

EDO Principal Correspondence Control

FROM: DUE: 07/23/09

EDO CONTROL: G20090403  
DOC DT: 07/06/09  
FINAL REPLY:

Wendell C. Warner  
Defense Security Service  
U.S. Department of Defense

TO:

Borchardt, EDO

FOR SIGNATURE OF :

\*\* GRN \*\*

CRC NO:

Zimmerman, NSIR

DESC:

ROUTING:

Review and Rating Security Programs of Contractor  
Facilities that Handle Classified Materials  
(EDATS: OEDO-2009-0437)

Borchardt  
Virgilio  
Mallett  
Ash  
Ordaz  
Burns/Gray  
Howard, CSO  
Greene, ADM  
Burns, OGC  
Bagley, OEDO

DATE: 07/15/09

ASSIGNED TO:

CONTACT:

NSIR

Zimmerman

SPECIAL INSTRUCTIONS OR REMARKS:

Identify agency point of contact. Note: Interviews  
to ideally take place in July.

Template: EDO-001

E-RIDS: EDO-01

# EDATS

Electronic Document and Action Tracking System

**EDATS Number:** OEDO-2009-0437

**Source:** OEDO

## General Information

**Assigned To:** NSIR

**OEDO Due Date:** 7/23/2009

**Other Assignees:**

**SECY Due Date:** NONE

**Subject:** Review and Rating Security Programs of Contractor Facilities that Handle Classified Materials

**Description:**

**CC Routing:** NONE

**ADAMS Accession Numbers - Incoming:** NONE

**Response/Package:** NONE

## Other Information

**Cross Reference Number:** G20090403

**Staff Initiated:** NO

**Related Task:**

**Recurring Item:** NO

**File Routing:** EDATS

**Agency Lesson Learned:** NO

**OEDO Monthly Report Item:** NO

## Process Information

**Action Type:** E-mail

**Priority:** Medium

**Signature Level:** NSIR

**Sensitivity:** None

**Urgency:** NO

**OEDO Concurrence:** NO

**OCM Concurrence:** NO

**OCA Concurrence:** NO

**Special Instructions:** Identify agency point of contact. Note: Interviews to ideally take place in July.

## Document Information

**Originator Name:** Wendell C. Warner

**Date of Incoming:** 7/6/2009

**Originating Organization:** Defense Security Service, U.S.  
Department of Defense

**Document Received by OEDO Date:** 7/13/2009

**Addressee:** R. W. Borchardt, EDO

**Date Response Requested by Originator:** NONE

**Incoming Task Received:** Letter



## DEFENSE SECURITY SERVICE

1340 BRADDOCK PLACE  
ALEXANDRIA, VA 22314-1651

JUL 06 2009

Nuclear Regulatory Commission  
Executive Director for Operations  
ATTN: Mr. R. William Borchardt  
Washington, D.C. 20555 - 0001

Dear Mr. Borchardt,

The Defense Security Service (DSS) is the administrator of the National Industrial Security Program (NISP) on behalf of the Department of Defense and 23 other federal agencies. In May 2009 we initiated a project to evaluate our process for reviewing and rating the security programs of contractor facilities that handle classified materials. DSS is requesting your assistance with this project, and asking that your agency identify appropriate members of your NISP oversight team (or similar, as appropriate) and allow us to interview them in order to learn how you undertake facility inspections and how you organize your ratings process.

The goal of this project is to identify best practices from other NISP cognizant security agencies (Central Intelligence Agency, Department of Energy, and Nuclear Regulatory Commission) and other government agencies that produce facility ratings. We will also work with contractors to identify their best practices. Where appropriate, DSS will then incorporate these best practices into the DSS facility ratings process so that contractors can better secure classified materials, defend national security, and protect the Warfighter.

Of course, participation in this project is entirely voluntary. This project is being facilitated by an outside contractor, Toffler Associates. Toffler Associates is currently collecting information from DSS through a series of interviews with employees who are involved with, and oversee, the facility ratings process. Their next step is to collect data from external sources. These interviews typically last 45-60 minutes, will be scheduled at the convenience of your staff, and will take place in person whenever possible.

These interviews will ideally take place in July 2009. DSS appreciates your support and assistance with this project. At your earliest convenience, please identify your point of contact. Upon identification, Mr. PJ Neal will work with the designated individual to schedule an interview. The point of contact for this project is PJ Neal at (617) 475-5024 or pneal@toffler.com.



Wendell C. Warner  
Chief of Staff

cc:  
Central Intelligence Agency  
Department of Energy