

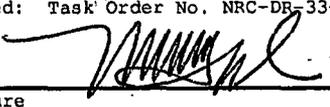
ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

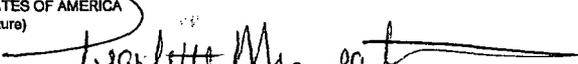
BPA NO.

1. DATE OF ORDER AUG 21 2009		2. CONTRACT NO. (if any) GS35F0448N		8. SHIP TO:	
3. ORDER NO. NRCDR3308344T005		4. REQUISITION/REFERENCE NO. 33-08-344T005		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Pearlette Merriweather Mail Stop: TWB-01-B10M Washington, DC 20555		7. TO:		b. STREET ADDRESS Attn: Alan Sage, OIS/CSO Mail Stop T-2-C-2 11545 Rockville,	
a. NAME OF CONTRACTOR KNOWLEDGE CONSULTING GROUP, INC		b. COMPANY NAME		c. CITY Rockville	
c. STREET ADDRESS 11710 Plaza America Drive, Suite 502		d. STATE VA		d. STATE MD	
d. CITY Reston		e. STATE VA		e. ZIP CODE 20555	
9. ACCOUNTING AND APPROPRIATION DATA B&R: 97S-15-5D1-328 JCN: N7343 BOC: 252A APP: 31X0200.975 DUNS# 556054591		10. REQUISITIONING OFFICE CSO		f. SHIP VIA	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))		12. F.O.B. POINT DESTINATION		B. TYPE OF ORDER	
<input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL BUSINESS <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED		<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY		REFERENCE YOUR Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 9/30/2010	
a. INSPECTION SEE BLOCK 6		b. ACCEPTANCE SEE BLOCK 6		16. DISCOUNT TERMS NET 30	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	The Contractor shall provide services in accordance with the attached SOW and referenced Knowledge Consulting Group quote dated 8/13/2009. Please indicated your acceptance of TO#5 by having an official authorized to bind your organization execute three copies of this document in the space provided below and return two copies to the U.S. Nuclear Regulatory Commission, Attn: Pearlette Merriweather, Division of Contracts, Mail Stop TWB-01-B10M, 12300 Twinbrook Pike, Rockville, MD 20555. Please retain the third copy for your records. Accepted: Task Order No. NRC-DR-33-08-344 TO#5  Signature _____ Date _____ Name <u>Manjann Hirsch</u> Title <u>President</u>				See CONTINUATION Page	

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.	
21. MAIL INVOICE TO:					
a. NAME Department of Interior / NBC NRCPayments@nbc.gov					
b. STREET ADDRESS (or P.O. Box) Attn: Fiscal Services Branch - D2770 7301 W. Mansfield Avenue					
c. CITY Denver		d. STATE CO		e. ZIP CODE 80235-2230	
SEE BILLING INSTRUCTIONS ON REVERSE					
					17(h) TOTAL (Cont. pages)
					17(i) GRAND TOTAL
					\$86,689.11

22. UNITED STATES OF AMERICA BY (Signature) 	23. NAME (Typed) Pearlette M. Merriweather TITLE: CONTRACTING/ORDERING OFFICER
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In accordance with the task order procedures of Delivery Order NRC-DR-33-08-344, Senior Information Technology Security Officer Support Services, this definitizes Task Order No. 5, titled "Process Improvement." This effort shall be performed in accordance with the enclosed Statement of Work, the terms and conditions of Delivery Order NRC-DR-33-08-344, and GSA Schedule No. GS-35F-0448N.

Period of Performance and Cost

The period of performance for Task Order No. 5 is August 24, 2009, through September 30, 2010 for the base period. The term of this task order may be extended at the option of the Government for an additional one-year option periods, from October 1, 2010 – September 30, 2011.

This is a time and material task order with a fixed ceiling of \$93,417.56 (base period). The total amount of this task order, if all option periods are exercised, is as follows:

Base Period: \$61,001.64
 Option Year 1: \$25,687.47

Total: \$86,689.11

Price Schedule - Task Order No. 5 under NRC-DR-33-08-344:

Base Period: FY2009 8/24/2009 – 9/30/2009

NRC Labor Category	KCG GSA Labor Category	Labor Hours	Discounted Labor Rate	Total
Program Manager	Program Manager	[REDACTED]	[REDACTED]	\$390.40
Subject Matter Expert (SME)	EIAE IV	[REDACTED]	[REDACTED]	\$20,918.43
Senior Certified Information Systems Security Professional	EIAE III	[REDACTED]	[REDACTED]	\$2,167.90
Total Base Period, FY09		[REDACTED]		\$23,476.73

Base Period: FY2009 10/10/2009 – 9/30/2010

NRC Labor Category	KCG GSA Labor Category	Labor Hours	Discounted Labor Rate	Total
Program Manager	Program Manager	[REDACTED]	[REDACTED]	\$663.59
Subject Matter Expert (SME)	EIAE IV	[REDACTED]	[REDACTED]	\$33,400.17
Senior Certified Information Systems Security Professional	EIAE III	[REDACTED]	[REDACTED]	\$3,461.15
Total Base Period, FY10		[REDACTED]		\$37,524.91
Grand Total Base Period,		[REDACTED]		\$61,001.64

**Statement of Work for Task Order No. 5 under NRC-DR-33-08-344
Process Improvement Objective**

1. Objective

The Federal Information Security Management Act (FISMA) of 2002 requires that each agency develop, document, and implement an agency wide (includes NRC headquarters facilities, regions, etc.) information security program for the information and information systems that support the operations and assets of the agency. These systems include those provided or managed by (1) another agency, (2) contractor, or (3) other source.

Agencies must perform periodic assessments of the risk and magnitude of the harm that could result from the unauthorized access, use, disclosure, disruption, modification, or destruction of information and information systems that support the operations and assets of the agency. Consistent with the statement of work, the objective of this task order is to assist the U.S. Nuclear Regulatory Commission (NRC) in establishing and maintaining an effective, efficient and responsive information systems security program.

Process improvement within CSO is central to the continuous improvement dictated by evolving security standards and the expectations of customers. CSO requires contractor support to ensure that automated certification and accreditation processes and workflows are organizationally aligned for the most effective and efficient implementation, building upon current security processes and project management requirements. This will be supported by a deployment strategy consistent with the needs and expectations of NRC customers that leverages the existing body of security artifacts.

2. Type of Task Order

This is a time and materials task order with a fixed ceiling.

3. Background

This activity will assist in ensuring NRC information systems adhere to federally mandated and NRC defined security requirements. Also, this activity will help the NRC to identify and understand the risks associated with operating these information systems, and improve the processes applied to mitigate these risks.

A **Major Application (MA)** is a computerized information system or application that requires special attention to security because of the risk and magnitude of harm resulting from the loss, misuse, or unauthorized access to or modification of the information in the application. Because of their impact on the agency mission and the information they contain or process, Major Applications require special management oversight. (See OMB Circular A-130, Appendix III.) For example, an agency wide financial management system containing NRC's official financial records would be a Major Application. A computer program or a spreadsheet designed to track expenditures against an office budget would not be considered a Major Application. Similarly, commercial off-the-shelf software products (such as word processing software, utility software, or general purpose software) would not typically be considered Major Applications.

A **General Support System (GSS)** is an interconnected set of information resources under the same direct management control that shares common functionality. It normally includes hardware, software, information, data, applications, communications, and people. (See OMB Circular A-130, Appendix III.) The mission objective of a GSS is to provide automated information systems (AIS) resources in support of the organizational mission. Typical GSSs are LANs, WANs, servers, and data processing centers.

A **Listed System** refers to a computerized information system or application that processes sensitive information requiring additional security protections, and that may be important to the operations of an NRC office or region, but is not an MA when viewed from an agency perspective. Most NRC systems rely on the security protections provided by the NRC LAN/WAN GSS. However, NRC offices have developed a number of additional non-major applications that are processing sensitive data such as individual privacy act information, law enforcement sensitive information, sensitive contractual and financial information, and other categories of sensitive information that the sponsor has determined will require additional security protections beyond the basic security provided by the NRC LAN/WAN. For those types of non-major applications that the sponsor has built in additional security protections and controls because of the added sensitivity of the information being processed, such a non-major application shall be categorized as a Listed System. The security plan for a listed system will describe those additional security protections and controls. These additional security controls could refer to the use of additional passwords, or the use of additional security technology such as virtual private networks (VPNs), digital signatures, secure Web sites, or other security solutions based on the use of public key infrastructure (PKI) technology. In addition, any system that processes classified information or unclassified Safeguards Information (SGI) that is not a GSS or a MA shall be categorized as a Listed System. An abbreviated security plan format that is compliant with National Institute of Standards and Technology (NIST) security plan guidance is available on the NRC internal web site.

The following link identifies the documents that make up the C&A Package of an NRC information system: http://www.internal.nrc.gov/pmm/index.htm#pmm_security_c&a/guidances/roadmaps/iss_c%20a_deliv_EA44A_8FB.htm! Depending upon whether the system is a GSS, MA, or Listed System, the requirements may include: Security Categorization, Privacy Impact Assessment (PIA) (if needed), E-Authentication Risk Assessment (if needed), Security Risk Assessment (SRA) Narrative, Security Risk Assessment (SRA) Asset List, Security Risk Assessment (SRA) Details, System Security Plan (SSP), Standard Test and Evaluation (ST&E) Plan, ST&E Report, Vulnerability Assessment Report (VAR), Plan of Action and Milestones (POAM) Report, and Contingency Plan (CP).

4. Scope of Work

The contractor shall:

1. perform an analysis of the CSO certification and accreditation (C&A) tool to determine its capabilities and systemic processes.
2. compare the results of the above analysis with the current NRC CSO processes and make recommendations on how best to employ the tool.
3. perform an analysis of required user training and provide recommendations on how best to implement the training within NRC.
4. perform an analysis of the legacy document importation capabilities of the tool and provide recommendations on how best to integrate existing C&A document artifacts into the tool.
5. develop an implementation plan for the tool describing how the tool could be efficiently implemented by CSO, from initial installation to final acceptance and full integration into the NRC C&A process.
6. develop a Project Plan for the Activities identified in items 1-5.

The Implementation and Communication Plan shall address or include:

- Recommended processes and work flow
- Deployment strategy
- User distribution and hierarchy
- Document importation
- Training strategy – both initial and ongoing
- Criteria for successful implementation

The Project Plan shall include:

- Objective
- Scope
- Baseline Schedule

- Resources
- Communication

Deliverables	Responsibility	Delivery Schedule
Implementation & communication plan, briefing materials	Contractor	Draft, 10WD after award Final, 5WD after receipt of comments
Project Plan	Contractor	Draft, 10WD after award Final, 5WD after receipt of comments
Final CM report	Contractor	5WD after CM review
Work effort nearing ceiling	Contractor	When less than 25 percent of maximum authorized hours are available
Work effort status reports	Contractor	Integrated into overall required weekly and monthly contract status reports.

Information Handling and Ownership

The products and information associated with, or generated from, this project are not considered sensitive information but are the property of the Nuclear Regulatory Commission and shall NOT be distributed, copied, transmitted, or by any other method, disclosed to the public or any individual without the express written permission of the NRC.

5. Period of Performance

This task order shall have a base period of performance from the award date through September 30, 2010, and one (1) one year options.

6. Travel

Travel, other than local travel, will not be needed on this task order. Local travel expenses will not be reimbursed by the NRC.

7. Meetings

The Contractor’s technical representative shall attend monthly status meetings at NRC Headquarters to discuss work being done under this task order.

8. Technical Point of Contact

The SITSOSS Technical Point of Contact (Alternate Project Officer) is Behrooz Sabet, Senior IT Specialist, FISMA Compliance and Oversight Team, CSO. Mr. Sabet can be reached at 301-415-7107, Behrooz.Sabet@nrc.gov.

*(WD = working days)

A.1 Other Applicable Clauses

See Addendum for the following in full text (if checked)

52.216-18, Ordering

52.216-19, Order Limitations

52.216-22, Indefinite Quantity

52.217-6, Option for Increased Quantity

52.217-7, Option for Increased Quantity Separately Priced Line Item

52.217-8, Option to Extend Services

52.217-9, Option to Extend the Term of the Contract

A.2 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 5 days of the expiration date; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 15 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed .

A.3 52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1984)

Funds are not presently available for performance under this contract beyond September 30, 2009. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond September 30, 2009, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.