

109 South Petro Avenue Sioux Fails, 5D 57107 Phone: 605.330.9060 Toll Free: 800.437.4628 Fax: 877.595.8108 www.DMSHealthTechnologies.com

RECEIVED MAY 1 5 2009 DNMS

May 11, 2009

Nuclear Regulatory Commission Region IV 611 Ryan Plaza Drive, Suite 400 Arlington, TX 76011-8064

RE: RAM license number 40-32477-01

To Whom It May Concern:

We wish to amend our Radioactive Materials License number 40-32477-01 to add Michelle White as the primary Radiation Safety Officer under condition 11 of our RAM license. We would also like to keep Mary Hennings-Frank as an Alternate Radiation Safety Officer if possible since we operate in multiple states.

Michelle White was the RSO on our RAM license Amendment 17 (enclosed) until Mary Hennings-Frank came on board. Now that we are restructuring our operations, we find it necessary to have two Radiation Safety Officers. Michelle White has been dealing with regulations on a daily basis as a Compliance Auditor for the past year and a half. Her job description is enclosed for your viewing.

We are in a time crunch and would appreciate any help in expediting this request.

Thank you for your help and please feel free to contact me for additional questions at 605-357-2604.

AN OTTERTAIL COMPANY

Sincerely,

Mary Hennings-Frank, B.S., CNMT Corporate Radiation Safety Officer DMS Health Technologies, Inc.

Enclosure: RAM license number 40-32477-01 amendment 17 Radiation Compliance Officers job description



UNITED STATES NUCLEAR REGULATORY COMMISSION REGION IV 611 RYAN PLAZA DRIVE, SUITE 400 ARLINGTON, TEXAS 76011-4005

August 22, 2007

DMS Imaging, Inc. ATTN: Michelle White Corporate Radiation Safety Officer 109 South Petro Avenue Sioux Falls, South Dakota 57107

SUBJECT: LICENSE AMENDMENT

Please find enclosed Amendment No. 17 of License No. 40-32477-01, **authorizing Ms. Michelle White as the Radiation Safety Officer.** An environmental assessment for this action is not required, since this action is categorically excluded under 10 CFR 51.22(c)(14)(iv). You should review this license carefully and be sure that you understand all conditions. If you have any questions, please contact me at 817-276-6552.

The NRC medical list server has been set up. The list server will send automatic e-mail notifications of medical-related generic communications, Federal Register Notices, and NMSS/FSME newsletters as they are published. Anyone may subscribe/unsubscribe to the new medical list server by sending an e-mail to <u>medical-gc@nrc.gov</u> with "Subscribe" or "Unsubscribe" in the subject line.

NRC expects licensees to conduct their programs with meticulous attention to detail and a high standard of compliance. Because of the serious consequences to employees and the public that can result from failure to comply with NRC requirements, you must conduct your radiation safety program according to the conditions of your NRC license, representations made in your license application, and NRC regulations. In particular, note that you must:

- 1. Operate by NRC regulations 10 CFR Part 19, "Notices, Instructions and Reports to Workers: Inspection and Investigations," 10 CFR Part 20, "Standards for Protection Against Radiation," and other applicable regulations.
- 2. In accordance with 10 CFR 35.14, notify the NRC no later than 30 days after:
  - a. The date that the licensee permits an individual to work as an authorized user, an authorized nuclear pharmacist or an authorized medical physicist under 10 CFR 35.13(b)(1) through (b)(4);
  - b. An authorized user, an authorized nuclear pharmacist, a Radiation Safety Officer, or an authorized medical physicist permanently discontinues duties under the license or has a name change;
  - c. The licensee's mailing address changes;
  - d. The licensee's name changes, but the name change does not constitute a transfer of control of the license as described in 10 CFR 30.34(b); or

## DMS Imaging, Inc.

e. The licensee has added to or changed the areas of use identified in the application or on the license where byproduct material is used in accordance with either 35.100 or 35.200.

In addition, please note that NRC Form 313 requires the applicant, by signature, to verify that the applicant understands that all statements contained in the application are true and correct to the best of the applicant's knowledge. The signatory for the application should be the licensee or certifying official rather than a consultant. Since the NRC also accepts a letter requesting amendment of an NRC license, the signatory for such a request should also be the licensee or certifying official rather than a consultant.

NRC will periodically inspect your radiation safety program. Failure to conduct your program according to NRC regulations, license conditions, and representations made in your license application and supplemental correspondence with NRC may result in enforcement action against you. This could include issuance of a notice of violation; imposition of a civil penalty; or an order suspending, modifying, or revoking your license as specified in the NRC Enforcement Policy. The NRC Enforcement Policy is available on the following internet address: <a href="http://www.nrc.gov/what-we-do/regulatory/enforcement/enforc-pol.pdf">http://www.nrc.gov/what-we-do/regulatory/enforcement/enforc-pol.pdf</a>.

The NRC no longer publishes the NRC Rules and Regulations loose leaf supplements. However, an electronic version of the NRC's regulations is available on the NRC Web site at <u>www.nrc.gov</u>. Additional information regarding medical uses of radioactive materials may be obtained on the NRC Web site at: <u>http://www.nrc.gov/materials/miau/med-use-toolkit.html</u>. This site also provides the updated Training and Experience NRC Form 313A series of forms and guidance.

In accordance with 10 CFR 2.390 of the NRC's "Rules of Practice," a copy of this letter and its enclosure will be available electronically for public inspection in the NRC Public Document Room or from the NRC's document system (ADAMS). ADAMS is accessible from the NRC Web site at <a href="http://www.nrc.gov/reading-rm/adams.html">http://www.nrc.gov/reading-rm/adams.html</a>.

Thank you for your cooperation.

Sincerely,

Hachel Stronger

Rachel S. Browder, Health Physicist Nuclear Materials Licensing Branch

Docket: 030-36404 License: 40-32477-01 Control: 471465

Enclosure: As stated

NRC FORM 374 U.S. NUCLEAR REGULAT	ORY COMMISSION PAGE <u>1</u> OF <u>5</u> PAGES Amendment No. 17				
MATERIALS LICENSE					
Pursuant to the Atomic Energy Act of 1954, as amended, the Energy R of Federal Regulations, Chapter I, Parts 30, 31, 32, 33, 34, 35, 36, 33 heretofore made by the licensee, a license is hereby issued authorizing source, and special nuclear material designated below; to use such m deliver or transfer such material to persons authorized to receive it in ac shall be deemed to contain the conditions specified in Section 183 of applicable rules, regulations, and orders of the Nuclear Regulatory Con below.	Reorganization Act of 1974 (Public Law 93-438), and Title 10, Code 39, 40, and 70, and in reliance on statements and representations g the licensee to receive, acquire, possess, and transfer byproduct, naterial for the purpose(s) and at the place(s) designated below; to cordance with the regulations of the applicable Part(s). This license if the Atomic Energy Act of 1954, as amended, and is subject to all				
Licensee	In accordance with letter dated				
	August 10, 2007				
1. DMS Imaging, Inc.	3. License number 40-32477-01 is amended				
	In its entirety to read as follows:				
2. 109 South Petro Avenue	4. Expiration date December 31, 2011				
Sioux Falls, South Dakota 57107	5. Docket No. 030-36404				
<u></u>	Reference No.				
<ul> <li>Byproduct, source, and/or special</li> <li>7. Chemical and/or nuclear material</li> </ul>	physical form 8. Maximum amount that licensee may possess at any one time under this license				
A. Any byproduct material A. Any permitted by 10 CFR 35.100	A. As needed				
B. Any byproduct material B. Any permitted by 10 CFR 35.200	B. As needed				
C. Any byproduct material C. Prepackag permitted by 10 CFR 31.11	ged kits C. As needed				
D. Cesium-137 D. Sealed sources (Technical Operations, Inc. Model 77322) D. 1 source not to exceed 165 millicuries					
9. Authorized use:					
<ul> <li>A. Any uptake, dilution and excretion study permit</li> <li>B. Any imaging and localization study permitted b</li> <li>C. <u>In vitro</u> studies.</li> <li>D. For use in Technical Operations, Inc. Model 77 survey meters and personnel dosimeters.</li> </ul>	•				
CONDITIONS					
10. A. Licensed material, excluding generators, may licensee's facilities located at:	be received, stored, and dispatched from the				
<ul> <li>(i) 109 South Petro Avenue, Sioux Falls, So</li> <li>(ii) 305 7<sup>th</sup> Avenue SE., Watertown, South D</li> <li>(iii) West Highway 16, Oacoma, South Dako</li> <li>(iv) 1322 East Cherry Street, Vermillion, Sou</li> </ul>	eakota; ta (excluding Subitem 6.D.); and				

NRC	FOR	M 374A U.S. NUCLEAR REGULATORY COMMISSION	PAGE 2 of 5 PAGES
			License Number 40-32477-01
		MATERIALS LICENSE SUPPLEMENTARY SHEET	Docket or Reference Number 030-36404
			Amendment No. 17
-	В.	Licensed material, excluding generators, may be rece stored at the fixed facilities located at:	eived by licensee personnel only, used, and
		<ul> <li>(i) 109 South Petro Avenue, Sioux Falls, South Da</li> <li>(ii) 917 North Washington, Madison, South Dakota</li> </ul>	
	C.	Licensed material may be received by licensee perso fixed facility located at:	nnel only, used, and stored at the following
		(i) 4150 Fifth Street, Rapid City, South Dakota (exc	cluding Subitem 6.D.).
	D.	Licensed material (excluding generators and Subitem medical care facilities anywhere in the United States maintains jurisdiction for regulating the use of license	where the U.S. Nuclear Regulatory Commission
11.	The	Radiation Safety Officer (RSO) for this license is Mick	nelle White.
12.	Lice	ensed material is only authorized for use by, or under t	he supervision of:
	A.	Individuals permitted to work as an authorized user, a medical physicist in accordance with 10 CFR 35.13 a	
	В.	The following individuals are authorized users for me	dical use as indicated:
		Authorized Users Ma	terial and Use
		Leslie Soine, M.D. 35.	.100; 35.200
		Jim Matter, M.D. 35.	.100; 35.200
		•	.100; 35.200
			.100; 35.200 .100; 35.200
			.100; 35.200
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		William Koury, M.D. 35	.100; 35.200
			.100; 35.200
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			.100; 35.200
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NRC FORM 374A	U.S. NUCLEAR REGULATORY COMMIS	AISSION PAGE 3 of 5 PA
		License Number 40-32477-01
		Docket or Reference Number
		030-36404
	SUPPLEMENTARY SHEET	Amendment No. 17
Authorize	d <u>Users</u>	Material and Use
Michael E	. Ryan, M.D.	35.100; 35.200
Ted W. C	lds, M.D.	35.100; 35.200
	ílien, M.D.	35.100; 35.200
	choenfelder, M.D.	35.100; 35.200
David G.	Alexander, M.D.	35.100; 35.200
	Reichter, M.D.	35.100; 35.200
	Derauf, M.D.	35.100; 35.200
	C. Douglas-Akirwande, M.D.	35.100; 35.200
	Silbertson, M.D.	35.100; 35.200
	L. Karlins, M.D.	35.100; 35.200
	Mickelson, M.D.	35.100; 35.200
	Stallman, M.D.	35.100; 35.200
	. Weiner, M.D.	35.100; 35.200
	Garrity, M.D.	35.100; 35.200
	Goldenberg, M.D.	35.100; 35.200
	. Marsden, M.D.	35.100; 35.200
	nar, M.D.	35.100; 35.200
•	igen, M.D.	35.100; 35.200
	berstson, M.D.	35,100; 35,200
W.A. Boa		35,100; 35.200; 31.11; and Subitem 6.D.
	arson, M.D.	35,100; 35,200; 31,11
	Grund, M.D.	35.100; 35.200; 31.11
	ton Lovrien, M.D.	35.100; 35.200; 31.11
	Thompson, M.D. Sidaway, M.D.	35.100; 35.200; 31.11
-	June Cook, M.D.	35.100; 35.200 35.100; 35.200; 31.11
	. Stys, M.D.	35.100; 35.200; 31.11
	Hickey, M.D.	35.100; 35.200; 31.11
	D. Taylor, M.D.	35.100; 35.200; 31.11
	kowski, D.O.	35.100; 35.200; 31.11
	. Petrasko, M.D.	35.200
	Khalil, M.D.	35.200
	R. Bodeau, M.D.	35.100; 35.200
	P. Stys, M.D.	35.100; 35.200
	teilman, M.D.	35.100; 35.200
	•	
James S	paulding Walder, M.D.	35.200

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NRC FORM 374A	U.S. NUCLEAR REGULATORY COMMISSION		PAGE	5	of	5	PAGES
		License Number 40-32477-01					
	ATERIALS LICENSE	Docket or Reference Numl 030-36404	ber				
		Amendment No. 17					
DD. Letter date	d July 7, 2005 ived September 29, 2005						

FOR THE U.S. NUCLEAR REGULATORY COMMISSION

Date: August 22, 2007

By: Rachel S. Browder, Health Physicist Nuclear Materials Licensing Branch

Region IV Arlington, Texas 76011

## DMS Health Technologies Job Description

Job Title:	Compliance Auditor
Division:	DMS Health Technologies
Department:	Regulatory
Reports To:	Radiation Safety Officer
FLSA Status:	Exempt
Prepared:	2/2009

## Summary

The Compliance Auditor will audit work activities to verify compliance with policies, procedures, and regulations by performing the following duties.

## **Essential Duties and Responsibilities**

The Compliance Auditor observes employees performing normal work activities, including operating company property and documenting required information. The incumbent reviews required records for completion and accuracy and ensures all mandated postings and manuals are kept current. The compliance auditor analyzes and documents the performance as evidence of compliance or non-compliance with laws, government regulations, and organizational policies or procedures. In completing the process, the auditor prepares and submits audit findings and makes recommendations to appropriate leadership staff.

The Compliance Auditor performs daily, weekly, monthly, quarterly, and annual inspections, quality control tests and inventories on nuclear medicine and PET scanners and hot labs as appropriate. This position is also responsible for radioactive source exchanges on nuclear medicine and PETCT scanners as required by law and organizational policy. The compliance auditor will assist the Radiation Safety Officer in closing out licensed sites and coaches and preparing for new sites.

The Compliance Auditor assists the Radiation Safety Officer with the film badge program for all employees required to be badged. This includes, but is not limited to distributing badges, monitoring radiation levels and reporting results to employees.

The Compliance Auditor will assist the Radiation Safety Officer with training of glucose testing as required under the DMS CLIA waiver. Competency will be evaluated during compliance audits.

The Compliance Auditor will assist the Radiation Safety Officer with the implementation of the Radiation Safety Program. The compliance auditor will assist with staff training and will report unsafe conditions to the Radiation Safety Officer.

The Compliance Auditor assists in the development and implementation of policies and procedures throughout the DMS Health Technologies. This may include reviewing previous audit data and incorporating recommendations and observations into policies or training examples.

The incumbent demonstrates commitment to customer satisfaction and quality as exhibited by internal and external customer feedback. This includes timely completion of mandatory education and current credentials.

The incumbent is in complies with safety and quality procedures and initiatives by strictly following safety policies, rules and safe work methods, making suggestions to support continuous improvements in safety, promptly correcting or reporting safety hazards or unsafe conditions, promptly reporting injuries for timely diagnoses and medical treatment, and by participating in safety processes such as safety committee, safety inspections, etc.

The incumbent complies with DMS policies, local, state and federal regulations and laws related to work duties and responsibilities.

In an effort to promote professional growth to its employees and the organization, DMS may alter job duties, responsibilities and projects in the course of employment.

#### **Supervisory Responsibilities**

This job has no supervisory responsibilities.

#### Competencies

To perform the job successfully, an individual should demonstrate the following competencies:

#### **Live Our Values**

Employees at all levels of the DMS Health Technologies must represent our values, in their daily decisions and actions.

## **Create Trust and Credibility Through Effective Communication**

Our best employees treat others with respect and consideration regardless of their status or position. They possess effective written and oral communication skills including the ability to listen and understand complex issues. They build rapport and credibility with our customers by accepting responsibility for their actions and following through on commitments.

#### **Deliver Results Through a Team Driven Environment**

The success of the DMS Health Technologies and each employee depends on our ability to consistently work

in a positive and cooperative manner with internal and external customers. Our best employees always demonstrate an ability to respond to changing situations in a flexible manner, seek out opportunities to help others and consider the impact of their decisions and actions on their internal and external customers.

#### Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## **Education and/or Experience**

Bachelor's degree or one to two years related experience and/or training; or equivalent

combination of education and experience.

#### **Computer Skills**

The individual should have the ability to access job related internet websites, review online documentation and knowledge of Microsoft Office Suite.

**Certificates, Licenses, Registrations, Testing** CNMT or ARRT

## **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, sit and talk or hear; use hands to finger, handle, or feel; reach with hands and arms. The employee is frequently required to stoop, kneel, crouch, or crawl. The employee is occasionally required to climb or balance. The employee must occasionally lift and/or move up to 10 pounds.

This position will be required to travel approximately 50% of the time.

#### **Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually quiet.

# ACCEPTANCE REVIEW MEMO (ARM)

Licensee:	DMS Health Technologies	License No.: 40-32477-01
Docket No.:	030-36404	Mail Control No.: 472255
Type of Action:	Amendment	Date of Requested Action: 5/11/09
Reviewer Assigned:		ARM reviewer(s): Torres

Response	Deficiencies Noted During Acceptance Review				
	<ol> <li>Open ended possession limits. Submit inventory. Limit possession.</li> <li>Submit copies of latest leak test results.</li> <li>Add IC L.C./Fingerprint LC, add SUNSI markings to license.</li> <li>Confirm with licensee if they have NARM material.</li> </ol>				

Reviewer's Initia	als: Date:	
☐Yes ☐No ☐Yes ☐No	Request for unrestricted release Group 2 or >. Consult with Bravo Branch. Termination request < 90 days from date of expiration	
□Yes □No	Expedite (medical emergency, no RSO, location of use/storage not on license, RAM in possession not on license, other)	
□Yes □No	TAR needed to complete action.	
Branch Chief's and/or HP's Initials: Date:		

/

SUNSI Screening according to RIS 2005-31					
Yes INo Sensitive and Non-Publicly Available if any item below is checked					
General guidance:					
RAM = or > than Category 3 (Table 1, RIS 2005-31), use Unity Rule Exact location of RAM [suite #, bldg. #, location different from mailing address]					
(whether = or > than Category 3 or not)					
Design of structure and/or equipment (site specific) Information on nearby facilities					
Detailed design drawings and/or performance information					
Emergency planning and/or fire protection systems					
Specific guidance for medical, industrial and academic (above Category 3): RAM quantities and inventory Manufacturer's name and model number of sealed sources & devices Site drawings with exact location of RAM, description of facility RAM security program information (locks, alarms, etc.)					
Emergency Plan specifics (routes to/from RAM, response to security events) Ullnerability/security assessment/accident-safety analysis/risk assess Mailing lists related to security response					
Branch Chief's and/or HP's Initials: 117 Date: 5-20-09					





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U.S. Nuclear Regulatory Commission Region IV 612 E. Lamar Blvd, Suite 400 Arlington, TX 76011-4125

472255

27-09

This is to acknowledge the receipt of your letter/application dated 5 - 11 - 09, and to inform you that the initial processing,

which includes an administrative review, has been performed.

Ø

There were no administrative omissions. Your application will be assigned to a technical reviewer. Please note that the technical review may identify other omissions or require additional information.

Please provide to this office within 30 days of your receipt of this card:

The action you requested is normally processed within  $\underline{\mathcal{90}}_{--}$  days.

A copy of your action has been forwarded to our License Fee & Accounts Receivable Branch, who will contact you separately if there is a fee issue involved.

Your action has been assigned Mail Control Number  $_{-}472255$ When calling to inquire about this action, please refer to this mail control number. You may call me at 817-860-8103.

Sincerely,

Colceen Munahan

NRC FORM 532 (RIV) (10-2008)

Licensing Assistant

BETWEEN:	: (FOR LFMS USE) : INFORMATION FROM LTS
License Fee Management Branch, ARM and Regional Licensing Sections	Program Code: 02220 Status Code: 0 Fee Category: 7C Exp. Date: 20111231 Fee Comments: Decom Fin Assur Reqd: N

LICENSE FEE TRANSMITTAL

- A. REGION
- A. REGION 1. APPLICATION ATTACHED Applicant/Licensee: DMS HEALTH TECHNOLOGIES Received Date: 20090515 Docket No: 3036404 Control No.: 472255 License No.: 40-32477-01 Amendment Docket No: Control No.: License No.: Action Type:
- 2. FEE ATTACHED Amount: Check No.:
- 3. COMMENTS

Jurnahan Signed Date

- B. LICENSE FEE MANAGEMENT BRANCH (Check when milestone 03 is entered / /)
- 1. Fee Category and Amount:
- Renewal License
- 3. OTHER

Signed Date