

**ORDER FOR SUPPLIES OR SERVICES**

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO.

1. DATE OF ORDER <b>DPC 24 2010</b>	2. CONTRACT NO. (If any) NRC-38-05-364	6. SHIP TO:	
3. ORDER NO. NRC-TO21	MODIFICATION NO.	a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Contract Management Branch No. 4 Mail Stop T-7-I-2 Washington, DC 20555		b. STREET ADDRESS Professional Development Center Mail Stop GW5-A06 ATTN: Mr.Christopher Barry	
7. TO:		c. CITY Washington	e. ZIP CODE 20555
a. NAME OF CONTRACTOR VANTAGE HUMAN RESOURCE SERVICES, INC.		f. SHIP VIA	
b. COMPANY NAME		8. TYPE OF ORDER	
c. STREET ADDRESS 1050 17TH ST NW STE 600		<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY WASHINGTON	e. STATE DC	f. ZIP CODE 200364424	
9. ACCOUNTING AND APPROPRIATION DATA 0-8415-5C1154, T8475, 251F, 31X0200		10. REQUISITIONING OFFICE HR Office of Human Resources	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT N/A	
<input checked="" type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED		
<input checked="" type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALLBUSINESS			
13. PLACE OF			14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS N/A
a. INSPECTION	b. ACCEPTANCE				

17. SCHEDULE (See reverse for Rejections) See CONTINUATION Page

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Issuance of Task Order No. 021 for project titled, "Executive Leadership Seminar - January 2010"  Total Task Order Price: \$9,510.00  Period of Performance: December 11, 2009-January 31, 2010.  DUNS No.: 072654999					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.		\$9,510.00	17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:					
	a. NAME Department of Interior / NBC NRCPayments@nbc.gov	b. STREET ADDRESS (or P.O. Box) Attn: Fiscal Services Branch - D2770 7301 W. Mansfield Avenue				
	c. CITY Denver	d. STATE CO	e. ZIP CODE 80235-2230		\$9,510.00	17(i). GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature)

*Monique B. Williams*

23. NAME (Typed)  
Monique B. Williams  
Contracting Officer

TITLE: CONTRACTING/ORDERING OFFICER

In accordance with Section C.16, Task Order Procedures, of the contract number NRC-38-05-364, this definitizes Task Order No. 021. This Task Order No. 021 shall be executed in accordance with the attached statement of work.

The period of performance for Task Order No. 21 shall be effective from December 11, 2009 to January 31, 2010. The objective of this task order is to provide a notes speaker on the subject of leadership in organizations with emphasis on critical issues. The presentation will take place on January 14, 2010, 9:30–11:30 am in Rockville, MD (Auditorium reserved)

The total ceiling price for Task Order No. 021 is \$9,510.

Please find the listing of the prices below:

Type of Service	Estimated Quantity	Unit Price	Total Price
Coordination	[REDACTED]	[REDACTED]	[REDACTED]
Speaker Fee	[REDACTED]	LOT	[REDACTED]
Handout Preparation for Trinka and L. Wallace	[REDACTED]	LOT	[REDACTED]
Handouts	[REDACTED]	[REDACTED]	[REDACTED]
Travel for Speaker – Les Wallace (Cost Reimbursable Line item, Actual Receipts are required)	[REDACTED]	LOT	[REDACTED]
		<b>TOTAL PRICE</b>	<b>\$9,510.00</b>

The following individuals are considered to be essential to the successful performance for work hereunder: [REDACTED]. The contractor agrees that such personnel shall not be removed from the effort under the task order without compliance with Contract Clause C.16, Key Personnel. The contract deliverables must be submitted in accordance with Section B.3.3.9 of the Basic Contract and as indicated in the attached Statement of Work.

The NRC is authorized to post PDF copies of your materials on their intranet, for internal use only, for employees to review. The NRC is also authorized to teleconference your presentation to NRC's regional offices on January 14, 2010 and authorize NRC to video tape your presentation to have on-file to show employees who are unable to attend the seminar on January 14, 2010. Vantage will provide the speaker with a copy of the videotape.

Your NRC points of contact during the course of this task order are:

Technical Matters: Christopher Barry      Contractual Matters: Monique B. Williams  
Project Officer    Senior Contracts Specialist  
(301) 492-2238    (301) 492-3640

The issuance of this task order does not amend any terms or conditions of the subject contract.

Acceptance of Task Order No. 021 should be made by having an official, authorized to bind your organization, execute three copies of this document in the space provided and return two copies to the Contract Specialist. You should retain the third copy for your records.

ACCEPTED: Task Order No. 021

Sarah E. Linnese  
NAME

Senior Project Manager  
TITLE

January 5, 2010  
DATE

**Statement of Work - Task Order 21**  
**Task Order Request for an Executive Leadership Seminar Speaker**

Task: Require a noted speaker on the subject of leadership in organizations with emphasis on employee performance and retention. The speaker shall be an experienced leader and researcher in the subject.

A brief title and description of the presentation, and a brief speaker biography shall be provided upon completion of this task order.

Handouts, if any, are preferred as a PDF file with permission to post the file on the NRC's internal (only) web site. The NRC requires written (e-mail or other) permission to post the handout internally or to reproduce the handout for its employees.

The NRC would like to video tape the speaker's presentation for use internally by those managers who are unable to attend the live presentation. If the speaker grants permission, the NRC requires written (e-mail or other) permission to video tape the speaker's presentation.

The NRC will provide audio visual support to the speaker. The presentation will also be broadcast live to six NRC sites. If the speaker plans to use computer slides, the speaker should bring a lap top computer or similar equipment for this purpose. NRC can supply a projector.

Preferred presentation date: January 14, 2010, 9:30–11:30 am in Rockville, MD (Auditorium reserved)