

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1 10

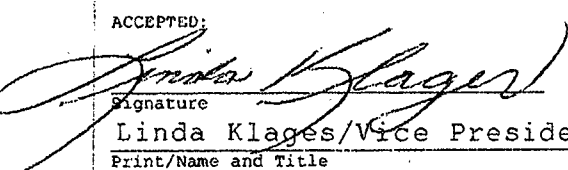
IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO. BASIC

1. DATE OF ORDER SEP 23 2009		2. CONTRACT NO. (if any)		6. SHIP TO:	
3. ORDER NO. DR-33-06-317-T064		4. REQUISITION/REFERENCE NO. 33-06-317T064 DTD 8/4/2009		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Michele D. Sharpe Mail Stop: TWD-01-B10M Washington, DC 20555				b. STREET ADDRESS Attn: Bill Dabbs 11545 Rockville Pike Mail Stop: T-2-C-2	
				c. CITY Washington	d. STATE DC
				e. ZIP CODE 20555	
7. TO:				f. SHIP VIA	
a. NAME OF CONTRACTOR MAR, INCORPORATED				6. TYPE OF ORDER	
b. COMPANY NAME				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS 1803 RESEARCH BLVD SUITE 204				REFERENCE YOUR Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY ROCKVILLE	e. STATE MD	f. ZIP CODE 208506106		Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
9. ACCOUNTING AND APPROPRIATION DATA ACCOUNTING AND APPROPRIATION DATA ON CONTINUATION SHEET DUNS# 062021639		10. REQUISITIONING OFFICE CSO			
11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT Destination	
<input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALLBUSINESS <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED					
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	
a. INSPECTION Rockville, MD		b. ACCEPTANCE Rockville, MD		16. DISCOUNT TERMS	

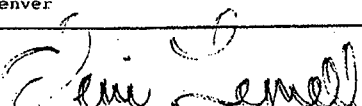
17. SCHEDULE (See reverse for Rejections)

See CONTINUATION Page

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	TASK ORDER 64 UNDER NRC ORDER DR-33-06-317 (CISSS): The contractor shall provide the U.S. Nuclear Regulatory Commission (NRC) with, "Nuclear Security & Incident Response (NSIR) Information Security Program Support" services in accordance with the following: -The attached Statement of Work (SOW) -The attached Schedule of Supplies and/or Services and Price -The terms and conditions of GSA Schedule GS-35F-0229K -The terms and conditions of NRC Order No. DR-33-06-317 Reference: MAR Quotation (Ref #2009-102/WA1512), dtd 9/2/09 ACCEPTED:  Signature Linda Klages/Vice President, Contracts Print/Name and Title					

9/22/2009
Date

Print/Name and Title

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.	
21. MAIL INVOICE TO:					
a. NAME Department of Interior / NBC NRCPayments@nbc.gov					
b. STREET ADDRESS (or P.O. Box) Attn: Fiscal Services Branch - D2770 7301 W. Mansfield Avenue					
c. CITY Denver	d. STATE CO	e. ZIP CODE 80235-2230			
22. UNITED STATES OF AMERICA BY (Signature) 		23. NAME (Typed) Eleni Jernell Contracting Officer TITLE: CONTRACTING/ORDERING OFFICER			

\$2,394,874.25
(BASE YEAR)

17(h)
TOTAL
(Cont. pages)

\$4,864,294.66
(BASE + OPT)

17(i).
GRAND
TOTAL

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 347 (REV. 4/2006)
PRESCRIBED BY GSA/FAR 48 CFR 53.213(f)

TEMPLATE - ADM001

SUNSI REVIEW COMPLETE SEP 23 2009

ADM002

ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION

PAGE NO.
2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

ORDER NO.

DR-33-06-317-T064

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	ACCOUNTING AND APPROPRIATION DATA: 911-15-171-111 N4119 252A 31X0200.911 FFS# NSR-09-538 OBLIGATE: \$201,407 911-15-111C96 R2248 252A 31X0200.911 FFS# NSR-09-538 OBLIGATE: \$950,000 TOTAL OBLIGATED AMOUNT: \$1,151,407					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

DELIVERY ORDER DR-33-06-317

TASK ORDER (64)

Nuclear Security & Incident Response (NSIR)

Division of Security Policy (DSP) Information Security Program Support

Statement of Work (SOW)

1.0 OBJECTIVE

The Contractor shall provide information security program support to the Nuclear Regulatory Commission (NRC), Office of Nuclear Security & Incident Response (NSIR), Division of Security Policy (DSP).

2.0 BACKGROUND

The 10 CFR 73.54 final rule was published March 26, 2009. Licensees and applicants are required to be compliant with 10 CFR 73.54 by March 31, 2010. NSIR DSP will require support to plan, implement, and monitor an information security program that establishes protections for equipment and systems in accordance with this rule.

3.0 PERIOD OF PERFORMANCE

This task order will have a period of performance of one year with one (1) one-year option.

Period	From	To	Condition
Base Year	Sept 30, 2009	Sept 29, 2010	None
Option Year 1	Sept 30, 2010	Sept 29, 2011	Only Applicable if Option Year of Base Contract is Exercised

4.0 FUNDING

- (a) The total estimated amount (ceiling) for the products/services ordered, delivered, and accepted under this task order is **\$2,394,874.25** (includes **\$20,000** for NTE travel).
- (b) The amount presently obligated with respect to this task order is **\$1,151,407**. The Contractor shall not be obligated to incur costs above this ceiling/obligated amount unless and until the Contracting Officer shall increase the amount obligated. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this contract. Any work undertaken by the Contractor in excess of the obligated amount specified is done so at the Contractor's sole risk.

5.0 SCOPE OF WORK

The Contractor shall perform the following:

<u>Tasks</u>	<u>Base Year</u>	<u>Option Year 1</u>
Subtask 1 Integrated Project Plan	N/A – Covered under Task Order 2	N/ A – Covered under Task Order 2.
Subtask 2 Program Management Support	Shall develop and update: <ul style="list-style-type: none"> • Program Management Plan • Risk/Issues List 	Shall update: <ul style="list-style-type: none"> • Project Management Plan • Risk/Issues List
Subtask 3 Analysis and Research	Shall monitor, research, and develop documentation and reports as directed by the NRC	Shall continue to monitor, research, and develop documentation and reports as directed by the NRC
Subtask 4 Security Artifacts	Shall develop and/or update: <ul style="list-style-type: none"> • NRC Security Guides • Security Plan • Standard Review Plan • Security NUREG Artifacts • Security Assessment Artifacts 	Shall continue to develop and/or update: <ul style="list-style-type: none"> • NRC Security Guides • Security Plan • Standard Review Plan • Security NUREG Artifacts • Security Assessment Artifacts
Subtask 5 – Review, Verification, and Validation of Requirements	The Contractor shall review, verify, and validate all security controls and security requirements documented within security plans provided to the NRC by licensees and applicants meeting 10 CFR 73.54 requirements.	The Contractor shall review, verify, and validate all security controls and security requirements documented within security plans provided to the NRC by licensees and applicants meeting 10 CFR 73.54 requirements.
Subtask 6 – Security Engineering Support	The Contractor shall provide Security Engineering support for security program development and systems solution assessment such that systems architectures implemented, or proposed for implementation, are based on sound security engineering principles and practices.	The Contractor shall provide Security Engineering support for security program development and systems solution assessment such that systems architectures implemented, or proposed for implementation, are based on sound security engineering principles and practices.
Subtask 7 – Security Program Communications Support	The Contractor shall support the NSIR DSP in communicating 10 CFR 73.54 security requirements and security planning processes to NRC stakeholders internal and external to the organization.	The Contractor shall support the NSIR DSP in communicating 10 CFR 73.54 security requirements and security planning processes to NRC stakeholders internal and external to the organization.

The Contractor shall provide the necessary security support staff to develop the associated documentation to support the tasks specified in SOW ENCLOSURE 6 of Delivery Order DR-33-06-317 "C&A PROCESS AND DELIVERABLES" for unclassified systems".

6.0 SCHEDULE

The Contractor shall provide deliverables based on the NRC-approved integrated project plan developed under Subtask 1. If the Contractor can not meet the schedule specified in the project plan, the Contractor shall raise this as an issue to the NRC Project Officer immediately upon discovery.

7.0 TASKS

The Contractor must ensure that the NSIR DSP information security program meets all federally mandated security requirements, Nuclear Regulatory Commission (NRC) defined security requirements, and security requirements found in related guidance documents specified by the NRC. The Contractor shall perform the following:

Subtask 1: Integrated Project Plan

The Contractor shall develop and implement a project plan to ensure the completion of the tasks identified in this SOW occurs as expected. The Contractor shall be required to develop and maintain an Integrated Security Activity Project Plan and perform Integrated Activity Scheduling. These deliverables shall be developed at the individual project level (i.e., each system for which a certification and accreditation effort will be undertaken) and aggregate to the program level. The Project Plan shall incorporate all tasks and projects such that the individual projects roll up into an Integrated Security project schedule encompassing all NRC security related activities, services, and deliverables. The Project Plan shall identify resources for each activity and include the Work Breakdown Structure levels. The Project Plan will include:

- **Level 5 Work Breakdown Structure (WBS)**

The WBS shall include a definition of the work to be conducted decomposed into distinct discrete manageable tasks or groups of tasks (work packages) with decisive outputs and specific measurable entry and exit criteria. Each work package shall have a short duration, or can be divided into a series of milestones whose status can be objectively measured. Each work package shall be assigned a start and finish date, a budget value, and can be integrated with higher-level schedules.

- **Schedule and Budget**

The schedule and budget will identify what resources are needed, identify how much effort is required, and when each of the tasks specified in the WBS can be completed. The Contractor shall allocate a portion of the budget for each work package that comprises the WBS, and ensure that the WBS adequately defines all work necessary to meet the requirements for the project.

Subtask 2: Program Management

The following documents shall be developed by the Contractor during the execution of this task:

- **Program Management Plan** - Comprehensive, composite artifact that gathers all information required to manage the NSIR DSP information security program. It encloses or refers to a number of artifacts (Integrated Project Plan, Quality Assurance Plan, Configuration Management Plan, Performance Measurement Plan, Risk Management Plan, and Iteration Plans) and is maintained throughout the project.
- **Risk / Issues List** – Describes known and open risks to developing and establishing the NSIR DSP information security program, sorted in decreasing order of importance and associated with specific mitigation or contingency actions. The Issues List provides the Program Manager with a way to record and track problems, exceptions, anomalies, or other incomplete tasks requiring attention that relate to the management of the program.

The Contractor shall not consider this task complete until all Program Management deliverables have been formally approved by the NRC. The Contractor shall make all necessary modifications to drafts to achieve this objective.

Subtask 3: Analysis and Research

The Contractor shall monitor, research, and develop documentation and reports on government and private sector security activities as they relate to 10 CFR 73.54 and the development and implementation of the NSIR DSP information security program. The NRC will work with the Contractor to develop a format for each unique report that is developed under this task. The Contractor shall not begin work until an agreed to format has been specified. It is anticipated that the Contractor shall develop 12 reports annually.

Subtask 4: Security Artifacts

The following security documents shall be developed by the Contractor during the execution of this task order:

- **Draft NRC Security Guides** - The NRC issues security guides to describe and make available to the public methods that the NRC staff considers acceptable for use in implementing specific parts of the agency's security requirements, techniques that the staff uses in evaluating specific problems or postulated threats, and data that the staff needs in reviewing applications for permits and licenses that contain details on security programs. All security guides will be reviewed and approved by the NRC before they are made final and released.
- **Draft Security Plans**- The security plans describe how security requirements set forth in the 10 CFR 73.54 are, or will be, implemented and must account for the site-specific conditions that affect implementation. All security plans will be reviewed and approved by the NRC before they are made final and released.
- **Draft Standard Review Plan** – The standard review plan establishes criteria that the U.S. Nuclear Regulatory Commission staff responsible for the review of security plans intends to use in evaluating whether NRC's security requirements are met as set forth in RG-5.71 and 10 CFR 73.54. All review plans will be reviewed and approved by the NRC before they are made final and released.
- **Draft Security Artifacts** – Non-sensitive information related to NRC's mission that does not contain regulatory requirements and is published in a formal agency series to ensure the "dissemination to the public of scientific and technical information relating to atomic energy...." as mandated by the Atomic Energy Act of 1954, as amended. All security artifacts will be reviewed and approved by the NRC before they are made final and released.
- **Security Assessment Artifacts** – Standards and guidance used in planning and conducting security inspections and assessments that demonstrate the extent to which licensees and applicants meet requirements set forth by 10 CFR 73.54. All assessment artifacts will be reviewed and approved by the NRC before they are made final and released.

The Contractor shall not consider any deliverables developed under this task complete until they have been formally approved by the NRC. The Contractor shall make all necessary modifications to drafts to achieve this objective.

It is anticipated that the Contractor shall develop 40 deliverables annually under this task order.

Subtask 5 - Verification, and Validation of Security Controls and Requirements

The Contractor shall verify and validate security requirements and associated technical resolutions, risk mitigations, and implementations documented within security plans provided to the NRC by licensees and applicants attempting to meet 10 CFR 73.54 requirements, and report to the NSIR DSP as to the extent the security plans comply with requirements set forth in RG-5.71, 10 CFR 73.54, and related NRC guidance. The

Contractor shall assist the NSIR DSP in developing Requests for Additional Information when the security plans submitted to the NRC do not contain sufficient detail to explain how the security controls defined in RG-5.71 and 10 CFR 73.54 are defined for current and planned implementations.

It is anticipated that the Contractor shall perform 60 security plans reviews annually under this task order.

Subtask 6: Security Engineering Support

The Contractor shall provide Security Engineering support for security program development and systems solution assessments such that systems architectures implemented, or proposed for implementation, are based on sound security engineering principles and practices.

Subtask 7: Security Program Communications Support

The Contractor shall develop a communications plan to support NSIR DSP in communicating 10 CFR 73.54 security requirements and security planning processes to NRC stakeholders internal and external to the organization. The Contractor will ensure the Communication is kept up to date at least quarterly.

The Contractor shall provide the necessary security support staff to develop the associated documentation to support the tasks specified in Statement of Work (SOW) ENCLOSURE 6 of Delivery Order DR-33-06-317 "Certification and Accreditation (C&A) PROCESS AND DELIVERABLES".

8.0 TRAVEL

Travel for this task order shall not exceed \$20,000 a year. All travel must be approved by the NRC Project Officer.

9.0 MEETINGS

The Contractor's Project Manager and technical lead shall attend monthly status meetings at NRC Headquarters with the NRC Project Officer and/or organizational representatives. This meeting will be used to discuss work being done under this task order and any issues that may have arisen during the last week.

TASK ORDER TERMS AND CONDITIONS

A.1 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 calendar days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 calendar days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed two years.

A.2 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the task order. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 1 year. The Contracting Officer may exercise the option by written notice to the Contractor within 60 days of the expiration of task order.

DELIVERY ORDER: DR-33-06-317
TASK ORDER: DR-33-06-317-T064
SCHEDULE OF PRICE AND/OR COST

BASE YEAR GRAND TOTAL \$ 2,394,874.25
 OPTION YEAR GRAND TOTAL \$ 2,469,420.42
 TOTAL \$ 4,864,294.66

Base Year - Option Year 3 Rates

Task Order Sub-Task Mapping	Schedule B Item Number	SOW REF	DELIVERABLE TITLE AND REQUIRED LABOR CATEGORIES FOR COMPLETION OF 1 DELIVERABLE FOR 1 SYSTEM	DISCOUNTED GSA LABOR RATE	HOURS FOR MAJOR SYSTEM	TOTAL AMOUNT FOR MAJOR SYSTEM	TO For reasons provided in Task Order Response		
							HIGH ONLY	Hours	Dollars
2	2	8.0	ACTIVITY SCHEDULING (ANNUAL)						
			Program Manager	\$					
			Project Manager	\$					
			Sr. Financial Analyst	\$					
			Documentation Specialist	\$					
			Technical Writer II	\$					
			Technical Writer I	\$					
			TOTALS FOR ACTIVITY SCHEDULING (ANNUAL)						\$
3	12	8.0	REGULATION ANALYSIS (ANNUAL)						
			Project Manager	\$					
			QA Manager	\$					
			Security Specialist IV	\$					
			Security Specialist II	\$					
			Security Specialist I	\$					
			Documentation Specialist	\$					
			Technical Writer II	\$					
	TOTALS FOR REGULATION ANALYSIS (ANNUAL)						\$	177,073.53	
4	3	8.0	CONTROLS AND REQUIREMENTS (ANNUAL)						
			Project Manager	\$					
			QA Manager	\$					
			Security Specialist IV	\$					
			Security Specialist II	\$					
			Technical Expert I	\$					
			Documentation Specialist	\$					
			Technical Writer II	\$					
	TOTALS FOR CONTROLS AND REQUIREMENTS (ANNUAL)						\$	461,200.40	
5	4	8.0	CONTROL VALIDATION (ANNUAL)						
			Project Manager	\$					
			QA Manager	\$					
			Security Specialist IV	\$					
			Security Specialist II	\$					
			Documentation Specialist	\$					
			Technical Writer II	\$					
			TOTALS FOR CONTROL VALIDATION (ANNUAL)						\$

7

2

3

4

5	4	8.0	CONTROL VALIDATION (ANNUAL)									
			Project Manager	\$								
			QA Manager	\$								
			Security Specialist IV	\$								
			Security Specialist II	\$								
			Documentation Specialist	\$								
			Technical Writer II	\$								
			TOTALS FOR CONTROL VALIDATION (ANNUAL)									243,117.26
6	8	8.0	SECURITY ENGINEERING (ANNUAL)									
			Project Manager	\$								
			QA Manager	\$								
			Security Specialist IV	\$								
			Security Specialist II	\$								
			Senior INFOSEC Engineer	\$								
			Subject Matter Expert III	\$								
			Documentation Specialist	\$								
			Technical Writer II	\$								
			TOTALS FOR SECURITY ENGINEERING (ANNUAL)									1,090,089.26
7	16	8.0	SECURITY COMMUNICATIONS SUPPORT (ANNUAL)									
			Project Manager	\$								
			QA Manager	\$								
			Security Specialist IV	\$								
			Security Specialist II	\$								
			Technical Expert I	\$								
			Documentation Specialist	\$								
			Technical Writer II	\$								
			TOTALS FOR SECURITY COMMUNICATIONS SUPPORT (ANNUAL)									227,795.41

OPTION YR TOTAL \$ 2,449,420.42
 OPTION YR TRAVEL \$ 20,000.00
 OPTION YEAR GRAND TOTAL \$ 2,469,420.42