

Norman, Yolande

From: Norman, Yolande
Sent: Thursday, October 29, 2009 4:46 PM
To: Mark Stanek
Cc: Norman, Yolande; Roberts, Mark; Joustra, Judith; Kauffman, Laurie
Subject: FW: Future submittals on the Stepan project

Hi Mark,

I just wanted to remind you about future submittals. Could you also pass this information along to your consultant Conestoga -Rovers & Associates who recently submitted a letter dated October 14, 2009. Please note this correspondence in question involved a licensing action and it should more appropriately be sent by the Licensee (Stepan Company).

Please note that the NRC on October 21, 2009 provided a response to your May 20, 2009 letter regarding your request for a license amendment.

Please call me if you have any questions.

Yolande J.C. Norman,
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From: Norman, Yolande
Sent: Tuesday, September 29, 2009 12:49 PM
To: 'Mark Stanek'
Cc: Roberts, Mark; Kauffman, Laurie; 'Beauchamp, Suzanne M HQ02'; Norman, Yolande
Subject: Future submittals on the Stepan project

Hi Mark ,

I just wanted to let you be aware of this procedural change regarding the mailing of any official documents for the Stepan project. Based on the significance of these letters/reports they can still be addressed to the attention of either Mr. Keith McConnell or myself (the project manager). However, please just ensure that the actual correspondence is directly mailed to the NRC's - Document Control Center to ensure timeliness in processing into our agency-wide electronic system. To accomplish this simply add a one-liner as shown below. Please feel free to send me extra copies if necessary. Thanks.

Document Control Center
c/o Yolande J.C. Norman, Project Manager
Division of Waste Management and Environmental Protection

Office of Federal and State Materials and Environmental Management Programs
U.S. Nuclear Regulatory Commission
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OR

Document Control Center
c/o Mr. Keith McConnell, Deputy Director
Decommissioning and Uranium Recovery Licensing Directorate
Division of Waste Management and Environmental Protection
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(please cc me on correspondences sent in the care of Mr. McConnell)

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