

ORDER FOR SUPPLIES OR SERVICES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO.

1. DATE OF ORDER SEP 16 2009		2. CONTRACT NO. (If any) NRC-38-05-364		6. SHIP TO:	
3. ORDER NO. NRC-T018		MODIFICATION NO.		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission	
		4. REQUISITION/REFERENCE NO. 38-05-364T018 8/3/2009		b. STREET ADDRESS Professional Development Center Mail Stop GW5-A06 ATTN: Mr.Christopher Barry	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Contract Management Branch No. 4 Mail Stop T-7-I-2 Washington, DC 20555				c. CITY Washington	e. ZIP CODE 20555
				d. STATE DC	
7. TO:				f. SHIP VIA	
a. NAME OF CONTRACTOR VANTAGE HUMAN RESOURCE SERVICES, INC.				8. TYPE OF ORDER	
b. COMPANY NAME				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS 1050 17TH ST NW STE 600				REFERENCE YOUR Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY WASHINGTON		e. STATE DC	f. ZIP CODE 200364424	Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
9. ACCOUNTING AND APPROPRIATION DATA 9-8415-5C1154, T8475, 2521F, 31X0200				10. REQUISITIONING OFFICE HR Office of Human Resources	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT N/A	
<input checked="" type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED		
<input checked="" type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALLBUSINESS			
13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS N/A	
a. INSPECTION	b. ACCEPTANCE				

17. SCHEDULE (See reverse for Rejections)

See CONTINUATION Page

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Issuance of Task Order No. 018 for project titled, "Executive Leadership Seminar for NSIR." Total Task Order Price: \$11,453.00 Period of Performance: September 14, 2009 to November 30, 20 2009 DUNS No.: 072654999					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		\$11,453.00	17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:							
	a. NAME Department of Interior / NBC NRCPayments@nbc.gov						\$11,453.00	17(i). GRAND TOTAL
	b. STREET ADDRESS (or P.O. Box) Attn: Fiscal Services Branch - D2770 7301 W. Mansfield Avenue							
c. CITY Denver		d. STATE CO	e. ZIP CODE 80235-2230					

22. UNITED STATES OF AMERICA
BY (Signature)

Monique B. Williams

23. NAME (Typed)
Monique B. Williams
Contracting Officer
TITLE: CONTRACTING/ORDERING OFFICER

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION NOT USABLE

TEMPLATE - ADM001

SUNSI REVIEW COMPLETE

SEP 29 2009

OPTIONAL FORM 347 (REV. 4/2006)
PRESCRIBED BY GSA FPMR (41 CFR) 101-11.6

ADM002

In accordance with Section C.16, Task Order Procedures, of the contract number NRC-38-05-364, this definitizes Task Order No. 018. This Task Order No. 018 shall be executed in accordance with the attached statement of work.

The period of performance for Task Order No. 18 shall be effective from September 14, 2009 to November 30, 2009. In accordance with Option 1 of the technical proposal the NRC requires the services of a noted speaker to speak to NRC/NSIR on the subject of leadership in organizations with emphasis on employee performance and retention. The presentation will be for 6 hours (est. 9 a.m. – 12 p.m. and 12:30 p.m. – 3:30 p.m.)

The NRC will be responsible for the handout preparation and print and delivery of the handouts.

The total ceiling price for Task Order No. 018 is \$11,453.00 which consists of the following prices:

Type of Service	No. of Days	Daily Rate	Total Price
Coordination/Logistics by Vantage			
Speaker Fee		LOT	
		TOTAL PRICE	\$11,453.00

The following individuals are considered to be essential to the successful performance for work hereunder: [REDACTED] - Noted Speaker. The contractor agrees that such personnel shall not be removed from the effort under the task order without compliance with Contract Clause C.16, Key Personnel. The contract deliverables must be submitted in accordance with Section B.3.3.9 of the Basic Contract and as indicated in the attached Statement of Work.

Per the e-mail dated, September 16, 2009, the NRC has permission to post pdf copies of the speaker's materials on the NRC intranet, authorization to teleconference the presentation to NRC's regional offices and to videotape the presentation.

The NRC will provide audio visual support for the speaker and projector, if needed.

Your NRC points of contact during the course of this task order are:

Technical Matters: Christopher Barry
Project Officer
(301) 492-2238

Contractual Matters: Monique B. Williams
Senior Contracts Specialist
(301) 492-3640

The issuance of this task order does not amend any terms or conditions of the subject contract.

Acceptance of Task Order No. 018 should be made by having an official, authorized to bind your organization, execute three copies of this document in the space provided and return two copies to the Contract Specialist. You should retain the third copy for your records.

ACCEPTED: Task Order No. 018

MaryAnn Wilkerson
NAME

President
TITLE

9/22/09
DATE

**Statement of Work for an
Executive Leadership Seminar Speaker
(NSIR – Team Training)**

Require a noted speaker on the subject of leadership in organizations with emphasis on critical issues. The speaker shall be an experienced leader and researcher in the subject.

A brief title and description of the presentation, and a brief speaker biography shall be provided upon completion of this task order.

Handouts, if any, are preferred as a PDF file with permission to post the file on the NRC's internal (only) web site. The NRC requires written (e-mail or other) permission to post the handout internally or to reproduce the handout for its employees.

The NRC would like to video tape the speaker's presentation for use internally by those managers who are unable to attend the live presentation. If the speaker grants permission, the NRC requires written (e-mail or other) permission to video tape the speaker's presentation.

The NRC will provide audio visual support to the speaker. If the speaker plans to use computer slides, the speaker should bring a lap top computer or similar equipment for this purpose. NRC can supply a projector.

Preferred presentation date: Nov 04, 2009, 9:00–3:30 am in Rockville, MD (Auditorium reserved)