              | 0        | 0                   |
| STATE FUNDS - POS       | 160,000        | 0              | 160,000        | 0                         | 0              | 0        | 0              | 0        | 0                   |
| FEDERAL FUNDS           | 0              | 0              | 0              | 0                         | 0              | 0        | 0              | 0        | 0                   |
| OTHER SOURCES-Donations | 0              | 0              | 0              | 0                         | 0              | 0        | 0              | 0        | 0                   |
| <b>TOTAL FUNDS</b>      | <b>576,000</b> | <b>0</b>       | <b>160,000</b> | <b>0</b>                  | <b>200,000</b> | <b>0</b> | <b>216,000</b> | <b>0</b> | <b>0</b>            |



# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                           | PROJ. NO. | PROJECT CLASSIFICATION |
|---|-----------|------------------------|
| Park Roads and Parking Lot Improvements | RP-0803   | Recreation and Parks   |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The project will overlay 2" of asphalt on gravel park entrance roads and parking areas and stripe parking areas. Park usage is increasing significantly. Asphalt surfacing is recommended for Seventh District, Cecil and Elms Beach Park roads and parking areas because of the increased usage of these parks and the cost in manpower of maintaining safe gravel roads. Asphalt is also a more accessible surface for those who are physically challenged.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project is new in FY 2008.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact on the operating budget

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                 | PROJ. NO. | PROJECT CLASSIFICATION          |
|-------------------------------|-----------|---------------------------------|
| Three Notch Trail Phases I-IV | PA-0106   | Parks Acquisition & Development |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**Three Notch Trail (Proposed Phasing Plan/Cost Estimate/Source of Funding):**

**Phase I:** New Market to Charlotte Hall (one-mile section from Rt. 236 to Northern Senior Center)

Actual cost: **\$398,265** (Construction \$359,450; A & E \$14,596 for topo survey only; Project Mgmt/Inspect. \$12,688; Signage/Other \$11,531).

Source of Funding: **FY 2002** - \$50,200 (State \$50,000; Other \$200); **FY 2003** - \$100,000 (Federal \$50,000, County funds \$50,000); **FY 2004** - \$80,000 (Federal \$30,000, County funds \$50,000); **FY 2005** - \$168,065 (State \$100,000; County funds \$68,065).

**Phase II:** Charlotte Hall ( 2.25 mile section from Northern Senior Center to Deborah Drive in Charles County, just north of County line)

Cost Estimate: **\$1,027,750** (Const. \$843,750; A&E \$89,000; Proj. Mgmt./Inspect \$25,000; Signage/Landscaping \$25,000; Contingency \$45,000)

Source of Funding: **FY 2005** - \$111,935 (Federal \$30,000; County \$81,935); **FY 2006** - \$455,000 (Federal \$30,000, State \$175,000, County \$250,000); **FY 2007** - \$282,000 (Federal \$60,000, State \$150,000, County \$72,000); **FY 2008** \$178,815 (County)

**Phase III:** California Area (Wildewood to Wal Mart, two-mile section)

Cost Estimated: **\$25,000** (Construction \$25,000). Source of Funding: **FY 2007** - \$25,000 (County funds).

This phase is being constructed by private developers over the next two years. Developers include Wildewood, Bay Center, First Colony, South Plaza, Laurel Glen, and Wal Mart. Some public funds are needed to construct a short section of trail from Laurel Glen to the Rt 235 intersection.

**Phase IV:** California Area (Wal Mart to Chancellor's Run Road - 3/4 mile section)

Cost estimate: **\$430,000** (Const. \$300,000; A&E \$70,000; Proj. Mgmt./Inspection \$15,000; Signage/Landscaping \$15,000 Contingency \$30,000).

Source of Funding: **FY 2007** - \$70,000 (County funds); **FY 2008** - \$360,000 (Federal \$30,000, State \$330,000).

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The Three Notch Trail project has been split into two separate projects in the FY 2008 CIP. Phases V - IX are included in project #PA-08XX and prior approvals remain in effect.

### IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |              |               |               |               |               |               |
|------------------------------------|--------------|---------------|---------------|---------------|---------------|---------------|
| DESCRIPTION                        | FY 2008      | FY 2009       | FY 2010       | FY 2011       | FY 2012       | FY 2013       |
| STAFFING -FTEs                     | 0            | 0             | 0             | 0             | 0             | 0             |
| PERSONAL SERVICES COSTS            | 0            | 0             | 0             | 0             | 0             | 0             |
| CONTRACTED SERVICES                | 7,800        | 10,000        | 12,500        | 15,000        | 15,000        | 17,500        |
| SUPPLIES & MATERIALS               | 500          | 500           | 500           | 500           | 500           | 500           |
| UTILITIES                          | 0            | 0             | 0             | 0             | 0             | 0             |
| FURNITURE & EQUIPMENT              | 0            | 0             | 0             | 0             | 0             | 0             |
| OTHER (describe significant items) | 0            | 0             | 0             | 0             | 0             | 0             |
| <b>TOTAL COSTS</b>                 | <b>8,300</b> | <b>10,500</b> | <b>13,000</b> | <b>15,500</b> | <b>15,500</b> | <b>18,000</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Grass cutting along the sides of the trail, supplies and materials for minor repairs, and routine maintenance to the trail by Parks staff.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A.

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                 | PROJ. NO. | PROJECT CLASSIFICATION          |
|-------------------------------|-----------|---------------------------------|
| Three Notch Trail Phases V-IX | PA-0801   | Parks Acquisition & Development |

**DESCRIPTION:**

This project continues development of the Three Notch Trail (TNT), a 10 ft. wide multi-use trail on the former railroad right-of-way. FY 2008 funds will enable the County to complete Phase II in Charlotte Hall and to construct Phase IV, a one-half mile section running from Wal-mart to Chancellor's Run Road in California. Concurrently, a 1.5 mile section of the trail from Wildewood to Wal-mart is being constructed by private developers over the next couple of years in conjunction with shopping center or residential development projects. This includes partnerships with Wal-Mart, K-Mart, South Plaza (already completed), First Colony, Bay Center, and Sturbridge/Wildewood. FY 2008 funds will also be used for design and engineering for Phase V, a three mile section that runs from John Baggett Park in Laurel Grove to the intersection of Rt. 5 in Mechanicsville. The TNT will enable walking, biking, horseback riding, running and roller blading. The trail will also serve as a transportation alternative from residential neighborhoods to shopping, restaurants, and businesses. The projected phasing and funding plan for developing the TNT is included in the "Other Background Information" section on the next page.

The funding sources for the project include County park impact fees, State Program Open Space funds, National Recreational Trails grant funds, and possibly Federal Transportation Enhancement Act (TEA) funding. Also, because the FDR Boulevard Extended road project was included in the County's FY 2007 CIP, joint planning and coordination with DPW&T has been initiated as the Trail and FDR will share the right of way south of Chancellor's Run Road to Pegg Road. The Trail may need to become a bicycle lane along FDR Blvd. in this section because of space limitations within the right of way.

**PLANNING JUSTIFICATION:**

The Comprehensive Plan addresses the need for a bicycle plan in section 3.1.2 including a goal to "encourage a transportation network which provides alternative means and methods of travel." The Comprehensive Plan also indicates the County should "provide sidewalks, walking paths, and bike paths and lanes as requirements of road systems and to connect other public and private sites (page 91).

The project is consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from the two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-15 as a short-term facility development recommendation for FY 2003 - FY 2007 and beyond to FY 2020 if needed to complete.

The project is also consistent with the 2005 Lexington Park Development District Master Plan (page 84) and the 2006 St. Mary's County Transportation Plan (page 80). Finally, the Southern Maryland Regional Trail and Bikeway System Study (June 2001) recommends developing the Three Notch Trail as one of the regions top trails priorities. This plan was adopted by the Board of County Commissioners in 2001.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.2.B.ii. Encourage development and utilization of alternative transportation in the county.  
Priority A-1

**LOCATION:**

Parallel to Route 235 and Route 5.

| APPROPRIATION PHASE   | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |                  |                  |                  |                  | Balance to Complete |
|-----------------------|-------------------|----------------|----------------|---------------------------|------------------|------------------|------------------|------------------|---------------------|
|                       |                   |                |                | FY 2009                   | FY 2010          | FY 2011          | FY 2012          | FY 2013          |                     |
| ARCHITECT/ENGINEERING | 1,021,875         | 0              | 150,000        | 265,625                   | 0                | 212,500          | 253,125          | 0                | 140,625             |
| LAND ACQUISITION      | 0                 | 0              | 0              | 0                         | 0                | 0                | 0                | 0                | 0                   |
| CONSTRUCTION          | 9,483,000         | 0              | 0              | 1,392,000                 | 1,232,500        | 1,232,500        | 1,972,000        | 1,174,500        | 2,479,500           |
| DEMOLITION            | 0                 | 0              | 0              | 0                         | 0                | 0                | 0                | 0                | 0                   |
| INSPECTION            | 0                 | 0              | 0              | 0                         | 0                | 0                | 0                | 0                | 0                   |
| UTILITIES             | 0                 | 0              | 0              | 0                         | 0                | 0                | 0                | 0                | 0                   |
| EQUIPMENT             | 0                 | 0              | 0              | 0                         | 0                | 0                | 0                | 0                | 0                   |
| OTHER                 | 0                 | 0              | 0              | 0                         | 0                | 0                | 0                | 0                | 0                   |
| <b>TOTAL COSTS</b>    | <b>10,504,875</b> | <b>0</b>       | <b>150,000</b> | <b>1,657,625</b>          | <b>1,232,500</b> | <b>1,445,000</b> | <b>2,225,125</b> | <b>1,174,500</b> | <b>2,620,125</b>    |

| FUNDING SOURCE            | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |                  |                  |                  |                  | Balance to Complete |
|---------------------------|-------------------|----------------|----------------|---------------------------|------------------|------------------|------------------|------------------|---------------------|
|                           |                   |                |                | FY 2009                   | FY 2010          | FY 2011          | FY 2012          | FY 2013          |                     |
| <b>COUNTY FUNDS:</b>      |                   |                |                |                           |                  |                  |                  |                  |                     |
| COUNTY BONDS              | 715,625           | 0              | 0              | 0                         | 0                | 462,500          | 253,125          | 0                | 0                   |
| LOCAL TRANSFER TAX        | 765,625           | 0              | 0              | 265,625                   | 250,000          | 0                | 0                | 250,000          | 0                   |
| IMPACT FEES               | 1,290,625         | 0              | 150,000        | 250,000                   | 0                | 0                | 250,000          | 0                | 640,625             |
| GENERAL FUND TRANSFER     | 0                 | 0              | 0              | 0                         | 0                | 0                | 0                | 0                | 0                   |
| STATE FUNDS-Local POS     | 2,400,000         | 0              | 0              | 300,000                   | 350,000          | 350,000          | 350,000          | 350,000          | 700,000             |
| FEDERAL FUNDS             | 5,333,000         | 0              | 0              | 842,000                   | 632,500          | 632,500          | 1,372,000        | 574,500          | 1,279,500           |
| OTHER SOURCES - Donations | 0                 | 0              | 0              | 0                         | 0                | 0                | 0                | 0                | 0                   |
| <b>TOTAL FUNDS</b>        | <b>10,504,875</b> | <b>0</b>       | <b>150,000</b> | <b>1,657,625</b>          | <b>1,232,500</b> | <b>1,445,000</b> | <b>2,225,125</b> | <b>1,174,500</b> | <b>2,620,125</b>    |

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION          |
|---|-----------|---------------------------------|
| Three Notch Trail Phases V-IX   | PA-0801   | Parks Acquisition & Development |
| <b>OTHER BACKGROUND INFORMATION/COMMENTS:</b>   |           |                                 |
| <b>Three Notch Trail (Proposed Phasing Plan/Cost Estimate/Source of Funding):</b>   |           |                                 |
| <b>Phase V:</b> Laurel Grove to Mechanicsville<br>Cost Estimate: <b>\$1,542,000</b> (Const.<br>Source of Funding: <b>FY 2008</b> \$150,000 for A&E (County funds); <b>FY 2009</b> \$1,392,000 (Federal \$842,000, State \$300,000, County funds \$250,000).   |           |                                 |
| <b>Phase VI:</b> Mechanicsville to New Market (Rt. 5 to Rt. 236, five-mile section)<br>Cost Estimate: <b>\$2,730,625</b> (Const. \$2,125,000; A&E \$265,625; Proj. Mgmt/Inspect. \$63,750; Signage/Landscape \$63,750; Conting. \$212,500).<br>Source of Funding: <b>FY 2009</b> - \$265,625 for A&E (County funds); <b>FY 2010</b> - \$1,232,500 for Construction (Federal \$632,500, State \$350,000, County \$250,000); <b>FY 2011</b> - \$1,232,500 for Construction (Federal \$632,500, State \$350,000, County funds \$250,000).                          |           |                                 |
| <b>Phase VII:</b> Wildewood to Hollywood (FDR Blvd. to Hollywood Road (four mile section)<br>Cost Estimate: <b>\$2,184,500</b> (Const. \$1,700,000; A&E \$212,500; Proj. Mgmt/Inspect. \$51,000; Signage/Landscape \$51,000; Conting. \$170,000).<br>Source of Funding: <b>FY 2011</b> - \$212,500 for A&E (County funds); <b>FY 2012</b> - \$1,972,000 for Construction (Federal \$1,372,000, State \$350,000, County \$250,000).  |           |                                 |
| <b>Phase VIII:</b> Hollywood to Oakville (Hollywood Road to Friendship School Road, 4.5 mile section)<br>Cost Estimate: <b>\$2,602,125</b> (Const. \$2,025,000, A&E \$253,125; Proj. Mgmt/Inspect. \$60,750; Signage/Landscape \$60,750; Contin. \$202,500).<br>Source of Funding: <b>FY 2012</b> - \$253,125 for A & E (County funds); <b>FY 2013</b> - \$1,174,500 for Construction (Federal \$574,500, State \$350,000, County funds \$250,000); <b>FY 2014</b> - \$1,174,500 for Construction (Federal \$574,500, State \$350,000, County funds \$250,000). |           |                                 |
| <b>Phase IX:</b> Oakville to Laurel Grove (Friendship School Road to Baggett Park, 2.5 mile section)<br>Cost Estimate: <b>\$1,445,625</b> (Const. \$1,125,000; A&E \$140,625; Proj. Mgmt/Inspect. \$33,750; Signage/Landscape \$33,750; Contin. \$112,500).<br>Source of Funding: <b>FY 2014</b> - \$140,625 for A&E (County funds); <b>FY 2015</b> for Construction - \$1,305,000 (Federal \$705,000, State \$350,000, County funds \$250,000).  |           |                                 |
| <b>DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:</b>  |           |                                 |
| The Three Notch Trail project has been split into two separate projects in the FY 2008 CIP. Phases I - IV are included in project PA-0106 and prior approvals remain in effect.   |           |                                 |

### IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |              |               |               |               |               |               |
|------------------------------------|--------------|---------------|---------------|---------------|---------------|---------------|
| DESCRIPTION                        | FY 2008      | FY 2009       | FY 2010       | FY 2011       | FY 2012       | FY 2013       |
| STAFFING -FTEs                     | 0            | 0             | 0             | 0             | 0             | 0             |
| PERSONAL SERVICES COSTS            | 0            | 0             | 0             | 0             | 0             | 0             |
| CONTRACTED SERVICES                | 7,800        | 10,000        | 12,500        | 15,000        | 15,000        | 17,500        |
| SUPPLIES & MATERIALS               | 500          | 500           | 500           | 500           | 500           | 500           |
| UTILITIES                          | 0            | 0             | 0             | 0             | 0             | 0             |
| FURNITURE & EQUIPMENT              | 0            | 0             | 0             | 0             | 0             | 0             |
| OTHER (describe significant items) | 0            | 0             | 0             | 0             | 0             | 0             |
| <b>TOTAL COSTS</b>                 | <b>8,300</b> | <b>10,500</b> | <b>13,000</b> | <b>15,500</b> | <b>15,500</b> | <b>18,000</b> |

|  |
|--|
| <b>DISCUSSION OF OPERATING BUDGET IMPACT:</b>  |
| Grass cutting along the sides of the trail, supplies and materials for minor repairs, and routine maintenance to the trail by Parks staff. |
| <b>OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:</b>  |
| N/A.   |

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE             | PROJ. NO. | PROJECT CLASSIFICATION |
|---------------------------|-----------|------------------------|
| Tennis Court Improvements | RP-0701   | Recreation and Parks   |

**DESCRIPTION:**

This project will construct two new courts at Cecil Park, light two courts at Dorsey Park, and resurface courts and replace fencing at several other parks. The condition of existing courts varies from fair to poor and improvements are needed to insure usable and safe facilities. This project has changed significantly from FY 2007 based upon input and recommendations from the St. Mary's County Tennis Association (SMCTA). The highest priority of the SMCTA was having one County park with at least four courts to accommodate league and tournament play. Funds are requested in the FY 2008 budget to construct two new courts at Cecil Park adjacent to two existing courts which are also proposed for replacement in 2008. The Dorsey Park lighting project replaces lighted courts at Leonardtown Elementary which were lost due to a school renovation project. The revised CIP request is as follows: FY 2008 - Construct two new courts at a cost of \$181,560 and replace two existing courts/fencing at a cost of \$65,013 at Cecil Park. Construction of new courts includes A&E, site work, SWM, asphalt, surface material, fencing, posts, nets, and windscreens; FY 2009 - Replace two courts/fencing at Seventh District Park at a cost of \$75,000; FY 2010 - install lighting for two courts at Dorsey Park at a cost of \$100,000; FY 2011 - Replace two courts/fencing at Jarboesville Park at a cost of \$75,000; FY '12 - Replace two courts/fencing at Fifth District Park at a cost of \$75,000; FY '13 - Replace two courts/fencing at Chancellor's Run Park at a cost of \$75,000.

**PLANNING JUSTIFICATION:**

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 3.1.5 (page 105) as well as in Action 50 to maintain and upgrade park facilities.

The project is also consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-16 as a facility rehabilitation and development recommendation for FY 2006 - FY 2015.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.5 Create new and enhanced parks and recreation facilities that link existing parks and communities, expand recreation opportunities and preserve environmental, aesthetic, and cultural quality.

Priority A-1

**LOCATION:**

Various Parks throughout the County.

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |               |               |               | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------------|---------------|---------------|---------------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010        | FY 2011       | FY 2012       | FY 2013       |                     |
| ARCHITECT/ENGINEERING | 10,000         |                | 10,000         | 0                         | 0              | 0             | 0             | 0             | 0                   |
| LAND ACQUISITION      | 0              | 0              | 0              | 0                         | 0              | 0             | 0             | 0             | 0                   |
| CONSTRUCTION          | 755,000        | 80,000         | 206,573        | 75,000                    | 100,000        | 75,000        | 75,000        | 75,000        | 0                   |
| DEMOLITION            | 0              | 0              | 0              | 0                         | 0              | 0             | 0             | 0             | 0                   |
| INSPECTION            | 0              | 0              | 0              | 0                         | 0              | 0             | 0             | 0             | 0                   |
| UTILITIES             | 0              | 0              | 0              | 0                         | 0              | 0             | 0             | 0             | 0                   |
| EQUIPMENT             | 5,000          | 0              | 5,000          | 0                         | 0              | 0             | 0             | 0             | 0                   |
| OTHER                 | 0              | 0              | 0              | 0                         | 0              | 0             | 0             | 0             | 0                   |
| <b>TOTAL COSTS</b>    | <b>701,573</b> | <b>80,000</b>  | <b>221,573</b> | <b>75,000</b>             | <b>100,000</b> | <b>75,000</b> | <b>75,000</b> | <b>75,000</b> | <b>0</b>            |

| FUNDING SOURCE            | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |               |               |               | Balance to Complete |
|---------------------------|----------------|----------------|----------------|---------------------------|----------------|---------------|---------------|---------------|---------------------|
|                           |                |                |                | FY 2009                   | FY 2010        | FY 2011       | FY 2012       | FY 2013       |                     |
| <b>COUNTY FUNDS:</b>      |                |                |                |                           |                |               |               |               |                     |
| COUNTY BONDS              | 0              | 0              | 0              | 0                         | 0              | 0             | 0             | 0             | 0                   |
| LOCAL TRANSFER TAX        | 362,500        | 50,000         | 167,258        | 67,500                    | 92,500         | 67,500        | 17,500        | 67,500        | 0                   |
| IMPACT FEES               | 75,000         | 25,000         | 0              | 0                         | 0              | 0             | 50,000        | 0             | 0                   |
| GENERAL FUND TRANSFER     | 0              | 0              | 0              | 0                         | 0              | 0             | 0             | 0             | 0                   |
| STATE FUNDS - POS         | 49,315         | 0              | 49,315         | 0                         | 0              | 0             | 0             | 0             | 0                   |
| FEDERAL FUNDS             | 0              | 0              | 0              | 0                         | 0              | 0             | 0             | 0             | 0                   |
| OTHER SOURCES- USTA Grant | 47,500         | 5,000          | 5,000          | 7,500                     | 7,500          | 7,500         | 7,500         | 7,500         | 0                   |
| <b>TOTAL FUNDS</b>        | <b>701,573</b> | <b>80,000</b>  | <b>221,573</b> | <b>75,000</b>             | <b>100,000</b> | <b>75,000</b> | <b>75,000</b> | <b>75,000</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE             | PROJ. NO. | PROJECT CLASSIFICATION |
|---------------------------|-----------|------------------------|
| Tennis Court Improvements | RP-0701   | Recreation and Parks   |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

After considerable public input, further staff evaluation, and R&P Board review, the Cecil Park project was determined to be a top priority for addressing tennis facility needs. As a result, it is proposed that \$25,000 appropriated in FY 2007 for replacing one court at Jarboesville Park be re-programmed for the Cecil Park project. If this is approved by the BOCC, the engineering for the site plan and SWM would begin in spring 2007. In reference to the court replacement or resurfacing plan, the average life of an asphalt tennis court is 15 years; most of the courts in this plan are more than 20 years old. The structural cracks in the courts have been repaired over the past several years, but replacement or resurfacing is now necessary. Seven courts have been replaced or resurfaced over the past four years at Town Creek, Laurel Grove, and Cardinal Gibbons Parks, and at the Wicomico Shores complex. Also, the SMCTA has recommended that a Tennis Center with a minimum of seven courts and other amenities be included in the County's long range plans. It is proposed that this vision be considered as part of the "Central County Park" project which is included in the FY 2008 - FY 2013 CIP.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The FY 2007-2012 CIP included \$275,000 to replace or resurface eleven courts at various parks at \$25,000 each. The FY 2008 request has changed significantly due to a facility assessment report from the SMCTA about tennis needs. The report and recommendations were reviewed by staff and the R&P Advisory Board in the fall 2006. The FY 2008-2013 CIP request was increased considerably as a result of that report. The FY 2008 request includes an additional \$117,258 in County funds to construct two new courts at Cecil Park; \$25,000 more is requested in FY 2009 to re-surface two courts and replace fencing at Seventh District Park; \$42,500 more in County funds is requested in FY 2010 to light two courts at Dorsey Park; \$25,000 more is requested in FY 2011 to resurface two courts and fencing at Jarboesville Park; and \$75,000 more is requested in FY 2012 and FY 2013 for resurfacing and fencing at Fifth District and Chancellor's Run Parks. Grant funding is available through the USTA for court renovation and new construction. A \$5,000 grant was received for the Dorsey Park project in FY 2007 and a \$5,000 grant from the U.S.T.A. was received for the Cecil Park project in FY 2008. Another grant to the U.S.T.A. for \$49,315 was not received but will be resubmitted in the fall of 2007. A total of between \$30,000 - \$85,000 is anticipated in grant funding from the U.S.T.A. for the project over the six year CIP.

### IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Operating expense impact would be negligible, if any.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A





# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE                      | PROJ. NO. | PROJECT CLASSIFICATION |
|------------------------------------|-----------|------------------------|
| Park Land and Facility Acquisition | RP-0604   | Recreation & Parks     |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Approximately \$1.3 million in State POS grant funding is currently available for land acquisition and an additional \$655,000 in POS funds will be allocated in FY 2008 for land acquisition. A "plug in" number of \$650,000 per year in grant revenue is being used for budget purposes for the next six years. However, the actual amount could fluctuate significantly depending on the State's fiscal situation from year to year. Also, the State is open to financial partnerships with the County on significant acquisition projects which meet State priorities for Bay restoration and/or natural resource protection.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The FY 2008 budget submittal combines all park, public landing, and facility acquisition into one project. While properties may not be identified at this time, specific projects are included in the project description or the Land Preservation, Parks, and Recreation Plan. This is similar to the School Department's approach for acquiring school property in that funding is set aside to use as property opportunities become available. The total amount of funding for the project has increased because of including the anticipated amount of POS funding each year for the next six years.

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

No impact until a park, public landing, or recreation facility is opened.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE     | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------|-----------|------------------------|
| Myrtle Point Park | RP-0503   | Recreation & Parks     |

**DESCRIPTION:**

This 192-acre property on the Patuxent River was acquired for a county park in January 1997 and has been open for public use for hiking, picnicking, nature study, and other passive uses since that time. The Board of County Commissioners adopted a park master plan in October 2005 that formally established Myrtle Point as a nature park. Park facilities and amenities presented in the master plan include a Nature and Heritage Center, a canoe and kayak launch, picnic areas, trails, restrooms, environmental boardwalks, a small amphitheatre, parking, and shoreline access. Funding is requested in FY'10 for design and engineering and in FY 2011 - FY 2013 (and beyond) for phased park development.

**PLANNING JUSTIFICATION:**

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 3.1.5 (page 105) as well as in Action 50 to maintain and upgrade park facilities.

The project is also consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-15 as a short to mid range facility development recommendation for FY 2010 - FY 2014.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.5. Create new and enhanced parks and recreation facilities that link existing parks and communities, expand recreation opportunities and preserve environmental, aesthetic, and cultural quality.

Priority B-1

**LOCATION:**

8th Election District.  
24050 Patuxent Boulevard  
California, MD.

| APPROPRIATION PHASE   | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |                |                |                | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|----------------|----------------|----------------|----------------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010        | FY 2011        | FY 2012        | FY 2013        |                     |
| ARCHITECT/ENGINEERING | 150,000          | 0              | 0              | 0                         | 150,000        | 0              | 0              | 0              | 0                   |
| LAND ACQUISITION      | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| CONSTRUCTION          | 2,500,000        | 0              | 0              | 0                         | 0              | 500,000        | 500,000        | 500,000        | 1,000,000           |
| DEMOLITION            | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| INSPECTION            | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| UTILITIES             | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| EQUIPMENT             | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| OTHER - MASTER PLAN   | 25,000           | 25,000         | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| <b>TOTAL COSTS</b>    | <b>2,675,000</b> | <b>25,000</b>  | <b>0</b>       | <b>0</b>                  | <b>150,000</b> | <b>500,000</b> | <b>500,000</b> | <b>500,000</b> | <b>1,000,000</b>    |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |                |                |                | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|----------------|----------------|----------------|----------------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010        | FY 2011        | FY 2012        | FY 2013        |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |                |                |                |                |                     |
| COUNTY BONDS          | 1,350,000        | 0              | 0              | 0                         | 0              | 250,000        | 350,000        | 250,000        | 500,000             |
| LOCAL TRANSFER TAX    | 518,750          | 25,000         | 0              | 0                         | 150,000        | 250,000        | 0              | 93,750         | 0                   |
| IMPACT FEES           | 806,250          | 0              | 0              | 0                         | 0              | 0              | 150,000        | 156,250        | 500,000             |
| GENERAL FUND TRANSFER | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| STATE FUNDS           | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| <b>TOTAL FUNDS</b>    | <b>2,675,000</b> | <b>25,000</b>  | <b>0</b>       | <b>0</b>                  | <b>150,000</b> | <b>500,000</b> | <b>500,000</b> | <b>500,000</b> | <b>1,000,000</b>    |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE     | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------|-----------|------------------------|
| Myrtle Point Park | RP-0503   | Recreation & Parks     |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The master plan adopted by the BOCC for Myrtle Point Park was the result of considerable community involvement including a public workshop in the winter 2005. The plan was strongly supported by the Friends of Myrtle Point Park and was unanimously recommended by the Recreation and Parks Citizen Advisory Board. The Chesapeake Bay Gateways Network has designated Myrtle Point as a Chesapeake Bay Gateways site. This designation will enable the County to apply for federal funding for program development and site interpretation.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The FY 2008 budget request proposes an additional \$500,000 in FY'13 for continued park development and includes \$1 million as the balance to complete the project. These numbers are based upon very preliminary, rough estimates of the facilities included in the master plan.

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |         |         |         |         |         |
|------------------------------------|-----------------------------|---------|---------|---------|---------|---------|
|                                    | FY 2008                     | FY 2009 | FY 2010 | FY 2011 | FY 2012 | FY 2013 |
| STAFFING -FTEs                     | 0                           | 0       | 1       | 1       | 1       | 1       |
| PERSONAL SERVICES COSTS            | 0                           | 0       | 60,496  | 62,030  | 63,516  | 65,104  |
| CONTRACTED SERVICES                | 0                           | 0       | 0       | 0       | 0       | 0       |
| SUPPLIES & MATERIALS               | 0                           | 0       | 2,500   | 5,000   | 5,000   | 5,000   |
| UTILITIES                          | 0                           | 0       | 0       | 0       | 0       | 0       |
| FURNITURE & EQUIPMENT              | 0                           | 0       | 0       | 0       | 0       | 0       |
| OTHER (describe significant items) | 0                           | 0       | 0       | 0       | 0       | 0       |
| TOTAL COSTS                        | 0                           | 0       | 62,996  | 67,030  | 68,516  | 70,104  |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

A Park Manager/Naturalist position is requested beginning in FY 2010 to oversee the operation and management of the park. The manager/naturalist will be responsible for developing environmental education programs and activities at the park and will also be involved in park development including grant writing and fundraising for the Nature and Heritage Center.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| Chaptico Park - Parking Expansion and Phased Development | RP-0805   | Recreation and Parks   |

**DESCRIPTION:**

This project proposes to construct additional parking for the existing soccer/lacrosse complex and to develop other recreational facilities included in the Chaptico Park master plan adopted by the Board of Commissioners in 2002. There is currently a problem in the park with inadequate parking for youth league games on weekends. To address the problem now, R&P is requesting that leagues stagger game starting times to ease the problem and is also staffing the park during peak times to manage the situation. Additional recreational facilities included in Phase II of the park master plan included tennis and basketball courts, a restroom facility, picnic areas and shelters, outdoor horse rings and riding trails. The project proposes doing this in three phases: 1) expanding parking in FY 2008 at a cost of \$665,000; 2) constructing two tennis and two basketball courts, and developing picnic areas and shelters in FY 2010-2011 at a cost of \$610,000; and 3) constructing the horse rings, trails, restroom facility, and park road in FY 2012-2013 at an estimated cost of \$575,000.

**PLANNING JUSTIFICATION:**

The Comprehensive Plan addresses the need to "Create new and enhanced Parks and Recreation facilities" in Objective 3.1.5 (page 105) as well as in Action 50 to maintain and upgrade park facilities.

The project is also consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.5 Create new and enhanced parks and recreation facilities that link existing parks and communities, expand recreation opportunities and preserve environmental, aesthetic, and cultural quality.

Priority A-1

**LOCATION:**

4th Election District  
26600 Budd's Creek Road  
Mechanicsville, MD 20659

| APPROPRIATION PHASE       | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |                |               |                | Balance to Complete |
|---------------------------|------------------|----------------|----------------|---------------------------|---------------|----------------|---------------|----------------|---------------------|
|                           |                  |                |                | FY 2009                   | FY 2010       | FY 2011        | FY 2012       | FY 2013        |                     |
| ARCHITECT/ENGINEERING     | 220,000          | 0              | 75,000         | 0                         | 70,000        | 0              | 75,000        | 0              | 0                   |
| LAND ACQUISITION          | 0                | 0              | 0              | 0                         | 0             | 0              | 0             | 0              | 0                   |
| CONSTRUCTION              | 1,430,000        | 0              | 520,000        | 0                         | 0             | 410,000        | 0             | 500,000        | 0                   |
| DEMOLITION                | 0                | 0              | 0              | 0                         | 0             | 0              | 0             | 0              | 0                   |
| INSPECTION                | 40,000           | 0              | 20,000         | 0                         | 0             | 20,000         | 0             | 0              | 0                   |
| UTILITIES                 | 10,000           | 0              | 0              | 0                         | 0             | 10,000         | 0             | 0              | 0                   |
| EQUIPMENT - Picnic Tables | 50,000           | 0              | 0              | 0                         | 0             | 50,000         | 0             | 0              | 0                   |
| OTHER - Contingency       | 100,000          | 0              | 50,000         | 0                         | 0             | 50,000         | 0             | 0              | 0                   |
| <b>TOTAL COSTS</b>        | <b>1,850,000</b> | <b>0</b>       | <b>665,000</b> | <b>0</b>                  | <b>70,000</b> | <b>540,000</b> | <b>75,000</b> | <b>500,000</b> | <b>0</b>            |

| FUNDING SOURCE          | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |                |               |                | Balance to Complete |
|-------------------------|------------------|----------------|----------------|---------------------------|---------------|----------------|---------------|----------------|---------------------|
|                         |                  |                |                | FY 2009                   | FY 2010       | FY 2011        | FY 2012       | FY 2013        |                     |
| <b>COUNTY FUNDS:</b>    |                  |                |                |                           |               |                |               |                |                     |
| COUNTY BONDS            | 546,250          | 0              | 0              | 0                         | 0             | 396,250        | 0             | 150,000        | 0                   |
| LOCAL TRANSFER TAX      | 253,750          | 0              | 165,000        | 0                         | 70,000        | 0              | 18,750        | 0              | 0                   |
| IMPACT FEES             | 1,050,000        | 0              | 500,000        | 0                         | 0             | 143,750        | 56,250        | 350,000        | 0                   |
| GENERAL FUND TRANSFER   | 0                | 0              | 0              | 0                         | 0             | 0              | 0             | 0              | 0                   |
| STATE FUNDS             | 0                | 0              | 0              | 0                         | 0             | 0              | 0             | 0              | 0                   |
| FEDERAL FUNDS           | 0                | 0              | 0              | 0                         | 0             | 0              | 0             | 0              | 0                   |
| OTHER SOURCES-Donations | 0                | 0              | 0              | 0                         | 0             | 0              | 0             | 0              | 0                   |
| <b>TOTAL FUNDS</b>      | <b>1,850,000</b> | <b>0</b>       | <b>665,000</b> | <b>0</b>                  | <b>70,000</b> | <b>540,000</b> | <b>75,000</b> | <b>500,000</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| Chaptico Park - Parking Expansion and Phased Development | RP-0805   | Recreation and Parks   |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Chaptico Park opened for public use in the spring 2005. Phase I included nine game fields for soccer and lacrosse; multi-use practice areas; a restroom/concession facility; paved roadway and parking areas; and a BMX bicycle track constructed and operated by a private, non-profit organization. A children's playground was constructed and opened in summer 2006. The northern soccer league has approximately 1000 youth participating in it's program each spring and fall season and boys and girls youth lacrosse leagues have approximately 500 youth participating and are growing rapidly. Counting players, coaches and spectators there are an estimated 4,000 - 5,000 people using the park each weekend during the spring and fall.

The cost estimate for Phase I (parking expansion) is based on actual construction cost for the parking lot project at Charlotte Hall Library which cost \$5,200 per parking space (cost was \$130,000 for 25 spaces). This project is for approximately 100 spaces (100 x \$5,200 = \$520,000) plus A&E costs (\$75,000 - 15% of construction cost), Inspection costs (\$20,000 - 4% of construction cost) and Contingency (\$50,000 - 10% of construction cost).

The construction cost estimate for Phase II is based on other recent park projects and is as follows:

|                       |           |
|-----------------------|-----------|
| Two Tennis Courts     | \$175,000 |
| Two Basketball Courts | \$135,000 |
| One Picnic Shelter    | \$75,000  |
| Site Work             | \$75,000  |
|                       | \$410,000 |

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project is new in FY 2008.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |          |          |          |          |              |              |
|------------------------------------|----------|----------|----------|----------|--------------|--------------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012      | FY 2013      |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0            | 0            |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0            | 0            |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 5,000        | 5,000        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 750          | 750          |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0            | 0            |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0            | 0            |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0            | 0            |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>5,750</b> | <b>5,750</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Additional grass cutting and park maintenance costs.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE        | PROJ. NO. | PROJECT CLASSIFICATION |
|----------------------|-----------|------------------------|
| Northern County Pool | RP-13XX   | Recreation and Parks   |

**DESCRIPTION:**

Design and construct a public aquatics center at the Northern Senior Center property in Charlotte Hall. The facility is proposed to include an indoor, eight lane 25 meter by 25 yard swimming pool with zero depth entry and seating area for instruction, lap swimming, and competition; a water slide and other amenities in an interactive water play area; shower facilities; and a retractable roof and wall system to enable transforming the facility into an outdoor pool experience during the summer. An indoor swimming facility is included in the Charlotte Hall property master plan.

**PLANNING JUSTIFICATION:**

The project is consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County plans. Development of a park and/or construction of indoor recreation facilities are recommended at the County-owned Charlotte Hall property on page III-16 of the plan. Additionally, an indoor recreation and aquatics center is included in the draft Charlotte Hall Property Master Plan, which was endorsed by the Commission on Aging and the Recreation and Parks Board in December 2006 and will be presented to the Planning Commission and County Commissioners in January, 2007.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

3.1.5 Create new and enhanced parks and recreation facilities that link existing parks and communities, expand recreation opportunities and preserve environmental, aesthetic and cultural quality.

Priority B-1

**LOCATION:**

5th Election District  
Charlotte Hall, MD

| APPROPRIATION PHASE         | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |                | Balance to Complete |
|-----------------------------|------------------|----------------|----------------|---------------------------|----------|----------|----------|----------------|---------------------|
|                             |                  |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013        |                     |
| ARCHITECT/ENGINEERING       | 750,000          | 0              | 0              | 0                         | 0        | 0        | 0        | 750,000        | 0                   |
| LAND ACQUISITION            | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0              | 0                   |
| CONSTRUCTION                | 8,000,000        | 0              | 0              | 0                         | 0        | 0        | 0        | 0              | 8,000,000           |
| DEMOLITION                  | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0              | 0                   |
| INSPECTION & PROJECT MGMNT. | 75,000           | 0              | 0              | 0                         | 0        | 0        | 0        | 0              | 75,000              |
| UTILITIES                   | 25,000           | 0              | 0              | 0                         | 0        | 0        | 0        | 0              | 25,000              |
| EQUIPMENT                   | 100,000          | 0              | 0              | 0                         | 0        | 0        | 0        | 0              | 100,000             |
| OTHER - Furnishings         | 50,000           | 0              | 0              | 0                         | 0        | 0        | 0        | 0              | 50,000              |
| <b>TOTAL COSTS</b>          | <b>9,000,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>0</b> | <b>750,000</b> | <b>8,250,000</b>    |

| FUNDING SOURCE          | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |                | Balance to Complete |
|-------------------------|------------------|----------------|----------------|---------------------------|----------|----------|----------|----------------|---------------------|
|                         |                  |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013        |                     |
| <b>COUNTY FUNDS:</b>    |                  |                |                |                           |          |          |          |                |                     |
| COUNTY BONDS            | 9,000,000        | 0              | 0              | 0                         | 0        | 0        | 0        | 750,000        | 8,250,000           |
| LOCAL TRANSFER TAX      | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0              | 0                   |
| IMPACT FEES             | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0              | 0                   |
| GENERAL FUND TRANSFER   | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0              | 0                   |
| STATE FUNDS             | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0              | 0                   |
| FEDERAL FUNDS           | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0              | 0                   |
| OTHER SOURCES-Donations | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0              | 0                   |
| <b>TOTAL FUNDS</b>      | <b>9,000,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>0</b> | <b>750,000</b> | <b>8,250,000</b>    |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE        | PROJ. NO. | PROJECT CLASSIFICATION |
|----------------------|-----------|------------------------|
| Northern County Pool | RP-13XX   | Recreation and Parks   |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The need for a public swimming pool in the northern area of the County was first identified in the 1995 Land Preservation and Recreation Plan and subsequently included in updated plans including the 2006 Land Preservation, Parks and Recreation Plan adopted by the County Commissioners in December 2005.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project is new in FY 2008.

## IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There will be operating budget impacts after the indoor pool is opened in FY 2014. The current full time Program Coordinator that directly manages the Great Mills Pool would be reassigned to oversee both pool facilities. A full time pool manager would need to be hired for each pool. Also, a full time assistant manager would also be needed for the Charlotte Hall pool. The estimated cost for each of the manager positions would be \$60,000 for salary and benefits and \$45,000 for the assistant position. These full time positions would need to be funded through the General Fund. Most of the operating costs for the pools would be covered through fees and charges through the Recreation Enterprise Fund. Now in its fourth year of operation, the Great Mills Pool is generating approximately 70% of it's operating budget of nearly \$300,000 from user fees.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

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**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

| PROJECT TITLE         | PROJ. NO. | PROJECT CLASSIFICATION |
|-----------------------|-----------|------------------------|
| Derelict Boat Removal | PL-0801   | Public Landings        |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Prior approvals for this capital project lifecycle were budgeted and expensed in PL0302.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The request for State funding for construction increased from \$30,000 to \$40,000 in FY 2008 because of additional funds being available from the State for the removal of derelict boats and debris from county waterways.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

N/A

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A



**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

| PROJECT TITLE              | PROJ. NO. | PROJECT CLASSIFICATION |
|----------------------------|-----------|------------------------|
| Piney Point Public Landing | PL-0802   | Public Landings        |

**OTHER BACKGROUND INFORMATION/COMMENTS:**  
N/A

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**  
This project is new in FY 2008.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**  
N/A

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**  
N/A



**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                               |                  |                               |
|-------------------------------|------------------|-------------------------------|
| <b>PROJECT TITLE</b>          | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| Bushwood Wharf Public Landing | PL-0803          | Public Landings               |

**OTHER BACKGROUND INFORMATION/COMMENTS:**  
 Robert S. Pogue has previously leased private property to the County for an overflow parking area for the public landing. He has now indicated that he needs that land back to build a house. He has offered other land adjacent to the State road for overflow parking. This property has an old house which will need to be removed and critical area issues to be resolved. It will also require working with SHA regarding set-back requirements.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**  
 This project is new in FY 2008.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**  
 N/A

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**  
 N/A



**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                           |                  |                               |
|---------------------------|------------------|-------------------------------|
| <b>PROJECT TITLE</b>      | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| St. Ingoes Public Landing | <b>PL-0804</b>   | Public Landings               |

**OTHER BACKGROUND INFORMATION/COMMENTS:**  
N/A

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**  
This project is new in FY 2008.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**  
N/A

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**  
N/A



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE             | PROJ. NO. | PROJECT CLASSIFICATION |
|---------------------------|-----------|------------------------|
| Fox Harbor Public Landing | PL-0503   | Public Landings        |

**DESCRIPTION:**

Replacement of existing pier, with the addition of an ADA accessible ramp and landing dock.

**PLANNING JUSTIFICATION:**

The 2000 Land Preservation and Recreation Plan recommends upgrading existing public landings and to provide sufficient parking and support facilities for the public.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

2.3.2 Support water dependent facilities

3.1.5.A.ii. Accommodate and promote fishing, boating, sailing and other water oriented recreational activities by county residents and visitors. Provide adequate public access to the shore front, to the rivers and to the bays through the purchase and maintenance of public landings, developed and natural waterfront parks. Ensure the availability of appropriated zoned waterfront land for private marinas and landings.

Priority B-1

**LOCATION:**

1st Election District.  
Dameron, MD

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING | 12,530         | 12,530         | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION      | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| CONSTRUCTION          | 115,000        | 0              | 0              | 115,000                   | 0        | 0        | 0        | 0        | 0                   |
| DEMOLITION            | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| INSPECTION            | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| UTILITIES             | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| EQUIPMENT             | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER                 | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>127,530</b> | <b>12,530</b>  | <b>0</b>       | <b>115,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |          |          |          |          |                     |
| COUNTY BONDS          | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 116,250        | 1,250          | 0              | 115,000                   | 0        | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 11,280         | 11,280         | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>127,530</b> | <b>12,530</b>  | <b>0</b>       | <b>115,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

# CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

## CONTINUATION SHEET

| PROJECT TITLE             | PROJ. NO. | PROJECT CLASSIFICATION |
|---------------------------|-----------|------------------------|
| Fox Harbor Public Landing | PL-0503   | Public Landings        |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Meetings and discussions have been held with an adjacent landowner to address an outstanding boundary issue with the parking area before proceeding with the project. During discussion with the BOCC on October 10, 2006 the Board gave direction to suspend the project temporarily and to communicate to the State that the County would not be utilizing Waterway Improvement grant funds for this project. Instead the Board gave direction to request County funds to replace the pier in FY 2008.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The project was previously included in the CIP with State Waterway Improvement funding as the funding source. As indicated above the BOCC gave direction to suspend the project; revert the State funding; and request County funding for construction.

## IMPACT ON ANNUAL OPERATING BUDGET

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |         |         |         |         |         |
|------------------------------------|-----------------------------|---------|---------|---------|---------|---------|
|                                    | FY 2008                     | FY 2009 | FY 2010 | FY 2011 | FY 2012 | FY 2013 |
| STAFFING -FTEs                     | 0                           | 0       | 0       | 0       | 0       | 0       |
| PERSONAL SERVICES COSTS            | 0                           | 0       | 0       | 0       | 0       | 0       |
| CONTRACTED SERVICES                | 0                           | 0       | 0       | 0       | 0       | 0       |
| SUPPLIES & MATERIALS               | 0                           | 0       | 0       | 0       | 0       | 0       |
| UTILITIES                          | 0                           | 0       | 0       | 0       | 0       | 0       |
| FURNITURE & EQUIPMENT              | 0                           | 0       | 0       | 0       | 0       | 0       |
| OTHER (describe significant items) | 0                           | 0       | 0       | 0       | 0       | 0       |
| TOTAL COSTS                        | 0                           | 0       | 0       | 0       | 0       | 0       |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

N/A

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE              | PROJ. NO. | PROJECT CLASSIFICATION |
|----------------------------|-----------|------------------------|
| Clarke's Landing Boat Ramp | PL-09XX   | Public Landings        |

**DESCRIPTION:**

This project will request State Waterway Improvement funds in FY 2009 and FY 2010 for design, engineering and construction of a replacement boat ramp on the Patuxent River in the Hollywood area. The project is contingent upon being able to successfully address the parking problem.

**PLANNING JUSTIFICATION:**

This project is justified based upon the need for maintaining safe and attractive waterways in the County, both for economic and recreational benefits. This is addressed in the Comprehensive Plan by Goal 2.3.2 - Objective: "Support water dependent facilities."

The project is also consistent with the Draft 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-16 as a short term facility rehabilitation and development recommendation for FY'07 - FY'08.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

2.3.2 Support water dependent facilities

3.1.5.A.ii. Accommodate and promote fishing, boating, sailing and other water oriented recreational activities by county residents and visitors. Provide adequate public access to the shore front, to the rivers and to the bays through the purchase and maintenance of public landings, developed and natural waterfront parks. Ensure the availability of appropriated zoned waterfront land for private marinas and landings.

Priority B-1

**LOCATION:**

6th Election District.  
Hollywood, MD

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|---------------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010       | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING | 25,000         | 0              | 0              | 25,000                    | 0             | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION      | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0                   |
| CONSTRUCTION          | 173,000        | 0              | 0              | 74,000                    | 99,000        | 0        | 0        | 0        | 0                   |
| DEMOLITION            | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0                   |
| INSPECTION            | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0                   |
| UTILITIES             | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0                   |
| EQUIPMENT             | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0                   |
| OTHER- Parking Lease  | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>198,000</b> | <b>0</b>       | <b>0</b>       | <b>99,000</b>             | <b>99,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|---------------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010       | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |               |          |          |          |                     |
| INSPECTION            | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 198,000        | 0              | 0              | 99,000                    | 99,000        | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0             | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>198,000</b> | <b>0</b>       | <b>0</b>       | <b>99,000</b>             | <b>99,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

| <b>PROJECT TITLE</b>       | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
|----------------------------|------------------|-------------------------------|
| Clarke's Landing Boat Ramp | <b>PL-09XX</b>   | Public Landings               |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Clarke's Landing is a very informal ramp in Hollywood and is in poor condition. Because of very limited parking and the lack of County owned land to expand the parking area, the ramp has not previously been recommended for improvement. Discussions have been held with a property owner about leasing or acquiring land for parking but an agreement is uncertain pending the outcome of potential private development plans involving the property. Discussion has also been held with the same property owner about converting the private ramp at Clarke's Landing restaurant to a public ramp but that idea is not viable at this time.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project is being deferred to FY 2009 - FY 2010 because of the uncertainty of leasing land for parking.

**IMPACT ON ANNUAL OPERATING BUDGET**

| <b>INCREMENTAL OPERATING COSTS</b> |                |                |                |                |                |                |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>DESCRIPTION</b>                 | <b>FY 2008</b> | <b>FY 2009</b> | <b>FY 2010</b> | <b>FY 2011</b> | <b>FY 2012</b> | <b>FY 2013</b> |
| STAFFING -FTEs                     | 0              | 0              | 0              | 0              | 0              | 0              |
| PERSONAL SERVICES COSTS            | 0              | 0              | 0              | 0              | 0              | 0              |
| CONTRACTED SERVICES                | 0              | 0              | 0              | 0              | 0              | 0              |
| SUPPLIES & MATERIALS               | 0              | 0              | 0              | 0              | 0              | 0              |
| UTILITIES                          | 0              | 0              | 0              | 0              | 0              | 0              |
| FURNITURE & EQUIPMENT              | 0              | 0              | 0              | 0              | 0              | 0              |
| OTHER (Leasing land for parking)   | 0              | 10,000         | 10,000         | 10,000         | 10,000         | 10,000         |
| <b>TOTAL COSTS</b>                 | <b>0</b>       | <b>10,000</b>  | <b>10,000</b>  | <b>10,000</b>  | <b>10,000</b>  | <b>10,000</b>  |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Funds will be needed for leasing land for parking.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                            | PROJ. NO. | PROJECT CLASSIFICATION |
|--|-----------|------------------------|
| Wicomico Shores Public Landing - Parking | PL-09XX   | Public Landings        |

**DESCRIPTION:**

Develop parking area on approximately 1.25 acres of property to be acquired adjacent to the Wicomico Shores Public Landing. This property is privately owned but currently being used informally for parking by users of the boat ramp.

**PLANNING JUSTIFICATION:**

This project is justified based upon the need for maintaining safe and attractive waterways in the County, both for economic and recreational benefits. This is addressed in the Comprehensive Plan by Goal 2.3.2 - Objective: "Support water dependent facilities."

The project is also consistent with the Draft 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-16 under other development projects.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

2.3.2 Support water dependent facilities

3.1.5.A.ii. Accommodate and promote fishing, boating, sailing and other water oriented recreational activities by county residents and visitors. Provide adequate public access to the shore front, to the rivers and to the bays through the purchase and maintenance of public landings, developed and natural waterfront parks. Ensure the availability of appropriated zoned waterfront land for private marinas and landings.

Priority B-1

**LOCATION:**

4th Election District  
35222 Army Navy Drive  
Mechanicsville, MD

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010        | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING | 50,000         | 0              | 0              | 50,000                    | 0              | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION      | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| CONSTRUCTION          | 399,000        | 0              | 0              | 49,000                    | 350,000        | 0        | 0        | 0        | 0                   |
| DEMOLITION            | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| INSPECTION            | 25,000         | 0              | 0              | 0                         | 25,000         | 0        | 0        | 0        | 0                   |
| UTILITIES             | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| EQUIPMENT             | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| OTHER                 | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>474,000</b> | <b>0</b>       | <b>0</b>       | <b>99,000</b>             | <b>375,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010        | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |                |          |          |          |                     |
| COUNTY BONDS          | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 276,000        | 0              | 0              | 0                         | 276,000        | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 198,000        | 0              | 0              | 99,000                    | 99,000         | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0              | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>474,000</b> | <b>0</b>       | <b>0</b>       | <b>99,000</b>             | <b>375,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|  |                  |                               |
|--|------------------|-------------------------------|
| <b>PROJECT TITLE</b>                     | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| Wicomico Shores Public Landing - Parking | PL-09XX          | Public Landings               |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

Believing it was County property, this 1.25 acre parcel was erroneously paved for public landing parking when the land was donated along with the golf course to the County in the late 1980's. Upon discovery of the problem, the County attempted to acquire the property about ten years ago but was unable to come to terms with the property owner. As a result, the County was required to demolish the asphalt parking area. The property owner has unofficially continued to allow parking in the area, however, acquisition is recommended in a separate CIP project to insure the long term use by patrons of the public boat ramp.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

N/A

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

N/A

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE                 | PROJ. NO. | PROJECT CLASSIFICATION |
|-------------------------------|-----------|------------------------|
| Patuxent River Public Landing | PL-0601   | Public Landings        |

**DESCRIPTION:**

This project will develop a boat ramp, pier and parking area for public access on the Patuxent River in the central part of the County. Funds for acquisition are requested in a separate CIP project. Funds are requested in FY 2010 - FY 2011 for design, engineering and construction should a specific parcel be identified and purchased.

**PLANNING JUSTIFICATION:**

As identified by the County Comprehensive Plan there is a need for additional public access to the Patuxent River in the County.

The project is also consistent with the 2005 Land Preservation, Parks and Recreation Plan (LPPRP) in which priorities for recreational land acquisition, facility development and rehabilitation are based on a needs analysis from two State surveys, input from the Recreation and Parks Board and consideration of identified needs in the context of State and County goals. The project is further identified on page III-14 as a short term acquisition and development recommendation for FY 2006 - FY 2009.

**COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:**

2.3.2 Support water dependent facilities

3.1.5.A.ii. Accommodate and promote fishing, boating, sailing and other water oriented recreational activities by county residents and visitors. Provide adequate public access to the shore front, to the rivers and to the bays through the purchase and maintenance of public landings, developed and natural waterfront parks. Ensure the availability of appropriated zoned waterfront land for private marinas and landings.

Priority B-1

**LOCATION:**

8th Election District  
Along the Patuxent River

| APPROPRIATION PHASE   | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |                |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|---------------|----------------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010       | FY 2011        | FY 2012  | FY 2013  |                     |
| ARCHITECT/ENGINEERING | 80,000         | 0              |                | 0                         | 80,000        | 0              | 0        | 0        | 0                   |
| LAND ACQUISITION      | 0              | 0              | 0              | 0                         | 0             | 0              | 0        | 0        | 0                   |
| CONSTRUCTION          | 719,000        | 0              | 0              | 0                         | 19,000        | 700,000        | 0        | 0        | 0                   |
| DEMOLITION            | 0              | 0              | 0              | 0                         | 0             | 0              | 0        | 0        | 0                   |
| INSPECTION            | 25,000         | 0              | 0              | 0                         | 0             | 25,000         | 0        | 0        | 0                   |
| UTILITIES             | 0              | 0              | 0              | 0                         | 0             | 0              | 0        | 0        | 0                   |
| EQUIPMENT             | 0              | 0              | 0              | 0                         | 0             | 0              | 0        | 0        | 0                   |
| OTHER                 | 0              | 0              | 0              | 0                         | 0             | 0              | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>    | <b>824,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>99,000</b> | <b>725,000</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |                |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|---------------|----------------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010       | FY 2011        | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |               |                |          |          |                     |
| COUNTY BONDS          | 0              | 0              | 0              | 0                         | 0             | 0              | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 263,500        | 0              | 0              | 0                         | 0             | 263,500        | 0        | 0        | 0                   |
| IMPACT FEES           | 362,500        | 0              | 0              | 0                         | 0             | 362,500        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0             | 0              | 0        | 0        | 0                   |
| <b>STATE FUNDS</b>    | <b>198,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>99,000</b> | <b>99,000</b>  | <b>0</b> | <b>0</b> | <b>0</b>            |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0             | 0              | 0        | 0        | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0             | 0              | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>824,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>99,000</b> | <b>725,000</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                               |                  |                               |
|-------------------------------|------------------|-------------------------------|
| <b>PROJECT TITLE</b>          | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| Patuxent River Public Landing | PL-0601          | Public Landings               |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

There are three public boat launching facilities on the Patuxent River. Forest Landing is located in the Hollywood area and is in excellent condition; however it has limited parking and is at the mouth of Cuckhold Creek, quite a distance from the Patuxent. Cape St. Mary's is located in Sandgates and the boat ramp is in poor condition; this ramp is available to the public through a lease agreement with a private owner and it is unlikely that the owner will improve the ramp. Clarkes Landing is a very informal ramp in Hollywood and is in poor condition; however, because of very limited parking improvement of the ramp is not a recommended option at this time. Leasing or acquiring land for a possible parking area for the public ramp and/or converting the private ramp at Clarkes Landing restaurant to a public ramp have been explored with the owner and are not feasible at this time.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

N/A

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Funds for minor repairs, trash removal and portable toilets are provided through State Waterway Improvement grants so no additional County funds are anticipated at this time.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

N/A





**CAPITAL IMPROVEMENT BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                                |                  |                               |
|--------------------------------|------------------|-------------------------------|
| <b>PROJECT TITLE</b>           | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b> |
| County-wide Water & Sewer Plan | PU-0801          | Public Utilities              |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

See attached letter dated January 11, 2007, with attachments, from Steven L. King, Director, St. Mary's County Metropolitan Commission. The project budget as reflected is based on the County commitment only. This project will be submitted collaboratively with Land Use and Growth Management and MetCom. Prior to the initiation of project activity, This collaborative effort will be documented and executed in a Memorandum of Understanding.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

None expected.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

None expected.

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NOT USED**

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**CAPITAL PROJECTS**

**PUBLIC SCHOOLS**

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## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION           |
|--|-----------|----------------------------------|
| Leonardtown Elementary School - Addition/Renovation  | PS-0601   | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>  |           |                                  |
| <p>This request is for an addition/renovation to this building originally constructed in 1954. This facility has undergone several additions in the early 1960's, one in 1976 and a PreKindergarten addition in 1999. The building was originally constructed as a secondary school and now serves as an elementary school. There are remaining components of the building, including locker areas that do not serve a functional space as an elementary school. In addition, the facility requires modernization to remove original floors, ceilings, lighting, as well as asbestos removal. The facility is also in need of additional spaces to allow for full day Kindergarten and to meet capacity needs in this development district school. There will also be an HVAC upgrade and completion of the air conditioning and the site will be modified to separate bus &amp; student traffic. This project includes an addition of 15,561 s.f. for a new building total of 67,847 with an increase of 195 seats at the state rated capacity level. New classrooms will accommodate new student growth and the implementation of full day Kindergarten.</p> |           |                                  |
| <b>NOTE:</b>   |           |                                  |
| <p>1. This project received the first year of construction funding approval in FY 2007. The FY 2008 request is for the last year of construction funding.<br/>                 2. The FY 2008 recommendation from the state is for the balance of the state funding in the amount of \$3,661,000.</p>  |           |                                  |
| <b>SMCPS Priority:</b> FY 2007-1, FY 2008-1  |           |                                  |
| Category: 1  |           |                                  |
| <p>Bid Date: August 2006<br/>                 Start Construction: November 2006<br/>                 Completion Date: December 2007</p>  |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>   |           |                                  |
| <p>A. The student body will be temporarily located at the annex behind Benjamin Banneker Elementary School during construction.<br/>                 B. A/E fees for this project were approved locally in FY 2006, the first year of construction was requested in FY 2007, with the remaining funds in FY 2008.<br/>                 C. The electrical and communication systems are at the end of their useful lives.<br/>                 D. This project is required to address existing elementary school capacity issues in the northern and central portion of the county. The enrollment projections indicate that with the completion of this project, the elementary schools in the adjoining area will be overcrowded by 603 in the five year timeframe. This project will work in conjunction with the planned first new elementary school to meet these capacity needs, as well as the implementation of full day Kindergarten.</p>  |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>   |           |                                  |
| 3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.  |           |                                  |
| Priority A-1   |           |                                  |
| <b>LOCATION:</b>   |           |                                  |
| 22885 Duke Street<br>Leonardtown, Maryland 20650   |           |                                  |

| APPROPRIATION PHASE | Total Project     | Prior Approval    | Budget FY 2008   | Five Year Capital Program |         |         |         |         | Balance to Complete |
|---------------------|-------------------|-------------------|------------------|---------------------------|---------|---------|---------|---------|---------------------|
|                     |                   |                   |                  | FY 2009                   | FY 2010 | FY 2011 | FY 2012 | FY 2013 |                     |
| ARCH/ENGINEERING    | 1,112,000         | 1,086,000         | 26,000           | 0                         | 0       | 0       | 0       | 0       | 0                   |
| LAND ACQUISITION    | 0                 | 0                 | 0                | 0                         | 0       | 0       | 0       | 0       | 0                   |
| CONSTRUCTION        | 15,796,000        | 8,946,000         | 6,850,000        | 0                         | 0       | 0       | 0       | 0       | 0                   |
| DEMOLITION          | 0                 | 0                 | 0                | 0                         | 0       | 0       | 0       | 0       | 0                   |
| INSPECTION          | 15,000            | 15,000            | 0                | 0                         | 0       | 0       | 0       | 0       | 0                   |
| UTILITIES           | 25,000            | 25,000            | 0                | 0                         | 0       | 0       | 0       | 0       | 0                   |
| EQUIPMENT           | 503,000           | 503,000           | 0                | 0                         | 0       | 0       | 0       | 0       | 0                   |
| OTHER               | 0                 | 0                 | 0                | 0                         | 0       | 0       | 0       | 0       | 0                   |
| <b>TOTAL COSTS</b>  | <b>17,451,000</b> | <b>10,575,000</b> | <b>6,876,000</b> |                           | 0       | 0       | 0       | 0       | 0                   |

| FUNDING SOURCE        | Total Project     | Prior Approval    | Budget FY 2008   | Five Year Capital Program |         |         |         |         | Balance to Complete |
|-----------------------|-------------------|-------------------|------------------|---------------------------|---------|---------|---------|---------|---------------------|
|                       |                   |                   |                  | FY 2009                   | FY 2010 | FY 2011 | FY 2012 | FY 2013 |                     |
| <b>COUNTY FUNDS:</b>  |                   |                   |                  |                           |         |         |         |         |                     |
| COUNTY BONDS          | 4,725,623         | 1,510,623         | 3,215,000        | 0                         | 0       | 0       | 0       | 0       | 0                   |
| LOCAL TRANSFER TAX    | 0                 | 0                 | 0                | 0                         | 0       | 0       | 0       | 0       | 0                   |
| IMPACT FEES           | 2,854,475         | 2,854,475         | 0                | 0                         | 0       | 0       | 0       | 0       | 0                   |
| GENERAL FUND TRANSFER | 1,009,902         | 1,009,902         | 0                | 0                         | 0       | 0       | 0       | 0       | 0                   |
| STATE FUNDS           | 8,861,000         | 5,200,000         | 3,661,000        | 0                         | 0       | 0       | 0       | 0       | 0                   |
| FEDERAL FUNDS         | 0                 | 0                 | 0                | 0                         | 0       | 0       | 0       | 0       | 0                   |
| OTHER SOURCES         | 0                 | 0                 | 0                | 0                         | 0       | 0       | 0       | 0       | 0                   |
| <b>TOTAL FUNDS</b>    | <b>17,451,000</b> | <b>10,575,000</b> | <b>6,876,000</b> | 0                         | 0       | 0       | 0       | 0       | 0                   |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|   |                  |                                  |
|---|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                                | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Leonardtown Elementary School - Addition/Renovation | PS-0601          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

This project will address the items identified during the State of Maryland Adequacy Survey and will assist with the Maryland State Department of Education requirement to provide full day Kindergarten prior to 2008.

**DISCUSSION OF CHANGE FROM FY 2006 APPROVED BUDGET/PLAN:**

This project increased in budget from the FY 2006 approved budget plan based on an increase of \$37.16 per square foot based on the Public School Construction Program funding formula. In addition, this project will be approved under a new per student square footage of 108 s.f. per student versus the 105 s.f. per student in the FY 2006 project scope.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |               |          |          |          |          |          |
|------------------------------------|---------------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008       | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 2             | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 56,670        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0             | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0             | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 12,754        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0             | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0             | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>69,424</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

\* This staffing increase is for building service. It assumes that the new teachers required for this school will be in place through the operating budget as enrollment continues to increase during the design and construction of this facility.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION           |
|---|-----------|----------------------------------|
| Green Holly Elementary School - Folding Wall Partitions   | PS-0801   | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>   |           |                                  |
| <p>This project will replace two original folding wall partitions at this facility. These drywall doors are original to this facility and are deteriorating. These doors were identified for replacement in the Comprehensive Maintenance Plan for Educational Facilities. The school system is seeking a state funded Qualified Zone Academy Bond to pay for the replacement of these doors.</p> <p>SMCPS Priority: FY 2008-11<br/>Category: 2</p> |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>  |           |                                  |
| <p>A. In order to provide for safe schools, these doors must be replaced to maintain their useful life.</p>   |           |                                  |
| <b>Compliance with Comprehensive Plan Section</b>   |           |                                  |
| <p>3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br/>Priority A-1</p>   |           |                                  |
| <b>LOCATION:</b>  |           |                                  |
| NEED ADDRESS  |           |                                  |
| NEED ADDRESS  |           |                                  |

| APPROPRIATION PHASE | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |         |         |         |         | Balance to Complete |
|---------------------|---------------|----------------|----------------|---------------------------|---------|---------|---------|---------|---------------------|
|                     |               |                |                | FY 2009                   | FY 2010 | FY 2011 | FY 2012 | FY 2013 |                     |
| ARCH/ENGINEERING    | 25,000        | 0              | 25,000         | 0                         | 0       | 0       | 0       | 0       | 0                   |
| LAND ACQUISITION    | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| CONSTRUCTION        | 225,000       | 0              | 225,000        | 0                         | 0       | 0       | 0       | 0       | 0                   |
| DEMOLITION          | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| INSPECTION          | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| UTILITIES           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| EQUIPMENT           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| OTHER               | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| TOTAL COSTS         | 250,000       | 0              | 250,000        | 0                         | 0       | 0       | 0       | 0       | 0                   |

| FUNDING SOURCE        | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |         |         |         |         | Balance to Complete |
|-----------------------|---------------|----------------|----------------|---------------------------|---------|---------|---------|---------|---------------------|
|                       |               |                |                | FY 2009                   | FY 2010 | FY 2011 | FY 2012 | FY 2013 |                     |
| COUNTY FUNDS:         |               |                |                |                           |         |         |         |         |                     |
| COUNTY BONDS          | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| LOCAL TRANSFER TAX    | 250,000       | 0              | 250,000        | 0                         | 0       | 0       | 0       | 0       | 0                   |
| IMPACT FEES           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| GENERAL FUND TRANSFER | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| STATE FUNDS           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| FEDERAL FUNDS         | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| OTHER SOURCES         | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| TOTAL FUNDS           | 250,000       | 0              | 250,000        | 0                         | 0       | 0       | 0       | 0       | 0                   |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|   |                  |                                  |
|---|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                                    | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Green Holly Elementary School - Folding Wall Partitions | PS-0801          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project was added to the FY 2008 capital improvements program based on a review of the Comprehensive Maintenance Plan for Educational Facilities.

**IMPACT ON ANNUAL OPERATING BUDGET**

**INCREMENTAL OPERATING COSTS**

| <b>DESCRIPTION</b>                 | <b>FY 2007</b> | <b>FY 2008</b> | <b>FY 2009</b> | <b>FY 2010</b> | <b>FY 2011</b> | <b>FY 2012</b> |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| STAFFING -FTEs                     | 0              | 0              | 0              | 0              | 0              | 0              |
| PERSONAL SERVICES COSTS            | 0              | 0              | 0              | 0              | 0              | 0              |
| CONTRACTED SERVICES                | 0              | 0              | 0              | 0              | 0              | 0              |
| SUPPLIES & MATERIALS               | 0              | 0              | 0              | 0              | 0              | 0              |
| UTILITIES                          | 0              | 0              | 0              | 0              | 0              | 0              |
| FURNITURE & EQUIPMENT              | 0              | 0              | 0              | 0              | 0              | 0              |
| OTHER (describe significant items) | 0              | 0              | 0              | 0              | 0              | 0              |
| <b>TOTAL COSTS</b>                 | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION           |
|--|-----------|----------------------------------|
| Playground Equipment - Study   | PS-0802   | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>  |           |                                  |
| <p>This project will provide funding for an engineering review of the school systems playground equipment to determine safety compliance and equipment needs, as addressed in the Comprehensive Maintenance Plan for Educational Facilities.</p> <p>SMCPS Priority: FY 2008-12<br/>Category: 2</p> |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>   |           |                                  |
| <p>A. In order to provide for safe schools a review of the existing and future equipment needs is required.</p>  |           |                                  |
| <b>Compliance with Comprehensive Plan Section</b>  |           |                                  |
| <p>3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br/>Priority A-1</p>  |           |                                  |
| <b>LOCATION:</b>   |           |                                  |
|  |           |                                  |

| APPROPRIATION PHASE | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |         |         |         |         | Balance to Complete |
|---------------------|---------------|----------------|----------------|---------------------------|---------|---------|---------|---------|---------------------|
|                     |               |                |                | FY 2009                   | FY 2010 | FY 2011 | FY 2012 | FY 2013 |                     |
| ARCH/ENGINEERING    | 75,000        | 0              | 75,000         | 0                         | 0       | 0       | 0       | 0       | 0                   |
| LAND ACQUISITION    | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| CONSTRUCTION        | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| DEMOLITION          | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| INSPECTION          | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| UTILITIES           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| EQUIPMENT           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| OTHER               | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| TOTAL COSTS         | 75,000        | 0              | 75,000         | 0                         | 0       | 0       | 0       | 0       | 0                   |

| FUNDING SOURCE        | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |         |         |         |         | Balance to Complete |
|-----------------------|---------------|----------------|----------------|---------------------------|---------|---------|---------|---------|---------------------|
|                       |               |                |                | FY 2009                   | FY 2010 | FY 2011 | FY 2012 | FY 2013 |                     |
| COUNTY FUNDS:         |               |                |                |                           |         |         |         |         |                     |
| COUNTY BONDS          | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| LOCAL TRANSFER TAX    | 75,000        | 0              | 75,000         | 0                         | 0       | 0       | 0       | 0       | 0                   |
| IMPACT FEES           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| GENERAL FUND TRANSFER | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| STATE FUNDS           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| FEDERAL FUNDS         | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| OTHER SOURCES         | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| TOTAL FUNDS           | 75,000        | 0              | 75,000         | 0                         | 0       | 0       | 0       | 0       | 0                   |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                              |                  |                                  |
|------------------------------|------------------|----------------------------------|
| <b>PROJECT TITLE</b>         | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Playground Equipment - Study | PS-0802          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project was added to the FY 2008 capital improvements program based on a review of the Comprehensive Maintenance Plan for Educational Facilities. As a result of the study, future projects may be added to the capital improvements program or the maintenance budget.

**IMPACT ON ANNUAL OPERATING BUDGET**

**INCREMENTAL OPERATING COSTS**

| <b>DESCRIPTION</b>                 | <b>FY 2007</b> | <b>FY 2008</b> | <b>FY 2009</b> | <b>FY 2010</b> | <b>FY 2011</b> | <b>FY 2012</b> |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| STAFFING -FTEs                     | 0              | 0              | 0              | 0              | 0              | 0              |
| PERSONAL SERVICES COSTS            | 0              | 0              | 0              | 0              | 0              | 0              |
| CONTRACTED SERVICES                | 0              | 0              | 0              | 0              | 0              | 0              |
| SUPPLIES & MATERIALS               | 0              | 0              | 0              | 0              | 0              | 0              |
| UTILITIES                          | 0              | 0              | 0              | 0              | 0              | 0              |
| FURNITURE & EQUIPMENT              | 0              | 0              | 0              | 0              | 0              | 0              |
| OTHER (describe significant items) | 0              | 0              | 0              | 0              | 0              | 0              |
| <b>TOTAL COSTS</b>                 | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|  |                  |                                  |
|--|------------------|----------------------------------|
| <b>PROJECT TITLE</b>   | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Lettie Marshall Dent Elementary School - Chiller Replacement | PS - 0803        | St. Mary's County Public Schools |

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:

This project was identified as part of our Comprehensive Maintenance Plan as needing to be replaced in order to maintain the HVAC system at the school. This project increased in local funding by \$25,000 based on increased cost escalation.

IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:



**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                                     |                  |                                  |
|-------------------------------------|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Chopticon High School - Sewer Plant | PS-0704          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project was added to the FY 2007 plan based on a requirement to upgrade the original sand filter system by the Maryland Department of the Environment. The FY 2008 request has increased in local funding by \$1,275,000 based on completion of the study to determine what type of a system will need to be installed to meet the new MDE ammonia nitrate code requirements, which go into affect in April 2007.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|   |                  |                                  |
|---|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                            | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Great Mills High School - Gym Floor Replacement | <b>PS - 0607</b> | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project was added to the request based on identification of this project within the Comprehensive Maintenance Plan for Educational Facilities. This project requires additional funding based on bids received which exceeded the available funding in the spring of 2007.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION           |
|---|-----------|----------------------------------|
| Benjamin Banneker Elementary School - HVAC Systemic Renovation  | PS-09XX   | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>   |           |                                  |
| <p>This project includes the renovation of the entire HVAC system, including units, piping, insulation, boilers, pumps, and an upgrade of the temperature control system. This project is for the early childhood center building which is the smaller building located on the Benjamin Banneker Elementary School property, which was constructed in 1983. The system is currently 24 years old and will be 26 years old at the time of project completion. This project will include the replacement of 16 air handlers, 2 circulator pumps, 2 boilers and all associated ductwork.</p> <p>SMCPS Priority: FY 2009-05<br/>Category: 3</p> |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>  |           |                                  |
| <p>A. The existing boilers and units require constant maintenance.<br/>                     B. This is the original system built in 1983, which is 24 years old. At the time of construction the system will be 26 years old.<br/>                     C. There are currently no plans to modernize this facility within the capital improvements program.</p>  |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>  |           |                                  |
| <p>3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br/>                     Priority B-1</p>  |           |                                  |
| <b>LOCATION:</b>  |           |                                  |
| 27180 Point Lookout Road<br>Loveville, Maryland 20656   |           |                                  |

| APPROPRIATION PHASE | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|---------------------|------------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                     |                  |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCH/ENGINEERING    | 59,000           | 0              | 0              | 59,000                    | 0        | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION    | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| CONSTRUCTION        | 955,000          | 0              | 0              | 955,000                   | 0        | 0        | 0        | 0        | 0                   |
| DEMOLITION          | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| INSPECTION          | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| UTILITIES           | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| EQUIPMENT           | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER               | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>  | <b>1,014,000</b> | <b>0</b>       | <b>0</b>       | <b>1,014,000</b>          | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |          |          |          |          |                     |
| COUNTY BONDS          | 444,000          | 0              | 0              | 444,000                   | 0        | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 570,000          | 0              | 0              | 570,000                   | 0        | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>1,014,000</b> | <b>0</b>       | <b>0</b>       | <b>1,014,000</b>          | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|  |                  |                                  |
|--|------------------|----------------------------------|
| <b>PROJECT TITLE</b>   | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Benjamin Banneker Elementary School - HVAC Systemic Renovation | PS-09XX          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project increased in scope based on the state construction costs per square foot. This budget increased in local funding by \$48,000 in local funding and \$67,000 in state funding based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There may be a small reduction in utility costs due to the increased energy efficiency of the new system.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION           |
|---|-----------|----------------------------------|
| New Elementary School - Wildewood   | PS-0404   | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>   |           |                                  |
| <p>This request is for a new elementary school to provide existing and projected capacity needs in the development districts. The school will be a 646 capacity facility based on 74,227 square feet and will be designed as a two-story facility. The area in which the school will be constructed is the fastest growing part of the county, with 32% of the building permits issued annually. This project will support the implementation of full day Kindergarten via realignment of students from potentially six elementary schools. The location of this school will be adjacent to the Wildewood Planned Unit Development and will be accessed off of an extension to Wildewood Parkway. The enrollment projections indicate that with the completion of this project, the elementary schools in this area will continue to be overcrowded by 333 seats in FY 2013 and will begin to provide state justification for the second planned new elementary school.</p> <p><b>Note:</b> The school system is utilizing all possible design tools, including energy modeling to ensure that this project will open within budget. The budget has already been adjusted to meet the anticipated costs and will continue to be monitored as we move closer to the actual bid date.</p> <p>In addition, the school system will be incorporating sustainable design elements into the project, which increase the emergency efficiency and provide for enhanced educational environments. Although there will be associated reductions in the energy costs for operation of this facility upon completion, the upfront cost of construction will need to be increased to cover these design elements by \$1.5 million dollars. The short and long term payback for these design enhancements is \$800 to \$1 million dollars.</p> <p><b>SMCPS Priority:</b> FY 2008-2, 2009-1<br/><b>Category:</b> 2</p> <p>Bid Date: September 2007<br/>Start Construction: October 2007<br/>Completion Date: July 2009</p> <p><b>PLANNING JUSTIFICATION:</b></p> <p>A. This project is required to address existing elementary school capacity issues in the central portion of the county, as well as providing additional classrooms to support the required implementation of full day Kindergarten at other schools through boundary realignment.<br/>B. This project will be funded under the new cost sharing by the state at 72% participation for construction funds only.</p> <p><b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b></p> <p>3.1.4 Meet the existing and future demands for public education and information coordinated with overall quality of life and development goals of the county.<br/><b>Priority A-1</b></p> <p><b>LOCATION:</b><br/>Extension of Wildewood Parkway</p> |           |                                  |

| APPROPRIATION PHASE | Total Project     | Prior Approval | Budget FY 2008    | FY 2009           | Five Year Capital Program |          |          |          | Balance to Complete |
|---------------------|-------------------|----------------|-------------------|-------------------|---------------------------|----------|----------|----------|---------------------|
|                     |                   |                |                   |                   | FY 2010                   | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCH/ENGINEERING    | 1,511,000         | 868,000        | 472,000           | 171,000           | 0                         | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION    | 0                 | 0              | 0                 | 0                 | 0                         | 0        | 0        | 0        | 0                   |
| CONSTRUCTION        | 24,284,000        | 0              | 11,446,000        | 12,838,000        | 0                         | 0        | 0        | 0        | 0                   |
| DEMOLITION          | 0                 | 0              | 0                 | 0                 | 0                         | 0        | 0        | 0        | 0                   |
| INSPECTION          | 125,000           | 0              | 125,000           | 0                 | 0                         | 0        | 0        | 0        | 0                   |
| UTILITIES           | 75,000            | 0              | 75,000            | 0                 | 0                         | 0        | 0        | 0        | 0                   |
| EQUIPMENT           | 626,000           | 0              | 0                 | 626,000           | 0                         | 0        | 0        | 0        | 0                   |
| OTHER               | 0                 | 0              | 0                 | 0                 | 0                         | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>  | <b>26,621,000</b> | <b>868,000</b> | <b>12,118,000</b> | <b>13,635,000</b> | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project     | Prior Approval | Budget FY 2008    | FY 2009           | Five Year Capital Program |          |          |          | Balance to Complete |
|-----------------------|-------------------|----------------|-------------------|-------------------|---------------------------|----------|----------|----------|---------------------|
|                       |                   |                |                   |                   | FY 2010                   | FY 20010 | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                   |                |                   |                   |                           |          |          |          |                     |
| COUNTY BONDS          | 6,589,775         | 174,848        | 3,096,427         | 3,318,500         | 0                         | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 230,152           | 230,152        | 0                 | 0                 | 0                         | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 7,219,073         | 463,000        | 2,876,573         | 3,879,500         | 0                         | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0                 | 0              | 0                 | 0                 | 0                         | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 12,582,000        | 0              | 6,145,000         | 6,437,000         | 0                         | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0                 | 0              | 0                 | 0                 | 0                         | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0                 | 0              | 0                 | 0                 | 0                         | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>26,621,000</b> | <b>868,000</b> | <b>12,118,000</b> | <b>13,635,000</b> | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                                   |                  |                                  |
|-----------------------------------|------------------|----------------------------------|
| <b>PROJECT TITLE</b>              | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| New Elementary School - Wildewood | PS-0404          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The FY 2008 request is for construction funding approval from the Public School Construction Program. Design funds for this project were approved in FY 2006 and FY 2007.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project increased in budget from the FY 2008 approved budget plan based on an increase of \$27.80 per square foot based on the Public School Construction Program funding formula. In addition, this project will be approved under a new per student square footage of 108 s.f. per student versus the 105 s.f. per student in the FY 2006 project scope. The project increased in local funds by \$2,200,000 based on construction cost increases and \$1,500,000 based on sustainable design concepts. The estimated short and long term pay back for these concepts is \$800,000 to \$1,000,000. The state share of this project increased by \$1,154,000 based on increased construction costs.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |                |          |          |          |          |
|------------------------------------|----------|----------------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009        | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 13             | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 739,190        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0              | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0              | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 80,038         | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0              | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0              | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>819,228</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

\* This staffing increase is for administration, building service, guidance, media, nurse and secretarial. It assumes that the new teachers required for this school will be in place throughout the system as enrollment continues to increase during the design and construction of this facility. Funding for the FTE positions is based on the salaries as of the FY 2007 budget.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION           |
|---|-----------|----------------------------------|
| Security Entrances - 12 Schools   | PS-0804   | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>   |           |                                  |
| <p>This project is required to address main entrance security at 12 schools. These projects will be phased over two years. In order to provide safe and orderly school environments, new configurations will be provided through glass door vestibules or relocation of existing offices to ensure that all visitors to the buildings are required to enter through the main office of all schools. The design for this entry vestibule allows visitors to enter through the front doors and enter into the main office without full entry into the school without authorization. The schools to be addressed in phase one are: Lettie Marshall Dent, Esperanza Middle School, Leonardtown Middle School, Spring Ridge Middle School, Chopticon High School, Leonardtown High School, Dr. James A Forrest Career &amp; Technology Center, White Oak Secondary School and Piney Point Elementary School. The schools to be addressed in phase two are: Park Hall Elementary School and Greenview Knolls Elementary School.</p> |           |                                  |
| <p><b>SMCPS Priority:</b> FY 2008-04, FY 2009-06<br/> <b>Category:</b> 2</p>  |           |                                  |
| <p>Bid Date: March 2007<br/>                     Start Construction: June 2007<br/>                     Completion Date: August 2007</p>  |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>  |           |                                  |
| A. This project is required to provide for safe and orderly schools.  |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>  |           |                                  |
| 3.1.4 Meet the existing and future demands for public education and information coordinated with overall quality of life and development goals of the county.<br>Priority A-1   |           |                                  |
| <b>LOCATION:</b>  |           |                                  |
| Leonardtown Annex<br>Loveville, Maryland 20656  |           |                                  |

| APPROPRIATION PHASE | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|---------------------|------------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                     |                  |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCH/ENGINEERING    | 127,680          | 0              | 127,680        | 0                         | 0        | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION    | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| CONSTRUCTION        | 1,696,320        | 0              | 718,320        | 978,000                   | 0        | 0        | 0        | 0        | 0                   |
| DEMOLITION          | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| INSPECTION          | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| UTILITIES           | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| EQUIPMENT           | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER               | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>  | <b>1,824,000</b> | <b>0</b>       | <b>846,000</b> | <b>978,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |          |          |          |          |                     |
| COUNTY BONDS          | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 1,824,000        | 0              | 846,000        | 978,000                   | 0        | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>1,824,000</b> | <b>0</b>       | <b>846,000</b> | <b>978,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                                 |                  |                                  |
|---------------------------------|------------------|----------------------------------|
| <b>PROJECT TITLE</b>            | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Security Entrances - 12 Schools | PS-0804          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project was added new in FY 2008 to meet the requirements for providing safe and orderly schools.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There will be no change to the operating budget as a result of this project.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                                |                  |                                  |
|--------------------------------|------------------|----------------------------------|
| <b>PROJECT TITLE</b>           | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Relocatables for Various Sites | PS-0405          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**  
 This project includes \$450,000 which includes a project added for FY 2013.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |              |              |              |              |              |              |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| DESCRIPTION                        | FY 2008      | FY 2009      | FY 2010      | FY 2011      | FY 2012      | FY 2013      |
| STAFFING -FTEs                     | 0            | 0            | 0            | 0            | 0            | 0            |
| PERSONAL SERVICES COSTS            | 0            | 0            | 0            | 0            | 0            | 0            |
| CONTRACTED SERVICES                | 0            | 0            | 0            | 0            | 0            | 0            |
| SUPPLIES & MATERIALS               | 0            | 0            | 0            | 0            | 0            | 0            |
| UTILITIES                          | 0            | 0            | 0            | 0            | 0            | 0            |
| FURNITURE & EQUIPMENT              | 6,215        | 6,215        | 6,215        | 6,215        | 6,215        | 6,215        |
| OTHER (describe significant items) | 0            | 0            | 0            | 0            | 0            | 0            |
| <b>TOTAL COSTS</b>                 | <b>6,215</b> | <b>6,215</b> | <b>6,215</b> | <b>6,215</b> | <b>6,215</b> | <b>6,215</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**  
 There will be no change in staffing based on the increased square footage.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION           |
|---|-----------|----------------------------------|
| Americans with Disabilities Act   | PS-0808   | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>   |           |                                  |
| <p>The school system is implementing a phased approach to addressing the needs and expectations of individuals with disabilities that use the public schools, students, staff, parents/guardians, and the community. Under federal law, the school system was to have all of its facilities compliant with the Americans With Disabilities Act of 1990. Based on funding, this project has been divided over the course of the last twelve years, with seven years remaining for a total compliance time of twenty-two years. The remaining projects address accessibility for restrooms, playgrounds, and signage within the building. Significant progress has been made as a part of our addition/modernization process; however, we must also meet the need of our facilities which have not been modernized yet. The school system meets the current needs of our students and staff.</p> <p><b>SMCPS Priority:</b> FY 2008-9, FY 2009-08, FY 2010-7, FY 2011-4, FY 2012-5, FY 2013-8<br/> <b>Category:</b> 2</p> <p>Bid Date: On-Going<br/>                     Start Construction: On-Going<br/>                     Completion Date: On-Going</p> <p><b>PLANNING JUSTIFICATION:</b></p> <p>A. The ADA projects listed below are required to meet Federal Law.<br/>                     B. The school system is undertaking a review of the transition plan during FY 2007 to determine the extent of the work to be completed and to revise the timeline.<br/>                     FY 2007 - Restrooms<br/>                     FY 2008 - Restrooms<br/>                     FY 2009 - Restrooms<br/>                     FY 2010 - Restrooms<br/>                     FY 2011 - Restrooms<br/>                     FY 2012 - Playgrounds<br/>                     FY 2013 - Playgrounds</p> <p><b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b></p> <p>3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br/> <b>Priority A-1</b></p> <p><b>LOCATION:</b><br/>                     Various locations</p> |           |                                  |

| APPROPRIATION PHASE | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |                |                |                | Balance to Complete |
|---------------------|------------------|----------------|----------------|---------------------------|----------------|----------------|----------------|----------------|---------------------|
|                     |                  |                |                | FY 2009                   | FY 2010        | FY 2011        | FY 2012        | FY 2013        |                     |
| ARCH/ENGINEERING    | 183,000          | 0              | 25,000         | 27,500                    | 27,500         | 27,500         | 23,000         | 23,000         | 29,500              |
| LAND ACQUISITION    | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| CONSTRUCTION        | 3,257,000        | 0              | 475,000        | 522,500                   | 522,500        | 522,500        | 422,000        | 422,000        | 370,500             |
| DEMOLITION          | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| INSPECTION          | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| UTILITIES           | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| EQUIPMENT           | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| OTHER               | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| <b>TOTAL COSTS</b>  | <b>3,440,000</b> | <b>0</b>       | <b>500,000</b> | <b>550,000</b>            | <b>550,000</b> | <b>550,000</b> | <b>445,000</b> | <b>445,000</b> | <b>400,000</b>      |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                |                |                |                | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|----------------|----------------|----------------|----------------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010        | FY 2011        | FY 2012        | FY 2013        |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |                |                |                |                |                     |
| COUNTY BONDS          | 400,000          | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 400,000             |
| LOCAL TRANSFER TAX    | 3,040,000        | 0              | 500,000        | 550,000                   | 550,000        | 550,000        | 445,000        | 445,000        | 0                   |
| IMPACT FEES           | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| GENERAL FUND TRANSFER | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| STATE FUNDS           | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0              | 0              | 0              | 0              | 0                   |
| <b>TOTAL FUNDS</b>    | <b>3,440,000</b> | <b>0</b>       | <b>500,000</b> | <b>550,000</b>            | <b>550,000</b> | <b>550,000</b> | <b>445,000</b> | <b>445,000</b> | <b>400,000</b>      |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                                 |                  |                                  |
|---------------------------------|------------------|----------------------------------|
| <b>PROJECT TITLE</b>            | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Americans with Disabilities Act | PS-0808          | St. Mary's County Public Schools |

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION           |
|--|-----------|----------------------------------|
| Oakville Elementary School - HVAC Systemic Renovation  | PS-09XX   | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>  |           |                                  |
| <p>This project includes the renovation of the entire HVAC system, including rooftop units, piping, insulation, boilers, pumps, and an upgrade of the temperature control system. This project also includes asbestos removal in the boiler room and at various locations in the building. This project is needed to address the facility infrastructure needs. This project is not scheduled for a modernization project within the six year capital plan, but has had a roof replacement and a Kindergarten classroom addition. The remaining modernization/renovation work is scheduled for a future year which is out of the current six-year capital improvements program. This project will include the replacement of 5 air handlers, 4 circulator pumps, 2 boilers and 2 rooftop units.</p> <p><b>SMCPS Priority:</b> FY 2009-4<br/><b>Category:</b> 3</p> |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>   |           |                                  |
| <p>A. The existing boilers and rooftop units require constant maintenance.<br/>                     B. This is the original system built in 1966, which is 41 years old. At the time of construction the system will be 43 years old.<br/>                     C. This is one of two schools still remaining that need a complete new HVAC system and central air conditioning of the entire facility.<br/>                     D. The planning approval for the total renovation of this facility has been deferred beyond FY 2013.</p>   |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>   |           |                                  |
| <p>3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br/> <b>Priority B-1</b></p>  |           |                                  |
| <b>LOCATION:</b>   |           |                                  |
| 26410 Three Notch Road<br>Mechanicsville, Maryland 20659   |           |                                  |

| APPROPRIATION PHASE | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|---------------------|------------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                     |                  |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCH/ENGINEERING    | 114,000          | 0              | 0              | 114,000                   | 0        | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION    | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| CONSTRUCTION        | 1,723,000        | 0              | 0              | 1,723,000                 | 0        | 0        | 0        | 0        | 0                   |
| DEMOLITION          | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| INSPECTION          | 5,000            | 0              | 0              | 5,000                     | 0        | 0        | 0        | 0        | 0                   |
| UTILITIES           | 15,000           | 0              | 0              | 15,000                    | 0        | 0        | 0        | 0        | 0                   |
| EQUIPMENT           | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER               | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>  | <b>1,857,000</b> | <b>0</b>       | <b>0</b>       | <b>1,857,000</b>          | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |          |          |          |          |                     |
| COUNTY BONDS          | 759,000          | 0              | 0              | 759,000                   | 0        | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 1,098,000        | 0              | 0              | 1,098,000                 | 0        | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>1,857,000</b> | <b>0</b>       | <b>0</b>       | <b>1,857,000</b>          | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|   |                  |                                  |
|---|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                                  | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Oakville Elementary School - HVAC Systemic Renovation | PS-09XX          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project increased in local funding by \$58,000 in local funding and by \$100,000 in state funding based on the state construction funding per square foot costs. This budget is based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There may be a small reduction in utility costs due to the increased energy efficiency of the new system.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION           |
|---|-----------|----------------------------------|
| Chopticon High School - Gym Floor Replacement   | PS - 09XX | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>   |           |                                  |
| <p>This project is to replace the gymnasium floor, which was not undertaken during the addition/renovation in 1999 due to funding constraints. This project would replace the existing gymnasium floor and will address the soft spots which have developed in the floor, which hampers game play.</p> <p>SMCPS Priority: FY 2009-9<br/>Category: 3</p> |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>  |           |                                  |
| A. This project is needed to maintain the safety and use of the original gymnasium floor.   |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>  |           |                                  |
| 3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br>Priority B-1   |           |                                  |
| <b>LOCATION:</b>  |           |                                  |
| 25390 Colton Point Road<br>Chaptico, Maryland   |           |                                  |

| APPROPRIATION PHASE | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|---------------------|----------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                     |                |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCH/ENGINEERING    | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION    | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| CONSTRUCTION        | 218,000        | 0              | 0              | 218,000                   | 0        | 0        | 0        | 0        | 0                   |
| DEMOLITION          | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| INSPECTION          | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| UTILITIES           | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| EQUIPMENT           | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER               | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>  | <b>218,000</b> | <b>0</b>       | <b>0</b>       | <b>218,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |          |          |          |          |                     |
| COUNTY BONDS          | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 218,000        | 0              | 0              | 218,000                   | 0        | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>218,000</b> | <b>0</b>       | <b>0</b>       | <b>218,000</b>            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|   |                  |                                  |
|---|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                          | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Chopticon High School - Gym Floor Replacement | PS - 09XX        | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project increased in local funding by \$33,000 based on increased construction costs. This budget is based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION           |
|---|-----------|----------------------------------|
| Spring Ridge Middle School - State Relocatables   | PS - 10XX | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>   |           |                                  |
| <p>This request is for the relocation of three (3) four classroom state relocatable classroom units within St. Mary's County to be used to house students during the requested FY 2011 HVAC systemic renovation project. These units will be required for two years.</p> <p>SMCPS Priority: FY 2010-4<br/>Category: 3</p> |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>  |           |                                  |
| <p>A. This project is required to house students during the construction of the HVAC project in FY 2011.</p>  |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>  |           |                                  |
| <p>3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br/>Priority B-1</p>   |           |                                  |
| <b>LOCATION:</b>  |           |                                  |
| <p>19856 Three Notch Road<br/>Lexington Park, Maryland</p>  |           |                                  |

| APPROPRIATION PHASE | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |           |         |         |         | Balance to Complete |
|---------------------|---------------|----------------|----------------|---------------------------|-----------|---------|---------|---------|---------------------|
|                     |               |                |                | FY 2009                   | FY 2010   | FY 2011 | FY 2012 | FY 2013 |                     |
| ARCH/ENGINEERING    | 70,350        | 0              | 0              | 0                         | 70,350    | 0       | 0       | 0       | 0                   |
| LAND ACQUISITION    | 0             | 0              | 0              | 0                         | 0         | 0       | 0       | 0       | 0                   |
| CONSTRUCTION        | 934,650       | 0              | 0              | 0                         | 934,650   | 0       | 0       | 0       | 0                   |
| DEMOLITION          | 0             | 0              | 0              | 0                         | 0         | 0       | 0       | 0       | 0                   |
| INSPECTION          | 0             | 0              | 0              | 0                         | 0         | 0       | 0       | 0       | 0                   |
| UTILITIES           | 0             | 0              | 0              | 0                         | 0         | 0       | 0       | 0       | 0                   |
| EQUIPMENT           | 0             | 0              | 0              | 0                         | 0         | 0       | 0       | 0       | 0                   |
| OTHER               | 0             | 0              | 0              | 0                         | 0         | 0       | 0       | 0       | 0                   |
| TOTAL COSTS         | 1,005,000     | 0              | 0              | 0                         | 1,005,000 | 0       | 0       | 0       | 0                   |

| FUNDING SOURCE        | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |           |         |         |         | Balance to Complete |
|-----------------------|---------------|----------------|----------------|---------------------------|-----------|---------|---------|---------|---------------------|
|                       |               |                |                | FY 2009                   | FY 2010   | FY 2011 | FY 2012 | FY 2013 |                     |
| <b>COUNTY FUNDS:</b>  |               |                |                |                           |           |         |         |         |                     |
| COUNTY BONDS          | 561,000       | 0              | 0              | 0                         | 561,000   | 0       | 0       | 0       | 0                   |
| LOCAL TRANSFER TAX    | 0             | 0              | 0              | 0                         | 0         | 0       | 0       | 0       | 0                   |
| IMPACT FEES           | 0             | 0              | 0              | 0                         | 0         | 0       | 0       | 0       | 0                   |
| GENERAL FUND TRANSFER | 0             | 0              | 0              | 0                         | 0         | 0       | 0       | 0       | 0                   |
| STATE FUNDS           | 444,000       | 0              | 0              | 0                         | 444,000   | 0       | 0       | 0       | 0                   |
| FEDERAL FUNDS         | 0             | 0              | 0              | 0                         | 0         | 0       | 0       | 0       | 0                   |
| OTHER SOURCES         | 0             | 0              | 0              | 0                         | 0         | 0       | 0       | 0       | 0                   |
| TOTAL FUNDS           | 1,005,000     | 0              | 0              | 0                         | 1,005,000 | 0       | 0       | 0       | 0                   |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|   |                  |                                  |
|---|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                            | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Spring Ridge Middle School - State Relocatables | PS - 10XX        | St. Mary's County Public Schools |

OTHER BACKGROUND INFORMATION/COMMENTS:

DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:

This is a new project as developed during the middle school HVAC study for housing students during the construction of the upcoming HVAC renovation. This budget is based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

IMPACT ON ANNUAL OPERATING BUDGET

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

DISCUSSION OF OPERATING BUDGET IMPACT:

OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION           |
|--|-----------|----------------------------------|
| Greenview Knolls Elementary School - HVAC Systemic Renovation  | PS-10XX   | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>  |           |                                  |
| <p>This project includes the renovation of the entire HVAC system, including rooftop units, piping, insulation, boilers, pumps, and an upgrade of the temperature control system. The work includes 52,850 s.f. of the building sections which were constructed in 1965, 1971 and 1990. This project also includes asbestos removal in the boiler room and at various locations in the building. This project is needed to address the facility infrastructure needs. This school is not scheduled for a modernization project within the current six year capital improvement program, but has been updated through systemic renovation projects, including a roof replacement. The remaining renovation work is scheduled for a future year which is out of the current six-year capital improvements program. This project includes the replacement of 3 air handlers, 14 fan coil units, 6 circulator pumps, 2 boilers, 2 rooftop units and 1 chiller.</p> <p><b>SMCPS Priority:</b> FY 2008-3, FY 2010-3<br/><b>Category:</b> 3</p> <p><b>NOTE:</b> This project was deferred for State funding level constraints. This project will be reprioritized as part of the update to the July 2007 Educational Facilities Master Plan based on the phasing of other roof and HVAC systemic renovation projects.</p> <p><b>PLANNING JUSTIFICATION:</b></p> <p>A. The existing boilers and rooftop units require constant maintenance.<br/>           B. This is the original system built in 1965, which is 41 years old. At the time of construction the system will be 44 years old.<br/>           C. This is one of the last schools to need a complete new HVAC system and central air conditioning of the entire facility.<br/>           D. The planning approval for the total renovation of this facility has been deferred beyond FY 2013.</p> <p><b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b></p> <p>3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br/> <b>Priority A-1</b></p> <p><b>LOCATION:</b><br/>           45711 Military Lane<br/>           Great Mills, Maryland 20634</p> |           |                                  |

| APPROPRIATION PHASE | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                  |          |          |          | Balance to Complete |
|---------------------|------------------|----------------|----------------|---------------------------|------------------|----------|----------|----------|---------------------|
|                     |                  |                |                | FY 2009                   | FY 2010          | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCH/ENGINEERING    | 175,000          | 0              | 0              | 0                         | 175,000          | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION    | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| CONSTRUCTION        | 2,310,000        | 0              | 0              | 0                         | 2,310,000        | 0        | 0        | 0        | 0                   |
| DEMOLITION          | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| INSPECTION          | 5,000            | 0              | 0              | 0                         | 5,000            | 0        | 0        | 0        | 0                   |
| UTILITIES           | 15,000           | 0              | 0              | 0                         | 15,000           | 0        | 0        | 0        | 0                   |
| EQUIPMENT           | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| OTHER               | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>  | <b>2,505,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>2,505,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                  |          |          |          | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|------------------|----------|----------|----------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010          | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |                  |          |          |          |                     |
| COUNTY BONDS          | 1,005,000        | 0              | 0              | 0                         | 1,005,000        | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 1,500,000        | 0              | 0              | 0                         | 1,500,000        | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>2,505,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>2,505,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|   |                  |                                  |
|---|------------------|----------------------------------|
| <b>PROJECT TITLE</b>  | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Greenview Knolls Elementary School - HVAC Systemic Renovation | PS-10XX          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

The funding for this project increased in local funds by \$24,000 and by \$250,000 in state funding based on the new state construction costs per square foot.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There may be a small reduction in utility costs due to the increased energy efficiency of the new system.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION           |
|--|-----------|----------------------------------|
| Leonardtown Middle School - HVAC Systemic Renovation   | PS - 09XX | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>  |           |                                  |
| <p>This request is for the renovation of the entire HVAC system, including new roof top units, piping and insulation, boilers, pumps, and an upgrade of the temperature control system. This project is needed to address the facility infrastructure needs. This is the original system constructed in 1975, which is 32 years old. Based on the scope of this project and the required phasing of the construction, a feasibility study is being undertaken in FY 2007 to develop the scope of this project, as well as the implementation schedule, which will be phased over two years. This project will include the replacement of 16 air handlers (direct expansion rooftops), 2 circulator pumps, 2 boilers and all associated ductwork. In addition, ceiling tiles and light fixtures will also be replaced.</p> <p><b>SMCPS Priority:</b> FY 2009-3, FY 2010-2<br/> <b>Category:</b> 3</p> |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>   |           |                                  |
| <p>A. Currently, rain leaking through the air handlers is creating the most problems with water infiltration into the classrooms. It should be noted that most of the classroom ductwork was resealed and rewrapped in 2000 in an effort to decrease air leaks and increase the effectiveness of the system, while awaiting the the complete renovation of the system.</p>   |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>   |           |                                  |
| <p>3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br/> <b>Priority B-1</b></p>  |           |                                  |
| <b>LOCATION:</b>   |           |                                  |
| <p>24015 Point Lookout Road<br/> Leonardtown, Maryland</p>   |           |                                  |

| APPROPRIATION PHASE | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                  |          |          |          | Balance to Complete |
|---------------------|------------------|----------------|----------------|---------------------------|------------------|----------|----------|----------|---------------------|
|                     |                  |                |                | FY 2009                   | FY 2010          | FY 2011  | FY 2012  | FY 2013  |                     |
| ARCH/ENGINEERING    | 375,000          | 0              | 0              | 300,000                   | 75,000           | 0        | 0        | 0        | 0                   |
| LAND ACQUISITION    | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| CONSTRUCTION        | 4,329,000        | 0              | 0              | 2,253,000                 | 2,076,000        | 0        | 0        | 0        | 0                   |
| DEMOLITION          | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| INSPECTION          | 20,000           | 0              | 0              | 20,000                    | 0                | 0        | 0        | 0        | 0                   |
| UTILITIES           | 20,000           | 0              | 0              | 20,000                    | 0                | 0        | 0        | 0        | 0                   |
| EQUIPMENT           | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| OTHER               | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>  | <b>4,744,000</b> | <b>0</b>       | <b>0</b>       | <b>2,593,000</b>          | <b>2,151,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |                  |          |          |          | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|------------------|----------|----------|----------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010          | FY 2011  | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |                  |          |          |          |                     |
| COUNTY BONDS          | 2,080,000        | 0              | 0              | 1,180,000                 | 900,000          | 0        | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| IMPACT FEES           | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| STATE FUNDS           | 2,664,000        | 0              | 0              | 1,413,000                 | 1,251,000        | 0        | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0                | 0        | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>4,744,000</b> | <b>0</b>       | <b>0</b>       | <b>2,593,000</b>          | <b>2,151,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|  |                  |                                  |
|--|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                                 | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Leonardtown Middle School - HVAC Systemic Renovation | PS - 09XX        | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project was deferred to FY 2008 pending completion of the schematic design. In addition, the project scope increased based on complete replacement of the entire system and based on the increased construction costs as provided by the Public School Construction Program. This budget increased in local funding by \$379,000 based on FY 2008 funding formulas and does not include price escalation based on the time of construction. The state in reviewing their participation in this project reduced their share by \$575,000. This project will be re-evaluated by the state based on the completion of the HVAC study.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There may be a small reduction in utility costs due to the increased energy efficiency of the new system.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION           |
|--|-----------|----------------------------------|
| Benjamin Banneker Elementary School - Roof Systemic Renovation   | PS-10XX   | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>  |           |                                  |
| This request is for the replacement of the entire aging roof system of 22,350 square feet of the original roof constructed in 1983, which is now 24 years old. At the time of construction, this roof will be 27 years old |           |                                  |
| SMCPS Priority: FY 2010-05<br>Category: 3  |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>   |           |                                  |
| A. This roof has met its useful life and needs to be replaced.<br>B. There are currently no plans to modernize this facility within the capital improvements program.  |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>   |           |                                  |
| 3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br>Priority B-1  |           |                                  |
| <b>LOCATION:</b>   |           |                                  |
| 27180 Point Lookout Road<br>Loveville, Maryland 20656  |           |                                  |

| APPROPRIATION PHASE | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |         |         |         |         | Balance to Complete |
|---------------------|---------------|----------------|----------------|---------------------------|---------|---------|---------|---------|---------------------|
|                     |               |                |                | FY 2009                   | FY 2010 | FY 2011 | FY 2012 | FY 2013 |                     |
| ARCH/ENGINEERING    | 36,820        | 0              | 0              | 0                         | 36,820  | 0       | 0       | 0       | 0                   |
| LAND ACQUISITION    | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| CONSTRUCTION        | 489,180       | 0              | 0              | 0                         | 489,180 | 0       | 0       | 0       | 0                   |
| DEMOLITION          | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| INSPECTION          | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| UTILITIES           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| EQUIPMENT           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| OTHER               | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| TOTAL COSTS         | 526,000       | 0              | 0              | 0                         | 526,000 | 0       | 0       | 0       | 0                   |

| FUNDING SOURCE        | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |         |         |         |         | Balance to Complete |
|-----------------------|---------------|----------------|----------------|---------------------------|---------|---------|---------|---------|---------------------|
|                       |               |                |                | FY 2009                   | FY 2010 | FY 2011 | FY 2012 | FY 2013 |                     |
| COUNTY FUNDS:         |               |                |                |                           |         |         |         |         |                     |
| COUNTY BONDS          | 232,000       | 0              | 0              | 0                         | 232,000 | 0       | 0       | 0       | 0                   |
| LOCAL TRANSFER TAX    | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| IMPACT FEES           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| GENERAL FUND TRANSFER | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| STATE FUNDS           | 294,000       | 0              | 0              | 0                         | 294,000 | 0       | 0       | 0       | 0                   |
| FEDERAL FUNDS         | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| OTHER SOURCES         | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| TOTAL FUNDS           | 526,000       | 0              | 0              | 0                         | 526,000 | 0       | 0       | 0       | 0                   |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|  |                  |                                  |
|--|------------------|----------------------------------|
| <b>PROJECT TITLE</b>   | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Benjamin Banneker Elementary School - Roof Systemic Renovation | PS-10XX          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project was added to the FY 2008 request based on identification in the Comprehensive Maintenance Plan for Educational Facilities. This budget is based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There may be a small reduction in utility costs due to the increased energy efficiency of the new system.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROM. NO. | PROJECT CLASSIFICATION           |
|--|-----------|----------------------------------|
| Great Mills High School - Tennis Court/Track Resurfacing   | PS - 10XX | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>  |           |                                  |
| <p>This project is to resurface the tennis court and track in compliance with the requirements for maintaining these components, as outlined in the Comprehensive Maintenance Plan for Educational Facilities. These components must be resurfaced every 15 years.</p> <p><b>SMCPS Priority:</b> FY 2010-08<br/> <b>Category:</b> 3</p> <p>Bid Date: May 2010<br/>           Start Construction: June 2010<br/>           Completion Date: August 2010</p> |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>   |           |                                  |
| A. This project is needed to maintain the safety and use of the original tennis court and track.   |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>   |           |                                  |
| 3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br><b>Priority B-1</b>   |           |                                  |
| <b>LOCATION:</b>   |           |                                  |
| 21130 Great Mills Road<br>Great Mills, Maryland 20634  |           |                                  |

| APPROPRIATION PHASE | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |         |         |         |         | Balance to Complete |
|---------------------|---------------|----------------|----------------|---------------------------|---------|---------|---------|---------|---------------------|
|                     |               |                |                | FY 2009                   | FY 2010 | FY 2011 | FY 2012 | FY 2013 |                     |
| ARCH/ENGINEERING    | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| LAND ACQUISITION    | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| CONSTRUCTION        | 65,000        | 0              | 0              | 0                         | 65,000  | 0       | 0       | 0       | 0                   |
| DEMOLITION          | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| INSPECTION          | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| UTILITIES           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| EQUIPMENT           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| OTHER               | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| TOTAL COSTS         | 65,000        | 0              | 0              | 0                         | 65,000  | 0       | 0       | 0       | 0                   |

| FUNDING SOURCE        | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |         |         |         |         | Balance to Complete |
|-----------------------|---------------|----------------|----------------|---------------------------|---------|---------|---------|---------|---------------------|
|                       |               |                |                | FY 2009                   | FY 2010 | FY 2011 | FY 2012 | FY 2013 |                     |
| COUNTY FUNDS:         |               |                |                |                           |         |         |         |         |                     |
| COUNTY BONDS          | 65,000        | 0              | 0              | 0                         | 65,000  | 0       | 0       | 0       | 0                   |
| LOCAL TRANSFER TAX    | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| IMPACT FEES           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| GENERAL FUND TRANSFER | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| STATE FUNDS           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| FEDERAL FUNDS         | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| OTHER SOURCES         | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   |
| TOTAL FUNDS           | 65,000        | 0              | 0              | 0                         | 65,000  | 0       | 0       | 0       | 0                   |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|  |                  |                                  |
|--|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                                     | <b>PROM. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Great Mills High School - Tennis Court/Track Resurfacing | PS - 10XX        | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project was added to the request based on identification of this project within the Comprehensive Maintenance Plan for Educational Facilities. This budget is based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION           |
|---|-----------|----------------------------------|
| Second New Elementary School - Site to be Determined  | PS - 09XX | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>   |           |                                  |
| <p>This request is for a new elementary school to provide existing and projected capacity needs in the development districts. The school will be a 646 capacity facility based on 74,227 square feet and will be designed as a two-story facility. The area in which the school will be constructed is in the fastest growing part of the county, with 32% of the building permits issued annually. This school will be located in either the Leonardtown or Lexington Park development districts to support continued growth within the county. The enrollment projections indicate that with the completion of the first new elementary school, the elementary schools in this area will continue to be overcrowded by 333 seats in FY 2013 and will begin to provide state justification for this second planned new elementary school.</p> <p>In addition, the school system will be incorporating sustainable design elements into the project, which increase the emergency efficiency and provide for enhanced educational environments. Although there will be associated reductions in the energy costs for operation of this facility upon completion, the upfront cost of construction will need to be increased to cover these design elements by \$1.5 million dollars. The short and long term payback for these design enhancements is \$800 to \$1 million dollars.</p> <p><b>SMCPS Priority:</b> FY 2009-2, FY 2010-1, FY 2011-1<br/> <b>Category:</b> 2</p> <p>Note: Site acquisition funds for this project were consolidated into project FY 2007-13 to allow greater flexibility during the acquisition process.</p> |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>  |           |                                  |
| <p>A. This project is required to address existing elementary school capacity issues countywide based on local rated capacity. The enrollment projections indicate that even with the completion of the first new elementary school, based on lower classes sizes, the elementary school level countywide will continue to be overcrowded by 450 - 750 seats in the five to ten year time frame.</p> <p>B. Under state legislation, the state rated capacity at the elementary school level will be reduced starting in July 2006. This change results in the justification for additional elementary school capacity projects.</p>   |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>  |           |                                  |
| <p>3.1.4 Meet the existing and future demands for public education and information coordinated with overall quality of life and development goals of the county.<br/> <b>Priority B-1</b></p>   |           |                                  |
| <b>LOCATION:</b>  |           |                                  |
| To be determined  |           |                                  |

| APPROPRIATION PHASE | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |                   |                   |          |          | Balance to Complete |
|---------------------|-------------------|----------------|----------------|---------------------------|-------------------|-------------------|----------|----------|---------------------|
|                     |                   |                |                | FY 2009                   | FY 2010           | FY 2011           | FY 2012  | FY 2013  |                     |
| ARCH/ENGINEERING    | 1,511,000         | 0              | 0              | 1,511,000                 | 0                 | 0                 | 0        | 0        | 0                   |
| LAND ACQUISITION    | 0                 | 0              | 0              | 0                         | 0                 | 0                 | 0        | 0        | 0                   |
| CONSTRUCTION        | 23,959,000        | 0              | 0              | 0                         | 12,406,000        | 11,553,000        | 0        | 0        | 0                   |
| DEMOLITION          | 0                 | 0              | 0              | 0                         | 0                 | 0                 | 0        | 0        | 0                   |
| INSPECTION          | 125,000           | 0              | 0              | 0                         | 125,000           | 0                 | 0        | 0        | 0                   |
| UTILITIES           | 75,000            | 0              | 0              | 0                         | 75,000            | 0                 | 0        | 0        | 0                   |
| EQUIPMENT           | 626,000           | 0              | 0              | 0                         | 626,000           | 0                 | 0        | 0        | 0                   |
| OTHER               | 0                 | 0              | 0              | 0                         | 0                 | 0                 | 0        | 0        | 0                   |
| <b>TOTAL COSTS</b>  | <b>26,296,000</b> | <b>0</b>       | <b>0</b>       | <b>1,511,000</b>          | <b>13,232,000</b> | <b>11,553,000</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |                   |                   |          |          | Balance to Complete |
|-----------------------|-------------------|----------------|----------------|---------------------------|-------------------|-------------------|----------|----------|---------------------|
|                       |                   |                |                | FY 2009                   | FY 2010           | FY 2011           | FY 2012  | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                   |                |                |                           |                   |                   |          |          |                     |
| COUNTY BONDS          | 6,517,500         | 0              | 0              | 0                         | 1,349,750         | 5,167,750         | 0        | 0        | 0                   |
| LOCAL TRANSFER TAX    | 0                 | 0              | 0              | 0                         | 0                 | 0                 | 0        | 0        | 0                   |
| IMPACT FEES           | 6,847,500         | 0              | 0              | 1,511,000                 | 3,330,250         | 2,006,250         | 0        | 0        | 0                   |
| GENERAL FUND TRANSFER | 0                 | 0              | 0              | 0                         | 0                 | 0                 | 0        | 0        | 0                   |
| STATE FUNDS           | 12,931,000        | 0              | 0              | Planning                  | 8,552,000         | 4,379,000         | 0        | 0        | 0                   |
| FEDERAL FUNDS         | 0                 | 0              | 0              | 0                         | 0                 | 0                 | 0        | 0        | 0                   |
| OTHER SOURCES         | 0                 | 0              | 0              | 0                         | 0                 | 0                 | 0        | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>26,296,000</b> | <b>0</b>       | <b>0</b>       | <b>1,511,000</b>          | <b>13,232,000</b> | <b>11,553,000</b> | <b>0</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|  |                  |                                  |
|--|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                                 | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Second New Elementary School - Site to be Determined | PS - 09XX        | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

This project is needed to address existing and projected capacity needs at the elementary school level.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project increased in local funding from the approved FY 2007 by \$1,840,000 and by \$1,503,000 in state funding based on increased state construction dollar cost per square foot calculations. This budget is based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |                |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013        |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 13             |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 739,000        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0              |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0              |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0              |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0              |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0              |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>739,000</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Funds would be required in FY 2012 - FY 2013. This staffing increase is for administration, building service, guidance, media, nurse and secretarial. It assumes that the new teachers required for this school will be in place throughout the system as enrollment continues to increase during the design and construction of this facility. A total of 13 positions is estimated with a budget impact of \$739,190.00 based on salaries as of the FY 2007 budget.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION           |
|---|-----------|----------------------------------|
| Site Paving - Parking Lots and Sidewalks  | PS-0806   | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>   |           |                                  |
| <p>This project will address the need for resurfacing/resealing of parking lots and repairs to sidewalks on a bi-annual basis. These components are required to be addressed as outlined in the Comprehensive Maintenance Plan for Educational Facilities. These funds will allow for a structured plan for the school system to address repaving of existing parking lots and to make system-wide repairs to sidewalks and curbs.</p> <p><b>SMCPS Priority:</b> FY 2008-10, FY 2010-09, FY 2012-6<br/> <b>Category:</b> 3</p> <p>Bid Date: To be determined<br/>           Start Construction: To be determined<br/>           Completion Date: To be determined</p> |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>  |           |                                  |
| <p>A. This project is needed to provide a safe and orderly school environment for students, staff and the community.</p>  |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>  |           |                                  |
| <p>3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br/> <b>Priority A-1</b></p>   |           |                                  |
| <b>LOCATION:</b>  |           |                                  |
| <p>Various School Locations</p>   |           |                                  |

| APPROPRIATION PHASE | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |          |               |          | Balance to Complete |
|---------------------|----------------|----------------|----------------|---------------------------|---------------|----------|---------------|----------|---------------------|
|                     |                |                |                | FY 2009                   | FY 2010       | FY 2011  | FY 2012       | FY 2013  |                     |
| ARCH/ENGINEERING    | 0              | 0              | 0              | 0                         | 0             | 0        | 0             | 0        | 0                   |
| LAND ACQUISITION    | 0              | 0              | 0              | 0                         | 0             | 0        | 0             | 0        | 0                   |
| CONSTRUCTION        | 225,000        | 0              | 75,000         | 0                         | 75,000        | 0        | 75,000        | 0        | 0                   |
| DEMOLITION          | 0              | 0              | 0              | 0                         | 0             | 0        | 0             | 0        | 0                   |
| INSPECTION          | 0              | 0              | 0              | 0                         | 0             | 0        | 0             | 0        | 0                   |
| UTILITIES           | 0              | 0              | 0              | 0                         | 0             | 0        | 0             | 0        | 0                   |
| EQUIPMENT           | 0              | 0              | 0              | 0                         | 0             | 0        | 0             | 0        | 0                   |
| OTHER               | 0              | 0              | 0              | 0                         | 0             | 0        | 0             | 0        | 0                   |
| <b>TOTAL COSTS</b>  | <b>225,000</b> | <b>0</b>       | <b>75,000</b>  | <b>0</b>                  | <b>75,000</b> | <b>0</b> | <b>75,000</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |               |          |               |          | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|---------------|----------|---------------|----------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010       | FY 2011  | FY 2012       | FY 2013  |                     |
| COUNTY FUNDS:         |                |                |                |                           |               |          |               |          |                     |
| COUNTY BONDS          | 0              | 0              | 0              | 0                         | 0             | 0        | 0             | 0        | 0                   |
| LOCAL TRANSFER TAX    | 225,000        | 0              | 75,000         | 0                         | 75,000        | 0        | 75,000        | 0        | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0             | 0        | 0             | 0        | 0                   |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0             | 0        | 0             | 0        | 0                   |
| STATE FUNDS - ASP     | 0              | 0              | 0              | 0                         | 0             | 0        | 0             | 0        | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0             | 0        | 0             | 0        | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0             | 0        | 0             | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>225,000</b> | <b>0</b>       | <b>75,000</b>  | <b>0</b>                  | <b>75,000</b> | <b>0</b> | <b>75,000</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|  |                  |                                  |
|--|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                     | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Site Paving - Parking Lots and Sidewalks | PS-0806          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This project was added to the FY 2008 to provide for needed paving and sidewalk repairs as outlined in the Comprehensive Maintenance Plan for Educational Facilities.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION           |
|--|-----------|----------------------------------|
| Spring Ridge Middle School - HVAC Systemic Renovation  | PS - 11XX | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>  |           |                                  |
| <p>This request is for the renovation of the entire HVAC system, including new roof top units, piping and insulation, boilers, pump, ductwork and an upgrade of the temperature control system. This project is needed to address the facility infrastructure needs. This is the original system constructed in 1974, which is 33 years old. The parts needed to keep the system running are no longer available and parts must be made to fix problems. At the time of construction the system will be 35 years old. This project will include the replacement of 15 air handlers (direct expansion rooftops), 2 circulator pumps, 2 boilers and all associated ductwork. In addition, ceiling tiles and light fixtures will also be replaced.</p> <p><b>SMCPS Priority:</b> FY 2011-2, FY 2012-3<br/> <b>Category:</b> 3</p> |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>   |           |                                  |
| <p>A. The mechanical system manufacturer for this system is out of business and all replacement parts are unavailable and must be custom manufactured or adapted from other company's parts. The system requires constant maintenance attention.</p>   |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>   |           |                                  |
| <p>3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br/> <b>Priority B-1</b></p>  |           |                                  |
| <b>LOCATION:</b>   |           |                                  |
| <p>19856 Three Notch Road<br/> Lexington Park, Maryland</p>  |           |                                  |

| APPROPRIATION PHASE | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |                  |                  |          | Balance to Complete |
|---------------------|------------------|----------------|----------------|---------------------------|----------|------------------|------------------|----------|---------------------|
|                     |                  |                |                | FY 2009                   | FY 2010  | FY 2011          | FY 2012          | FY 2013  |                     |
| ARCH/ENGINEERING    | 375,000          | 0              | 0              | 0                         | 0        | 300,000          | 75,000           | 0        | 0                   |
| LAND ACQUISITION    | 0                | 0              | 0              | 0                         | 0        | 0                | 0                | 0        | 0                   |
| CONSTRUCTION        | 4,329,000        | 0              | 0              | 0                         | 0        | 2,253,000        | 2,076,000        | 0        | 0                   |
| DEMOLITION          | 0                | 0              | 0              | 0                         | 0        | 0                | 0                | 0        | 0                   |
| INSPECTION          | 20,000           | 0              | 0              | 0                         | 0        | 20,000           | 0                | 0        | 0                   |
| UTILITIES           | 20,000           | 0              | 0              | 0                         | 0        | 20,000           | 0                | 0        | 0                   |
| EQUIPMENT           | 0                | 0              | 0              | 0                         | 0        | 0                | 0                | 0        | 0                   |
| OTHER               | 0                | 0              | 0              | 0                         | 0        | 0                | 0                | 0        | 0                   |
| <b>TOTAL COSTS</b>  | <b>4,744,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>2,593,000</b> | <b>2,151,000</b> | <b>0</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project    | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |                  |                  |          | Balance to Complete |
|-----------------------|------------------|----------------|----------------|---------------------------|----------|------------------|------------------|----------|---------------------|
|                       |                  |                |                | FY 2009                   | FY 2010  | FY 2011          | FY 2012          | FY 2013  |                     |
| <b>COUNTY FUNDS:</b>  |                  |                |                |                           |          |                  |                  |          |                     |
| COUNTY BONDS          | 2,080,000        | 0              | 0              | 0                         | 0        | 1,180,000        | 900,000          | 0        | 0                   |
| LOCAL TRANSFER TAX    | 0                | 0              | 0              | 0                         | 0        | 0                | 0                | 0        | 0                   |
| IMPACT FEES           | 0                | 0              | 0              | 0                         | 0        | 0                | 0                | 0        | 0                   |
| GENERAL FUND TRANSFER | 0                | 0              | 0              | 0                         | 0        | 0                | 0                | 0        | 0                   |
| STATE FUNDS           | 2,664,000        | 0              | 0              | 0                         | 0        | 1,413,000        | 1,251,000        | 0        | 0                   |
| FEDERAL FUNDS         | 0                | 0              | 0              | 0                         | 0        | 0                | 0                | 0        | 0                   |
| OTHER SOURCES         | 0                | 0              | 0              | 0                         | 0        | 0                | 0                | 0        | 0                   |
| <b>TOTAL FUNDS</b>    | <b>4,744,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>2,593,000</b> | <b>2,151,000</b> | <b>0</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|   |                  |                                  |
|---|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                                  | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Spring Ridge Middle School - HVAC Systemic Renovation | PS - 11XX        | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This budget in local funding by \$379,000 based on FY 2008 funding formulas and does not include price escalation based on the time of construction. The state in reviewing their participation in this project reduced their share by \$575,000. This project will be re-evaluated by the state based on the completion of the HVAC study.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

There will be a reduction in utility costs due to the increased energy efficiency of the new system.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION           |
|---|-----------|----------------------------------|
| Flooring Replacement - Various Schools  | PS-0707   | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>   |           |                                  |
| <p>This project will replace existing carpeting and tile within the school system with new VCT flooring. As identified in our Comprehensive Maintenance Plan, there is an extensive list of schools that have flooring that has outlived its useful life.</p> <p>SMCPS Priority: FY 2009-10, FY 2011-05, FY 2013-10<br/>                     Category: 3</p> <p>Bid Date: To be determined<br/>                     Start Construction: To be determined<br/>                     Completion Date: To be determined</p> <p><b>PLANNING JUSTIFICATION:</b><br/>                     A. This project is needed to provide a safe and orderly school environment for students, staff and the community.</p> <p><b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b><br/>                     3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br/>                     Priority B-1</p> <p><b>LOCATION:</b><br/>                     Various School Locations</p> |           |                                  |

| APPROPRIATION PHASE | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |               |          |               | Balance to Complete |
|---------------------|----------------|----------------|----------------|---------------------------|----------|---------------|----------|---------------|---------------------|
|                     |                |                |                | FY 2009                   | FY 2010  | FY 2011       | FY 2012  | FY 2013       |                     |
| ARCH/ENGINEERING    | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| LAND ACQUISITION    | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| CONSTRUCTION        | 265,000        | 115,000        | 0              | 50,000                    | 0        | 50,000        | 0        | 50,000        | 0                   |
| DEMOLITION          | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| INSPECTION          | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| UTILITIES           | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| EQUIPMENT           | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| OTHER               | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| <b>TOTAL COSTS</b>  | <b>265,000</b> | <b>115,000</b> | <b>0</b>       | <b>50,000</b>             | <b>0</b> | <b>50,000</b> | <b>0</b> | <b>50,000</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |               |          |               | Balance to Complete |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|---------------|----------|---------------|---------------------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011       | FY 2012  | FY 2013       |                     |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |          |               |          |               |                     |
| COUNTY BONDS          | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| LOCAL TRANSFER TAX    | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| GENERAL FUND TRANSFER | 150,000        | 0              | 0              | 50,000                    | 0        | 50,000        | 0        | 50,000        | 0                   |
| STATE FUNDS - ASP     | 115,000        | 115,000        | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0        | 0             | 0        | 0             | 0                   |
| <b>TOTAL FUNDS</b>    | <b>265,000</b> | <b>115,000</b> | <b>0</b>       | <b>50,000</b>             | <b>0</b> | <b>50,000</b> | <b>0</b> | <b>50,000</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|  |                  |                                  |
|--|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                   | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Flooring Replacement - Various Schools | PS-0707          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

The Public School Construction Program announced that St. Mary's County Public Schools would be receiving \$115,000 in Aging School Program funding for FY 2007, which is an increase from the \$85,000 normally received. The school system will be reviewing the needs of the schools that qualify for this funding and submitting a request for funding from the state. A portion of these funds will require matching local funding.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

A project for FY 2013 was added in the amount of \$50,000 as part of the bi-annual funding.

**IMPACT ON ANNUAL OPERATING BUDGET**

| <b>INCREMENTAL OPERATING COSTS</b> |                |                |                |                |                |                |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>DESCRIPTION</b>                 | <b>FY 2008</b> | <b>FY 2009</b> | <b>FY 2010</b> | <b>FY 2011</b> | <b>FY 2012</b> | <b>FY 2013</b> |
| STAFFING -FTEs                     | 0              | 0              | 0              | 0              | 0              | 0              |
| PERSONAL SERVICES COSTS            | 0              | 0              | 0              | 0              | 0              | 0              |
| CONTRACTED SERVICES                | 0              | 0              | 0              | 0              | 0              | 0              |
| SUPPLIES & MATERIALS               | 0              | 0              | 0              | 0              | 0              | 0              |
| UTILITIES                          | 0              | 0              | 0              | 0              | 0              | 0              |
| FURNITURE & EQUIPMENT              | 0              | 0              | 0              | 0              | 0              | 0              |
| OTHER (describe significant items) | 0              | 0              | 0              | 0              | 0              | 0              |
| <b>TOTAL COSTS</b>                 | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION           |
|--|-----------|----------------------------------|
| New High School - 1,200 capacity facility  | PS-12XX   | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>  |           |                                  |
| <p>This project is a new high school to meet capacity needs generated by new student growth for planned housing developments within the Lexington Park and Leonardtown Development Districts. This facility will be a 156,000 square foot facility and have a state rated capacity of 1,200. The school will be located in the Maryland Route 4 and Maryland Route 235 corridor to provide relief to all three existing high schools. Depending on the need at the middle school level, this facility may open as a combined middle/high school transitional school.</p> <p>As this project develops, the school system will be incorporating sustainable design elements into the project, which increase the emergency efficiency and provide for enhanced educational environments. Although there will be associated reductions in the energy costs for operation of this facility upon completion, the upfront cost of construction will need to be increased to cover these design elements at the time the design is undertaken. At this time, no additional funding has been added to this project for these concepts.</p> |           |                                  |
| <p><b>SMCPS Priority:</b> FY 2012-1, FY 2013-1<br/> <b>Category:</b> 2</p>   |           |                                  |
| <p>Note: Site acquisition funds for this project were consolidated into project FY 2007-13 to allow greater flexibility during the acquisition process.</p>  |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>   |           |                                  |
| <p>A. Over the next five to ten years there will be a need for additional capacity at both the middle school and high school level. This project may open as a transitional school to meet the projected capacity needs until a new middle school can be constructed.</p>  |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>   |           |                                  |
| <p>3.1.4 Meet the existing and future demands for public education and information coordinated with overall quality of life and development goals of the county.<br/> <b>Priority B-1</b></p>  |           |                                  |
| <b>LOCATION:</b>   |           |                                  |
| To Be Determined   |           |                                  |

| APPROPRIATION PHASE | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |                  |                  | Balance to Complete |
|---------------------|-------------------|----------------|----------------|---------------------------|----------|----------|------------------|------------------|---------------------|
|                     |                   |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012          | FY 2013          |                     |
| ARCH/ENGINEERING    | 4,834,000         | 0              | 0              | 0                         | 0        | 0        | 1,942,000        | 1,942,000        | 950,000             |
| LAND ACQUISITION    | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                | 0                   |
| CONSTRUCTION        | 56,908,000        | 0              | 0              | 0                         | 0        | 0        | 0                | 0                | 56,908,000          |
| DEMOLITION          | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                | 0                   |
| INSPECTION          | 350,000           | 0              | 0              | 0                         | 0        | 0        | 0                | 0                | 350,000             |
| UTILITIES           | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                | 0                   |
| EQUIPMENT           | 1,500,000         | 0              | 0              | 0                         | 0        | 0        | 0                | 0                | 1,500,000           |
| OTHER               | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                | 0                   |
| <b>TOTAL COSTS</b>  | <b>63,592,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>1,942,000</b> | <b>1,942,000</b> | <b>59,708,000</b>   |

| FUNDING SOURCE        | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |                  |                  | Balance to Complete |
|-----------------------|-------------------|----------------|----------------|---------------------------|----------|----------|------------------|------------------|---------------------|
|                       |                   |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012          | FY 2013          |                     |
| <b>COUNTY FUNDS:</b>  |                   |                |                |                           |          |          |                  |                  |                     |
| COUNTY BONDS          | 28,355,000        | 0              | 0              | 0                         | 0        | 0        | 0                | 1,942,000        | 26,413,000          |
| LOCAL TRANSFER TAX    | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                | 0                   |
| IMPACT FEES           | 1,942,000         | 0              | 0              | 0                         | 0        | 0        | 1,942,000        | 0                | 0                   |
| GENERAL FUND TRANSFER | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                | 0                   |
| STATE FUNDS           | 33,295,000        | 0              | 0              | 0                         | 0        | 0        | Planning         | 0                | 33,295,000          |
| FEDERAL FUNDS         | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                | 0                   |
| OTHER SOURCES         | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                | 0                   |
| <b>TOTAL FUNDS</b>    | <b>63,592,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>1,942,000</b> | <b>1,942,000</b> | <b>59,708,000</b>   |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|   |                  |                                  |
|---|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                      | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| New High School - 1,200 capacity facility | PS-12XX          | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This budget increased in local funding by \$3,062,000 and \$3,872,000 in state funding based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

Funds for this would be required in FY 2017 - FY 2018. This staffing increase is for administration, building service, guidance, media, nurse and secretarial. It assumes that the new teachers required for this school will be in place throughout the system as enrollment continues to increase during the design and construction of this facility. A total of 26 positions is estimated with a budget impact of \$1,447,940.00 based on salaries as of the FY 2007 budget.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION           |
|--|-----------|----------------------------------|
| Third New Elementary School - Site to be Determined  | PS -12XX  | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>  |           |                                  |
| <p>This request is for a new elementary school to provide existing and projected capacity needs in the development districts. The school will be a 646 capacity facility based on 74,227 square feet and will be designed as a two-story facility. The area in which the school will be constructed in the fastest growing part of the county, with 32% of the building permits issued annually. This school will be located in either the Leonardtown or Lexington Park development districts to support continued growth within the county.</p> <p>In addition, the school system will be incorporating sustainable design elements into the project, which increase the emergency efficiency and provide for enhanced educational environments. Although there will be associated reductions in the energy costs for operation of this facility upon completion, the upfront cost of construction will need to be increased to cover these design elements by \$1.5 million dollars. The short and long term payback for these design enhancements is \$800 to \$1 million dollars.</p> <p>SMCPS Priority: FY 2012-2, FY 2013-2<br/>Category: 2</p> <p>Note: Site acquisition funds for this project were consolidated into project FY 2007-13 to allow greater flexibility during the acquisition process.</p> |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>   |           |                                  |
| <p>A. This project is required to address existing elementary school capacity issues countywide based on local rated capacity. The enrollment projections indicate that even with the completion of the second new elementary school the elementary schools countywide will continue to be overcrowded.</p> <p>B. Under state legislation, the state rated capacity at the elementary school level will be reduced starting in July 2006. This change results in the justification for additional elementary school capacity projects.</p>   |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>   |           |                                  |
| <p>3.1.4 Meet the existing and future demands for public education and information coordinated with overall quality of life and development goals of the county.<br/>Priority B-1</p>  |           |                                  |
| <b>LOCATION:</b>   |           |                                  |
| To be determined   |           |                                  |

| APPROPRIATION PHASE | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |                  |                   | Balance to Complete |
|---------------------|-------------------|----------------|----------------|---------------------------|----------|----------|------------------|-------------------|---------------------|
|                     |                   |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012          | FY 2013           |                     |
| ARCH/ENGINEERING    | 1,511,000         | 0              | 0              | 0                         | 0        | 0        | 1,511,000        | 0                 | 0                   |
| LAND ACQUISITION    | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                 | 0                   |
| CONSTRUCTION        | 23,960,000        | 0              | 0              | 0                         | 0        | 0        | 0                | 13,057,000        | 10,903,000          |
| DEMOLITION          | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                 | 0                   |
| INSPECTION          | 175,000           | 0              | 0              | 0                         | 0        | 0        | 0                | 175,000           | 0                   |
| UTILITIES           | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                 | 0                   |
| EQUIPMENT           | 650,000           | 0              | 0              | 0                         | 0        | 0        | 0                | 0                 | 650,000             |
| OTHER               | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                 | 0                   |
| <b>TOTAL COSTS</b>  | <b>26,296,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>1,511,000</b> | <b>13,232,000</b> | <b>11,553,000</b>   |

| FUNDING SOURCE        | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |                  |                   | Balance to Complete |
|-----------------------|-------------------|----------------|----------------|---------------------------|----------|----------|------------------|-------------------|---------------------|
|                       |                   |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012          | FY 2013           |                     |
| <b>COUNTY FUNDS:</b>  |                   |                |                |                           |          |          |                  |                   |                     |
| COUNTY BONDS          | 9,333,930         | 0              | 0              | 0                         | 0        | 0        | 255,180          | 1,904,750         | 7,174,000           |
| LOCAL TRANSFER TAX    | 385,570           | 0              | 0              | 0                         | 0        | 0        | 141,570          | 244,000           | 0                   |
| IMPACT FEES           | 3,645,500         | 0              | 0              | 0                         | 0        | 0        | 1,114,250        | 2,531,250         | 0                   |
| GENERAL FUND TRANSFER | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                 | 0                   |
| STATE FUNDS           | 12,931,000        | 0              | 0              | 0                         | 0        | 0        | Planning         | 8,552,000         | 4,379,000           |
| FEDERAL FUNDS         | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                 | 0                   |
| OTHER SOURCES         | 0                 | 0              | 0              | 0                         | 0        | 0        | 0                | 0                 | 0                   |
| <b>TOTAL FUNDS</b>    | <b>26,296,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>1,511,000</b> | <b>13,232,000</b> | <b>11,553,000</b>   |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|   |                  |                                  |
|---|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                                | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Third New Elementary School - Site to be Determined | PS -12XX         | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**  
 This project is needed to address existing and projected capacity needs at the elementary school level.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**  
 This budget increased in local funding by \$1,840,000 and \$1,503,000 in state funding based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**  
 Funds would be required in FY 2012 - FY 2013. This staffing increase is for administration, building service, guidance, media, nurse and secretarial. It assumes that the new teachers required for this school will be in place throughout the system as enrollment continues to increase during the design and construction of this facility. A total of 13 positions is estimated with a budget impact of \$739,190.00 based on salaries as of the FY 2007 budget.

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION           |
|--|-----------|----------------------------------|
| New Middle School  | PS -13XX  | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>  |           |                                  |
| <p>This project is for a new middle school to meet capacity needs generated by new student growth from planned housing developments within the Lexington Park and Leonardtown Development Districts. This facility will be a 101,500 square foot facility and have a state rated capacity of 700. The school will be located in the Maryland Route 4 and Maryland Route 235 corridor to provide relief to three of the existing four middle schools.</p> <p>As this project develops, the school system will be incorporating sustainable design elements into the project, which increase the emergency efficiency and provide for enhanced educational environments. Although there will be associated reductions in the energy costs for operation of this facility upon completion, the upfront cost of construction will need to be increased to cover these design elements at the time the design is undertaken. At this time, no additional funding has been added to this project for these concepts.</p> |           |                                  |
| <p>SMCPS Priority: FY 2013-3<br/>Category: 2</p>   |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>   |           |                                  |
| <p>A. This project is required to address projected middle school capacity issues countywide. The enrollment projections indicate that beginning in FY 2014 the middle schools will be becoming overcrowded to meet the state eligibility requirements for approval.</p>   |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>   |           |                                  |
| <p>3.1.4 Meet the existing and future demands for public education and information coordinated with overall quality of life and development goals of the county.<br/>Priority B-1</p>  |           |                                  |
| <b>LOCATION:</b>   |           |                                  |
| To be determined   |           |                                  |

| APPROPRIATION PHASE | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |                   |
|---------------------|-------------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|-------------------|
|                     |                   |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |                   |
| ARCH/ENGINEERING    | 1,096,000         | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 1,096,000           | 0                 |
| LAND ACQUISITION    | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0                 |
| CONSTRUCTION        | 34,914,400        | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 34,914,400        |
| DEMOLITION          | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0                 |
| INSPECTION          | 100,000           | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 100,000           |
| UTILITIES           | 250,000           | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 250,000           |
| EQUIPMENT           | 771,000           | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 771,000           |
| OTHER               | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0                 |
| <b>TOTAL COSTS</b>  | <b>37,131,400</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>1,096,000</b>    | <b>36,035,400</b> |

| FUNDING SOURCE        | Total Project     | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |                  | Balance to Complete |                   |
|-----------------------|-------------------|----------------|----------------|---------------------------|----------|----------|----------|------------------|---------------------|-------------------|
|                       |                   |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013          |                     |                   |
| <b>COUNTY FUNDS:</b>  |                   |                |                |                           |          |          |          |                  |                     |                   |
| COUNTY BONDS          | 19,092,400        | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 1,096,000           | 17,996,400        |
| LOCAL TRANSFER TAX    | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   | 0                 |
| IMPACT FEES           | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   | 0                 |
| GENERAL FUND TRANSFER | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   | 0                 |
| STATE FUNDS           | 18,039,000        | 0              | 0              | 0                         | 0        | 0        | 0        | Planning         |                     | 18,039,000        |
| FEDERAL FUNDS         | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   | 0                 |
| OTHER SOURCES         | 0                 | 0              | 0              | 0                         | 0        | 0        | 0        | 0                | 0                   | 0                 |
| <b>TOTAL FUNDS</b>    | <b>37,131,400</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>0</b> | <b>1,096,000</b> |                     | <b>36,035,400</b> |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|                      |                  |                                  |
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| <b>PROJECT TITLE</b> | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| New Middle School    | PS -13XX         | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

This project is needed to address existing and projected capacity needs at the middle school level.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This budget increased in local funding by \$1,796,000 and \$2,099,000 in state funding based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION           |
|---|-----------|----------------------------------|
| Mechanicsville Elementary School - Addition/Renovation  | PS -13XX  | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>   |           |                                  |
| <p>This project request is for the modernization of 40,095 square feet of the existing facility. This project is needed to address the aging infrastructure of the school, as well as code upgrades to meet the American's with Disabilities Act and other state/federal code requirements. As this project moves forward in the capital improvements program, this project will be reviewed for potential expansion as well, to meet the capacity needs of the northern portion of the county. This building was constructed in 1951 and had additions in 1960 and 1979. The roof and HVAC components have been addressed through systemic renovation.</p> |           |                                  |
| <p>SMCPS Priority: FY 2013-4<br/>Category: 2</p>  |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>  |           |                                  |
| <p>A. This project is required to address the educational requirements of this school, as well as meeting the capacities needs generated by new growth in the northern portion of the county.</p>   |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>  |           |                                  |
| <p>3.1.4 Meet the existing and future demands for public education and information coordinated with overall quality of life and development goals of the county.<br/>Priority B-1</p>   |           |                                  |
| <b>LOCATION:</b>  |           |                                  |
| <p>28585 Three Notch Road<br/>Mechanicsville, MD 20659</p>  |           |                                  |

| APPROPRIATION PHASE | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |         |         |         |         | Balance to Complete |            |
|---------------------|---------------|----------------|----------------|---------------------------|---------|---------|---------|---------|---------------------|------------|
|                     |               |                |                | FY 2009                   | FY 2010 | FY 2011 | FY 2012 | FY 2013 |                     |            |
| ARCH/ENGINEERING    | 662,000       | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 331,000             | 331,000    |
| LAND ACQUISITION    | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   | 0          |
| CONSTRUCTION        | 9,458,000     | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   | 9,458,000  |
| DEMOLITION          | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   | 0          |
| INSPECTION          | 75,000        | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   | 75,000     |
| UTILITIES           | 100,000       | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   | 100,000    |
| EQUIPMENT           | 626,000       | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   | 626,000    |
| OTHER               | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   | 0          |
| TOTAL COSTS         | 10,921,000    | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 331,000             | 10,590,000 |

| FUNDING SOURCE        | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |         |         |         |         | Balance to Complete |            |
|-----------------------|---------------|----------------|----------------|---------------------------|---------|---------|---------|---------|---------------------|------------|
|                       |               |                |                | FY 2009                   | FY 2010 | FY 2011 | FY 2012 | FY 2013 |                     |            |
| COUNTY FUNDS:         |               |                |                |                           |         |         |         |         |                     |            |
| COUNTY BONDS          | 5,814,000     | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 331,000             | 5,483,000  |
| LOCAL TRANSFER TAX    | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   | 0          |
| IMPACT FEES           | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   | 0          |
| GENERAL FUND TRANSFER | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   | 0          |
| STATE FUNDS           | 5,107,000     | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | Planning            | 5,107,000  |
| FEDERAL FUNDS         | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   | 0          |
| OTHER SOURCES         | 0             | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 0                   | 0          |
| TOTAL FUNDS           | 10,921,000    | 0              | 0              | 0                         | 0       | 0       | 0       | 0       | 331,000             | 10,590,000 |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

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| <b>PROJECT TITLE</b>                                   | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Mechanicsville Elementary School - Addition/Renovation | PS -13XX         | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

This new FY 2013 project is needed to address existing and projected capacity needs at the middle school level.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This budget is based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

**IMPACT ON ANNUAL OPERATING BUDGET**

| DESCRIPTION                        | INCREMENTAL OPERATING COSTS |          |          |          |          |          |
|------------------------------------|-----------------------------|----------|----------|----------|----------|----------|
|                                    | FY 2008                     | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0                           | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0                           | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0                           | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0                           | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0                           | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0                           | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0                           | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**





**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

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| <b>PROJECT TITLE</b>                                 | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Ridge Elementary School - Window Systemic Renovation | PS -13XX         | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This new FY 2013 project was added to meet the infrastructure requirements of this school. This budget is based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE   | PROJ. NO. | PROJECT CLASSIFICATION           |
|---|-----------|----------------------------------|
| White Marsh Elementary School - Window Systemic Renovation  | PS -13XX  | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>   |           |                                  |
| <p>This request is for the replacement of all the single pane windows in the original building, which was constructed in 1956, with additions in 1970 and 1980, which at the time of construction will be 57, 43 and 35 years old.</p> <p>SMCPS Priority: FY 2013-6<br/>Category: 2</p> |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>  |           |                                  |
| <p>A. This project is required to address the aging infrastructure of the facility.<br/>B. This project will provide for increased energy efficiency at the school.</p>   |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>  |           |                                  |
| <p>3.1.4 Meet the existing and future demands for public education and information coordinated with overall quality of life and development goals of the county.<br/>Priority B-1</p>   |           |                                  |
| <b>LOCATION:</b>  |           |                                  |
| <p>29090 Thompson Corner Road<br/>Mechanicsville, MD 20659</p>  |           |                                  |

| APPROPRIATION PHASE | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |          |
|---------------------|----------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|----------|
|                     |                |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |          |
| ARCH/ENGINEERING    | 28,280         | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 28,280              | 0        |
| LAND ACQUISITION    | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0        |
| CONSTRUCTION        | 375,720        | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 375,720             | 0        |
| DEMOLITION          | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0        |
| INSPECTION          | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0        |
| UTILITIES           | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0        |
| EQUIPMENT           | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0        |
| OTHER               | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0        |
| <b>TOTAL COSTS</b>  | <b>404,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>404,000</b>      | <b>0</b> |

| FUNDING SOURCE        | Total Project  | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |          | Balance to Complete |          |
|-----------------------|----------------|----------------|----------------|---------------------------|----------|----------|----------|----------|---------------------|----------|
|                       |                |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013  |                     |          |
| <b>COUNTY FUNDS:</b>  |                |                |                |                           |          |          |          |          |                     |          |
| COUNTY BONDS          | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0        |
| LOCAL TRANSFER TAX    | 192,000        | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 192,000             | 0        |
| IMPACT FEES           | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0        |
| GENERAL FUND TRANSFER | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0        |
| STATE FUNDS           | 212,000        | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 212,000             | 0        |
| FEDERAL FUNDS         | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0        |
| OTHER SOURCES         | 0              | 0              | 0              | 0                         | 0        | 0        | 0        | 0        | 0                   | 0        |
| <b>TOTAL FUNDS</b>    | <b>404,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>404,000</b>      | <b>0</b> |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

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| <b>PROJECT TITLE</b>                                       | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| White Marsh Elementary School - Window Systemic Renovation | PS -13XX         | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This new FY 2013 project was added to meet the infrastructure requirements of this school. This budget is based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

**IMPACT ON ANNUAL OPERATING BUDGET**

| <b>INCREMENTAL OPERATING COSTS</b> |                |                |                |                |                |                |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>DESCRIPTION</b>                 | <b>FY 2008</b> | <b>FY 2009</b> | <b>FY 2010</b> | <b>FY 2011</b> | <b>FY 2012</b> | <b>FY 2013</b> |
| STAFFING -FTEs                     | 0              | 0              | 0              | 0              | 0              | 0              |
| PERSONAL SERVICES COSTS            | 0              | 0              | 0              | 0              | 0              | 0              |
| CONTRACTED SERVICES                | 0              | 0              | 0              | 0              | 0              | 0              |
| SUPPLIES & MATERIALS               | 0              | 0              | 0              | 0              | 0              | 0              |
| UTILITIES                          | 0              | 0              | 0              | 0              | 0              | 0              |
| FURNITURE & EQUIPMENT              | 0              | 0              | 0              | 0              | 0              | 0              |
| OTHER (describe significant items) | 0              | 0              | 0              | 0              | 0              | 0              |
| <b>TOTAL COSTS</b>                 | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**

## CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008

| PROJECT TITLE  | PROJ. NO. | PROJECT CLASSIFICATION           |
|--|-----------|----------------------------------|
| Chopticon High School - Tennis Court/Track Resurfacing   | PS - 13XX | St. Mary's County Public Schools |
| <b>DESCRIPTION:</b>  |           |                                  |
| This project is to resurface the tennis court and track in compliance with the requirements for maintaining these components, as outlined in the Comprehensive Maintenance Plan for Educational Facilities. These components must be resurfaced every 15 years |           |                                  |
| SMCPS Priority: FY 2013-09<br>Category: 3  |           |                                  |
| Bid Date: May 2014<br>Start Construction: June 2014<br>Completion Date: August 2014  |           |                                  |
| <b>PLANNING JUSTIFICATION:</b>   |           |                                  |
| A. This project is needed to maintain the safety and use of the original tennis court and track.   |           |                                  |
| <b>COMPLIANCE WITH COMPREHENSIVE PLAN SECTION:</b>   |           |                                  |
| 3.2.3 Maintain and improve levels of efficiency and service of community facilities to meet population needs.<br>Priority B-1  |           |                                  |
| <b>LOCATION:</b>   |           |                                  |
| NEED ADDRESS   |           |                                  |
| NEED ADDRESS   |           |                                  |

| APPROPRIATION PHASE | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |               | Balance to Complete |
|---------------------|---------------|----------------|----------------|---------------------------|----------|----------|----------|---------------|---------------------|
|                     |               |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013       |                     |
| ARCH/ENGINEERING    | 0             | 0              | 0              | 0                         | 0        | 0        | 0        | 0             | 0                   |
| LAND ACQUISITION    | 0             | 0              | 0              | 0                         | 0        | 0        | 0        | 0             | 0                   |
| CONSTRUCTION        | 65,000        | 0              | 0              | 0                         | 0        | 0        | 0        | 65,000        | 0                   |
| DEMOLITION          | 0             | 0              | 0              | 0                         | 0        | 0        | 0        | 0             | 0                   |
| INSPECTION          | 0             | 0              | 0              | 0                         | 0        | 0        | 0        | 0             | 0                   |
| UTILITIES           | 0             | 0              | 0              | 0                         | 0        | 0        | 0        | 0             | 0                   |
| EQUIPMENT           | 0             | 0              | 0              | 0                         | 0        | 0        | 0        | 0             | 0                   |
| OTHER               | 0             | 0              | 0              | 0                         | 0        | 0        | 0        | 0             | 0                   |
| <b>TOTAL COSTS</b>  | <b>65,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>0</b> | <b>65,000</b> | <b>0</b>            |

| FUNDING SOURCE        | Total Project | Prior Approval | Budget FY 2008 | Five Year Capital Program |          |          |          |               | Balance to Complete |
|-----------------------|---------------|----------------|----------------|---------------------------|----------|----------|----------|---------------|---------------------|
|                       |               |                |                | FY 2009                   | FY 2010  | FY 2011  | FY 2012  | FY 2013       |                     |
| COUNTY FUNDS:         |               |                |                |                           |          |          |          |               |                     |
| COUNTY BONDS          | 0             | 0              | 0              | 0                         | 0        | 0        | 0        | 0             | 0                   |
| LOCAL TRANSFER TAX    | 65,000        | 0              | 0              | 0                         | 0        | 0        | 0        | 65,000        | 0                   |
| IMPACT FEES           | 0             | 0              | 0              | 0                         | 0        | 0        | 0        | 0             | 0                   |
| GENERAL FUND TRANSFER | 0             | 0              | 0              | 0                         | 0        | 0        | 0        | 0             | 0                   |
| STATE FUNDS           | 0             | 0              | 0              | 0                         | 0        | 0        | 0        | 0             | 0                   |
| FEDERAL FUNDS         | 0             | 0              | 0              | 0                         | 0        | 0        | 0        | 0             | 0                   |
| OTHER SOURCES         | 0             | 0              | 0              | 0                         | 0        | 0        | 0        | 0             | 0                   |
| <b>TOTAL FUNDS</b>    | <b>65,000</b> | <b>0</b>       | <b>0</b>       | <b>0</b>                  | <b>0</b> | <b>0</b> | <b>0</b> | <b>65,000</b> | <b>0</b>            |

**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

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|  |                  |                                  |
|--|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                                   | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Chopticon High School - Tennis Court/Track Resurfacing | PS - 13XX        | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This new FY 2013 project was added to meet the infrastructure requirements of this school. This budget is based on FY 2008 funding formulas and does not include price escalation based on the time of construction.

**IMPACT ON ANNUAL OPERATING BUDGET**

| INCREMENTAL OPERATING COSTS        |          |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|----------|
| DESCRIPTION                        | FY 2008  | FY 2009  | FY 2010  | FY 2011  | FY 2012  | FY 2013  |
| STAFFING -FTEs                     | 0        | 0        | 0        | 0        | 0        | 0        |
| PERSONAL SERVICES COSTS            | 0        | 0        | 0        | 0        | 0        | 0        |
| CONTRACTED SERVICES                | 0        | 0        | 0        | 0        | 0        | 0        |
| SUPPLIES & MATERIALS               | 0        | 0        | 0        | 0        | 0        | 0        |
| UTILITIES                          | 0        | 0        | 0        | 0        | 0        | 0        |
| FURNITURE & EQUIPMENT              | 0        | 0        | 0        | 0        | 0        | 0        |
| OTHER (describe significant items) | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL COSTS</b>                 | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



**CAPITAL IMPROVEMENTS BUDGET AND PROGRAM FISCAL YEAR 2008**

**CONTINUATION SHEET**

|  |                  |                                  |
|--|------------------|----------------------------------|
| <b>PROJECT TITLE</b>                                   | <b>PROJ. NO.</b> | <b>PROJECT CLASSIFICATION</b>    |
| Land Acquisition for Schools & Other Public Facilities | PS - 0807        | St. Mary's County Public Schools |

**OTHER BACKGROUND INFORMATION/COMMENTS:**

As of April 30, 2007, the project that was funded for school site acquisition as a part of the FY2006 capital budget has an unexpended balance of \$2.9 million. These funds could be used to supplement the funding for school site acquisition.

**DISCUSSION OF CHANGE FROM FY 2007 APPROVED BUDGET/PLAN:**

This was not included in the FY2007 capital budget or plan.

**IMPACT ON ANNUAL OPERATING BUDGET**

| <b>INCREMENTAL OPERATING COSTS</b> |                |                |                |                |                |                |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>DESCRIPTION</b>                 | <b>FY 2008</b> | <b>FY 2009</b> | <b>FY 2010</b> | <b>FY 2011</b> | <b>FY 2012</b> | <b>FY 2013</b> |
| STAFFING -FTEs                     | 0              | 0              | 0              | 0              | 0              | 0              |
| PERSONAL SERVICES COSTS            | 0              | 0              | 0              | 0              | 0              | 0              |
| CONTRACTED SERVICES                | 0              | 0              | 0              | 0              | 0              | 0              |
| SUPPLIES & MATERIALS               | 0              | 0              | 0              | 0              | 0              | 0              |
| UTILITIES                          | 0              | 0              | 0              | 0              | 0              | 0              |
| FURNITURE & EQUIPMENT              | 0              | 0              | 0              | 0              | 0              | 0              |
| OTHER (describe significant items) | 0              | 0              | 0              | 0              | 0              | 0              |
| <b>TOTAL COSTS</b>                 | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |

**DISCUSSION OF OPERATING BUDGET IMPACT:**

**OTHER IMPACT ON OPERATIONS/OPERATING BUDGET:**



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**ST. MARY'S COUNTY**

**ORGANIZATION AND EMPLOYEES**

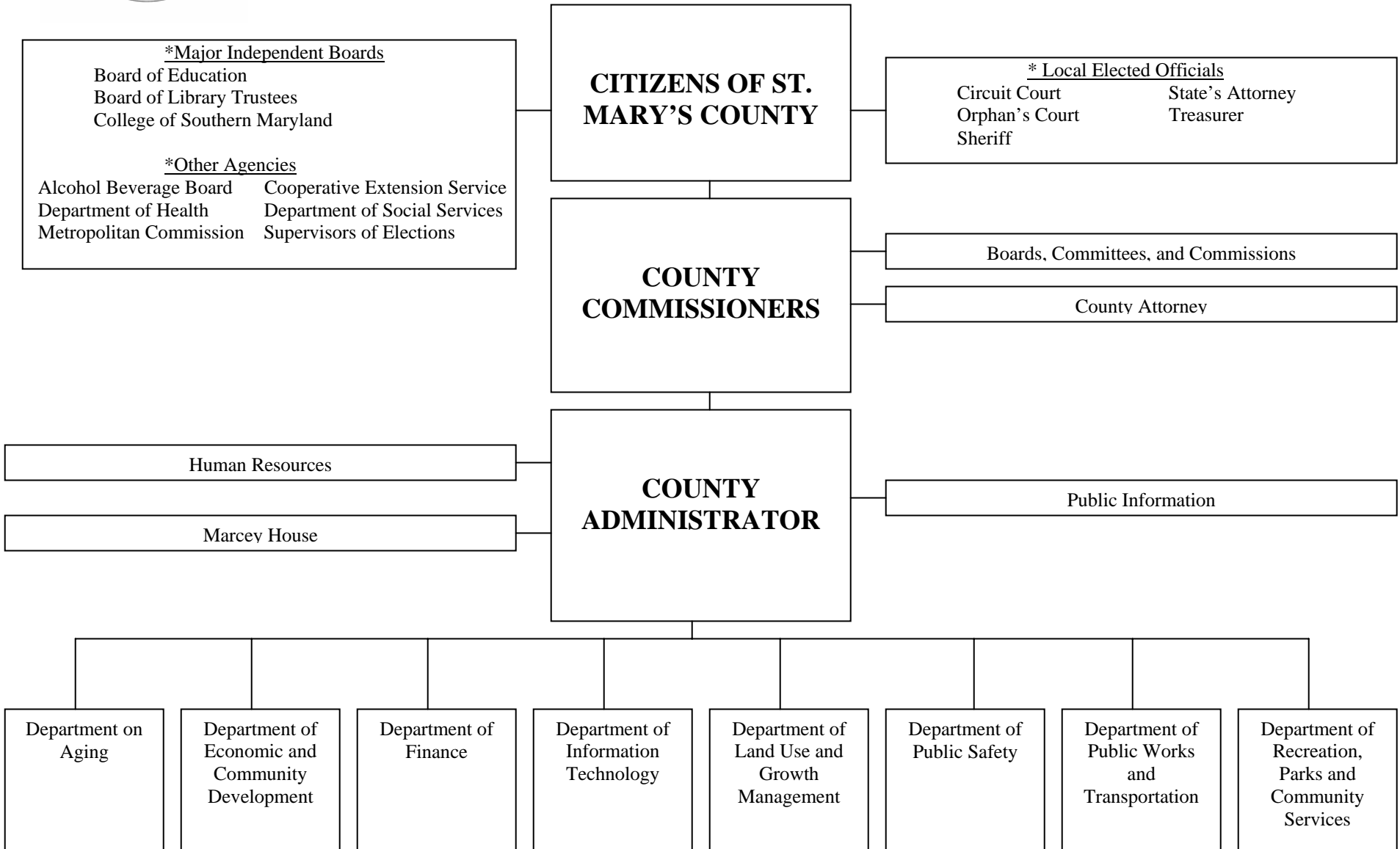
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# ST. MARY'S COUNTY GOVERNMENT

## Organizational Chart



\* County Commissioners have funding responsibility only

**CHANGES IN FTE POSITIONS  
APPROVED FY 2008 OPERATING BUDGET**

| Increase  | Department<br>Position Description                   | Grade | Effective<br>Date |
|---|--|-------|-------------------|
| <i>Marcey House</i>                               |  |       |                   |
| 0.50  | Senior Office Specialist to full time                | S03   | 7/1/2007          |
| <i>Department of Economic Comm Development</i>    |  |       |                   |
| 1.0   | Lead Maintenance Mechanic-Housing                    | S05   | 7/1/2007          |
| <i>Land Use &amp; Growth Management</i>           |  |       |                   |
| 1.0   | Environmental Planner I - Zoning Administration      | S06   | 7/1/2007          |
| 1.0   | Planner I - Zoning Administration                    | S06   | 7/1/2007          |
| (1.0)   | Planner I - Development Services                     | S06   | 7/1/2007          |
| 1.0   | Planner II - Zoning Administration                   | S07   | 7/1/2007          |
| (1.0)   | Planner II - Development Services                    | S07   | 7/1/2007          |
| 1.0   | Planner IV - Zoning Administration                   | S09   | 7/1/2007          |
| (1.0)   | Planner IV - Development Services                    | S09   | 7/1/2007          |
| 1.0   | Planning Specialist - Zoning Administration          | S05   | 7/1/2007          |
| (1.0)   | Planning Specialist - Development Services           | S05   | 7/1/2007          |
| 1.0   | Senior Office Specialist - Zoning Administratin      | S03   | 7/1/2007          |
| (1.0)   | Senior Office Specialist - Development Services      | S03   | 7/1/2007          |
| <i>Public Works &amp; Transportation</i>          |  |       |                   |
| 4.0   | Equipment Operator III to 514 fund                   | S05   | 7/1/2007          |
| (4.0)   | Equipment Operator III from General fund             | S05   | 7/1/2007          |
| 7.0   | Landfill Attendants - RPT to 514 fund                | S01   | 7/1/2007          |
| (7.0)   | Landfill Attendants - RPT from General fund          | S01   | 7/1/2007          |
| 2.0   | Weighmasters to 514 fund                             | S03   | 7/1/2007          |
| (2.0)   | Weighmasters from 514 fund                           | S03   | 7/1/2007          |
| 1.0   | Manager to 514 fund                                  | S09   | 7/1/2007          |
| (1.0)   | Manager from 514 fund                                | S09   | 7/1/2007          |
| (2.0)   | Equipment Operator III - Approved FY 2007            | S05   | 7/1/2007          |
| <i>Recreation, Parks &amp; Community Services</i> |  |       |                   |
| 1.0   | Coordinator, Grant                                   | S08   | 7/1/2007          |
| 1.0   | Groundskeeper  | S02   | 7/1/2007          |
| 1.0   | Museum Site Supervisor, converting from hourly       | S07   | 7/1/2007          |
| <i>Public Safety</i>                              |  |       |                   |
|   | Communication Ranks, 2 Ranks                         | S06   | 7/1/2007          |
|   | Communication Ranks, 5 Ranks                         | S05   | 7/1/2007          |
| 4.0   | Communication Specialists                            | S04   | 7/1/2007          |
| 1.0   | Technical Services Coordinator, Emerg Comm           | S08   | 7/1/2007          |
| (1.0)   | Technical Services Coordinator, Radio Maint          | S08   | 7/1/2007          |
| <i>Office of the Sheriff</i>                      |  |       |                   |
|   | 10 Ranks DFC   | M02   | 7/1/2007          |
|   | 6 Ranks Senior DFC                                   | M07   | 7/1/2007          |
| 1.0   | Civilian Administrator                               | S11   | 1/1/2008          |
| 4.0   | Deputies   | M01   | 7/1/2007          |
|   | 2 Ranks CFC  | V02   | 7/1/2007          |
|   | 2 Ranks Senior CFC                                   | V03   | 7/1/2007          |
|   | 2 Ranks CFC (Backfill the 2 that went to Senior CFC) | V02   | 7/1/2007          |
| <i>State's Attorney</i>                           |  |       |                   |
| 0.5   | Domestic Violence Coordinator-to general fund        | S05   | 7/1/2007          |
| 0.5   | Investigator-to general fund                         | S07   | 7/1/2007          |
| (0.5)   | Domestic Violence Coordinator-from 530 fund          | S05   | 7/1/2007          |
| (0.5)   | Investigator-from 530 fund                           | S07   | 7/1/2007          |
| <b>12.5</b>                                       | <b>Net Increase in FTE Positions</b>                 |       |                   |

## AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

|   |          |   |           |
|---|----------|---|-----------|
| M | Merit    | A | Appointed |
| C | Contract | R | Revenue   |
| G | Grant    | E | Elected   |

| POSITION                               | LEVEL | FY 2006<br>Actual | FY 2007<br>Approved | FY 2008<br>Approved |
|--|-------|-------------------|---------------------|---------------------|
| <b>COUNTY COMMISSIONERS</b>            |       |                   |                     |                     |
| Commissioner                           | E     | 5.0               | 5.0                 | 5.0                 |
| Administrative Assistant to BOCC       | M S08 | 1.0               | 1.0                 | 1.0                 |
| Senior Administrative Coordinator -RPT | M S05 | 0.5               | 0.5                 | 0.5                 |
| <b>TOTAL</b>                           |       | <b>6.5</b>        | <b>6.5</b>          | <b>6.5</b>          |

|  |       |            |            |            |
|--|-------|------------|------------|------------|
| <b>COUNTY ADMINISTRATOR</b>              |       |            |            |            |
| County Administrator                     | C     | 1.0        | 1.0        | 1.0        |
| Public Information Officer               | C     | 1.0        | 1.0        | 1.0        |
| Video Technician                         | C S03 | 1.0        | 1.0        | 1.0        |
| Admin. Asst. to the County Administrator | M S07 | 1.0        | 1.0        | 1.0        |
| Public Information Coordinator           | M S06 | 1.0        | 1.0        | 1.0        |
| Admin. Coordinator                       | M S04 | 1.0        | 1.0        | 1.0        |
| Fiscal Specialist I                      | M S03 | 0.0        | 1.0        | 1.0        |
| Senior Office Specialist                 | M S03 | 1.0        | 1.0        | 1.0        |
| Office Specialist                        | M S02 | 1.0        | 0.0        | 0.0        |
| Switchboard Operator                     | M S01 | 1.0        | 1.0        | 1.0        |
| <b>TOTAL</b>                             |       | <b>9.0</b> | <b>9.0</b> | <b>9.0</b> |

|                            |       |            |            |            |
|----------------------------|-------|------------|------------|------------|
| <b>MARCEY HOUSE</b>        |       |            |            |            |
| Director                   | G S11 | 1.0        | 1.0        | 1.0        |
| Clinical Program Manager   | G S07 | 1.0        | 1.0        | 1.0        |
| Administrative Coordinator | G S04 | 0.0        | 0.0        | 1.0        |
| House Manager/Day          | G S04 | 1.0        | 1.0        | 1.0        |
| House Manager/Night        | G S04 | 2.0        | 2.0        | 2.0        |
| Senior Office Specialist   | G S03 | 0.5        | 0.5        | 0.0        |
| <b>TOTAL</b>               |       | <b>5.5</b> | <b>5.5</b> | <b>6.0</b> |

| POSITION                          | LEVEL   | FY 2006<br>Actual | FY 2007<br>Approved | FY 2008<br>Approved |
|-----------------------------------|---------|-------------------|---------------------|---------------------|
| <b>DEPARTMENT ON AGING</b>        |         |                   |                     |                     |
| Director                          | C       | 1.0               | 1.0                 | 1.0                 |
| Manager, Home & Com Ser           | G S10   | 1.0               | 1.0                 | 1.0                 |
| Nurse Manager                     | G S09   | 1.0               | 1.0                 | 1.0                 |
| Program Managers                  | G S08   | 2.0               | 2.0                 | 2.0                 |
| Social Worker                     | G S08   | 1.0               | 1.0                 | 1.0                 |
| Program Specialist                | G S07   | 0.5               | 0.5                 | 0.5                 |
| Project Manager                   | G S07   | 1.0               | 1.0                 | 1.0                 |
| Activity Coordinator              | G S05   | 1.0               | 1.0                 | 1.0                 |
| I & A Caseworker                  | G S05   | 1.5               | 1.5                 | 0.5                 |
| Client Account Specialist         | G S04   | 1.0               | 1.0                 | 1.0                 |
| Nurse Assistants                  | G S03   | 5.0               | 5.0                 | 5.0                 |
| Deputy Director                   | M S11   | 1.0               | 1.0                 | 1.0                 |
| Manager, Division of Operations   | M S10   | 1.0               | 1.0                 | 1.0                 |
| Operations Manager                | M S08   | 3.0               | 3.0                 | 3.0                 |
| Program Coordinators              | M S07   | 2.0               | 2.0                 | 2.0                 |
| Supervisor, Fiscal                | M S07   | 1.0               | 1.0                 | 1.0                 |
| I & A Caseworker                  | M S06   | 0.0               | 0.0                 | 1.0                 |
| Program Specialists               | M S05   | 3.0               | 3.0                 | 3.0                 |
| Senior Administrative Coordinator | M S05   | 1.0               | 1.0                 | 1.0                 |
| Data Base Administrator           | M S04   | 1.0               | 1.0                 | 1.0                 |
| Senior Office Specialist          | M S03   | 1.0               | 1.0                 | 1.0                 |
| Fiscal Specialist III             | M/G S05 | 1.0               | 1.0                 | 1.0                 |
| Food Service Tech                 | M/G S02 | 2.0               | 2.0                 | 2.0                 |
| Food Transporter                  | M/G S02 | 1.0               | 1.0                 | 1.0                 |
| Office Specialist                 | M/G S02 | 0.5               | 1.3                 | 1.3                 |
| <b>TOTAL</b>                      |         | <b>34.5</b>       | <b>35.3</b>         | <b>35.3</b>         |

|                                   |       |            |            |            |
|-----------------------------------|-------|------------|------------|------------|
| <b>COUNTY ATTORNEY</b>            |       |            |            |            |
| County Attorney                   | C     | 1.0        | 1.0        | 1.0        |
| Deputy County Attorney            | C     | 1.0        | 0.0        | 0.0        |
| Deputy County Attorney            | M S11 | 0.0        | 1.0        | 1.0        |
| Property Manager                  | M S08 | 1.0        | 1.0        | 1.0        |
| Paralegal                         | M S07 | 1.0        | 1.0        | 1.0        |
| Senior Administrative Coordinator | M S05 | 1.0        | 1.0        | 1.0        |
| Office Specialist                 | M S02 | 1.0        | 1.0        | 1.0        |
| <b>TOTAL</b>                      |       | <b>6.0</b> | <b>6.0</b> | <b>6.0</b> |

| POSITION                                    | LEVEL | FY 2006<br>Actual | FY 2007<br>Approved | FY 2008<br>Approved |
|---|-------|-------------------|---------------------|---------------------|
| <b>ECONOMIC &amp; COMMUNITY DEVELOPMENT</b> |       |                   |                     |                     |
| Director                                    | C     | 1.0               | 1.0                 | 1.0                 |
| Executive Director, Housing                 | G S11 | 0.0               | 0.0                 | 1.0                 |
| Executive Director, Housing                 | G S10 | 1.0               | 1.0                 | 0.0                 |
| Program Manager                             | G S09 | 2.0               | 2.0                 | 2.0                 |
| Supervisor                                  | G S08 | 0.0               | 0.0                 | 1.0                 |
| Supervisor                                  | G S07 | 1.0               | 1.0                 | 0.0                 |
| Resource Specialist                         | G S06 | 1.0               | 1.0                 | 1.0                 |
| Senior Housing Specialist                   | G S06 | 3.0               | 4.0                 | 4.0                 |
| Fiscal Specialist III                       | G S05 | 1.0               | 1.0                 | 1.0                 |
| Housing Specialist                          | G S05 | 6.0               | 7.0                 | 7.0                 |
| Lead Maintenance Mechanic                   | G S05 | 0.0               | 0.0                 | 1.0                 |
| Administrative Coordinator, Housing         | G S04 | 5.0               | 5.0                 | 5.0                 |
| Maintenance Mechanic                        | G S03 | 3.0               | 3.0                 | 3.0                 |
| Office Specialist                           | G S02 | 2.0               | 2.0                 | 2.0                 |
| Executive Director, CDC                     | M S10 | 1.0               | 1.0                 | 1.0                 |
| Business Development Manager                | M S10 | 1.0               | 1.0                 | 1.0                 |
| Agricultural Development Manager            | M S09 | 1.0               | 1.0                 | 1.0                 |
| Tourism Manager                             | M S09 | 1.0               | 1.0                 | 1.0                 |
| Coordinator, Business Development           | M S07 | 1.0               | 1.0                 | 1.0                 |
| Coordinator                                 | M S06 | 0.0               | 1.0                 | 1.0                 |
| Senior Administrative Coordinator           | M S05 | 1.0               | 0.0                 | 0.0                 |
| Administrative Coordinator                  | M S04 | 1.0               | 1.0                 | 2.0                 |
| Senior Office Specialist                    | M S03 | 2.0               | 2.0                 | 1.0                 |
| <b>TOTAL</b>                                |       | <b>35.0</b>       | <b>37.0</b>         | <b>38.0</b>         |

|                           |       |     |     |     |
|---------------------------|-------|-----|-----|-----|
| <b>FINANCE DEPARTMENT</b> |       |     |     |     |
| Chief Financial Officer   | C     | 1.0 | 1.0 | 1.0 |
| Deputy Director, Finance  | M S11 | 1.0 | 1.0 | 1.0 |
| Accounting Officer        | M S10 | 1.0 | 1.0 | 1.0 |
| Procurement Manager       | M S10 | 1.0 | 1.0 | 1.0 |
| Budget Analyst            | M S09 | 2.0 | 2.0 | 2.0 |
| Senior Accountant         | M S08 | 1.0 | 1.0 | 1.0 |
| Senior Buyer              | M S08 | 0.0 | 1.0 | 1.0 |
| Senior Buyer              | M S07 | 1.0 | 0.0 | 0.0 |
| Accountant                | M S06 | 1.0 | 1.0 | 1.0 |
| Buyer                     | M S06 | 1.0 | 1.0 | 1.0 |

| POSITION                          | LEVEL | FY 2006<br>Actual | FY 2007<br>Approved | FY 2008<br>Approved |
|-----------------------------------|-------|-------------------|---------------------|---------------------|
| <b>FINANCE DEPARTMENT cont</b>    |       |                   |                     |                     |
| Fiscal Specialist III             | M S05 | 4.0               | 4.0                 | 4.0                 |
| Senior Administrative Coordinator | M S05 | 1.0               | 1.0                 | 1.0                 |
| Procurement Specialist            | M S04 | 1.0               | 1.0                 | 1.0                 |
| Senior Office Specialist          | M S03 | 1.0               | 1.0                 | 1.0                 |
| <b>TOTAL</b>                      |       | <b>17.0</b>       | <b>17.0</b>         | <b>17.0</b>         |

| <b>INFORMATION TECHNOLOGY</b>     |         |             |             |             |
|-----------------------------------|---------|-------------|-------------|-------------|
| Director                          | C       | 1.0         | 1.0         | 1.0         |
| GIS Supervisor                    | M S09   | 1.0         | 1.0         | 0.0         |
| Archives Manager                  | M S06   | 1.0         | 1.0         | 1.0         |
| Telecommunications Specialist     | M S06   | 1.0         | 1.0         | 0.0         |
| Senior Administrative Coordinator | M S05   | 1.0         | 1.0         | 1.0         |
| Archives Assistant                | M S02   | 0.5         | 0.5         | 0.5         |
| AS 400 System Analyst             | M ITIV  | 1.0         | 1.0         | 1.0         |
| GIS Supervisor                    | M ITIV  | 0.0         | 0.0         | 1.0         |
| Network Manager                   | M ITIV  | 1.0         | 1.0         | 1.0         |
| WAN Administrator                 | M ITIV  | 0.0         | 1.0         | 1.0         |
| Lead Technician                   | M ITIII | 1.0         | 1.0         | 1.0         |
| WAN Administrator                 | M ITIII | 1.0         | 0.0         | 0.0         |
| AS/400 Programmer Analyst         | M ITII  | 1.0         | 1.0         | 1.0         |
| PC technician II                  | M ITII  | 1.0         | 1.0         | 1.0         |
| Telecommunications Specialist     | M ITII  | 0.0         | 0.0         | 1.0         |
| Webmaster-RPT                     | M ITII  | 0.5         | 0.5         | 0.5         |
| Help Desk Tech                    | M ITI   | 1.0         | 1.0         | 1.0         |
| PC Technician I                   | M ITI   | 1.0         | 1.0         | 1.0         |
| <b>TOTAL</b>                      |         | <b>14.0</b> | <b>14.0</b> | <b>14.0</b> |

| <b>HUMAN RESOURCES</b>        |       |            |            |            |
|-------------------------------|-------|------------|------------|------------|
| Director                      | C     | 1.0        | 1.0        | 1.0        |
| Deputy Director               | M S10 | 1.0        | 1.0        | 1.0        |
| Human Resources Analyst       | M S08 | 1.0        | 1.0        | 1.0        |
| Benefits Coordinator          | M S07 | 1.0        | 1.0        | 1.0        |
| Sr. Human Resource Specialist | M S06 | 0.0        | 1.0        | 1.0        |
| Sr. Human Resource Specialist | M S05 | 1.0        | 0.0        | 0.0        |
| Administrative Coordinator    | M S04 | 0.0        | 0.0        | 1.0        |
| Human Resources Specialist    | M S04 | 2.0        | 2.0        | 2.0        |
| Senior Office Specialist      | M S03 | 1.0        | 1.0        | 0.0        |
| <b>TOTAL</b>                  |       | <b>8.0</b> | <b>8.0</b> | <b>8.0</b> |



| POSITION                                | LEVEL | FY 2006<br>Actual | FY 2007<br>Approved | FY 2008<br>Approved |
|---|-------|-------------------|---------------------|---------------------|
| <b>LAND USE &amp; GROWTH MANAGEMENT</b> |       |                   |                     |                     |
| Director                                | C     | 1.0               | 1.0                 | 1.0                 |
| Deputy Director                         | M S11 | 1.0               | 1.0                 | 1.0                 |
| Senior Planner                          | M S10 | 1.0               | 1.0                 | 1.0                 |
| Planner III, Zoning Administrator       | M S09 | 1.0               | 1.0                 | 1.0                 |
| Planner IV                              | M S09 | 2.0               | 2.0                 | 2.0                 |
| Code Coordinator                        | M S08 | 1.0               | 1.0                 | 1.0                 |
| GIS/Database Specialist                 | M S08 | 1.0               | 1.0                 | 1.0                 |
| Permits Coordinator                     | M S08 | 1.0               | 1.0                 | 1.0                 |
| Planner III                             | M S08 | 1.0               | 1.0                 | 1.0                 |
| Inspector III                           | M S07 | 1.0               | 1.0                 | 1.0                 |
| Office Manager                          | M S07 | 1.0               | 1.0                 | 1.0                 |
| Planner II                              | M S07 | 3.0               | 3.0                 | 3.0                 |
| Fiscal Specialist IV                    | M S06 | 1.0               | 1.0                 | 1.0                 |
| GIS/CADD Operator                       | M S06 | 1.0               | 1.0                 | 1.0                 |
| Inspector II                            | M S06 | 4.0               | 4.0                 | 4.0                 |
| Planner I                               | M S06 | 3.0               | 3.0                 | 5.0                 |
| Inspections Coordinator                 | M S05 | 1.0               | 1.0                 | 1.0                 |
| Permits Specialist II                   | M S05 | 1.0               | 1.0                 | 1.0                 |
| Senior Administrative Coordinator       | M S05 | 1.0               | 1.0                 | 1.0                 |
| Sr. Planning Specialist                 | M S05 | 1.0               | 1.0                 | 2.0                 |
| Addressing Technician                   | M S04 | 1.0               | 1.0                 | 1.0                 |
| Permits Specialist I                    | M S04 | 3.0               | 3.0                 | 3.0                 |
| Planning Specialist                     | M S04 | 1.0               | 1.0                 | 0.0                 |
| Sr. Office Specialist                   | M S03 | 2.0               | 3.0                 | 2.0                 |
| Office Specialist                       | M S02 | 1.0               | 1.0                 | 1.0                 |
| <b>TOTAL</b>                            |       | <b>36.0</b>       | <b>37.0</b>         | <b>38.0</b>         |
| <b>PLANNING COMMISSION</b>              |       |                   |                     |                     |
| Chairman                                | A     | 1.0               | 1.0                 | 1.0                 |
| Member                                  | A     | 6.0               | 6.0                 | 6.0                 |
| <b>TOTAL</b>                            |       | <b>7.0</b>        | <b>7.0</b>          | <b>7.0</b>          |

| POSITION                                 | LEVEL   | FY 2006<br>Actual | FY 2007<br>Approved | FY 2008<br>Approved |
|--|---------|-------------------|---------------------|---------------------|
| <b>PUBLIC WORKS &amp; TRANSPORTATION</b> |         |                   |                     |                     |
| Director                                 | C       | 1.0               | 1.0                 | 1.0                 |
| Manager, Transportation/Mailroom         | M S10   | 1.0               | 1.0                 | 1.0                 |
| Building Service Manager                 | M S09   | 1.0               | 1.0                 | 1.0                 |
| Manager, Construction/Inspection         | M S09   | 1.0               | 1.0                 | 1.0                 |
| Manager, Highway                         | M S09   | 1.0               | 1.0                 | 1.0                 |
| Manager, Solid Waste/Recycling           | M S09   | 1.0               | 1.0                 | 1.0                 |
| Fiscal Manager                           | M S08   | 0.0               | 1.0                 | 1.0                 |
| Senior Engineer Technician               | M S08   | 2.0               | 2.0                 | 2.0                 |
| Coordinator                              | M S07   | 1.0               | 1.0                 | 1.0                 |
| Engineer Technician                      | M S07   | 1.0               | 1.0                 | 1.0                 |
| Fiscal Manager                           | M S07   | 1.0               | 0.0                 | 0.0                 |
| Inspector III                            | M S07   | 4.0               | 4.0                 | 4.0                 |
| Office Manager                           | M S07   | 1.0               | 1.0                 | 1.0                 |
| Supervisor, Building Services            | M S07   | 1.0               | 1.0                 | 1.0                 |
| Supervisor, Highway                      | M S07   | 1.0               | 1.0                 | 1.0                 |
| Supervisor, Transportation/Mailroom      | M S07   | 1.0               | 1.0                 | 1.0                 |
| Coordinator                              | M S06   | 0.0               | 1.0                 | 1.0                 |
| Road Foreman                             | M S06   | 5.0               | 5.0                 | 5.0                 |
| Shop Foreman                             | M S06   | 0.0               | 1.0                 | 1.0                 |
| Traffic & Permits Foreman                | M S06   | 1.0               | 1.0                 | 1.0                 |
| Equipment Mechanic II                    | M S05   | 3.0               | 2.0                 | 2.0                 |
| Equipment Operator III                   | M S05   | 10.0              | 12.0                | 10.0                |
| Inspector I                              | M S05   | 1.0               | 1.0                 | 0.0                 |
| Lead Maintenance Mechanic                | M S05   | 4.0               | 4.0                 | 4.0                 |
| Permits Specialist II                    | M S05   | 0.0               | 1.0                 | 1.0                 |
| Senior Administrative Coordinator        | M S05   | 1.0               | 0.0                 | 0.0                 |
| Equipment Mechanic I                     | M S04   | 4.0               | 4.0                 | 4.0                 |
| Equipment Operator II                    | M S04   | 6.0               | 6.0                 | 6.0                 |
| Inventory Control Specialist             | M S04   | 0.0               | 0.0                 | 1.0                 |
| Permits Specialist I                     | M S04   | 1.0               | 0.0                 | 0.0                 |
| Sign Maintenance Operator                | M S04   | 1.0               | 1.0                 | 1.0                 |
| Supply Specialist                        | M S04   | 1.0               | 1.0                 | 0.0                 |
| Equipment Operator I                     | M S03   | 4.0               | 4.0                 | 4.0                 |
| Fiscal Specialist I                      | M S03   | 1.0               | 1.0                 | 1.0                 |
| Janitor III                              | M S03   | 1.0               | 1.0                 | 1.0                 |
| Maintenance Mechanic                     | M S03   | 9.0               | 9.0                 | 9.0                 |
| Senior Office Specialist                 | M S03   | 1.0               | 1.0                 | 1.0                 |
| Supervisor                               | M/G S08 | 2.0               | 2.0                 | 2.0                 |

| POSITION                                      | LEVEL | FY 2006<br>Actual | FY 2007<br>Approved | FY 2008<br>Approved |
|---|-------|-------------------|---------------------|---------------------|
| <b>PUBLIC WORKS &amp; TRANSPORTATION</b> cont |       |                   |                     |                     |
| Weighmaster                                   | M S03 | 2.0               | 2.0                 | 2.0                 |
| Facilities Mechanic                           | M S02 | 1.0               | 1.0                 | 1.0                 |
| Mail Clerk                                    | M S02 | 2.0               | 2.0                 | 2.0                 |
| Maintenance Worker                            | M S02 | 16.0              | 17.0                | 17.0                |
| Landfill Attendant                            | M S01 | 7.0               | 7.0                 | 7.0                 |
| Deputy Director                               | M D   | 1.0               | 1.0                 | 1.0                 |
| Senior Project Manager                        | M D   | 0.0               | 0.0                 | 1.0                 |
| Senior Project Engineer                       | M D   | 1.0               | 0.0                 | 0.0                 |
| Engineer III                                  | M C   | 2.0               | 2.0                 | 1.0                 |
| Senior Project Manager                        | M C   | 1.0               | 1.0                 | 1.0                 |
| Engineer II                                   | M B   | 0.0               | 1.0                 | 1.0                 |
| Engineer Technician II                        | M B   | 0.0               | 0.0                 | 1.0                 |
| Fiscal Specialist IV                          | G S06 | 1.0               | 1.0                 | 1.0                 |
| Equipment Mechanic I                          | G S04 | 1.0               | 0.0                 | 0.0                 |
| STS Trainer                                   | G S04 | 1.0               | 1.0                 | 1.0                 |
| Transportation Specialist                     | G S04 | 3.0               | 3.0                 | 3.0                 |
| Bus Driver                                    | G S03 | 12.5              | 12.5                | 12.5                |
| <b>TOTAL</b>                                  |       | <b>126.5</b>      | <b>128.5</b>        | <b>126.5</b>        |
| <b>RECREATION, PARKS &amp; COMM. SERVICES</b> |       |                   |                     |                     |
| Director                                      | C     | 1.0               | 1.0                 | 1.0                 |
| Manager, Community Services                   | M S10 | 1.0               | 1.0                 | 1.0                 |
| Manager, R & P Activity Fund                  | M S10 | 1.0               | 1.0                 | 1.0                 |
| Museum Director                               | M S10 | 1.0               | 1.0                 | 1.0                 |
| Manager, Parks                                | M S09 | 1.0               | 1.0                 | 1.0                 |
| Coordinator, Activity Fund                    | M S08 | 4.0               | 3.0                 | 3.0                 |
| Coordinator, Parks                            | M S08 | 0.0               | 1.0                 | 1.0                 |
| Museum Coordinator                            | M S08 | 1.0               | 1.0                 | 1.0                 |
| Therapeutic Recreation Specialist             | M S08 | 1.0               | 1.0                 | 1.0                 |
| Executive Coordinator                         | M S07 | 1.0               | 1.0                 | 1.0                 |
| Museum Supervisor                             | M S07 | 0.0               | 1.0                 | 2.0                 |
| Sports Specialist                             | M S07 | 0.0               | 1.0                 | 1.0                 |
| Teen Court Coor.                              | M S07 | 0.0               | 0.8                 | 0.8                 |
| Fiscal Specialist IV                          | M S06 | 1.0               | 2.0                 | 2.0                 |
| Maintenance Foreman                           | M S06 | 4.0               | 4.0                 | 4.0                 |
| Museum Specialist                             | M S06 | 2.0               | 1.0                 | 1.0                 |
| Shop Foreman                                  | M S06 | 1.0               | 1.0                 | 1.0                 |

| POSITION   | LEVEL   | FY 2006<br>Actual | FY 2007<br>Approved | FY 2008<br>Approved |
|--|---------|-------------------|---------------------|---------------------|
| <b>RECREATION, PARKS &amp; COMM. SERVICES cont</b> |         |                   |                     |                     |
| Fiscal Specialist III                              | M S05   | 1.0               | 0.0                 | 0.0                 |
| Senior Admin Coordinator                           | M S05   | 1.0               | 1.0                 | 1.0                 |
| Maintenance Crew Chief                             | M S04   | 1.0               | 1.0                 | 1.0                 |
| Museum Technician                                  | M S04   | 1.0               | 1.0                 | 1.0                 |
| Senior Groundskeeper                               | M S03   | 2.0               | 2.0                 | 2.0                 |
| Senior Office Special                              | M S03   | 3.0               | 3.0                 | 3.0                 |
| Groundskeeper                                      | M S02   | 3.0               | 4.0                 | 5.0                 |
| Office Specialist                                  | M S02   | 1.0               | 1.0                 | 1.0                 |
| Coordinator, Community Services                    | M/G S08 | 2.0               | 2.0                 | 3.0                 |
| Manager, Golf Course                               | R S09   | 1.0               | 1.0                 | 1.0                 |
| Supervisor   | R S07   | 1.0               | 1.0                 | 1.0                 |
| Assistant Manger                                   | R S06   | 1.0               | 1.0                 | 1.0                 |
| Golf Course Foreman                                | R S04   | 1.0               | 1.0                 | 1.0                 |
| Food and Beverage Specialist                       | R S03   | 1.0               | 1.0                 | 1.0                 |
| Groundskeeper, Golf Course                         | R S02   | 3.0               | 3.0                 | 3.0                 |
| <b>TOTAL</b>                                       |         | <b>43.0</b>       | <b>45.8</b>         | <b>48.8</b>         |
| <b>PUBLIC SAFETY</b>                               |         |                   |                     |                     |
| Director   | C       | 1.0               | 1.0                 | 1.0                 |
| Manager  | M S10   | 1.0               | 1.0                 | 1.0                 |
| Emergency Management Manager                       | M S09   | 1.0               | 1.0                 | 1.0                 |
| Emergency Services Coordinator                     | M S08   | 1.0               | 1.0                 | 1.0                 |
| Lead Technician - RF                               | M S08   | 1.0               | 1.0                 | 1.0                 |
| Tech Service Coordinator                           | M S08   | 1.0               | 1.0                 | 1.0                 |
| Comm. Specialist IV                                | M S07   | 0.0               | 4.0                 | 4.0                 |
| Office Manager                                     | M S07   | 1.0               | 1.0                 | 1.0                 |
| Supervisor-Animal Control                          | M S07   | 1.0               | 1.0                 | 1.0                 |
| Comm. Specialist III Ranks (2)                     | M S06   | 0.0               | 0.0                 | 0.0                 |
| Radio Frequency Technician I                       | M S06   | 2.0               | 2.0                 | 2.0                 |
| Senior Communications Specialist                   | M S06   | 4.0               | 0.0                 | 0.0                 |
| Animal Warden                                      | M S05   | 3.0               | 4.0                 | 4.0                 |
| Comm. Specialist II                                | M S05   | 0.0               | 12.0                | 12.0                |
| Comm. Specialist II Ranks (5)                      | M S05   | 0.0               | 0.0                 | 0.0                 |
| Communications Specialist                          | M S04   | 16.0              | 4.0                 | 8.0                 |
| Fiscal Specialist                                  | M S04   | 1.0               | 1.0                 | 1.0                 |
| Emergency Planner                                  | G S08   | 1.0               | 1.0                 | 1.0                 |
| <b>TOTAL</b>                                       |         | <b>35.0</b>       | <b>36.0</b>         | <b>40.0</b>         |

| POSITION                          | LEVEL   |  | FY 2006<br>Actual | FY 2007<br>Approved | FY 2008<br>Approved |
|-----------------------------------|---------|--|-------------------|---------------------|---------------------|
| <b>CIRCUIT COURT</b>              |         |  |                   |                     |                     |
| Real Time Court Reporter          | A S10   |  | 1.0               | 1.0                 | 1.0                 |
| Court Administrator               | A S09   |  | 1.0               | 1.0                 | 1.0                 |
| Court Reporter                    | A S08   |  | 1.0               | 1.0                 | 1.0                 |
| Sr. Assignment Clerk              | A S06   |  | 1.0               | 1.0                 | 1.0                 |
| Office Manager                    | A S06   |  | 1.0               | 1.0                 | 1.0                 |
| Senior Legal Assistant            | A S06   |  | 1.0               | 1.0                 | 1.0                 |
| Admin Coordinator                 | A S04   |  | 1.0               | 1.0                 | 2.0                 |
| Senior Office Specialist          | A S03   |  | 1.0               | 1.0                 | 0.0                 |
| Bailiff                           | A       |  | 3.5               | 3.5                 | 3.5                 |
| Chief Bailiff                     | A       |  | 0.5               | 0.5                 | 0.5                 |
| Judge                             | A       |  | 3.0               | 3.0                 | 3.0                 |
| Coordinator                       | A/G S07 |  | 1.0               | 1.0                 | 1.0                 |
| Senior Legal Assistant            | A/G S06 |  | 1.0               | 1.0                 | 1.0                 |
| <b>TOTAL</b>                      |         |  | <b>17.0</b>       | <b>17.0</b>         | <b>17.0</b>         |
| <b>ORPHAN'S COURT</b>             |         |  |                   |                     |                     |
| Judge                             | E       |  | 3.0               | 3.0                 | 3.0                 |
| <b>TOTAL</b>                      |         |  | <b>3.0</b>        | <b>3.0</b>          | <b>3.0</b>          |
| <b>SHERIFF'S DEPARTMENT</b>       |         |  |                   |                     |                     |
| Sheriff                           | E       |  | 1.0               | 1.0                 | 1.0                 |
| CIVILIAN                          |         |  |                   |                     |                     |
| Civilian Administrator            | M S11   |  | 0.0               | 0.0                 | 1.0                 |
| Manager-Fiscal                    | M S09   |  | 0.0               | 0.0                 | 1.0                 |
| Civilian Training Instructor      | M S08   |  | 1.0               | 1.0                 | 1.0                 |
| Coordinator                       | M S08   |  | 0.0               | 0.0                 | 1.0                 |
| Coordinator, Personnel            | M S08   |  | 0.0               | 0.0                 | 1.0                 |
| Inmate Services Coordinator       | M S08   |  | 1.0               | 1.0                 | 1.0                 |
| Manager-Fiscal                    | M S08   |  | 1.0               | 1.0                 | 0.0                 |
| Armorer                           | M S07   |  | 0.0               | 1.0                 | 1.0                 |
| Coordinator                       | M S07   |  | 2.0               | 2.0                 | 0.0                 |
| Crime Lab Technician              | M S07   |  | 3.0               | 3.0                 | 3.0                 |
| Coordinator                       | M S06   |  | 0.0               | 2.0                 | 1.0                 |
| Fiscal Specialist IV              | M S06   |  | 1.0               | 1.0                 | 1.0                 |
| Investigator                      | M S06   |  | 1.0               | 1.0                 | 1.0                 |
| Station clerk Supervisor          | M S06   |  | 1.0               | 1.0                 | 1.0                 |
| Supervisor, Records               | M S06   |  | 1.0               | 1.0                 | 1.0                 |
| Senior Administrative Coordinator | M S05   |  | 2.0               | 2.0                 | 1.0                 |

| POSITION                         | LEVEL   | FY 2006<br>Actual | FY 2007<br>Approved | FY 2008<br>Approved |
|----------------------------------|---------|-------------------|---------------------|---------------------|
| <b>SHERIFF'S DEPARTMENT cont</b> |         |                   |                     |                     |
| Special Deputy                   | M S05   | 0.0               | 5.0                 | 5.0                 |
| Sr. Administrative Coordinator   | M S05   | 1.0               | 1.0                 | 1.0                 |
| Staff Specialist                 | M S05   | 1.0               | 1.0                 | 1.0                 |
| Admin Coordinator                | M S04   | 1.0               | 1.0                 | 1.0                 |
| Classification Specialist        | M S04   | 1.0               | 1.5                 | 1.5                 |
| Fiscal Specialist II             | M S04   | 0.0               | 0.0                 | 2.0                 |
| Inmate Ser Coord-Admin           | M S04   | 1.0               | 1.0                 | 1.0                 |
| Police Services Specialist       | M S04   | 1.0               | 1.0                 | 1.0                 |
| Property Specialist              | M S04   | 1.0               | 1.0                 | 1.0                 |
| Fiscal Specialist I              | M S03   | 1.0               | 2.0                 | 0.0                 |
| Process Server                   | M S03   | 3.0               | 3.0                 | 3.0                 |
| Security Specialist              | M S03   | 1.0               | 1.0                 | 1.0                 |
| Senior Office Specialist         | M S03   | 1.0               | 2.0                 | 1.0                 |
| Senior Office Specialist         | M S03   | 5.0               | 5.0                 | 5.0                 |
| Station clerks                   | M S03   | 5.0               | 5.0                 | 5.0                 |
| Transcriptionist                 | M S03   | 0.0               | 0.0                 | 1.0                 |
| Senior Classification Specialist | M/G S03 | 4.0               | 4.0                 | 4.0                 |
| Systems Administrator            | M ITII  | 1.0               | 1.0                 | 1.0                 |
| Court Security Officer           | M V01   | 1.0               | 1.0                 | 1.0                 |
| SWORN                            |         |                   |                     |                     |
| Senior DFC                       | M/G M07 | 10.0              | 10.0                | 31.0                |
| Captain                          | M M06   | 1.0               | 1.0                 | 1.0                 |
| Lieutenant                       | M M05   | 4.0               | 4.0                 | 3.0                 |
| Sergeant                         | M M04   | 9.0               | 9.0                 | 10.0                |
| Corporal                         | M M03   | 11.0              | 11.0                | 16.0                |
| D.F.C.                           | M/G M02 | 50.0              | 50.0                | 21.0                |
| Deputy                           | M M01   | 32.0              | 37.0                | 44.0                |
| Senior DFC (6 Ranks)             | M07     | 0.0               | 0.0                 | 0.0                 |
| Lieutenant (1 Rank)              | M05     | 0.0               | 0.0                 | 0.0                 |
| D.F.C. (10 Ranks)                | M02     | 0.0               | 0.0                 | 0.0                 |

| POSITION                          | LEVEL   | FY 2006<br>Actual | FY 2007<br>Approved | FY 2008<br>Approved |
|-----------------------------------|---------|-------------------|---------------------|---------------------|
| <b>SHERIFF'S DEPARTMENT cont</b>  |         |                   |                     |                     |
| CORRECTIONAL OFFICERS             |         |                   |                     |                     |
| Correctional Officer V            | M V07   | 2.0               | 2.0                 | 3.0                 |
| Correctional Officer IV           | M V05   | 5.0               | 5.0                 | 5.0                 |
| Correctional Officer III          | M V04   | 6.0               | 6.0                 | 9.0                 |
| Correctional II Senior            | M V03   | 4.0               | 4.0                 | 11.0                |
| Correctional Officer I            | M V02   | 20.0              | 20.0                | 16.0                |
| Correctional Officer              | M V01   | 33.0              | 33.0                | 26.0                |
| Lieutenant-Corrections            | M M05   | 1.0               | 1.0                 | 1.0                 |
| Sr. CFC (2 Ranks)                 | V03     | 0.0               | 0.0                 | 0.0                 |
| Correctional Officer I (2 Ranks)  | V02     | 0.0               | 0.0                 | 0.0                 |
| <b>TOTAL</b>                      |         | <b>232.0</b>      | <b>247.5</b>        | <b>250.5</b>        |
| <b>OFFICE OF STATE'S ATTORNEY</b> |         |                   |                     |                     |
| States Attorney                   | E       | 1.0               | 1.0                 | 1.0                 |
| Deputy States Attorney            | A       | 2.0               | 2.0                 | 2.0                 |
| Asst. States Attorney I           | A       | 1.0               | 1.0                 | 1.0                 |
| Asst. States Attorney             | A       | 1.0               | 2.0                 | 2.0                 |
| Victim/Witness Coordinator        | A S06   | 1.0               | 1.0                 | 1.0                 |
| Program Manager                   | G S08   | 1.0               | 1.0                 | 1.0                 |
| Investigator                      | M S09   | 0.0               | 1.0                 | 1.0                 |
| Investigator                      | M S07   | 1.0               | 1.0                 | 1.0                 |
| Bad Check Coordinator             | M S05   | 1.0               | 1.0                 | 1.0                 |
| Community Services Coordinator    | M S05   | 1.0               | 1.0                 | 1.0                 |
| Domestic Violence Coordinator     | M S05   | 0.0               | 1.0                 | 1.0                 |
| Fiscal Specialist III             | M S05   | 1.0               | 1.0                 | 1.0                 |
| Legal Assistant II                | M S05   | 7.0               | 7.0                 | 9.0                 |
| Senior Office Specialist          | M S03   | 2.0               | 1.0                 | 1.0                 |
| Asst. States Attorney II          | M/G     | 4.0               | 4.0                 | 4.0                 |
| Senior Legal Assistant            | M/G S06 | 1.0               | 1.0                 | 2.0                 |
| Legal Assistant I                 | M/G S04 | 4.0               | 5.0                 | 2.0                 |
| Law Clerk                         | R S06   | 1.0               | 1.0                 | 1.0                 |
| <b>TOTAL</b>                      |         | <b>27.0</b>       | <b>30.0</b>         | <b>30.0</b>         |

| POSITION                         | LEVEL | FY 2006<br>Actual | FY 2007<br>Approved | FY 2008<br>Approved |
|----------------------------------|-------|-------------------|---------------------|---------------------|
| <b>TREASURER</b>                 |       |                   |                     |                     |
| County Treasurer                 | E     | 1.0               | 1.0                 | 1.0                 |
| Fiscal Technician                | M S07 | 1.0               | 1.0                 | 1.0                 |
| Fiscal Specialist IV             | M S06 | 2.0               | 2.0                 | 2.0                 |
| Fiscal Special III               | M S05 | 1.0               | 1.0                 | 1.0                 |
| <b>TOTAL</b>                     |       | <b>5.0</b>        | <b>5.0</b>          | <b>5.0</b>          |
| <b>SOCIAL SERVICES</b>           |       |                   |                     |                     |
| Human Service Case Worker        | M S08 | 1.0               | 1.0                 | 1.0                 |
| Senior Legal Assistant           | G S06 | 1.0               | 1.0                 | 1.0                 |
| <b>TOTAL</b>                     |       | <b>2.0</b>        | <b>2.0</b>          | <b>2.0</b>          |
| <b>ALCOHOL BEVERAGE OFFICE</b>   |       |                   |                     |                     |
| Board Administrator              | M S05 | 1.0               | 1.0                 | 1.0                 |
| Senior Office Specialist         | M S03 | 0.5               | 0.5                 | 0.5                 |
| Alcohol Beverage Board Inspector | M S04 | 0.5               | 0.5                 | 0.5                 |
| <b>TOTAL</b>                     |       | <b>2.0</b>        | <b>2.0</b>          | <b>2.0</b>          |
| <b>ALCOHOL BEVERAGE BOARD</b>    |       |                   |                     |                     |
| Chairman                         | A     | 1.0               | 1.0                 | 1.0                 |
| Member                           | A     | 4.0               | 4.0                 | 4.0                 |
| <b>TOTAL</b>                     |       | <b>5.0</b>        | <b>5.0</b>          | <b>5.0</b>          |
| <b>BOARD OF ELECTIONS</b>        |       |                   |                     |                     |
| Member                           | A     | 3.0               | 3.0                 | 3.0                 |
| <b>TOTAL</b>                     |       | <b>3.0</b>        | <b>3.0</b>          | <b>3.0</b>          |



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### St. Mary's County Salary Schedule

| Grade |                | Step 1     | Step 2     | Step 3     | Step 4     | Step 5     | Step 6     | Step 7     | Step 8     | Step 9     | Step 10    |
|-------|----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 1     | Annual Salary: | \$22,610   | \$23,192   | \$23,837   | \$24,419   | \$24,960   | \$25,563   | \$26,187   | \$26,728   | \$27,352   | \$27,893   |
|       | Bi-Weekly Pay: | \$869.60   | \$892.00   | \$916.80   | \$939.20   | \$960.00   | \$983.20   | \$1,007.20 | \$1,028.00 | \$1,052.00 | \$1,072.80 |
|       | Hourly Rate:   | \$10.87    | \$11.15    | \$11.46    | \$11.74    | \$12.00    | \$12.29    | \$12.59    | \$12.85    | \$13.15    | \$13.41    |
| 2     | Annual Salary: | \$24,877   | \$25,522   | \$26,208   | \$26,853   | \$27,518   | \$28,184   | \$28,787   | \$29,432   | \$30,077   | \$30,784   |
|       | Bi-Weekly Pay: | \$956.80   | \$981.60   | \$1,008.00 | \$1,032.80 | \$1,058.40 | \$1,084.00 | \$1,107.20 | \$1,132.00 | \$1,156.80 | \$1,184.00 |
|       | Hourly Rate:   | \$11.96    | \$12.27    | \$12.60    | \$12.91    | \$13.23    | \$13.55    | \$13.84    | \$14.15    | \$14.46    | \$14.80    |
| 3     | Annual Salary: | \$27,414   | \$28,059   | \$28,808   | \$29,515   | \$30,202   | \$30,971   | \$31,658   | \$32,386   | \$33,134   | \$33,821   |
|       | Bi-Weekly Pay: | \$1,054.40 | \$1,079.20 | \$1,108.00 | \$1,135.20 | \$1,161.60 | \$1,191.20 | \$1,217.60 | \$1,245.60 | \$1,274.40 | \$1,300.80 |
|       | Hourly Rate:   | \$13.18    | \$13.49    | \$13.85    | \$14.19    | \$14.52    | \$14.89    | \$15.22    | \$15.57    | \$15.93    | \$16.26    |
| 4     | Annual Salary: | \$30,077   | \$30,930   | \$31,678   | \$32,448   | \$33,280   | \$34,070   | \$34,902   | \$35,672   | \$36,442   | \$37,232   |
|       | Bi-Weekly Pay: | \$1,156.80 | \$1,189.60 | \$1,218.40 | \$1,248.00 | \$1,280.00 | \$1,310.40 | \$1,342.40 | \$1,372.00 | \$1,401.60 | \$1,432.00 |
|       | Hourly Rate:   | \$14.46    | \$14.87    | \$15.23    | \$15.60    | \$16.00    | \$16.38    | \$16.78    | \$17.15    | \$17.52    | \$17.90    |
| 5     | Annual Salary: | \$32,448   | \$33,426   | \$34,362   | \$35,277   | \$36,213   | \$37,190   | \$38,106   | \$39,021   | \$39,998   | \$40,955   |
|       | Bi-Weekly Pay: | \$1,248.00 | \$1,285.60 | \$1,321.60 | \$1,356.80 | \$1,392.80 | \$1,430.40 | \$1,465.60 | \$1,500.80 | \$1,538.40 | \$1,575.20 |
|       | Hourly Rate:   | \$15.60    | \$16.07    | \$16.52    | \$16.96    | \$17.41    | \$17.88    | \$18.32    | \$18.76    | \$19.23    | \$19.69    |
| 6     | Annual Salary: | \$36,379   | \$37,440   | \$38,480   | \$39,582   | \$40,602   | \$41,683   | \$42,702   | \$43,722   | \$44,824   | \$45,822   |
|       | Bi-Weekly Pay: | \$1,399.20 | \$1,440.00 | \$1,480.00 | \$1,522.40 | \$1,561.60 | \$1,603.20 | \$1,642.40 | \$1,681.60 | \$1,724.00 | \$1,762.40 |
|       | Hourly Rate:   | \$17.49    | \$18.00    | \$18.50    | \$19.03    | \$19.52    | \$20.04    | \$20.53    | \$21.02    | \$21.55    | \$22.03    |
| 7     | Annual Salary: | \$39,978   | \$41,205   | \$42,494   | \$43,722   | \$44,990   | \$46,322   | \$47,549   | \$48,797   | \$50,086   | \$51,334   |
|       | Bi-Weekly Pay: | \$1,537.60 | \$1,584.80 | \$1,634.40 | \$1,681.60 | \$1,730.40 | \$1,781.60 | \$1,828.80 | \$1,876.80 | \$1,926.40 | \$1,974.40 |
|       | Hourly Rate:   | \$19.22    | \$19.81    | \$20.43    | \$21.02    | \$21.63    | \$22.27    | \$22.86    | \$23.46    | \$24.08    | \$24.68    |
| 8     | Annual Salary: | \$44,782   | \$46,218   | \$47,590   | \$49,005   | \$50,378   | \$51,896   | \$53,290   | \$54,662   | \$56,098   | \$57,533   |
|       | Bi-Weekly Pay: | \$1,722.40 | \$1,777.60 | \$1,830.40 | \$1,884.80 | \$1,937.60 | \$1,996.00 | \$2,049.60 | \$2,102.40 | \$2,157.60 | \$2,212.80 |
|       | Hourly Rate:   | \$21.53    | \$22.22    | \$22.88    | \$23.56    | \$24.22    | \$24.95    | \$25.62    | \$26.28    | \$26.97    | \$27.66    |
| 9     | Annual Salary: | \$48,214   | \$50,066   | \$51,875   | \$53,602   | \$55,411   | \$57,158   | \$58,947   | \$60,736   | \$62,546   | \$64,334   |
|       | Bi-Weekly Pay: | \$1,854.40 | \$1,925.60 | \$1,995.20 | \$2,061.60 | \$2,131.20 | \$2,198.40 | \$2,267.20 | \$2,336.00 | \$2,405.60 | \$2,474.40 |
|       | Hourly Rate:   | \$23.18    | \$24.07    | \$24.94    | \$25.77    | \$26.64    | \$27.48    | \$28.34    | \$29.20    | \$30.07    | \$30.93    |
| 10    | Annual Salary: | \$55,536   | \$57,574   | \$59,634   | \$61,610   | \$63,648   | \$65,749   | \$67,746   | \$69,784   | \$71,885   | \$73,944   |
|       | Bi-Weekly Pay: | \$2,136.00 | \$2,214.40 | \$2,293.60 | \$2,369.60 | \$2,448.00 | \$2,528.80 | \$2,605.60 | \$2,684.00 | \$2,764.80 | \$2,844.00 |
|       | Hourly Rate:   | \$26.70    | \$27.68    | \$28.67    | \$29.62    | \$30.60    | \$31.61    | \$32.57    | \$33.55    | \$34.56    | \$35.55    |
| 11    | Annual Salary: | \$63,814   | \$66,144   | \$68,494   | \$70,949   | \$73,299   | \$75,650   | \$78,000   | \$80,330   | \$82,701   | \$85,030   |
|       | Bi-Weekly Pay: | \$2,454.40 | \$2,544.00 | \$2,634.40 | \$2,728.80 | \$2,819.20 | \$2,909.60 | \$3,000.00 | \$3,089.60 | \$3,180.80 | \$3,270.40 |
|       | Hourly Rate:   | \$30.68    | \$31.80    | \$32.93    | \$34.11    | \$35.24    | \$36.37    | \$37.50    | \$38.62    | \$39.76    | \$40.88    |

| Grade |                | Step 11    | Step 12    | Step 13    | Step 14    | Step 15    | Step 16    | Step 17    | Step 18    | Step 19    | Step 20    |
|-------|----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 1     | Annual Salary: | \$28,517   | \$29,141   | \$29,682   | \$30,222   | \$30,909   | \$31,470   | \$32,032   | \$32,635   | \$33,238   | \$33,966   |
|       | Bi-Weekly Pay: | \$1,096.80 | \$1,120.80 | \$1,141.60 | \$1,162.40 | \$1,188.80 | \$1,210.40 | \$1,232.00 | \$1,255.20 | \$1,278.40 | \$1,306.40 |
|       | Hourly Rate:   | \$13.71    | \$14.01    | \$14.27    | \$14.53    | \$14.86    | \$15.13    | \$15.40    | \$15.69    | \$15.98    | \$16.33    |
| 2     | Annual Salary: | \$31,429   | \$32,032   | \$32,698   | \$33,363   | \$34,029   | \$34,653   | \$35,298   | \$36,005   | \$36,629   | \$37,336   |
|       | Bi-Weekly Pay: | \$1,208.80 | \$1,232.00 | \$1,257.60 | \$1,283.20 | \$1,308.80 | \$1,332.80 | \$1,357.60 | \$1,384.80 | \$1,408.80 | \$1,436.00 |
|       | Hourly Rate:   | \$15.11    | \$15.40    | \$15.72    | \$16.04    | \$16.36    | \$16.66    | \$16.97    | \$17.31    | \$17.61    | \$17.95    |
| 3     | Annual Salary: | \$34,528   | \$35,235   | \$36,005   | \$36,670   | \$37,419   | \$38,106   | \$38,813   | \$39,582   | \$40,227   | \$41,059   |
|       | Bi-Weekly Pay: | \$1,328.00 | \$1,355.20 | \$1,384.80 | \$1,410.40 | \$1,439.20 | \$1,465.60 | \$1,492.80 | \$1,522.40 | \$1,547.20 | \$1,579.20 |
|       | Hourly Rate:   | \$16.60    | \$16.94    | \$17.31    | \$17.63    | \$17.99    | \$18.32    | \$18.66    | \$19.03    | \$19.34    | \$19.74    |
| 4     | Annual Salary: | \$38,002   | \$38,813   | \$39,624   | \$40,394   | \$41,142   | \$41,974   | \$42,744   | \$43,493   | \$44,366   | \$45,136   |
|       | Bi-Weekly Pay: | \$1,461.60 | \$1,492.80 | \$1,524.00 | \$1,553.60 | \$1,582.40 | \$1,614.40 | \$1,644.00 | \$1,672.80 | \$1,706.40 | \$1,736.00 |
|       | Hourly Rate:   | \$18.27    | \$18.66    | \$19.05    | \$19.42    | \$19.78    | \$20.18    | \$20.55    | \$20.91    | \$21.33    | \$21.70    |
| 5     | Annual Salary: | \$41,870   | \$42,806   | \$43,722   | \$44,720   | \$45,635   | \$46,571   | \$47,507   | \$48,506   | \$49,421   | \$50,294   |
|       | Bi-Weekly Pay: | \$1,610.40 | \$1,646.40 | \$1,681.60 | \$1,720.00 | \$1,755.20 | \$1,791.20 | \$1,827.20 | \$1,865.60 | \$1,900.80 | \$1,934.40 |
|       | Hourly Rate:   | \$20.13    | \$20.58    | \$21.02    | \$21.50    | \$21.94    | \$22.39    | \$22.84    | \$23.32    | \$23.76    | \$24.18    |
| 6     | Annual Salary: | \$46,966   | \$47,965   | \$49,005   | \$50,086   | \$51,147   | \$52,208   | \$53,248   | \$54,267   | \$55,370   | \$56,368   |
|       | Bi-Weekly Pay: | \$1,806.40 | \$1,844.80 | \$1,884.80 | \$1,926.40 | \$1,967.20 | \$2,008.00 | \$2,048.00 | \$2,087.20 | \$2,129.60 | \$2,168.00 |
|       | Hourly Rate:   | \$22.58    | \$23.06    | \$23.56    | \$24.08    | \$24.59    | \$25.10    | \$25.60    | \$26.09    | \$26.62    | \$27.10    |
| 7     | Annual Salary: | \$52,562   | \$53,893   | \$55,162   | \$56,389   | \$57,699   | \$58,947   | \$60,195   | \$61,464   | \$62,733   | \$63,898   |
|       | Bi-Weekly Pay: | \$2,021.60 | \$2,072.80 | \$2,121.60 | \$2,168.80 | \$2,219.20 | \$2,267.20 | \$2,315.20 | \$2,364.00 | \$2,412.80 | \$2,457.60 |
|       | Hourly Rate:   | \$25.27    | \$25.91    | \$26.52    | \$27.11    | \$27.74    | \$28.34    | \$28.94    | \$29.55    | \$30.16    | \$30.72    |
| 8     | Annual Salary: | \$58,926   | \$60,341   | \$61,755   | \$63,190   | \$64,584   | \$66,019   | \$67,454   | \$68,827   | \$70,242   | \$71,594   |
|       | Bi-Weekly Pay: | \$2,266.40 | \$2,320.80 | \$2,375.20 | \$2,430.40 | \$2,484.00 | \$2,539.20 | \$2,594.40 | \$2,647.20 | \$2,701.60 | \$2,753.60 |
|       | Hourly Rate:   | \$28.33    | \$29.01    | \$29.69    | \$30.38    | \$31.05    | \$31.74    | \$32.43    | \$33.09    | \$33.77    | \$34.42    |
| 9     | Annual Salary: | \$66,061   | \$67,808   | \$69,638   | \$71,406   | \$73,216   | \$74,984   | \$76,773   | \$78,562   | \$80,330   | \$82,035   |
|       | Bi-Weekly Pay: | \$2,540.80 | \$2,608.00 | \$2,678.40 | \$2,746.40 | \$2,816.00 | \$2,884.00 | \$2,952.80 | \$3,021.60 | \$3,089.60 | \$3,155.20 |
|       | Hourly Rate:   | \$31.76    | \$32.60    | \$33.48    | \$34.33    | \$35.20    | \$36.05    | \$36.91    | \$37.77    | \$38.62    | \$39.44    |
| 10    | Annual Salary: | \$75,962   | \$78,021   | \$80,038   | \$82,056   | \$84,074   | \$86,174   | \$88,213   | \$90,230   | \$92,290   | \$94,349   |
|       | Bi-Weekly Pay: | \$2,921.60 | \$3,000.80 | \$3,078.40 | \$3,156.00 | \$3,233.60 | \$3,314.40 | \$3,392.80 | \$3,470.40 | \$3,549.60 | \$3,628.80 |
|       | Hourly Rate:   | \$36.52    | \$37.51    | \$38.48    | \$39.45    | \$40.42    | \$41.43    | \$42.41    | \$43.38    | \$44.37    | \$45.36    |
| 11    | Annual Salary: | \$87,402   | \$89,794   | \$92,123   | \$94,474   | \$96,845   | \$99,154   | \$101,525  | \$103,854  | \$106,246  | \$108,493  |
|       | Bi-Weekly Pay: | \$3,361.60 | \$3,453.60 | \$3,543.20 | \$3,633.60 | \$3,724.80 | \$3,813.60 | \$3,904.80 | \$3,994.40 | \$4,086.40 | \$4,172.80 |
|       | Hourly Rate:   | \$42.02    | \$43.17    | \$44.29    | \$45.42    | \$46.56    | \$47.67    | \$48.81    | \$49.93    | \$51.08    | \$52.16    |

**St. Mary's County Salary Schedule - Engineering**

| Grade    |                | Step 1     | Step 2     | Step 3     | Step 4     | Step 5     | Step 6     | Step 7     | Step 8     | Step 9     | Step 10    |
|----------|----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| A<br>EO1 | Annual Salary: | \$43,202   | \$44,325   | \$45,448   | \$46,571   | \$47,715   | \$48,818   | \$49,962   | \$51,126   | \$52,250   | \$53,352   |
|          | Bi-Weekly Pay: | \$1,661.60 | \$1,704.80 | \$1,748.00 | \$1,791.20 | \$1,835.20 | \$1,877.60 | \$1,921.60 | \$1,966.40 | \$2,009.60 | \$2,052.00 |
|          | Hourly Rate:   | \$20.77    | \$21.31    | \$21.85    | \$22.39    | \$22.94    | \$23.47    | \$24.02    | \$24.58    | \$25.12    | \$25.65    |
| B<br>EO2 | Annual Salary: | \$54,579   | \$56,160   | \$57,741   | \$59,322   | \$60,902   | \$62,504   | \$64,022   | \$65,666   | \$67,205   | \$68,786   |
|          | Bi-Weekly Pay: | \$2,099.20 | \$2,160.00 | \$2,220.80 | \$2,281.60 | \$2,342.40 | \$2,404.00 | \$2,462.40 | \$2,525.60 | \$2,584.80 | \$2,645.60 |
|          | Hourly Rate:   | \$26.24    | \$27.00    | \$27.76    | \$28.52    | \$29.28    | \$30.05    | \$30.78    | \$31.57    | \$32.31    | \$33.07    |
| C<br>EO3 | Annual Salary: | \$61,672   | \$63,648   | \$65,582   | \$67,538   | \$69,472   | \$71,406   | \$73,403   | \$75,254   | \$77,251   | \$79,186   |
|          | Bi-Weekly Pay: | \$2,372.00 | \$2,448.00 | \$2,522.40 | \$2,597.60 | \$2,672.00 | \$2,746.40 | \$2,823.20 | \$2,894.40 | \$2,971.20 | \$3,045.60 |
|          | Hourly Rate:   | \$29.65    | \$30.60    | \$31.53    | \$32.47    | \$33.40    | \$34.33    | \$35.29    | \$36.18    | \$37.14    | \$38.07    |
| D<br>EO4 | Annual Salary: | \$72,634   | \$75,109   | \$77,667   | \$80,080   | \$82,555   | \$85,051   | \$87,526   | \$90,022   | \$92,477   | \$94,994   |
|          | Bi-Weekly Pay: | \$2,793.60 | \$2,888.80 | \$2,987.20 | \$3,080.00 | \$3,175.20 | \$3,271.20 | \$3,366.40 | \$3,462.40 | \$3,556.80 | \$3,653.60 |
|          | Hourly Rate:   | \$34.92    | \$36.11    | \$37.34    | \$38.50    | \$39.69    | \$40.89    | \$42.08    | \$43.28    | \$44.46    | \$45.67    |

**St. Mary's County Salary Schedule - Information Technology**

| Grade        |                | Step 1     | Step 2     | Step 3     | Step 4     | Step 5     | Step 6     | Step 7     | Step 8     | Step 9     | Step 10    |
|--------------|----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| ITI<br>IO1   | Annual Salary: | \$34,986   | \$35,880   | \$36,816   | \$37,731   | \$38,626   | \$39,582   | \$40,456   | \$41,392   | \$42,286   | \$43,202   |
|              | Bi-Weekly Pay: | \$1,345.60 | \$1,380.00 | \$1,416.00 | \$1,451.20 | \$1,485.60 | \$1,522.40 | \$1,556.00 | \$1,592.00 | \$1,626.40 | \$1,661.60 |
|              | Hourly Rate:   | \$16.82    | \$17.25    | \$17.70    | \$18.14    | \$18.57    | \$19.03    | \$19.45    | \$19.90    | \$20.33    | \$20.77    |
| ITII<br>IO2  | Annual Salary: | \$44,595   | \$45,864   | \$47,195   | \$48,506   | \$49,754   | \$51,064   | \$52,354   | \$53,643   | \$54,933   | \$56,222   |
|              | Bi-Weekly Pay: | \$1,715.20 | \$1,764.00 | \$1,815.20 | \$1,865.60 | \$1,913.60 | \$1,964.00 | \$2,013.60 | \$2,063.20 | \$2,112.80 | \$2,162.40 |
|              | Hourly Rate:   | \$21.44    | \$22.05    | \$22.69    | \$23.32    | \$23.92    | \$24.55    | \$25.17    | \$25.79    | \$26.41    | \$27.03    |
| ITIII<br>IO3 | Annual Salary: | \$52,499   | \$54,142   | \$55,827   | \$57,512   | \$59,155   | \$60,819   | \$62,504   | \$64,168   | \$65,811   | \$67,454   |
|              | Bi-Weekly Pay: | \$2,019.20 | \$2,082.40 | \$2,147.20 | \$2,212.00 | \$2,275.20 | \$2,339.20 | \$2,404.00 | \$2,468.00 | \$2,531.20 | \$2,594.40 |
|              | Hourly Rate:   | \$25.24    | \$26.03    | \$26.84    | \$27.65    | \$28.44    | \$29.24    | \$30.05    | \$30.85    | \$31.64    | \$32.43    |
| ITIV<br>IO4  | Annual Salary: | \$64,438   | \$66,498   | \$68,494   | \$70,533   | \$72,571   | \$74,651   | \$76,627   | \$78,645   | \$80,683   | \$82,722   |
|              | Bi-Weekly Pay: | \$2,478.40 | \$2,557.60 | \$2,634.40 | \$2,712.80 | \$2,791.20 | \$2,871.20 | \$2,947.20 | \$3,024.80 | \$3,103.20 | \$3,181.60 |
|              | Hourly Rate:   | \$30.98    | \$31.97    | \$32.93    | \$33.91    | \$34.89    | \$35.89    | \$36.84    | \$37.81    | \$38.79    | \$39.77    |

**St. Mary's County Salary Schedule - Engineering**

| Grade    |                | Step 11    | Step 12    | Step 13    | Step 14    | Step 15    | Step 16    | Step 17    | Step 18    | Step 19    | Step 20    |
|----------|----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| A<br>EO1 | Annual Salary: | \$54,496   | \$55,640   | \$56,742   | \$57,866   | \$58,989   | \$60,133   | \$61,214   | \$62,400   | \$63,523   | \$64,730   |
|          | Bi-Weekly Pay: | \$2,096.00 | \$2,140.00 | \$2,182.40 | \$2,225.60 | \$2,268.80 | \$2,312.80 | \$2,354.40 | \$2,400.00 | \$2,443.20 | \$2,489.60 |
|          | Hourly Rate:   | \$26.20    | \$26.75    | \$27.28    | \$27.82    | \$28.36    | \$28.91    | \$29.43    | \$30.00    | \$30.54    | \$31.12    |
| B<br>EO2 | Annual Salary: | \$70,346   | \$71,947   | \$73,528   | \$75,088   | \$76,690   | \$78,250   | \$79,830   | \$81,453   | \$83,034   | \$84,614   |
|          | Bi-Weekly Pay: | \$2,705.60 | \$2,767.20 | \$2,828.00 | \$2,888.00 | \$2,949.60 | \$3,009.60 | \$3,070.40 | \$3,132.80 | \$3,193.60 | \$3,254.40 |
|          | Hourly Rate:   | \$33.82    | \$34.59    | \$35.35    | \$36.10    | \$36.87    | \$37.62    | \$38.38    | \$39.16    | \$39.92    | \$40.68    |
| C<br>EO3 | Annual Salary: | \$81,162   | \$83,117   | \$85,030   | \$87,027   | \$88,941   | \$90,854   | \$92,810   | \$94,744   | \$96,741   | \$98,758   |
|          | Bi-Weekly Pay: | \$3,121.60 | \$3,196.80 | \$3,270.40 | \$3,347.20 | \$3,420.80 | \$3,494.40 | \$3,569.60 | \$3,644.00 | \$3,720.80 | \$3,798.40 |
|          | Hourly Rate:   | \$39.02    | \$39.96    | \$40.88    | \$41.84    | \$42.76    | \$43.68    | \$44.62    | \$45.55    | \$46.51    | \$47.48    |
| D<br>EO4 | Annual Salary: | \$97,490   | \$99,944   | \$102,502  | \$104,915  | \$107,411  | \$109,907  | \$112,403  | \$114,858  | \$117,333  | \$119,870  |
|          | Bi-Weekly Pay: | \$3,749.60 | \$3,844.00 | \$3,942.40 | \$4,035.20 | \$4,131.20 | \$4,227.20 | \$4,323.20 | \$4,417.60 | \$4,512.80 | \$4,610.40 |
|          | Hourly Rate:   | \$46.87    | \$48.05    | \$49.28    | \$50.44    | \$51.64    | \$52.84    | \$54.04    | \$55.22    | \$56.41    | \$57.63    |

**St. Mary's County Salary Schedule - Information Technology**

| Grade         |                | Step 11    | Step 12    | Step 13    | Step 14    | Step 15    | Step 16    | Step 17    | Step 18    | Step 19    | Step 20    |
|---------------|----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| IT I<br>IO1   | Annual Salary: | \$44,096   | \$45,011   | \$45,926   | \$46,925   | \$47,778   | \$48,714   | \$49,629   | \$50,502   | \$51,459   | \$52,437   |
|               | Bi-Weekly Pay: | \$1,696.00 | \$1,731.20 | \$1,766.40 | \$1,804.80 | \$1,837.60 | \$1,873.60 | \$1,908.80 | \$1,942.40 | \$1,979.20 | \$2,016.80 |
|               | Hourly Rate:   | \$21.20    | \$21.64    | \$22.08    | \$22.56    | \$22.97    | \$23.42    | \$23.86    | \$24.28    | \$24.74    | \$25.21    |
| IT II<br>IO2  | Annual Salary: | \$57,533   | \$58,802   | \$60,112   | \$61,360   | \$62,691   | \$63,939   | \$65,291   | \$66,560   | \$67,808   | \$69,160   |
|               | Bi-Weekly Pay: | \$2,212.80 | \$2,261.60 | \$2,312.00 | \$2,360.00 | \$2,411.20 | \$2,459.20 | \$2,511.20 | \$2,560.00 | \$2,608.00 | \$2,660.00 |
|               | Hourly Rate:   | \$27.66    | \$28.27    | \$28.90    | \$29.50    | \$30.14    | \$30.74    | \$31.39    | \$32.00    | \$32.60    | \$33.25    |
| IT III<br>IO3 | Annual Salary: | \$69,118   | \$70,782   | \$72,426   | \$74,069   | \$75,733   | \$77,334   | \$78,978   | \$80,683   | \$82,347   | \$84,011   |
|               | Bi-Weekly Pay: | \$2,658.40 | \$2,722.40 | \$2,785.60 | \$2,848.80 | \$2,912.80 | \$2,974.40 | \$3,037.60 | \$3,103.20 | \$3,167.20 | \$3,231.20 |
|               | Hourly Rate:   | \$33.23    | \$34.03    | \$34.82    | \$35.61    | \$36.41    | \$37.18    | \$37.97    | \$38.79    | \$39.59    | \$40.39    |
| IT IV<br>IO4  | Annual Salary: | \$84,781   | \$86,778   | \$88,816   | \$90,854   | \$92,872   | \$94,931   | \$96,949   | \$98,966   | \$101,026  | \$103,085  |
|               | Bi-Weekly Pay: | \$3,260.80 | \$3,337.60 | \$3,416.00 | \$3,494.40 | \$3,572.00 | \$3,651.20 | \$3,728.80 | \$3,806.40 | \$3,885.60 | \$3,964.80 |
|               | Hourly Rate:   | \$40.76    | \$41.72    | \$42.70    | \$43.68    | \$44.65    | \$45.64    | \$46.61    | \$47.58    | \$48.57    | \$49.56    |

## Corrections

| Grade                                   |                | Step 1     | Step 2     | Step 3     | Step 4     | Step 5     | Step 6     | Step 7     | Step 8     | Step 9     | Step 10    |
|---|----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Correctional Officer                    |                |            |            |            |            |            |            |            |            |            |            |
|   | Annual Salary: | \$37,336   | \$38,106   | \$38,938   | \$39,728   | \$40,477   | \$41,246   | \$42,078   | \$42,890   | \$43,680   | \$44,491   |
| CO                                      | Bi-Weekly Pay: | \$1,436.00 | \$1,465.60 | \$1,497.60 | \$1,528.00 | \$1,556.80 | \$1,586.40 | \$1,618.40 | \$1,649.60 | \$1,680.00 | \$1,711.20 |
| VO1                                     | Hourly Rate:   | \$17.95    | \$18.32    | \$18.72    | \$19.10    | \$19.46    | \$19.83    | \$20.23    | \$20.62    | \$21.00    | \$21.39    |
| Correctional Officer First Class        |                |            |            |            |            |            |            |            |            |            |            |
| CO I                                    | Annual Salary: | \$41,850   | \$42,702   | \$43,597   | \$44,470   | \$45,323   | \$46,218   | \$47,112   | \$47,944   | \$48,797   | \$49,691   |
| VO2                                     | Bi-Weekly Pay: | \$1,609.60 | \$1,642.40 | \$1,676.80 | \$1,710.40 | \$1,743.20 | \$1,777.60 | \$1,812.00 | \$1,844.00 | \$1,876.80 | \$1,911.20 |
|   | Hourly Rate:   | \$20.12    | \$20.53    | \$20.96    | \$21.38    | \$21.79    | \$22.22    | \$22.65    | \$23.05    | \$23.46    | \$23.89    |
| Senior Correctional Officer First Class |                |            |            |            |            |            |            |            |            |            |            |
| CO II                                   | Annual Salary: | \$44,054   | \$45,011   | \$45,968   | \$46,925   | \$47,778   | \$48,755   | \$49,691   | \$50,648   | \$51,542   | \$52,478   |
| VO3                                     | Bi-Weekly Pay: | \$1,694.40 | \$1,731.20 | \$1,768.00 | \$1,804.80 | \$1,837.60 | \$1,875.20 | \$1,911.20 | \$1,948.00 | \$1,982.40 | \$2,018.40 |
|   | Hourly Rate:   | \$21.18    | \$21.64    | \$22.10    | \$22.56    | \$22.97    | \$23.44    | \$23.89    | \$24.35    | \$24.78    | \$25.23    |
| Corporal                                |                |            |            |            |            |            |            |            |            |            |            |
| CO III                                  | Annual Salary: | \$47,216   | \$48,173   | \$49,234   | \$50,170   | \$51,189   | \$52,208   | \$53,186   | \$54,163   | \$55,182   | \$56,160   |
| VO4                                     | Bi-Weekly Pay: | \$1,816.00 | \$1,852.80 | \$1,893.60 | \$1,929.60 | \$1,968.80 | \$2,008.00 | \$2,045.60 | \$2,083.20 | \$2,122.40 | \$2,160.00 |
|   | Hourly Rate:   | \$22.70    | \$23.16    | \$23.67    | \$24.12    | \$24.61    | \$25.10    | \$25.57    | \$26.04    | \$26.53    | \$27.00    |
| Sergeant                                |                |            |            |            |            |            |            |            |            |            |            |
| CO IV                                   | Annual Salary: | \$51,418   | \$52,478   | \$53,518   | \$54,662   | \$55,723   | \$56,826   | \$57,907   | \$58,947   | \$60,050   | \$61,048   |
| VO5                                     | Bi-Weekly Pay: | \$1,977.60 | \$2,018.40 | \$2,058.40 | \$2,102.40 | \$2,143.20 | \$2,185.60 | \$2,227.20 | \$2,267.20 | \$2,309.60 | \$2,348.00 |
|   | Hourly Rate:   | \$24.72    | \$25.23    | \$25.73    | \$26.28    | \$26.79    | \$27.32    | \$27.84    | \$28.34    | \$28.87    | \$29.35    |
| Lieutenant                              |                |            |            |            |            |            |            |            |            |            |            |
| CO V                                    | Annual Salary: | \$60,528   | \$61,755   | \$63,045   | \$64,314   | \$65,562   | \$66,851   | \$68,120   | \$69,389   | \$70,637   | \$71,926   |
| VO7                                     | Bi-Weekly Pay: | \$2,328.00 | \$2,375.20 | \$2,424.80 | \$2,473.60 | \$2,521.60 | \$2,571.20 | \$2,620.00 | \$2,668.80 | \$2,716.80 | \$2,766.40 |
|   | Hourly Rate:   | \$29.10    | \$29.69    | \$30.31    | \$30.92    | \$31.52    | \$32.14    | \$32.75    | \$33.36    | \$33.96    | \$34.58    |

**St. Mary's County Salary Schedule  
Corrections**

| Grade                                   |                | Step 11    | Step 12    | Step 13    | Step 14    | Step 15    | Step 16    | Step 17    | Step 18    | Step 19    | Step 20    |
|---|----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Correctional Officer                    |                |            |            |            |            |            |            |            |            |            |            |
| CO                                      | Annual Salary: | \$45,282   | \$46,030   | \$46,862   | \$47,632   | \$48,485   | \$49,254   | \$50,045   | \$50,814   | \$51,605   | \$52,291   |
| VO1                                     | Bi-Weekly Pay: | \$1,741.60 | \$1,770.40 | \$1,802.40 | \$1,832.00 | \$1,864.80 | \$1,894.40 | \$1,924.80 | \$1,954.40 | \$1,984.80 | \$2,011.20 |
|   | Hourly Rate:   | \$21.77    | \$22.13    | \$22.53    | \$22.90    | \$23.31    | \$23.68    | \$24.06    | \$24.43    | \$24.81    | \$25.14    |
| Correctional Officer First Class        |                |            |            |            |            |            |            |            |            |            |            |
| CO I                                    | Annual Salary: | \$50,544   | \$51,459   | \$52,333   | \$53,206   | \$54,101   | \$54,933   | \$55,786   | \$56,722   | \$57,616   | \$58,573   |
| VO2                                     | Bi-Weekly Pay: | \$1,944.00 | \$1,979.20 | \$2,012.80 | \$2,046.40 | \$2,080.80 | \$2,112.80 | \$2,145.60 | \$2,181.60 | \$2,216.00 | \$2,252.80 |
|   | Hourly Rate:   | \$24.30    | \$24.74    | \$25.16    | \$25.58    | \$26.01    | \$26.41    | \$26.82    | \$27.27    | \$27.70    | \$28.16    |
| Senior Correctional Officer First Class |                |            |            |            |            |            |            |            |            |            |            |
| CO II                                   | Annual Salary: | \$53,373   | \$54,309   | \$55,286   | \$56,181   | \$57,096   | \$58,053   | \$58,947   | \$59,925   | \$60,819   | \$61,734   |
| VO3                                     | Bi-Weekly Pay: | \$2,052.80 | \$2,088.80 | \$2,126.40 | \$2,160.80 | \$2,196.00 | \$2,232.80 | \$2,267.20 | \$2,304.80 | \$2,339.20 | \$2,374.40 |
|   | Hourly Rate:   | \$25.66    | \$26.11    | \$26.58    | \$27.01    | \$27.45    | \$27.91    | \$28.34    | \$28.81    | \$29.24    | \$29.68    |
| Corporal                                |                |            |            |            |            |            |            |            |            |            |            |
| CO III                                  | Annual Salary: | \$57,158   | \$58,178   | \$59,155   | \$60,154   | \$61,173   | \$62,150   | \$63,128   | \$64,189   | \$65,125   | \$66,102   |
| VO4                                     | Bi-Weekly Pay: | \$2,198.40 | \$2,237.60 | \$2,275.20 | \$2,313.60 | \$2,352.80 | \$2,390.40 | \$2,428.00 | \$2,468.80 | \$2,504.80 | \$2,542.40 |
|   | Hourly Rate:   | \$27.48    | \$27.97    | \$28.44    | \$28.92    | \$29.41    | \$29.88    | \$30.35    | \$30.86    | \$31.31    | \$31.78    |
| Sergeant                                |                |            |            |            |            |            |            |            |            |            |            |
| CO IV                                   | Annual Salary: | \$62,171   | \$63,253   | \$64,334   | \$65,437   | \$66,518   | \$67,600   | \$68,702   | \$69,742   | \$70,803   | \$71,947   |
| VO5                                     | Bi-Weekly Pay: | \$2,391.20 | \$2,432.80 | \$2,474.40 | \$2,516.80 | \$2,558.40 | \$2,600.00 | \$2,642.40 | \$2,682.40 | \$2,723.20 | \$2,767.20 |
|   | Hourly Rate:   | \$29.89    | \$30.41    | \$30.93    | \$31.46    | \$31.98    | \$32.50    | \$33.03    | \$33.53    | \$34.04    | \$34.59    |
| Lieutenant                              |                |            |            |            |            |            |            |            |            |            |            |
| CO V                                    | Annual Salary: | \$73,216   | \$74,485   | \$75,754   | \$77,043   | \$78,291   | \$79,581   | \$80,829   | \$82,056   | \$83,366   | \$84,718   |
| VO7                                     | Bi-Weekly Pay: | \$2,816.00 | \$2,864.80 | \$2,913.60 | \$2,963.20 | \$3,011.20 | \$3,060.80 | \$3,108.80 | \$3,156.00 | \$3,206.40 | \$3,258.40 |
|   | Hourly Rate:   | \$35.20    | \$35.81    | \$36.42    | \$37.04    | \$37.64    | \$38.26    | \$38.86    | \$39.45    | \$40.08    | \$40.73    |

**St. Mary's County Salary Schedule  
Law Enforcement**

| Grade            |                | Step 1     | Step 2     | Step 3     | Step 4     | Step 5     | Step 6     | Step 7     | Step 8     | Step 9     | Step 10    |
|------------------|----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| DEP<br>1<br>MO1  | Annual Salary: | \$40,165   | \$42,224   | \$44,470   | \$46,821   | \$49,442   | \$50,357   | \$51,251   | \$52,270   | \$54,267   | \$55,328   |
|                  | Bi-Weekly Pay: | \$1,544.80 | \$1,624.00 | \$1,710.40 | \$1,800.80 | \$1,901.60 | \$1,936.80 | \$1,971.20 | \$2,010.40 | \$2,087.20 | \$2,128.00 |
|                  | Hourly Rate:   | \$19.31    | \$20.30    | \$21.38    | \$22.51    | \$23.77    | \$24.21    | \$24.64    | \$25.13    | \$26.09    | \$26.60    |
| DFC<br>2<br>MO2  | Annual Salary: | \$42,931   | \$45,219   | \$47,653   | \$50,315   | \$53,102   | \$54,059   | \$55,078   | \$56,181   | \$58,240   | \$59,384   |
|                  | Bi-Weekly Pay: | \$1,651.20 | \$1,739.20 | \$1,832.80 | \$1,935.20 | \$2,042.40 | \$2,079.20 | \$2,118.40 | \$2,160.80 | \$2,240.00 | \$2,284.00 |
|                  | Hourly Rate:   | \$20.64    | \$21.74    | \$22.91    | \$24.19    | \$25.53    | \$25.99    | \$26.48    | \$27.01    | \$28.00    | \$28.55    |
| SDFC<br>7<br>MO7 | Annual Salary: | \$45,968   | \$48,485   | \$51,147   | \$53,997   | \$57,034   | \$58,115   | \$59,197   | \$60,341   | \$62,504   | \$63,710   |
|                  | Bi-Weekly Pay: | \$1,768.00 | \$1,864.80 | \$1,967.20 | \$2,076.80 | \$2,193.60 | \$2,235.20 | \$2,276.80 | \$2,320.80 | \$2,404.00 | \$2,450.40 |
|                  | Hourly Rate:   | \$22.10    | \$23.31    | \$24.59    | \$25.96    | \$27.42    | \$27.94    | \$28.46    | \$29.01    | \$30.05    | \$30.63    |
| CPL<br>3<br>MO3  | Annual Salary: | \$49,358   | \$52,062   | \$54,974   | \$58,053   | \$61,318   | \$62,462   | \$63,627   | \$64,854   | \$67,101   | \$68,390   |
|                  | Bi-Weekly Pay: | \$1,898.40 | \$2,002.40 | \$2,114.40 | \$2,232.80 | \$2,358.40 | \$2,402.40 | \$2,447.20 | \$2,494.40 | \$2,580.80 | \$2,630.40 |
|                  | Hourly Rate:   | \$23.73    | \$25.03    | \$26.43    | \$27.91    | \$29.48    | \$30.03    | \$30.59    | \$31.18    | \$32.26    | \$32.88    |
| SGT<br>4<br>MO4  | Annual Salary: | \$52,978   | \$55,952   | \$59,093   | \$62,400   | \$65,894   | \$67,205   | \$68,390   | \$69,742   | \$72,072   | \$73,466   |
|                  | Bi-Weekly Pay: | \$2,037.60 | \$2,152.00 | \$2,272.80 | \$2,400.00 | \$2,534.40 | \$2,584.80 | \$2,630.40 | \$2,682.40 | \$2,772.00 | \$2,825.60 |
|                  | Hourly Rate:   | \$25.47    | \$26.90    | \$28.41    | \$30.00    | \$31.68    | \$32.31    | \$32.88    | \$33.53    | \$34.65    | \$35.32    |
| LT<br>5<br>MO5   | Annual Salary: | \$62,109   | \$65,416   | \$68,931   | \$72,634   | \$76,502   | \$77,896   | \$79,290   | \$80,808   | \$83,346   | \$84,926   |
|                  | Bi-Weekly Pay: | \$2,388.80 | \$2,516.00 | \$2,651.20 | \$2,793.60 | \$2,942.40 | \$2,996.00 | \$3,049.60 | \$3,108.00 | \$3,205.60 | \$3,266.40 |
|                  | Hourly Rate:   | \$29.86    | \$31.45    | \$33.14    | \$34.92    | \$36.78    | \$37.45    | \$38.12    | \$38.85    | \$40.07    | \$40.83    |
| CAPT<br>6<br>MO6 | Annual Salary: | \$66,518   | \$70,117   | \$73,861   | \$77,792   | \$81,973   | \$83,470   | \$84,968   | \$86,632   | \$89,232   | \$90,958   |
|                  | Bi-Weekly Pay: | \$2,558.40 | \$2,696.80 | \$2,840.80 | \$2,992.00 | \$3,152.80 | \$3,210.40 | \$3,268.00 | \$3,332.00 | \$3,432.00 | \$3,498.40 |
|                  | Hourly Rate:   | \$31.98    | \$33.71    | \$35.51    | \$37.40    | \$39.41    | \$40.13    | \$40.85    | \$41.65    | \$42.90    | \$43.73    |



St. Mary's County Salary Schedule  
Law Enforcement

| Grade            |                | Step 11    | Step 12    | Step 13    | Step 14    | Step 15    | Step 16    | Step 17    | Step 18    | Step 19    | Step 20    |
|------------------|----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| DEP<br>1<br>MO1  | Annual Salary: | \$56,389   | \$57,470   | \$58,594   | \$59,717   | \$60,882   | \$62,088   | \$63,274   | \$64,522   | \$65,790   | \$67,059   |
|                  | Bi-Weekly Pay: | \$2,168.80 | \$2,210.40 | \$2,253.60 | \$2,296.80 | \$2,341.60 | \$2,388.00 | \$2,433.60 | \$2,481.60 | \$2,530.40 | \$2,579.20 |
|                  | Hourly Rate:   | \$27.11    | \$27.63    | \$28.17    | \$28.71    | \$29.27    | \$29.85    | \$30.42    | \$31.02    | \$31.63    | \$32.24    |
| DFC<br>2<br>MO2  | Annual Salary: | \$60,507   | \$61,693   | \$62,878   | \$64,106   | \$65,354   | \$66,643   | \$67,912   | \$69,222   | \$70,595   | \$71,968   |
|                  | Bi-Weekly Pay: | \$2,327.20 | \$2,372.80 | \$2,418.40 | \$2,465.60 | \$2,513.60 | \$2,563.20 | \$2,612.00 | \$2,662.40 | \$2,715.20 | \$2,768.00 |
|                  | Hourly Rate:   | \$29.09    | \$29.66    | \$30.23    | \$30.82    | \$31.42    | \$32.04    | \$32.65    | \$33.28    | \$33.94    | \$34.60    |
| SDFC<br>7<br>MO7 | Annual Salary: | \$64,917   | \$66,186   | \$67,475   | \$68,806   | \$70,158   | \$71,510   | \$72,904   | \$74,298   | \$75,712   | \$77,147   |
|                  | Bi-Weekly Pay: | \$2,496.80 | \$2,545.60 | \$2,595.20 | \$2,646.40 | \$2,698.40 | \$2,750.40 | \$2,804.00 | \$2,857.60 | \$2,912.00 | \$2,967.20 |
|                  | Hourly Rate:   | \$31.21    | \$31.82    | \$32.44    | \$33.08    | \$33.73    | \$34.38    | \$35.05    | \$35.72    | \$36.40    | \$37.09    |
| CPL<br>3<br>MO3  | Annual Salary: | \$69,742   | \$71,115   | \$72,509   | \$73,861   | \$75,275   | \$76,710   | \$78,208   | \$79,685   | \$81,266   | \$82,805   |
|                  | Bi-Weekly Pay: | \$2,682.40 | \$2,735.20 | \$2,788.80 | \$2,840.80 | \$2,895.20 | \$2,950.40 | \$3,008.00 | \$3,064.80 | \$3,125.60 | \$3,184.80 |
|                  | Hourly Rate:   | \$33.53    | \$34.19    | \$34.86    | \$35.51    | \$36.19    | \$36.88    | \$37.60    | \$38.31    | \$39.07    | \$39.81    |
| SGT<br>4<br>MO4  | Annual Salary: | \$74,880   | \$76,315   | \$77,771   | \$79,269   | \$80,787   | \$82,347   | \$83,907   | \$85,550   | \$87,194   | \$88,878   |
|                  | Bi-Weekly Pay: | \$2,880.00 | \$2,935.20 | \$2,991.20 | \$3,048.80 | \$3,107.20 | \$3,167.20 | \$3,227.20 | \$3,290.40 | \$3,353.60 | \$3,418.40 |
|                  | Hourly Rate:   | \$36.00    | \$36.69    | \$37.39    | \$38.11    | \$38.84    | \$39.59    | \$40.34    | \$41.13    | \$41.92    | \$42.73    |
| LT<br>5<br>MO5   | Annual Salary: | \$86,590   | \$88,234   | \$89,960   | \$91,686   | \$93,454   | \$95,264   | \$97,094   | \$98,966   | \$100,901  | \$102,856  |
|                  | Bi-Weekly Pay: | \$3,330.40 | \$3,393.60 | \$3,460.00 | \$3,526.40 | \$3,594.40 | \$3,664.00 | \$3,734.40 | \$3,806.40 | \$3,880.80 | \$3,956.00 |
|                  | Hourly Rate:   | \$41.63    | \$42.42    | \$43.25    | \$44.08    | \$44.93    | \$45.80    | \$46.68    | \$47.58    | \$48.51    | \$49.45    |
| CAPT<br>6<br>MO6 | Annual Salary: | \$92,685   | \$94,536   | \$96,366   | \$98,197   | \$100,090  | \$102,066  | \$104,021  | \$106,038  | \$108,118  | \$110,198  |
|                  | Bi-Weekly Pay: | \$3,564.80 | \$3,636.00 | \$3,706.40 | \$3,776.80 | \$3,849.60 | \$3,925.60 | \$4,000.80 | \$4,078.40 | \$4,158.40 | \$4,238.40 |
|                  | Hourly Rate:   | \$44.56    | \$45.45    | \$46.33    | \$47.21    | \$48.12    | \$49.07    | \$50.01    | \$50.98    | \$51.98    | \$52.98    |

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# TAX INFORMATION

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## ST. MARY'S COUNTY TAX RATES

| Tax                        | Basis  | FY 2007<br>Approved<br>Rate | FY 2008<br>Approved<br>Rate |
|----------------------------|--|-----------------------------|-----------------------------|
| Property Tax               | Per \$100 of assessed value                                      | 0.857                       | 0.857                       |
| Local Income Tax           | Percentage of taxable income                                     | 3.00%                       | 3.00%                       |
| Admissions & Amusement Tax | Percentage of receipts   | 2%                          | 2%                          |
| Recordation Tax            | Per each \$500 of value when property is sold and title recorded | \$4.00                      | \$4.00                      |
| Transfer Tax               | Property transfer value  | 1%                          | 1%                          |
| Trailer Park Tax           | Space rental receipts  | 10%                         | 10%                         |
| Cable T.V. Franchise Tax   | Percentage of subscriber revenues                                | 5%                          | 5%                          |
| 911 Fee (Local)            | Monthly telephone bill   | 75¢                         | 75¢                         |
| Public Accommodations Tax  | Percentage of transient charge                                   | 5%                          | 5%                          |
| Energy Taxes:              |  |                             |                             |
| Electricity Tax            | % of the billed unit charge per kilowatt-hour                    | 2.5%                        | 2.5%                        |
| Fuel Oil                   | % of the billed unit charge per gallon                           | 2.5%                        | 2.5%                        |
| Liquefied Petroleum        | % of the billed unit charge per gallon                           | 2.5%                        | 2.5%                        |
| Natural Gas                | % of the billed unit sales                                       | 2.5%                        | 2.5%                        |
| Impact Fees:               |  |                             |                             |
| Schools                    | Per residential dwelling unit                                    | \$3,375                     | \$3,375                     |
| Parks                      | Per residential dwelling unit                                    | \$675                       | \$675                       |
| Roads                      | Per residential dwelling unit                                    | \$450                       | \$450                       |
| Total Impact Fees          |  | \$4,500                     | \$4,500                     |

# Impact of Local Taxes

## Using Average Values and Income for St. Mary's County

### Average Residential Property Taxpayer

|                                |                       |             |
|--------------------------------|-----------------------|-------------|
| Fair Market Value              |                       | \$293,250 * |
| Current Property Tax Bill:     | <i>Rate per \$100</i> |             |
| County Property Tax            | 0.857                 | \$ 2,513    |
| Fire Tax                       | 0.041                 | 103         |
| Rescue Tax                     | 0.009                 | 23          |
| Emergency Services Support Tax | 0.016                 | 40          |
| Total                          |                       | \$ 2,679    |

### Average St. Mary's County Personal Income Tax Return

|                       |       |              |
|-----------------------|-------|--------------|
| Adjusted Gross Income |       | \$ 63,467 ** |
| Net Taxable Income    |       | \$ 48,651 ** |
| Net County Income Tax | 3.00% | \$ 1,460     |

\* Based on average value of homes sold in FY 2006 from Department of Assessments and Taxation.

\*\*Based on 35,595 taxable returns filed for tax year 2005

Source: Income Tax Summary Report, Tax Year 2005, State Comptroller's Office.

## ST. MARY'S COUNTY PROPERTY TAX RATES

| <u>FISCAL<br/>YEAR</u> | <u>APPROVED<br/>TAX RATE</u> | <u>CONSTANT YIELD<br/>TAX RATE</u> |
|------------------------|------------------------------|------------------------------------|
| 1993                   | 2.32                         | 2.15                               |
| 1994                   | 2.27                         | 2.19                               |
| 1995                   | 2.18                         | 2.18                               |
| 1996                   | 2.13                         | 2.13                               |
| 1997                   | 2.11                         | 2.11                               |
| 1998                   | 2.08                         | 2.08                               |
| 1999                   | 2.08                         | 2.05                               |
| 2000                   | 2.08                         | 2.02                               |
| 2001                   | 2.27                         | 2.03                               |
| 2002                   | .908                         | .883                               |
| 2003                   | .908                         | .889                               |
| 2004                   | .908                         | .887                               |
| 2005                   | .878                         | .880                               |
| 2006                   | .872                         | .833                               |
| 2007                   | .857                         | .812                               |
| 2008                   | .857                         | .791                               |

The recommended property tax rate for FY 2008 is \$.857 per \$100 of assessed valuation. This is \$.066 higher than the "constant yield" tax rate, which is certified to the County by the State Department of Assessments and Taxation letter of February 13, 2007. The "constant yield" rate is that rate necessary to offset any overall increase in the level of assessments on existing properties. The estimated revenue yield from each 1¢ on the property tax rate is approximately \$828,000.

## ST. MARY'S COUNTY ASSESSABLE PROPERTY BASE

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|                                 | BUDGET<br>ESTIMATE<br>FY 2007 | BUDGET<br>ESTIMATE<br>FY 2008 |
|---------------------------------|-------------------------------|-------------------------------|
| <hr/> Real Property-Full Value: |                               |                               |
| Full Year                       | \$ 7,393,269,494              | \$ 7,590,621,795              |
| Half Year                       |                               | 119,033,195                   |
| Business Personal Property      | 133,100,000                   | 135,097,000                   |
| Public Utilities                | 127,550,000                   | 128,248,000                   |
| Total Assessable Base           | \$ 7,653,919,494              | \$ 7,972,999,990              |

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Source: State Department of Assessments and Taxation, Constant Yield Letter dated 2/13/2007  
And SDAT website for personal and public utilities updated 11/30/2006.  
St. Mary's County Department of Finance

## COMPARISON OF SELECTED TAXES AND FEES BY SUBDIVISION - FY 2007

| <u>Subdivision</u>   | <u>Real Property Tax (1)</u> | <u>Homestead Property Tax Credit</u> | <u>Local Income Tax (2)</u> | <u>Recordation Tax</u> | <u>Local Transfer Tax</u> | <u>Admissions &amp; Amusement Tax</u> | <u>Trailer Park Tax</u> | <u>Local "911" Fee</u> | <u>Hotel/Motel Tax</u> | <u>Telephone Tax</u> | <u>Energy/Electricity Tax</u> | <u>Cable Tax</u> |
|----------------------|------------------------------|--------------------------------------|-----------------------------|------------------------|---------------------------|---------------------------------------|-------------------------|------------------------|------------------------|----------------------|-------------------------------|------------------|
| ALLEGANY             | \$0.9829                     | 10%                                  | 2.93%                       | \$3.00                 | 0.5%                      | 7.5%                                  | 15.0%                   | \$0.75                 | 8.0%                   | -                    | -                             | 2.0%-5.0%        |
| ANNE ARUNDEL         | \$0.918                      | 2%                                   | 2.56%                       | \$3.50                 | 1.0%                      | 10.0%                                 | 8.0%                    | \$0.50                 | 7.0%                   | 8.0%                 | .0020/.0025                   | 5.0%             |
| BALTIMORE CITY       | \$2.288                      | 4%                                   | 3.05%                       | \$5.00                 | 1.5%                      | 10.0%                                 | -                       | \$0.75                 | 7.5%                   | 12.0%                | .001862/kwh                   | 5.0%             |
| BALTIMORE COUNTY     | \$1.100                      | 4%                                   | 2.83%                       | \$2.50                 | 1.5%                      | 10.0%                                 | 7.0%                    | \$0.75                 | 10.0%                  | 8.0%                 | .00530/kwh                    | 5.0%             |
| CALVERT              | \$0.892                      | 10%                                  | 2.80%                       | \$5.00                 | -                         | 1.0%                                  | 20.0%                   | \$0.75                 | 5.0%                   | -                    | -                             | 5.0%             |
| CAROLINE             | \$0.87                       | 10%                                  | 2.63%                       | \$3.30                 | -                         | -                                     | \$15.00                 | \$0.75                 | -                      | -                    | -                             | -                |
| CARROLL              | \$1.048                      | 7%                                   | 3.05%                       | \$5.00                 | -                         | 10.0%                                 | -                       | \$0.75                 | 5.0%                   | -                    | -                             | 5.0%             |
| CECIL                | \$0.96                       | 8%                                   | 2.80%                       | \$4.10                 | \$10/deed                 | 6.0%                                  | \$20.00                 | \$0.75                 | 5.0%                   | -                    | -                             | 5.0%             |
| CHARLES              | \$1.026                      | 10%                                  | 2.90%                       | \$5.00                 | -                         | 10.0%                                 | \$15/mo                 | \$0.75                 | 5.0%                   | -                    | -                             | 5.0%             |
| DORCHESTER           | \$0.896                      | 5%                                   | 2.62%                       | \$5.00                 | 0.8%                      | 1.0%                                  | 15.0%                   | \$0.75                 | 5.0%                   | -                    | -                             | -                |
| FREDERICK            | \$0.936                      | 5%                                   | 2.96%                       | \$5.00                 | .                         | .5-5%                                 | 15.0%                   | \$0.75                 | 3.0%                   | -                    | -                             | -                |
| GARRETT              | \$1.00                       | 5%                                   | 2.65%                       | \$3.50                 | 1.0%                      | 4.5%                                  | 15.0%                   | \$0.75                 | 5.0%                   | -                    | -                             | -                |
| HARFORD              | \$1.082                      | 10%                                  | 3.06%                       | \$3.30                 | 1.0%                      | 1-10%                                 | \$10/mo                 | \$0.75                 | -                      | -                    | -                             | 3.0%             |
| HOWARD               | \$1.014                      | 5%                                   | 3.20%                       | \$2.50                 | 1.0%                      | 7.5%                                  | 10.0%                   | \$0.65                 | 5.0%                   | -                    | -                             | 5.0%             |
| KENT                 | \$0.972                      | 5%                                   | 2.85%                       | \$3.30                 | 0.5%                      | 4.5%                                  | 20.0%                   | \$0.75                 | 5.0%                   | -                    | -                             | 3.0%-5.0%        |
| MONTGOMERY           | \$0.812                      | 10%                                  | 3.20%                       | \$3.45                 | .25-6%                    | 7.0%                                  | -                       | \$0.75                 | 7.0%                   | \$2/line             | .0047489058/kwh               | 5.0%             |
| PRINCE GEORGE'S      | \$0.960                      | 3%                                   | 3.10%                       | \$2.20                 | 1.4%                      | 10.0%                                 | \$5/mo                  | \$0.75                 | 5.0%                   | 8.00%                | .005706/kwh                   | 5.0%             |
| QUEEN ANNE'S         | \$0.800                      | 5%                                   | 2.85%                       | \$3.30                 | 0.5%                      | 5.0%                                  | -                       | \$0.75                 | 5.0%                   | -                    | -                             | 5.0%             |
| <b>ST. MARY'S</b> ** | <b>\$0.857</b>               | <b>5%</b>                            | <b>3.00%</b>                | <b>\$4.00</b>          | <b>1.0%</b>               | <b>2.0%</b>                           | <b>10.0%</b>            | <b>\$0.75</b>          | <b>5.0%</b>            | <b>-</b>             | <b>2.5%</b>                   | <b>5.0%</b>      |
| SOMERSET             | \$0.94                       | 10%                                  | 3.15%                       | \$3.30                 | -                         | 4.0%                                  | -                       | \$0.75                 | 5.0%                   | -                    | -                             | 3.0%             |
| TALBOT               | \$0.50                       | 0%                                   | 2.25%                       | \$3.30                 | 1.0%                      | 5.0%                                  | \$50/qtr                | \$0.75                 | 4.0%                   | -                    | -                             | 2.0%             |
| WASHINGTON           | \$0.948                      | 10%                                  | 2.80%                       | \$3.80                 | 0.3%                      | 3-5%                                  | 15.0%                   | \$0.75                 | 6.0%                   | -                    | -                             | -                |
| WICOMICO             | \$0.942                      | 10%                                  | 3.10%                       | \$3.50                 | -                         | 6.0%                                  | 15.0%                   | \$0.75                 | 6.0%                   | -                    | -                             | 5.0%             |
| WORCESTER            | \$0.70                       | 3%                                   | 1.25%                       | \$3.30                 | 0.5%                      | 3.0%                                  | 18.0%                   | \$0.75                 | 4.0%                   | -                    | -                             | -                |

(1) Per \$100 of assessed value.

Many counties levy special service property taxes by district. (St. Mary's County has an additional Fire tax of 2.4 to 5.0 cents depending upon election district and Rescue tax ranging from .8 to 1.1 cents.)

(2) As percent of Maryland State taxable income.

Source: Budgets, Tax Rates, & Selected Statistics, Fiscal Year 2007 Maryland Association of Counties, published January 24, 2007

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# DEBT AND FUND BALANCE

## DEBT

The St. Mary's County Code requires that the budget include a statement of the bonded and other indebtedness of the County government and its agencies, including self-liquidating and special taxing district debts. The following statement of long-term obligations is included in the Annual Financial Statement and Independent Auditors' Report of the County Commissioners of St. Mary's County for the year ended June 30, 2006.

Another statement is included which summarizes the legal debt margin of the County under existing law. Section 27-11 of the Code of St. Mary's County provides that the aggregate amount of bonds outstanding at any one time may not exceed 2% upon the assessable basis of the County. Excluded from the debt limitation calculation are bonds issued for special taxing districts or self-liquidating projects (e.g. Hospital Bonds). Also included is information regarding debt capacity and, and some key debt affordability measures are discussed.

## FUND BALANCE

Included are selected pages from the most recent audited financial statements regarding fund balance. These include: a schedule summarizing the key elements of fund balance, as reported ,and, a brief discussion, excerpted from the Management's Discussion and Analysis (MD&A) section of the audited financial statements that addresses the development of the fund balance.

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The County Commissioners for St. Mary's County  
Notes to Financial Statements  
June 30, 2006

7. Long-term obligations (continued)

Primary Government (continued)

The annual requirements to amortize all debt outstanding as of June 30, 2006, including interest of \$46,632,287, except for the accrued landfill closure and postclosure costs, accumulated unpaid leave benefits, exempt financing, surplus property debt and Maryland Water Quality Loans, are as follows:

| Year ending<br>June 30 | General<br>Obligation Bonds | Hospital Bonds       | State Loans       | Special<br>Assessment<br>Fund | Total                 |
|------------------------|-----------------------------|----------------------|-------------------|-------------------------------|-----------------------|
| 2007                   | \$ 12,140,660               | \$ 2,250,069         | \$ 34,713         | \$ 57,616                     | \$ 14,483,058         |
| 2008                   | 12,133,508                  | 2,253,231            | 34,713            | 49,757                        | 14,471,209            |
| 2009                   | 11,524,074                  | 2,251,936            | 38,622            | 49,490                        | 13,864,122            |
| 2010                   | 10,708,717                  | 1,679,976            | 31,887            | 49,223                        | 12,469,803            |
| 2011                   | 10,571,572                  | 1,675,976            | 28,034            | 48,956                        | 12,324,538            |
| 2012-2016              | 40,422,036                  | 8,369,201            | 133,940           | 95,466                        | 49,020,643            |
| 2017-2021              | 33,511,435                  | 8,422,256            | 84,586            |                               | 42,018,277            |
| 2022-2026              | 11,634,040                  | 3,376,013            | 68,304            |                               | 15,078,357            |
| 2027-2031              |                             |                      | 57,408            |                               | 57,408                |
|                        | <u>\$ 142,646,042</u>       | <u>\$ 30,278,658</u> | <u>\$ 512,207</u> | <u>\$ 350,508</u>             | <u>\$ 173,787,415</u> |

The totals above are comprised of principal and interest as follows:

|           | General<br>Obligation Bonds | Hospital Bonds       | State Loans       | Special<br>Assessment<br>Fund | Total                 |
|-----------|-----------------------------|----------------------|-------------------|-------------------------------|-----------------------|
| Principal | \$ 105,460,000              | \$ 20,835,000        | \$ 509,620        | \$ 350,508                    | \$ 127,155,128        |
| Interest  | 37,186,042                  | 9,443,658            | 2,587             | 0                             | 46,632,287            |
|           | <u>\$ 142,646,042</u>       | <u>\$ 30,278,658</u> | <u>\$ 512,207</u> | <u>\$ 350,508</u>             | <u>\$ 173,787,415</u> |

*NOTE: This is a copy of page 60 of the FY2006 Audited Financial Statements*

## DEBT AFFORDABILITY

Debt affordability is evaluated from both a legal and a financial perspective. St Mary's County is one of a number of jurisdictions, which has established a legal limitation on the amount of debt, which the government can incur. In Chapter 27 of the St. Mary's Code, the legal debt limitation is based on the aggregate amount of debt outstanding at any one time, which may not exceed 2% of the County's assessable property tax base. Excluded from this calculation are bonds issued for projects to be paid from other than county government sources. These other sources currently consist of special-taxing districts, St. Mary's Hospital, Wicomico Golf Course Enterprise Fund, and the St. Mary's Nursing Center.

A legal ceiling on debt, however, is just a part of the determination of debt affordability. There is a need to examine the economics of debt, not just its legality. Under the most favorable circumstances, a local government's debt is:

- proportional in size and rate of growth to its tax base;
- does not extend past the useful life of the facilities that it finances;
- is not used to balance the operating budget;
- does not require repayment schedules that put excessive burdens on operating expenditures;
- not so high as to jeopardize the government's credit rating.

Evaluations of the County's credit worthiness by the three major credit rating agencies (Moody's Investors Service, Standard & Poor's, and Fitch) in March 2005 resulted in the conclusion that debt levels were moderate, debt service requirements were manageable, amortization of outstanding debt was rapid, and that overall debt was within various parameters established for assessing debt burden. The agencies recognized the pressures on the county capital plan as the result of population growth and the need for significant infrastructure improvements. However, the agencies felt that with the growing economy in St. Mary's County and with continued strong management performance, that the debt position would remain manageable.

The County's ratings currently are AA for Fitch, AA for Standard & Poor's and Aa3 for Moody's Investors Service. These ratings apply to as all outstanding general obligation bond debt.

There are two key debt affordability measures that the County considers in developing its operating and capital budgets and will closely monitor in the future. These are:

- Outstanding general obligation bond debt as a percent of the assessable base

|  |       |
|--|-------|
| St. Mary's County Legal Debt Limit         | 2.0%  |
| St. Mary's County 7/1/2007 Debt Percentage | 1.24% |
- General Fund Debt Service as a percent of General Fund Expenditures

|                              |       |
|------------------------------|-------|
| Debt Affordability Benchmark | 12.0% |
| St. Mary's County FY 2008    | 7.47% |

Current projections indicate that based on the fiscal year 2008 Capital Budget and 5 year plan, the County will stay well within the parameters set by this Board of County Commissioners in connection with its debt affordability study. It is the Board's intention to continue to monitor debt affordability measures in the context of the entire County financial position, and to continue to manage the balance between programmatic needs and fiscal affordability.

# ST. MARY'S COUNTY LEGAL DEBT MARGIN UNDER EXISTING LAW

|  |               |
|--|---------------|
| Estimated 7/1/2007 assessed property value | 7,853,966,795 |
| Legal debt limit                           | 2%            |
| Borrowing limitation under the law         | \$157,079,336 |
| Outstanding debt issued as of July 1, 2007 | \$103,627,926 |
| Debt margin as of July 1, 2007             | \$53,451,410  |
| Ratio of debt to assessed property value   | 1.32%         |

Note:

The St. Mary's County Code requires that the aggregate amount of bonds outstanding at any one time may not exceed 2% of the assessable property base of the County. Excluded from this calculation are bonds issued for projects to be paid from other than County government sources (e.g., special-taxing districts, St. Mary's Hospital, St. Mary's Nursing Center). The County's ratio of debt to estimated assessed property value as of 7/1/07 is estimated to be 1.32%. By comparison, the ratio as of 7/1/06 was 1.55%. Based on the plan, and other assumptions, including an increase the number and amount of capital projects during the period, the ratio is estimated to decrease during the period of the 6 year capital plan.

The legal debt limit must be analyzed in conjunction with other debt affordability measures such as debt service as a percent of general fund revenues, debt per capita, and debt as a percentage of per capita personal income. A review by the Department of Finance of these debt affordability measures in comparison to credit industry benchmarks and to other counties indicates that St. Mary's County is currently well within reasonable outstanding debt limits. The ratio of debt service to the operating budget stays well below the 12% recommended by the debt affordability study. Further, the ratio is well below the 10% level set as a goal by the Board of County Commissioners. The ratio for FY 2007 was 7.95%. Based on the plan, and other assumptions, the ratio is expected to be 7.47% in FY 2008 and even lower in the remaining years of the 6 year capital plan.

## FUND BALANCE HISTORY GENERAL OPERATING FUND

|   | Fiscal Year<br>Ended<br><u>6/30/2003</u> | Fiscal Year<br>Ended<br><u>6/30/2004</u> | Fiscal Year<br>Ended<br><u>6/30/2005</u> | Fiscal Year<br>Ended<br><u>6/30/2006</u> |
|---|--|--|--|--|
| <i><b>Reserved</b></i>                      |  |  |  |  |
| Encumbrances                                | \$338,460                                | \$360,984                                | 1,009,160                                | 172,456                                  |
| Inventory                                   | 359,750                                  | 414,267                                  | 479,925                                  | 600,360                                  |
| Land Tax Sale                               | 13,370                                   | 13,370                                   | 2,468                                    | 2,468                                    |
| Domestic violence program                   | 20,655                                   | 3,675                                    | 1,170                                    | 855                                      |
| Prepaid expenditures                        | 0  | 0  | 0  | 0  |
| Compensated Absences/Other                  | <u>61,668</u>                            | <u>13,695</u>                            | <u>58,773</u>                            | <u>3,895</u>                             |
| <i>Total Reserved Fund Balance</i>          | <i>\$793,903</i>                         | <i>\$805,991</i>                         | <i>\$1,551,496</i>                       | <i>\$780,034</i>                         |
| <i><b>Unreserved</b></i>                    |  |  |  |  |
| Designated for subsequent years             | 2,497,915                                | 1,964,104                                | 3,026,965                                | 19,688,643                               |
| Designated for Rainy Day Fund               | 1,000,000                                | 1,000,000                                | 1,250,000                                | 1,375,000                                |
| Designated for Bond Rating ( 6%)            | 7,825,109                                | 8,202,929                                | 8,895,181                                | 9,652,870                                |
| Designated for Economic Stabilization       | 0  | 7,500,000                                | 7,500,000                                | -  |
| Undesignated - Available for Future Budgets | <u>1,834,641</u>                         | <u>3,026,965</u>                         | <u>12,188,643</u>                        | <u>14,479,802</u>                        |
| <i>Total Unreserved Fund Balance</i>        | <i>\$ 13,157,665</i>                     | <i>\$ 21,693,998</i>                     | <i>\$ 32,860,789</i>                     | <i>\$ 45,196,315</i>                     |
| <i>Total Fund Balance</i>                   | <i>\$ 13,951,568</i>                     | <i>\$ 22,499,989</i>                     | <i>\$ 34,412,285</i>                     | <i>\$ 45,976,349</i>                     |

Source: Annual Audit Reports

The County Commissioners for St. Mary's County  
Notes to Financial Statements  
June 30, 2006

8. Fund Balances

A summary of the reserved and unreserved - designated and undesignated fund balances as of June 30, 2006 is as follows:

|   | Special Revenue Funds |                      |                         |                   |                      | Capital Projects Fund | Pension Trust Fund  |
|---|-----------------------|----------------------|-------------------------|-------------------|----------------------|-----------------------|---------------------|
|   | General Fund          | Special Assessments  | Fire & Rescue Revolving | Emergency Support | Total                |                       |                     |
| <b>Reserved</b>                           |                       |                      |                         |                   |                      |                       |                     |
| Encumbrances                              | \$172,456             |                      |                         | \$7,992           | \$180,448            | \$3,645,150           |                     |
| Inventory                                 | 600,360               |                      |                         |                   | 600,360              |                       |                     |
| Land Tax Sale                             | 2,468                 |                      |                         |                   | 2,468                |                       |                     |
| Retirement of Long-Term Obligations       |                       | (\$1,092,969)        |                         |                   | (1,092,969)          |                       |                     |
| Domestic Violence Programs                | 855                   |                      |                         |                   | 855                  |                       |                     |
| Future Project Revenue                    |                       |                      |                         |                   |                      |                       |                     |
| Bonds Sold                                |                       |                      |                         |                   |                      | 14,827,460            |                     |
| Roads- Impact Fees                        |                       |                      |                         |                   |                      | 1,084,605             |                     |
| Parks- Impact fees                        |                       |                      |                         |                   |                      | 521,033               |                     |
| Schools- Impact Fees                      |                       |                      |                         |                   |                      | 2,851,918             |                     |
| Transfer Tax                              |                       |                      |                         |                   |                      | 4,706,319             |                     |
| Fees in Lieu                              |                       |                      |                         |                   |                      | 250,360               |                     |
| Other, Including Federal and State Grants | 3,895                 |                      |                         |                   | 3,895                | 11,018,387            |                     |
| <b>Total Reserved Fund Balances</b>       | <b>\$780,034</b>      | <b>(\$1,092,969)</b> | <b>\$0</b>              | <b>\$7,992</b>    | <b>(\$1,084,977)</b> | <b>\$38,905,232</b>   | <b>\$0</b>          |
| <b>Unreserved</b>                         |                       |                      |                         |                   |                      |                       |                     |
| Designated                                | \$31,021,448          | \$0                  | \$841,482               | \$130,705         | \$972,187            | \$662,112             | \$24,605,855        |
| Undesignated                              | 14,479,802            | 0                    | 0                       | 0                 | 0                    | 0                     | 0                   |
| <b>Total Unreserved Fund Balances</b>     | <b>45,501,250</b>     | <b>0</b>             | <b>841,482</b>          | <b>130,705</b>    | <b>972,187</b>       | <b>662,112</b>        | <b>24,605,855</b>   |
| <b>Total Fund Balances (deficit)</b>      | <b>\$46,281,284</b>   | <b>(\$1,092,969)</b> | <b>\$841,482</b>        | <b>\$138,697</b>  | <b>(\$112,790)</b>   | <b>\$39,567,344</b>   | <b>\$24,605,855</b> |

NOTE: This is a copy of page 76 of the FY2006 Audited Financial Statements

NOTE: This is a copy of page 77 of the FY2006 audited financial statements.

8. Fund balances (continued)

The reserve for fund balance represents:

Encumbrances - The amount of outstanding purchase orders at June 30, 2006.

Inventory - The amount of inventory at June 30, 2006, carried as an asset.

Fixed assets - The cost of land purchased at tax sales by The County Commissioners for St. Mary's County carried as an asset at June 30, 2006.

Retirement of long-term obligations - The amount of future revenue to be used for the retirement of long-term obligations.

Domestic violence programs - The amount of marriage license fees committed for domestic violence programs by resolution.

Future project revenue - The amount of revenue previously collected which is anticipated to be used for future capital projects. Amounts have been collected from bonds, transfer tax and other sources.

Other - The amount of funds committed for general fund expenditures.

The general fund designated fund balance is composed of:

Budgetary (Non-GAAP) Basis

|   |                     |
|---|---------------------|
| Appropriation for FY 2007 operating budget                            | \$ 5,460,366        |
| Appropriation for FY 2007 CIP/Paygo                                   | 14,228,277          |
| Bond rating reserve - 6% of FY 2007 budgeted<br>general fund revenues | 9,652,870           |
| Rainy day fund  | <u>1,375,000</u>    |
|   | 30,716,513          |
|   |                     |
| Adjustments to modified accrual basis                                 | <u>304,935</u>      |
|   | <u>\$31,021,448</u> |
|   |                     |
|   |                     |

The designated reserve for the FY2007 operating budget includes \$3.5 million to initially fund a trust for post-employment health benefits for County employees (see Note 14).

## ORIGIN OF THE UNRESERVED FUND BALANCE

Following explanations are taken from the Management's Discussion and Analysis (MD&A) sections of the FY2006 audited financial statements. It explains the derivation of the \$14,479,802 fund balance, which is used to fund selected non-recurring items in the FY08 budget. A table presenting fund balance is found on a preceding page in this budget book.

Following is a brief overview of the financial occurrences during FY2006 that yielded this fund balance level:

- Property tax revenues exceeded budget by \$2.9 million, a reflection of the increase in the value and number of properties assessed; the FY2008 budget reflects a larger percentage increase than was used previously, and continues to base the estimated property tax revenue on information from the State as to assessable values, etc...
- Recordation taxes exceeded the amount budgeted by \$4.6 million. The County budgets a level which is estimated to be sustainable. Significant variances result from transactional activity fluctuations, which are not expected to occur annually. The FY2007 budget was increased by \$2 million, to \$8.7 million. The FY2008 estimated recordation revenue is also estimated at \$8.7 million. This revenue source was held at the same estimate as FY2007 based on the collections history to date in FY2007.
- Investment income exceeded the amount budgeted by \$2.7 million. The increased rates, reflecting general market conditions, combined with the significant unreserved balances on hand, yielded much higher than budgeted investment income. These fund balances were applied in FY2007 to capital projects. Additionally, all proceeds from the previous bond sale have been used as of FY2007, which also reduces the balance invested.
- Positive expenditure variances were realized throughout County departments, a reflection of conservative budget estimates and strong management of expenditures to match budgeted priorities. Significant individual items include a health insurance premium settlement (refund) under our retrospective rating arrangement that reduced employer costs by approximately \$.6 million and lower than budgeted payments on exempt financing due to the deferred timing of the draws.

The amount in the Approved FY2008 budget is used for:

- \$10 million to fund an initial contribution to trusts for the County (\$6,680,580), Public Schools (\$3,154,976), and the Library (\$164,444), that will be set up to provide funding for post retirement health care benefits for employees of each of these entities. This use is expected to reduce the FY 2008 and future annual trust funding requirements by approximately \$607,000.
- \$1,000,000 allocation to the Board of Education to fund the "call" account that should be set up based on the modified retrospective rating arrangement for employees health insurance.
- \$800,000 to maintain a Bond Rating Reserve at 6% of revenues
- \$125,000 addition to the Rainy Day Fund, which will bring that to a total of \$1,625,000
- \$500,000 pay-go funding for capital projects, which helps to reduce the amount of capital project funding from the sale of bonds
- \$172,428 to fund the accumulated deficit in the Medical Adult Daycare Services Fund.
- \$110,000 related to the non-recurring payments on the exempt financing for the 911 project; this lease ends early in FY 2009

# ST. MARY'S COUNTY, MARYLAND

## *Yesterday ---*

The first European settlers landed in this area on March 25, 1634 when over 300 passengers disembarked from the Ark and Dove. Led by Leonard Calvert, this first group of settlers left from Cowes, the isle of Wight, England and landed on an island in the Potomac River which they named St. Clements Island (sometimes referred to as Blackistone Island).

Later, seeking a more protected area in which to settle, Governor Calvert sailed up the St. Mary's River to the base of a high bluff where the ship could be brought almost to the shore. The Indians there, members of the Piscataway tribes of the Algonquin nation, proved friendly and agreeable to trade. Under a mulberry tree, axes, hoes, cloth, and hatchets were exchanged for an area of 30 square miles. There the colonists established St. Mary's City, which in colonial days contained a church, a jail, the State House and about 30 houses protected by two forts, St. Mary's City and St. Ingoes.

It was in St. Mary's City on January 26, 1635, that the General Assembly first met and where the State House was built in 1676. Composed of the Lord Proprietor, the Governor, the Upper House appointed by the Lord Proprietor, and the Lower House of Burgesses, the assembly followed the customs and practices of the British Parliament.

On April 21, 1649, "An Act Concerning Religion", later known as the Toleration Act, was passed by the General Assembly. It granted religious freedom to all who believed in God. This was the first law granting freedom of religion, a freedom that would later be included as the first amendment to the U.S. Constitution.

The years during which St. Mary's City served as the capital of Maryland were anything but quiet as the political upheaval and religious controversies in England were reflected in the Maryland colony. This period of unrest culminated in the Protestant Revolution of 1689-1692 during which the government of Lord Baltimore was overthrown and the Toleration Act was voided. The first royal governor, Lionel Copley, was appointed in 1692 and two years later the capital was moved to Anne Arundel Town, later called Annapolis. Later, in 1710, the county seat was moved from St. Mary's City to the newly established town of Leonardtown.

During the Revolutionary War of 1812 minor battles were fought in St. Mary's County. Burning and looting of homes was so prevalent that many residents were financially ruined.

During the Civil War St. Mary's County was supportive of the South and was often referred to as "Little Dixie". Many residents crossed the Potomac to fight with the South. Point Lookout at the southern tip of the County, became the site for the Hammond General Hospital, built by the Union Government. The Point Lookout Prison was built after the Battle of Gettysburg. Thousands of Confederate soldiers died there. Although a monument at Point Lookout lists 3,384 Confederate dead, it is thought that many more died and were buried in the sand.

## *Today ---*

From 1790 to 1940 the population of St. Mary's County was constant at about 15,000 residents, most of whom worked as farmers or watermen. The County changed in 1942 with the letting of a contract for the first increment of construction of the Patuxent River Naval Air Station. Since that time the County's population has grown from 14,626 in 1940 to 86,211 today.

There are numerous post offices in St. Mary's County but only one incorporated town, Leonardtown, the county seat. Leonardtown was the first town to be incorporated in the United States. With a population of about 1,896, Leonardtown is over-shadowed by Lexington Park, a community of 27,003 outside the gates of the Patuxent River Naval Air Station. Another area of great population growth is the northern part of the County, which is home to many residents who commute to work in the Washington, DC metropolitan area.

Farming, once a major activity in St. Mary's remains important to the economy. Today there are about 353 full-time and 320 part-time farmers.

The centuries old seafood industry has slowed. There are just 600 licensed watermen currently engaged in commercial fishing and the harvesting of oysters, soft clams, crabs, and eels.

The rural nature and surrounding waters of our county are ideal for recreational activities. The tourism industry has seen a gradual increase in outdoor interests such as boating, biking and fishing. Preservation and interpretation of our historic areas has also led to a rise in heritage tourism.

Roads within the County are maintained by the State Highway Administration working in liaison with the County Department of Public Works. County roads are named and State roads are numbered. St. Mary's County has a special taxing district resolution allowing homeowners to petition the County for acceptance of their roads into the County system, provided the homeowners bear the cost of upgrading the road to County standards.

The Captain Walter Francis Duke Regional Airport at St. Mary's is located 8 miles north of the Naval Air Station on Airport Road. The Airport, constructed in 1969, is adjacent to the St. Mary's Industrial Park. It is owned and operated by the Board of County Commissioners. Services available include fuel sales, mechanic services, charter flights, flight school, and a paint shop.

Local newspapers, radio and television stations cover local and national news and events.

## *Form of Government ---*

In Maryland, county governments may be organized as charter counties, code counties or non-home-rule counties. All act under limitations legislated by the State government. St. Mary's is a non-home-rule county governed by an elected five-member Board of County Commissioners. This Board exercises the powers conferred upon it by the General Assembly of Maryland, including authorization to issue debt to finance capital projects.

The County Commissioners are elected for four-year terms. All are elected by the entire County voting population. Four commissioners must live in the district they represent. The fifth Commissioner, the President of the Board, may live anywhere in the County.

The County is administered under a line organizational method, with an appointed County Administrator responsible for the day-to-day administration of the County government. The Commissioners serve on a part-time basis, meeting at least weekly at the Governmental Center in Leonardtown. Meetings are open to the public, and minutes of meetings are available to all.

The County Commissioners establish all County policies; enact ordinances which have the force and effect of the law; review and approve annual budgets and work plans for all departments and agencies receiving County funds; conduct public hearings and make decisions on land use matters, including zoning, water and sewer categories, and appeals from the Planning Commission.

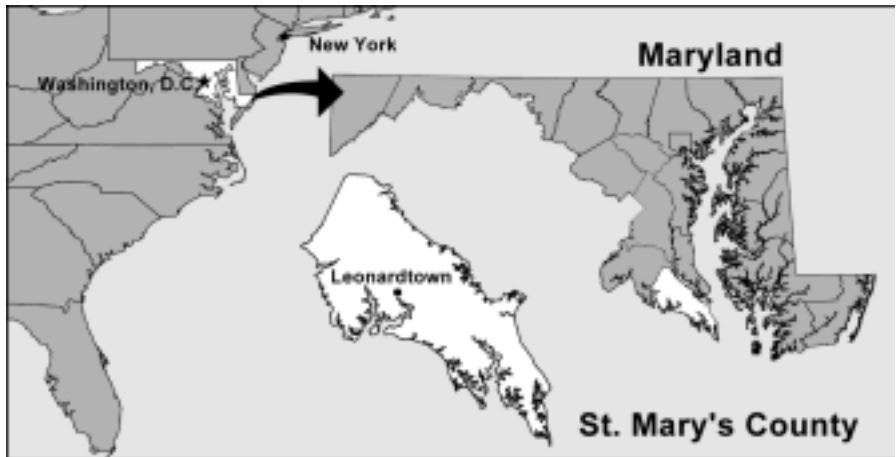
In addition, the County Commissioners appoint all department heads, members of boards, commissions, and committees; purchase and maintain County property; approve roads construction and maintenance; and serve as the County's chief elected officials in dealing with other counties, the state, and federal government.

Reprinted From: ***Know Your County***  
League of Women Voters  
of St. Mary's County  
Fifth edition 2001



# ST. MARY'S COUNTY, MARYLAND

## BRIEF ECONOMIC FACTS



St. Mary's County is situated on a peninsula in Southern Maryland with over 400 miles of shoreline on the Patuxent River, Potomac River and Chesapeake Bay. Home to the U.S. Naval Air Systems Command (NAVAIR), the Naval Air Warfare Center Aircraft Division (NAWCAD), and over 200 high-tech defense contractors, the county has emerged as a world-class center for maritime aviation research, development and testing. Due mainly to the influx of technical jobs resulting from the consolidation of several Navy activities, the county had one of the largest increases in its median household income during the past decade in the state.

The area combines access to technology with a rich heritage and a myriad of outdoor opportunities. The county's location allows for easy access to major metropolitan areas while offering residents a high quality of life and affordable lifestyles. St. Mary's 1,830 businesses employ 26,500 workers; an estimated 37 of these businesses have 100 or more workers. Businesses include BAE Systems, Boeing, Lockheed Martin, Northrop Grumman, Titan Systems, Wye Laboratories and many others. Non-defense employers include the Lundeberg School of Seamanship, St. Mary's Hospital, St. Mary's College of Maryland and Merkle Mailing. The Lexington Park area has been designated a State Enterprise Zone and Focus Area, affording a number of incentives for expanding businesses.

### LOCATION

Driving distance from Leonardtown:

|                  | (in miles) | (in kilometers) |
|------------------|------------|-----------------|
| Atlanta, GA      | 610        | 981             |
| Baltimore, MD    | 80         | 129             |
| Boston, MA       | 470        | 756             |
| Chicago, IL      | 737        | 1,186           |
| New York, NY     | 263        | 423             |
| Philadelphia, PA | 174        | 280             |
| Pittsburgh, PA   | 282        | 454             |
| Richmond, VA     | 95         | 153             |
| Washington, DC   | 54         | 87              |

### CLIMATE

|  |          |
|--|----------|
| Yearly Precipitation (inches)  | 47.5     |
| Yearly Snowfall (inches)   | 17.8     |
| Summer Temperature (°F)  | 74.4     |
| Winter Temperature (°F)  | 37.4     |
| Duration of Freeze-Free Period   | 199 days |
| Note: Temperature and precipitation data based on 30-year averages.                    |          |
| National Oceanic and Atmospheric Administration; Maryland State Office of Climatology. |          |

### POPULATION

|                 | St. Mary's County | Maryland  |
|-----------------|-------------------|-----------|
| 1990 Census     | 75,974            | 4,780,753 |
| 2000 Census     | 86,211            | 5,296,486 |
| 2005 Estimate   | 96,550            | 5,609,200 |
| 2010 Projection | 108,150           | 5,907,575 |
| 2015 Projection | 119,900           | 6,127,225 |

Selected areas population (2000 Census): California, 9,307; Leonardtown, 1,896; Lexington Park, 11,021.

U.S. Bureau of the Census; Maryland Department of Planning.

### POPULATION DISTRIBUTION

(2005 Estimate)

| Age          | Number        | Percent      |
|--------------|---------------|--------------|
| Under 5      | 7,530         | 7.8          |
| 5 - 19       | 21,320        | 22.1         |
| 20 - 44      | 34,280        | 35.5         |
| 45 - 64      | 23,910        | 24.8         |
| 65 and over  | 9,510         | 9.8          |
| <b>Total</b> | <b>96,550</b> | <b>100.0</b> |

Note: Columns may not add due to rounding.

Maryland Department of Planning.

# ST. MARY'S COUNTY, MARYLAND

## LABOR AVAILABILITY

(by place of residence) St. Mary's County

### Civilian Labor Force (2004 annual averages):

|                            |        |
|----------------------------|--------|
| Total civilian labor force | 48,697 |
| Employment                 | 47,086 |
| Unemployment               | 1,611  |
| Unemployment rate          | 3.3%   |

### Residents commuting outside the County to work (2000):

11,130 25.7%

### Employment in selected occupations (2000):

|   |        |       |
|---|--------|-------|
| Management, professional and related    | 16,228 | 39.1% |
| Service                                 | 5,436  | 13.1% |
| Sales and office                        | 9,751  | 23.5% |
| Production, transp. and material moving | 3,837  | 9.3%  |

Maryland Department of Labor, Licensing and Regulation, Office of Labor Market Analysis and Information; Maryland Department of Planning in conjunction with U.S. Bureau of the Census.

## MAJOR EMPLOYERS

| Firm   | Product/Service                                 | Employment |
|--|---|------------|
| Patuxent River Naval Air Station               | Military installation                           | 10,500     |
| DynCorp/CSC                                    | Profes. and tech. services                      | 1,500      |
| EMA  | Engineering, scientific and management services | 1,000      |
| St. Mary's Hospital                            | Medical services                                | 900        |
| BAE Systems                                    | Tech. products and services                     | 854        |
| Advanced Info. Engineering Services (Veridian) | Aeronautics; R,D,T, and E systems engineering   | 700        |
| Information Spectrum                           | Profes. and tech. services                      | 450        |
| Northrop Grumman                               | Systems and software devt.                      | 450        |
| St. Mary's College of Maryland                 | Higher education                                | 400        |
| Food Lion                                      | Groceries                                       | 344        |
| Target   | Consumer goods                                  | 319        |
| Booz Allen Hamilton                            | Systems engr. and mgt.                          | 315        |
| Sabre Systems                                  | Engineering services                            | 300        |
| Burch Oil                                      | Gas and oil                                     | 280        |
| Charlotte Hall Vets. Home                      | Nursing home, asst. living                      | 280        |
| Wal-Mart                                       | Consumer goods                                  | 280        |
| Mantech International                          | Systems and software devt.                      | 260        |
| J.F. Taylor                                    | Technology simulations                          | 225        |
| Lundeborg School of Seamanship                 | Seamanship training                             | 210        |
| Eagle Systems                                  | Systems engr. and mgt.                          | 200        |
| National Technology Assoc.                     | Systems engr. and mgt.                          | 200        |
| Lowe's   | Home improvement prod.                          | 193        |
| DCS  | Technology simulations                          | 175        |
| Merkle Mailing Services                        | Data entry and fulfillment                      | 145        |

St. Mary's County Department of Economic & Community Development; Maryland Department of Business and Economic Development.

## EMPLOYMENT

| (2004, by place of work)             | Annual Average Employment | %            | Average Weekly Wage |
|--------------------------------------|---------------------------|--------------|---------------------|
| <b>Federal government</b>            | 6,973                     | 18.6         | \$1,427             |
| <b>State government</b>              | 769                       | 2.0          | 705                 |
| <b>Local government</b>              | 3,317                     | 8.8          | 716                 |
| <b>Private sector</b>                | 26,480                    | 70.5         | 722                 |
| <b>Nat'l. resources and mining</b>   | 27                        | 0.1          | 607                 |
| <b>Construction</b>                  | 1,834                     | 4.9          | 639                 |
| <b>Manufacturing</b>                 | 487                       | 1.3          | 884                 |
| <b>Trade, transp., and utilities</b> | 6,426                     | 17.1         | 558                 |
| <b>Information</b>                   | 233                       | 0.6          | 799                 |
| <b>Financial activities</b>          | 1,067                     | 2.8          | 675                 |
| <b>Prof. and business services</b>   | 8,581                     | 22.9         | 1,112               |
| <b>Educ. and health services</b>     | 3,849                     | 10.3         | 631                 |
| <b>Leisure and hospitality</b>       | 3,096                     | 8.2          | 212                 |
| <b>Other services</b>                | 875                       | 2.3          | 440                 |
| <b>Unclassified</b>                  | 5                         | 0.0          | 286                 |
| <b>Total</b>                         | <b>37,539</b>             | <b>100.0</b> | <b>852</b>          |

Note: Percentages may not add due to rounding.

Maryland Department of Labor, Licensing and Regulation, Office of Labor Market Analysis and Information.

## HOURLY WAGE RATES

| (2005)  | Median  | Entry   | Experienced |
|---|---------|---------|-------------|
| <b>Selected Occupations:</b>                    |         |         |             |
| <b>Accountants</b>                              | \$23.25 | \$16.25 | \$30.75     |
| <b>Bookkeeping/accounting clerks</b>            | 15.50   | 11.00   | 18.25       |
| <b>Computer support specialists</b>             | 20.50   | 14.75   | 24.50       |
| <b>Computer systems analysts</b>                | 32.00   | 21.50   | 36.75       |
| <b>Customer service representatives</b>         | 13.00   | 8.75    | 15.75       |
| <b>Electrical engineers</b>                     | 35.25   | 23.75   | 40.25       |
| <b>Electronic engineering technicians</b>       | 30.75   | 22.25   | 34.25       |
| <b>Freight, stock and material movers, hand</b> | 10.75   | 8.75    | 14.50       |
| <b>Industrial truck operators</b>               | 14.50   | 10.75   | 17.75       |
| <b>Machinists</b>                               | 18.50   | 12.75   | 21.50       |
| <b>Network administrators</b>                   | 28.00   | 19.75   | 35.75       |
| <b>Packers and packagers, hand</b>              | 10.75   | 8.00    | 12.00       |
| <b>Secretaries</b>                              | 15.25   | 10.25   | 17.75       |
| <b>Shipping/receiving clerks</b>                | 11.50   | 7.75    | 14.25       |
| <b>Team assemblers</b>                          | 10.25   | 8.00    | 12.25       |

Note: These wages are an estimate of what workers might expect to receive in Southern Maryland (Calvert, Charles and St. Mary's Counties). Wages may vary by industry, employer, and locality.

Maryland Department of Labor, Licensing and Regulation, Office of Labor Market Analysis and Information.

# ST. MARY'S COUNTY, MARYLAND

## PERSONAL INCOME

### Per Capita Personal Income - 2003

|                   |          |
|-------------------|----------|
| St. Mary's County | \$31,140 |
| Maryland          | \$37,446 |
| U.S.              | \$31,472 |

### Total Personal Income (millions) - 2003

|                   |             |
|-------------------|-------------|
| St. Mary's County | \$2,887     |
| Maryland          | \$206,412   |
| U.S.              | \$9,151,694 |

U.S. Department of Commerce, Bureau of Economic Analysis.

## EDUCATION

### Educational Attainment - age 25 and over (2000):

|                                |       |
|--------------------------------|-------|
| High School Graduate or Higher | 85.3% |
| Bachelor's Degree or Higher    | 22.6% |

### Public Schools

**Number:** 16 Elementary; 4 Middle; 4 High

**Enrollment:** 16,567 (Sept. 2004)

**Cost per Pupil:** \$8,168 (2003-2004)

**Students per Teacher:** 15.8 (Oct. 2004)

**High School Career/Tech Enrollment:** 2,027 (2005)

**High School Graduates:** 893 (June 2004)

### Private Schools

**Number:** 29; **Enrollment:** 2,940 (Sept. 2004)

### Higher Education

| (2004) | Enrollment | Degrees |
|--------|------------|---------|
|--------|------------|---------|

#### 2-Year Institutions

|                                      |       |     |
|--------------------------------------|-------|-----|
| Harry Lundeberg School of Seamanship | 205   | *   |
| College of Southern Maryland**       | 7,415 | 557 |

#### 4-Year Institution

|                                |       |     |
|--------------------------------|-------|-----|
| St. Mary's College of Maryland | 1,936 | 396 |
|--------------------------------|-------|-----|

Other universities offering programs in the county at the Frank Knox Center include: Embry Riddle Univ., Florida Institute of Technol., Univ. of Tennessee Space Institute, and the Univ. of Maryland University College. At the Southern Maryland Higher Education Center, programs are offered by: Catholic Univ., College of Notre Dame, Johns Hopkins Univ., Old Dominion Univ., Univ. of Maryland College Park, Univ. of Maryland University College, Towson Univ., and Washington College.

\*No degrees/certificates awarded in 2004 due to changes in course requirements.

\*\*Includes 4 campuses in Calvert, Charles and St. Mary's Counties.

Maryland State Department of Education and Higher Education Commission; U.S. Bureau of the Census.

## TAX RATES

|  | St. Mary's County | Maryland |
|--|-------------------|----------|
| <b>Corporate Income Tax (2006)</b><br>Base - Federal taxable income.   | none              | 7.0%     |
| <b>Personal Income Tax (2006)</b><br>Base - Federal adjusted gross income.<br>*Graduated tax peaking at 4.75% on taxable income over \$3,000.  | 3.00%             | 4.75%*   |
| <b>Sales and Use Tax (2006)</b><br>Exempt - sales for resale; manufacturer's purchase of raw materials; manufacturing machinery and equipment; purchases of materials and equipment used in R&D and testing of finished products; purchases of computer programs for reproduction or incorporation into another computer program for resale. | none              | 5.0%     |
| <b>Real Property Tax (FY 2006)</b><br>Effective rate per \$100 of assessed value.<br>In addition to this rate, there are some miscellaneous taxes and/or special taxing areas in the county. In an incorporated area, a municipal rate will also apply.  | \$0.872           | \$0.132  |
| <b>Business Personal Property Tax (FY 2006)</b><br>Rate per \$100 of depreciated value.<br>Exempt - manufacturing and R&D machinery, equipment, materials and supplies; manufacturing, R&D, and warehousing inventory.   | \$2.18            | none     |
| <b>Major Tax Credits Available</b><br>Enterprise Zone (including Focus Area); Job Creation; Research and Development.  |                   |          |
| Maryland State Department of Assessments and Taxation; Comptroller of the Treasury.  |                   |          |

## BUSINESS/INDUSTRIAL PROPERTY

A variety of business sites are available in St. Mary's County. Industrial and office parks offer raw acreage, furnished office space and everything in between. Utilities including fiber optic lines, public water, sewer and natural gas are available at most locations.

The greatest concentration of manufacturing is in St. Mary's Industrial Park in California, near the regional airport. High technology firms are clustered in and around Lexington Park. Major business parks are located at Wildewood, Lexington Park Corporate Center, Exploration, Willows Run and Pine Hill.

St. Mary's County Department of Economic and Community Development maintains a listing of available office, warehouse and industrial sites and space and publishes an annual directory of technology companies and resources. Both are available in PDF format on [www.stmarysmd.com/decd](http://www.stmarysmd.com/decd).

### Market Profile Data

| Land - cost per acre  | Low      | High      | Average  |
|---|----------|-----------|----------|
| Industrial  | \$40,000 | \$100,000 | \$60,000 |
| Office  | \$60,000 | \$125,000 | \$80,000 |
| Rental Rates - per square foot                                    |          |           |          |
| Warehouse / Industrial  | \$7.00   | \$13.00   | \$10.00  |
| Flex / R&D / Technology   | \$7.00   | \$13.00   | \$10.00  |
| Class A Office  | \$9.00   | \$19.50   | \$13.25  |
| St. Mary's County Department of Economic & Community Development. |          |           |          |

# ST. MARY'S COUNTY, MARYLAND

## TRANSPORTATION

**Highways:** Maryland arteries in the county connect with U.S. 301 and I-95.

**Rail:** The closest rail depot, CSX Transportation, is in adjacent Charles County at Waldorf.

**Truck:** 17 motor freight common carriers serve the county.

**Water:** Served by the Port of Baltimore, 50' channel; a leading U.S. automobile and break-bulk port; six public terminals including the state-of-the-art Intermodal Container Transfer Facility; 81 miles from Leonardtown.

**Air:** Served by Baltimore/Washington International Thurgood Marshall Airport (BWI), Dulles International Airport and Reagan Washington National Airport. Capt. Duke Regional Airport at St. Mary's ([www.stmarysmd.com/dpw/airport](http://www.stmarysmd.com/dpw/airport)) is available for private planes.

## UTILITIES

**Electricity:** Southern Maryland Electric Cooperative, Inc. Customers of investor-owned utilities and major cooperatives may choose their electric supplier.

**Gas:** Natural gas is available from Washington Gas.

**Water:** St. Mary's County Metropolitan Commission serves greater Lexington Park-Hollywood area, Charlotte Hall/Golden Beach, and Piney Point. Municipal system serves Leonardtown.

**Sewer:** St. Mary's County Metropolitan Commission serves greater Lexington Park-Hollywood area and Piney Point. Municipal system serves Leonardtown.

**Telecommunications:** Local Carrier - Verizon Maryland. Long Distance Carriers - AT&T, MCI, Sprint, and numerous additional carriers and resellers of WATS and MTS. Cable internet service available.

## GENERAL INFORMATION

**County Seat** - Leonardtown

**Government** - Five commissioners elected for four-year terms.

**Elevation** - Sea level to 188 feet

**Land Area** - 373 square miles

## RECREATION and CULTURE

Residents and visitors to St. Mary's County enjoy boating, fishing, biking, hunting, hiking, camping, swimming and golfing in this scenic peninsula. Over 400 miles of shoreline offer spectacular water views from the two public golf courses and the county's many parks.

Many historical treasures can be found in St. Mary's County. Sotterley Plantation, Historic St. Mary's City, and the Godiah Spray Plantation allow visitors to experience life from the past. Historic St. Mary's City features a replica of "The Dove," one of two ships that brought settlers in 1634. It is moored near a replica of the old State House in St. Mary's City. Museums include the Patuxent River Naval Air Museum, Old Jail Museum, St. Clements Island-Potomac River Museum, and Piney Point Lighthouse Museum and Park.

The county's Recreation and Parks Department maintains 20 county parks. Public facilities include a year-round pool, boat ramps, beaches, fishing piers, lighted tennis courts and sports fields, picnic facilities, playgrounds and a skatepark. The county is also home to four state parks: Point Lookout, St. Mary's River, St. Clements Island and Greenwell State Parks.

Festivals and fairs celebrate the county's unique way of life. Weekly throughout the summer St. Mary's College sponsors the River Concert series. Yearly events include the Crab Festival in June, County Fair in September, Blessing of the Fleet and Oyster Festival/National Oyster Shucking Championships and National Oyster Cook-off in October. The Governor's Cup Yacht Race, the largest overnight race on the East Coast, finishes at St. Mary's College in August. St. Mary's City events include Maryland Day, Woodland Indian Culture Days, Grand Militia Muster, Hearth and Home in Early Maryland, and an Archaeology Weekend.

Contact St. Mary's County Division of Tourism at (800) 327-9023 for more information.



*Robert L. Ehrlich, Jr., Governor*  
*Michael S. Steele, Lt. Governor*  
*Aris Melissaratos, Secretary*

## ECONOMIC DEVELOPMENT CONTACTS:

Technology Strategy and Business Development  
Maryland Department of Business & Economic Development  
217 E. Redwood Street • Baltimore, Maryland 21202  
Telephone: (410) 767-6870 • Toll Free: 888-ChooseMD  
Fax: (410) 333-6792  
TDD/TTY: (410) 333-6926  
<http://www.ChooseMaryland.org>

St. Mary's County Department of Economic & Community Development  
23115 Leonard Hall Drive • P.O.B. 653, Governmental Center  
Leonardtown, Maryland 20650  
Telephone: (301) 475-4200 x1400 • Toll Free: (800) 327-9023  
Fax: (301) 475-4414 • E-mail: [decdd@stmarysmd.com](mailto:decdd@stmarysmd.com)  
<http://www.stmarysmd.com/decdd>

# CODE OF ST. MARY'S COUNTY

## CHAPTER 27 - BUDGETARY AND FISCAL PROCEDURES

### 27-1 Fiscal and tax year.

The fiscal or budget year and the tax year of the county shall begin on July 1, and shall end on June 30 of the succeeding year, unless otherwise prescribed by State Law.

### 27-2 Definitions.

In this chapter the following words have the meaning indicated:

**CAPITAL BUDGET** - The plan of the county to receive and expend funds for capital projects during the first fiscal year included in the capital program.

**CAPITAL PROGRAM** - The plan of the county to receive and expend funds for capital projects during the fiscal year covered by the capital budget and the next succeeding five (5) fiscal years thereafter.

**CAPITAL PROJECT:**

- (A) Any physical public betterment or improvement and any preliminary studies and surveys relative thereto;
- (B) The acquisition of property of a permanent nature for public use; and
- (C) The purchase of equipment for any public betterment or improvement when first constructed.

**COUNTY GOVERNMENT** - Includes all offices, courts, departments, institutions, corporations, boards, commissions, agencies and their officers, agents and employees who receive or disburse county funds.

**CURRENT EXPENSE BUDGET** - The plan of the county to receive and expend the funds for charges incurred for operation, maintenance, interest and other charges for the ensuing fiscal year.

### 27-3 Submission of lists of proposed projects by county agencies.

- (A) The county budget shall consist of the current expense budget, the capital budget and capital program and the budget message. It shall represent a complete financial plan for the county reflecting all receipts and disbursements from all sources, including all revenues, all expenditures and the surplus or deficit in the general and all special funds of the county government.
- (B) Annual work programs.
  - (1) When the Board of County Commissioners directs, each office, court, department, institution, board, commission, corporation or other agency of the county government shall submit to the Chief Financial Officer annual work programs setting forth the nature, volume, cost and other factors concerning the work to be performed and the estimates of the revenues and expenditures of their operations for the ensuing fiscal year. Estimated revenues shall be detailed as to source and estimated expenditures as to function, activity or otherwise, as directed by the Chief Financial Officer.
  - (2) The proposed current expense budget shall contain not less than the following information:
    - (a) A statement of all revenue estimated to be received by the county during the ensuing fiscal year, classified so as to show the receipts by funds and source of income;
    - (b) A statement of debt service requirement for the ensuing fiscal year;
    - (c) A statement of the estimated cash surplus, if any, available for expenditure during the ensuing fiscal year;
    - (d) A statement of the bonded and other indebtedness of the county government and its agencies, including self-liquidating and special taxing district debts;
    - (e) A detailed statement of the estimated receipts and budget outlays of the current ending fiscal year, listing such budgetary items by function, activity and subactivity, and a detailed statement of the recommended and approved expenditures for the ensuing fiscal year, listing such expenditures by function, activity, and subactivity; and
    - (f) Any other material which the County Commissioners may deem advisable.

# CODE OF ST. MARY'S COUNTY

## CHAPTER 27 - BUDGETARY AND FISCAL PROCEDURES

(C) List of Capital Projects.

- (1) At whatever times the Board of County Commissioners may direct, each office, court, department, institution, board, commission, corporation, or other agency of the county government shall submit to the Chief Financial Officer for transmission to the Planning Commission an itemized list of the capital projects which each agency proposes to undertake in the ensuing fiscal year and the next succeeding five (5) fiscal years thereafter. After consideration by the Planning Commission, the Director of Planning and Zoning function shall transmit to the Chief Financial Officer the list of projects recommended by the Commission together with his recommendations on the projects to be undertaken in the periods aforesaid and estimates of the cost thereof. The County Commissioners, with the assistance of the Chief Financial Officer, shall consider such recommendations with the other budget proposals and shall recommend to the general public, together with the current expense budget, a complete capital budget and capital program.
- (2) The proposed capital budget and capital program shall be so arranged as to set forth clearly the plan of proposed capital projects to be undertaken in the ensuing fiscal year and in each of the next five (5) fiscal years and also the proposed means of financing them. The capital budget shall include a statement of the receipts anticipated during the ensuing fiscal year from all borrowing and from other sources for capital projects.

(D) The budget message shall contain supporting summary tables and shall explain the proposed current expense budget and capital program, both in fiscal terms and in terms of work to be done. It shall outline the proposed financial policies of the county for the ensuing fiscal year and describe the important features of the current expense budget. It shall indicate any major changes in financial policies and in expenditures, appropriations and revenues, as compared with the fiscal year currently ending, and shall set forth the reasons for such changes. The message shall also include such other material as the County Commissioners may deem desirable.

**27-4 Deadline for preparation and signing; inspection by public.**

Before April 1 in each year, the County budget shall have been prepared and signed by a majority of the Board of County Commissioners. At least three (3) complete copies shall be open to inspection by the public during regular business hours at the office of the Board of County Commissioners. One (1) copy shall be supplied to each newspaper of general circulation in the county and to each county library.

**27-5 Notice of hearings; hearing dates.**

Upon approval of the proposed county budget, the Budget Officer of the county shall cause to be published in at least one (1) or more newspapers of general circulation published in the county, a notice of the places and times of the public hearings on the proposed budget. The hearings shall be held not less than twenty (20) nor more than forty (40) days after the date of the filing of the proposed budget.

**27-6 Revisions after public hearing; adoption of budget.**

After the public hearings specified in the preceding section, the Board of County Commissioners may revise the proposed budget and any part of it by increasing, decreasing, eliminating, or adding items. Items may not be consolidated in such a manner as to reduce the detailed statements of the appropriations. The Board of County Commissioners shall further be authorized to revise the schedule of anticipated receipts and estimated rates for general and special taxes. The annual budget and appropriation act shall be adopted by June 1, or if June 1 is a legal holiday, the first day thereafter. The adoption of the budget shall be by the affirmative vote of not less than three (3) members of the Board of County Commissioners.

**27-7 Distribution of copies of budget; levy of taxes.**

- (A) The budget, as adopted, shall be reproduced in sufficient copies for distribution, free of charge, to the press and the head of each office, department or agency of the county government. Copies of the budget shall likewise be given to any interested person on request. However, in order to discourage waste, the County Commissioners may prescribe a charge for each copy of the adopted budget, but that charge is not to exceed the actual cost of its reproduction.
- (B) The adopted budget shall take effect on the first day of the fiscal year to which it applies.
- (C) When the county budget shall have been finally adopted in the Annual Budget and Appropriation Act, the County Commissioners shall levy and cause to be raised the amount of taxes required by the budget in the manner provided by law so that the budget shall be balanced as to proposed income and expenditures.

# CODE OF ST. MARY'S COUNTY

## CHAPTER 27 - BUDGETARY AND FISCAL PROCEDURES

### 27-8 Transfer of appropriations; unexpended and unencumbered appropriations.

- (A) Transfers of appropriations between general classifications of expenditures in the current expense budget may be authorized by the County Commissioners.
- (B) Interproject transfers of appropriations between capital projects in the capital budget may be authorized by the County Commissioners.
- (C) These provisions may not be construed to prevent the County Commissioners from providing interfund cash borrowing to meet temporary cash requirements nor to prevent reimbursements among funds to services rendered.
- (D) Unless otherwise provided by public general law, all unexpended and unencumbered appropriations in the current expense budget remaining at the end of the fiscal year shall revert to the county treasury. An appropriation for a capital project in the capital budget does not revert until the purpose for which the appropriation was made has been accomplished or abandoned. However, any capital project shall stand abandoned if three (3) fiscal years elapse without any expenditure from or encumbrance of that appropriation. The balances remaining to the credit of the completed or abandoned capital projects shall be available for appropriation in subsequent capital budgets.

### 27-9 Additional or emergency appropriations.

- (A) During any fiscal year, the County Commissioners, upon the recommendation of the Chief Financial Officer, by ordinance, may make additional, supplementary or emergency appropriations from contingent funds, from revenues received from anticipated sources but in excess of budget estimates therefor or from revenues received from sources not anticipated in the budget for the current fiscal year, provided that the Chief Financial Officer shall first certify, in writing, that such funds are available for such appropriation. A supplemental appropriation may not exceed the amount of the funds so certified.
- (B) To the extent that there are not any available unappropriated revenues to meet such emergency appropriations, the County Commissioners, by ordinance, may authorize the issuance of emergency notes which may be renewed from time to time. However, such notes and renewals shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made. The total of emergency appropriations in any fiscal year shall not exceed one percent (1%) of all appropriations, including those for debt service, made in the budget for such year.

### 27-10 Expenditures in excess of amounts appropriated.

An office, department, institution, board, commission or other agency of the county government during any fiscal year may not expend, or contract to expend, any money or incur any liability or enter into any contract, which by its terms involves the expenditure of money, for any purpose in excess of the amounts appropriated or allotted for the same general classification of expenditure in the budget for such fiscal year or in any supplemental appropriation as hereinabove provided. A payment may not be made nor any obligation or liability incurred, except for small purchases in an amount less than one hundred dollars (\$100.), unless the chief financial officer first certifies that the funds for the designated purpose are available. Any contract, verbal or written, made in violation of this section is null and void.

### 27-11 Percentage limitation for certain evidences of indebtedness; exceptions.

- (A) Unless and until otherwise provided by ordinance of the County Commissioners within the limitations provided by public general law, the aggregate amount of bonds and other evidences of indebtedness outstanding at any one time may not exceed two percent (2%) upon the assessable basis of the county. However, tax anticipation notes or other evidences of indebtedness having a maturity not in excess of twelve (12) months, bonds or other evidences of indebtedness issued or guaranteed by the county payable primarily or exclusively from taxes levied in or on or other revenues of special taxing areas or districts heretofore or hereafter established by law, and bonds or other evidences of indebtedness issued for self-liquidating and other projects payable primarily or exclusively from the proceeds of assessments or charges for special benefits or services, are not subject to or to be included as bonds or evidences of indebtedness in computing or applying the percent limitation above provided.
- (B) All bonds or other evidences of indebtedness issued under the authority of the Sanitary Commission Act shall be construed as exempt, under Subsection A above, from the percent limitation in this section provided but shall continue as heretofore to be subject to the percent limitation as from time to time provided in said Act.
- (C) All bonds or other evidences of indebtedness issued by the County Commissioners for the benefit of St. Mary's Hospital of St. Mary's County may not be included as bonds or other evidences of indebtedness in computing or applying the percent limitation provided in Subsection A of this section.

## GLOSSARY

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| Accounting System            | The total structure of records and procedures which are used to record, classify, and report information on the financial position and operations of a governmental unit.  |
| Accrual Basis of Accounting  | The method of accounting under which revenues are recorded when earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).  |
| Appropriation                | An authorization granted by a legislative body to incur obligations and make expenditures for specific purposes within a specific time frame.  |
| Appropriation Ordinance      | The official enactment by the Board of County Commissioners establishing the legal authority for officials to obligate and expend resources.   |
| Appropriation Phase          | Different distinct stages of a capital improvements project requiring commitment of funds, usually over multiple fiscal years (i.e., land acquisition, architect/engineering, construction, inspection, utilities, equipment).   |
| Assessable Tax Base          | The total valuation placed upon real and personal property, less certain exemptions, by the State Department of Assessments and Taxation for the purposes of levying property taxes. The Board of County Commissioners determines the tax rate to be applied against the tax base to generate tax revenues to support the annual budget.   |
| Assessed Valuation           | The valuation established for individual real estate or other property by the State for purposes of taxation.  |
| Authorized Position          | Employee positions authorized in the annual budget by the Board of County Commissioners. Position status will vary depending upon factors such as full or part-time status, merit system or contract position, etc.  |
| Bond Rating                  | Evaluation of the credit quality of bonds usually made by independent rating services. Ratings generally measure the probability of the timely repayment of principal of and interest on municipal bonds. Before a bond issuance, rating agencies may require information on demographics, debt burden, economic base, finances and management structure. The information is evaluated and the bond issue is assigned a letter rating which reflects the creditworthiness of the bonds.                    |
| Bonds                        | A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate. Bonds are primarily used to finance capital projects.   |
| Budget                       | A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.  |
| Budget Calendar              | The schedule of key dates which St. Mary's County follows in the preparation and adoption of the budget.   |
| Budget Document              | The document prepared by the Department of Finance to present the comprehensive financial program of the Board of County Commissioners. Included in the document are the Commissioner's budget message, the planned expenditures, estimated revenues, program and project descriptions, budget highlights, performance and workload indicators, various supporting schedules and other supplemental information. The County's long-term capital improvements program is also incorporated in the document. |
| Budget Message               | A general discussion of the budget by the Board of County Commissioners which contains an overview of the approved budget, explains some of the principal budget issues and major items funded, and describes how the budget is financed.  |
| Capital Budget               | A plan of capital expenditures and the means of financing them usually based on the first year of the capital improvement program; represents the appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.   |
| Capital Improvements Program | A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures. Annually the Board of County Commissioners adopts a capital budget and five-year capital program.   |
| Capital Improvements Fund    | A fund created to account for all capital project expenditures and revenues.   |
| Capital Project              | Major construction, acquisition or renovation activities which add value to a government's physical assets or significantly increases useful life.   |



## GLOSSARY

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| Cost-of-Living Adjustment (COLA) | An increase in salaries to offset the impact of inflation on compensation.  |
| Debt Limit                       | The maximum amount of gross or net debt which is legally permitted. The St. Mary's County Code requires that the aggregate amount of bonds outstanding at any one time may not exceed two percent of the assessable property tax base of the County.  |
| Debt Service                     | The required principal and interest payments due on debt issued by the County for financing long-term capital improvements according to a predetermined payment schedule.   |
| Deficit                          | The excess of liabilities over assets or the excess of expenditures over revenues during a single accounting period.  |
| Department                       | A basic organizational unit of a government which is functionally unique in its delivery of services.   |
| Energy Tax                       | A local tax imposed on the sale of electricity, natural gas, liquefied petroleum gas, and fuel oil used or to be used in the County.  |
| Encumbrances                     | A commitment of funds against an appropriation which may be in the form of a purchase order or contract. The encumbrance reserves the appropriated funds for a future expenditure. The total of expenditures and encumbrances for a department in a given fiscal year may not exceed its total appropriation.   |
| Enterprise Fund                  | A fund established to account for operations that are financed and operated in a manner similar to business enterprises and where operations are entirely or predominantly self-supporting by user charges. Examples in St. Mary's County are two Recreation and Parks funds – one for various county-wide recreation programs and the other for operations of the County's public golf course. |
| Expenditures                     | The payment for goods delivered or services rendered and which decreases net financial resources.   |
| Fire Tax                         | A separate ad valorem tax based upon property value which is used as a source of funding for the volunteer fire services in St. Mary's County. The tax is assessed per \$100 of assessed valuation and a separate tax rate is set for each election district.   |
| Fiscal Year                      | A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. St. Mary's County's fiscal year begins on July 1 and ends on June 30 of the following year.  |
| Fixed Assets                     | Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.  |
| Fund                             | An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.   |
| Fund Balance                     | The excess of the assets of a fund over its liabilities and reserves. A negative fund balance is sometimes called a deficit.  |
| General Fund                     | The general operating fund that is used to account for all transactions of a governmental unit which are not accounted for in another fund. Generally, the governmental accounting fund that accounts for the ordinary operations of a governmental unit which are financed from taxes and other general revenues.  |
| General Fund Transfer            | In St. Mary's County this refers to the transfer of general fund current revenues from the operating budget to the capital budget to finance certain capital projects in lieu of borrowing funds. Utilizing current revenues instead of long-term financing is often referred to as "pay go".   |
| General Obligation Bonds         | Bonds that are secured by the full faith and credit of the issuing body and generally are considered to be payable from taxes and other general revenues.   |
| Grade/Step                       | Refers to the placement on the St. Mary's County salary schedule and depends on the position classification and the individual employee status and longevity.   |
| Grant                            | A contribution of assets by one governmental unit or entity to another unit. Typically, these contributions are made to local governments from the state and federal governments and are usually made to aid in the support of a specified function, but may also be for general purposes.  |
| Homestead Tax Credit             | A State property tax credit program that limits the increase in residential taxable assessments each year to a fixed percentage. Each county is required to limit taxable assessment increases to 10% or less.  |

## GLOSSARY

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| Impact Fees                    | One-time charges assessed against new development that attempt to recover from the developer the capital cost of the additional public facilities needed to serve that development.  |
| Income Tax                     | Until tax year 1999, the local rate was expressed as a percentage of the State personal income tax liability. Effective with tax year 1999, the ratio is expressed as a percentage of taxable income.  |
| Investment                     | Securities purchased and held for the production of income in the form of interest and dividends. An investment instrument is the specific type of security which a government purchases and holds.  |
| Modified Accrual               | The basis of accounting under which expenditures are recorded when the related fund liability is incurred and revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). In St. Mary's County, the modified accrual basis of accounting is used by all governmental fund types which include the general fund.  |
| Non-County Agencies            | Those public entities, non-profit private entities, and private entity agents of County government which may receive some funding from the County government in support of their efforts but where no legal funding requirement exists.  |
| Object of Expenditure          | Expenditure classifications based upon the types of categories of goods and services purchased. In St. Mary's County government, this includes personal services, operating supplies, professional services, communications, transportation, utilities, repairs and maintenance, operating expenses, rentals, insurance, miscellaneous, and equipment and furniture. These objects of expenditures are delineated in more detail in the accounting system according to account elements.                                     |
| Operating Budget               | The annual budget which supports the day-to-day operations of the County government. Most of the expenditures occur in the general fund, but there are also some operational costs funded through enterprise and special revenue funds.  |
| Operating Expenditures         | The costs of day-to-day operations such as personnel, materials, and equipment required for a department to function.  |
| Performance/Workload Indicator | Specific quantitative and qualitative measures of work performed or to be accomplished within an activity or program (e.g., total number of permits processed). Also, a specific quantitative measure of results obtained through an activity or program (e.g., percentage of library materials available within seven days of the request at a specific branch library).  |
| Personal Services              | Expenditures related to compensating employees, including salaries, wages, and fringe benefit costs.   |
| Property Tax                   | Tax on the value of real and personal property and is levied almost exclusively by local governments. In Maryland, the State Department of Assessments and Taxation is responsible for the valuation and assessment of all property in the State. The local government is responsible for setting the tax rate to be applied to the property assessments to generate revenues in support of the local budget. The property tax is the major revenue source in Maryland county governments and is collected by the Treasurer. |
| Reserve                        | A portion of a fund's assets that is restricted for a specific purpose and not available for appropriation or expenditure.   |
| Revenue                        | Funds that a government receives as income and represents an increase in net financial resources. These receipts may include tax payments, interest earnings, service charges, fees, grants, intergovernmental payments, and other miscellaneous sources.  |
| Special Assessment Fund        | A fund to account for the provision and financing of certain public improvements which primarily benefit particular taxpayers against whose properties special assessments are levied (e.g., shore erosion control districts). The special assessments fund the repayment of costs increased for the capital improvements, including debt service.   |
| Special Revenue Fund           | A fund used to account for revenues from specific taxes or other earmarked revenue sources which by law are designated to finance particular functions or activities of government.  |
| State Agencies/                | Certain organizational entities are either State agencies or legally independent Boards and not directly responsible to the Board of County Commissioners. However, the County is responsible for providing partial or full funding support. Examples include the Supervisors of Elections and the Board of Education.   |
| Transfer Tax                   | A tax imposed on instruments transferring title to real property. Transfer tax revenues in St. Mary's County are a dedicated source of revenue for the capital budget.   |
| User Charges                   | The payment of a fee for direct receipt of a public service by the party who benefits from the service.  |