



**Nebraska Public Power District**

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NLS2009009  
February 6, 2009

U.S. Nuclear Regulatory Commission  
Attention: Document Control Desk  
Washington, D.C. 20555-0001

Subject: Emergency Plan Implementing Procedure  
Cooper Nuclear Station, Docket No. 50-298, DPR-46

Dear Sir or Madam:

The purpose of this letter is to transmit the following Emergency Plan Implementing Procedure (EPIP) pursuant to the requirements of 10 CFR 50, Appendix E, Section V, "Implementing Procedures":

EPIP 5.7.23

Revision 12

Activation of the JIC

Should you have any questions concerning this matter, please contact me at (402) 825-2904.

Sincerely,

David Van Der Kamp  
Licensing Manager

/jo

Enclosure

cc: Regional Administrator w/enclosure  
USNRC - Region IV

NPG Distribution w/o enclosure

Senior Resident Inspector w/enclosure  
USNRC - CNS

CNS Records w/o enclosure

ALLS  
NSTR

Correspondence Number: NLS2009009

The following table identifies those actions committed to by Nebraska Public Power District (NPPD) in this document. Any other actions discussed in the submittal represent intended or planned actions by NPPD. They are described for information only and are not regulatory commitments. Please notify the Licensing Manager at Cooper Nuclear Station of any questions regarding this document or any associated regulatory commitments.

COMMITMENT	COMMITMENT NUMBER	COMMITTED DATE OR OUTAGE
None		

CNS OPERATIONS MANUAL  
EPIP PROCEDURE 5.7.23

ACTIVATION OF THE JIC

USE: REFERENCE  
QUALITY: QAPD RELATED  
EFFECTIVE: 1/27/09  
APPROVAL: ITR-RDM  
OWNER: J. G. KELSAY  
DEPARTMENT: EP

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1. PURPOSE

1.1 This procedure provides notification and activation instructions in the event of a declared emergency at Cooper Nuclear Station (CNS). It provides instructions for the Public Affairs Duty Officer (PADO) to notify Corporate Communications and NPPD management. It also describes the functions of the Joint Information Center (JIC) and the responsibilities of the JIC Staff in the event an emergency is declared at CNS.

2. PRECAUTIONS AND LIMITATIONS

2.1 The JIC Director is responsible to ensure that the JIC is staffed and activated.

2.2 The JIC should be placed on standby at an ALERT classification and will be manned and activated upon the declaration of a SITE AREA EMERGENCY or GENERAL EMERGENCY classification.

2.3 The JIC Director or Emergency Director can choose to activate at a lower classification.

2.4 Accuracy in receiving information regarding an emergency at CNS is extremely important. Be sure the receiver of each message understands its content. Ensure the information is recorded concisely and the reporting official repeats the information and gives his name.

2.5 Accuracy in releasing information regarding an emergency at CNS is also extremely important. Always coordinate with other information gatherers before any information is released to the media or the public.

2.6 It is imperative that all news releases/news conferences be documented.

### 3. REQUIREMENTS

3.1 An emergency has been declared at CNS per Procedure 5.7.1.

### 4. INITIAL NOTIFICATION OF THE PADO

4.1 The PADO is responsible for obtaining initial emergency information from the CNS Control Room and providing it to Corporate Communications.

4.2 The PADO shall normally be notified by the Automated Notification System (ANS) of any emergency situation at CNS.

4.3 Upon notification from the ANS, the PADO shall obtain JIC PIM10, Public Affairs Duty Officer, and complete the checklist steps.

### 5. JIC STANDBY

#### 5.1 INSTRUCTIONS FOR CNS JIC STAFF

5.1.1 After notification from the ANS, CNS JIC personnel should report to the JIC and standby for further instructions from the JIC Director.

5.1.1.1 CNS will provide JIC staffing with the exception of Designated Spokesperson. A Designated Spokesperson will not be assigned to the JIC until activation is necessary, at which time the position will be staffed with personnel transitioning from Corporate Communications. The JIC Director will interface with the media until relieved of this duty by the Designated Spokesperson.

5.1.2 During JIC standby, Corporate Communications personnel will be responsible for Corporate Communications functions such as preparing news releases and responding to media inquiries. CNS JIC Staff will provide support, as necessary, to assist with these functions.

5.1.3 The JIC Director is responsible for the following:

5.1.3.1 Establish contact with the Emergency Director in the EOF to determine Emergency Classification.

a. If the Classification is an ALERT, ensure that the JIC Staff knows that the facility is on standby and will be assisting Corporate Communication functions at the G.O.

b. If the Classification is a SITE AREA EMERGENCY or higher, proceed to Section 6 and begin facility activation steps.

- 5.1.3.2 Provide timely updates and briefings to the JIC Staff.
- 5.1.3.3 Establish communications with the Emergency Director.
- 5.1.3.4 Interact with media arriving at the JIC, as necessary, until relieved of this duty by the Designated Spokesperson.
- 5.1.3.5 Establish communications with the Corporate PAD and provide updates as necessary.
  - a. If it appears that JIC activation is likely, request that the Corporate PAD assemble a team of JIC personnel to transition to the JIC and relieve key JIC positions at CNS.
  - b. During standby, news releases will be generated at Corporate Communications and sent to the JIC for technical review by the JIC Director and Technical Briefer. Upon completion of review, forward news release to Emergency Director for approval of technical content, if it will not significantly impact the dissemination of information to the public.
    - 1. Ensure approval of news releases is communicated to Corporate Communications.
  - c. At a minimum, the following JIC positions will transition to the JIC if activation is necessary:
    - 1. JIC Director.
    - 2. Public Information Officer.
    - 3. Designated Spokesperson.
- 5.1.3.6 The Technical Briefer is responsible for the following:
  - a. Establish communications between the TSC, Control Room, and EOF by dialing into the Operations Bridge 771.
  - b. Provide updates to facility, as appropriate.
  - c. Provide information and assistance to the Rumor Control Coordinator, as necessary.
  - d. Review news releases with JIC Director for technical accuracy.
- 5.1.3.7 The Rumor Control Coordinator is responsible for the following:
  - a. Notify the Norfolk Call Center of emergency status at CNS. Provide them with a number to contact you.

- b. Provide updates to the Norfolk Call Center and assist with questions they have. Contact the Technical Briefer for assistance obtaining needed information.
- c. Forward news releases to the Norfolk Call Center to assist them with handling public inquiries.

5.1.3.8 The Public Information Officer is responsible for providing news release assistance to Corporate Communications if requested.

5.1.3.9 The entire JIC Staff is responsible for providing support to Corporate Communications and assisting the JIC Director, as necessary.

5.2 Instructions for Corporate JIC personnel responding to Corporate Communications:

**NOTE** – Copies of Emergency Planning Implementing Procedures, JIC Position Instruction Manuals (PIMs), and Emergency Telephone Directories are located in the G.O. 3rd floor Conference Room, JIC Cabinet #1. Equipment and supplies can be found in JIC Cabinet #2 in the G.O. 3rd floor Conference Room.

5.2.1 The Corporate PAD is responsible for the following:

5.2.1.1 Consider contacting the Facility Service Department to assist with logistical needs for Corporate Communications.

5.2.1.2 Notify appropriate support personnel and request they report to Corporate Communications. During normal office hours, this can be accomplished by requesting the NPPD G.O. Receptionist to use the building paging system.

5.2.1.3 Obtain Turnover Checklist from Corporate Communications fax machine.

- a. This can be coordinated through the EOF Clerical Coordinator if checklist cannot be found.

5.2.1.4 Establish initial and follow-up contact with the Emergency Director in the EOF to obtain current plant status.

5.2.1.5 If determined that news release(s) should be generated, ensure they are forwarded to the Technical Briefer in the JIC. Contact the PIO for assistance in developing the news release, as necessary.

- a. The Technical Briefer and JIC Director will review for technical accuracy and forward to the Emergency Director for approval.

- b. Coordinate distribution of approved news releases with PIO.

5.2.1.6 Depending on the situation, consider assembling a team of qualified JIC personnel to report to the JIC for activation. At a minimum, the team should consist of the following JIC positions:

- a. JIC Director.

- b. Public Information Officer.
- c. Designated Spokesperson.

5.2.1.7 Contact NPPD Travel Coordinators or the NPPD Aviation Department.

- a. Randy Schnell, Aviation Manager - 402-910-2579.
- b. Paul DeTerville, Pilot - 402-910-2682.
- c. Chris Coop, Pilot - 402-910-3004.

5.2.1.8 Conduct briefings for personnel supporting Corporate Communications functions.

**NOTE** – A printout of qualified JIC personnel can be found in the Corporate Communications Office and JIC Director PIM.

5.2.2 If the JIC is activating, the Corporate PAD should:

5.2.2.1 Ensure appropriate JIC Staff members are notified to transition to the JIC facility.

5.2.2.2 Establish initial communications with the Emergency Director prior to transition and on-going communications during transition.

5.2.2.3 Conduct a briefing with the team prior to transition.

- a. Provide current emergency status.
- b. Request all generated documentation be taken to the JIC.

5.2.2.4 Coordinate transition to the JIC facility.

5.2.2.5 Prior to transitioning, brief Corporate Communications personnel staying at the G.O. on the current emergency status and establish on-going communications until transition is complete.

## 6. ACTIVATION AND OPERATION OF THE JIC

6.1 Upon declaration of a SITE AREA EMERGENCY or higher classification, JIC personnel shall report to the JIC. ERO positions assigned a Position Instruction Manual (PIM) shall obtain their PIM and follow the instructions contained within.

6.2 The JIC Director should declare the JIC activated when the following minimum Staff positions have been filled:

6.2.1 JIC Director.

6.2.2 Technical Briefer.

6.2.3 Public Information Officer.

- 6.3 The JIC Director shall notify the Corporate PAD of JIC activation and ensure a team is being assembled and dispatched to the JIC to provide relief for the following JIC positions:
- 6.3.1 JIC Director.
  - 6.3.2 Public Information Officer.
  - 6.3.3 Designated Spokesperson.
- 6.4 G.O. JIC personnel transitioning to Auburn should contact NPPD Travel Coordinators or the NPPD Aviation Department.
- 6.4.1 Randy Schnell, Aviation Manager - 402-910-2579.
  - 6.4.2 Paul DeTerville, Pilot - 402-910-2682.
  - 6.4.3 Chris Coop, Pilot - 402-910-3004.
- 6.5 The responsibilities of the JIC ERO personnel are as follows:
- 6.5.1 JIC Director is responsible for:
    - 6.5.1.1 Coordinating JIC public relations activities by ensuring following activities are performed:
      - a. News conferences.
      - b. News releases.
      - c. Media monitoring.
      - d. Rumor control.
      - e. Employee information.
    - 6.5.1.2 Providing status of JIC support efforts to EOF.
    - 6.5.1.3 Providing follow-up contact with the Emergency Director and CEO as needed.
  - 6.5.2 The Facility Manager is responsible for following:
    - 6.5.2.1 Assuming responsibility for coordinating logistical and equipment needs for the JIC and news conferences with the EOF Logistics Coordinator throughout the course of the emergency.
  - 6.5.3 The Technical Briefer is responsible for:
    - 6.5.3.1 Interfacing with media representatives responding to the EOF/JIC prior to JIC activation.

- 6.5.3.2 Providing technical assistance and operational information to the JIC Director and/or Designated Spokesperson.
- 6.5.3.3 Assisting in the review of statements to the media by providing clarification of the technical data.
- 6.5.3.4 Organizing the appropriate technical information for use in development of news conferences and communiques.
- 6.5.3.5 Responding to technical questions that were asked by the media during news conferences and organize the appropriate responses for use in development of the up-coming news release, if necessary.

6.5.4 The Media Monitor is responsible for:

- 6.5.4.1 Assisting in assembling equipment necessary for operation of the public information effort.
- 6.5.4.2 Monitoring the Internet and recording radio and television network newscasts, particularly the EAS stations associated with CNS. Inform JIC Director of any misinformation being generated by or through the media.
- 6.5.4.3 Monitoring media, industry, and nuclear activist groups for information related to the event.
- 6.5.4.4 Remaining available to JIC Director for media monitoring assignments relative to emergency response by the District.

6.5.5 The Designated Spokesperson is responsible for:

- 6.5.5.1 Representing NPPD during news conferences and present prepared statements to the media.
- 6.5.5.2 Acting as the primary NPPD Media contact.

6.5.6 The Public Information Officer (PIO) is responsible for:

- 6.5.6.1 Coordinating activities with Public Information Officers from other agencies (state and federal).
- 6.5.6.2 Preparing news releases for the news media and the public as needed.
- 6.5.6.3 Assisting with the rumor control function in the JIC.
- 6.5.6.4 Assisting with response to public inquiries, if necessary.
- 6.5.6.5 Providing support to the District's Designated Spokesperson.

6.5.7 The Rumor Control Coordinator is responsible for coordinating rumor control activities with the Rumor Control Team located at the Norfolk Customer Care Call Center. Rumors, misinformation, and trends in information will be relayed to the JIC Director.

6.5.8 Rumor Control is responsible for:

6.5.8.1 Responding to public inquiry telephone calls and relaying rumors or misinformation and trends in information to the Rumor Control Coordinator.

a. Information will be provided to the Norfolk CCCC by the Rumor Control Coordinator located in the JIC.

6.5.8.2 Responding to telephone requests for information regarding NPPD employees, as necessary.

6.5.8.3 The JIC Director will ensure rumors and misinformation are addressed in a timely manner in either a news conference or a telephone call.

6.5.8.4 As appropriate, rumors or misinformation regarding state or county activities will be referred to the state or county Public Information Officer located in the JIC.

6.5.9 Employee Information Coordinator is responsible for providing updates to NPPD employees of the emergency status at CNS.

6.5.10 JIC Clerical Coordinator is responsible for ensuring sufficient clerical and administrative support exists in the JIC to adequate support JIC personnel.

6.5.11 JIC Log Keeper is responsible for maintaining the JIC Log.

## 7. PREPARATION AND APPROVAL OF NEWS RELEASES

**NOTE** – Reference Attachments 3 through 6 for examples of templates for news releases.

7.1 At a minimum, written news releases should be prepared following activation of the JIC and cancellation of the emergency (i.e., resumption of normal plant operations); however, news releases should be prepared as events related to the emergency dictate to ensure the news media and the public are kept informed and to preclude the dissemination of misinformation. Such information releases should also be prepared when a change in emergency classification occurs.

7.1.1 If it will not cause a significant delay in the dissemination of emergency information to the public, news releases should be sent to the Emergency Director for approval of technical content.

7.2 The Public Information Officer will prepare written news releases for the news media and the public as needed.

- 7.3 The Technical Briefer will ensure that the technical information included in the news release is accurate.
- 7.4 The JIC Director will review the news release to ensure following items are included:
  - 7.4.1 Time of events and declaration.
  - 7.4.2 Points of contact and/or telephone numbers for news media.
- 7.5 If it will not cause a significant delay in the dissemination of emergency information to the public, the PAD should ensure the news release is sent to the Emergency Director for approval.
  - 7.5.1 The JIC Director will generate the news release for final processing.

## 7.6 DISTRIBUTION OF NEWS RELEASES

- 7.6.1 The JIC Clerical Coordinator will distribute copies of the news releases to the following:
  - 7.6.1.1 EOF Logistics Coordinator for inclusion on the media materials desk.
  - 7.6.1.2 Federal and State Public Information Officers in the JIC.
  - 7.6.1.3 Fax or e-mail copies to the Governmental Affairs Office, NRC Region IV Public Affairs, NRC Operations Center, and media designated by the JIC Director. Fax numbers and e-mail addresses are located in the Emergency Telephone Directory.

## 8. NEWS CONFERENCES

- 8.1 News conferences should be conducted as events related to the emergency dictate; however, it is recommended, at a minimum, news conferences be conducted at least once each day until such time that the plant has been placed in a safe and stable condition.
- 8.2 The JIC Director or Designated Spokesperson should schedule news conferences held in the JIC and announce the time to the media representatives, if possible.
- 8.3 The Media Monitor will post a notice for the scheduled news conference near the briefing area.
- 8.4 Prior to the news conference the Designated Spokesperson, JIC Director, Public Information Officer, Technical Briefer(s), Rumor Control Coordinator, and the appropriate State and Federal personnel shall meet to discuss the content and organization of the news conference.
- 8.5 Depending on the event, the JIC Director should consider serving as the moderator for news conferences.
  - 8.5.1 If the JIC Director does not moderate the news conference, this responsibility should be delegated to the Designated Spokesperson.

- 8.6 The Designated Spokesperson will present prepared statements to the media during news conferences.
- 8.7 The Technical Briefer should respond to technical questions that were asked by the media during news conferences and organize the appropriate responses for use in development of the upcoming news release, if necessary.
  - 8.7.1 Consider directing the Technical Briefer to stay with the media after the news conference(s) if additional discussions are necessary.

## 9. RECOVERY

- 9.1 The Emergency Director at CNS evaluates the effectiveness of corrective actions taken at the Station and determines if the emergency is under control as discussed in EPIP 5.7.25, Recovery Operations, and Section 9 of the NPPD Emergency Plan for CNS. When the emergency is determined to be under control and at the direction of the Emergency Director, a Recovery Panel is activated. The Panel may consist of following personnel:
  - 9.1.1 Emergency Director.
  - 9.1.2 Emergency Operations Facility Director (EOF).
  - 9.1.3 Technical Support Center Director (TSC).
  - 9.1.4 Joint Information Center Director (JIC).
  - 9.1.5 Radiological Control Manager (EOF).
- 9.2 Accuracy in releasing information regarding an emergency at CNS is extremely important. Always coordinate and verify information before a statement is made to the media or the public.
- 9.3 All actions necessary during recovery operations cannot be anticipated. Most actions necessary during recovery from an accident at CNS will be dependent upon the conditions of the event. Personnel need to be alert, anticipate and identify problem situations, and communicate effectively.
- 9.4 When the Recovery Panel is activated by the Emergency Director, JIC activities will be as follows:
  - 9.4.1 The JIC Director will represent the JIC on the Recovery Panel.
  - 9.4.2 Notify JIC personnel of Recovery Panel activation.
  - 9.4.3 Provide input to the Recovery Panel, as appropriate.
  - 9.4.4 Provide Governmental Affairs office with current emergency information.

9.5 When Recovery Panel activities are terminated, JIC activities will be as follows:

9.5.1 The JIC Director will:

9.5.1.1 Brief JIC personnel of any Recovery Panel decisions and information, as appropriate.

9.5.1.2 Instruct JIC personnel to continue with facility activities.

9.6 When the decision has been made to initiate the Recovery Organization, JIC activities will be as follows:

9.6.1 The JIC Director:

9.6.1.1 Notify JIC personnel of the decision to activate the Recovery Organization.

9.6.1.2 Contact the Site Vice President to discuss the expected time frame for maintaining JIC activities.

9.6.1.3 Deactivate the JIC, as necessary.

9.6.1.4 Provide Governmental Affairs Office with emergency and recovery operation information.

9.7 Overall activities of the JIC after activation of the Recovery Organization are as follows:

9.7.1 Support the CEO and his interface with District Board members as well as other governmental officials.

9.7.2 Ensure all NPPD information provided to state and federal organizations and media sources is current and correct.

9.7.3 Ensure all NPPD information is relayed to the public in a timely manner and without distortion.

9.7.4 Ensure sources of misinformation are located and erroneous information is corrected.

## 10. RECORDS

10.1 This procedure does not generate any quality records.

**Nebraska Public Power District***Always there when you need us***902 Central Avenue  
Auburn, Nebraska 68305  
Joint Information Center  
NPPD/CNS**

NEWS RELEASE: NOUE

DATE --/--/--

News Release # \_\_\_\_\_

**AN "UNUSUAL EVENT" DECLARED AT COOPER NUCLEAR STATION**

Cooper Nuclear Station, an electric power plant in southeast Nebraska, declared a Notification of Unusual Event today at \_\_\_\_\_ a.m. (or) p.m. (choose one).

A "Notification of Unusual Event" is defined as unusual events, minor in nature, which have occurred or are in progress, which indicate a potential degradation in the level of safety of the station.

A "Notification of Unusual Event" was declared because (taken from EAL in layman's terms)

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A "Notification of Unusual Event" is the lowest and least serious of four emergency classifications established by the Nuclear Regulatory Commission for nuclear power plants. If placed on a scale of 1 to 4, with 1 being the least serious level of an emergency and 4 being the most serious level of an emergency, a "Notification of Unusual Event" would equal a 1.

The plant CONTINUES TO OPERATE (or) IS SHUT DOWN (choose one) at this time. There is no threat to the public. The plant's Emergency Plans are being followed and appropriate Local, County, State, and Federal agencies have been notified.

County or State officials will inform the public if any protective actions become necessary through the Emergency Alert System (EAS). EAS radio stations are listed in the Cooper Nuclear Station Emergency Planning Information Calendar, which has been distributed to area residents. EAS stations are KFAB, Omaha, 1110 on the AM dial; and, KFEQ, St. Joseph, Missouri, 680 on the AM dial.

Cooper Nuclear Station is located three miles southeast of Brownville, Nebraska, near the Missouri River. It is owned and operated by the Nebraska Public Power District, with headquarters in Columbus, Nebraska. More information will be provided as it becomes available.

Please contact 1-877-ASK-NPPD with questions or go to (*list website*) for further updates.

ATTACHMENT 2 ALERT NEWS RELEASE TEMPLATE



## Nebraska Public Power District

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**902 Central Avenue  
Auburn, Nebraska 68305  
Joint Information Center  
NPPD/CNS**

**NEWS RELEASE: ALERT**

DATE --/--/--

News Release # \_\_\_\_\_

### AN "ALERT" IS DECLARED AT COOPER NUCLEAR STATION

Cooper Nuclear Station, an electric power plant in southeast Nebraska, declared an "Alert" today at \_\_\_\_\_ a.m. (or) p.m. (choose one).

An "ALERT" is defined as an event which has occurred, or is in progress, which has the potential to degrade, or has actually degraded the level of safety of the station.

An "ALERT" was declared because (taken from EAL in layman's terms) \_\_\_\_\_

If placed on a scale from 1 to 4, with 1 being the least serious level of an emergency and 4 being the most serious level of an emergency, an "ALERT" would equal a 2.

The plant CONTINUES TO OPERATE (or) IS SHUT DOWN (choose one) at this time. Personnel from Nebraska Public Power District HAVE STAFFED (or) ARE STAFFING (choose one) on-site Emergency Response Facilities and are addressing plant events.

County or state officials will inform the public if any protective actions become necessary through the Emergency Alert System (EAS). EAS radio stations are listed in the Cooper Nuclear Station Emergency Planning Information Calendar, which has been distributed to area residents. EAS stations are KFAB, Omaha, 1110 on the AM dial; and, KFEQ, St. Joseph, Missouri, 680 on the AM dial.

Cooper Nuclear Station is located three miles southeast of Brownville, Nebraska, near the Missouri River. It is owned and operated by the Nebraska Public Power District, with headquarters in Columbus, Nebraska. More information will be provided as it becomes available.

Please contact 1-877-ASK-NPPD with questions or go to (*list website*) for further updates.



**Nebraska Public Power District**

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**902 Central Avenue  
Auburn, Nebraska 68305  
Joint Information Center  
NPPD/CNS**

**NEWS RELEASE: SITE AREA EMERGENCY**

DATE --/--/--

News Release # \_\_\_\_\_

**"SITE AREA EMERGENCY" DECLARED AT COOPER NUCLEAR STATION**

Cooper Nuclear Station, an electric power plant in southeast Nebraska, declared a "Site Area Emergency" today at \_\_\_\_\_ a.m. (or) p.m. (choose one).

A "Site Area Emergency" is defined as an event which has occurred, or is in progress, which involves actual or potential failure of some plant safety functions.

A "Site Area Emergency" was declared because (taken from EAL in layman's terms) \_\_\_\_\_

If placed on a scale of 1 to 4, with 1 being the least serious level of an emergency and 4 being the most serious level of an emergency, a "Site Area Emergency" would equal a 3.

The plant's Emergency Response Plans are being followed, and appropriate Local, County, State, and Federal officials have been notified.

Persons within approximately 10 miles of the plant should tune to an Emergency Alert System (EAS) radio station. County or State officials will inform the public if any protective actions become necessary through the EAS. EAS radio stations are listed in the Cooper Nuclear Station Emergency Planning Information Calendar, which has been distributed to area residents. EAS stations are KFAB, Omaha, 1110 on the AM dial; and, KFEQ, St. Joseph, Missouri, 680 on the AM dial.

Cooper Nuclear Station is located three miles southeast of Brownville, Nebraska, near the Missouri River. It is owned and operated by the Nebraska Public Power District, with headquarters in Columbus, Nebraska. More information will be provided as it becomes available.

Please contact 1-877-ASK-NPPD with questions or go to (*list website*) for further updates.

ATTACHMENT 4 GENERAL EMERGENCY NEWS RELEASE TEMPLATE



## Nebraska Public Power District

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**902 Central Avenue  
Auburn, Nebraska 68305  
Joint Information Center**

NPPD/CNS

NEWS RELEASE: GENERAL EMERGENCY

DATE --/--/--

News Release # \_\_\_\_\_

### "GENERAL EMERGENCY" DECLARED AT COOPER NUCLEAR STATION

Cooper Nuclear Station, an electric power plant in southeast Nebraska, declared a "General Emergency" today at \_\_\_\_\_ a.m. (or) p.m. (choose one).

A "General Emergency" is defined as events which have occurred or are in progress, which involve actual or imminent reactor core degradation with potential for the loss of the reactor containment integrity.

The "General Emergency" was declared because (taken from EAL in layman's terms) \_\_\_\_\_

A General Emergency is the most serious of four emergency classifications established by the Nuclear Regulatory Commission for nuclear power plants. If placed on a scale of 1 to 4, with 1 being the least serious level of an emergency and 4 being the most serious level of an emergency, a "General Emergency" would equal a 4.

Persons within approximately 10 miles of Cooper Nuclear Station should tune to an Emergency Alert System (EAS) radio station. County and State officials will use EAS announcements to inform the public of any recommended protective actions. EAS radio stations are listed in the Cooper Nuclear Station Emergency Planning Information Calendar, which has been distributed to area residents. EAS stations include KFAB, Omaha, 1110 AM on the dial; or, KFEQ, St. Joseph, Missouri, 680 on the AM dial.

Cooper Nuclear Station is located three miles southeast of Brownville, Nebraska, near the Missouri River. It is owned and operated by the Nebraska Public Power District. More information will be provided as it becomes available.

Please contact 1-877-ASK-NPPD with questions or go to (*list website*) for further updates.

## 1. DISCUSSION

- 1.1 The CNS Control Room makes the initial notification to General Office Emergency Response personnel upon declaration of an emergency classification. The JIC should be placed on standby during an ALERT and will be manned and activated upon the declaration of a SITE AREA EMERGENCY or GENERAL EMERGENCY.
- 1.2 As discussed in the NPPD Emergency Plan for CNS, the JIC is a media briefing area. At this site, NPPD coordinates news conferences with State and Federal emergency response personnel. During an emergency response, the major function of the JIC is:
  - 1.2.1 Coordinate the development and dissemination of information to the public through the news media.
  - 1.2.2 Conduct media monitoring.
  - 1.2.3 Maintain rumor control.
  - 1.2.4 Provide NPPD employees with information concerning the emergency.
- 1.3 Corporate Communications is located on the 3rd floor of the Columbus General Office (G.O.) Building and is the assembly point for Corporate emergency responders during JIC standby.
- 1.4 The JIC is co-located with the EOF in the Cooper Off-Site Response Facility in Auburn, Nebraska.
  - 1.4.1 At a minimum, during emergency response activities, the JIC should be staffed with following personnel:
    - 1.4.1.1 JIC Director.
    - 1.4.1.2 Technical Briefer.
    - 1.4.1.3 Public Information Officer.
- 1.5 Staffing of the JIC.
- 1.6 Position Instruction Manuals (PIMs).
  - 1.6.1 Positional Instruction Manuals (PIMs) contain positional checklists for the activation and operation of the JIC and are to be utilized by all JIC positions. PIMs are numbered and controlled by the Emergency Preparedness Department, labeled by ERO position, and are located in the JIC and at the G.O. 3rd floor Conference Rooms, JIC Cabinet #1.

- 1.6.2 If an ERO position is not filled in a timely fashion, fill the vacancy with personnel that are immediately available. Staff with personnel that have the skill set necessary to perform the functions of the position with the exception of the Emergency Director who shall be relieved by another qualified ED.
- 1.6.3 If minimum staff positions are vacant and the facility cannot be activated in a timely fashion, then place an individual in the vacant position to prepare for activation of the facility. Interim staffing of the JIC Director position shall be approved by the ED; interim staffing of any other JIC position shall be approved by the JIC Director. Interim staffing choices shall be logged in the approving individuals PIM.
- 1.6.4 The JIC Director declares the JIC activated when the following minimum Staff positions have been filled:

**NOTE** – Any position filled with an interim individual will be identified to the EOF Logistics Coordinator who will actively pursue filling the position with a qualified individual.

- 1.6.4.1 JIC Director - PIM #1.
- 1.6.4.2 Technical Briefer - PIM #5.
- 1.6.4.3 Public Information Officer - PIM #7.
- 1.6.5 When fully manned, the JIC is staffed with the following personnel:
  - 1.6.5.1 JIC Log Keeper - PIM #2.
  - 1.6.5.2 Designated Spokesperson - PIM #3.
  - 1.6.5.3 Facility Manager - PIM #4.
  - 1.6.5.4 Media Monitor - PIM #6.
  - 1.6.5.5 Rumor Control - PIM #8.
  - 1.6.5.6 Employee Information Coordinator - PIM #9.
  - 1.6.5.7 Public Affairs Duty Officer - PIM #10.
  - 1.6.5.8 JIC Clerical Coordinator - PIM #11.
  - 1.6.5.9 Rumor Control Coordinator - PIM #12.

## 2. REFERENCES

- 2.1 Administrative Procedure 0-EP-01, Emergency Response Organization Responsibilities.

- 2.2 Emergency Plan Implementing Procedure 5.7.1, Emergency Classification.
- 2.3 Emergency Plan Implementing Procedure 5.7.2, Emergency Director EPIP.
- 2.4 Emergency Plan Implementing Procedure 5.7.6, Notification.
- 2.5 Emergency Plan Implementing Procedure 5.7.25, Recovery Operations.