# FACSIMILE COVER LETTER

**Radiation Oncology**
Ingham Regional Medical Center
401 West Greenlawn
Lansing, MI 48910

*To:* BILL REICHHOLD *Dept/Site:* USNRC REGION III

*From:* BRYAN TOLLENAAR, RSO (630) 515 - 1078

*Pages:* 3 *(Including cover sheet)*

*Date:* 9/2/09

*MESSAGE/SPECIAL INSTRUCTIONS:*

BILL -

PLEASE FIND THE REQUESTED DOCUMENTATION ATTACHED. CALL WITH QUESTIONS - (517) 975-7811.

- Bryan Tollenaar

*If you do not receive all of the pages, please call us as soon as possible.*

*ATTENTION: This message is intended for the use of the part to whom it is addressed. It may contain confidential information that is subject to statutory privilege or is exempt from disclosure under applicable law. If you are not the intended recipient, or an agent of the recipient, any use of this communication is prohibited. If you have received this communication in error, please notify this office immediately by calling us collect and return this message to us via U.S. Postal Service, at the appropriate address that will be provided to you.*

Telephone (517) 975-7800 Fax (517) 975-7810

**AUTHORIZED MEDICAL PHYSICIST TRAINING AND EXPERIENCE AND PRECEPTOR ATTESTATION (continued)**

3. Education, Training, and Experience for Proposed Authorized Medical Physicist (continued)

c. Describe training provider and dates of training for each type of use for which authorization is sought.

| Description of Training | Training Provider and Dates | | |
|---|---|---|---|
| | Remote Afterloader | Teletherapy | Gamma Stereotactic Radiosurgery |
| Hands-on device operation | Jay Burmeister, Ph.D.<br>Karmanos Cancer Center<br>U.S.NRC License No.<br>21-04127-06<br>09/2006 - 12/2006 | | |
| Safety procedures for the device use | Jay Burmeister, Ph.D.<br>Karmanos Cancer Center<br>U.S.NRC License No.<br>21-04127-06<br>09/2006 - 12/2006 | | |
| Clinical use of the device | Jay Burmeister, Ph.D.<br>Karmanos Cancer Center<br>U.S.NRC License No.<br>21-04127-06<br>09/2006 - 12/2006 | | |
| Treatment planning system operation | Jay Burmeister, Ph.D.<br>Karmanos Cancer Center<br>U.S.NRC License No.<br>21-04127-06<br>09/2006 - 12/2006 | | |

| Supervising Individual<br>*(training is provided by Supervising Medical Physicist, if more than one supervising individual is necessary to document supervised training, provide multiple copies of this page.)* | License/Permit Number listing supervising individual as an authorized Medical Physicist |
|---|---|
| Jay Burmeister, Ph.D. | U.S.NRC License No. 21-04127-06 |

for the following types of use:

☑ Remote afterloader unit(s) ☐ Teletherapy unit(s) ☐ Gamma stereotactic radiosurgery unit(s)

If Applicable:

| Authorization Sought | Device | Training Provided By | Dates of Training |
|---|---|---|---|
| 35.400 Ophthalmic Use of strontium-90 | | | |

d. Skip to and complete Part III Preceptor Attestation.

**AUTHORIZED MEDICAL PHYSICIST TRAINING AND EXPERIENCE AND PRECEPTOR ATTESTATION (continued)**

3. Education, Training, and Experience for Proposed Authorized Medical Physicist (continued)

c. Describe training provider and dates of training for each type of use for which authorization is sought.

| Description of Training | Training Provider and Dates | | |
|---|---|---|---|
| | Remote Afterloader | Teletherapy | Gamma Stereotactic Radiosurgery |
| Hands-on device operation | Bryan G. Tollenaar RSO U.S.NRC License No. 21-04073-01 08/2007 - Present | | |
| Safety procedures for the device use | Bryan G. Tollenaar RSO U.S.NRC License No. 21-04073-01 08/2007 - Present | | |
| Clinical use of the device | Bryan G. Tollenaar RSO U.S.NRC License No. 21-04073-01 08/2007 - Present | | |
| Treatment planning system operation | Bryan G. Tollenaar RSO U.S.NRC License No. 21-04073-01 08/2007 - Present | | |

Supervising Individual
*(Training is provided by Supervising Medical Physicist, or more than one supervising individual is necessary to document supervised training, provide multiple copies of this page.)*

Bryan G. Tollenaar RSO

License/Permit Number listing supervising individual as an authorized Medical Physicist

U.S.NRC License No. 21-04073-01

for the following types of use:

☑ Remote afterloader unit(s) ☐ Teletherapy unit(s) ☐ Gamma stereotactic radiosurgery unit(s)

If Applicable:

| Authorization Sought | Device | Training Provided By | Dates of Training |
|---|---|---|---|
| 35.400 Ophthalmic Use of strontium-90 | | | |

d. Skip to and complete Part II Preceptor Attestation.