

Norman, Yolande

From: Norman, Yolande
Sent: Monday, August 03, 2009 11:12 AM
To: Cloud, Paul D CIV USA
Cc: Norman, Yolande
Subject: RE: Meeting (UNCLASSIFIED)

Hi Paul,

Regarding the informationthis is just to speed up the security process for when the attendees visit NRC's-Headquarter buildings. It avoids the security personnel laboriously entering the information. This is what I need

Name of Attendee
Company represented by Attendee

If Attendee needs a parking pass. Include Vehicle make and model

ID information

If government employee - government ID. Suggest that everyone should at least have their driver's license supplemented by their company id.

Meeting agenda.

Thanks on the quick turnaround. I will be sure to include time for introductions and overview.

Please note that the public notice will state the allotted time for the meeting is 1- 5.00 pm. Since it is a public meeting I will also be contacting the representative from Save the Valley to alert them to this meeting and to give them the option to also teleconference in.

I should have all the logistics for the meeting call in-numbers, parking information etc. completed by this week and I will forward to you.

Yolande J.C. Norman,
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-----Original Message-----

From: Cloud, Paul D CIV USA [mailto:paul.d.cloud@us.army.mil]
Sent: Monday, August 03, 2009 10:46 AM
To: Norman, Yolande
Cc: Skibinski, Joseph N.
Subject: Meeting (UNCLASSIFIED)
Importance: High

Classification: UNCLASSIFIED

Caveats: NONE

Yolande: Thought I would check with you on what information you need for the attendees at our meeting on August 27th? Also, we will be needing a conference line set up for some people to call in and participate. Will let you know how many in a later e-mail. You should be getting a copy of the meeting agenda later today.

Also, we thought that since there has there has been a number of people that are relatively new to the project that part of the meeting on the 27th (~ 15 minutes) would be spent going over what has been done and how we have gotten to where we are now.

If you have any questions please let me know. Hope to hear from you shortly on what id information you need for the attendees at the 27th meeting.

Paul

Paul D. Cloud
JPG BEC
RSO for JPG
OSD BTC for JPG

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Classification: UNCLASSIFIED
Caveats: NONE