

October 16, 2009

Mr. Stephen James, Supervisor
Non-Medical Licensing & Inspection
Bureau of Radiation Protection
Ohio Department of Health
246 North High Street
Columbus, OH 43215

Dear Mr. James:

As the Integrated Materials Performance Evaluation Program (IMPEP) Project Manager, I would like to cordially invite you to be the Agreement State Instructor at the upcoming IMPEP Team Member Training. Your duties as an instructor would include providing brief presentations on assigned subject matter, sharing IMPEP-related experiences, and ultimately helping new team members understand the expectations and requirements of being an IMPEP team member.

The U.S. Nuclear Regulatory Commission (NRC) conducts periodic reviews of Agreement State programs to ensure that public health and safety are adequately protected from the potential hazards associated with the use of radioactive materials and that Agreement State programs are compatible with NRC's program. The process, titled IMPEP, employs a team of NRC and Agreement State staff to assess both Agreement State and NRC Regional Office radioactive materials programs. Every year, NRC offers the IMPEP Team Member Training to NRC and State radiation control program employees with an interest in performing IMPEP reviews.

The 2010 IMPEP Team Member Training will be held in Orlando, Florida, and is scheduled for February 2-3, 2010. You will be required to travel on February 1, 2010, to facilitate an early start on February 2, 2010. The agenda for the 2010 IMPEP Team Member Training is currently being finalized and will be provided to you at a later date.

NRC will fund your travel and per diem expenses to participate in the IMPEP Team Member Training in accordance with federal travel regulations. Specific travel details and instructions will be provided to you at a later date. If you have any questions regarding this opportunity, please contact me at (630) 829-9650.

I appreciate your support of IMPEP. I look forward to having you as a fellow instructor at the training.

Sincerely,

/RA/

Aaron T. McCraw
IMPEP Project Manager
Agreement State Programs Branch
Division of Materials Safety and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

S. James

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