

2. AMENDMENT/MODIFICATION NO. 0003 3. EFFECTIVE DATE See Block 15c. 4. REQUISITION/PURCHASE REQ. NO. NRC-42-07-036 T66 M3 0703666026 5. PROJECT NO. (If applicable)

6. ISSUED BY CODE 3100 7. ADMINISTERED BY (If other than Item 6) CODE 3100
 U.S. Nuclear Regulatory Commission
 Div. of Contracts
 Attn: Jeffrey R. Mitchell, 301-492-3639
 Mail Stop: TWB-01-B10M
 Washington, DC 20555 U.S. Nuclear Regulatory Commission
 Div. of Contracts
 Mail Stop: TWB-01-B10M
 Washington, DC 20555

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) (X) 9A. AMENDMENT OF SOLICITATION NO.
 INFORMATION SYSTEMS LABORATORIES, INC
 ISL
 ATTN: DR. JAMES F. MEYER
 11140 ROCKVILLE PIKE, SUITE 500
 ROCKVILLE MD 20852 9B. DATED (SEE ITEM 11)
 10A. MODIFICATION OF CONTRACT/ORDER NO. NRC-42-07-036 0066
 10B. DATED (SEE ITEM 13) 01-09-2009

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) 025-15-171-107 Q4026 252A 31x0200.025
 Obligate \$40,000.00

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
 B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
 X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: Bilateral Mutual Agreement of the Parties
 D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return ² copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

.....REFER TO ATTACHED PAGE TWO FOR A DESCRIPTION OF MODIFICATION NO. THREE.....

Task Order Ceiling Amount: \$286,055.00 (Changed)
 Total Obligation Amount: \$190,000.00 (Changed)
 Period of Performance: 01/12/09 - 02/11/10 (Unchanged)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
 Bruce Mrowca V.P. Jeffrey R. Mitchell Contracting Officer
 15B. CONTRACTING OFFICER 15C. DATE SIGNED 16B. UNITED STATES OF AMERICA 16C. DATE SIGNED
 [Signature] 12/23/09 [Signature] 12/23/2009

TEMPLATE - ADMIN SUNSI REVIEW COMPLETE JAN 6 2010 ADMIN

The purpose of this modification is to (1) to incorporate the revised task order Statement of Work, (2) increase the contract ceiling by \$106,225.00 from \$179,830.00 to \$286,055.00, (3) provide incremental funding in the amount of \$40,000.00 thereby increasing the total obligations from \$150,000.00 to \$190,000.00 and (4) accept ISL's 2009 Provisional Billing/Forward Pricing Rates for this Task Order No. 66.

Accordingly, the subject task order is modified as follows:

Refer to the Task Order No. 66 "Statement of Work" is here by deleted in its entirety and replaced with the following Statement of Work attached to this Modification No. 3 entitled "Statement of Work Rev 1".


Task Order No. 66 shall be in effect from January 09, 2009 through February 11, 2010, with a cost ceiling of \$286,055.00. The amount of \$267,340.00 represents the estimated reimbursable costs, and the amount of \$18,715.00 represents the fixed fee.

The amount obligated by the Government with respect to this task order is \$190,000.00, of which \$177,569.00 represents the estimated reimbursable costs, and the amount of \$12,431.00 represents the fixed fee.

A.1 2052.216-71 INDIRECT COST RATES (JAN 1993)

(a) Pending the establishment of final indirect rates which must be negotiated based on audit of actual costs, the contractor shall be reimbursed for allowable indirect costs as follows:

APPLIES ONLY TO TASK ORDER NO. 66, UNDER NRC-42-07-036

INDIRECT COST POOL	RATE	BASE	PERIOD
Fringe Benefits		Direct Labor	January 1, 2009 - Task 66 Expiration
Overhead		Direct Labor	January 1, 2009 - Task 66 Expiration
G&A		Total Value Added Cost Input	January 1, 2009 - Task 66 Expiration
Material Handling		Materials and Subcontractor	January 1, 2009 - Task 66 Expiration
		Costs	

(b) The contracting officer may adjust these rates as appropriate during the term of the contract upon acceptance of any revisions proposed by the contractor. It is the contractor's responsibility to notify the contracting officer in accordance with FAR 52.232-20, Limitation of Cost, or FAR 52.232-22, Limitation of Funds, as applicable, if these changes affect performance of work within the established cost or funding limitations.

****ALL OTHER TERMS AND CONDITIONS OF THE SUBJECT TASK ORDER REMAIN UNCHANGED****

MODIFICATION NO. 3
TASK ORDER STATEMENT OF WORK
REVISION NO. 1

JCN Q-4026	Contractor Information Systems Laboratories, Inc.	Task Order No. 66 (Mod 3)
Applicant N/A	Design/Site AP1000/NA	Docket No. N/A
Title/Description Technical Assistance with Project Reporting to Assist the Office of New Reactors Support AP1000		
TAC No. N/A	B&R Number 025-15-171-107	SRP or ESRP Section(s) N/A
NRC Task Order Project Officer (PO) Min Lee 301-415-0502 Min.Lee@nrc.gov		
NRC Technical Monitor (TM) Charles Willbanks 301-415-0494 Charles.Willbanks@nrc.gov		

1.0 BACKGROUND

Combined License (COL) Applications are submitted pursuant to Part 52 of Title 10 of the *Code of Federal Regulations* (10 CFR 52), "Early Site Permits; Standard Design Certifications; and Combined Licenses for Nuclear Power Plants." The U.S. Nuclear Regulatory Commission (NRC) reviews COL Applications based on information furnished by electric utility companies pursuant to 10 CFR 52.79, "Contents of Applications Technical Information."

A Standard Review Plan (NUREG-0800) is prepared for the guidance of staff reviewers in the Office of New Reactors in performing safety reviews of applications to construct or operate nuclear power plants and the review of applications to approve standard designs and sites for nuclear power plants. The principal purpose of the SRP is to assure the quality and uniformity of staff safety reviews.

An Environmental Safety Review Plan (NUREG-1555) is prepared for the guidance of staff reviewers in performing environmental reviews of applications related to nuclear power plants. The ESRPs are companion to regulatory guides that address siting and environmental issues. As with NUREG-0800 the purpose of the ESRP is to assure the quality and uniformity of environmental reviews.

The staff publishes the results of these reviews in a Safety Evaluation Report (SER).

2.0 OBJECTIVE

The objective of this task is for Information Systems Laboratories, Inc. (ISL) to assist NRC's Office of New Reactors (NRO) in analyzing and reporting activity on new reactor licensing work. The effort will be led by the ISL Project Manager. (This SOW supersedes and replaces the Project Management task.)

This Project Reporting task includes new reactor licensing support continuity (both period of performance and funding) throughout the entire project. This task only relates to reporting activity and special reports.

3.0 WORK REQUIREMENTS, SCHEDULE AND DELIVERABLES

Tasks/Standards	Scheduled Completion	Deliverables
<p>1. REQUIREMENT: Monthly Letter Status Reports. Provide the details necessary to inform NRO on the status of each and all awarded tasks. Complete Sections A thru G with a consistent, thorough and informative method. In Section A, Spending Plan table, perform an insightful analysis based on knowledge of workflow requirements. In Section B, ensure EPM input is consistent with EPM milestone chart. In Section D, detail any instances where estimated hours from the task order subtasks are exceeded and why.</p> <p>Section Descriptions: Section A: Task Order Identification and Financial Summary Information Section B: EPM Schedule Milestone Information Section C: Summary of work performed during the reporting period Section D: Explanation of missed milestone(s), problem(s), or delay(s) and recommendations for resolution. Note, this section should be proactive in identifying milestones which may be missed and recommending solutions to addressing the issues Section E: Information on travel during the reporting period Section F: Plans for next reporting period Section G: The amount of hours each staff charged for this reporting period</p> <p>STANDARD: Conform to format and content defined by SOW Attachment.</p>	<p>Monthly, to be issued no later than 20th of the month.</p>	<p>MLSR in format established in Attachment 1.</p>

Tasks/Standards	Scheduled Completion	Deliverables
<p>2a. REQUIREMENT: Populate historical data in Electronic Spending Plan (ESP)</p> <p>STANDARD: Conform to format and content defined by ESP.</p>	<p>30 days following task award.</p>	<p>ESP format in attached Excel file</p>
<p>2b. REQUIREMENT: Monthly ESP Update</p> <p>STANDARD: Conform to format and content defined by ESP.</p>	<p>Monthly, to be issued no later than 20th of the month.</p>	<p>ESP format in attached Excel file.</p>
<p>3. REQUIREMENT: Special and Quarterly reports</p> <p>STANDARD: Completed reports as designated by NRC.</p>	<p>Ten day following the end of the quarter or if Special (TBD)</p>	<p>Quarterly report summary of contract activities, Special Reports, if required</p>
<p>4. REQUIREMENT: Development of a project plan for technical assistance related to the entire safety review of a subsequent COL (SCOL). The project plan will contain the following:</p> <ul style="list-style-type: none"> ○ Detailed work breakdown structure and safety review schedules; ○ Communication protocol; ○ Routine Project statusing and reporting requirements including earned value management (EVM) and project performance ○ The additional information on the contents of the project plan found in Attachment 3. <p>STANDARD: Project Plan approved by NRC staff.</p>	<p>* 4 weeks after notification of starting task performance from NRC Technical Monitor for draft plan 2 weeks NRC staff review and comment 2 weeks incorporation of NRC comments for final project plan</p>	<ul style="list-style-type: none"> ○ Draft Project Plan ○ Final Project Plan <p>Summary role out presentation to Division Directors/Staff</p>

Tasks/Standards	Scheduled Completion	Deliverables
<p>5.Requirement: Define scope of review for Turkey Point</p> <ul style="list-style-type: none">○ Identify resources/skills and projected hours to perform application specific review items associated with the Turkey Point COL application;○ Identify resources/skills necessary for project management and deliverable preparation (including confirmation of incorporated by reference and standard content)	<p>Same schedule as task 4</p>	<p>Resource/skills matrix with resource estimates by technical review area</p>

Any modifications to the scope of work, cost or period of performance of this task order must be issued by the CO and will be coordinated with the NRO Project Officer.

4.0 TECHNICAL AND OTHER SPECIAL QUALIFICATIONS REQUIRED

As specified in the base contract, the contractor shall provide individuals who have the required educational background and work experience to meet the objectives of the work specified in this task order. Specific qualifications for this effort include:

The contractor shall provide a contractor project manager (PM) to oversee the effort and ensure the timely submittal of quality deliverables so that all information is accurate and complete as defined in the base contract.

The NRC will rely on representations made by the contractor concerning the qualifications of the personnel assigned to this task order, including assurance that all information contained in the technical and cost proposals, including resumes, is accurate and truthful. The resume for each professional proposed to work under this task order (contractor, subcontractor, or consultant) shall describe the individual's experience in applying his or her area of engineering specialization to work in the proposed area. The use of particular personnel on this contract is subject to the NRC technical monitor's (TM's) approval. This includes any proposed changes to key personnel during the life of the task order.

5.0 REPORTING REQUIREMENTS

Task Order Progress Report

The contractor shall submit monthly letter status reports (MLSR) as specified in Attachment 1 within the SOW. **The format of the MLSR may be tailored consistent with EPM project performance reporting.** The contractor shall issue each MLSR no later than the 20th of the month by e-mail to the NRC Task Order Project Officer and NRC TM. Also copies shall be sent to the Contracting Officer, TAPM, and NCPM Branch Chief.

The Technical status section of the attached MLSR format shall incorporate the following:
Section A: Task Order Identification and Financial Summary Information

- Section B: EPM Schedule Milestone Information
- Section C: Summary of work performed during the reporting period
- Section D: Explanation of missed milestone(s), problem(s), or delay(s) and recommendations for resolution
- Section E: Information on travel during the reporting period
- Section F: Plans for next reporting period
- Section G: The amount of hours each staff charged for this reporting period

Rollup of all Task Orders

The contractor shall populate the ESP on a monthly basis as specified in the Instruction & Logistics sheet of the excel file. This file shall remain in electronic form and attached to the electronic version of the MLSR when e-mailed to NRC Task Order Project Officer and NCPM Branch Chief.

E-mail progress report

E-mail progress reports are described under the Reporting Requirements section of each individual task order. This task order does not include nor affect individual semi-monthly task order reporting requirements.

Technical reporting requirements

In all correspondence, include identifying information: JCN Q-4026 and Task Order 66.

6.0 MEETINGS AND TRAVEL

One (1) one-day meeting per quarter is anticipated among the NRC TM and the contractor Project Manager or deputy to assess the status of all active tasking. A program review meeting involving NRC and contractor Senior Management should be anticipated biennially. At the discretion of the NRC TM, meetings may be conducted via teleconference or video conference.

Three (3) three-person, one-day meetings associated with Tasks 4 and 5.

7.0 NRC FURNISHED MATERIAL

The following NRC furnished materials will be provided to the contractor together with SOW:

Electronic copy of the MLSR and Electronic Spending Plan templates

Turkey Point COL application Acceptance Review results

Turkey Point COL application review matrix

8.0 PERIOD OF PERFORMANCE

The period of performance is from January 12, 2009 through February 11, 2010.

9.0. OTHER APPLICABLE INFORMATION

a. License Fee Recovery

All work under this task order is not fee recoverable.

Attachments:

1. MONTHLY LETTER STATUS REPORT (MLSR) Format
2. Electronic Spending Plan (Excel file)
3. **Project Plan outline**

MONTHLY LETTER STATUS REPORT (MLSR)

PROJECT TITLE: [Project Title]

CONTRACT NO.: [Contract No.]

A. TASK ORDER IDENTIFICATION AND FINANCIAL SUMMARY INFORMATION

Note: There shall be 1 MLSR for every Task Order

TASK ORDER TITLE: [Task Order Title]

TASK ORDER NO.: [TO#]

JOB CODE NO. (JCN): [JCN#]

**TECHNICAL ASSIGNMENT
CONTROL NUMBER (TAC):** [TAC#]

PERIOD OF PERFORMANCE: [TO start date to TO finish date]

PERIOD COVERED: [Month 1st to Month 31st]

NRC TECHNICAL MONITORS: [Name of TM]

**NRC TECHNICAL ASSISTANCE PROJECT MANAGER/
PROJECT OFFICER:** [Name of TAPM or PO]

PRINCIPAL INVESTIGATOR: [Contractor Lead Reviewer]

CONTRACTING ORGANIZATION: [Contractor Business Name]

1.	Task Order Amount:	\$
2.	Funds Obligated to Date:	\$

		Cost This Period	Cumulative Cost to Date
3.	Total Direct Costs	\$	\$
4.	Total Indirect Costs	\$	\$
5.	Total Cost Incurred [Item3+Item4]	\$	\$
6.	Percent Expended (%) [Item5/Item2]		
7.	Balance of Obligation Funds Remaining [Item2-Item5]		\$
8.	Balance of Funds Required for Completion [Item1-Item5]		\$

Spending Plan:

Month/Year	Oct 08	Nov 08	Dec 08	Jan 09	Feb 09	Mar 09	Apr 09	May 09	Jun 09	Jul 09	Aug 09	Sep 09
Planned (\$)												
Revised (\$)												
Actual (\$)												

Month/Year	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10	Jul 10	Aug 10	Sep 10
Planned (\$)												
Revised (\$)												
Actual (\$)												

Month/Year	Oct 10	Nov 10	Dec 10	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Jun 11	Jul 11	Aug 11	Sep 11
Planned (\$)												
Revised (\$)												
Actual (\$)												

Plan Total: \$ [Sum of planned(\$)]
 Revised Total: \$ [Sum of Revised(\$)]
 Actual Total: \$ [Sum of Actual(\$)]

B. EPM SCHEDULE MILESTONE INFORMATION

SER DEVELOPMENT

Milestone		Percent Complete				
		0%	30%	60%	90%	100%
ACCEPTANCE REVIEW						
AR	Planned Date					
	Actual Date					
SER DEVELOPMENT						
P1	Planned Date					
	Actual Date					
P2	Planned Date					
	Actual Date					
P3	Planned Date					
	Actual Date					
P4	Planned Date					
	Actual Date					
P5	Planned Date					
	Actual Date					
P6	Planned Date					
	Actual Date					

Note: Input date where appropriate. Refer to Attachment 1.1 for description.

Monthly Letter Status Report: 20th day of each month

C. WORK PERFORMED/ DESCRIPTION

Title	Description

D. PROBLEM(S)/ RESOLUTION(S)

1.	
2.	
3.	
4.	

E. TRAVEL FOR THIS PERIOD

Staff	Start Date	End Date	Destination/ Activity

Print out from contractor's data collection program is acceptable if equivalent to above table.

F. PLANS FOR NEXT PERIOD

1.	
2.	
3.	
4.	

G. STAFF HOURS SUMMARY

Subtask/ Phase	Staff Assigned	Hours Budgeted	Hours Expended This Period	Total Cumulative Hours Expended	Note(s)

Print out from contractor's data collection program is acceptable if equivalent to above table.

Milestone	Percent Complete				
	0	30	60	90	100
ACCEPTANCE REVIEW					
Acceptance Review (AR)	Not Started	N/A	N/A	N/A	Contractor provides AR input to NRC staff. Contractor status marked 100%.
SER DEVELOPMENT					
P1	Not Started	Read application and sent draft TER and RAIs to TM	Incorporated TM's comments and issued final TER and RAIs to TM	TM notified Contractor that PSER and last RAIs submitted to BC	TM notified Contractor that PSER and last RAIs issued to Projects. Contractor status marked 100%. Issues related to PSER and RAIs are charged to P2.
P2	Not Started	RAI responses that have been received have been reviewed. Sent draft TER w/OI to TM	Incorporated TM's comments and issued final TER w/OI to TM	TM notified Contractor that SER w/OI submitted to BC	TM notified Contractor that SER w/OI issued to Projects. Contractor status marked 100%. Issues related to SER w/OI are charged to P4.
P3	Not Started	-	-	-	ACRS briefing completed
P4	Not Started	All OI responses have been received and reviewed. Sent draft TER w/o OI to TM	Incorporated TM's comments and issued final TER w/o OI to TM	TM notified Contractor that SER w/o OI submitted to BC	TM notified Contractor that SER w/o OI issued to Projects. Contractor status marked 100%.
P5	Not Started	-	-	-	ACRS briefing completed
P6	Not Started	All RAI responses addressing ACRS issues have been received and reviewed. Sent draft TER to TM	Incorporated TM's comments and issued final TER to TM	TM notified Contractor that Final SER submitted to BC	TM notified Contractor that Final SER issued to Projects. Contractor status marked 100%.