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### Administrative Amendment Request (Commonwealth of Virginia Transfer)

Licensee Name: Volkert and Associates, Inc. Mail Control No. 143565

License No. 45-31174-01 Docket No. 030-37309

Contact: William D. McDowall II, P.E. Assistant Vice President & RSO  
Name Title

E-mail: wmcdowall@volkert.com Telephone No. 703-462-8100 Phone:  
Fax:

**Based on your response during our telephone conversation on March 23,2009, the option checked below applies to your request regarding use of licensed material under an NRC license:**

- You have reviewed your current license and have determined that you need to maintain both an NRC license and a Commonwealth of Virginia license. You therefore request that your existing NRC license be amended to remove authorization for use of material in the Commonwealth of Virginia and authorize work activities only in non-Agreement States. In addition, you request that the NRC issue a new license for work activities only in the Commonwealth of Virginia. You understand that your new license will then be transferred to the Commonwealth of Virginia in conjunction with the effective date of the Agreement between the NRC and the Commonwealth of Virginia. You further understand that you will be assessed annual fees to maintain both the NRC and Commonwealth of Virginia licenses.
- You have reviewed your current license and no longer find it necessary for authorization to conduct licensed activities in NRC-regulated states, and therefore request that your existing NRC license be amended to authorize the use of material only in the Commonwealth of Virginia. You request that this be effective on the date the Agreement between the NRC and the Commonwealth of Virginia is signed. You understand that upon the effective date of the Agreement between the NRC and the Commonwealth of Virginia, you will be licensed by the Commonwealth of Virginia to conduct work at temporary job sites in the Commonwealth and as such, must file a NRC Form 241 (reciprocity) prior to performing any work in NRC jurisdictions (non-Agreement States) or in areas of Exclusive Federal Jurisdiction within an Agreement State.

Additional comments:

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<b>SUNSI Review</b>	
Document Availability:	<input checked="" type="checkbox"/> Public or <input type="checkbox"/> Non-Public
Document Sensitivity: <i>(select "1" value to the right using the SUNSI Table on pg 2 of this doc. which was adapted from the SUNSI Website)</i>	<input checked="" type="checkbox"/> Non-Sensitive <input type="checkbox"/> Non-Sensitive Copyright <input type="checkbox"/> Sensitive - Proprietary <input type="checkbox"/> Sensitive - Privacy Act (includes Personally Identifiable Information (PII)) <input type="checkbox"/> Sensitive - Internal, Periodic Review required (All Other Sensitive Internal Info.) <input type="checkbox"/> Sensitive - Security-Related-Periodic Review Required
<input type="checkbox"/> Immediate Release	<input checked="" type="checkbox"/> Normal Release Date: <u>3/31/2009</u> <input type="checkbox"/> Delayed Release Date
SUNSI Review Completed by:	Kathy Modes <span style="float: right;">Document Accession #: _____</span>