

**October 2, 2009**

ALL AGREEMENT STATES, MICHIGAN, NEW JERSEY, VIRGINIA

**NOTIFICATION OF THE FISCAL YEAR 2010 INTEGRATED MATERIALS PERFORMANCE EVALUATION PROGRAM (IMPEP) TEAM MEMBER TRAINING (FSME-09-088)**

**Purpose:** To inform the Agreement States of the upcoming IMPEP Team Member Training and to solicit interested participants.

**Discussion:** The Office of Federal and State Materials and Environmental Management Programs (FSME) is soliciting interest from the Agreement States for IMPEP review team members. Program Directors should submit names of their staff interested in participating on IMPEP review teams to the contact person below via e-mail. Any Agreement State staff member is eligible to participate in IMPEP as long as they can meet the criteria to be a principal reviewer for at least one IMPEP performance indicator, as described in U.S. Nuclear Regulatory Commission (NRC) Management Directive 5.10, "Formal Qualifications for Integrated Materials Performance Evaluation Program (IMPEP) Team Members."

The NRC Fiscal Year (FY) 2010 IMPEP Team Member Training is being held February 2-3, 2010, in Orlando, Florida. Attendees should expect to commit 3-4 days to this training, including travel time (2 full days of training and 1-2 days of travel time depending on flight availability and distance). Specific travel instructions will be provided to interested Agreement State staff in a separate correspondence. NRC will reimburse any costs incurred due to travel to and from the IMPEP Team Member training in accordance with Federal travel regulations.

The IMPEP Team Member Training in February will also serve as refresher training for existing IMPEP team members. In accordance with the policy for IMPEP refresher training, only IMPEP team members who are participating in an IMPEP review in FY 2010 and did not participate on an IMPEP review or attend IMPEP Team Member Training in FY 2009 are required to attend the upcoming training for a refresher. Affected Agreement State team members will be notified individually by the IMPEP Project Manager. Priority for attendance is given to team members needing refresher training that are on the schedule to participate in a review in FY 2009. The FY2010 IMPEP Review Schedule can be found in the IMPEP Toolbox using the following link: <http://nrc-stp.ornl.gov/impeptools.html>.

Any questions regarding the IMPEP Team Member Training should be directed to the point of contact listed below.

FSME-09-088

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cc: Shawn Seeley, OAS Chair  
Julia Schmitt, OAS Past-chair

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cc: Shawn Seeley, OAS Chair  
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