



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

OCT 15 2007

OAO Corporation  
2277 Research Boulevard  
Mailstop 4G ATTN: Joyce L. Lambert  
Rockville, MD 20850

SUBJECT: TASK ORDER NO.27 ENTITLED "NRR Web site", UNDER DELIVERY ORDER  
NO. DR-33-07-358

Dear Ms. Lambert:

In accordance with Section C.27 entitled "Task Order Procedures," of the subject delivery order, this letter hereby definitizes Task Order 27. This effort shall be performed in accordance with the enclosed Statement of Work and OAO Corporation's cost estimate dated, September 18, 2007, which is made a part hereof of this order.

The following individual(s) are considered to be essential to the successful performance of the work hereunder:

Jonathan Stecker - Project Manager

The Contractor agrees that such personnel shall not be removed from the effort under the task order without compliance with the Key Personnel Clause (2052.215-70) of the delivery order.

Task Order No. 27 shall be in effect from September 26, 2007, through September 25, 2008, with a total cost ceiling of \$169,974.06.

This Task Order No. 27 obligates funds in the amount of \$100,000.00. The obligated amount shall, at no time, exceed the task order cost ceiling. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this task order. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's risk.

Your contacts during the course of this task order are:

Technical Matters: Harry Kromer - (301) 415-6817  
Jun Lee - 301-415-1337

Contractual Matters: Richard Bright - (301) 415-8086

Information in this record was deleted  
in accordance with the Freedom of Information  
Act, exemptions  
FOIA- 2009-0017

C/26

\*ACCOUNTING AND APPROPRIATION DATA Task Order No. 27 is as follows:


B&R: 720-15-111-160 JC: J3207 BOC: 2574 APPN: 31X0200.760 COM: 200765057  
\$100,000.00

\*ADMINISTRATIVELY TRANSFERRED FUNDS FROM BASE CONTRACT

The issuance of this task order does not amend any terms or conditions of the subject delivery order.

Please indicate your acceptance of this task order by having an official who is authorized to bind your organization, execute three copies of this document in the spaces provided below and return two copies to the Contract Specialist. You should retain the third copy for your records. If you have any questions regarding the subject task order, please contact Richard Bright, Contract Specialist on (301) 415-8086.

Sincerely,

  
Eleni Jernell, Contracting Officer  
Contract Management Branch No. 3  
Division of Contracts  
Office of Administration

ACCEPTED: Joyce L. Lambert  
NAME Joyce L. Lambert  
CONTRACTS  
TITLE CONTRACTS  
10/23/07  
DATE 10/23/07

| Task Order 27 - NRR Web Site |   | BASE YEAR RATE | BASE YEAR HOURS | BASE YEAR AMOUNT |
|------------------------------|---|----------------|-----------------|------------------|
| OFF-SITE                     |   |                |                 |                  |
| 010                          | 010 Program Manager                             |                |                 |                  |
| 020                          | 020 Project Manager                             |                |                 |                  |
| 030                          | 030 Quality Assurance Manager                   |                |                 |                  |
| 050                          | 050 Principal BPR Specialist                    |                |                 |                  |
| 060                          | 060 Senior BPR Specialist                       |                |                 |                  |
| 070                          | 070 Principal Systems Architect                 |                |                 |                  |
| 080                          | 080 Senior Systems Architect                    |                |                 |                  |
| 090                          | 090 Principal Information Engineer              |                |                 |                  |
| 100                          | 100 Senior Information Engineer                 |                |                 |                  |
| 110                          | 110 Senior Functional Analyst                   |                |                 |                  |
| 130                          | 130 Systems Analyst 5                           |                |                 |                  |
| 140                          | 140 Systems Analyst 4                           |                |                 |                  |
| 150                          | 150 Systems Analyst 3                           |                |                 |                  |
| 160                          | 160 Systems Analyst 2                           |                |                 |                  |
| 170                          | 170 Systems Analyst 1                           |                |                 |                  |
| 210                          | 210 Computer Programmer 7                       |                |                 |                  |
| 220                          | 220 Computer Programmer 6                       |                |                 |                  |
| 230                          | 230 Computer Programmer 5                       |                |                 |                  |
| 240                          | 240 Computer Programmer 4                       |                |                 |                  |
| 250                          | 250 Computer Programmer 3                       |                |                 |                  |
| 251                          | 251 Computer Programmer 2                       |                |                 |                  |
| 260                          | 260 Support Specialist 6                        |                |                 |                  |
| 270                          | 270 Support Specialist 5                        |                |                 |                  |
| 280                          | 280 Support Specialist 4                        |                |                 |                  |
| 290                          | 290 Support Specialist 3                        |                |                 |                  |
| 310                          | 310 Engineer 5                                  |                |                 |                  |
| 320                          | 320 Engineer 4                                  |                |                 |                  |
| 350                          | 350 Sr Computer Security Specialist             |                |                 |                  |
| 360                          | 360 Computer Security Specialist                |                |                 |                  |
| 370                          | 370 Operations Manager                          |                |                 |                  |
| 430                          | 430 Communications Network Engineer             |                |                 |                  |
| 520                          | 520 Apps Systems Analysis and Program Manager   |                |                 |                  |
| 530                          | 530 Apps Systems Analysis and Program Sup       |                |                 |                  |
| 540                          | 540 Apps Systems Analyst/Programmer - St Spec   |                |                 |                  |
| 550                          | 550 Apps Systems Analyst/Programmer - Lead      |                |                 |                  |
| 560                          | 560 Telecommunications/Internetworking Designer |                |                 |                  |
| 570                          | 570 Network Planner                             |                |                 |                  |
| 580                          | 580 Network Operations Specialist               |                |                 |                  |
| 590                          | 590 Telecommunications Engineer - Senior        |                |                 |                  |
| 600                          | 600 Telecommunications Engineer - Inter         |                |                 |                  |
| 610                          | 610 Telecommunications Systems Analyst          |                |                 |                  |
| 620                          | 620 Network Controller                          |                |                 |                  |
| 630                          | 630 Telecommunications Engineer/Analyst         |                |                 |                  |
| 640                          | 640 Network Control Technician                  |                |                 |                  |
| 650                          | 650 Telecommunications Analyst/Tech-Senior      |                |                 |                  |
| 700                          | 700 Documentation Specialist                    |                |                 |                  |

(b)(4)

|                |  |        |                     |
|----------------|--|--------|---------------------|
| 710            | 710 Documentation Coordinator                        |        |                     |
| 720            | 720 Technical Expert - Level 4                       |        |                     |
| 730            | 730 Technical Expert - Level 3                       |        |                     |
| 740            | 740 Technical Expert - Level 2                       |        |                     |
| 750            | 750 Technical Expert - Level 1                       |        |                     |
| 760            | 760 Information Services Consultant                  |        |                     |
| <b>ON-SITE</b> |  |        |                     |
| 105            | 105 Senior Information Engineer Onsite               |        |                     |
| 265            | 265 Support Specialist 6 Onsite                      |        |                     |
| 275            | 275 Support Specialist 5 Onsite                      |        |                     |
| 285            | 285 Support Specialist 4 Onsite                      |        |                     |
| 525            | 525 Apps Systems Analysis and Program Manager Onsite |        |                     |
| 535            | 535 Apps Systems Analysis and Program Sup Onsite     |        |                     |
| 545            | 545 Apps Systems Analyst/Programmer - St Spec Onsite |        |                     |
| 555            | 555 Apps Systems Analyst/Programmer - Lead Onsite    |        |                     |
| 715            | 715 Documentation Coordinator Onsite                 |        |                     |
| 745            | 745 Technical Expert - Level 2 Onsite                |        |                     |
| <b>TOTAL</b>   |  | (b)(4) | <b>\$169,974.06</b> |

**A. Background**

The Office of Nuclear Reactor Regulation (NRR) requires Contractor support in the general maintenance of the NRR Web pages.

**B. Scope**

The scope of work is to provide continuous, accurate, and timely work in the maintenance of the Web pages.

**C. Statement of Work**

The Contractor shall meet the requirements described in this SOW. NRR will provide the documents and pertinent information for coding and posting on the Web. The Contractor shall undertake the following:

1. Develop and maintain NRR Web pages in accordance with NRR ADM-302, NRC Standard Operating Procedures, Management Controls, and applicable laws, such as Section 508.
2. Coordinate the work with the NRR Web Liaison and NRR content providers to ensure that contents go through the proper channel of reviews before posting on the Web site.
3. Perform reviews of the NRR Web pages for consistency and make necessary corrections (e.g., broken links, spelling errors)
4. Maintain and track to completion any Web-related requests.
5. Maintain NRR Web applications.
6. Meet with the NRC TOM on an as-needed basis to discuss any issues, progress, and deliverables.
7. Maintain an effective communication with the NRC TOM and coordinate with the NRC TOM and NRR Web Liaison in establishing work priorities and schedules.

**D. Place of Performance**

The work shall be performed at the NRC Offices located at 11545 and/or 11555 Rockville Pike, Rockville, Maryland, or at the Contractor site.

**E. Schedule of Deliverables**

The information on the Web site will be updated and posted in accordance with the procedures and guidelines provided by the NRR/PMAS/PIMB and OIS. All documents

**Task Order 27**

**Office of Nuclear Reactor Regulation Web Pages**

entered into the Web site must be correctly coded and consistent with the guidelines and standards.

The Contractor shall be expected to code, review, and post (1) new documents within 2–4 days, (2) existing document collections within 1–2 days, (3) index and link a collection of documents within 2–4 days, (4) create a new subsite in 7–14 days, and (5) an existing subsite in 2–4 days.

**F. Expertise/Skills**

The Contractor shall be qualified, competent, professional, and fully trained in Web design and technology, such as and not limited to, Web application tools, HTML, Dreamweaver, Javascript, PhotoShop, PDF tools, FTP, WordPerfect Suite, and Microsoft Suite. In addition, the Contractor shall have experience in complying with Section 508.

**G. Task Order Manager**

The manager for this task order is Jun Lee, (301) 415-1337.