

February 16, 2010

ALL AGREEMENT STATES, MICHIGAN

**ACCEPTANCE TO THE LICENSING PRACTICES AND PROCEDURES COURSE (G-109)  
(FSME-10-010)**

**Purpose:** To provide the list of students selected for the NRC Licensing Practices and Procedures Course.

**Background:** NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the States selected to attend the March 22-26, 2010 Licensing Practices and Procedures Course (G-109). This course is to be held in Yorktown, Virginia. Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Enclosed for your information is a tentative schedule for the course (Enclosure 3). Students attending this course will be paid travel and per diem by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160 immediately and then submit their travel information needed for NRC to issue their travel authorization (Appendix A) to Brenda Usilton (Fax 301-415-3502). Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

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\*This information request has been approved by OMB 3150-0029, expiration 08/31/2010. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton INTERNET: [Brenda.Usilton@NRC.GOV](mailto:Brenda.Usilton@NRC.GOV)  
TELEPHONE: 301-415-2348 FAX: 301-415-3502

***/RA/***

Robert J. Lewis, Director  
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Enclosures:  
As stated

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<b>DATE</b>	02/16/10	02/16/10

**OFFICIAL RECORD COPY**

LICENSING PRACTICES AND PROCEDURES COURSE  
 March 22-26, 2010  
 Yorktown, Virginia

STATE	PARTICIPANT(S)
<b>ARKANSAS</b> AR Dept of Health & Human Services Radiation control Section P.O. Box 1437, Slot H-30 Little Rock, AR 72203-1437	Angela Minden
<b>CALIFORNIA</b> Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 94899-7414	John Galicia
<b>FLORIDA</b> Dept. of Health 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741	Alfredo Ortego
<b>KENTUCKY</b> Cabinet for Health & Family Services 275 East Main Street, HS1C-A Frankfort, KY 40621-0001	Rick Johnson
<b>LOUISIANA</b> Emergency & Radiological Services Div. Office of Environmental Services P.O. Box 4312 Baton Rouge, AL 70821-4312	Ziad Fahd
<b>MISSISSIPPI</b> Dept. of Health 3150 Lawson Street Jackson, MS 39213	Ali Shafqat
<b>NEW JERSEY</b> Dept. of Environmental Protection P.O. Box 415 Trenton, NJ 08625-0415	Karen Flanigan
<b>NORTH CAROLINA</b> Dept of Environment & Natural Resources 3825 Barrett Drive Raleigh, NC 27609-7221	Patrick Cox
<b>NORTH DAKOTA</b> Dept. of Health 918 E. Divide Avenue Bismarck, ND 58501-1947	David Stradinger
<b>OREGON</b> Dept. of Human Services 800 NE Oregon Street, Suite 640 Portland, OR 97232-2162	Connie Grater
<b>TEXAS</b> TX Commission on Environmental Quality P.O. Box 13087 Austin, TX 78711-3087	Masood Inayat
<b>VIRGINIA</b> Dept. of Health James Madison Bldg. 109 Governor Street, RM 730 Richmond, VA 23219	Leo Meire

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-109) "Licensing Practices and Procedures." This course is scheduled to be presented March 22-26, 2010, at the Naval Weapons Station in Yorktown, Virginia. The training will be held in Shed 8 on the base. If you should have any questions regarding the training facility or logistics please contact Tim Hart at (757) 887-7635 or Wagnus Prioleau at (757) 887-7734. The telephone number for Shed 8, their training building is (757) 887-7704 or (757-887-7689).

**COURSE:** This course will be conducted beginning at 8:00 am on Monday, March 22, 2010, and end at noon on Friday, March 26, 2010. Enclosed is a tentative schedule for the course (Enclosure 3). Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending TTC courses.

1 - Students enrolled in the licensing course may e-mail to the applicable instructor any licensing issues (either generic or based on a specific license review) that they would like discussed in class (names and e-mail addresses of instructors are provided below)

2 - Students may bring to class a sample license application with an interesting issue that they would be willing to share with the class (appropriate consideration being given to privacy, security, safeguards and other sensitivity issues)

3 - State students may bring a copy of their own regulations so that they can refer to them if there is a question regarding anything taught in class (all training will be accomplished using NRC regulations)

### INSTRUCTORS

Bryan Parker – [Brian.Parker@nrc.gov](mailto:Brian.Parker@nrc.gov) - Licensing Process, Medical

James Mullauer – [Colleen.Casey@nrc.gov](mailto:Colleen.Casey@nrc.gov) - Portable and Fixed Gauges, Research & Development, General Licenses

Rachel Browder- [Jackie.Cook@nrc.gov](mailto:Jackie.Cook@nrc.gov) - Industrial Radiography, Well Logging, Irradiators

**LODGING AND TRAVEL:** You should plan to arrive on Sunday March 21, 2010, and depart on Friday, March 26, 2010. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160 for airline reservations. Please complete the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Brenda on 301-415-2348. No rental cars will be authorized for travel. There is a block of 30 rooms reserved at the Hampton Inn, Newport News, under the name "NRC." The rooms are for the government rate of \$80 plus tax. There were no hotels in Yorktown, VA so we will be allowing actual lodging for you to be able to stay at this hotel. The per diem for claiming reimbursement will be 80/46/126. Tax is a separate line item on your voucher. You will also need to go to the same website to receive a copy of the travel instructions and voucher for reimbursement. Anyone who wants a room at this rate MUST request a room in the "NRC" block of rooms. More information for the hotel can be found at:

<http://hamptoninn.hilton.com/en/hp/hotels/index.jhtml?ctyhocn=ORFHSX>

ENCLOSURE 2

or you can call the hotel at (757) 249-0001. The rooms will be held until **MARCH 12, 2010** at this rate. All State attendees should stay at this hotel if they wish to take advantage of the shuttle service that the Navy will provide to/from the hotel and the training facility. The shuttle will leave each morning from the Hampton Inn at around 7:15 am. On Monday you will leave the hotel at 7:00 to get everyone through Pass and ID. The shuttle will also return students to the hotel each afternoon. This hotel is located within walking distance of eating establishments and a shopping mall. There are three airports in the Newport News area. Norfolk International Airport (ORF) is the largest of the three and is usually the cheapest to fly into. A taxi ride from the airport to the Hampton Inn is about \$80 and the ride takes about 45 minutes. It is recommended that you fly into the Norfolk International Airport to help keep the expense down for the airline flights.

## LICENSING PRACTICES AND PROCEDURES COURSE

### Tentative Schedule for March 22-26, 2010

MONDAY		TOPIC	PRESENTER
8:00am	9:00am	Welcome and ADMIN	Parker
9:00 am	10:00 am	Overview	Parker
10:00 am	11:00 am	Overview	Parker
11:00 am	12:00 pm	Overview	Parker
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	Overview	Parker
2:00 pm	3:00 pm	Overview	Parker
3:00 pm	4:00 pm	Overview	Parker
TUESDAY			
8:00 am	9:00 am	Medical	Parker
9:00 am	10:00 am	Medical	Parker
10:00 am	11:00 am	Medical	Parker
11:00 am	12:00 pm	Medical	Parker
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	Medical	Parker
2:00 pm	3:00 pm	Medical	Parker
3:00 pm	4:00 pm	Nuclear Pharmacy	Parker
WEDNESDAY			
8:00 am	9:00 am	Gauges	Casey
9:00 am	10:00 am	Gauges	Casey
10:00 am	11:00 am	Gauges	Casey
11:00 am	12:00 pm	Gauges	Casey
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	R&D	Casey
2:00 pm	3:00 pm	R&D	Casey
3:00 pm	4:00 pm	R&D	Mullauer

THURSDAY			
8:00 am	9:00 am	Industrial Radiography	Cook
9:00 am	10:00 am	Industrial Radiography	Cook
10:00 am	11:00 am	Industrial Radiography	Cook
11:00 am	12:00 pm	Industrial Radiography	Cook
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	Industrial Radiography	Cook
2:00 pm	3:00 pm	Industrial Radiography	Cook
3:00 pm	4:00 pm	Industrial Radiography	Cook
FRIDAY			
8:00 am	9:00 am	Well Logging	Cook
9:00 am	10:00 am	Well Logging	Cook
10:00 am	11:00 am	Irradiators	Cook
11:00 am	12:00 pm	Irradiators	Cook
12:00 pm		CLASS OVER	

NOTE: Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.