PIB Meeting Action Items – October 27, 2009

Action Item	Person Responsible	Due Date
Acceptance Task Group will collect information from each of the Task Group leaders (who will poll their participants) a list of assessment metrics and criteria, by end of the year. A presentation should be ready for the next PIB meeting sometime in January 2010.	Acceptance Task Group	January 2010
Modeling Task Group will provide lists of inputs and outputs for top models being considered in the areas of initiation and placement of cracks, leak models, mitigation and remediation models, and inspection models to the Computational Task Group	Modeling Task Group	Nov. 23, 2009
Modeling Task Group will provide coded models to the Computational Task Group	Modeling Task Group	End of January 2010
Develop and propose Version 1.0 documentation and final report format	Marjorie Erickson	Nov. 23, 2009
Develop list of experts to V&V the code	Mark Kirk, Craig Harrington	January 2010
Recommend candidates and metrics and criteria for doing the version 1.0 project review. They will query group to see who is willing to act in this capacity and bring this information back to the PIB.	Mark Kirk, Craig Harrington	January 2010
Prepare Gantt Chart for showing Modeling TG progress and how information is being handed off and when (and to whom). Critical path documentation???? Howard will construct a simple method for keeping track of critical path items by 11/6/09	Howard Rathbun	Nov. 6, 2009
PIB meeting Minutes	Marjorie Erickson	Nov. 2, 2009

Parking Lot Item	Person
Inputs need to collect information on snubber operability and models group needs to model effects of snubber inoperability on stress.	Bruce Bishop
We should consider uncertainty on pipe thickness	Bruce Bishop
The program needs appropriate documentation, including training documents, etc, and someone to maintain control over these to manage ongoing aspects of final version. We need to find the “right way” to put this software out there.	Craig Harrington
Develop full parameter sensitivity study to avoid “getting into the position of people sitting around in a room arguing about the importance of various parameters and models without the ability to actually “test” these	Bruce Bishop

in a sensitivity study”	

General Meeting Items
Most funding out (except to Westinghouse and PNNL)
The process for dealing with communication is the task group leaders with the questions or concerns, then email the task group leaders who they think will have the responsibility for developing an answer.
We need to include the appropriate experts in each task group discussion to be available to quantify uncertainty – or to help the modeling/inputs experts to quantify uncertainties. Mohammed Modarres, etc.
Need to keep track of milestones and goals and where we are at any given time relative to these for higher level briefings and marketing to execs.
Consensus achieved on alpha version Program Plan
Dave Rudland will maintain control of alpha program plan and continue to update it for the beta version as modifications are made (inputs and models).