



# OHIO VALLEY MEDICAL CENTER

2000 Eoff Street  
Wheeling, WV 26003

47-17282-01  
03012498/2009-001

August 4, 2009

Janice Nguyen  
US NRC Region 1  
475 Allendale Road  
King of Prussia, PA 19406

Dear Ms. Nguyen,

Thank you for taking the time to contact me this morning regarding our corrective action.

- All staff has been educated to the fact that during a procedure, in compliance with Section 35.615(f) (2) (ii), the ordering physician will be physically present in the treatment area available for patient monitoring and consultation. We further define physically present as being within 10 feet of the treatment console. Additionally the staff has been instructed to not begin any treatments unless the physician is present in the treatment area.

I have attached our policy which addresses physical presence during HDR treatments. As you can see, it addresses the definition of physical presence as well as the requiring the Authorized User and the Medical Physicist to be within 10 feet of the console.

Thank you for taking the time to contact me today, and please do not hesitate to contact me with any further questions or concerns.

Sincerely,

Bernie Albertini  
Assistant Administrator  
Ohio Valley Medical Center  
NRC License Number 47-17282-01

Cc: Dr. G.N. Reddy Chairman Radiation Oncology  
Dr. Y. Park Radiation Safety Officer  
M. Caruso COO

Attachment

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CODE: 21.712.48

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Effective Date: 3 AUG 09

Supersedes Code: \_\_\_\_\_

SUBJECT: ROLE OF AUTHORIZED USER AND HEALTH PHYSICIST DURING HDR TREATMENT

Areas Affected: RADIATION THERAPY DEPARTMENT

Responsibilities: RADIATION ONCOLOGIST, PHYSICIST, RADIATION THERAPISTS

POLICY OR PROCEDURE:

WHEN A PATIENT IS UNDERGOING TREATMENT USING HDR, THE FOLLOWING POLICY DEFINES THE ROLES OF THE STAFF.

RADIATION ONCOLOGIST (AUTHORIZED USER):

THE AUTHORIZED USER WILL BE IN CONSTANT LINE OF SIGHT WITH THE TREATMENT CONSOLE AT ALL TIMES. ADDITIONALLY, THEY WILL BE WITHIN 10 FEET ALLOWING THE PHYSICIAN TO BE ADDRESSED IN A NORMAL SPEAKING VOICE, ALLOWING FOR IMMEDIATE QUESTIONS CONCERNING PATIENT TREATMENT. CONSULTATIONS AND QUESTIONS.

AUTHORIZED MEDICAL PHYSICIST:

THE AUTHORIZED MEDICAL PHYSICIST WILL BE IN CONSTANT LINE OF SIGHT WITH THE TREATMENT CONSOLE AT ALL TIMES. ADDITIONALLY, THEY WILL BE WITHIN 10 FEET ALLOWING THE PHYSICIAN TO BE ADDRESSED IN A NORMAL SPEAKING VOICE, ALLOWING FOR IMMEDIATE QUESTIONS CONCERNING PATIENT TREATMENT CONSULTATIONS AND QUESTIONS.

RADIATION THERAPISTS:

THE RADIATION THERAPIST WILL BE PRESENT AT THE CONSOLE DURING TREATMENT AT ASSIST THE AUTHORIZED USER AND HEALTH PHYSICIST. SHOULD ANY QUESTIONS OR CONCERNS ARISE, THEY ARE TO CONSULT THE AUTHORIZED USER OR THE AUTHORIZED MEDICAL PHYSICIST IMMEDIATELY.

ONCE TREATMENT IS INITATED, THE AUTHORIZED USER AS WELL AS THE AUTHORIZED MEDICAL PHYSICIST ARE PHYSICALLY PRESENT FOR THE CONTINUATION OF THE TREATMENT.

THE AUTHORIZED USER, AUTHORIZED MEDICAL PHYSICIST WILL MAINTAIN A PHYSICAL PRESENCE WITHIN 10 FEET OF THE CONSOLE, WITHIN RANGE OF A NORMAL SPEAKING VOICE.

SIGNATURE ON FILE \_\_\_\_\_  
Department Head  
Signature

SIGNATURE ON FILE \_\_\_\_\_  
Division Head Signature

SIGNATURE ON FILE \_\_\_\_\_  
Administrator's Signature