



**U.S.NRC**

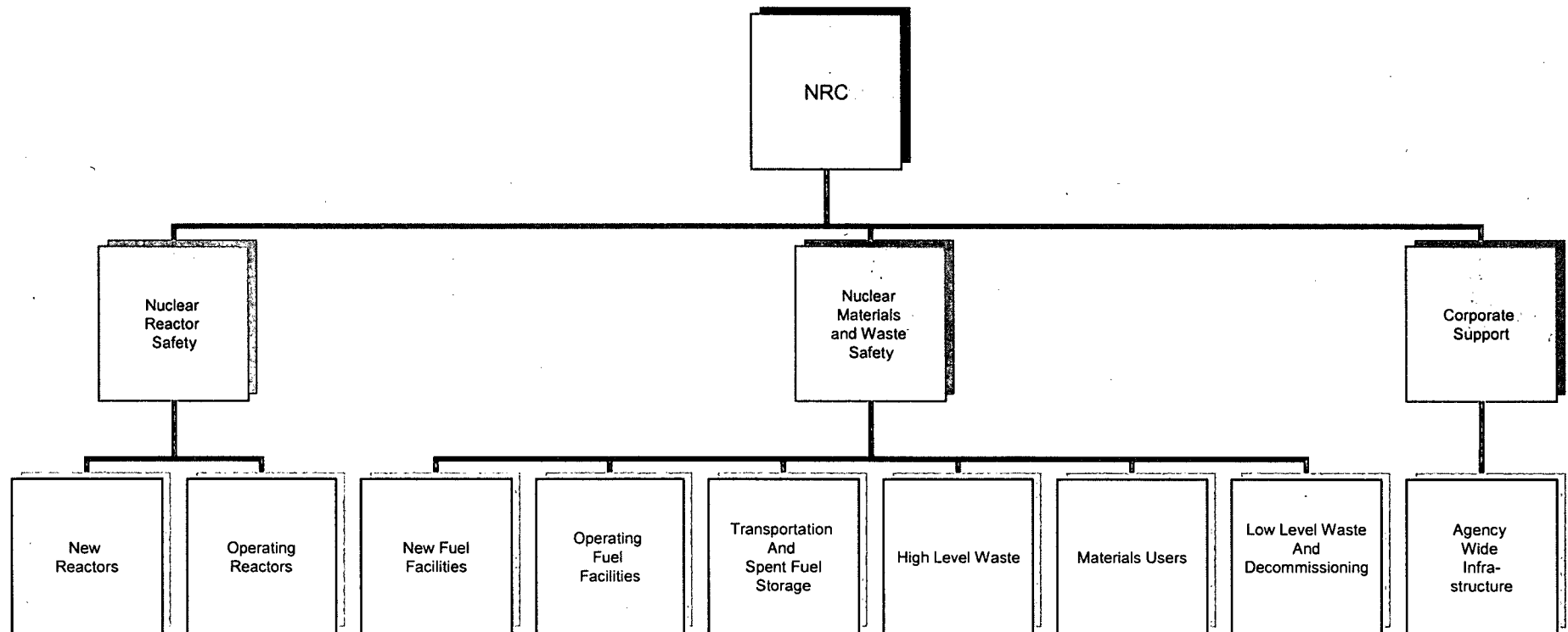
United States Nuclear Regulatory Commission

*Protecting People and the Environment*

# **STATE OF CORPORATE SUPPORT**

**DARREN ASH  
DEPUTY EXECUTIVE DIRECTOR FOR  
CORPORATE MANAGEMENT  
APRIL 15, 2009**

# Briefing Structure



# **Agenda**

**Introduction**

**Agency-Wide Infrastructure**

**Financial Management**

**Rent and Facilities  
Management**

# **Agenda**

**Agency-Wide Infrastructure  
(Continued)**

**Administrative Services**

**Information Technology**

**Information Management**

# **Financial Management**

**Jim Dyer**

**Chief Financial Officer**

# **Financial Management**

- **Accomplishments**
  - **Obtained Financial Statement Clean Opinion**
  - **Received 8<sup>th</sup> Consecutive Certificate of Excellence in Accountability Reporting Award**
  - **Improved Performance Report Scorecard Standing**

# **Financial Management**

- **Accomplishments**
  - **Streamlined Budget Formulation Process**
  - **Outsourced Financial Processing Functions**
  - **Improved Outreach to Program and Staff Offices**

# **Financial Management**

- **Priorities for 2009/2010/2011**
  - **Improve Budget Execution**
  - **Modernize Financial Systems**
  - **Strengthen Internal Controls**



# **Financial Management**

- **Priorities for 2009/2010/2011**
  - **Implement a New Budget Structure**
  - **Strategic Plan Revision**
  - **Performance Improvement Officer Initiatives**

# **Financial Management**

- **Potential Policy Issues**
  - **Fee Policy**
  - **Budget Approvals**

**Rent and Facilities  
Management  
Timothy Hagan  
Director, Administration**

# **Rent and Facilities Management**

- **Accomplishments**
  - **Provided Well-Maintained Space  
Supporting Operational  
Efficiency and Employee  
Productivity**

# **Rent and Facilities Management**

- **Accomplishments**
  - **Completed Acquisition, Design and Construction of Interim Space**
  - **Issued 3WFN Solicitation for Offers (GSA)**

# **Rent and Facilities Management**

- **Accomplishments**
  - **Strengthened Space and Property Management**
  - **Implemented Occupant Emergency Plans at Interim Buildings**

# **Rent and Facilities Management**

- **Accomplishments**
  - **Completed Infrastructure Initiatives to Support Headquarters and Regional Operations**
  - **Improved Successful “Greening” Program**

# **Rent and Facilities Management**

- **Priorities for 2009/2010/2011**
  - **Meet Milestones to Achieve 3WFN Reconsolidation in 2012**
  - **Continue to Address Aging White Flint Complex Facilities**
  - **Support Regional Space Acquisitions**



# **Rent and Facilities Management**

- **Priorities for 2009/2010/2011**
  - **Improve Security Screening**
  - **Improve and Increase Occupant  
Emergency Response Capacity**

# **Administrative Services**

**Timothy Hagan**  
**Director, Administration**

# **Administrative Services**

- **Acquisition of Goods and Services  
– Accomplishments**
  - **Supported Agency Mission  
Through Award of 1761  
Actions with Obligations of  
\$160 Million**

# **Administrative Services**

- **Acquisition of Goods and Services  
– Accomplishments**
  - **Improved Invoice Processing  
and Advance Procurement  
Planning (APP)**

# **Administrative Services**

- **Acquisition of Goods and Services**
  - **Priorities for 2009/2010/2011**
    - **Link APP with Office Spending Plans and Tracking of Expenditures (CFO)**
    - **Minimize Number of Unnecessary End-of-Year Contract Awards**

# **Administrative Services**

- **Acquisition of Goods and Services**
  - **Priorities for 2009/2010/2011**
    - **Continue Timely Recovery of Excess Funds from Expired Contracts**

# **Administrative Services**

- **Acquisition of Goods and Services**
  - **Priorities for 2009/2010/2011**
  - **Continue to Improve Procurement Documents Submitted for Management Review**

# **Administrative Services**

- **Acquisition of Goods and Services**
  - **Priorities for 2009/2010/2011**
    - **Increase Oversight of Interagency and DOE Laboratory Agreements**
    - **Implement Administration's Acquisition Initiatives**



# **Administrative Services**

- **Administrative Support**
  - **Accomplishments**
    - **Migrated Historical Rulemaking Documents to e-Rulemaking Portal**
    - **Improved Communications to Agency Staff and Management**

# **Administrative Services**

- **Administrative Support**
  - **Accomplishments**
    - **Reconfigured Printing Process and Improved Mail Security and Efficiency**
    - **Established 5-year Management Directive Improvement Plan**

# **Administrative Services**

- **Administrative Support**
  - **Accomplishments**
    - **Issued Revised NRC Editorial Style Guide**

# **Administrative Services**

- **Administrative Support**
  - **Priorities for 2009/2010/2011**
    - **Improve Integration of Multimedia and Communication Technologies**
    - **Continue to Implement 5-year Management Directive Improvement Plan**

# **Administrative Services**

- **Administrative Support**
  - **Priorities for 2009/2010/2011**
    - **Maintain High Service Levels for Employees**
    - **Implement Strategies for “Staying Connected”**

# **Administrative Services**

- **Personnel and Physical Security**
  - **Accomplishments**
    - **Implemented Revised Drug-Free Workplace Program**
    - **Completed Lean Six Sigma Study with HR on Security Clearance Processing for New Employees**

# **Administrative Services**

- **Personnel and Physical Security  
– Accomplishments**
  - **Improved Timeliness of  
Security Clearance Process  
for New Employees (145b)**
  - **Issued HSPD-12 Badges to  
First-Responders**

# **Administrative Services**

- **Personnel and Physical Security**
  - **Priorities for 2009/2010/2011**
    - **Continue to Provide Safe and Secure Work Environment for Employees**



# **Administrative Services**

- **Personnel and Physical Security**
  - **Priorities for 2009/2010/2011**
    - **Improve Timeliness of Adjudications for Security Clearances**
    - **Complete HSPD-12 Badging of All NRC Employees**

# **Administrative Services**

- **Personnel and Physical Security**
  - **Priorities for 2009/2010/2011**
    - **Implement Integrated Physical and Computer Access Infrastructure with OIS and CSO**

# **Information Technology**

**Thomas Boyce**

**Director, Information Services**

# **Information Technology**

- **Accomplishments**
  - **Managing IT Resources from an Agency Perspective**
  - **Support for Agency Growth**
  - **BlackBerrys**

# **Information Technology**

- **Accomplishments**
  - **Federal Information Security Management Act Compliance**
  - **Progress on Managed Public Key Infrastructure**

# **Information Technology**

- **Priorities for 2009/2010/2011**
  - **Keeping the Lights On**
  - **Continued IT Support for High-Priority Business Needs**
  - **Managing IT Resources from an Agency Perspective**

# **Information Technology**

- **Priorities for 2009/2010/2011**
  - **Develop Tools for:**
    - **Working from Anywhere**
    - **Organizational Productivity**
    - **Universal Access**

# **Information Technology**

- **Priorities for 2009/2010/2011**
  - **Update of the NRC IT Security Policy (MD 12.5)**
  - **Finalization of the Information Security Strategic Plan**
  - **Enterprise Situational Awareness Capability**



# **Information Management**

**Thomas Boyce**

**Director, Information Services**

# **Information Management**

- **Accomplishments**
  - **Hearing Support**
  - **Sensitive but Unclassified Information Program**
  - **IM Operational Excellence**
  - **Enterprise Content Management**
  - **SGI LAN/Electronic Safe (SLES)**

# **Information Management**

- **Priorities for 2009/2010/2011**
  - **Continued IM Support for High-Priority Business Needs**
  - **Information Retrieval for the Staff**
  - **Management and Retrieval of Safeguards Information**

# **Information Management**

- **Priorities for 2009/2010/2011**
  - **Information Retrieval for Stakeholders**
  - **Improvements in IM Operations**
  - **Response to Federal Guidance on Controlled Unclassified Information**

# **Information Management**

- **Potential Policy Issues**
  - **Controlled Unclassified Information Impact on Sensitive Unclassified Non-Safeguards Information and Safeguards Information**
  - **Encryption of Sensitive Information in Transit**

# **Acronyms**

- **APP: Advanced Procurement Planning**
- **CFO: Chief Financial Officer**
- **CSO: Computer Security Office**
- **DOE: Department of Energy**
- **GSA: General Services Administration**

# **Acronyms Continued**

- **HR: Human Resources**
- **HSPD-12: Homeland Security Presidential Directive-12**
- **IM: Information Management**
- **IT: Information Technology**
- **LAN: Local Area Network**

# **Acronyms Continued**

- **MD: Management Directive**
- **NRC: Nuclear Regulatory Commission**
- **OIS: Office of Information Services**
- **SGL: Safeguards Information**



# **Acronyms Continued**

- **SLES: Secure LAN/Electronic Safe**
- **3WFN: Three White Flint North**