

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

BPA NO.

1. CONTRACT ID CODE

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OF PAGE 2

2. AMENDMENT/MODIFICATION NO. M008

3. EFFECTIVE DATE August 7, 2009

4. REQUISITION/PURCHASE REQ. NO. 33-07-358T014M008

5. PROJECT NO. (if applicable)

6. ISSUED BY CODE 3100

U.S. Nuclear Regulatory Commission
Div. of Contracts, CMB3
Attn: Manon Butt, 301-492-3629
Mail Stop TWB-01-B10M
Washington, DC 20555

7. ADMINISTERED BY (If other than item 6) CODE 3100

U.S. Nuclear Regulatory Commission
Div. of Contracts
Mail Stop TWB-01-B10M
Washington, DC 20555

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

OAD CORPORATION
Attn: Patricia Gagliemo-Prior
5290 Shawnee Road
Alexandria VA 22312

(X) 9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO. GS35F4524G NRC-DR3307358T014

10B. DATED (SEE ITEM 13) 09-26-2007

CODE 074830209

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

See next page Obligate \$10,000.00

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority) Bilateral Modification

E. IMPORTANT: Contractor is not, X is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Reference Task Order 14, ADM Systems, under Delivery Order DR-33-07-358.

The purpose of this modification is to increase the ceiling, revise the price schedule, revise the Statement of Work, and add incremental funding, as described on the following page.

NRC Project Officer: Jeffrey Bartlett, 301-415-0243, email Jeffrey.Bartlett@nrc.gov

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) PATRICIA GAGLIEMO-PRIOR SR. CONTRACTS MGR

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Manon L. Butt Contracting Officer

15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)

15C. DATE SIGNED 8/10/09

16B. UNITED STATES OF AMERICA BY Manon L. Butt (Signature of Contracting Officer)

16C. DATE SIGNED 8/7/09

Reference Task Order 14, ADM Systems, under Delivery Order DR-33-07-358.

The purpose of this modification is to (1) increase the task order ceiling, (2) revise the price schedule, (3) revise the Statement of Work, and (4) add incremental funding, as follows:

1. Increase the ceiling of this task order by \$10,000.00, from \$710,263.96 to \$720,263.96.
2. Replace the existing price schedule with the attached revised price schedule, dated August 3, 2009, listing labor categories, hourly rates, and estimated labor hours, for a total estimated ceiling amount of \$720,263.96.
3. Replace the existing Statement of Work with the attached revised Statement of Work.
4. Add incremental funding in the amount of \$10,000.00, thereby increasing the obligated amount from \$710,263.96 to \$720,263.96, and fully funding this task order.

Accounting and Appropriation Data – DR-33-07-358-14:

B&R: 940-15-5B1-133 JCN: B1459 BOC: 252A APP: 31X0200
FFS Commitment No. ADM0760114 **Obligate \$10,000.00**

This funding is for maintenance support of NRC Archibus Application Software and Environment.

The following is a summary of obligations from the date of award through the date of this action:

Award FY07 Obligation	\$39,000.00
Mod 1 FY08 Obligation	\$50,000.00
Mod 2 FY08 Obligation	\$21,438.50
Mod 4 FY08 Obligation	\$36,998.10
Mod 5 FY09 Obligation	\$100,000.00
Mod 6 FY09 Obligation	\$62,862.88
Mod 7 FY09 Obligation	\$399,964.48
Mod 8 FY09 Obligation	\$10,000.00

Total NRC Obligations \$720,263.96

This modification obligates FY 2009 funds in the amount of \$10,000.00.

Summary - Total Obligations by Job Code Number:

B1458	\$147,436.60
B1459	\$572,827.36
Total	\$720,263.96

All other terms and conditions of the subject task order remain unchanged.

A. Objective

To maintain application systems used by the Office of Administration (ADM) to ensure the systems process information accurately, reliably, and in a timely manner.

B. Scope

The Contractor shall perform application systems maintenance for systems listed below in the SOW section, subparagraph, "Maintenance." Maintenance shall include actions taken to resolve application system failures, correct defects, and maintain functionality when IT infrastructure is updated, as well as to perform small enhancements, such as adding a field or creating a new report. The maintenance that is performed will also include updating the documentation for any systems that have been changed.

C. Statement of Work

1. Maintenance

The Contractor shall be responsible for making necessary changes to ensure that identified problems with an application system are corrected, modifications/updates are performed, and the system is returned to or placed in production in the shortest amount of time possible.

Maintenance Requests:

Individual application system failures or other reasons or problems that necessitate a maintenance action will be brought to the attention of the Contractor through change requests (CRs) using the NRC-approved software, email direction from the NRC/ADM TOM, or as a call-back request from the HelpDesk to the ADM user who discovered the problem.

The Contractor shall document all email or phone maintenance requests in writing when received, noting the originator of the request, system number, maintenance action description and nature (corrective, perfective, or adaptive) to be entered as a CR.

The NRC TOM/client shall notify the Contractor of system maintenance requests using the Rational ClearQuest change request system, in accordance with the Delivery Order, Statement Of Work, Section C.3, Subsections 3.1 "Maintenance" and 3.2 "Maintenance Change Request Process." The Contractor shall follow the procedures contained in the "OIS Application Change Request System Guide using Rational ClearQuest" to document all maintenance work performed and completed. The Contractor shall attend, as required, occasional meetings with the NRC TOM at the NRC office to discuss significant maintenance issues.

The Contractor shall include, in requests for maintenance actions requiring in excess of 3 business days to complete, an assessment of the effort needed to perform the activity. The Contractor shall forward the request to the NRC/ADM

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TOM by email, within 2 days of receipt. Once the CR or multiple CRs have been entered, a release record is created by the NRC/ADM TOM with the CRs listed in it. The Contractor then calculates the estimated level of effort to complete the maintenance activity as required by the NRC/ADMTOM and sends an MS Project file to the NRC/ADM TOM.

The NRC/ADM TOM shall review the Contractor's assessment and the MS Project file and update the CR with the authorization to begin work or email the Contractor with any issues that need to be resolved. If the Contractor is authorized to perform the work, the Contractor shall perform the work within 3 workdays of the authorization, unless otherwise approved by the NRC/ADM TOM or representative. The Contractor shall update the CR and send an email to the NRC/ADM TOM when the work is completed and shall document the actual time required to complete the fix on the original maintenance request.

Efforts assessed at less than 3 business days to complete shall be accomplished by the Contractor without prior NRC/ADM TOM approval. The Contractor shall document the original maintenance request by entering a CR and inputting the completion date when the small CR has been completed.

An email with each completed maintenance request CR number and title shall be sent to the NRC/ADM TOM.

a. **Systems To Be Serviced**

NOTE: All Web interfaces are only used on the NRC Intranet.

System Name	System Number	System Acronym	Software	Platform
Contract Tracking System (CTS, INVCTS, PO, and CTSRPT)	H0042	CTS	Delphi 3 w/ Access 97 database (no Java)	PC/LAN (no Web)
Dosimeter	H0052	DOS	Delphi 3 w/ Access 97 database (no Java)	PC/LAN (no Web)
Furniture Repair				
Guard Tracking System (GTS)	H0060	FURNREP	Delphi 3 w/ Access 97 database & Java	PC/LAN & Web
Keys	9766	GTS	Delphi 3 w/ Access 97 database (no Java)	PC/LAN (no Web)

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Locksmith	H0051	KEYS	Delphi 3 w/ Access 97 database (no Java)	PC/LAN (no Web)
Mail Services	H0048	LOCKS	Delphi 3 w/ Access 97 database & Java	PC/LAN & Web
Main User Interface	H0057	MAIL	Delphi 3 w/ Access 97 database & Java	PC/LAN & Web
Metrochek	H0054	MAIN	Delphi 3 w/ Access 97 database & Java	PC/LAN & Web
Parking Management System	H0045	METROCHEK	Delphi 3 w/ Access 97 database (no Java)	PC/LAN (no Web)
Ticket Tracking System	3590	PTS	Delphi 3 w/ Access 97 database (No Java)	PC/LAN (No Web)
UDrivelt	Z1011	TTS	Delphi 3 w/ Access 97 database (no Java)	PC/LAN (no Web)
Space and Property Management System	H0043	SPMS	Archibus	PC/LAN

b. Independent Action

The Contractor shall have authority to take necessary actions for up to 3 business days per incident to evaluate an application system problem, correct and appropriately document the problem and actions taken, test corrections, and prepare the corrected/new component for deployment. The Contractor shall notify the NRC/ADM TOM and appropriate ADM user when the corrected system is ready for deployment (i.e., testing

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completed, ready for deployment) and shall follow the email directions of the NRC/ADM TOM or the ADM user for deployment.

SPMS - Maintain the COTS software in conjunction with AutoCAD, Windows, Sybase, and MS SQL Server software to support the NRC-distributed application environment using SYBASE ASE, SYBASE Replication Server, and MS SQL Server. The Contractor shall also provide on site resource to support web based applications. Although the primary support of SPMS will deal with Tomcat application, the contractor shall support other web related development languages.

c. Work Actions Requiring Preapproval

The Contractor shall develop and deliver, via email or CR, to the NRC/ADM TOM, work estimates and plans for any efforts requiring more than 3 business days of effort to complete. The NRC/ADM TOM will review the Contractor's assessment (estimate and MS Project plan) and will provide an email authorization within 2 work days of receipt. The Contractor shall not commence code or data changes for efforts covered by a work estimate and plan (level of effort exceeds 3 business days for code, test, and document creation/changes) without an authorization within the task CR from the NRC/ADM TOM.

The Contractor shall not engage in any work that would be classified as perfective maintenance (i.e., an enhancement or modification that is not the result of a code or data error) without a CR or email to the NRC/ADM TOM. The NRC/ADM TOM will need to approve the CR or email via email before work will commence. If a CR needs to be created at this point, the NRC/ADM TOM will create it and set the status to authorized.

The Contractor shall not update user guides without a CR or email authorization from the NRC/ADM TOM.

Authorized actions shall be performed by the Contractor within 3 workdays of authorization, unless a longer time is approved by the NRC/ADM TOM.

d. Additional requirements include the following:

- A desktop icon is made available to all users of the application.
- An electronic copy is functional and workable at first installation.
- The latest production version of the application is checked out through the CM Library and used for modifications.
- An updated version of the application is returned to the CM Library.

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- Changes to source code utilize products defined in the application system baseline, unless authorization is received in writing from the NRC/ADM TOM.
- New products introduced to the application system are consistent with the authorized list of vendor products (i.e., the toolkit) approved by the NRC Environmental Change Control Board.
- The NRC/ADM TOM approval is obtained, in writing, for all efforts estimated to take more than 3 business days.
- Biweekly status reports accurately reflect work performed and are a true reflection of task status, including expenditure of funds.
- Biweekly status reports reflect each CR and how many hours were spent on each CR with the Contractor's name that worked on it listed with the hours spent.
- Monthly timesheet status report accurately reflects work performed with each contractor and type of position showing how many hours, broken down by CR, were spent on each system.
- The NRC/ADM TOM is notified when less than 24 hours remain available for ADM application system maintenance.
- Status reports are delivered on time.
- Expertise of Contractor staff is in accordance with that expected of individuals in the specified labor categories.
- Contractor staff is trained in new technologies and frequently offers advice for new technologies to be used on ADM systems.
- Contractor personnel interact professionally with Government personnel.
- Assistance is provided in a courteous, professional manner.

D. Place of Performance

Most efforts under this task order shall be performed at the Contractor site. Access to the NRC/ADM facilities shall be provided by the NRC/ADM staff, as required, during business hours.

E. Schedule of Deliverables

<u>Deliverable Name</u>	<u>Responsibility</u>	<u>Delivery Schedule</u>
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<u>Deliverable Name</u>	<u>Responsibility</u>	<u>Delivery Schedule</u>
Maintenance Work Plan and Estimate to NRC/ADM's Task Order Manager	Contractor	Whenever work effort will exceed 3 business days
Work Plan and Estimate Approval Email or CR	NRC Work Effort Manager	Upon review and approval of work plan and estimate
Deployed Application Update, Including Desktop Icon for Users	Contractor	When maintenance effort tested and ready for deployment
Work Effort Approach of Ceiling Notification Email	Contractor	When 24 or fewer hours are available
Status Reports	Contractor	Biweekly
Voucher Summary Spreadsheet Detailing Funding Status	Contractor	Monthly

F. Expertise/Skills

Demonstrated experience in application systems software and platforms defined for systems identified in relevant sections of this task order as requiring maintenance support. Competency in technical, written communication and analytical skills, as demonstrated through prior assignments in the technical support area, and experience with applications running on a NOVELL LAN platform with Windows XP workstations. The majority of the systems are written with a Delphi 3.0 front end and Microsoft Access 97 databases (SRS). The Intranet pieces of the applications (ISRS) will be running on a Windows NT (Windows 2003 in late 2005) server with iPlanet and IDS. The Service Request System (both SRS and ISRS) use the same Microsoft Access 97 databases. The IPSS will be written in a software application that is in the NRC agency wide toolkit.

Demonstrated experience also to include:

- ArchibusFM,
- AutoCAD,
- Windows NT, SQL Server
- Facility and Property Management
- Web design
- Space planning, design and management
- Project Management

G. Task Order Manager

The manager for this task order is Mary Denney, (301) 492-3515.

Task Order 14	ADM Systems	BASE YEAR RATE	Mod 7 Dated 4/7/2009			ADJUSTED (07/30/2009)		REV. 8		
			Cat Code	OPTION YEAR 1 RATE	CURRENT CEILING HOURS	CURRENT CEILING AMOUNT	Adjusted Hours	Adjusted Price	REVISED Hours	REVISED Amount
OFF-SITE					Hours	Amount	Hours	Amount	Hours	Amount
010	010 Program Manager									
020	020 Project Manager									
030	030 Quality Assurance Manager									
050	050 Principal BPR Specialist									
060	060 Senior BPR Specialist									
070	070 Principal Systems Architect									
080	080 Senior Systems Architect									
090	090 Principal Information Engineer									
100	100 Senior Information Engineer									
110	110 Senior Functional Analyst									
130	130 Systems Analyst 5									
140	140 Systems Analyst 4									
150	150 Systems Analyst 3									
160	160 Systems Analyst 2									
170	170 Systems Analyst 1									
210	210 Computer Programmer 7									
220	220 Computer Programmer 6									
230	230 Computer Programmer 5									
240	240 Computer Programmer 4									
250	250 Computer Programmer 3									
251	251 Computer Programmer 2									
260	260 Support Specialist 6									
270	270 Support Specialist 5									
280	280 Support Specialist 4									
290	290 Support Specialist 3									
310	310 Engineer 5									
320	320 Engineer 4									
350	350 Sr Computer Security Specialist									
360	360 Computer Security Specialist									
370	370 Operations Manager									
430	430 Communications Network Engineer									
520	520 Apps Systems Analysis and Program Manager									
530	530 Apps Systems Analysis and Program Sup									
540	540 Apps Systems Analyst/Programmer - St Spec									
550	550 Apps Systems Analyst/Programmer - Lead									
560	560 Telecommunications/Internetworking Designer									
570	570 Network Planner									
580	580 Network Operations Specialist									
590	590 Telecommunications Engineer - Senior									
600	600 Telecommunications Engineer - Inter									
610	610 Telecommunications Systems Analyst									
620	620 Network Controller									
630	630 Telecommunications Engineer/Analyst									
640	640 Network Control Technician									
650	650 Telecommunications Analyst/Tech-Senior									
700	700 Documentation Specialist									
710	710 Documentation Coordinator									
720	720 Technical Expert - Level 4									
730	730 Technical Expert - Level 3									
740	740 Technical Expert - Level 2									
750	750 Technical Expert - Level 1									
760	760 Information Services Consultant									
800	800 Technical Expert - Level 4a									
ON-SITE										
105	105 Senior Information Engineer Onsite									
265	265 Support Specialist 6 Onsite									
275	275 Support Specialist 5 Onsite									
285	285 Support Specialist 4 Onsite									
525	525 Apps Systems Analysis and Program Manager Onsite									
535	535 Apps Systems Analysis and Program Sup Onsite									
545	545 Apps Systems Analyst/Programmer - St Spec Onsite									
555	555 Apps Systems Analyst/Programmer - Lead Onsite									
715	715 Documentation Coordinator Onsite									
745	745 Technical Expert - Level 2 Onsite									
TOTAL					7,211.71	\$ 710,263.97	(13.810)	\$ 10,000.00	7,197.90	\$ 720,263.97

OTHER DIRECT COST					
		\$	-	\$	-
MATERIAL		Qty	Unit		
		\$	-	\$	-
		\$	-	\$	-
Material Handling (MHX1)		\$	-	\$	-
	SUBTOTAL MATERIAL	\$	-	\$	-
Product Line Works (PLW)		\$	-	\$	-
	SUBTOTAL BEFORE G&A	\$	-	\$	-
G&A		\$	-	\$	-
	TOTAL ODC/MATERIAL	\$	-	\$	-
	TOTAL PRICE	\$	710,263.97	\$	10,000.00
					\$ 720,263.97