e-QIP FORM FOR REQUESTING AN NRC CLEARANCE FOR LICENSEES

When requesting an NRC security clearance, the Licensee Personnel must complete items 1 through 8, sign, date, and submit this form along with items 9, 10, and 11 to the Nuclear Regulatory Commission (NRC), Division of Facilities and Security (DFS) at the address below. DFS will initiate the applicant into the Electronic Questionnaires for Investigations Processing (e-QIP) system and then notify the applicant to log on the internet and access the e-QIP system to complete the Questionnaire for National Security Positions - Standard Form 86 (SF-86). Once completed, the applicant should print and sign their certification and authorization pages (item 14) and mail them with completed items 12 and 13 to the NRC at:

U. S. Nuclear Regulatory Commission
ATTN: Personnel Security Branch
Mail Stop: TWB-05-B32M
Division of Facilities and Security
Office of Administration
Washington, DC 20555

APPLICANT INFORMATION: ***(Type or Print Legibly)***

1. FULL NAME: _____
   Last First Middle Jr., II, etc.
2. SOCIAL SECURITY NUMBER: _____
3. DATE OF BIRTH: _____
   Month / Day / Year
4. PLACE OF BIRTH: _____
   City County State Country *(if not the United States)*
5. TELEPHONE NUMBER: _____
6. E-MAIL *(if applicable)*: _____
7. FACILITY NAME: _____ 8. Utility Name _____

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9. NRC Form 237, Request for Access Authorization
   Internet link is http://www.nrc.gov/reading-rm/doc-collections/forms/nrc237.pdf - print and complete
10. Fair Credit Reporting Act of 1970
    Attached in adobe acrobat as a pdf file - print and complete
11. Payment (Check) for each applicant.
    L or R clearance - standard processing fee is $360.00 and expedite processing fee is $417.00
    Q or U clearance - standard processing fee is $5120.00 and expedite processing fee $5625.00
    Make check payable to the: U.S. Nuclear Regulatory Commission
12. FD 258 - Finger Print Cards (Two)
13. NRC Form 176, Security Acknowledgment
    Internet link is http://www.nrc.gov/reading-rm/doc-collections/forms/nrc176.pdf - print and complete
14. Signature Pages of SF-86:
    ① Certification That All Answers Are True
    ② Authorization for Release of Information
    ③ Authorization for Release of Medical Information *(if applicable)*
15. e-QIP Brochure for applicant. Provides instructions on how to log on to the e-QIP system to complete the SF-86.
    Internet link is http://www.opm.gov/e-qip/Brochure_Applicant_Version_1.07.pdf

Submitted By _____ _____ _____
Printed Name Signature *(Sign in Ink)* Date